

**VERMILLION PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MONTHLY MEETING**

**December 13, 2018  
12:00 pm  
Kozak Community Room**

**AGENDA**

- I Roll Call
  
- II A. Approval of the minutes of the November 15, 2018 meeting. . . . . pink  
B. Adoption of the Agenda  
C. Visitors to be Heard
  
- III Reports of the Library Director
  - A. November Director's Report . . . . . green
  - B. November Staff Report . . . . . yellow
  - C. November Statistics . . . . . white
  - D. November Fines & Gifts . . . . . orange
  - E. November Budget Sheet . . . . . blue
  
- IV Approval of the November 2018 Expenditures . . . . . cream
  
- V Reports
  - A. 2018 Library Open House Report.
  - B. VPL Foundation update.
  - C. Friends of the Library update.
  
- VI Old Business
  - A. Strategic plan
  
- VII New Business
  - A. Step Increase Request – Jeff Engeman.
  - B. Step Increase Request – Sophia Wermers.
  - C. 2019 Holiday & Closing Schedule.
  - D. Capital Improvement Plan 2019.
  - E. Library Director's Annual Review.

*Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.*

*Any citizen who wishes may speak one time for 5 minutes on each agenda item.*