



Historic Preservation Commission Agenda

9:00 a.m. Regular Meeting
Wednesday, September 20, 2023
Powell Conference Room
City Hall; 25 Center St.
Vermillion, SD 57069

1. **Roll Call**
2. **Adoption of the Agenda**
3. **Approval of the Minutes**
 - a. August 9, 2023 Regular Meeting.
4. **Visitors to be Heard**
5. **Old Business**
 - a. Report on Findings for Jolley Site Design Guidelines.
 - b. Jolley District Recognition.
 - c. Vermillion Murals.
6. **New Business**
 - a. Election of Officers, Chair and Vice-Chair.
 - b. USD Inventory Draft.
 - c. Brookman House.
 - d. Prentis Park Childrens Book.
 - e. Long-term Planning.
7. **Adjourn**

Access the Historic Preservation Commission Agenda on the web – www.vermillion.us

Addressing the Commission: Persons addressing the Commission shall be recognized. Please raise your hand to be recognized and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Chair and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only commission members and staff may discuss the current agenda item unless a commission member moves to allow another person to speak and there is unanimous consent from the commission. Questions from commission members, however, may be directed to the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.

Our future as a community depends on recognizing our past.

The City of Vermillion exists on the ancestral lands of the Oceti Sakowin and Omaha indigenous people.

We honor and appreciate those who have the longest relationship with this place.

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Wednesday August 9, 2023 Regular Meeting:

The regular meeting of the Vermillion Historic Preservation Commission was called to order at City Hall on August 9, 2023 at 9:00 a.m.

1. Roll Call

Present: Susan Keith-Gray, Erin Beyers, Cynthia Chaney, Bill Dendinger

Absent: Dietrik Vanderhill, Ed Gerrish, Jim Wilson

Staff Present: John Prescott, City Manager, Jack Baustian, Assistant to the City Manager, Jose Dominguez, City Engineer, Kalin Bird, Building Official

2. Adoption of the Agenda

Dendinger moved to adopt the agenda without changes, seconded by Chaney. Unanimously approved.

3. Approval of the Minutes

3a. Dendinger moved to adopt the minutes as presented, seconded by Beyers. Unanimously approved.

4. Visitors to be Heard

4a. None.

5. Old Business

5a. Keith-Gray opened with a review of the Prentis Park Centennial Celebration. She stated that there are still shirts that are available for purchase to anyone that may be interested. Dendinger suggested keeping items from the Centennial for historical purposes in creating an archive. Keith-Gray shared that she has kept several articles, fliers, and pieces of information from the Centennial that the Commission could include. Potential areas for safe keeping that were brought about by the Commission include the Austin Whittemore House and City Hall.

5b. Keith-Gray updated the Commission on the Prentis Park Childrens Book. She stated that the illustrator requested additional time to complete her assigned tasks and the new deadline for the illustrations is now August 10. Keith-Gray hopes to have a copy of the book in the near future.

5c. Keith-Gray updated the Commission on the nomination of the Brookman House. The Board of Trustees of the State Historical Society have approved the nomination and it is being moved forward to the National Park Service for consideration of placement on the National Register.

5d. Keith-Gray updated the commission on her conversations with Michelle Dennis, who is completing the University Campus project. Keith-Gray stated that the contract for the draft of the University inventory has been slated for the end of October, but after further discussion, Dennis believes she will have preliminary documents prepared for Commission review in late September.

6. New Business

6a. Keith-Gray shared sample design guidelines from Michelle Dennis that are seen in other communities, and shared guidelines from the Dept. of Interior. These findings are guidelines used when communities are looking to match new construction with existing structures within neighborhoods. The Jolley School project would be an example of this, and City staff also presented their research. Dominguez and Bird identified existing structures around Jolley elementary school to include the year of construction, setbacks, property size, type of house,

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garage specifications, and provided a map for context. Discussion about the Jolley site design guidelines followed.

6b. Keith-Gray stated that Jim Wilson had suggested a ribbon cutting for the recognition of the Jolley district. Discussion followed.

6c. The Commission shared their appreciation for the murals within the City. Discussion followed.

Adjourn

Moved by Dendinger to adjourn, seconded by Chaney. The motion carried unanimously. Meeting adjourned at 10:28 a.m.

Vermillion Historic Preservation Commission