



Business Improvement District No. 2 Board Agenda

10:00 a.m. Meeting on Tuesday, August 4th, 2020

Upstairs Large Conference Room, City Hall, 25 Center Street

Vermillion, SD 57069

Virtual Only Meeting:

<https://zoom.us/j/94802247821?pwd=VGFDL1pUQjRaNkxDUjgzSDdnZDV2QT09>

1. Call to Order

2. Approval of Minutes

- a. May 15, 2020 Regular Meeting; June 9, 2020 Afternoon Regular Meeting; June 9, 2020 Evening Regular Meeting; June 11, 2020 Regular Meeting

3. Adoption of the Agenda

4. Visitors to Be Heard

- a. Offer comments through our meeting at:

<https://zoom.us/j/94802247821?pwd=VGFDL1pUQjRaNkxDUjgzSDdnZDV2QT09>

5. Old Business

6. New Business

- a. Downtown Main Street Streetscape Project – 25% Design Review

7. Adjourn

Unapproved Minutes
Business Improvement District No. 2 Board
Friday, May 15, 2020 at 2:00 p.m.

The meeting of the City's Business Improvement District No. 2 Board was called to order virtually on May 15, 2020 at 2:00 p.m.

1) Roll Call

- a) Present: James Waters (teleconference), Michelle Maloney (teleconference), Martin Prendergast (teleconference), Patrick Morrison (teleconference), Phyllis Packard (teleconference)
- b) Staff Present: Jose Dominguez (City Engineer), John Prescott (City Manager), James Purdy (Assistant City Manager)

2) Approval of the Minutes

- a) April 15, 2020 minutes
Moved by Prendergast to adopt April 15, 2020 regular meeting minutes as written, seconded by Morrison. Motion carried 5-0, (Maloney - Yes, Prendergast - Yes, Packard - Yes, Morrison - Yes, Waters - Yes)

3) Adoption of Agenda

Moved by Packard to adopt the agenda as printed, seconded by Maloney. Motion carried 5-0, (Maloney - Yes, Prendergast - Yes, Packard - Yes, Morrison - Yes, Waters - Yes).

4) Visitors to be Heard

No comments given.

5) Old Business

None.

6) New Business

a) Streetscape Design Kick-Off Meeting

Dominguez introduced Stockwell Engineers, the Consultants doing the design work for the Downtown Main Street Streetscape project. Mr. David Locke (Stockwell Engineers) explained to the Board that today's meeting was to review the project scope, schedule, stakeholders, and discuss initial streetscape thoughts. Discussion followed.

Maloney asked if phasing the project was discussed to lessen the impact to downtown owners, and downtown activities. Locke explained that phasing the project over a few years was discussed internally, but that phasing will increase the cost due to additional mobilizations, and yearly inflation. Locke recommended that if the funds were available that the project should be done in one construction season. Discussion followed.

The Board established the following goals for the project: should be community event oriented, make downtown more of a destination, accessible, should reference historical aspects, provide

shade/shelter for events happening at Ratingen Platz. Discussion followed.

7) Adjourn

a) Meeting adjourned at 3:10 p.m.

Unapproved Minutes
Business Improvement District No. 2 Board
Tuesday, June 9, 2020 at 1:30 p.m.

The meeting of the City's Business Improvement District No. 2 Board was called to order virtually on June 9, 2020 at 1:30 p.m.

1) Roll Call

- a) Present: James Waters (teleconference), Michelle Maloney (teleconference), Martin Prendergast (teleconference), Patrick Morrison (teleconference), Phyllis Packard (teleconference)
- b) Staff Present: Jose Dominguez (City Engineer), John Prescott (City Manager), James Purdy (Assistant City Manager)

2) Approval of the Minutes

None

3) Adoption of Agenda

Moved by Packard to adopt the agenda as printed, seconded by Maloney. Motion carried 5-0, (Maloney - Yes, Prendergast - Yes, Packard - Yes, Morrison - Yes, Waters - Yes).

4) Visitors to be Heard

No comments given.

5) Old Business

None.

6) New Business

- a) Downtown Streetscape Design - Review Initial Design Options & Theming

Dominguez introduced Stockwell Engineers, the Consultants doing the design work for the Downtown Main Street Streetscape project. Mr. David Locke (Stockwell Engineers) went through the presentation that was planned for the evening meeting in front of the public. Discussion followed.

The Board did not recommend any changes to the presentation.

7) Adjourn

- a) Meeting adjourned at 2:15 p.m.

Unapproved Minutes
Business Improvement District No. 2 Board
Tuesday, June 9, 2020 at 7:00 p.m.

The City's Business Improvement District No. 2 Board posted an agenda for a possible meeting on Tuesday, June 9, 2020 at 7:00 p.m. The meeting was a public meeting held virtually regarding the Downtown Streetscape Master Plan Webinar. The webinar was held by Stockwell Engineers. They are the Consultant hired by the City to complete the design of the Downtown Main Street Streetscape project.

A quorum was not expected for the meeting; however, Phyllis Packard, Michelle Maloney, and James Waters attended the meeting virtually. This created a quorum.

There was no action taken by the Board, and no comments were heard from the Board.

The meeting adjourned at 8:15 p.m. when the Consultant ended the virtual presentation.

Unapproved Minutes
Business Improvement District No. 2 Board
Thursday, June 11, 2020 at 10:00 a.m.

The meeting of the City's Business Improvement District No. 2 Board was called to order virtually on June 11, 2020 at 10:00 a.m.

1) Roll Call

- a) Present: James Waters (teleconference), Michelle Maloney (teleconference), Martin Prendergast (teleconference), Patrick Morrison (teleconference), Phyllis Packard (teleconference)
b) Staff Present: Jose Dominguez (City Engineer), John Prescott (City Manager), James Purdy (Assistant City Manager)

2) Approval of the Minutes
None

3) Adoption of Agenda

Moved by Prendergast to adopt the agenda as printed, seconded by Morrison. Motion carried 5-0, (Maloney - Yes, Prendergast - Yes, Packard - Yes, Morrison - Yes, Waters - Yes).

4) Visitors to be Heard
No comments given.

5) Old Business
None.

6) New Business

a) Downtown Streetscape Design - Review Public Input and Implementation

Dominguez introduced Stockwell Engineers, the Consultants doing the design work for the Downtown Main Street Streetscape project. Mr. David Locke (Stockwell Engineers) explained to the Board that today's meeting was to discuss the comments received at the public and stakeholder meetings. Additionally, Locke reviewed the options preferred by the public/stakeholders at the meeting. Based on the meetings, the public/stakeholders choose the following:

- The goals for the project should be making downtown a destination, and maintaining its historical aspect.
- Not to construct a mid-block crossing on West Main Street between Court and Market Streets.
- To add a bicycle hub at City Hall.
- To maintain the driveways at First National Bank (northwest corner of Elm/Main).
- To construct a new bump-out in the northwest corner of Main/Dakota able to accommodate truck traffic.
- Historic Vermillion theme was the preferred option.
- Historic and urban styles new monuments installed in the downtown area.

- Raised planters are the preferred option.
- Having a variety of seating (seat walls, benches, tables and chairs) is preferred.
- Either pavers, or concrete, or a mix of the two is preferred for paving.
- Historic lighting is preferred, but would like to see accent lighting that changes color.

Discussion followed.

7) Adjourn

a) Meeting adjourned at 11:05 a.m.