



Historic Preservation Commission Agenda

9:00 a.m. Regular Meeting
Wednesday, June 14, 2023
Powell Conference Room
City Hall; 25 Center St.
Vermillion, SD 57069

1. **Roll Call**
2. **Adoption of the Agenda**
3. **Approval of the Minutes**
 - a. May 10, 2023 Regular Meeting.
4. **Visitors to be Heard**
5. **Old Business**
 - a. Prentis Park Centennial Celebration Discussion.
 - b. Brookman House nomination.
6. **New Business**
 - a. Training Opportunity – June 29 webinar.
 - b. Update on Carnegie Library Preservation Plan.
7. **Adjourn**

Access the Historic Preservation Commission Agenda on the web – www.vermillion.us

Addressing the Commission: Persons addressing the Commission shall be recognized. Please raise your hand to be recognized and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Chair and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only commission members and staff may discuss the current agenda item unless a commission member moves to allow another person to speak and there is unanimous consent from the commission. Questions from commission members, however, may be directed to the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.

Historic Preservation Commission

Wednesday May 10, 2023 Regular Meeting:

The regular meeting of the Vermillion Historic Preservation Commission was called to order at City Hall May 10, 2023 at 9:00 a.m.

1. Roll Call

Present: Susan Keith-Gray, Bill Dendinger, Cynthia Chaney, Erin Beyers (via Zoom)

Absent: Jim Wilson, Dietrik Vanderhill, Ed Gerrish

Staff Present: Kalin Bird, Building Official, John Prescott, City Manager, Jack Baustian, Assistant to the City Manager

2. Adoption of the Agenda

Dendinger moved to adopt the agenda without changes, seconded by Chaney. Unanimously approved.

3. Approval of the Minutes

3a. It was suggested to make two corrections to the minutes of the April 12, 2023, meeting. The first correction includes the judging of the art competition along with the essay competition. The second correction reflects that Tim Schreiner is the Chair of the Clay County Historic Preservation Commission. Dendinger moved that the minutes of the April 12, 2023, meeting be adopted with the changes, seconded by Chaney. Unanimously approved.

4. Visitors to be Heard

4a. Keith-Gray introduced a new member of City Staff, Jack Baustian, Assistant to the City Manager.

5. Old Business

5a. Keith-Gray began the discussion of the Prentis Park Centennial Celebration. The essay and art competition templates have been placed in the local schools for students and will be picked up from the schools on May 19, with last submissions being accepted May 23. Keith-Gray stated that Vermillion City Hall and Edith B. Siegrist Public Library are also accepting art and essay competition submissions. The printing expenses of the competition will be covered by the State Historic Preservation Office (SHPO) and the prizes are being donated by Vermillion Parks and Recreation. Gerrish and Chaney have volunteered to judge these competitions. Chaney expressed interest in identifying locations within the community to display the competition winners, such as local art galleries or at Prentis Park during the centennial. Prescott shared insight on how to complete and submit a proclamation, if so desired, and applying for a special permit to exceed allowable noise levels to comply with Section 90.01 of the City Ordinance. Discussion between commission members continued with possible events to occur during the centennial celebration in a kid-friendly way. A main idea included a Prentis Park children's book. Keith-Gray states she has been in conversation with Evelyn Schlenker regarding this idea.

5b. Keith-Gray continued the conversation with the Brookman House nomination. The update includes the draft of the nomination has been submitted, SHPO has reviewed it, and the nomination to be included on the June agenda. Keith-Gray shared that the HPC must declare the nomination and the commission must vote that they have approved it. The declaration of nomination was moved by Chaney, seconded by Dendinger. Unanimously approved. Keith-Gray shared that there will be a July SHPO State Review Board meeting in Sioux Falls where this nomination will be taken into consideration and inquired about interest in attendance.

6. New Business

Unapproved Minutes

Historic Preservation Commission

6a. Keith-Gray informed the Commission about the Preserve Iowa Summit that will be taking place June 1-3, 2023, in Sioux City, IA. The link to this event has been shared with members of the commission and HPC will fund any commissioners that would like to attend. Keith-Gray reminds the commission that there is \$2,000 set aside in the annual budget for training events such as this.

6b. Prescott reviewed and updated the Commission on the 2022-23 CLG Agreement. The Deadwood Grant was unsuccessful last year, but the response was that there is a Preservation Plan required with the grant. The \$5,000 for the Preservation Plan has been approved and it was discovered that the building was in better shape than expected. The main area of interest includes the windows and storm windows, with potentially doing an educational workshop using the windows in the building. Chaney inquired about the current lease agreement with the Carnegie Library, Prescott states he believes the current lease is a three-year agreement and the current tenant is in year two of that agreement. The Commission discussed books that have been written about this building and the past research that has been done.

Adjourn

Moved by Chaney to adjourn, seconded by Dendinger. The motion carried unanimously. Meeting adjourned at 9:47 am.

Vermillion Historic Preservation Commission