



Historic Preservation Commission Agenda

9:00 a.m. Regular Meeting
Wednesday, April 3, 2019
City Hall: Large Conference Room
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Adoption of the Agenda**
3. **Minutes** - Approval of minutes from 03/13/2019 meeting
4. **Visitors to be Heard**
5. **Old Business**
 - a. South Main Historic District Meeting Discussion
 - b. Forest Avenue Historic District Meeting Announcement
6. **New Business**
 - a. Upcoming opportunities for building permit reviews
7. **Adjourn**

Access the Historic Preservation Commission Agenda on the web – www.vermillion.us

Addressing the Commission: Persons addressing the Council shall be recognized. Please raise your hand to be recognized and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only commission members and staff may discuss the current agenda item unless a commission member moves to allow another person to speak and there is unanimous consent from the commission. Questions from commission members, however, may be directed to the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.

Unapproved Minutes
Historical Preservation Commission
Wednesday March 13, 2019 Regular Meeting

The regular meeting of the Vermillion Historical Preservation Commission was called to order in the Small Conference Room at City Hall on March 13, 2019 at 9:30 a.m.

1. Roll Call

Present: Susan Keith Gray, Gloria Hensley, Ed Gerrish, Dietrik Vanderhill

Absent: Jim Wilson, William Dendinger, Cyndy Chaney

Staff present: John Prescott, City Manager

Jose Dominguez, City Engineer

Also Present: Evelyn Schlenker of the Clay County Historic Preservation Commission

2. Adoption of the Agenda

Commissioner Hensley moved that the Commission adopt the agenda as presented, seconded by Commissioner Vanderhill. The motion carried unanimously.

3. Approval of the Minutes

Commissioner Gerrish moved that the minutes be adopted, seconded by Commissioner Hensley. The motion carried unanimously.

4. Visitors to be Heard

Evelyn Schlenker of the Clay County Historic Preservation Commission is here because she is interested in the creation of another historic district and the old Carnegie Library building.

5. Old Business

5a. Update on CLG and next steps

5b. Update on S. University Historic District

5a. John Prescott, City Manager, reported that one of the topics at the City Council noon meeting on March 4, 2019 was applying to be a Certified Local Government through the State Historic Preservation Office. The City Council will consider the CLG agreement at their meeting on March 18. A couple of the Commission members planned to attend to support the application.

5b. Chair Keith Gray reports that she has checked with the Jolley School principal. He was open to reserving the Jolley School library for the meeting. Possible dates of the meeting were discussed among the Commission. The preference was to see about scheduling the meeting on May 2. Gerrish provided a sample of a postcard that he had designed. Evelyn Schlenker stated that the Clay County

Historical Commission would pay for the printing and postage. The Commission also discussed mailing further and other ways to provide notice of the meeting. Chair Keith Gray will verify with the school if May 2 is available for the meeting.

6. New Business

6. Bylaws

The Commission reviewed the bylaws prepared by James Purdy, Assistant City Manager, and two minor corrections were noted. Commissioner Vanderhill moved to approve the bylaws with minor corrections, Commissioner Hensley seconded, motion carried unanimously.

John Prescott, City Manager, also answered questions about building permits in a historic district. There was also a discussion about archiving the newsletter at City Hall.

7. Adjourn

Moved by Commissioner Hensley to adjourn, seconded by Commissioner Vanderhill. Motion carried at 10:05 a.m.

Vermillion Historical Preservation Commission