



## Historic Preservation Commission Agenda

9:00 a.m. Regular Meeting

Wednesday, May 1, 2019

City Hall: Mamura Conference Room

25 Center Street

Vermillion, South Dakota 57069

1. **Roll Call**
2. **Adoption of the Agenda**
3. **Approval of the Minutes**
  - a. April 3, 2019
4. **Visitors to be Heard**
5. **Old Business**
  - a. South Main Historic District Meeting Discussion
  - b. Update on CLG Application
  - c. Proposed Stealth Telecommunications Tower
  - d. Discussion on Administrative Procedure
6. **New Business**
  - a. Report on State Historical Preservation Conference
  - b. Attendance at Preserve Iowa Conference June 6-8
  - c. Forest Avenue Book
7. **Adjourn**

Access the Historic Preservation Commission Agenda on the web – [www.vermillion.us](http://www.vermillion.us)

**Addressing the Commission:** Persons addressing the Council shall be recognized. Please raise your hand to be recognized and state your name and address.

**a. Items Not on the Agenda** Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

**b. Agenda Items:** Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only commission members and staff may discuss the current agenda item unless a commission member moves to allow another person to speak and there is unanimous consent from the commission. Questions from commission members, however, may be directed to the public through the presiding officer at any time.

**Meeting Assistance:** The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.

Unapproved Minutes  
Historical Preservation Commission  
Wednesday April 3, 2019 Regular Meeting

The regular meeting of the Vermillion Historical Preservation Commission was called to order in the large Conference Room at City Hall on April 5, 2019 at 9:00 a.m.

1. Roll Call

Present: Susan Keith Gray, Gloria Hensley, Ed Gerrish, Dietrik Vanderhill, Jim Wilson, William Dendinger, Cyndy Chaney (arrived at 9:05)

Absent:

Staff present: John Prescott, City Manager  
James Purdy, Assistant City Manager  
Jose Dominguez, City Engineer

2. Adoption of the Agenda

Commissioner Hensley moved that the Commission adopt the agenda with a few additions, seconded by Commissioner Dendinger. The motion carried unanimously.

3. Approval of the Minutes

Commissioner Vanderhill moved that the minutes be adopted, seconded by Commissioner Hensley. The motion carried unanimously.

4. Visitors to be Heard

None

5. Old Business

- 5a. S. Main Historic District Meeting Discussion
- 5b. Forest Avenue Historic District Meeting Announcement
- 5c. CLG (Certified Local Government) Update (added)

5a. The Commission noted that the new District would be called S. University Historic District, not S. Main Historic District; there has been some confusion. The meeting will be held on May 2nd at 7:00 p.m. in Jolley Elementary School. The meeting will be open to the public. On April 5th the Commission will be sending out postcards to residents of the area informing them of the meeting. The Commission will invite Liz Almlie from the South Dakota State Historical Society to the meeting, and Jose Dominguez, City Engineer, plans to provide maps of the new district complete with the proposed boundaries. The Commission will also be putting together a one page informational sheet to hand out to the public at the meeting.

5b. Commissioner Hensley stated that Pressing Matters mailed out postcards for the April 25th meeting of the Forest Avenue Historic

District. The meeting will be held April 25th at 7:00 p.m. in the basement at the United Church of Christ and open to the public. A quorum of Commissioners will not be present at this meeting.

5c. John Prescott, City Manager, reminded the Commission that resumes from all Commissioners are required for the City to complete its application for the Commission to become a CLG.

## 6. New Business

6a. Upcoming opportunities for building permit reviews

6b. Letter from Terracom regarding downtown cell phone monopole (added)

6c. Upcoming educational opportunities (added)

6a. Jose Dominguez, City Engineer, stated that there will be an opportunity to review an upcoming building permit for Prentis Park. Jose stated that the City is looking at having a new bathroom built. Jose stated that the building is cement and will be prefabricated, however, the siding will be made to look historical and that it should match the historical period of the park.

6b. Commissioner Wilson stated that he received a letter from Terracom regarding the proposed monopole on Market St abutting the Downtown Historic District. Commissioner Wilson stated that he was notified because he is a CLG contact for the County, and that this consulting firm was hired by Verizon to gather public opinion on the proposed structure. It was decided that the Commission shall contact Terracom via mail, and request that it be notified of any developments. The Commission then had a discussion about the design of the proposed monopole. James Purdy, Assistant City Manager, stated that he will forward the packet from the November 26th meeting of the Vermillion Planning and Zoning Commission to the Historic Preservation Commission, as that is when the design and aesthetics of the pole were approved.

6c. Commissioners Keith Gray and Wilson reminded the Commission of two upcoming educational opportunities. The first is the South Dakota State Historical Society Annual Meeting in Pierre on April 26th and 27th. The second is the Preserve Iowa Summit in Newton, IA, which will be held June 6th through June 8th. There is funding available to send Commission members if they would like to attend.

## 7. Adjourn

Moved by Commissioner Gerrish to adjourn, seconded by Commissioner Hensley. Motion carried at 10:17 a.m.