



Human Relations Commission Agenda

5:30 p.m. Regular Meeting

Thursday, May 4, 2023

Jack Powell Conference Room – City Hall

25 Center Street

Vermillion, South Dakota 57069

1. **Roll Call**
2. **Adoption of the Agenda**
3. **Approval of the Minutes**
 - a. April 6, 2023 Regular Meeting.
4. **Visitors to be Heard**
5. **Old Business**
 - a. Land Acknowledgement Statement.
 - b. Report on last Listening Session.
 - c. Muslim student need.
6. **New Business**
 - a. New Member Welcome and Introduction.
 - b. Election of Officers.
 - c. Proclamation Policy.
7. **Standing Business**
 - a. Future Programming.
8. **Adjourn**

Access the Human Relations Commission Agenda on the web – www.vermillion.us

Addressing the Commission: Persons addressing the Commission shall be recognized. Please raise your hand to be recognized and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Chair and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the Commission for possible action. At this point, only commission members and staff may discuss the current agenda item unless a commission member moves to allow another person to speak and there is unanimous consent from the commission. Questions from commission members, however, may be directed to the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodation, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.

Unapproved Minutes
Human Relations Commission
Thursday, April 6, 2023 Regular Meeting

The regular meeting of the Human Relations Commission was called to order on Thursday, April 6, 2023 at 5:36 p.m.

1. Roll Call

Present: Jordan Bonstrom, Michelle Kavanaugh, Becky Rider, Mike Phelan, Trevor Mandernach (via zoom at 5:39 pm)

Absent: Alexis Oskolkoff, Student Representative Deidre Whiteman,

Staff Present: John Prescott, City Manager

2. Adoption of the Agenda

Kavanaugh motioned to approve the agenda, seconded by Rider. Motion carried unanimously.

3. Approval of the Minutes

Rider motioned to approve the March 2, 2023 minutes, seconded by Phelan. Motion carried unanimously.

4. Visitors to be Heard

Damon Leader Charge, Jayda Knuppe, Rachel Overstreet, Megan Red Shirt-Shaw, and John Little presented information on the different events that are part of the 2023 Wacipi scheduled for April 15 and 16, 2023. It was noted that the 2024 event will be the 50th anniversary. The Human Relations Commission was invited to participate in the Grand March. The importance of advertising the event and letting the public know that all are welcome to attend was a focus of the discussion.

5. Old Business

5a. Bonstrom stated that the Land Acknowledgement statement has been emailed to the City Council. Two Council members responded that the Council will be reviewing the information in the future.

5b. Bonstrom, Rider, and Mandernach attended the recent listening session. Attendance was low with only four people attending but a couple of common themes may be arising from the two sessions. Discussion was held on potentially attending already existing group meetings vs. setting up a listening session and asking people to come to the Commission to visit.

5c. No report on this topic. May discuss at the next meeting.

6. New Business

6a Reviewed a letter from the City Attorney which noted that the Vermillion ordinances covered more classes vs. the Brookings' non-discrimination ordinance. The City Attorney noted the only difference had to do with city contractor obligations.

6b. Bonstrom had the list of the potential locations for the Muslim student group which the Commission had brainstormed at the March meeting and had toured one location. No further update.

6c. Discussed Commission attendance. Commissioner Oskolkoff has not attended a meeting since September 2022. Bonstrom reached out to her about continuing to serve but had not heard back. The Commission is requesting that the City Council replace Commissioner Oskolkoff as she has missed more than four consecutive meetings without communicating a reason. There is one year left on Commissioner Oskolkoff's term. The City Council will be considering two three-year term appointments and the one-year student term at their April 17, 2023 meeting. Commission members were encouraged to let people know about the openings.

7. Standing Business

7a. The Wacipi was covered at the start of the meeting. Earth Day events were noted.

8. Adjourn

Moved by Phelen to adjourn, seconded by Rider. Motion carried unanimously at 7:03 p.m.

Jordan Bonstrom, Chair

Vermillion Human Relations Commission

Human Relations Commission

Jordan Bonstrom

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Term Expires: 2024

Mike Phelan

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Term Expires: 2025

Trevor D Mandernach

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Term Expires: 2026

Philip Terwilliger

phildiggler@msn.com

Term Expires: 2024

Becky Rider

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Term Expires: 2025

Michelle Kavanaugh

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Term Expires: 2026

Cameron Morgan

(Student Member)

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Term Expires: 2024

Proclamation Policy

Category A - City Proclamations

The City Council working with staff will develop these proclamations. The City proclamations will cover three types of events:

- a. Recognition of a local organization's non-annual event or special achievement. Examples would be a special anniversary of the organization or their event or significant recognition of a local organization by a regional, state, or national organization.
- b. Recognition of extraordinary achievement. An example would be an academic, fine arts, school, or sports team receiving recognition by a regional, state, or national organization.
- c. Recognition of municipal services or achievements. Examples would include recognition of City Council members, City Board or Commission members, City Departments, or City employees for public service connected to their responsibilities or actions. Recognition of weeks or months related to the public services provided by the City are included.

A City Council member will read Category A proclamations under Visitors to Be Heard. Those interested in a Category A proclamation shall notify City of Vermillion staff at least seven (7) days in advance of the Regular City Council meeting. All Category A proclamations will be sent to the Policies and Procedures Committee for a recommendation on moving the document to the regular City Council meeting. **All** Category A proclamations shall be entered into the minutes of the City Council meeting at which it was read.

Category B. City Board/Commission Proclamation

This proclamation type originates in one of the boards or commissions whose members are approved by the City Council. Category B Proclamations:

- a. May address any local, state, or national concern or event;
- b. Shall be read by a member of the board or commission from which it originated;
- c. Shall be read at a City Council meeting during the Visitors to be Heard section of the agenda;
- d. Shall not be signed on behalf of the City Council, but on behalf of the City Board or Commission from which it originated,
- e. Shall be signed by the originating City Board or Commission chair or representative;
- f. Shall be entered into City Council meeting minutes when it is read.

The Board or Commission interested in a Category B proclamation shall notify City of Vermillion staff at least seven (7) days in advance of the Regular City Council meeting. Reading of a Category B proclamation does not represent that the City Council has endorsed or is otherwise sponsoring the views that are expressed.

All proclamations, both Category A and B, shall not degrade another person or event, advocate violence, or use profane language. Proclamations are intended to be educational documents to teach or expand awareness of an event, person, or interest.