



**Special Meeting Agenda
City Council**

12:00 p.m. (Noon) Special Meeting
Monday, September 21, 2020
Large Conference Room – City Hall
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call.**
2. **Visitors to Be Heard.**
3. **Update on the Joint Jurisdictional Zoning Area Comprehensive Plan process – Jose Dominquez, City Engineer.**
4. **Briefing on the September 21, 2020 City Council Regular Meeting** – Briefings are intended to be informational only and no deliberation or decision will occur on this item.
5. **Adjourn.**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall be recognized. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

Meeting Assistance: If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager's Office at 677-7050 at least 3 working days prior to the meeting.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and other electronic devices be turned off during the meeting.



City of Vermillion Council Agenda

7:00 p.m. Regular Meeting
Monday, September 21, 2020
City Council Chambers
25 Center Street
Vermillion, South Dakota 57069

1. Roll Call

2. Pledge of Allegiance

3. Minutes

- a. September 8, 2020 Special Meeting; September 8, 2020 Regular Meeting.

4. Adoption of the Agenda

5. Visitors to be Heard

- a. Vermillion High School homecoming activities.

6. Public Hearings

- a. Special permit to exceed permissible sound levels by no more than 50% for the University of South Dakota Music Department in the band shell area of Prentis Park on Sunday, October 11, 2020 from 2:00 p.m. to 5:00 p.m. with a rain date of October 18, 2020 for a free live public concert performance.
- b. Special Assessment Roll for nuisance abatement.

7. Old Business

- a. Review of Emergency Ordinance 1419 to require signage at the entrance to buildings open to the public that states Face Coverings Expected.
- b. Review of Emergency Resolution encouraging the use of face coverings or face masks and determine continuation of the Emergency Resolution.
- c. COVID-19 issues.
- d. Second reading of Ordinance 1420 – 2021 Appropriations budget ordinance.
- e. Second reading of Ordinance 1421 – 2020 Revised Appropriations ordinance.

8. New Business

- a. Resolution to apply for a Land and Water Conservation grant for improvements to the Lions Park campground.
- b. Agreement with USD for the construction and maintenance of public handicap accessible parking spaces along the west side of the 200 block of N. Harvard Street.
- c. Consider approval of Final Plat of Lots 1A and 2A in Block 7 of Brooks Industrial Park Addition to the City of Vermillion, Clay County, South Dakota. (lots west of Commerce Street)
- d. Consider approval of Final Plat of Outlot A Bliss Pointe Addition to the City of Vermillion, Clay County, South Dakota. (land between Stanford Street and existing development)
- e. Vermillion Housing Authority Board appointment.
- f. Proclamation Declaration of November 27, 2020 as an Official City Holiday for an “Essential City Employee Day of Thanks.”
- g. Application for Taxicab License Shuttle Express SD, LLC.
- h. Commercial Collector License Application VGS, Inc for Vermillion Garbage Service.

9. Bid Openings

10. City Manager's Report

11. Invoices Payable

12. Consensus Agenda

13. Adjourn

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Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday. The City Council typically has a Special Meeting on the first and third Monday of each month at Noon.

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Vermillion City Council's Values and Vision

This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.

Unapproved Minutes
Council Special Session
September 8, 2020
Tuesday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Tuesday, September 8, 2020 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Hellwege (arrived 12:26 p.m. teleconference), Holland (teleconference), Jennewein (teleconference), Letellier (teleconference), Price (teleconference), Ward (teleconference), Willson (teleconference), Mayor Collier-Wise (teleconference)

Absent: Humphrey

2. Visitors to be Heard - None

3. 2019 Audited Annual Comprehensive Financial Audit - Chad Regnier, Williams & Company

Chad Regnier, representing Williams & Company, P.C., provided Council members with the Audited Comprehensive Annual Financial Report for 2019. Chad reviewed the content of the Comprehensive Annual Financial Report. Chad answered questions of the City Council on the report.

4. Background on street naming process - City Engineer Jose Dominguez

Jose Dominguez, City Engineer, provided the background on the process used in naming streets. Jose provided a list of all city streets along with an explanation of the name if known. Jose also provided a list that was developed by Alan Clem in 1966. Jose noted that staff provided a list of possible names from the list noting the need to keep the name reasonably short and easy to pronounce with no unpleasant connotations. John Prescott, City Manager, noted that, in some cases, it is the developer that requests the street names as was done with Bliss Pointe and other developments. Discussion followed on the need to develop a list of names that can be used for future street names. The discussion included inquiries of the USD History Department and asking the Historic Preservation Commission to review current street names and develop a list of potential street names. Discussion followed with the consensus to charge the Historic Preservation Commission with the review of current street names and to develop a list of potential future street names to report back to the City Council.

5. Briefing on the September 8, 2020 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

6. Adjourn

261-20

Alderman Ward moved to adjourn the Council special session at 12:42 p.m. Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

Dated at Vermillion, South Dakota this 8th day of September, 2020.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
Kelsey Collier-Wise, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
September 8, 2020
Tuesday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on Tuesday, September 8, 2020 at 7:00 p.m. by Mayor Collier-Wise.

1. Roll Call

Present: Holland (teleconference), Humphrey (teleconference), Jennewein (teleconference), Letellier (teleconference), Price (teleconference), Ward (teleconference), Willson (teleconference), Mayor Collier-Wise (teleconference)

Absent: Hellwege

2. Pledge of Allegiance

3. Minutes

A. Minutes of August 17, 2020 Special Meeting; August 17, 2020 Regular Meeting

262-20

Alderman Willson moved approval of the August 17, 2020 Special Meeting and August 17, 2020 Regular Meeting minutes. Alderman Humphrey seconded the motion. A roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

4. Adoption of Agenda

263-20

Alderman Price moved approval of the agenda. Alderman Ward seconded the motion. A roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

5. Visitors to be Heard - None

6. Public Hearings

A. Special daily malt beverage and wine license for the Vermillion Area Chamber of Commerce and Development Company on or about September 10, September 17, September 24 and October 1, 2020 on Ratingen Platz, half block of Market Street south of W. Main Street and W. Main Street as it abuts the Platz east to Court Street, excluding the parking spaces closed for the social distancing special event, for Thursdays on the Platz events

Mike Carlson, Finance Officer, reported that an application for a special daily malt beverage and wine license was received from the Vermillion Area Chamber and Development Company for the Thursdays on the Platz events on or about September 10, September 17, September 24 and October 1, 2020 from 4:00 p.m. to 8:00 p.m. on Ratingen Platz, half block of Market Street south of West Main Street and West Main Street as it abuts the Platz east to the west crosswalk of the Main and Court intersection and to exclude any parking spaces that have been closed and issued another license. Mike stated that the notice of hearing and the Police Chief's report are included in the packet. Mike stated that the VCDC has provided the City with a release and indemnification for the events and the certificate of insurance. Mike noted that the street closing request is later on the agenda. Mike recommended approval of the request and to include the use of the Ratingen Platz for the events. Nate Welch,

Executive Director of VCDC, answered questions of the City Council on the events conducted already this year and safety measures used. Discussion followed.

264-20

Alderman Holland moved approval of the special daily malt beverage and wine license for the Vermillion Area Chamber of Commerce and Development Company on or about September 10, September 17, September 24 and October 1, 2020 from 4:00 p.m. to 8:00 p.m. on Ratingen Platz, half block of Market Street south of West Main Street and West Main Street as it abuts the Platz east to the west crosswalk of the Main and Court intersection, to include the use of the Ratingen Platz, to exclude any parking spaces that had been previously closed and issued another license. Alderman Willson seconded the motion. A roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

B. Special permit to exceed allowable sound levels by no more than 50% for Pi Beta Phi Sorority on Cedar Street between Plum Street and Pine Street on September 18, 2020 from 8:00 p.m. to 11:00 p.m. for a street dance

Mayor Collier-Wise reported that an application was received from Pi Beta Phi Sorority for a special permit to exceed permissible sound levels by no more than 50% for a street dance on September 18, 2020 which was advertised for tonight's meeting, has been withdrawn by the applicant. Mike recommended that the City Council acknowledge that the special permit application was withdrawn and close the hearing.

265-20

Alderman Price moved to acknowledge that Pi Beta Phi has requested to withdraw their special permit application and close the public hearing which was advertised for tonight. Alderman Willson seconded the motion. A roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

C. Community Development Block Grant hearing on Storm Sewer improvements in Highway 50 south ditch

Jose Dominguez, City Engineer, reported that the project will consist of installing a pipe in the Highway 50 south ditch from Dakota Street west to Over Drive to better drain this area to the Vermillion River. Jose reported that Short Elliot Hendrickson, Inc (SEH) has developed the preliminary engineering report that is required as part of the application for Community Development Block Grant (CDBG) funding with an

estimated total cost of the storm drainage improvement project of \$4,149,234. Jose reported that SECOG is assisting the City with a CDBG funding application for \$770,000, including the project on the State Water plan, and an application for a \$500,000 State Revolving Fund (SRF) loan. Jose noted that the CDBG and State Water Plan applications for the project are due on October 1, 2020 and the SRF loan application will be due by January 1, 2021. Jose noted that the project will be completed by the State as part of the HWY 50 State Project and the City will be responsible for a portion of the project cost which the DOT said would likely be \$2,500,000. Jose noted that he will continue to work with the DOT to refine the project cost number. Jose noted that the cost of the project has increased and we will be looking for grants to assist with the project as well as other City funds. Jose stated that a requirement of the CDBG application process is to conduct a public hearing to explain the project and complete a Community Development & Housing Needs Assessment with a public input component. Jose noted that, following any public input on the project, the City Council needs to develop a Community Development & Housing Needs Assessment that addresses the following topics: Community development and housing needs of low and moderate-income persons; Other community development and housing needs; and Planned or potential activities to address housing and community needs.

Mayor Collier-Wise opened the public hearing. Carol Person, 1330 Over Drive, stated that her property adjoins HWY 50 just south of Over Drive and was concerned if there would be more erosion of the HWY 50 road ditch in this area from this project. Jose Dominguez, City Engineer, reported that the DOT and City do not want any erosion of the HWY road ditch and have included erosion control in the project.

Leslie Mastroianni with SECOG, reviewed the CDBG process as well as the water plan and SRF grant/loan application timeline for this project. Discussion followed on the need to conduct the community development and housing needs assessment.

Mike Carlson, Finance Officer, stated that an outline has been included in the packet of the three major areas to address and City staff has included some items and, through discussion, items were added to develop the following:

COMMUNITY DEVELOPMENT AND HOUSING NEEDS OF LOW-AND MODERATE-INCOME PERSONS.

- Continue with the rental-housing program along with continued improvements in the ordinance to enhance housing opportunities.
- The City Council created the Vermillion Housing Authority to operate as a separate entity to provide rental assistance to low to moderate

income persons in the community. The City provides office space and some financial assistance to the Authority.

- The City has adopted the 2018 International Building Code; 2018 International Residential Code; 2018 International Property Maintenance Code, to provide for proper housing construction and ongoing maintenance of the property.

- The City received a grant from the South Dakota Housing and Development Authority to assist with relocation and mobile home improvement costs.

- The City and County have adopted a Joint Jurisdictional Ordinance for the area in the county adjoining the city. The ordinance provides for a variety of housing classifications appropriate for low to moderate income persons.

- The City and County Planning and Zoning Commissions are reviewing for update the Joint Jurisdictional Comprehensive Plan which will include input from stakeholders in the area to address all issues in the in this area including housing.

OTHER COMMUNITY DEVELOPMENT AND HOUSING NEEDS.

- Continue the commitment to the water treatment system improvements to provide the needed quality water supply for current and future customers. This will include converting to the AMI metering system to provide for daily meter monitoring and reporting.

- Continue the commitment to the wastewater treatment system improvements to provide for the sanitary sewer treatment needs of the current and future customers. This includes the planning for the upgrade to the Tom Street lift station to meet the growth in the area served by this facility.

- Continue the commitment to electric system improvement to provide the quality and reliable electric service to current and future customers. This will include the converting to the AMI metering system to provide for meter monitoring and reporting. The City in conjunction with Missouri River Energy services offers rebates for energy efficient equipment and appliances.

- Continue to upgrade and extend the hike/bike path system.

- Continue the improvements to the park system for the enjoyment of all citizens.

PLANNED OR POTENTIAL ACTIVITIES TO ADDRESS HOUSING AND COMMUNITY NEEDS

- Continue the partnership with the Vermillion Area Chamber of Commerce/Development Company (VCDC) to encourage industrial development in Vermillion. The City has made contributions and pledged additional funds to the Vermillion NOW!, that was spearheaded by the VCDC, to provide a pool of economic development funds as another tool to assist development in the community.
- Continue to work with the VCDC on the Bliss Pointe development project to provide building sites for single family homes and townhomes.
- Continue to work with developers/builders to facilitate the needed infrastructure is in place as property is developed.

Hearing no further input, Mayor Collier-Wise closed the public hearing and asked all present to sign in and those joining by Zoom to be listed.

Mike Carlson, Finance Officer, stated that under new business later on the agenda are the resolutions authorizing the CDBG and SRF application and Project Certifying and Environmental Certifying officer.

266-20

Alderman Willson moved to close the public hearing on the CDBG for the HWY 50 storm sewer project. Alderman Humphrey seconded the motion. A roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

7. Old Business

A. Review of Emergency Ordinance 1419 to require signage at the entrance to buildings open to the public that states Face Coverings Expected

John Prescott, City Manager, reported that, at the special City Council meeting held on Tuesday, August 11, 2020, the City Council approved the first reading of Emergency Ordinance No. 1419 with the second reading of the ordinance approved at the August 17, 2020 regular meeting. John noted the ordinance requires the posting of a sign at buildings open to the public which states that "Masks are expected per City resolution". John noted that, as it was an emergency ordinance, the City Council was able to adopt it with the ordinance becoming effective upon passage. John reported that, as the City Council has done with most other emergency measures, there was discussion that the item would be on each regular City Council meeting agenda for review and continuation. John noted that this is the first City Council meeting to discuss the ordinance since it was adopted at the last regular meeting. John reported that City Code

staff visited a number of businesses on Monday, August 24, 2020 and found good compliance with the sign being displayed, noting that many businesses already had a sign up prior to City Code staff visiting. John noted that the City has not received any calls about a business not having the required sign displayed. Discussion followed with Mayor Collier-Wise stating that if there is no action we will move on to the next item.

B. Review of Emergency Resolution encouraging the use of face coverings or face masks and determine continuation of the Emergency Resolution

John Prescott, City Manager, reported that, at the special City Council meeting held on Tuesday, August 11, 2020, the City Council approved an Emergency Resolution encouraging the use of face masks or face coverings in buildings open to the public. John noted that the emergency resolution was designed to promote the use of face coverings to slow the spread of the coronavirus. John noted that, as it was an Emergency Resolution, the City Council was able to adopt it with the resolution becoming effective upon passage. John reported that, as the City Council has done with most other emergency measures, there was discussion that the item would be on each regular City Council meeting agenda for review and continuation. John noted that there were no changes to the Emergency Resolution during the August 17, 2020 meeting stating that an Emergency Ordinance or Resolution can be effective for up to 60 days. Discussion followed with Mayor Collier-Wise stating that if there is no action we will move on to the next item.

C. COVID-19 issues

Mayor Collier-Wise stated that an email was received requesting the basketball courts to be fully opened. John Prescott, City Manager, reported that the City Council closed the basketball courts and playground equipment and later opened the playgrounds equipment and half the basketball courts to restrict full court basketball. Discussion followed on COVID-19 in the community and the need to continue to follow the CDC guidelines to restrict the spread. Mayor Collier-Wise stated that if there is no action we will move on to the next item.

8. New Business

A. Request to close Market Street from W. Main Street to the southern border of Ratingen Platz and W. Main Street from the west end of Ratingen Platz to the west cross walk of the Main and Court Street intersection on September 10, September 17, September 24, and October 1, 2020 from 4:00 pm to 8:00 pm for Thursdays on the Platz

James Purdy, Assistant City Manager, indicated that, with the earlier items on the agenda, the Vermillion Thursdays on the Platz group is planning on extending the event on Thursday evenings until October 1st. James reported that this extension of the event is for events scheduled for September 10, September 17, September 24, and October 1, 2020. James reported that Street, Police, Fire and EMS department have been notified of the event and did not have any concerns. James stated that the closing is from 4:00 p.m. to 8:00 p.m. James noted that, as with the earlier events this year, the street closing area is larger to provide for more social distancing. Discussion followed

267-20

Alderman Willson moved approval of the street closing request for Market Street from West Main Street to the south end of Ratingen Platz, as well as West Main Street from the west line of the West Main and Court Streets intersection west through the west side of Ratingen Platz from 4:00 p.m. to 8:00 p.m. on the dates of September 10, September 17, September 24, and October 1, 2020 for "Thursdays on the Platz" events. Alderman Holland seconded the motion. Discussion followed with Nate Welch, VCDC Executive Director, explaining how the larger area is allowing for social distancing and other safety measures in place for the event. A roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-N, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-N, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

B. Resolution for Community Development Block Grant Sponsorship and Project and Environmental Certifying Officer - HWY 50 Storm Sewer

Mike Carlson, Finance Officer, reported that, as part of the Community Development Block Grant process, a public hearing was held earlier on the agenda at which time the project was described and allowed for public comment. Mike stated that the resolution is to authorize the filing of the CDBG application and to designate the project and environmental certifying officer for the project.

268-20

After reading the same once, Alderman Price moved adoption of the following:

RESOLUTION FOR COMMUNITY DEVELOPMENT BLOCK GRANT SPONSORSHIP AND
PROJECT CERTIFYING AND ENVIRONMENTAL CERTIFYING OFFICER

WHEREAS, the City of Vermillion has determined the need for the Storm Sewer Improvement project along the South Dakota Highway 50 south ditch; and

WHEREAS, the South Dakota Department of Transportation is planning improvements to SD Highway 50 in 2021 that may include the storm sewer improvements with the state project; and

WHEREAS, financial assistance will be necessary to enable the City to construct the project; and

WHEREAS, the City of Vermillion wishes to request assistance from the Community Development Block Grant (CDBG) Program of the South Dakota Governor's Office of Economic Development; and

WHEREAS, the City is required to designate a Project Certifying Officer for the purpose of signing required documents pertaining to the grant; and

WHEREAS, the City is required to designate an Environmental Certifying Officer for the purpose of signing required environmental documents pertaining to the grant.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the City of Vermillion that:

1. The City of Vermillion hereby authorizes the filing of a Community Development Block Grant application with the South Dakota Governor's Office of Economic Development, including all understandings and assurances contained therein.
2. Be it further resolved that the City of Vermillion hereby authorizes its City Manager to act as Project Certifying Officer and Environmental Certifying Officer in connection with the application and other required forms and to provide such additional information as may be required by the South Dakota Governor's Office of Economic Development. In the City Manager's absence, the Mayor is authorized to act as Project Certifying Officer and Environmental Certifying Officer in connection with the application and other required forms and to provide additional information as may be required by the South Dakota Governor's Office of Economic Development.

Dated at Vermillion, South Dakota this 8th day of September, 2020.

THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By: _____
Kelsey Collier-Wise, Mayor

ATTEST:

By: _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Humphrey. Discussion followed and the question of the adoption of the Resolution was presented for a roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

C. Review use of malt beverage markup receipts collected, proposal to use funding during 2021 budget year, and public input on the continuation of the wholesale license fee

John Prescott, City Manager, reported that, during 2015 with the development of the ordinance to implement a 5% markup on the wholesale cost of malt beverages, staff included an annual update to the community in the proposal. John stated that license holders were provided notice that this item was included on tonight's agenda. John stated that the ordinance implementing the 5% markup on the wholesale cost of malt beverages became effective on July 1, 2015. John reported that for six months of 2015 the revenue was \$64,188, 2016 the revenue was \$116,455, 2017 the revenue was \$123,293, 2018 the revenue was \$129,066, 2019 the revenue was \$136,195 and that for the first seven months of 2020 the revenue was \$99,693. John reported that all of the proceeds from the collection in the revised 2020 budget and proposed 2021 budget were placed in the Prentis Park Debt Service fund to repay the general obligation bond that was issued for park improvements. John stated that the debt service for 2016 was \$199,853, for 2017 was \$197,067, for 2018 was \$195,817, for 2019 is \$194,755, for 2020 is \$197,255 and for 2021 is \$199,655. John stated that the City Council should receive public input on the continuation of the wholesale license fee.

269-20

Alderman Holland moved to close the public input on the malt beverage markup and continue the wholesale license fee at 5% with the proceeds being used to retire the general obligation bond issued for Prentis Park improvements. Alderman Ward seconded the motion. A roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

D. First reading of Ordinance 1420 - 2021 Appropriations budget ordinance

John Prescott, City Manager, reported that the proposed budget was presented to the City Council on August 3rd and the Council held hearings to review the budget on August 11th and 12th. John thanked the City Council for the time spent meeting with all the departments to refine the budget. John reviewed some of the major items that are included in the 2021 budget ordinance. Discussion followed on the budget ordinance.

270-20

Mayor Collier-Wise read the title to the above mentioned Ordinance and Alderman Willson moved adoption of the following Resolution:

BE IT RESOLVED that the minutes of this meeting shall show that the title to proposed Ordinance No. 1420 entitled An Ordinance Adopting the 2021 Budget Ordinance of the City of Vermillion, South Dakota has been read and the Ordinance has been considered for the first time in its present form and content at this meeting being a regularly called meeting of the Governing Body of the City on this 8th day of September, 2020 at the Council Chambers in City Hall in the manner prescribed by SDCL 9-19-7 as amended.

The motion was seconded by Alderman Holland. After discussion, the question of adoption of the Resolution was put to a roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

E. First reading of Ordinance 1421 - 2020 Revised Appropriations ordinance

John Prescott, City Manager, reported that the City Council adopted the 2020 budget in September 2019 and, during the 2021 budget process, the 2020 budget amounts were revised based upon information that is currently available. John reviewed some of the changes to the 2020 budget amounts, noting that there will most likely be a supplemental budget needed later this year for items that will change between now and the end of the year.

271-20

Mayor Collier-Wise read the title to the above mentioned Ordinance and Alderman Willson moved adoption of the following Resolution:

BE IT RESOLVED that the minutes of this meeting shall show that the title to proposed Ordinance No. 1421 entitled An Ordinance Adopting the 2020 Revised Budget Ordinance of the City of Vermillion, South Dakota has been read and the Ordinance has been considered for the first time in its present form and content at this meeting being a regularly called meeting of the Governing Body of the City on this 8th day of September, 2020 at the Council Chambers in City Hall in the manner prescribed by SDCL 9-19-7 as amended.

The motion was seconded by Alderman Holland. After discussion, the question of adoption of the Resolution was put to a roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

F. 2019 Audited Comprehensive Annual Financial Report

Mike Carlson, Finance Officer, reported that the 2019 Audited Comprehensive Financial Report was provided with the Council packet and if a hard copy is needed to let him know. Mike stated that Chad Regnier of Williams & Company, P.C. presented information at the noon meeting on the report. Mike stated that the Department of Legislative Audit has reviewed the audit and their letter of acceptance was included in the packet. Mike noted that the City Council will need to accept the report. Mike noted that the report will be available on the City web site. Discussion followed.

272-20

Alderman Holland moved approval of the acceptance of the 2019 Audited Comprehensive Financial Report. Alderman Humphrey seconded the motion. A roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

G. Historic Preservation Commission appointments

Mayor Collier-Wise reported that there are two positions that will be coming open on the Historic Preservation Commission and that two expression of interest forms were received for the three year terms. Mayor Collier-Wise recommended the reappointment of William Dendinger and Susan Keith Gray to the Historic Preservation Commission with terms expiring in 2023.

273-20

Alderman Price moved approval of the reappointment of William Dendinger and Susan Keith Gray to the Historic Preservation Commission with terms expiring in 2023. Alderman Ward seconded the motion. A roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

H. Surplus vehicles for Fire Department training

Mike Carlson, Finance Officer, reported that when a vehicle is placed in the impound lot, a notice is sent to the registered owner that the vehicle can be claimed by paying the fine, towing fee, and impound fee. Mike stated that, if the vehicle is not claimed within 60 days, ownership of the vehicle reverts to the City. Mike stated that an auction is normally held each spring to empty the impound lot of abandon vehicles, sell abandon bicycles and other surplus city property but due to COVID-19 an auction was not held. Mike noted that for the past few years, some of the abandon vehicles have been surplused to the Fire Department to use

for training and when they are done with the vehicles they are sold as scrap metal. Mike stated the Fire Department is planning training and would like to use some abandon vehicles for that training. Mike stated the Police and Fire Department have reviewed the abandon vehicles in the impound lot and would like to have 10 vehicles declared surplus to be used by the Fire Department for training and when done sold as scrap metal. Mike stated that the Police Chief has provided a memo listing ten vehicles that title has reverted to the City that will need to be declared surplus and authorized to be used for Fire Department Training. Discussion followed.

274-20

Alderman Ward moved to declare the following abandon vehicles as surplus and authorize the Fire Department to use them for training to then be sold as scrap: 1 - 2004, Pontiac Montana, white, 19BF70, 1GMDX13E94D197724; 2 - 1996, Buick Park Avenue, blue, 27B644, 1G4CW52K2TH618946; 3 - 1997, Ford Explorer, red, 1AB809, 1FMDU35P0VUA20208; 4 - 2010 Chrysler, black, JM9231, 2C3CASCV44H290159; 5 - 2003, Dodge Intrepid, beige, 8C6003, 2B3HD46R03H505638; 6 - 2003 Pontiac Grand Prix, silver, 12D506, 1G2NF52E63C271355; 7 - 2003, Chevy Impala, tan, 19AK01, 2G1WF52EX39427641; 8 - 1996 Infiniti 130, bronze, 7D2371, JNKCA21D8TT008422; 9 - 2000, Mercury Marquis, gold, 6E4371, 2MEFM75W8YX719710; 10 - 2004, Dodge Grand Caravan, blue, WR856, 1D4GP24R54B527642. Alderman Holland seconded the motion. A roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

I. Developer's Agreement with AMS Building System, LLC Owner of Lot 1 and Lot 2, Block 7, Brooks Industrial Park Addition to the City of Vermillion, Clay County, South Dakota

Jose Dominguez, City Engineer, reported that AMS Building Systems, LLC (AMS) purchased several acres west of Commerce Street. Jose stated that the land purchased was split into two large lots (Lot 1 and Lot 2) and will be separated by a future east/west street. Jose noted that AMS will be constructing a building on the north lot (Lot 1), and planning to construct a building for an unnamed company on the south lot (Lot 2). Jose stated that AMS has to either complete all of the infrastructure fronting the lots, or enter into a developer's agreement with the City. Jose reported that City ordinance requires that the property owner construct sidewalks, grading, curb and gutter, street surfacing, street lights, water and sewer improvements on all streets abutting a property to be developed. Jose noted that the lots in question are corner lots fronting Commerce Street, and the unnamed east/west road. Jose stated that this agreement addressed the improvements on the east/west road. Jose noted that later on the agenda the City Council will consider the

agreement for Commerce Street improvements. Jose noted that construction of the utilities along this street will require that they are completed on other streets first so the agreement limits the type of construction on the west half of the lots to something that does not require utility services. Jose noted that this agreement has been reviewed by the City Attorney. Jose recommended that the City Council authorize the Mayor to sign the Developers agreement. Discussion followed.

275-20

Alderman Holland moved approval of the Developer's Agreement with AMS Building Systems, LLC for east/west street improvements and authorized the Mayor to sign. Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

J. Developer's Agreement with AMS Building System, LLC Owner of Lot 2, Block 7, Brooks Industrial Park Addition to the City of Vermillion, Clay County, South Dakota

Jose Dominguez, City Engineer, reported that AMS Building Systems, LLC (AMS) purchased several acres west of Commerce Street. Jose stated that the land purchased was split into two large lots (Lots 1 and 2) and will be separated by a future east/west street. Jose noted that AMS will be constructing a building on the north lot (Lot 1), and planning to construct a building for an unnamed company on the south lot (Lot 2). Jose noted that prior to any construction occurring on the south lot, AMS has to either complete all of the infrastructure fronting the lot, or enter into a developer's agreement with the City. Jose reported that City ordinance requires that the property owner construct sidewalks, grading, curb and gutter, street surfacing, street lights, water and sewer improvements on all streets abutting a property to be developed. Jose noted that the lot in question fronts Commerce Street, and the unnamed east/west road. Jose noted that the agreement for the east/west road was earlier on the agenda and this agreement requires the developer to complete the construction of Commerce Street, water mains and sanitary sewer mains within two years, when the City Council requests the completion, or when a future development would utilize the street needing the improvements. Jose noted that this agreement has been reviewed by the City Attorney. Jose recommended that the City Council authorize the Mayor to sign the Developers agreement. Discussion followed.

276-20

Alderman Willson moved approval of the Developer's Agreement with AMS Building Systems, LLC for the Commerce Street improvements and authorized the Mayor to sign. Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-

Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

K. Agreement to Construct Public Infrastructure by Private Development with AMS Building System, LLC Owner of Lot 1 and Lot 2, Block 7, Brooks Industrial Park Addition to the City of Vermillion, Clay County, South Dakota

Jose Dominguez, City Engineer, reported that AMS Building Systems, LLC (AMS) is in the process of constructing a building at the southwest corner of SD Hwy. 50 and Commerce Street. Jose noted that, as part of this project, AMS asked the City to construct a public street and all associated public utilities along the still unnamed east/west road intersecting with Commerce Street. Jose reported that the improvement will provide access to the rest of the AMS property. The new east/west road will also provide access to property owned by the VCDC. Jose noted that construction of the east/west road will only require grading, subgrade stabilization, and paving, as all of the necessary utilities will be installed as part of this project for the east 350-feet of the east/west road. Jose reported that when a public infrastructure project is requested by the public or developer, the City provides three options: (1) project is completed by the City and assessed to the developer (construction cost and an 8% fiscal fee); or, (2) the project is completed by the City with the plans being done by a consultant and assessed to the developer (construction cost and cost of consultant); or, (3) the project is completed entirely by the developer. Jose reported that AMS would like to take advantage of the of the opportunity to complete the street project as part of their building construction. Jose noted that this gives them more flexibility with scheduling and also with some of the expenses associated with public infrastructure construction and AMS is only planning on constructing the east 350-feet of the east-west street. Jose reviewed the contents of the agreement noting that the City will be responsible for some oversized items. Jose reported that the 2021 budget includes \$78,250 for the payment of oversized items and construction testing. Jose noted that this agreement has been reviewed by the City Attorney. Jose recommended the City Council authorize the Mayor to sign the Developers agreement. Discussion followed.

277-20

Alderman Price moved approval of the Developer's Agreement with AMS Building Systems, LLC for the construction of public infrastructure by private development and authorized the Mayor to sign. Alderman Ward seconded the motion. A roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

L. Professional services agreement with Burns & McDonnell for engineering work on the construction of cells 6 & 7 and closure of cells 2 & 3 at the landfill

Jose Dominguez, City Engineer, reported that the landfill consulting engineer, Burns & McDonnell, have projected that landfill cell 5 will be at a capacity that will require cell 6 to be in service by March 2022. Jose reviewed that the project will consist of construction of cells 6 and part of 7 with an alternate to complete cell 7 and closure of cells 2 and 3. Jose noted that, due to the cost, the City will need to apply for grants and loans for the project that require engineering projections to have the project included on the State Water Facilities Plan by October 1st. The grant/loan application is due by January 1, 2021 which will require more detailed plans. Jose reported that a professional services contract has been received from Burns & McDonnell for the design and bidding of the project at a fee not to exceed \$98,000. Jose noted that the 2020 Joint Powers budget includes funds for this work. Discussion followed.

278-20

Alderman Ward moved approval of the professional services contract with Burns & McDonnell Engineering Company, Inc for the design of cells 6 & 7 construction and closure of cells 2 & 3 in the amount not to exceed \$98,000. Alderman Willson seconded the motion. A roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

9. Bid Openings

A. Fuel Quotes

Mike Carlson, Finance Officer, read the monthly fuel quotes and recommended the low quote of Stern Oil on all four items.

Item 1 - 4,350 gal unleaded 10% ethanol: Stern Oil \$1.6204, Brunick's Service \$1.73, Jerry's Service \$2.05; Item 2 - 1,000 gal unleaded regular: Stern Oil \$1.7959, Brunick's Service \$1.88, Jerry's Service \$2.20; Item 3 - 3,000 gal No. 2 Diesel fuel dyed: Stern Oil \$1.3846, Brunick's Service \$1.55, Jerry's Service \$1.60; Item 4 - 1,000 gal No. 2 diesel fuel-clear: Stern Oil \$1.6804, Brunick's Service \$1.84, Jerry's Service \$2.18.

279-20

Alderman Price moved approval of the low quote of Stern Oil on all four items. Alderman Humphrey seconded the motion. A roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-Y,

Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

10. City Manager's Report

A. John reminded residents that Thursdays on the Platz will be closing W. Main Street from the west line of the intersection of Court Street west to the west line of Ratingen Platz and Market Street as they abut Ratingen Platz on every Thursday through October 1st from 4:00 p.m. to 8:00 p.m.

B. John reminded residents that portions of Market Street and Kidder Street and the public parking lot are closed from 6:00 a.m. on Friday until 6:00 p.m. on Saturday for Ribs, Rods and Rock N Roll competition. John reported that this is not a public event but private competition to maintain Vermillion's place on the annual competition calendar.

C. John reported that the Library Board meets on Friday, September 18th at noon.

D. John reported that, due to a resignation, there is an opening on the Vermillion Housing Authority. John stated that the term runs through June 2025 and asked interested individuals to complete an Expression of Interest form and submit it no later than Thursday, September 17th at 5:00 p.m. in anticipation that the City Council will make an appointment at the September 21st meeting.

PAYROLL ADDITIONS AND CHANGES

Volunteer Firefighter: Blake Nelson; Police: Chet Moser \$26.21/hr; Communications: Jessica Standley \$24.19/hr; Golf Clubhouse: Drew Kaitfors \$9.50/hr; Golf Maintenance: Max Anderson \$9.50/hr, Logan Brown \$9.50/hr, Gabe Montgomery \$9.50/hr; Wastewater: Michael Watterson \$17.81/hr; Recycling: Jeremiah Kashas \$18.19/hr; Curbside: Dan Hanson \$20.88/hr

11. Invoices Payable

280-20

Alderman Willson moved approval of the following invoices:

3D Specialties Inc	supplies	1,379.20
A&A Sales Associates	work shirts	530.81
A-1 Portable Toilets	portable toilet rental	876.50
Ace Refrigeration Co	repairs	349.60
Altec Industries, Inc	repairs	312.28
Am Conservation Group, Inc	led light bulbs	17,672.07

Amazon Business	supplies	1,567.32
American Legal Publishing	subscription	375.00
Appeara	shop towels	45.00
Aramark Uniform Services	uniform cleaning	284.40
Argus Leader Media #1085	subscription	28.00
Avera Occupational Medicine	testing	220.65
Awe Acquisition, Inc	children's workstation	2,895.00
Banner Associates, Inc	professional services	6,087.40
Barkley Asphalt	asphalt	267.30
Basin Electric Power Coop	repairs	1,403.89
Bauer Built Tire & Service	tires	787.96
Ben's Brewing Co	merchandise	44.00
Beth Samenus	refund life ins premium	7.90
Bierschbach Eqpt & Supply	supplies	210.00
Blackburn Manufacturing Co	supplies	187.28
Blackstone Publishing	books	250.00
Bound Tree Medical, LLC	supplies	4,839.65
Boyer Trucks	parts	229.19
Broadcaster Press	advertising	152.00
Brock White Co	supplies	402.93
Brunicks Service Inc	propane	38.55
Burns & McDonnell	professional services	28,650.87
Butler Machinery Co.	repairs	6,695.69
Cannon Technologies, Inc	supplies	32,827.68
Carroll Construction Supply	supplies	3,316.29
Cask & Cork	merchandise	1,582.10
Century Business Products	copier contract/copies	199.63
Chesterman Co	merchandise	2,519.93
City Of Vermillion	copies/postage	1,242.27
City Of Vermillion	utility bills	44,604.10
Civil Air Patrol Magazine	advertising	195.00
Clay Co Register Of Deed	filing fee	120.00
CNA Surety Direct Bill	notary public	50.00
Coffee King, Inc	supplies	125.50
Colonial Life Acc Ins.	insurance	3,033.29
Concrete Materials	golf sand	1,123.25
Convergint Technologies LLC	alarm monitoring	360.00
Core & Main LP	supplies	3,653.91
Cornhusker International Truck	batteries	593.00
D-P Tools	supplies	84.95
Dakota Beverage	merchandise	20,314.09
Dakota Pc Warehouse	toner/supplies	240.85
Dakota Traffic Services LLC	pavement markings	22,240.00

Danko Emergency Equipment	fire vehicle lighting	3,323.50
Deadperfect	merchandise	1,020.35
Delta Dental Plan	insurance	6,187.30
Demco	supplies	370.29
Dennis Martens	maintenance	833.34
DGR Engineering	professional services	2,154.50
Diamond Mowers	parts	285.04
Diamond Vogel Paints	white traffic paint	2,606.31
Dubois Chemicals	soda ash	7,359.00
Eakes Office Solutions	foam dispenser/sanitizer	742.22
Echo Electric Supply	supplies	3,545.95
Electronic Engineering	repairs	150.90
Elliott Equipment Co	repairs	1,081.55
Energy Laboratories	testing	1,570.00
Environmental Specialty Solutions	professional services	33,853.84
Erickson Solutions Group	professional services	8,596.35
Evan Rolling	boots reimbursement	157.62
Farner Bocken Company	merchandise	959.16
FedEx.	shipping	20.15
Flagshooter, Inc	repairs	100.00
Flashbay Inc	supplies	459.50
Foreman Media	council mtgs	100.00
Four Winds Interactive	maintenance	411.57
Fred Balleweg	safety boots reimbursement	100.00
Gale/Cengage Learning Inc	books	19.49
Global Dist.	merchandise	149.56
Global Equipment Company	customer service partitions	1,349.91
Govt Finance Officers Assoc	books	249.00
Graham Tire	tires	694.48
Graham Tire Co.	tires	924.10
Grainger	supplies	38.02
Graymont (WI) LLC	chemicals	8,331.46
Gregg Peters	advertising	500.00
Gregg Peters	rent	937.50
Hach Co	chemicals	8,288.25
Hauger Lawn Service	mowing/weeds	157.00
Herren-Schempp Building	supplies	122.22
Houston Engineering Inc	professional services	4,922.46
Hy Vee Food Store	bakery/supplies	262.15
Id Cards Unlimited	patron id cards	372.95
In Control, Inc	control equipment ww	4,196.37
Industrial Chem Labs	supplies	458.93
Ingram	books	2,659.54

Interstate All Battery Center	batteries	85.20
Istate Truck Center	parts	98.72
Jami Sandbulte	refund parking tkt overpmt	5.00
Jay's Plumbing	repairs	204.00
John A Conkling Dist.	merchandise	10,008.60
Johnsen Heating & Cooling	repairs	326.53
Johnson Brothers Of Ds	merchandise	22,707.61
Johnson Controls	service agreement	1,811.78
Jones Food Center	supplies	1,336.39
Kenny Wapniarski	safety boots reimbursement	95.00
Kimball Midwest	supplies	307.29
Knife River Midwest, LLC	asphalt	1,627.56
Lawson Products Inc	supplies	627.32
Library Ideas	books	455.27
Locators And Supplies, Inc	rain uniforms/supplies	442.89
Loffler	copier contract/copies	1,740.25
Longs Propane Inc	propane	60.00
Malloy Electric	supplies	114.57
Maria Koenen	refund parking tckt overpmt	5.00
Marks Machinery	supplies	223.50
Mart Auto Body	towing	340.00
Matheson Tri-Gas, Inc	carbon dioxide/cylinder rental	682.81
McCulloch Law Office	professional services	3,659.00
Mead Lumber	supplies	55.84
Medical Waste Transport, Inc	haul medical waste	231.71
Michael Frederick	books	48.00
Micro Marketing LLC	books	39.99
Microfilm Imaging Systems	service agreement	371.00
Midwest Alarm Co	annual inspection	350.00
Midwest Ready Mix	flowable fill/red rock	1,344.00
Midwest Turf & Irrigation	parts	1,413.36
Midwest Wheel Companies	parts	22.20
Missouri River Energy Service	infrared inspections	1,093.75
Missouri Valley Maintenance	repairs	629.20
Moore Welding & Mfg	repairs	92.50
Mr. Golf Car, Inc	repairs	108.50
MSC Industrial Supply Co	supplies	194.00
Nalco Chemical Co	chemicals	275.25
NCL Of Wisconsin, Inc	supplies	1,356.01
Netsys+	repairs/professional services	1,824.50
O'Reilly Auto Parts	parts	13.86
PCC, Inc	commission	2,655.45
Pizza Ranch	fun zone cards/pizzas	202.79

Presto-X-Company	inspection/treatment	53.00
Print Source	advertising-school calendar	260.00
Prochem Dynamics	supplies	190.76
Property Maintenance Service	debris removal/mowing	217.50
Pump N Pak	supplies	12.44
Quadient Finance USA	postage for meter	707.00
Quill	supplies	419.67
Racom Corporation	maintenance contract	411.70
Recorded Books, Inc	books	311.21
Redi Towing	towing	300.00
Reflective Apparel Factory	work shirts	333.73
Republic National Dist	merchandise	23,815.59
Ribs, Rods & Rock N' Roll	contribution	2,000.00
RS Plumbing Services	repairs	408.62
Running Supply, LLC	supplies	1,100.13
Sanford Health Occupational	testing	449.00
Sanford Health Plan	participation fee	54.00
Sanford USD Medical Center	supplies	156.40
Sanitation Products Inc	parts	431.90
SD Dept Of Health	testing	225.00
SD Dept Of Public Safety	teletype service	3,090.00
SD Public Assurance Alliance	property coverage	152.80
SD Retirement System	contributions	60,100.42
SD Secretary Of State	notary bond filing fee	30.00
SD Solid Waste Mgt Assoc	membership	400.00
SD State Historical Society	membership	40.00
SEH, Inc	professional services	3,908.81
Service Master Of Se SD	custodial	3,740.35
Silver Star Industries	topper/installation	3,312.04
Sooland Bobcat	parts	1,095.42
Southern Glazer's Of SD	merchandise	12,266.06
Staples Business Credit	supplies	784.83
Stewart Oil-Tire Co	repairs	30.00
Stockwell Engineers, Inc	professional services	23,700.98
Storey Kenworthy	supplies	1,283.46
Stryker Sales Corporation	supplies	373.89
Stuart C. Irby Co.	parts	3,924.25
Sturdevants Auto Parts	parts	1,111.44
Syncb/Amazon	supplies/books/dvds	840.03
Taste Of Home Books	book	35.98
TestAmerica Laboratories	testing	1,962.00
The Ups Store #6751	shipping	140.83
Thomas L Price Inc	evaluation/screening	350.00

Titleist-Acushnet Company	merchandise	5,260.03
Triview Communications	handset cord	8.00
Turner Plumbing	repairs	288.36
United Parcel Service	shipping	36.29
United Way	contributions	737.00
Unum Life Insurance Company	insurance	1,511.07
USA Bluebook	supplies	2,962.72
Vast Broadband	911 circuit/dialup service	1,415.45
Verizon Wireless	cell phones/ipad access	2,322.44
Vermillion Ace Hardware	supplies	965.25
Vermillion Concrete	concrete work	29,723.17
Visa/First Bank & Trust	fuel/supplies	3,735.84
Wal-Mart Community	supplies	884.61
Walt's Homestyle Foods, Inc	merchandise	717.40
Wesco Distribution, Inc	supplies	3,558.13
Yankton Motorsports LLC	parts	625.05
Yeager Diesel	repairs	967.76
Zee Medical Service	supplies	237.70
Ziegler Inc	parts	194.13
Zimco Supply Co	supplies	7,703.00
Robert Nelson	Bright Energy Rebate	250.00
Dan Graves	Bright Energy Rebate	250.00
Karen Hansen	Bright Energy Rebate	250.00
MASABA Inc	Bright Energy Rebate	2,042.28
Dawna Andersen	Bright Energy Rebate	25.00
Taco John's	Bright Energy Rebate	658.20

Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

12. Consensus Agenda

Set a public hearing date of September 21, 2020 for a special permit to exceed permissible sound levels by no more than 50% for the University of South Dakota Music Department in the band shell area of Prentis Park on Sunday, October 11, 2020 from 2:00 p.m. to 5:00 p.m. with a rain date of October 18, 2020 for a free live public concert performance.

281-20

Alderman Price moved approval of the consensus agenda. Alderman Ward seconded the motion. A roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-

Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

13. Adjourn

282-20

Alderman Ward moved to adjourn the Council Meeting at 8:37 p.m. Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

Dated at Vermillion, South Dakota this 8th day of September, 2020.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____

Kelsey Collier-Wise, Mayor

ATTEST:

BY _____

Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.



Council Agenda Memo

From: Mike Carlson, Finance Officer

Meeting: September 21, 2020

Subject: Special permit to exceed permissible sound levels by no more than 50% for USD Music Department from 2:00 p.m. to 5:00 p.m. in the south side of Prentis Park on or about Sunday, October 11, 2020 with a rain date of Sunday October 18, 2020 for a music concert

Presenter: Mike Carlson

Background: The USD Music Department has applied for a special permit to exceed allowable noise levels for a music concert on or about Sunday, October 11, 2020 with a rain date of October 18, 2020 in the south side of Prentis Park from 2:00 p.m. to 5:00 p.m. A copy of the application, map of the area, and notice of hearing are attached.

The concert event will have live music performed by USD and VHS ensembles and is free and open to the public.

The city noise ordinance is as follows:

Sec. 90.01. Noises prohibited.

- (A) General prohibitions: In addition to the specific prohibitions outlined below, it shall be unlawful for any person to make, continue, or cause to be made or continued any loud or unusual noise so as to disturb the peace of the public, any neighborhood, any business operation, family, lawful assembly of persons, or any person by committing any act or acts of disturbance within the limits of the City of Vermillion.
- (B) The following acts are declared to be in violation of this chapter.
- 1) Sound equipment prohibited: Except for emergency vehicles, it shall be unlawful for any person to operate or cause to be operated upon the streets or public places in the city a sound truck or car with sound amplification equipment in operation. "Sound truck" as used herein means any vehicle having thereon or attached thereto any sound amplification equipment. "Sound amplification equipment" as used herein means any machine or device for the amplification of the human voice, music or other sound, but shall not include radio or warning devices on vehicles used for traffic warning or control purposes.
 - 2) Stereos, radios, television sets, musical instruments and similar devices:
 - a. Using, operating or permitting the use or operation of any stereo, radio, musical instrument, television, phonograph, drum or other machine or device for the production or reproduction of sound, except as provided for in paragraph (1) above, in such a manner as to violate this section or cause a noise disturbance.

- b. The operating of any such device between the hours of 11:00 p.m. and 7:00 a.m. the following day in such a manner as to be plainly audible at the property boundary of the source or plainly audible at fifty (50) feet from such device when operated within a vehicle parked on a public right-of-way or when operated from within a private residence.
- 3) Maximum permissible sound levels: It shall be unlawful for any person to operate or permit the operation of any stationary source of sound in such a manner as to create a sound pressure level during any ten-minute measurement period which exceeds the limits set forth for the following receiving land use districts when measured at the boundary or at any point within the property affected by the noise. Sound level measurements shall be made at a distance of fifty (50) feet from source with a sound level meter of type 2 or better, using the “A” weighting scale, in accordance with standards promulgated by the American National Standards Institute.

Use District	11:00 p.m.-6-00 a.m.	6-00 a.m.-11:00 p.m.
Residential	50 dB(A)	55dB(A)
Commercial	55 dB(A)	60dB(A)
Industrial & Agricultural	75 dB(A)	80dB(A)

- (C) It shall be a violation of this section if the sound which is measured creates a sound pressure level greater than the levels set forth for the receiving land use district for ninety (90) per cent of the time in any measurement period, such as the level exceeded for nine (9) minutes of a ten-minute period.
- (D) Special Permit - The City Council may, following a Public Hearing, issue a Special Permit to exceed allowable sound levels by not more than 50% of the allowable limit within the Use District, in a suitable location with appropriate facilities, during the allowable time. It shall be required of any applicant for a Special Permit to demonstrate that the event for which the permit is requested be of public benefit. An applicant shall submit a diagram clearly showing the sound level projections beginning at a point fifty (50) feet from the source, and continuing out through a radius of two hundred (200) feet from the source. Application for a Special Permit shall be made with the City Finance Officer, and shall be accompanied with an application fee of \$25.00. Application for a Special Permit shall be completed no later than 30 days prior to the proposed event, and it shall contain all applicable information relative to the nature and purpose of the event. (Ord. No. 1100, 10-1-01)
- (E) Semi-tractors; prohibited noises: It shall be unlawful for any person within the city limits of Vermillion, to make, or cause to be made, loud or disturbing or offensive noises with any mechanical devices operated by compressed air and used for purposes of assisting braking on any semi-tractor, except for the aversion of imminent danger. (Ord. No. 1102, 10-15-01)

Discussion: The USD Music Department is sponsoring the concert in the park to allow social distancing during the pandemic for an audience.

The City Council will need to determine, at the public hearing, if the event is in a suitable location with appropriate facilities, during the allowable time, and if the applicant can demonstrate the public benefit of the event. Relevant questions for a public gathering,

when a noise permit is sought, include the availability of restroom facilities, clean-up of the area, and disposal of waste.

Financial Consideration: The \$25 fee for the special noise permit has been paid.

Conclusion/Recommendations: Administration recommends issuance of the special permit to exceed allowable sound levels by no more than 50% for the USD Music Department or about Sunday, October 11, 2020 with a rain date of Sunday October 18, 2020 from 2:00 p.m. to 5:00 p.m. in the south side of Prentis Park for music concert, unless information is presented at the public hearing indicating that there would be problems related to the noise.

REQUEST FOR SPECIAL PERMIT TO EXCEED PERMISSIBLE SOUND LEVELS BY NO MORE THAN 50% OF CITY NOISE ORDINANCE

This application shall be completed no later than thirty (30) days prior to the proposed event and shall contain all applicable information relative to the nature and purpose of the event.

Organization Requesting University of South Dakota Music Department

Contact Person David Holdhusen Phone 605-658-3467

E-Mail Address david.holdhusen@usd.edu

Contact Person Address 414 E. Clark St. Vermillion, SD 57069

Location of Event Prentis Park (south side) Date of Event 10/11/20 with 10/18/20 as a rain date

Duration of event: From time 2:00 to time 5:00

The ordinance asks if this is a suitable location with appropriate facilities:

Prentis Park is a perfect location for the concert. We will be playing live music
in three locations in the south part of the park, including the band shell where
we will provide amplification of the performers on the grassy stage.

The ordinance asks the applicant to demonstrate that the event for which the permit is requested be of public benefit. Describe the public benefit:

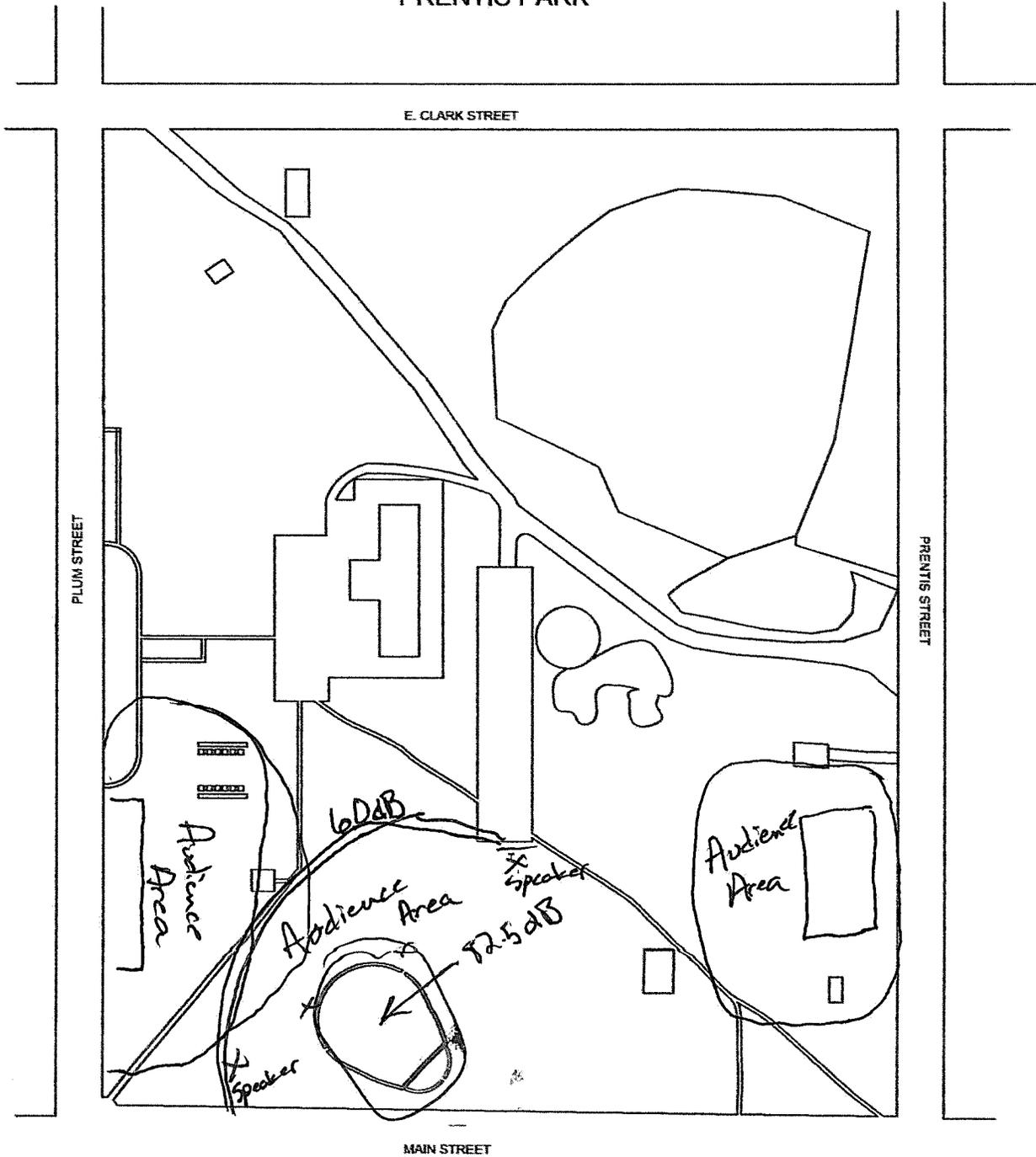
This is a live public concert performance that is open to the community free of
charge. This will allow live music to be performed by USD and VHS ensembles
in a safe manner during the COVID pandemic for an audience.

Please attach a diagram clearly showing the sound level projections beginning at a point fifty (50) feet from the source, and continuing out through a radius of two hundred (200) feet from the source.

File this application along with the diagram with the finance officer accompanied with an application fee of \$25.00.

Signature of Applicant  Date 9/2/2020

USD Music Department application
PRENTIS PARK



Inside Audience Area will not
exceed 72.5 dB.
Only Band Shell area will be
amplified.

David Oldham

NOTICE OF PUBLIC HEARING FOR SPECIAL PERMIT
TO EXCEED ALLOWABLE SOUND LEVELS

NOTICE IS HEREBY GIVEN THAT the Vermillion City Council on the 21st day of September, 2020 at the hour of 7:00 P.M. at the City Hall Council Chambers, 25 Center Street, will meet in regular session to consider the following application for a special permit to exceed allowable sound levels for the dates and times stated which has been filed in the Finance Officer's Office:

University of South Dakota Music Department request for a special permit to exceed permissible sound levels by no more than 50% in the band shell area of Prentis Park on Sunday October 11 from 2:00 p.m. to 5:00 p.m. with a rain date of October 18 for a free live public concert performance.

NOTICE IS FURTHER GIVEN THAT any person, persons, or their attorney may appear and be heard at said scheduled public hearing who are interested in the approval or rejection of any such application for special permit.

Dated at Vermillion, South Dakota this 3rd day of September, 2020.

Michael D. Carlson, Finance Officer

Publish: September 11, 2020

Published once at the approximate cost of _____.



Council Agenda Memo

From: Mike Carlson, Finance Officer
Meeting: September 21, 2020
Subject: Resolution Approving Special Assessment Roll for Nuisance Abatement
Presenter: Mike Carlson

Background: On August 17th the City Council adopted a resolution setting a public hearing date of September 21st for nuisance abatement special assessments. The notice was published and letters were sent by first class mail to the property owners of record. The hearing is required by the following state statute:

9-43-91. Approval, equalization, amendment, or rejection of assessment roll. At the time and place fixed for the hearing, the governing body shall meet to consider the assessment roll and hear any objections. At the hearing, the governing body may approve, equalize, amend, or reject the assessment roll.

Discussion: The individual billings for each property are listed in the resolution, including the date of the tagging and the corrective action.

The City Council sets the tagging fee. The mowing/snow removal amount is the fee charged to the City by a contractor hired to perform the work. If the City Council would adjust the amounts, it might set a precedent for property owners to wait until the City does the mowing, snow removal, or property clean-up, and then question the costs at the hearing to reduce the cost of the clean-up.

Attaching a special assessment may seem harsh, but it provides the City the ability to encourage the property owners to clear the snow from the sidewalk, mow their property and remove nuisances. If nothing is done by the owner(s), the City is forced to take action and the amount will be assessed against the property. The assessments become a lien against the property and will remain so until paid. If the owner sells the property after it is assessed, the City is protected by the special assessment lien on the property.

There has been no change in the listing of properties since the August 17th meeting.

Financial Consideration: The assessments are for the costs incurred by the City.

Conclusion/Recommendations: It is recommended that the City Council receive any public comment and consider the information. Administration is not aware of any information that has not been previously presented with respect to any of the proposed special assessments that would warrant reducing the amount. Administration recommends adoption of the resolution. After adoption, a copy of the resolution will be mailed to the property owners who will be allowed 30 days to pay the assessment without interest.

**RESOLUTION APPROVING THE SPECIAL ASSESSMENT ROLL
AND NOTICE OF SPECIAL ASSESSMENTS FOR NUISANCE ABATEMENT
IN THE CITY OF VERMILLION, SOUTH DAKOTA**

WHEREAS, the Governing Body of the City of Vermillion, Clay County, South Dakota has established a special assessment roll for defraying the cost of nuisance abatement against the several tracts of real property upon:

NUISANCE ABATEMENT as listed at the end of this Resolution

in the City of Vermillion, Clay County, South Dakota. The assessment roll was filed in the office of the City Finance Officer of the City of Vermillion, South Dakota on the 10th day of August, 2020.

WHEREAS, said Governing Body, by resolution, fixed this time and place for hearing upon the assessment roll for the 21st day of September, 2020 and directed the City Finance Officer of the City of Vermillion, Clay County, South Dakota to publish a Resolution and Notice for such hearing in the official newspaper of Vermillion, South Dakota, one week prior to the date set for said hearing. Said Resolution and Notice described, in general terms, the improvement for which the special assessment is levied, the date of filing of the assessment roll, the time and place for the hearing, that the assessment roll would be open for public inspection at the office of the City Finance Officer of Vermillion, South Dakota, and referred to the assessment roll for further particulars. The Finance Officer was further directed to mail a copy of the Resolution and Notice by first-class mail, postage thereon fully prepaid, addressed to the property owners of any property to be assessed for such improvement at their address, as shown by the records of the Director of Equalization, at least one week prior to the date set for the hearing.

WHEREAS, it now appears that the Finance Officer has caused notice of the hearing to be given in the manner provided by the aforementioned Resolution and Notice, and by law.

WHEREAS, all persons interested have been given an opportunity to appear and show cause why the Governing Body should not approve the assessment roll, and the assessments against the respective premises of the owners, and the Governing Body has determined that the assessment roll is in all respects true and correct, and according to law.

NOW, THEREFORE, IT IS RESOLVED, by the Governing Body of the City of Vermillion, Clay County, South Dakota that the special assessment roll is hereby approved without amendment or change.

BE IT FURTHER RESOLVED, that the approved assessment roll be filed in the office of the City Finance Officer the day after approval of the assessment roll. The City Finance Officer shall publish once in the official newspaper of Vermillion, South Dakota, a copy of this Resolution and Notice, along with the approved assessment roll.

BE IT FURTHER RESOLVED, that the City Finance Officer shall immediately mail to the owner, or owners, of each lot, parcel or piece of ground as shown by the assessment roll, a copy of this Resolution and Notice along with the approved assessment roll.

NOTICE IS HEREBY GIVEN, that the assessments mentioned in the assessment roll will be payable according to the provisions of Plan One as set forth in SDCL Sections 9-43-102 to 9-43-113.

NOTICE IS FURTHER GIVEN, that any assessment under Plan One, or any installment thereof, may be paid without interest to the City Finance Officer whose office is located in the Municipal Building at 25 Center Street in the City of Vermillion, South Dakota, at any time within thirty (30) days after the filing of the approved assessment roll in the office of said City Finance Officer. Thereafter, and prior to the due date of the first installment, the entire assessment remaining, plus interest thereon from the filing date to the date of payment may be paid to the said City Finance Officer. No installment under Plan One shall be paid to the said City Finance Officer on or after its due date, and on and after said date such installment shall be paid only to the County Treasurer with interest.

NOTICE IS FURTHER GIVEN, that the approved assessment roll will be filed with the City Finance Officer on 22nd day of September, 2020. The assessment is payable in one (1) installment at ten percent (10%) per annum interest on unpaid installments. The first installment due date is January 1, 2021.

The assessment roll herein referred to is attached.

Dated at Vermillion, South Dakota, this 21st day of September, 2020.

FOR THE GOVERNING BODY OF
THE CITY OF VERMILLION, SOUTH DAKOTA

Kelsey Collier-Wise, Mayor

ATTEST:

Michael D. Carlson, Finance Officer

(SEAL)

CERTIFICATE OF ADOPTION

Adoption of the above and foregoing Resolution and Notice was moved by Alderman _____, seconded by Alderman _____, and said Resolution and Notice was thereafter put to a vote of the Governing Body, whereupon __ members voted in favor thereof and __ members voted in opposition thereto; said Resolution and Notice being by the Mayor declared adopted.

Michael D. Carlson, Finance Officer

NUISANCE ABATEMENT SPECIAL ASSESSMENT ROLL

On various properties as follows:

<u>Name</u>	<u>Legal</u>	<u>Corrective Action</u>	<u>Amount</u>
Peter Mark & Karin Monzel	15860-09251-190-24 Lot 1 Replat of Aud Tract A S 1/2 Lot 2 NW 1/4 19-92-51 Aud Tract 19-92-51 601 Lewis	snow tagging & removal 1-18-2020	130.46
OMA Shree, LLC	15880-09251-182-24 S 150' OF E 234' of W 246' of Lot 1 NW 1/4 18-92-51 MISC 802 E Cherry	snow tagging & removal 1-18-2020	109.16
Bhupendra J & Jyotikaben B Patel	15880-09251-182-41 Lot 3 Exc Lot 3A in GOV'T Lot 1 & Exc N 50' of Lot 3 GOV'T Lot 1 NW 1/4 18-92-51 MISC 820 E Cherry	snow tagging & removal 1-18-2020	77.21

The amount of the assessment is payable, under Plan One, at the office of the Clay County Treasurer, in the Courthouse, in the City of Vermillion, Clay County, South Dakota, UNLESS paid to the City Finance Officer, whose office is located in the Municipal Building at 25 Center Street in the City of Vermillion, Clay County, South Dakota, within 30 days after the approved assessment roll is filed in the office of the City Finance Officer. Wherever the work "Lot" appears in this exhibit it shall be construed to include tracts and other parcels of land.



Council Agenda Memo

From: John Prescott, City Manager

Meeting: September 21, 2020

Subject: Review of Emergency Ordinance 1419 requiring the posting of a sign stating that “Masks Expected” at entrances to buildings open to the public

Presenter: John Prescott

Background: At the special City Council meeting held on Tuesday, August 11, 2020, the City Council approved the first reading of Emergency Ordinance 1419. The second reading of the ordinance was approved at the August 17, 2020 regular meeting. The ordinance requires the posting of a sign at buildings open to the public which states that “Masks are expected per City resolution.” As it was an emergency ordinance, the City Council was able to adopt it with the ordinance becoming effective upon passage.

During adoption of the ordinance as the City Council has done with most other emergency measures, there was discussion that the item would be on each regular City Council meeting agenda for review and continuation. No changes were made to the Emergency Ordinance when it was reviewed at the September 8 meeting. An Emergency Ordinance or Resolution can be effective for up to 60 days.

Discussion: City Code staff visited a number of businesses on Monday, August 24, 2020 and found good compliance with the sign being displayed. Many businesses already had a sign up prior to City Code staff visiting. The City has not received any calls about a business not having the required sign displayed. No businesses have been cited for not being in compliance with Emergency Ordinance 1419. The signs continue to be available at City Hall, the VCDC office, or can be printed from the City’s website.

Financial Consideration: None

Conclusion/Recommendations: Administration recommends that the City Council thoughtfully review information related to COVID-19 which changes continually and Emergency Ordinance 1419 requiring the posting of a sign stating that face masks or face coverings are expected per City resolution.



Council Agenda Memo

From: John Prescott, City Manager

Meeting: September 21, 2020

Subject: Review of Emergency Resolution encouraging the use of face coverings or face masks in buildings open to the public

Presenter: John Prescott

Background: At the special City Council meeting held on Tuesday, August 11, 2020, the City Council approved an Emergency Resolution encouraging the use of face masks or face coverings in buildings open to the public. The emergency resolution was designed to promote the use of face coverings to slow the spread of the coronavirus. The Emergency Resolution was also designed to provide the language that Emergency Ordinance 1419 would cite upon adoption. Emergency Ordinance 1419 requires the posting of a sign that states that face masks are expected per city resolution. As it was an Emergency Resolution, the City Council was able to adopt it with the resolution becoming effective upon passage.

During adoption of the resolution as the City Council has done with most other emergency measures, there was discussion that the item would be on each regular City Council meeting agenda for review and continuation. There were no changes to the Emergency Resolution during the August 17 or September 8, 2020 meeting review. An Emergency Ordinance or Resolution can be effective for up to 60 days.

Discussion: Upon adoption, city staff initially received questions seeking clarification and understanding of what the adopted Emergency Resolution and Emergency Ordinance 1419 were and how they worked together. There have been no recent questions or comments about the Emergency Resolution.

Financial Consideration: None

Conclusion/Recommendations: Administration recommends that the City Council thoughtfully review information related to COVID-19 which changes continually and the Emergency Resolution recommending face coverings or face masks in buildings open to the public.



Council Agenda Memo

From: John Prescott, City Manager

Meeting: September 21, 2020

Subject: Second reading of Ordinance 1420 – 2021 Appropriations

Presenter John Prescott

Background: SDCL 9-21-2 addresses the need for the City Council to adopt an annual budget:

The governing body of each municipality shall, no later than its first regular meeting in September of each year or within ten days thereafter, introduce the annual appropriation ordinance for the ensuing fiscal year, in which it shall appropriate the sums of money necessary to meet all lawful expenses and liabilities of the municipality. The ordinance shall specify the function and subfunction as prescribed by the Department of Legislative Audit for which the appropriations are made and the amount appropriated for each function and subfunction, which amount shall be appropriated from the proper fund. It is not necessary to appropriate revenue to be expended from an enterprise or trust and agency fund if the fund is not supported or subsidized by revenue derived from the annual appropriated tax levy. However, an annual budget for these funds shall be developed and published no later than December thirty-first of each year.

Discussion: A proposed budget was prepared and presented to the City Council at the August 3, 2020 regular meeting. The City Council reviewed the proposed budget during special meetings on August 11 and 12, 2020. This year there were not many changes to the proposed budget as it was fairly flat in comparison to the 2020 budget. The City Council approved the first reading of Ordinance 1420 at the September 8, 2020 meeting.

One item which has yet to be addressed that will impact both the 2020 revised budget and the 2021 budget is the use of CARES Act funding. Preliminary ideas on how to utilize the potentially \$2.4 million available have been presented. The use of these funds will be discussed as the end of the 2020 budget year draws to a close in December, there is more “pandemic” sales tax history, and the city has additional experience drawing down funds from the CARES Act. The bulk of the funding from the CARES Act is anticipated to be received during fiscal 2020.

The 2021 budget includes property tax revenues of \$2,590,000 with the 1.7% increase in revenue plus growth. Due to the financial uncertainty created by COVID-19, sales tax

revenues in the 2021 budget are projected to remain at the 2020 level. The BBB fund and receipts for BID #1 from occupied hotel rooms are seeing the biggest negative impact from COVID-19. An anticipated decrease in revenue is projected for both funds.

The budget supports a 2.5% cost of living adjustment for employee and City Council wages. Next year is the final year of the three-year agreements with FOP and AFSCME unions. As discussed during the budget meetings, a 6% increase in health insurance costs is currently contained in the 2021 budget. Staff continues to work with the consultant to finalize the 2021 cost. The health insurance cost for the next year is typically determined during the fourth quarter.

The only utility rate increase included in the 2021 budget is for the storm water drainage fee. The storm water drainage fee increase proposal on average is 3.4% which generates an additional collection of \$8,875 for the community. The City Council will consider a resolution on this fee increase later this year. Wastewater rates will be reviewed in April 2021 for any needed adjustment.

The budget includes a number of expenditures that will benefit the community. Two large, visible projects are the downtown Streetscape project and the Highway 50 storm drainage ditch renovation project. Other larger items more noticeable to the public include the purchase of new library materials, construction of rerouted sections of the hike/bike path, funds for street maintenance, funding for the second year of the Vermillion Now3! Pledge, and continued installation of a multi-year plan to upgrade electric and water meters with Advanced Metering Infrastructure. Renovation of the recycling center building is slated to begin late this year and be completed in 2021.

Financial Consideration: The City Council must adopt an ordinance to provide for 2021 operations. Approving the second reading of the 2021 Appropriations Ordinance will comply with State law and is the final step in providing for 2021 operations.

Conclusion/Recommendations: Administration recommends approval of the second reading of Ordinance 1420 establishing 2021 Appropriations. A roll call vote is required with the second reading of any ordinance.

ORDINANCE NO. 1420
 2021 APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING the 2021 Appropriations Ordinance for the City of Vermillion, South Dakota.

BE IT ORDAINED BY THE GOVERNING BODY of the City of Vermillion that the following sums are appropriated to meet the obligations of the municipality.

	<u>2021 Budget</u>	
GENERAL FUND		
<u>REVENUES:</u>		
General Property Taxes	2,590,600	
Sales Tax	1,990,200	
Penalties & Interest	4,000	
Licenses & Permits	163,850	
Cable TV Franchise	84,000	
State Intergovernmental	726,150	
County Intergovernmental	127,000	
Charges for Goods & Services	789,300	
Fines & Forfeits	49,275	
Miscellaneous Revenues	324,720	
TOTAL GENERAL FUND REVENUES	6,849,095	6,849,095
<u>EXPENDITURES:</u>		
<u>Policy & Administration:</u>		
General Government	599,162	
Finance Office	217,661	
Engineering	343,573	
Planning & Zoning	650	
Code Compliance	281,691	
Community Promotion	58,000	
Total Policy & Administration	1,500,737	1,500,737
<u>Public Safety & Security:</u>		
Police Administration & Invest.	615,770	
Police Patrol	1,570,385	
Fire & Rescue	378,038	
Emergency Management	2,200	
Ambulance	575,729	
Total Public Safety & Security	3,142,122	3,142,122
<u>Maintenance & Transportation:</u>		
Municipal Garage	144,661	
Municipal Service Center	28,600	
Street Department	710,868	
Snow Removal	85,484	
Sweeping & Mowing	127,527	
Carpentry	19,421	
City Hall Maintenance	91,400	
Old Landfill Maintenance	22,000	
Airport	78,580	
Total Maintenance & Transportation	1,308,541	1,308,541

Human Development & Leisure Services:

Library	676,999	
Parks & Forestry	384,513	
Swimming Pool	246,924	
Recreation	234,672	
Mosquito Control	20,917	
National Guard Armory Center	54,181	
Total Human Development & Leisure		1,618,206
TOTAL GENERAL FUND EXPENDITURES		<u>7,569,606</u>

GENERAL FUND NEEDS (720,511)

Transfer to 911 Fund - Communications	(326,792)	
Transfer to Prentis Park Debt Service	(140,000)	
Reserved for STIP Projects	(327,180)	
Transfer to Capital Projects STIP	(78,250)	
Transfer from Electric Fund	803,117	
Transfer from Water Fund	2,306	
Transfer from Sewer Fund	1,402	
Transfer from Liquor Fund	194,200	
Transfer from Library Fine & Gift	5,000	
Transfer from Utilities Engineering Fees	136,387	
Transfer from BID #1	1,200	
Appropriation from Reserve	449,121	
GENERAL FUND BALANCE		<u>0</u>

SPECIAL REVENUE FUNDS

SECOND CENT SALES TAX FUND

Revenues	2,130,500	
Expenditures - Second Cent Sales Tax	2,623,000	
Transfer to Bike Path Capital Projects	(217,410)	
Transfer to Airport Capital Projects	(9,750)	
Transfer to City Hall Debt Service Fund	(331,800)	
Transfer to Prentis Park GO Debt Service	(80,355)	
Transfer to Prentis Park Capital Project	(25,000)	
Appropriation from Reserve	1,156,815	
SECOND CENT SALES TAX FUND BALANCE		<u>0</u>

PARKS IMPROVEMENT FUND

Revenues-Recreation Fees	8,010	
Expenditures - Parks Improvements	8,010	
PARKS IMPROVEMENT FUND BALANCE		<u>0</u>

BBB SALES TAX FUND

Revenues	321,800	
Expenditures	378,000	
Appropriation from Reserve	56,200	
BBB SALES TAX FUND BALANCE		<u>0</u>

911 FUND -COMMUNICATIONS

Revenues	326,792
Expenditures	653,584
Transfer from General Fund	326,792
911FUND FUND BALANCE	<u><u>0</u></u>

BUSINESS IMPROVEMENT DISTRICT #1

Revenues	60,000
Expenditures	58,800
Transfer to General Fund	1,200
Business Improvement District #1 Fund Balance	<u><u>0</u></u>

STORMWATER MAINTENANCE FUND

Revenues - Stormwater Fees	2,137,425
Expenditures:	2,618,113
Appropriation from Reserve	480,688
STORMWATER FEE FUND BALANCE	<u><u>0</u></u>

LIBRARY FINE AND GIFT FUND

Revenues- Library Fine & Gifts	19,550
Expenditures - Library	11,500
Transfer to General Fund	5,000
Appropriation to Reserve	(3,050)
LIBRARY FINE AND GIFT FUND BALANCE	<u><u>0</u></u>

SPECIAL REVENUE - TIF District No. 5

Revenues	86,028
Expenditures	86,028
SPECIAL REVENUE - TIF 5 FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE FUNDS

DEBT SERVICE--SPECIAL ASSESSMENT FUND

Revenues	33,255
Expenditures	7,682
Appropriation to Reserve	(25,573)
DS SPECIAL ASSESSMENT FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE-- TIF District No. 6

Revenues	271,000
Expenditures	271,000
DEBT SERVICE - TIF 6 FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE - CITY HALL

Revenues	5,400
Expenditures	337,200
Transfer from Second Cent Sales Tax Fund	331,800
DEBT SERVICE - CITY HALL FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE - PRENTIS PARK GO BOND

Revenues	0
Expenditures	200,355
Transfer from Second Penny Sales Tax Fund	80,355
Transfer from General Fund Malt Beverage	140,000
Appropriation to Reserve	(20,000)
DEBT SERVICE - PRENTIS PARK BOND FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUNDS

Revenues	0
Expenditures	78,250
Transfer from GF STIP	78,250
CP AIRPORT FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - AIRPORT

Revenues	925,250
Expenditures	935,000
Transfer from Second Cent Sales Tax Fund	9,750
CP AIRPORT FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - BIKE PATH

Revenues	82,590
Expenditures	300,000
Transfer from Second Cent Sales Tax Fund	217,410
CP BIKE PATH FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - PRENTIS PARK

Revenues	0
Expenditures	25,000
Transfer from Second Cent Sales Tax	25,000
CP PRENTIS PARK FUND BALANCE	<u><u>0</u></u>

INTERNAL SERVICE FUNDS (Information Only)

	Unemployment Fund	Copier - Fax- Postage Fund	Custodial Fund	Equipment Replacement Fund
<u>Revenues</u>				
Internal Dept Charges	-	14,575	86,904	568,549
Interest on Investments	125	-	-	10,000
Other Revenues	-	-	-	89,500
Total Revenues	<u>125</u>	<u>14,575</u>	<u>86,904</u>	<u>668,049</u>
<u>Expenditures</u>				
Personnel	-	-	41,322	-
Operating Expenses	125	14,300	44,762	-
Capital	-	-	0	410,437
Total Expenditures	<u>125</u>	<u>14,300</u>	<u>86,084</u>	<u>410,437</u>
(To) From Reserve	-	(275)	(820)	(257,612)
Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

UTILITY AND ENTERPRISE FUNDS (Information Only)

	Electric Fund	Water Fund	Wastewater Fund	Joint Powers Fund	Liquor Fund	Golf Course Fund	Curbside Recycling Fund
<u>Revenues</u>							
Sales	5,919,000	1,603,000	1,747,000	2,001,280	1,780,000	784,710	132,000
Surcharge	895,900	282,500	360,600				
Other Revenue	955,100	47,900	10,300	59,500		54,100	300
Interest	67,300	9,550	17,450	20,200	2,000	4,500	500
Grants	-	-	-	500,000	-	-	-
Total Revenues	<u>7,837,300</u>	<u>1,942,950</u>	<u>2,135,350</u>	<u>2,580,980</u>	<u>1,782,000</u>	<u>843,310</u>	<u>132,800</u>
<u>Expenditures</u>							
Personnel	1,018,760	684,819	511,521	631,488		425,139	117,290
Operating Expenses	3,624,063	583,503	765,563	1,560,568	1,500,825	464,585	12,613
Capital	918,840	168,360	53,400	2,759,000	10,000	40,800	
Debt Service		186,475	302,486	139,848			2,113
Debt Service Surcha	681,358	235,669	291,014				-
Total Expenditures	<u>6,243,021</u>	<u>1,858,826</u>	<u>1,923,984</u>	<u>5,090,904</u>	<u>1,510,825</u>	<u>930,524</u>	<u>132,016</u>
Transfers Out	(884,950)	(33,583)	(28,679)	-	(194,200)	-	-
Transfers In	4,000						
Bond Proceeds	-	-	-	1,500,000	-	-	-
(To) From Reserve	(713,329)	(50,541)	(182,687)	1,009,924	(76,975)	87,214	(784)
Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

The City Manager is directed to certify the following dollar amount of tax levies in ordinance to the Clay County Auditor:

General Fund \$2,590,000
 General Obligation Bond 0

and to levy taxes for Tax Incremental Financing Districts No. 5 and No. 6

Dated at Vermillion, South Dakota this 21st day of September, 2020

THE GOVERNING BODY OF THE CITY OF
VERMILLION, SOUTH DAKOTA

by _____
Kelsey Collier-Wise, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

First Reading: September 8, 2020
Second Reading: September 21, 2020
Publish: October 2, 2020
Effective: October 22, 2020



Council Agenda Memo

From: John Prescott, City Manager

Meeting: September 21, 2020

Subject: Second Reading of Ordinance 1421 – 2020 Revised Appropriations

Presenter: John Prescott

Background: In order for the City Council to make changes to the 2020 budget, adopted in September 2019, a revised or supplemental appropriations ordinance is required. The proposed changes to the 2020 budget were presented to the City Council during the budget meetings held on August 11 and 12, 2020.

Discussion: The revised appropriations ordinance includes changes and adjustments made to the 2020 budget based upon actual financial information obtained thus far in 2020. The City Council approved first reading of Ordinance 1421 to revise 2020 Appropriations at the September 8, 2020 meeting.

Revenues and expenses for 2020 are different in some instances versus what was anticipated in September 2019. The impact of COVID-19 on the 2020 budget led to reduced Prentis Plunge revenues and expenses, reduced recreation program revenues as well as the staffing expenses, and the CARES Act revenues from the state being included in the General Fund and Special Revenue 911 fund. BBB Sales tax receipts are revised down based upon receipts to date in 2020. The BID #1 revenues were adjusted down and the City Council accepted the BID #1 board recommendation of using some of the reserve funds to keep the quarterly marketing payments equal to the five-year average. The water fund collection expenses were revised for the cost of replacing the water main under the Vermillion River along Dakota Street. Curbside recycling revenues were reduced as collection was stopped for over two months due to COVID-19. The Vermillion River hike/bike trail repairs were delayed in working with the DOT, with the project having been moved from 2020 to 2021.

The net result is that the 2020 General Fund revenues and expenses are proposed to be revised from \$8,250,058 to \$9,288,828. The 2020 revised budget is projected to add over \$1,475,000 to the general fund reserve primarily due to the CARES Act funding. As reported during the budget review meetings, the City Council will be asked to amend the 2020 budget to allocate the one time funds to city projects.

Financial Consideration: For the revisions to become effective, the City Council will need to adopt the revised 2020 appropriations ordinance.

Conclusion/Recommendations: Administration recommends that the City Council approve the second reading of Ordinance 1421 which is for 2020 Revised Appropriations. The second reading of an Ordinance requires a roll call vote.

ORDINANCE NO. 1421
 2020 REVISED APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING the 2020 Revised Appropriations Ordinance for the City of Vermillion, South Dakota.

BE IT ORDAINED BY THE GOVERNING BODY of the City of Vermillion that the following sums are appropriated to meet the obligations of the municipality.

	<u>2020 Revised Budget</u>	
GENERAL FUND		
<u>REVENUES:</u>		
General Property Taxes	2,477,600	
Sales Tax	1,990,200	
Penalties & Interest	4,000	
Licenses & Permits	183,850	
Cable TV Franchise	85,000	
State & Federal Intergovernmental	2,376,775	
County Intergovernmental	124,000	
Charges for Goods & Services	553,900	
Fines & Forfeits	47,275	
Miscellaneous Revenues	<u>300,709</u>	
TOTAL GENERAL FUND REVENUES		8,143,309
<u>EXPENDITURES:</u>		
<u>Policy & Administration:</u>		
General Government	586,217	
Finance Office	195,206	
Engineering	333,479	
Planning & Zoning	650	
Code Compliance	266,759	
Community Promotion	<u>71,103</u>	
Total Policy & Administration		1,453,414
<u>Public Safety & Security:</u>		
Police Administration & Invest.	602,831	
Police Patrol	1,556,338	
Fire & Rescue	374,525	
Emergency Management	2,200	
Ambulance	<u>553,779</u>	
Total Public Safety & Security		3,089,673
<u>Maintenance & Transportation:</u>		
Municipal Garage	143,187	
Municipal Service Center	29,100	
Street Department	716,352	
Snow Removal	83,697	
Sweeping & Mowing	119,508	
Carpentry	19,762	
City Hall Maintenance	92,150	
Old Landfill Maintenance	17,000	
Airport	<u>74,165</u>	
Total Maintenance & Transportation		1,294,921

Human Development & Leisure Services:

Library	675,862	
Parks & Forestry	363,998	
Swimming Pool	16,102	
Recreation	203,934	
Mosquito Control	20,414	
National Guard Armory Center	55,700	
Total Human Development & Leisure		1,336,010
TOTAL GENERAL FUND EXPENDITURES		<u>7,174,018</u>

GENERAL FUND NEEDS 969,291

Transfer to 911 Fund - Communications	(94,553)	
Transfer to Prentis Park Debt Service	(138,000)	
Reserved for STIP Projects	(289,839)	
Transfer to Capital Projects STIP	(115,591)	
Transfer from Electric Fund	803,117	
Transfer from Water Fund	2,306	
Transfer from Sewer Fund	1,402	
Transfer from Liquor Fund	194,200	
Transfer from Library Fine & Gift	5,000	
Transfer from Capital Projects	2,307	
Transfer from Utilities Engineering Fees	136,387	
Transfer from BID #1	800	
Appropriation to Reserve	(1,476,827)	
GENERAL FUND BALANCE		<u>0</u>

SPECIAL REVENUE FUNDS

SECOND CENT SALES TAX FUND

Revenues	2,067,100	
Expenditures - Second Cent Sales Tax	1,262,271	
Transfer to Bike Path Capital Projects	(38,000)	
Transfer to Airport Capital Projects	(2,500)	
Transfer to City Hall Debt Service Fund	(331,930)	
Transfer to Prentis Park GO Debt Service	(79,955)	
Transfer to Prentis Park Capital Project	(27,500)	
Appropriation to Reserve	(324,944)	
SECOND CENT SALES TAX FUND BALANCE		<u>0</u>

PARKS IMPROVEMENT FUND

Revenues-Recreation Fees	12,000	
Expenditures - Parks Improvements	12,000	
PARKS IMPROVEMENT FUND BALANCE		<u>0</u>

BBB SALES TAX FUND

Revenues	278,100	
Expenditures	366,000	
Appropriation from Reserve	87,900	
BBB SALES TAX FUND BALANCE		<u>0</u>

911 FUND -COMMUNICATIONS

Revenues	559,753
Expenditures	654,306
Transfer from General Fund	94,553
911FUND FUND BALANCE	<u><u>0</u></u>

BUSINESS IMPROVEMENT DISTRICT #1

Revenues	40,000
Expenditures	49,752
Transfer to General Fund	800
Appropriation from Reserve	10,552
Business Improvement District #1 Fund Balance	<u><u>0</u></u>

STORMWATER MAINTENANCE FUND

Revenues - Stormwater Fees	319,650
Expenditures:	196,000
Appropriation to Reserve	(123,650)
STORMWATER FEE FUND BALANCE	<u><u>0</u></u>

LIBRARY FINE AND GIFT FUND

Revenues- Library Fine & Gifts	16,550
Expenditures - Library	9,500
Transfer to General Fund	5,000
Appropriation to Reserve	(2,050)
LIBRARY FINE AND GIFT FUND BALANCE	<u><u>0</u></u>

SPECIAL REVENUE - TIF District No. 5

Revenues	84,590
Expenditures	84,590
SPECIAL REVENUE - TIF 5 FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE FUNDS

DEBT SERVICE--SPECIAL ASSESSMENT FUND

Revenues	64,681
Expenditures	8,149
Transfer to Capital Projects	(96,625)
Appropriation from Reserve	40,093
DS SPECIAL ASSESSMENT FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE-- TIF District No. 6

Revenues	215,750
Expenditures	223,387
Appropriation from Reserve	7,637
DEBT SERVICE - TIF 6 FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE - CITY HALL

Revenues	5,400
Expenditures	337,330
Transfer from Second Cent Sales Tax Fund	331,930
DEBT SERVICE - CITY HALL FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE - PRENTIS PARK GO BOND

Revenues	0
Expenditures	197,955
Transfer from Second Penny Sales Tax Fund	79,955
Transfer from General Fund Malt Beverage	138,000
Appropriation to Reserve	(20,000)
DEBT SERVICE - PRENTIS PARK BOND FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUNDS

CAPITAL PROJECTS FUND

Revenues	0
Expenditures	125,637
Transfer from Debt Service	96,625
Transfer from GF STIP	115,591
Transfer to General Fund	(2,307)
Appropriation to Reserve	(84,272)
CP AIRPORT FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - AIRPORT

Revenues	47,500
Expenditures	50,000
Transfer from Second Cent Sales Tax Fund	2,500
CP AIRPORT FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - BIKE PATH

Revenues	0
Expenditures	38,000
Transfer from Second Cent Sales Tax Fund	38,000
CP BIKE PATH FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - PRENTIS PARK

Revenues	0
Expenditures	27,500
Transfer from Second Cent Sales Tax	27,500
CP PRENTIS PARK FUND BALANCE	<u><u>0</u></u>

INTERNAL SERVICE FUNDS (Information Only)

	Unemployment Fund	Copier - Fax- Postage Fund	Custodial Fund	Equipment Replacement Fund
<u>Revenues</u>				
Internal Dept Charges	-	14,575	84,251	590,680
Interest on Investments	240	-	-	15,000
Other Revenues	-	-	-	138,500
Total Revenues	<u>240</u>	<u>14,575</u>	<u>84,251</u>	<u>744,180</u>
<u>Expenditures</u>				
Personnel	-	-	39,831	-
Operating Expenses	240	14,300	44,142	-
Capital	-	-	0	731,920
Total Expenditures	<u>240</u>	<u>14,300</u>	<u>83,973</u>	<u>731,920</u>
(To) From Reserve	-	(275)	(278)	(12,260)
Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

UTILITY AND ENTERPRISE FUNDS (Information Only)

	Electric Fund	Water Fund	Wastewater Fund	Joint Powers Fund	Liquor Fund	Golf Course Fund	Curbside Recycling Fund
<u>Revenues</u>							
Sales	5,738,700	1,566,500	1,713,000	1,901,150	1,953,000	632,510	104,000
Surcharge	868,600	282,500	353,600	-	-	-	-
Other Revenue	960,100	56,900	14,000	89,000	-	54,100	300
Interest	103,050	16,000	25,700	30,400	2,800	9,100	750
Grants	-	-	-	343,000	-	-	-
Total Revenues	<u>7,670,450</u>	<u>1,921,900</u>	<u>2,106,300</u>	<u>2,363,550</u>	<u>1,955,800</u>	<u>695,710</u>	<u>105,050</u>
<u>Expenditures</u>							
Personnel	984,131	645,146	506,140	617,577	-	407,987	111,192
Operating Expenses	3,559,391	645,427	717,522	1,543,423	1,647,925	470,274	19,956
Capital	535,320	280,980	41,300	885,350	6,000	15,400	-
Debt Service	-	186,476	301,006	161,025	-	-	2,113
Debt Service Surcha	684,248	235,669	291,014	-	-	-	-
Total Expenditures	<u>5,763,090</u>	<u>1,993,698</u>	<u>1,856,982</u>	<u>3,207,375</u>	<u>1,653,925</u>	<u>893,661</u>	<u>133,261</u>
Transfers Out	(884,950)	(34,583)	(28,679)	-	(194,200)	-	-
Transfers In	5,000	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-
(To) From Reserve	(1,027,410)	106,381	(220,639)	843,825	(107,675)	197,951	28,211
Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Dated at Vermillion, South Dakota this 21st day of September, 2020.

THE GOVERNING BODY OF THE CITY OF
VERMILLION, SOUTH DAKOTA

by _____
Kelsey Collier-Wise, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

First Reading: September 8, 2020
Second Reading: September 21, 2020
Publish: October 2, 2020
Effective: October 22, 2020



Council Agenda Memo

From: Jim Goblirsch, Director of Parks and Recreation

Meeting: September 21, 2020

Subject: Resolution for support of Vermillion Parks and Recreation application of the Land Water Conservation Fund Grant (LWCF)

Presenter: Jim Goblirsch

Background: In 2020, Lions Campground was allocated second penny funding for renovations; however, due to the timing of the COVID-19 pandemic, the project was postponed. During the 2021 budget hearings, funding was again allocated via second penny to complete the project with the understanding that Staff would apply for a grant from the Land and Water Conservation Fund (LWCF).

The proposed renovation project would consist of grading the entire campground area to improve drainage and access, updating electrical components throughout the campground, new site amenities, reformatting the camper and campsite layout, raising and re-establishing the existing playground, and relocating the sanitary dump station.

Discussion: The Lions park campground is heavily used eight months a year. The campground offers three days and two nights of camping for free. The campground is utilized by people passing through the community, visitors of the National Music Museum, USD events and activities, Clay County Fair participants, Parks and Recreation summer sports tournaments, and many others. As part of the grant application, the City has secured a number of letters of support from area organizations.

Financial Consideration: Total cost of the project is estimated to be \$165,000. The City has allocated \$115,000 in the second penny budget with an additional \$50,000 applied for via the LWCF Grant. The maximum LWCF grant award is \$50,000.

Conclusion/Recommendations: Administration recommends approval of the signing of a Resolution of Support for the Land Water Conservation Fund grant application for the renovation of Lions Park Campground.

**A RESOLUTION AUTHORIZING THE EXECUTION OF A GRANT APPLICATION FOR
LAND AND WATER CONSERVATION FUNDS FOR THE CITY OF VERMILLION**

WHEREAS, Lions Park Campground is located within Lions Park in Vermillion, South Dakota and is used by many campers and local families; and

WHEREAS, the campground sites, playground equipment and other amenities located in Lions Park Campground are outdated and in need of upgrading and replacement; and

WHEREAS, outdoor recreational activities improve the health of communities for all people; and

WHEREAS, the campground has seen increased usage due to social distancing during the COVID- 19 pandemic; and

WHEREAS, the city has recently replaced the restroom and shower facility serving Lions Park in recent years, but needs to secure additional funding in order to complete additional renovations.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the City of Vermillion that it supports the efforts of staff to replace the campground sites and amenities located in Lions Park and further that it will dedicate the land where this project is located for parks and recreation purposes in perpetuity and pledges an amount not to exceed \$115,000 in 2021 with the City of Vermillion budget for the project.

BE IT FURTHER RESOLVED that the Governing Body authorizes James Goblirsch, Director of Parks and Recreation, to submit the grant application for the replacement and upgrading of campground sites and amenities located in Lions Park for consideration by the Land and Water Conservation Fund.

Dated at Vermillion, South Dakota this 21th day of September 2020.

FOR THE GOVERNING BODY OF
THE CITY OF VERMILLION, SOUTH DAKOTA

By _____
Kelsey Collier-Wise, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

SEAL



Council Agenda Memo

From: José Domínguez, City Engineer

Meeting: September 21, 2020

Subject Agreement with USD for the construction and maintenance of public handicap accessible parking spaces along the west side of the 200 block of North Harvard Street (between East Cedar and East Clark Street)

Presenter: José Domínguez

Background: The University of South Dakota (USD) is in the beginning stages of designing an addition to the Lee Medical building (Lee Med) on campus. The Lee Med building is located in the block between East Clark and East Cedar Streets, and North Dakota and North Harvard Streets. The current building was constructed in 2009 and included a large parking lot with 84 parking spots, four of these are handicap accessible parking spots (ADA spots).

On September 9th Staff received an official request from USD asking that the City designate diagonal spaces to be created along the west side of North Harvard Street as handicap parking spaces.

Discussion: Based on discussions with USD it was explained to the City that the proposed addition would occupy the majority of the block where the current parallel parking area is located. As explained in the email from USD, they are proposing that a small (13 parking spots, two of those being ADA spots) parking lot be constructed with the addition to Lee Med at the northeast corner of North Dakota and East Cedar Streets. In the future USD is planning on constructing a larger parking lot on the north side of East Clark Street very close to Lee Med.

However, in discussions between USD and the occupants of Lee Med, it was discovered that additional ADA spots might be needed due to the users of the building and the size of the proposed addition to the building. As a side note, it should be noted that ADA spots are not based on the size of the building (or population) rather on the total number of parking spots provided. Technically speaking, USD has enough ADA spots with the ones provided in the proposed 13 stall parking lot. Also, the City's parking requirements do not apply to USD, so we cannot require a certain number of parking stalls. Due to the

lack of space within USD's property, they are asking for four ADA spots to be created on the north 200-feet of North Harvard Street just south of East Clark Street.

The agreement for review sets the following:

- The City will maintain the ADA spots as needed
- The City will reconstruct the ADA spots when needed
- The City will remove snow, and ice, from North Harvard Street
- USD will pay for all associated design, bidding, and construction costs to City specifications
- USD will remove snow, and ice, on a daily basis from the four ADA spots (this includes holidays and weekends) prior to 10:00 a.m.

The agreement was reviewed by the City Attorney.

Financial Consideration: At this point there are no costs associated with this item. The City will incur any maintenance costs associated with the ADA spots after construction. Additionally, future reconstruction costs will also be incurred by the City.

Conclusion/Recommendations: Administration recommends the adoption of the resolution designating four handicap accessible parking spaces on the west side of North Harvard Street approximately 200-feet south of the intersection with East Clark Street, and to allow the Mayor to sign the agreement with USD outlining present and future responsibilities between the City and USD.

Prepared by: The City of Vermillion
 25 Center Street
 Vermillion, SD 57069
 605-677-7050

**AGREEMENT FOR CONSTRUCTION AND MAINTENANCE OF PUBLIC HANDICAP
ACCESSIBLE PARKING SPACES ALONG NORTH HARVARD STREET**

IT IS HEREBY AGREED between the City of Vermillion, hereinafter referred to as the CITY, and the University of South Dakota, hereinafter referred to as USD, as follows:

The City agrees:

1. To allow USD to construct four public handicap accessible parking spots in the public right-of-way at a location best described as:

The west side of North Harvard Street south from the intersection with East Clark Street approximately 200 feet;

2. To maintain (“maintain” includes, but is not limited to, potholing, restriping, and signage replacement) the four public handicap accessible parking spots constructed by USD in the public right-of-way;
3. To reconstruct the four public handicap accessible parking spots constructed by USD in the public right-of-way when necessary at City’s expense, and
4. To remove snow and ice from North Harvard Street (gutter to gutter).

USD agrees:

1. To pay for all costs associated with the original design, bidding, and construction of the four public handicap accessible parking spots to be constructed in the public right-of-way (“construction” includes, but is not limited to, all in-street removals, grading, paving, sidewalk removals and replacements, curb and gutter removals and replacements, striping, and signage), and
2. To daily remove snow and ice (this includes weekends and holidays) prior to 10:00 a.m. from the four public handicap accessible parking spots, and the removed snow and ice will not be moved into the North Harvard Street travel lanes.

DATED THIS: _____ (DATE COUNCIL APPROVED AGREEMENT)

[SIGNATURE PAGES FOLLOWS]

FOR THE UNIVERSITY OF SOUTH DAKOTA

By: Sheila K. Gustafson

STATE OF South Dakota
COUNTY OF Clay) :SS

On this 14 day of September 2020 before the undersigned officer, personally appeared Sheila K. Gustafson known to me to be the President of the University of South Dakota, or satisfactorily proven to be the person whose name is subscribed to the within instrument and acknowledged that as a representing said company as President, she executed the same for the purposes therein contained.

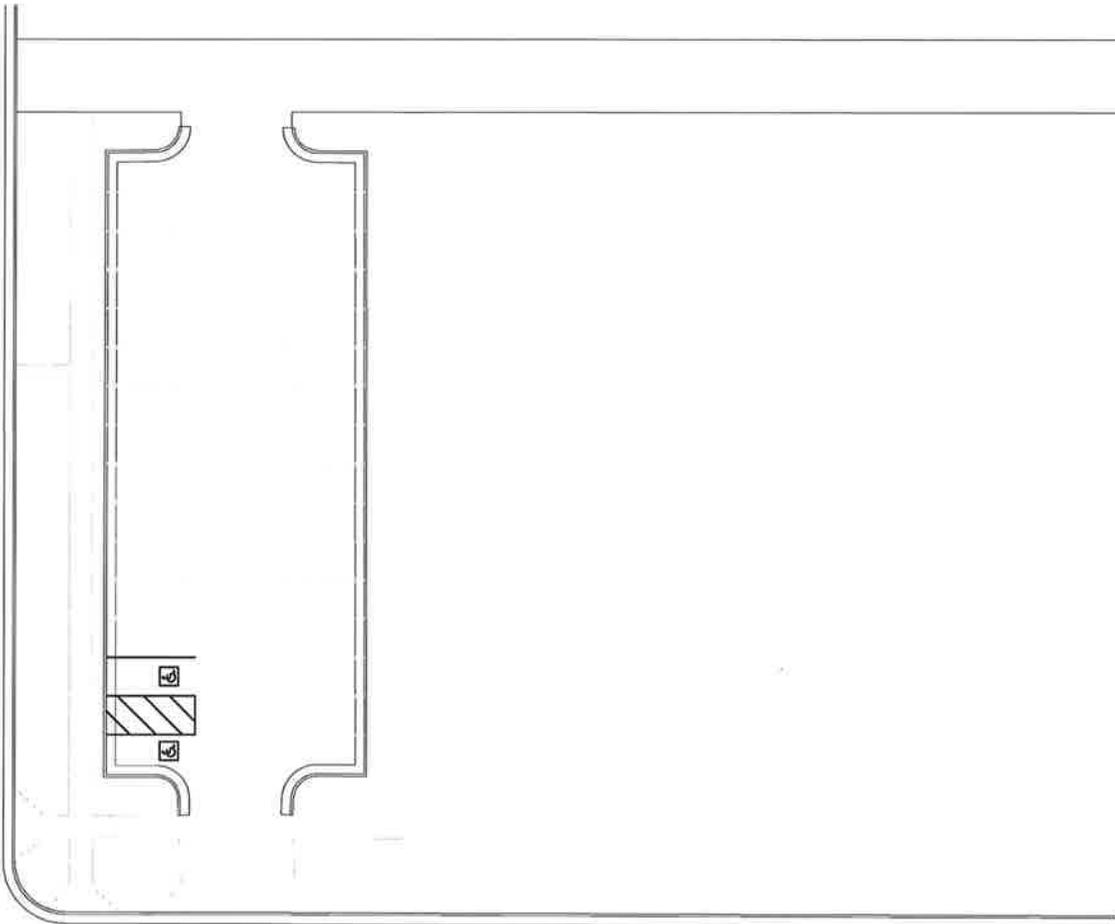
In witness whereof I hereunto set my hand and official seal.

Laura J. McNaughton
Notary Public

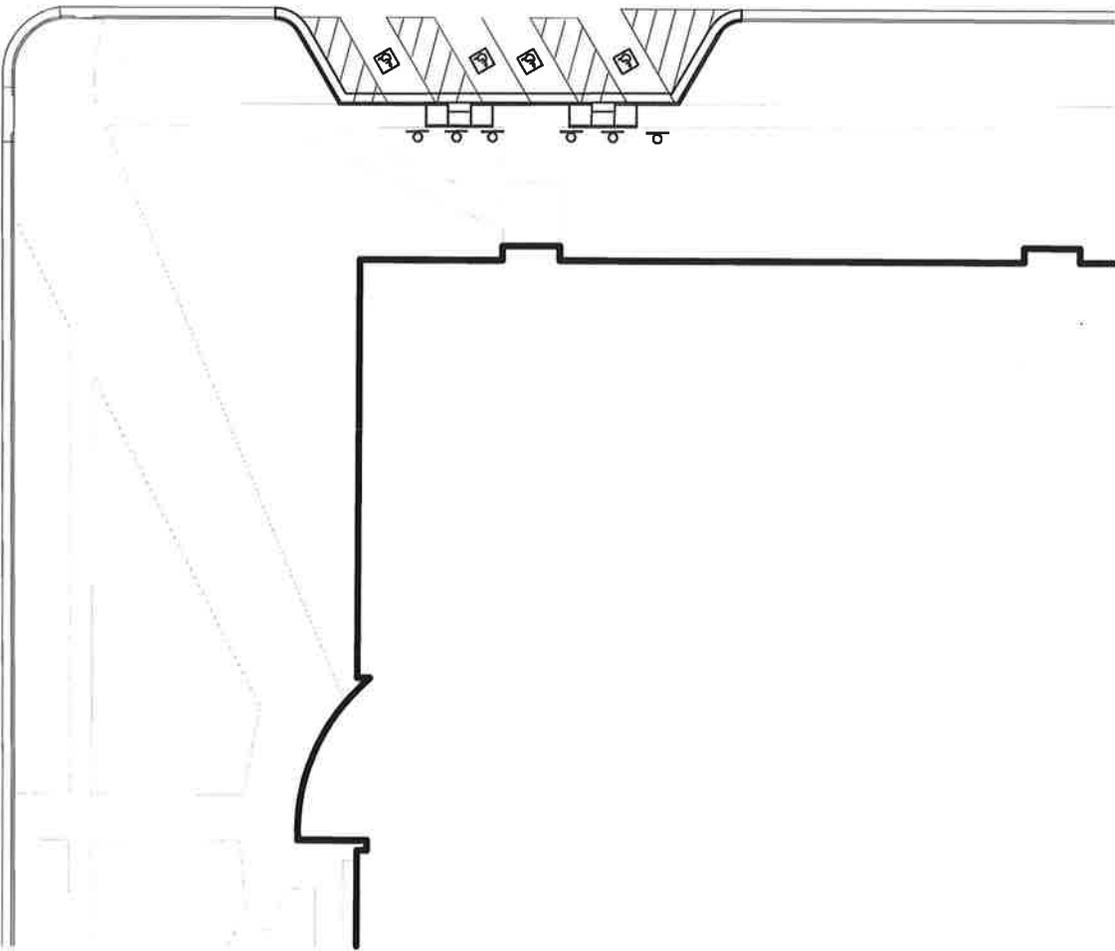
My Commission Expires: 3/14/23



Clark Street



Harvard Street



**RESOLUTION TO DESIGNATE DISABLED PARKING
SPACES ALONG NORTH HARVARD STREET**

WHEREAS, pursuant to the City of Vermillion Code of Ordinances, section 70.071, the City Council may establish, and cause to be designated and marked, streets, and parts thereof, where vehicles may be parked for limited periods of time only or similarly may establish no-parking areas; and

WHEREAS, the City is responsible for the safety, security, and general welfare of drivers along City streets; and

WHEREAS, there is need for some of the parking along North Harvard Street to be designated to serve persons with disabilities.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion, South Dakota that four handicap accessible parking spaces on the west side of North Harvard Street south from the intersection with East Clark Street approximately 200-feet will be constructed, and maintained, as the agreement entered by the City and the University of South Dakota on this date.

Dated at Vermillion, South Dakota this 21st day of September, 2020.

THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
Kelsey Collier-Wise, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

Jose Dominguez

From: Limoges, Brian M <Brian.Limoges@usd.edu>
Sent: Monday, September 7, 2020 7:35 AM
To: Jose Dominguez
Cc: Wolfswinkel, Sandy A
Subject: Lee Medical accessible parking spots
Attachments: Lee Med Parking Option 9-4-2020.pdf

Jose,
See attached for updated accessible parking spots on the NE side of Lee Medical building off of Harvard Street. The reason USD is requesting these accessible parking spaces is because we will be losing these accessible parking spaces along with the entire parking lot on the west side of Lee Medical due to a new Health Science building being built. This new building will have a small parking lot located south of the building with two accessible spots and only about 13 other parking spots that will primarily be for Dental Hygiene clinic patients. These additional accessible spots will provide the needed accessible parking for the existing Lee Medical building.

Please provide me with a date, time, and location for the City of Vermillion Planning meeting that either myself or someone else from USD should attend to answer any questions. Let me know if you need anything else.

Thanks,

Brian Limoges
Assistant Vice President of Facilities Management
University of South Dakota
Office: (605) 658-3308
Cell: (605) 231-2058
Brian.Limoges@usd.edu

**WE ARE
SOUTH DAKOTA**

www.WeAreSouthDakota.com



Council Agenda Memo

From: José Domínguez, City Engineer

Meeting: September 21, 2020

Subject Final Plat of Lots 1A and 2A in Block 7 Brooks Industrial Park Addition to the City of Vermillion, Clay County, South Dakota

Presenter: José Domínguez

Background: Banner Associates has submitted a final plat on behalf of the owner. The area to be final platted consists of roughly 9.3-acres. The area is located on the south side of SD Highway 50 Bypass directly west of Commerce Street. The owner is re-platting this area into two lots (4.48-acres and 3.82-acres).

This plat was discussed at the September 14th Planning and Zoning Commission meeting. At that meeting the Commission recommended, unanimously, to approve the plat being presented.

Discussion: Staff has reviewed the final plat and finds that it complies with all code provisions. The applicant will also be dedicating all of the required utility easements around the lots.

The original plat for these two lots was approved by the City Council in October 2019. That plat did not dedicate the east/west road, it only created a 66-foot easement that would at some point be dedicated as public right-of-way for a street. This plat dedicates the necessary right-of-way to construct the street and any other public improvements necessary.

The City Council is also asked to name the east/west road. Following are suggestions, either Staff's or the developer's, for naming road:

Sealey Street	(developer) family last name and prominent last name in the area.
Yeager Street	(developer) prominent last name in the area.
King Street	(Staff) Coretta Scott King and Martin Luther King Jr. – civil rights leaders
Deuel Street	(Staff) Jacob Deuel – operated first sawmill with Hugh Compton

	(Compton Street), state legislator, Deuel County named after him.
Brookman Street	(Staff) E.D. Brookman – owner of early flour mill in area and spearheaded electric industry in Vermillion)
Trade Street	(Staff) business related
Industry Street	(Staff) business related

Financial Consideration: The platting fee has been paid by the applicant.

Conclusion/Recommendations: Staff finds that the Final Plat meets all of the ordinance requirements and recommends approval. Additionally, staff recommends that the City Council select a name for the east/west road based on the options offered by the developer, staff, or on any other names decided on by the City Council.

PLAT OF

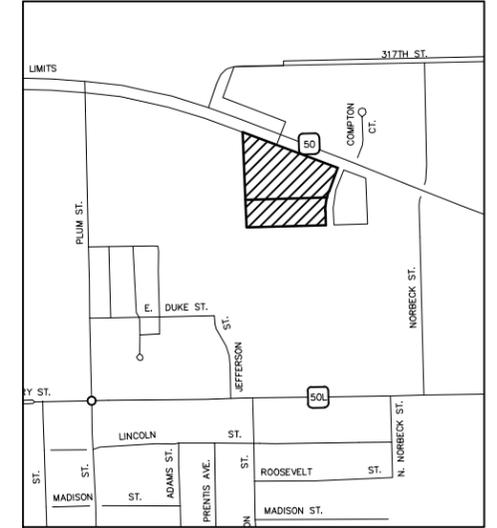
LOTS 1A AND 2A IN BLOCK 7 OF BROOKS INDUSTRIAL PARK ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA

CURVE TABLE				
CURVE #	ARC LENGTH	RADIUS	CHORD LENGTH	CHORD BEARING
C1	261.70'	78.00'	155.11'	S5°52'51"W
C2	82.86'	459.11'	82.75'	S10°51'44"W
C3	35.96'	459.11'	35.95'	S18°16'35"W
C4	26.01'	67.61'	25.85'	N80°35'03"W
C5	51.51'	133.61'	51.20'	N80°35'03"W



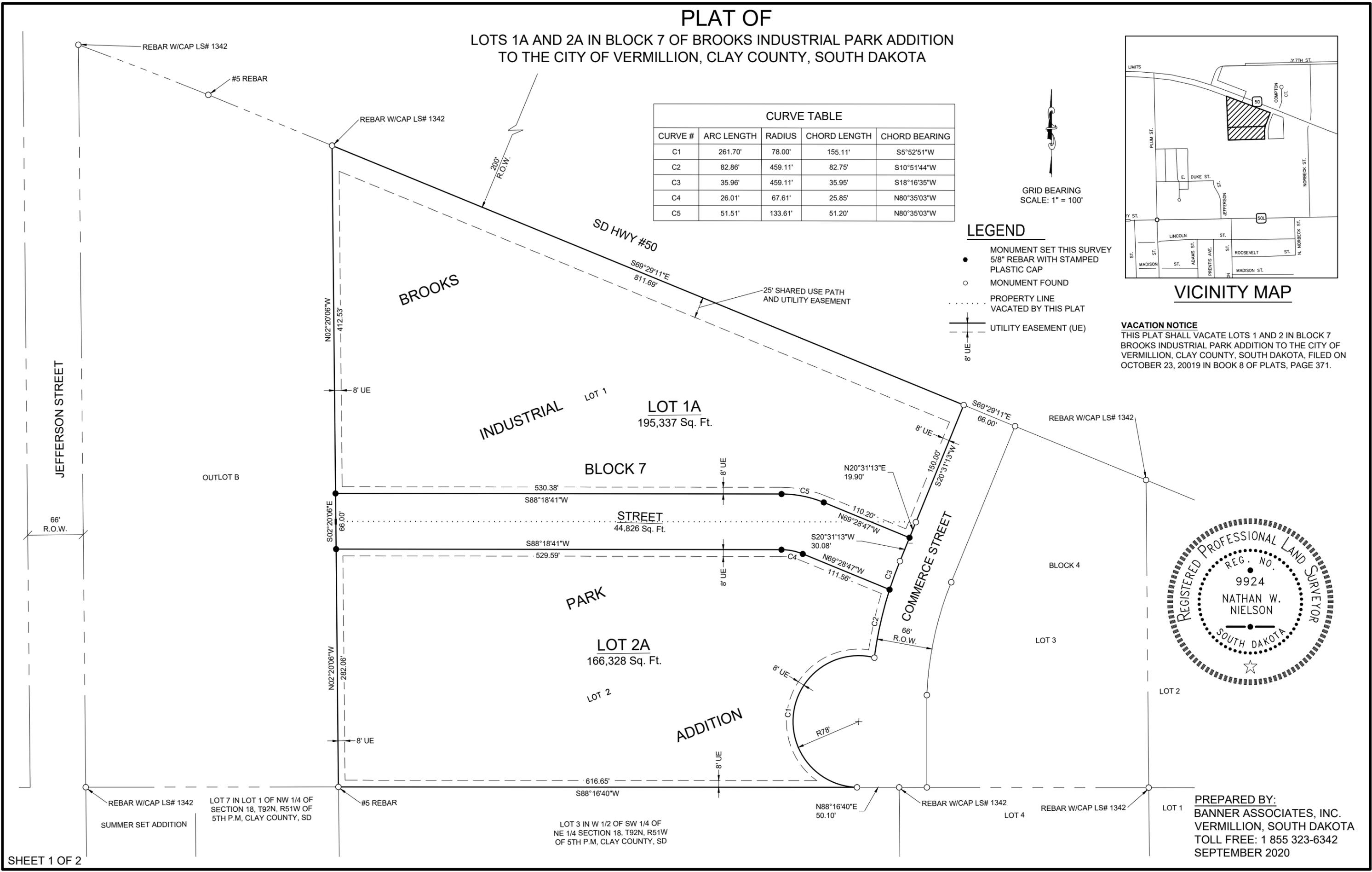
LEGEND

- MONUMENT SET THIS SURVEY
- 5/8" REBAR WITH STAMPED PLASTIC CAP
- MONUMENT FOUND
- PROPERTY LINE VACATED BY THIS PLAT
- UTILITY EASEMENT (UE)



VICINITY MAP

VACATION NOTICE
THIS PLAT SHALL VACATE LOTS 1 AND 2 IN BLOCK 7 BROOKS INDUSTRIAL PARK ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA, FILED ON OCTOBER 23, 20019 IN BOOK 8 OF PLATS, PAGE 371.



PREPARED BY:
BANNER ASSOCIATES, INC.
VERMILLION, SOUTH DAKOTA
TOLL FREE: 1 855 323-6342
SEPTEMBER 2020

REBAR W/CAP LS# 1342
#5 REBAR
SUMMER SET ADDITION

LOT 7 IN LOT 1 OF NW 1/4 OF SECTION 18, T92N, R51W OF 5TH P.M., CLAY COUNTY, SD

LOT 3 IN W 1/2 OF SW 1/4 OF NE 1/4 SECTION 18, T92N, R51W OF 5TH P.M., CLAY COUNTY, SD

PLAT OF LOTS 1A AND 2A IN BLOCK 7 OF BROOKS INDUSTRIAL PARK ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA

SURVEYOR'S CERTIFICATE

I, Nathan W. Nielson, Registered Land Surveyor, do hereby certify that at the direction of AMS BUILDING SYSTEMS, LLC., have surveyed and platted a tract of land in: LOTS 1 AND 2 IN BLOCK 7 OF BROOKS INDUSTRIAL PARK ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA.

This tract of land shall hereafter be known as LOTS 1A AND 2A IN BLOCK 7 OF BROOKS INDUSTRIAL PARK ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA.

I certify that the locations and dimensions as shown on the plat are true and correct to the best of my knowledge, information and belief and that monuments were set at the corners so indicated. Said survey was surveyed and platted by me or under my direct personal supervision, following generally accepted professional standards for surveying and platting in the state of South Dakota.

IN WITNESS WHEREOF, I have set my hand and seal the _____ DAY OF _____, 20 ____.

Nathan W. Nielson
Registered Land Surveyor
Registration No. 9924
Banner Associates, Inc.
14 W. Main St., Suite A
Vermillion, South Dakota 57069
Telephone (605) 624-6342

CERTIFICATE OF OWNER

We, **AMS BUILDING SYSTEMS, LLC.**, do hereby certify that we are the absolute and unqualified owner of the real estate hereafter described as LOTS 1A AND 2A IN BLOCK 7 OF BROOKS INDUSTRIAL PARK ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA.

We, **AMS BUILDING SYSTEMS, LLC.**, certify that said plat was made at our request and direction for the purpose of locating, marking, and platting the same, and that said property is free of all encumbrances. We also certify that development of this land shall conform to all existing applicable zoning, subdivision, erosion and sediment control regulations. We hereby grant easements as shown, for utilities and shared use path, their construction and maintenance forever.

We **AMS BUILDING SYSTEMS, LLC.**, do hereby certify that this plat will not place any existing lot or building in violation of any applicable ordinance, code, regulation, law including but not limited to zoning, building, subdivision, and flood prevention.

Pursuant to SDCL 11-3-20.1, we further certify that this platting of said described LOTS 1A AND 2A IN BLOCK 7 OF BROOKS INDUSTRIAL PARK ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA does hereby vacate the following plattings:

ALL OF LOTS 1 AND 2 IN BLOCK 7 OF BROOKS INDUSTRIAL PARK ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA on file at the Register of Deeds office in Plat Book 8 Page 371 said plat or part thereof, hereby vacated, being situated within described LOT 1A AND 2A IN BLOCK 7 OF BROOKS INDUSTRIAL PARK ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA as surveyed.

IN WITNESS WHEREOF, I have set my hand the _____ DAY OF _____, 20 ____.

NICHOLAS SLATTERY - OWNER, PARTNER, AND SECRETARY
AMS BUILDING SYSTEMS, LLC.

STATE OF _____
COUNTY OF _____ { SS

On the _____ day of _____, 20____, before the undersigned officer, personally appeared NICHOLAS SLATTERY, OWNER, PARTNER AND SECRETARY OF AMS BUILDING SYSTEMS, LLC., known to me or satisfactorily proven to be the person(s) whose name are subscribed to the within instrument and acknowledged that he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I have hereunto set my hand and official seal this _____ day of _____, 20 ____.

Notary Public My Commission Expires

VERMILLION CITY COUNCIL RESOLUTION

WHEREAS, it appears that the owner(s) thereof has/have caused a plat to be made of the following described real property: Plat of LOTS 1A AND 2A IN BLOCK 7 OF BROOKS INDUSTRIAL PARK ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA.

BE IT RESOLVED, that the attached and foregoing plat has been submitted to and a report and recommendation hereon, made by the Vermillion Planning Commission to the Vermillion City Council and has recommended approval.

BE IT FURTHER RESOLVED, that the attached and foregoing plat has been submitted to the Governing Body of the City of Vermillion, which has examined the same; that it appears the system of streets and alleys set forth therein conforms to the system of streets and alleys of Vermillion; that all taxes and special assessments, if any, upon the tract or subdivision have been fully paid; that such plat and survey thereof have been executed according to law; the same is hereby accordingly approved. Dated this _____ day of _____, 20 ____.

Mayor, City of Vermillion, South Dakota

I, the undersigned Finance Officer of the City of Vermillion, South Dakota, do hereby certify that the within and foregoing is a true copy of the resolution passed by the City Council of the City of Vermillion, South Dakota on this _____ day of _____, 20 ____.

Finance Officer, City of Vermillion, South Dakota

CERTIFICATE OF COUNTY TREASURER

The undersigned, County Treasurer of Clay County, South Dakota, hereby certifies that all taxes that are liens upon the land included in the above plat, as shown by the records of this office, have been fully paid. Dated this _____ day of _____, 20 ____.

Treasurer, Clay County, South Dakota

CERTIFICATE OF DIRECTOR OF EQUALIZATION

The undersigned, Director or Equalization of Clay County, South Dakota, hereby certifies that I have received a copy of the foregoing plat. Dated this _____ day of _____, 20 ____.

Director of Equalization, Clay County, South Dakota

STATE OF SOUTH DAKOTA
COUNTY OF CLAY { SS

REGISTER OF DEEDS

Filed for record this _____ day of _____, 20____, _____ o'clock _____ M, and recorded in Book _____ of Plats, on page _____.

Register of Deeds, Clay County, SD





Council Agenda Memo

From: José Domínguez, City Engineer
Meeting: September 21, 2020
Subject: Final Plat of Outlot A of Bliss Pointe Addition to the City of Vermillion, Clay County, South Dakota
Presenter: José Domínguez

Background: Banner Associates have submitted a final plat on behalf of the owner, the Vermillion Chamber and Development Company (VCDC). The area to be platted is roughly 15-acres in area and is bordered on the west by lots fronting Joplin Street, on the north by Slate Road, on the east by Stanford Street, and on the south by the lots fronting Rockwell Trail.

This plat was discussed at the September 14th Planning and Zoning Commission meeting. At that meeting the Commission recommended, unanimously, to approve the plat being presented.

Discussion: With the exception of utility easements not being dedicated, the final plat complies with all other code provisions. At this time no utility easements will be required due to the fact that another plat further subdividing the outlot into blocks and lots will be required. This new plat will then dedicate all of the necessary easements and road right-of-ways.

At this point there are no streets to be named. The streets will be named when the future plat dedicating the streets is considered by the City Council.

Financial Consideration: The platting fee has been paid by the applicant.

Conclusion/Recommendations: Staff finds that the final plat meets all of the ordinance requirements and recommends approval of the final plat.

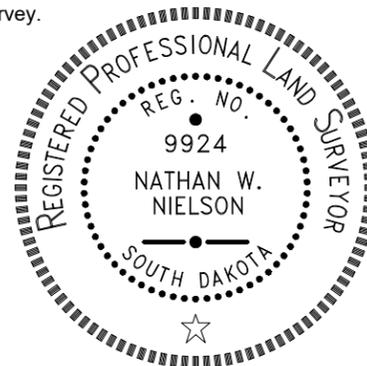
SURVEYOR'S CERTIFICATE

I, Nathan W. Nielson, a Professional Land Surveyor in the State of South Dakota, do hereby certify that I did, on or before **September 11, 2020**, at the request of the owner(s) listed hereon, survey a portion of that parcel of land described as TRACT 1 BLISS 3RD ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA, and platted the same as shown on the above plat.

The same shall hereafter be known and described as **OUTLOT A OF BLISS POINTE ADDITION, AN ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA.**

I have surveyed the tract of land shown, and to the best of my knowledge and belief, said plat is an accurate representation of said survey.

IN WITNESS WHEREOF, I have set my hand and seal the _____ DAY OF _____, 20 _____.



Nathan W. Nielson
Registered Land Surveyor
Registration No. 9924
Banner Associates, Inc.
14 W. Main St., Suite A
Vermillion, South Dakota 57069
Tel. (Toll Free): 1-855-323-6342

CERTIFICATE OF OWNER

We, **VERMILLION CHAMBER OF COMMERCE AND DEVELOPMENT COMPANY**, do hereby certify that we are the owners of a portion of the land included in the above plat and that the plat has been made at my request and in accordance with my instructions for the purposes indicated herein.

We, **VERMILLION CHAMBER OF COMMERCE AND DEVELOPMENT COMPANY**, certify that said plat was made at our request and direction for the purpose of locating, marking, and platting the same, and that said property is free of all encumbrances. We also certify that development of this land shall conform to all existing applicable zoning, subdivision, and erosion and sediment control regulations. It is further provided that any streets, roads, alleys, and/or other easements shown on this plat are hereby, or have been previously, dedicated for the purpose indicated thereon.

We, **VERMILLION CHAMBER OF COMMERCE AND DEVELOPMENT COMPANY**, certify that this plat will not place any existing lot or building in violation of any applicable ordinance, code, regulation, law including but not limited to zoning, building, subdivision, and flood prevention.

Pursuant to SDCL 11-3-20.1, I further certify that this platting of said described **OUTLOT A OF BLISS POINTE ADDITION, AN ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA** does hereby vacate a portion of the following platting:

A portion of **TRACT 1, BLISS THIRD ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA** on file at the Register of Deeds office in **Plat Book 8 Page 56**, said plat or part thereof, hereby vacated, being situated within described **OUTLOT A OF BLISS POINTE ADDITION, AN ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA** as surveyed.

IN WITNESS WHEREOF, I have set my hand the _____ DAY OF _____, 20 _____.

NATHAN WELCH, PRESIDENT AND C.E.O.
VERMILLION CHAMBER OF COMMERCE & DEVELOPMENT COMPANY

STATE OF _____ }
COUNTY OF _____ } SS

On the _____ day of _____, 20_____, before the undersigned officer, personally appeared **NATHAN WELCH, PRESIDENT AND C.E.O., VERMILLION CHAMBER OF COMMERCE AND DEVELOPMENT COMPANY**, known to me or satisfactorily proven to be the person(s) whose name are subscribed to the within instrument and acknowledged that he/she executed the same for the purposes therein contained.

IN WITNESS WHEREOF I have hereunto set my hand and official seal this _____ day of _____, 20 _____.

Notary Public My Commission Expires

VERMILLION CITY COUNCIL RESOLUTION

WHEREAS, it appears that the owner(s) thereof has/have caused a plat to be made of the following described real property: Plat of **OUTLOT A OF BLISS POINTE ADDITION, AN ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA.**

BE IT RESOLVED, that the attached and foregoing plat has been submitted to and a report and recommendation hereon, made by the Vermillion Planning Commission to the Vermillion City Council and has recommended approval.

BE IT FURTHER RESOLVED, that the attached and foregoing plat has been submitted to the Governing Body of the City of Vermillion, which has examined the same; that it appears the system of streets and alleys set forth therein conforms to the system of streets and alleys of Vermillion; that all taxes and special assessments, if any, upon the tract or subdivision have been fully paid; that such plat and survey thereof have been executed according to law; the same is hereby accordingly approved. Dated this _____ day of _____, 20 ____.

Mayor, City of Vermillion, South Dakota

CERTIFICATE OF COUNTY TREASURER

The undersigned, County Treasurer of Clay County, South Dakota, hereby certifies that all taxes that are liens upon the land included in the above plat, as shown by the records of this office, have been fully paid. Dated this _____ day of _____, 20 ____.

Treasurer, Clay County, South Dakota

CERTIFICATE OF DIRECTOR OF EQUALIZATION

The undersigned, Director of Equalization of Clay County, South Dakota, hereby certifies that I have received a copy of the foregoing plat. Dated this _____ day of _____, 20 ____.

Director of Equalization, Clay County, South Dakota

CERTIFICATE OF REGISTER OF DEEDS

Filed for record this _____ day of _____, 20 _____, _____ o'clock _____ M, and recorded in Book _____ of Plats, on page _____.

Register of Deeds, Clay County, SD



Council Agenda Memo

From: John Prescott, City Manager
Meeting: September 21, 2020
Subject: Vermillion Housing Authority Board Appointment
Presenter: Kelsey Collier-Wise, Mayor

Background: By State Statute the City Council is charged with appointing members of the Vermillion Housing Authority.

11-7-12. Appointment and terms of commissioners--Vacancies. The commissioners constituting a commission shall be appointed by the mayor or the chairman of the board of county commissioners, with the approval of the governing body. Those initially appointed shall be appointed for terms of one, two, three, four, and five years respectively. Thereafter all commissioners shall be appointed for five-year terms. Each vacancy in an unexpired term shall be filled in the same manner in which the original appointment was made.

The composition of the Vermillion Housing Authority per state statute is:

11-7-11. A commission shall consist of five commissioners, who, unless otherwise provided by ordinance, shall be residents of the area of operation of the commission, appointed after the resolution provided for in §11-7-7 becomes finally effective. In municipalities of the first class, no public officer or employee of the municipality may serve as a commissioner. However, if the municipality employs a city manager, the governing body may, by resolution, constitute itself as the commission. In municipalities of the second and third class and in counties, the commission may be made up of members of the governing body, but may not include employees of the municipality or county. However, in municipalities of the second and third class and in counties, a majority of the commission may not be comprised of the governing body. A commissioner may be a notary public.

The vouchers provided through the Vermillion Housing Authority are valid throughout Clay County. The Housing Authority Board is comprised of five citizens appointed by the City Council. The terms are for five years and expire in June.

Discussion: The current members of the Vermillion Housing Authority and term expiration year are: Maria Trowbridge (2021), Craig Develder (2022), Elizabeth Abbott (2023), Cindy Benzel (2024), and Joan Holter (2025). Earlier this month, Joan Holter resigned from the Housing Authority Board. The vacated Housing Authority Board term was advertised on the City's website, social media accounts, and mentioned at the last City Council meeting.

Four individuals have submitted an Expression of Interest form for the Vermillion Housing Authority Board.

Financial Consideration: The City of Vermillion and the Housing Authority do not compensate Housing Authority Board members for their service. The 2021 City budget does include \$8,500 to help the Housing Authority Board with administrative costs such as their annual audit.

Conclusion/Recommendations: Administration recommends the City Council make an appointment to fill the remainder of the Vermillion Housing Authority Board term expiring in 2025.

From: noreply@civicplus.com
To: [Vermillion](#); [John Prescott](#); [James Purdy](#)
Subject: Online Form Submittal: Citizen Board/Commission Expression of Interest Form
Date: Wednesday, September 16, 2020 3:54:55 PM

Citizen Board/Commission Expression of Interest Form

Select the Board/Commission on which you are interested in serving. Vermillion Housing Authority

Name	Kelly Green
Number of years you have lived in/around Vermillion	49
Address	[REDACTED] [REDACTED]
Phone Number	[REDACTED]
Email Address	[REDACTED]
Occupation	Long Term Care Specialist
Employer	Department of Human Services
Business Address	114 Market Street Vermillion, SD
Prior elected or appointed offices held (if any)	NA
Present and past community volunteer activities	St Agnes, Community Services Forum, Girl Scouts, Boy Scouts and 4H.
Why are you interested in serving on this Board/Commission?	To learn more about the community and to help provide information to this group and to the population I serve in my daily work.
Do you have any unique skills or experience which would be beneficial to the City to know in selecting someone to serve?	I am a life long member of the community. Both my parents were born and raised in the Vermillion community. I have knowledge of community needs and resources available in Clay County.

Are there any particular projects, programs or goals you would like to see achieved while serving on the Board/Commission?

Work to help provide quality and affordable housing for members of our community.

Electronic Signature Agreement

I agree.

Electronic Signature

Kelly Green

Date:

9/16/2020

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Vermillion](#); [John Prescott](#); [James Purdy](#)
Subject: Online Form Submittal: Citizen Board/Commission Expression of Interest Form
Date: Wednesday, September 9, 2020 11:00:36 AM

Citizen Board/Commission Expression of Interest Form

Select the Board/Commission on which you are interested in serving. Vermillion Housing Authority

Name	Catherine Johnson
Number of years you have lived in/around Vermillion	4
Address	[REDACTED]
Phone Number	[REDACTED]
Email Address	[REDACTED]
Occupation	Community Impact Director
Employer	United Way
Business Address	9 Court St. Vermillion, SD 57069
Prior elected or appointed offices held (if any)	<i>Field not completed.</i>
Present and past community volunteer activities	Habitat for Humanity, Vermillion School District, Pathways Shelter for the Homeless.
Why are you interested in serving on this Board/Commission?	I believe that everyone deserves a home and serving on this board will help me to help others achieve this.
Do you have any unique skills or experience which would be beneficial to the City to know in selecting someone to serve?	I previously worked as the Case Manager for Pathways Shelter for the Homeless in Yankton, SD. During this time, I was responsible for helping individuals find employment and housing. I am very aware of the challenges that many individuals and families must overcome in order to secure housing.

Are there any particular projects, programs or goals you would like to see achieved while serving on the Board/Commission?

I want to help ensure that there are housing opportunities in Vermillion for low income and marginalized residents.

Electronic Signature Agreement

I agree.

Electronic Signature

Catherine K Johnson

Date:

9/9/2020

Email not displaying correctly? [View it in your browser.](#)

James Purdy

From: noreply@civicplus.com
Sent: Wednesday, September 9, 2020 9:04 AM
To: Vermillion; John Prescott; James Purdy
Subject: Online Form Submittal: Citizen Board/Commission Expression of Interest Form

Citizen Board/Commission Expression of Interest Form

Select the Board/Commission on which your are interested in serving. Vermillion Housing Authority

Name	Kasey King
Number of years you have lived in/around Vermillion	1
Address	[REDACTED]
Phone Number	[REDACTED]
Email Address	[REDACTED]
Occupation	Family Services Specialist
Employer	University of South Dakota
Business Address	414 E Clark St. Vermillion, SD. 57069
Prior elected or appointed offices held (if any)	N/A
Present and past community volunteer activities	I am a graduate intern and will be volunteer with United Way of Vermillion. I also currently am the Community Impact Director at United Way of Vermillion.
Why are you interested in serving on this Board/Commission?	I am interested in serving on this Board/Commission for a few different reasons. There are many different affordable housing issues in our community and I would love to help creatively problem solve this. I feel I can bring new ideas to the table and past experience.
Do you have any unique skills or experience which would be beneficial to the	I worked in a Rapid Rehousing program in Fort Collins, Colorado for two years, as well as have served on a committee in Fort Collins, CO. where we created a strategic plan to

City to know in selecting someone to serve? address homelessness. In these meetings, and my previous job experience, I have knowledge on housing issues, years of experience working with housing authorities, and believe I can bring these ideas and knowledge to serving on this board.

Are there any particular projects, programs or goals you would like to see achieved while serving on the Board/Commission? I would love to see how we can address affordable housing in our community. It would be great for there to be more affordable housing options for community members in Vermillion. It is a huge need in our community. It would also be great to educate the public more, on the poverty statistics of our community and spread social awareness of the need for affordable housing options. Beyond affordable housing, it would also be great to speak about the need for wrap around services for affordable housing tenants. It is not always as simple as obtaining housing for some folks, instead, they also need wrap around services like case management in order to maintain their housing.

Electronic Signature Agreement I agree.

Electronic Signature Kasey King

Date: 9/9/2020

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Vermillion](#); [John Prescott](#); [James Purdy](#)
Subject: Online Form Submittal: Citizen Board/Commission Expression of Interest Form
Date: Friday, September 11, 2020 10:34:15 AM

Citizen Board/Commission Expression of Interest Form

Select the Board/Commission on which you are interested in serving. Vermillion Housing Authority

Name	Alan Wittmuss
Number of years you have lived in/around Vermillion	19
Address	[REDACTED]
Phone Number	[REDACTED]
Email Address	[REDACTED]
Occupation	Environmental Scientist
Employer	State of South Dakota
Business Address	414 E. Clark St.
Prior elected or appointed offices held (if any)	None
Present and past community volunteer activities	4H archery coach
Why are you interested in serving on this Board/Commission?	I'd like to be more involved in the community.
Do you have any unique skills or experience which would be beneficial to the City to know in selecting someone to serve?	Familiar with environmental regulations.

Are there any particular projects, programs or goals you would like to see achieved while serving on the Board/Commission?

Continued support of fair, equitable, and accessible housing within our community.

Electronic Signature Agreement

I agree.

Electronic Signature

Alan A Wittmuss

Date:

9/11/2020

Email not displaying correctly? [View it in your browser.](#)



Council Agenda Memo

From: James Purdy, Assistant City Manager

Meeting: September 21, 2020

Subject: Proclamation declaring Friday, November 27, 2020 as an Official City Holiday for an “Essential City Employee Day of Thanks”

Presenter: Kelsey Collier-Wise, Mayor

Background: As noted in the proclamation accompanying this memo, the City Council would like to take an opportunity to thank City employees for their hard work during the COVID-19 pandemic by granting them an additional paid holiday on November 27, 2020. Nearly all City of Vermillion employees qualify as either first responders or essential critical infrastructure workers.

Discussion: There is nothing in state statute that prohibits municipalities from recognizing or observing holidays in addition to those that are state and federally recognized and observed. According to the union agreements between the City of Vermillion and AFSCME Local 1052 as well as the Vermillion Police Officer’s Association FOP Lodge 19, the City Council must declare additional holidays if they are to be recognized and observed as paid holidays. Representatives for all three union agreements were contacted. No objections were presented to the proposal.

Financial Consideration: The City will incur some additional expense, as employees who work on this holiday will be entitled to holiday pay.

Conclusion/Recommendations: The City Council is asked to review and consider the proclamation declaring November 27, 2020 as an official paid City holiday for an “Essential City Employee Day of Thanks”.



PROCLAMATION

ESSENTIAL CITY EMPLOYEE DAY OF THANKS

WHEREAS, nearly all City of Vermillion employees qualify as either first responders or essential critical infrastructure workers according to the U.S. Department of Homeland Security; and

WHEREAS, first responders and essential critical infrastructure workers have been largely unable to work remotely, during the COVID-19 pandemic, as their workspaces are largely the streets, patrol cars, pickup trucks, machinery, ambulances, parks, plants, bookshelves, and underground infrastructure of the City of Vermillion; and

WHEREAS, the Vermillion City Council would like to formally recognize and thank all City of Vermillion employees for adapting to new processes, schedules, and policies during the COVID-19 pandemic, a time of great adversity and uncertainty; and

WHEREAS, all City departments have stepped up to face the uncertainty and have worked to adapt to our 'new normal' for operations with great resiliency and selflessness.

NOW, THEREFORE, BE IT RESOLVED we, the governing body of the City of Vermillion, South Dakota, do hereby proclaim November 27, 2020 as

ESSENTIAL CITY EMPLOYEE DAY OF THANKS

in the City of Vermillion, and declare this day an official holiday, which shall be paid according to holiday pay practices. We encourage community members to recognize the hard work of essential City employees, as we close some City operations to allow these employees to spend some extra time at home with their loved ones, who are also deserving of our thanks and gratitude. The City would like to specifically recognize, and thank, the essential City employees who will also end up working on this holiday, as the duty to serve our community never takes a day off.

Dated at Vermillion, South Dakota this 21st day of September, 2020

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
Kelsey Collier-Wise, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

Council Agenda Memo

From: Mike Carlson, Finance Officer
Meeting: September 21, 2020
Subject: Application for Taxicab License Shuttle Express SD, LLC
Presenter: Mike Carlson

Background: Noah Kleinsasser has submitted application information to operate a taxicab business in Vermillion. City ordinance provides that the governing body has the discretion to approve or disapprove the taxicab business license depending on if the governing body deems the applicant suitable person to hold the license.

§ 114.04 TAXICAB LICENSE; ISSUANCE.

(A) The governing body shall have discretion to approve or disapprove the taxicab business license application depending on whether the governing body deems the applicant a suitable person to hold the license.

(B) The governing body may issue the license if it is satisfied that the application demonstrates:

(1) The applicant is of good moral character;

(2) The vehicle(s) to be used have been inspected by a certified mechanic to show taxicab(s) is thoroughly and carefully tested, and found to be in safe condition for transportation of passengers, is in good, clean condition, and is in compliance with all other applicable state and federal motor vehicle laws and standards. All vehicles being used must comply with the city's vehicle-for-hire inspection form.

(3) The applicant has indemnity and public liability insurance covering the operation of each vehicle to protect the operator against liability to passengers and third persons for personal injury suffered or sustained by them as a result of the operation of the vehicle. The policies will be in an amount set by resolution, but in no event less than the provisions prescribed by SDCL § 32-40-9 to SDCL § 32-40-23 inclusive. The liability insurance required shall be set by resolution.

Discussion: Noah Kleinsasser has submitted a cover letter explaining the Shuttle Express SD, LLC business operations, taxicab inspection form, rate schedule and certificate of insurance. The items submitted are attached. The City of Yankton was contacted as the cover letter indicated the business has operated there for three years with a report that the City of Yankton has not had any issues with Shuttle Express SD, LLC.

Along with the business license application there were two taxicab driver's license applications received that are waiting for the DCI and FBI background checks to be returned. The driver's license applications were from Noah Kleinsasser and Melanie Gullikson. The City Council issues the taxicab business license and City Manager issues the taxicab drivers licenses.

Financial Consideration: Fee is \$25 for the first vehicle and \$10 for additional vehicles and expires on December 31. Noah stated that currently only one vehicle will be in Vermillion.

Conclusion/Recommendations: From the ordinance 114.04 the City Council will need to determine if the applicant is a suitable person to hold a taxicab business license in the City of Vermillion for the period ending December 31, 2020.

SHUTTLE EXPRESS SD LLC

To: City of Vermillion
Attn: City Manager
Date: 9/12/2020
From: Noah Kleinsasser
Subject: Taxi Cab Company

Finance Officer,

My name is Noah Kleinsasser and I own a couple taxi cab services throughout the Dakotas. I live and reside right over here in Yankton. Recently, we have been getting numerous calls from citizens in your community requesting transportation.

This sparked an idea between one of my taxi managers, Melanie Gullikson and I - to put together a new team in the Vermillion community to help support your area.

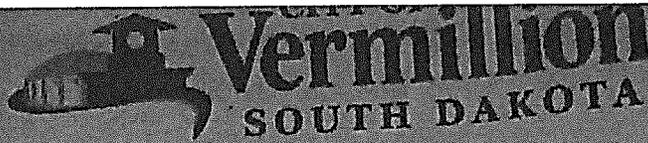
A little about our history:

- Shuttle Express ND LLC: founded in 2013 in Watford City, ND oil country. Still operating there. (8th Year)
- Shuttle Express SD LLC: founded in 2018 in Yankton, SD. Still operating here. (3rd Year)

Our mission is to provide a clean and reliable cab service to our customers. In-car credit and debit card access along with cash option is for their convenience. Shuttle Express is a local family-owned business that was formed 8 years ago to meet the industry's needs. Please see included: Public Liability Insurance & Rate Card (to be placed in each unit). One last point I wanted to note; I take the public's safety very serious and that is why each driver is vetted by insurance history along with background history and in-person impressions.

Thank you for your considerations,

Noah Kleinsasser



**TAXICAB INSPECTION FORM AND
TRANSPORTATION NETWORK COMPANIES
PERSONAL VEHICLE INSPECTION FORM**

(To be completed by certified mechanic)
(complete one form for each vehicle included on application)

Company Name: Shuttle Express Address: 1804 E Hwy 50 Ste B Yankton SD 57078
Phone: 605-760-0090 E-mail: noahgrey7@gmail.com

YEAR: 2006 MAKE: Nissan MODEL: Morano

ODOMETER: 176,064 VIN: JN8AZ08LW81E0508164

LICENSE PLATE NO.: 20216 STATE LICENSED: SD COLOR: White (Pearl)

Pass Fail

<input checked="" type="checkbox"/>	<input type="checkbox"/>

- Headlights, taillights, break lights, turn signals, backup lights
- Windshield wipers operational and wiper condition
- Horn, mirrors inside and outside
- Exhaust system including muffler no leaks
- Glass - windshield, side windows and rear no obstructions
- Brakes both front and rear pull tires, parking brake
- Fluid levels, oil, transmission, power steering, brakes, wipers, radiator and any excessive leaks including fuel system
- Steering, shocks/suspension
- Tires tread greater than 1/16inch, no irregular tread wear
- Belts (serpentine and other)
- Seat belts operational front and rear

Any other deficiencies: _____

I certify the above listed vehicle was in satisfactory condition for use as a taxicab or transportation network company personal vehicle.

Mechanic Name/Phone: Dick Wieseler (605) 760-4407

Shop Name: Wease Auto

Shop Address: 400 East 47th St. Yankton SD 57078

Operator Signature: [Signature] Date: 9-14-2020

MCKINNEYOLSON INS
7001 S LYNCREST PLACE
SIOUX FALLS, SD 57109
1-605-339-3147

Policy number: 00976617-1

Underwritten by:
UNITED FINANCIAL CASUALTY COMPANY
September 12, 2020
Page 1 of 2

Certificate of Insurance

Certificate Holder

SHUTTLE EXPRESS SD LLC
1804 E HWY 50 STE B
YANKTON, SD 57078

Insured

SHUTTLE EXPRESS SD LLC
1804 E HWY 50 STE B
YANKTON, SD 57078

Agent/Surplus Lines Broker

MCKINNEYOLSON INS
7001 S LYNCREST PLACE
SIOUX FALLS, SD 57109

This document certifies that insurance policies identified below have been issued by the designated insurer to the insured named above for the period(s) indicated. This Certificate is issued for information purposes only. It confers no rights upon the certificate holder and does not change, alter, modify, or extend the coverages afforded by the policies listed below. The coverages afforded by the policies listed below are subject to all the terms, exclusions, limitations, endorsements, and conditions of these policies.

Policy Effective Date: Aug 1, 2020

Policy Expiration Date: Aug 1, 2021

Insurance coverage(s)

Limits

BODILY INJURY/PROPERTY DAMAGE	\$1,000,000 COMBINED SINGLE LIMIT
UNINSURED MOTORIST BODILY INJURY	\$1,000,000 COMBINED SINGLE LIMIT
UNDERINSURED MOTORIST BODILY INJURY	\$1,000,000 COMBINED SINGLE LIMIT

Description of Location/Vehicles/Special Items

Scheduled autos only

2007 CHEVROLET UPLANDER 1GNDU23147D129682	
MEDICAL PAYMENTS	\$5,000
2006 NISSAN MURANO JN8AZ08W86W508164	
MEDICAL PAYMENTS	\$5,000
2008 DODGE GRAND CARAVAN 2D8HN54P48R802515	
MEDICAL PAYMENTS	\$5,000
1997 DODGE RAM VAN B2500 2B6HB21Y9VK501024	
MEDICAL PAYMENTS	\$5,000
2007 PONTIAC G6 1G2ZH58N774229800	
MEDICAL PAYMENTS	\$5,000

Policy number: 00976617-1

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Certificate number

25620NET617

A handwritten signature in black ink, appearing to be 'K. P. M.' with a stylized flourish at the end.

Form 5241 (10/02)

Official Zoning Map

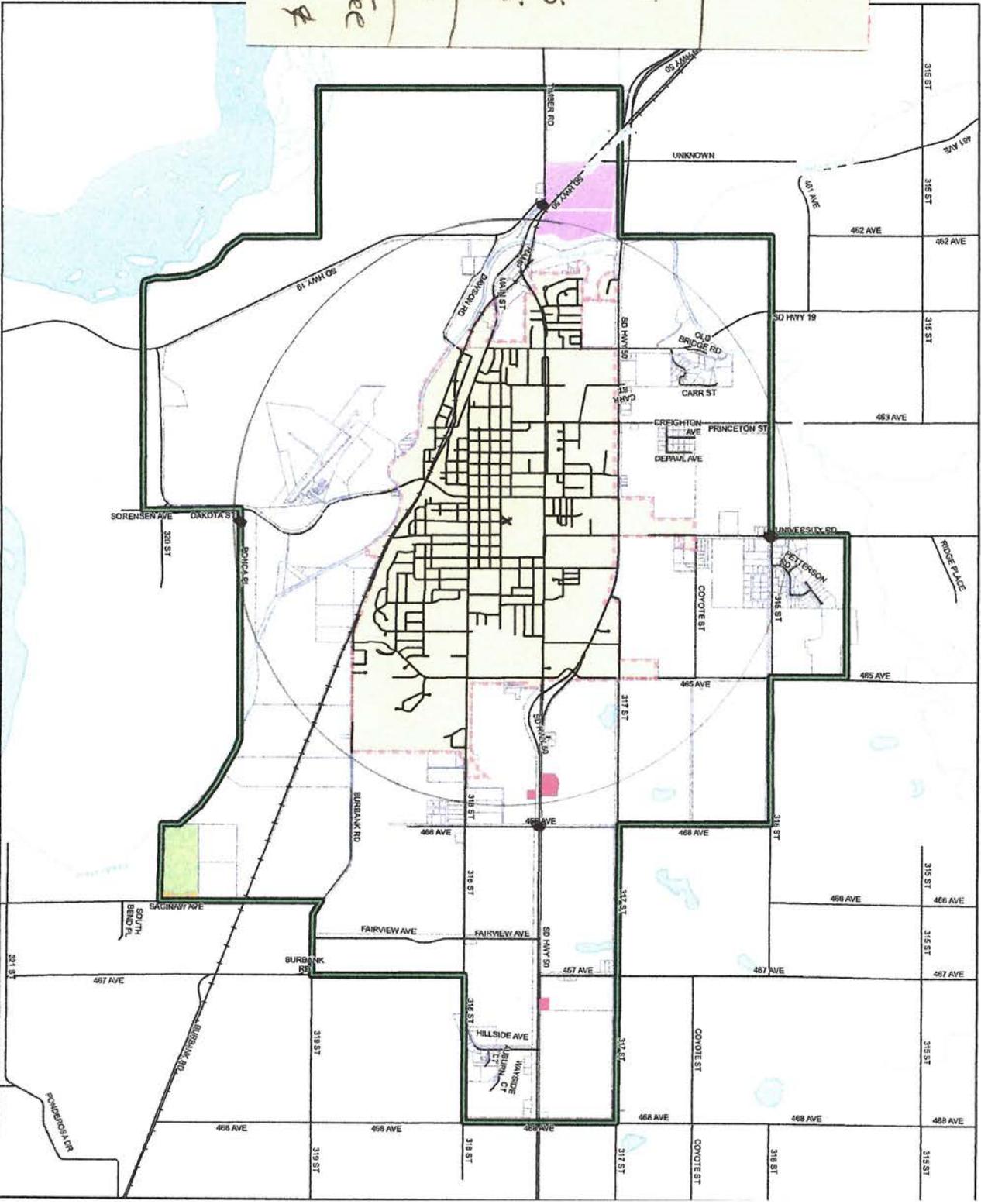
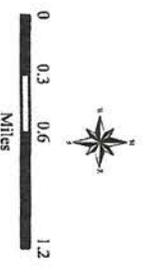
In-Town Rate
~~\$~~ Limits

\$10 One-Way

2 passenger for \$10
 each additional Rider \$5
 additional steps \$5

\$60 Hourly Rate

\$150 Clean Up Fee
 Includes bodily Fluids &
 bodily solids



IN-TOWN DENOTED
 BY CIRCLE

Council Agenda Memo

From: Mike Carlson, Finance Officer

Meeting: September 21, 2020

Subject: Commercial Collectors License

Presenter: Mike Carlson

Background: City ordinance requires approval by the City Council for the issuance of a commercial collector's license. The ordinance sections are as follows:

Sec. 52.09 License-Required.

It shall be unlawful for contract or commercial haulers to use the streets for the collection, removal or disposal of any receivable solid waste and yard waste without first having obtained a license to perform such services from the finance officer. As a condition to the granting of any said license, all commercial haulers shall agree to abide by all city ordinances or landfill regulation involving the collection or depositing of any receivable solid waste and yard waste, including the requirements of sections 52.07, 52.12 and 52-13. In the event any commercial garbage hauler fails to abide by these said ordinances or regulations, the City of Vermillion reserves the right to terminate said license. This requirement does not apply to building contractors removing and disposing of receivable solid waste incidental to a construction contract, nor to any firm or individual who, for a fee, engages in the removal of receivable solid waste for disposal for fewer than two days in any calendar year.

Sec. 52.10. Same-Application; plate to be displayed. Application for license shall be filed at the office of the finance officer five (5) days prior to any consideration and approval by the council. The license fee shall be three hundred dollars (\$300.00) per year for commercial collectors or contract haulers collecting and transporting receivable solid waste including any one of the following types of material: garbage, household waste, industrial waste, and commercial waste. Such license shall also entitle holder to collect and transport yard waste and large trees and limbs. All licenses expire December 31 in the year that they are issued. The license plate or placard issued shall be displayed on each such vehicle at all times. Each license applicant shall, at the time of the submission of the license application, provide written verification to the City that the applicant met the financial liability requirement of state.

Sec. 52.13 Duty of Collectors. Licensed collectors or haulers shall obey all the ordinances and all the rules and regulations of the City of Vermillion or its designated officer and report to the supervising department any violation of this subchapter which may come to their notice. All licensed collectors or haulers may provide a subscription service for each customer. All charges for the collection of yard waste shall be made separate and distinct from any basic charges for all other collection services of receivable solid waste. Any violation of this subchapter or other rules and regulations that may be made from time to time by the City of Vermillion or any nonpayment of the fees provided by this subchapter will result in the suspension or revocation of the license to haul.

Discussion: Vermillion Garbage Service owner Marty Johnson reported that he is selling his business effective October 1, 2020 and the new owners will continue to operate as Vermillion Garbage Service under the corporate name of VGS, Inc. Marty stated that the new owners are Wade Larson, Dylan Larson, and Mason Pickett. A commercial collector's application from the new owners along with the proof of insurance have been submitted.

Financial Consideration: The annual license fee is \$300 for the licensing period that will end December 31, 2020.

Conclusion/Recommendations: Administration recommends City Council approval of the commercial collector's license for Vermillion Garbage Service under the new ownership unless information is presented otherwise. The license will be for the licensing period ending December 31, 2020.

CITY OF VERMILLION
 INVOICES PAYABLE-SEPTEMBER 21, 2020

1 AMAZON BUSINESS	SUPPLIES	289.81
2 AT&T MOBILITY	MOBILE HOT SPOTS	364.29
3 BEKKI SCHROEDER	WATER HEATER REBATE	240.00
4 BIG STATE INDUSTRIAL SUPPLY	SUPPLIES	239.40
3 BROADCASTER PRESS	ADVERTISING	1,385.10
4 BRUNICK'S SERVICE INC	FUEL	4,318.92
5 BUHL'S CLEANERS	MATS/MOP SERVICE	661.69
6 BUREAU OF ADMINISTRATION	TELEPHONE	322.17
7 C & B OPERATIONS, LLC	PARTS	35.80
8 CALLAWAY GOLF	MERCHANDISE	196.94
9 CASK & CORK	MERCHANDISE	3,663.00
10 CENTURYLINK	TELEPHONE	1,600.07
11 CHESTERMAN CO	MERCHANDISE	1,386.41
12 CITY OF VERMILLION	LANDFILL VOUCHERS	597.78
13 CLAY RURAL WATER SYSTEM	WATER USAGE	200.90
14 CLAY-UNION ELECTRIC CORP	ELECTRICITY	1,525.87
15 CULLIGAN WATER	MAINTENANCE	138.00
16 DAKOTA BEVERAGE	MERCHANDISE	17,999.05
17 DRAIN MASTERS	REPAIRS	784.00
18 ENERGY LABORATORIES	TESTING	422.00
19 ERICKSON SOLUTIONS GROUP	REPAIRS	634.00
20 FARNER BOCKEN COMPANY	MERCHANDISE	1,767.80
21 FAST AUTO GLASS	WINDSHIELD REPAIR	60.00
22 GLOBAL DIST.	MERCHANDISE	281.00
23 GREGG PETERS	MANAGERS FEE/FREIGHT	7,756.80
24 JASPER JOHNSON	SAFETY BOOTS REIMBURSEMENT	100.00
25 JOHN A CONKLING DIST.	MERCHANDISE	9,384.00
26 JOHNSON BROTHERS OF SD	MERCHANDISE	14,808.05
27 JONES FOOD CENTER	SUPPLIES	507.11
28 KARA MULHERON	SAFETY BOOTS REIMBURSEMENT	100.00
29 KARSTEN MFG CORP	MERCHANDISE	823.26
30 KOBLE'S ELECTRIC	REPAIRS	169.98
31 KYLE HOISINGTON	SAFETY BOOTS REIMBURSEMENT	100.00
32 LOREN FISCHER DISPOSAL	HAUL CARDBOARD	1,180.00
33 MARK MILBRODT	SAFETY BOOTS REIMBURSEMENT	96.30
34 MATTHEW BENDER & CO, INC	BOOKS	117.43
35 MATTHEW BETZEN	TUITION REIMBURSEMENT	1,053.75
36 MICRO MARKETING LLC	BOOKS	90.00
37 MIDAMERICAN	GAS USAGE	721.44
38 MIDCONTINENT COMMUNICATION	GATEWAY MODEMS/CABLE/INTERNET SERVICE	1,092.57
39 MIDWEST ALARM CO	ALARM MONITORING	87.75
40 MIDWEST TURF & IRRIGATION	PARTS	506.22
41 PRESSING MATTERS	BROCHURES	219.00
42 QUILL	SUPPLIES	411.24
43 REDI TOWING	TOWING	450.00
44 REPUBLIC NATIONAL DISTRIBUTING	MERCHANDISE	9,933.01
45 RODENBURG LAW FIRM	GARNISHMENT	204.05
46 RUNNING SUPPLY, LLC	SUPPLIES	149.45

47 SD DENR	LANDFILL OPERATIONS FEE	3,713.37
48 SD PUBLIC ASSURANCE ALLIANCE	VEHICLE INSURANCE	310.27
49 SOUTHERN GLAZER'S OF SD	MERCHANDISE	13,392.30
50 STERN OIL CO.	FUEL	6,628.36
51 STURDEVANTS AUTO PARTS	PARTS	598.14
52 SYNCB/AMAZON	BOOKS/DVDS/SUPPLIES	200.08
53 TITLEIST-ACUSHNET COMPANY	MERCHANDISE	213.59
54 TRUE FABRICATIONS	SUPPLIES	175.55
55 US POSTMASTER	POSTAGE FOR UTILITY BILLS	900.00
56 USPS-POC	POSTAGE FOR METER	700.00
57 VALIANT VINEYARDS	MERCHANDISE	260.25
58 WASTE MANAGEMENT OF WI-MN	WASTE HAULING	1,410.32
59 WXLIN, LLC	MAINTENANCE	975.00
60 YAMAHA MOTOR FINANCE CORP	GOLF CARS/BEVERAGE UNIT LEASE	6,622.61
61 ANALISA GAGNON	BRIGHT ENERGY REBATE	25.00
62 SUSAN HUCKABEE	BRIGHT ENERGY REBATE	350.00
63 CLIFF SUMMERS	BRIGHT ENERGY REBATE	350.00
	GRAND TOTAL	\$126,000.25