



## Historic Preservation Commission Agenda

9:00 a.m. Regular Meeting  
Wednesday, July 12, 2023  
Powell Conference Room  
City Hall; 25 Center St.  
Vermillion, SD 57069

1. **Roll Call**
2. **Adoption of the Agenda**
3. **Approval of the Minutes**
  - a. June 14, 2023 Regular Meeting.
4. **Visitors to be Heard**
5. **Old Business**
  - a. Prentis Park Centennial Celebration Discussion.
  - b. Training Opportunity – June 29 webinar.
6. **New Business**
  - a. Jolley School Project Update.
  - b. Update on University Campus Information Project.
  - c. Future Projects.
7. **Adjourn**

Access the Historic Preservation Commission Agenda on the web – [www.vermillion.us](http://www.vermillion.us)

**Addressing the Commission:** Persons addressing the Commission shall be recognized. Please raise your hand to be recognized and state your name and address.

**a. Items Not on the Agenda** Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

**b. Agenda Items:** Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Chair and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only commission members and staff may discuss the current agenda item unless a commission member moves to allow another person to speak and there is unanimous consent from the commission. Questions from commission members, however, may be directed to the public through the presiding officer at any time.

**Meeting Assistance:** The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.

**Land Acknowledgment Statement:** Our future as a community depends on recognizing our past. The City of Vermillion exists on the ancestral lands of the Oceti Sakowin and Omaha indigenous people. We honor and appreciate those who have the longest relationship with the land.

**Historic Preservation Commission**

**Wednesday June 14, 2023 Regular Meeting:**

The regular meeting of the Vermillion Historic Preservation Commission was called to order at City Hall on June 14, 2023 at 9:00 a.m.

**1. Roll Call**

**Present:** Susan Keith-Gray, Dietrik Vanderhill, Cynthia Chaney (via Zoom), Bill Dendinger, Jim Wilson, Ed Gerrish (arrival 9:03 a.m.)

**Absent:** Erin Beyers

**Staff Present:** Kalin Bird, Building Official, John Prescott, City Manager, Jose Dominguez, City Engineer, Jack Baustian, Assistant to the City Manager

**2. Adoption of the Agenda**

Dendinger moved to adopt the agenda without changes, seconded by Vanderhill. Unanimously approved.

**3. Approval of the Minutes**

**3a.** Dendinger moved to adopt the minutes as presented, seconded by Vanderhill. Unanimously approved.

**4. Visitors to be Heard**

**5. Old Business**

**5a.** Keith-Gray opened with updates around the Prentis Park Centennial Celebration. The Art and Essay competitions were very successful with roughly 100 submissions for each. These competitions were judged by Amanda Raiche, Laurie Kirschling, Cyndy Chaney, Julie Holter, and Susan Keith-Gray. The Commission intends to exhibit the winners of the competitions. Keith-Gray states that the Vermillion Area Chamber and Development Corporation (VCDC) expressed their interest in doing a ribbon cutting for the event. Posters for marketing the Centennial have been completed and are ready for distribution. The posters include a timeline of scheduled events for July 15 and July 22 happening within Prentis Park. Keith-Gray is also looking to market the Centennial at future Thursday on the Platz events through hosting an informational booth. Keith-Gray has confirmed two food vendors for both weekends, with discussion following about informing other vendors that have previously or currently hold City of Vermillion vendor licenses who may also want to participate. Keith-Gray updated the Commission on the progress with the Prentis Park Centennial childrens book. An illustrator has sent samples and has quoted a price for the work on the book. Keith-Gray requested roughly \$1,000 to print 200 copies of the children's book. Dendinger motioned to approve the funding, seconded by Gerrish. Unanimously approved. The Commission proceeded to thank Keith-Gray for all of her efforts she has put into making the Prentis Park Centennial Celebration a success.

**5b.** The Brookman House nomination has been concluded and the City has received the final invoice. Keith-Gray noted the correct time of the State Review Board meeting is July 14, 2023 at 8 a.m. in Sioux Falls.

**6. New Business**

**6a.** The National Alliance of Preservation Commissions webinar event is occurring on June 29, 2023 at 12 p.m. Two members of the Commission are currently registered for the training event with others interested in attending. Discussion followed.

*Unapproved Minutes*

**Historic Preservation Commission**

**6b.** Prescott shares an update on the Carnegie Library Preservation plan. The Preservation Plan is complete and was shared with the Commission. Michelle Dennis thought the building was in better condition than she expected from the outside. No further work is needed on the Preservation Plan document.

Kalin noted that he had sent the email out about the building permit application for a porch to be added to the front of 126 Forest Avenue. Kalin noted that one member had already responded to the email with a No adverse effect finding. The Commission members reviewed the application and noted that the structure was built in the 1890s and the appearance was significantly altered in the 1920s. It was determined that the Forest Avenue historic district nomination included the property as a contributing structure. Motion by Gerrish, seconded by Dendinger that the porch addition was determined to have No Adverse impact. The vote was 5-1. The final vote that the porch addition was 6-1 that the building addition would have no adverse impact.

**Adjourn**

Moved by Gerrish to adjourn, seconded by Dendinger. The motion carried unanimously. Meeting adjourned at 9:55 a.m.

Vermillion Historic Preservation Commission