



**Special Meeting Agenda
City Council**

12:00 p.m. (noon) Special Meeting
Monday, January 6, 2020
Large Conference Room – City Hall
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call.**
2. **Visitors to Be Heard.**
3. **Draft of ordinance to require permits for roofing and siding work – Farrel Christensen.**
4. **Review of request to donate 8 Center Street property to the City – John Prescott.**
5. **Briefing on the January 6, 2020 City Council Regular Meeting** – Briefings are intended to be informational only and no deliberation or decision will occur on this item.
6. **Adjourn.**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall be recognized. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

Meeting Assistance: If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager's Office at 677-7050 at least 3 working days prior to the meeting.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.



City of Vermillion Council Agenda

7:00 p.m. Regular Meeting
Monday, January 6, 2020
City Council Chambers
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
 - a. December 16, 2019 Special Meeting; December 16, 2019 Regular Meeting.
4. **Adoption of the Agenda**
5. **Visitors to be Heard**
 - a. Martin Luther King, Jr. Day of Service Proclamation.
6. **Public Hearings**
 - a. Retail on-off sale malt beverage and retail on-off sale wine license for R&D Management, LLC for El Fredo Pizza at 831 East Cherry Street.
7. **Old Business**
8. **New Business**
 - a. 2020 Payroll Resolution.
9. **Bid Openings**
 - a. Fuel quotes.
10. **City Manager's Report**
11. **Invoices Payable**
12. **Consensus Agenda**
13. **Adjourn**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday. The City Council typically has a Special Meeting on the first and third Monday of each month at Noon.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3

Vermillion City Council's Values and Vision

This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.

Unapproved Minutes
Council Special Session
December 16, 2019
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, December 16, 2019 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Collier-Wise, Hellwege, Holland, Humphrey, Price, Sorensen, Ward, Willson, Mayor Powell

2. Visitors to be Heard - None

3. Police Department awards - Chief Matt Betzen

Matt Betzen, Police Chief, stated that it was his pleasure to present the Police Department awards. Matt presented the Officer of the Year award to Officer Andrew Delgado and the Department First Award to the team of Sergeant Ryan Hough, Officer Anthony Klunder and Officer Jessica Newman. Mayor Powell and the City Council thanked the officers.

4. Informational Session - Sustainability in Vermillion report - Faith Ireland

Faith Ireland, Administrative Intern, presented her report on Sustainability in Vermillion. Faith noted that her report information is based on the research conducted in 2018-2019. Faith stated that the report would support the implementation of a Social & Environmental Sustainability Plan for 2020-2025. Faith reviewed the projected benefits of adopting such a plan and made suggestions for future improvements in sustainability. Faith answered questions of the City Council on her presentation.

5. Educational Session - City employment policies

James Purdy, Assistant City Manager, reviewed city employment policies as it applied to Diversity and Inclusion Practices in use in the city. James reviewed inclusion in recruiting and hiring practices including policies for current city employees.

Alderman Ward left the meeting at 12:54 p.m.

James reviewed ideas for future updates to the city personnel and employment policies. James answered questions of the City Council.

6. Briefing on the December 16, 2019 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

7. Adjourn

351-19

Alderman Price moved to adjourn the Council special session at 1:03 p.m. Alderman Humphrey seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 16th day of December, 2019.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
December 16, 2019
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on Monday, December 16, 2019 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Collier-Wise, Hellwege, Holland, Humphrey, Price, Sorensen, Ward, Willson, Mayor Powell

2. Pledge of Allegiance

3. Minutes

A. Minutes of December 2, 2019 Special Meeting; December 2, 2019 Regular Meeting

352-19

Alderman Sorensen moved approval of the December 2, 2019 Special Meeting and December 2, 2019 Regular Meeting minutes. Alderman Price seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda

353-19

Alderman Willson moved approval of the agenda. Alderman Price seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be Heard - None

6. Public Hearings - None

7. Old Business

A. Second Reading of Ordinance 1395 establishing Business Improvement District #2 to complete streetscape improvements in the downtown business as defined by Resolution

James Purdy, Assistant City Manager, reported that the City Council and the Business Improvement District (BID) #2 Board of Directors have been discussing an infrastructure project commonly referenced as the Downtown Streetscape Project for the last couple of years. James noted that the eligible streetscape improvement expenses may include: removal and reconstruction of sidewalks, removal and reconstruction of street pavement as needed, removal and reconstruction of curb and gutter, construction of landscaping features, signage, street lighting, landscaping, storm sewer improvements, and necessary staffing for the consultant to execute these efforts. James reported that the City does not anticipate losing any public parking spaces to this project and may see a net gain. James stated that a goal for the project design will be to avoid any complete street closures during construction and the consultant will be expected to find creative ways to limit the affect the construction has on business operations. James reported that the BID #2 Board is made up of four downtown business owners and one downtown resident. James stated that a resolution establishing the boundaries of BID #2 was passed on April 16, 2018. James noted that the BID #2 Board has had several meetings over the last year to develop a plan and a proposed funding mechanism. James noted that the Bid #2 Board has had two public input meetings and multiple discussions with downtown property owners. James reported that the BID #2 Board presented a plan that the City Council accepted at the October 7, 2019 City Council meeting and first reading of the ordinance was approved at the December 2, 2019

meeting. James stated that the cost would be split between the City and the owners of taxable property within the Business Improvement District at a ratio of 82% paid by the City and 18% paid by the owners of taxable property. James stated that the property owner's portion of the project cost would be paid in the form of a special assessment that will be based on actual project costs minus any grants and donations, and implemented in accordance with state statute. James noted that the special assessment would be 18% of the total cost of the project divided amongst property owners in two different areas (with two different rates) within the BID. James stated that the special assessment shall be payable in ten equal annual installments. James reviewed the estimated funding for the project noting the actual amount of the special assessment will be calculated after the project is completed. James recommended approval of second reading of Ordinance No. 1395 Establishing Business Improvement District #2 unless additional information is presented.

Paul Hasse, Vermillion Resident, questioned why all the sidewalks are being replaced as not all need to be replaced. Paul stated that the street light poles do not need to be replaced just the light fixtures as the City has done in other areas of the city. Paul requested that the diagonal parking spaces be made wider and the bump outs can be removed to add parking and loading zones. Paul stated that the bump outs interfere with semi-truck traffic. Paul was concerned about what might be found when the sidewalks are removed by the old buildings. Paul asked the Council to tour the area to inspect the sidewalks and street lights. Paul questioned why the assessment was not made on front footage and noted the ordinance is not needed in the downtown.

John Prescott, City Manager, noted that the street light poles have reached the end of their life and need to be replaced. Jose Dominguez, City Engineer, stated that the assessments are not on front footage but on benefit and this is why the BID #2 Board divided the properties into Area A and Area B based upon the benefit. Discussion followed.

354-19

Second reading of title to Ordinance No. 1395 entitled an Ordinance Adding Chapter 122, which Establishes a Business Improvement District No. 2 within the Municipal Limits of the City of Vermillion for the Improvement of Public Facilities and Activities in the Central Business District of the City of Vermillion, South Dakota.

Mayor Powell read the title to the above named Ordinance, and Alderman Collier-Wise moved adoption of the following:

BE IT RESOLVED that the minutes of this meeting shall show that the title to the proposed Ordinance No. 1395 entitled An Ordinance Adding Chapter

122, which Establishes a Business Improvement District No. 2 within the Municipal Limits of the City of Vermillion for the Improvement of Public Facilities and Activities in the Central Business District, was first read and the Ordinance considered substantially in its present form and content at a regularly called meeting of the Governing Body on the 2nd day of December, 2019 and that the title was again read at this meeting, being a regularly called meeting of the Governing Body on this 16th day of December, 2019 at the City Hall Council Chambers in the manner prescribed by SDCL 9-19-7 as amended.

BE IT RESOLVED and ordained that said Ordinance be adopted to read as follows:

ORDINANCE 1395

AN ORDINANCE AMENDING CITY OF VERMILLION CODE OF ORDINANCES TITLE XI BUSINESS REGULATIONS, BY ADDING CHAPTER 122, WHICH ESTABLISHES A BUSINESS IMPROVEMENT DISTRICT NO. 2 WITHIN THE MUNICIPAL LIMITS OF THE CITY OF VERMILLION FOR THE IMPROVEMENT OF PUBLIC FACILITIES AND ACTIVITIES IN THE CENTRAL BUSINESS DISTRICT.

BE IT ORDAINED, by the Governing Body of the City of Vermillion, South Dakota that there be established a Business Improvement District No. 2 for the improvement of public facilities and activities within such district with the addition of Chapter 122 as follows:

122.01 Establishment of the district. Pursuant to the provisions of SDCL Ch. 9-55, Business Improvement District No. 2 (BID #2) of the City of Vermillion, S.D. is created. A resolution (No. 299-19) of intent to create this district was approved by the City Council on October 21, 2019. The public hearing on creation of the district was held in the City Council Chambers, located at 25 Center Street, Vermillion, South Dakota at 7:00 p.m. on December 2, 2019.

122.02 Boundaries of the district. A resolution (No. 110-18) establishing the boundaries of BID #2 was approved on April 16, 2018. It shall be a contiguous district for properties zoned business or commercial within the Central Business District of the City of Vermillion, specifically as outlined below:

Beginning at the intersection of the centerlines of 12th Street and Kidder Street; then north along the centerline of 12th Street for 582-feet to the intersection with the centerline of the east-west alley in Block 39 of Snyder's Addition; then east along the centerline of the east-west alley in Block 39 of Snyder's Addition to the intersection with the centerline of Franklin Street; then north along the centerline Franklin Street for 2-feet; then east for 200-feet to the intersection

with the centerline of the north-south alley in Block 38 of Snyder's Addition; then south along the centerline of the north-south alley in Block 38 of Snyder's Addition for 24-feet; then east for 192-feet to the intersection with the centerline of Washington Street; then north along the centerline of Washington Street for 374-feet; then east for 200-feet to the intersection with the centerline of the north-south alley in Block 42 of Snyder's Addition; then south along the north-south alley in Block 42 of Snyder's Addition for 165-feet to the intersection with the centerline of West National Street; then east along the centerline of West National Street for 200-feet to the intersection with the centerline of High Street; then south along the centerline of High Street for 121-feet; then east for 200-feet to the intersection with the centerline of the north-south alley in Block 36 of Snyder's Addition; then south along the centerline of the north-south alley in Block 36 of Snyder's Addition for 44-feet; then east for 200-feet to the intersection with the centerline of Prospect Street; then north along the centerline of Prospect Street for 66-feet; then east for 200-feet to the intersection with the centerline of the north-south alley in Block 35 of Snyder's Addition; then north along the centerline of the north-south alley in Block 35 of Snyder's Addition for 220-feet; then east for 200-feet to the intersection with the centerline of Center Street; then south along the centerline of Center Street for 121-feet to the intersection with the centerline of East National Street; then east along the centerline of East National Street for 130-feet; then north for 121-feet; then east for 70-feet to the intersection with the centerline of the north-south alley in Block 45 of Snyder's Addition; then south along the centerline of the north-south alley in Block 45 of Snyder's Addition to the intersection with the centerline of East National Street; then east along the centerline of East National Street for 197.5-feet to the intersection with the centerline of Elm Street; then south along the centerline of Elm Street for 99-feet; then east for 180.5-feet to the intersection with the centerline of the north-south alley in Block 33 of Snyder's Addition; then south along the centerline of the north-south alley in Block 33 of Snyder's Addition for 120-feet to the intersection of the vacated east-west alley in Block 33 of Snyder's Addition; then east along the centerline of the vacated east-west alley in Block 33 of Snyder's Addition for 183-feet to the intersection with the centerline of North Dakota Street; then north along the centerline of North Dakota Street for 35-feet to the intersection with the centerline of the east-west alley in Block 61 of Bigelow's Addition; then east along the centerline of the east-west alley in Block 61 of Bigelow's Addition for 200-feet to the intersection with the centerline of the north-south alley in Block 61 of Bigelow's Addition; then south along the centerline of the north-south alley in Block 61 of Bigelow's Addition for 189-feet to the intersection with the centerline of East Main Street; then east along the centerline of East Main Street for 25-feet to the intersection with the centerline of Forest A venue; then south along the centerline of

Forest Avenue for 188-feet to the intersection with the centerline of the vacated east-west alley in Block 73 of Smith's Addition; then west along the centerline of the vacated east-west alley in Block 73 of Smith's Addition for 225-feet to the intersection with the centerline of South Dakota Street; then north along the centerline of South Dakota Street for 96-feet; then west for 81-feet; then south for 132-feet; then west for 105.5-feet to the intersection with the centerline of the north-south alley in Block 26 of Original Vermillion; then south along the centerline of the north-south alley in Block 26 of Original Vermillion for 212- feet to the intersection with the south right-of-way line of the vacated Kidder Street; then east along the south right-of-way line of the vacated Kidder Street for 241-feet to the intersection with the centerline of South Dakota Street; then south along the centerline of South Dakota Street for 220-feet; then southwest to the intersection with the centerline of the vacated Bloomingdale Street for 128-feet south and 81-feet west; then west along the centerline of the vacated Bloomingdale Street for 360-feet to the intersection with the centerline of Church Street; then north along the centerline of Church Street for 388-feet to the intersection with the centerline of Kidder Street; then west along the centerline of Kidder Street for 400-feet to the intersection with the centerline of Court Street; then south along the centerline of Court Street for 172-feet; then west for 200-feet to the intersection with the centerline of the north-south alley in Block 23 of Original Vermillion; then south along the centerline of the north-south alley in Block 23 of Original Vermillion for 216- feet to the intersection with the centerline of Bloomingdale Street; then west along the centerline of Bloomingdale Street for 410-feet to the intersection with the centerline of the north-south alley in Block 22 of Original Vermillion; then north along the centerline of the north-south alley in Block 22 of Original Vermillion for 388-feet to the intersection with the centerline of Kidder Street; then west along the centerline of Kidder Street for 600-feet to the intersection with the centerline of Luxemburg Street; then north along the centerline of Luxemburg Street for 106-feet; then west for 200-feet to the intersection with centerline of the north-south alley in Block 31 of Original Vermillion; then south along the centerline of the north-south alley in Block 31 of Original Vermillion for 106-feet to the intersection with the centerline of Kidder Street; then west along the centerline of Kidder Street for 200-feet to the intersection with the centerline of 12th Street being the point of beginning.

122.021 Division of district into two areas. The boundaries of BID #2 will further be divided into two areas; Area A and Area B. Area A is described as an area encompassing the following parcels: Lots 1 and 2 and West 10-feet of Lot 3 and North half of vacated alley and North 99.5-feet of Lots 4, 5, and 6 and North 99.5-feet of East 15-feet of Lot 3 and Part of South Dakota Street commencing 34-feet at the Northwest of Lot 1 then West 5-feet then South 66-feet then 5-feet then 66-feet to

point of beginning; and, the West 41-feet of vacated Dakota Street abutting Lot 1 and East 18-feet of Lot 1 Block 26, Original Town; and, East 29.5-feet of West 95.5-feet of Lots 2, 3 and 4 and East 66-feet of West 132-feet of Lot 1, Block 26, Original Town; and, East 15-feet of West 66-feet of Lots 1, 2, 3 and 4, Block 26, Original Town; and, East 20-feet of West 51-feet of Lots 1, 2, 3, and 4, Block 26, Original Town; and, West 31-feet of Lots 1, 2, 3, and 4, Block 26, Original Town; and, Lots 15, 16, and 17, Block 26, Replat of Lots 13 and 14, Original Town; and, and, Lots 8, 9, 10, 11 and 12, Block 26, Original Town; and, Block 27, Original Town; and, Block 28, Original Town; and, Lots 2, 3, 5, 6, 7, 8, 9, 10, 11, 12, and 13, Block 29, Original Town; and, Lot A, Block 29, Original Town; and, Lot 24, Block 36, Snyders Addition; and, Lot HD-1 Lot 15, Block 35, Snyders Addition; and, West 25-feet of Lot 15 excluding Lot HD-1, Block 35, Snyders Addition; and, East 25-feet of Lot 15, Block 35, Snyders Addition; and, Lots 16 through 25, including all the vacated alley between lots 19 and 20, Block 35, Snyders Addition; and, Lot 15A, Block 34, Snyders Addition; and, Lot 16A, Block 34, Snyders Addition; and, Lots 17 through 23, Block 34, Snyders Addition; and, Lots 15 through 19, Block 33, Snyders Addition; and, Lot 18A, Block 33, Snyders Addition; and, West 11-feet of Lot 20, Block 33, Snyders Addition; and, East 15-feet of South 90-feet of Lot 20 and Lots 21 through 25, Block 33, Snyders Addition; and, Lots 20 through 25 excluding West 11-feet of Lot 20 and excluding South 90-feet of Lots 20 through 25, Block 33, and Track of land 50-feet East and West by 20-feet North and South excluding West 7-feet of said tract, Snyders Addition.

Area B is described as the land outside of Area A, but within the boundary of the Business Improvement District No. 2.

122.03 New properties within the district. Pursuant to the provisions of SDCL 9-55, BID #2 may be amended to include new businesses constructed or established within these boundaries.

122.04 Purpose of the district. BID#2 is created for the purpose of funding a portion of the project that would renovate the Central Business District (referred to as the Downtown Streetscape Project). The public improvements may include: removal and reconstruction of sidewalks, removal and reconstruction of street pavement as needed, removal and reconstruction of curb and gutter, construction of landscaping features, signage, street lighting, landscaping, storm sewer improvements, and necessary staffing for the consultant to execute these efforts.

122.05 Funding. This cost would be split between the City and the owners of taxable property within the Business Improvement District at a rate of 82 percent City funding and 18 percent BID #2 funds from a special assessment imposed on the properties within the district. The rate of special assessment will be dependent on whether a property is within Area

A or Area B, and will be based on the total cost of construction reduced by the amount of any grants or donations received for the project. Furthermore, the owners within Area A will pay a special assessment amount of 0.162 times the total cost of the project divided by 69. The owners within Area B will pay a special assessment amount of 0.018 times the total cost of the project divided by 23. The special assessments are to be payable in ten (10) equal installments at zero (0) percent interest. The City Finance Officer shall deposit BID #2 funds into a separate fund established for BID #2. Any grants and donations to the project shall be deducted from the total cost of the project prior to the cost being divided amongst the owners of Area A and Area B.

122.06 Penalties for failure to pay special assessment. The special assessment shall be payable in ten (10) equal annual installment with the amount determined after completion of construction based on total construction costs less any grants or donations received as of the assessment date. Any assessment or installment not paid within thirty (30) days after filing the approved assessment role in the Finance Office shall be collected under Plan One, collection by the County Treasurer, as set forth in SDCL 9-43. All current and deferred installments shall bear zero (0) percent interest and any delinquent payment shall bear interest at the rate of ten (10%) per annum.

122.07 Creation of business improvement board of directors. The BID #2 Board of Directors is hereby established. The Mayor shall appoint the members of the Board of Directors, subject to the approval of the City Council. There shall be five (5) members of the BID #2 Board of Directors whose terms shall be three years, except at time of establishment, in which, two members shall serve for a one year term, two members for a two year term, and one member for a three year term.

122.08 Severability. Should any section, clause or provision of this article be declared by the courts to be invalid, the same shall not affect the validity of the article as a whole or any part thereof, other than the part declared to be invalid.

122.09 Reporting. The Board of Directors shall make annual recommendations for project improvements and/or changes along with method to the Finance Office that are consistent with the City's "Plan", funding and purpose as noted above, and SDCL 9-55-3, as amended.

122.10 Effective Date. From and after the 16th day of January, 2020.

Dated at Vermillion, South Dakota this day 16th day of December, 2019.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____

John E. (Jack) Powell, Mayor

ATTEST:

BY _____

Michael D. Carlson, Finance Officer

Adoption of the Ordinance was seconded by Alderman Ward. Thereafter, the question of the adoption of the Ordinance was put to a roll call vote of the Governing Body, and the members voted as follows: Collier-Wise-Y, Hellwege-Y, Holland-Y, Humphrey-Y, Price-Y, Sorensen-Y, Ward-Y, Willson-Y, Mayor Powell-Y

Motion carried 9 to 0. Mayor Powell declared that the Ordinance has been adopted and directed publication thereof as required by law.

B. Second reading of Ordinance 1410 - 2019 Supplemental Appropriations ordinance

Mike Carlson, Finance Officer, reported that the supplemental appropriations ordinance is needed to adjust the budget for items that have changed since the budget was adopted in September 2019. Mike noted that the ordinance had first reading on December 2nd meeting. Mike noted that the agenda memo included an explanation of the individual line item changes noting that the general fund reserve is proposed to be reduced by \$50,222 for the changes. Discussion followed.

355-19

Second reading of title to Ordinance No. 1410 entitled 2019 Budget Supplemental Appropriations Ordinance of the City of Vermillion, South Dakota.

Mayor Powell read the title to the above named Ordinance, and Alderman Ward moved adoption of the following:

BE IT RESOLVED that the minutes of this meeting shall show that the title to the proposed Ordinance No. 1410 entitled 2019 Budget Supplemental Appropriations Ordinance was first read and the Ordinance considered substantially in its present form and content at a regularly called meeting of the Governing Body on the 2nd day of December, 2019 and that the title was again read at this meeting, being a regularly called meeting of the Governing Body on this 16th day of December, 2019 at the City Hall Council Chambers in the manner prescribed by SDCL 9-19-7 as amended.

BE IT RESOLVED and ordained that said Ordinance be adopted to read as follows:

ORDINANCE NO. 1410
2019 SUPPLEMENTAL APPROPRIATIONS ORDINANCE

AN ORDINANCE ADOPTING a 2019 Supplemental Appropriations Ordinance for the City of Vermillion, South Dakota.

BE IT ORDAINED, BY THE GOVERNING BODY of the City of Vermillion, that the following sums are appropriated to meet the obligations of the municipality.

The line items are listed with 2019 Budget; 2019 Supplement Budget; Amount of Supplement:

General Fund:

Revenues:

Airport Fuel - 66,000; 73,000; 7,000; Appropriation from Reserve - 151,994; 202,216; 50,222; Expenditures: General Government - 554,840; 570,371; 15,531; Municipal Service Center - 35,280; 39,300; 4,020; Sweeping & Mowing 123,049; 129,549; 6,500; Airport - 89,765; 95,765; 6,000; Recreation - 226,463; 235,213; 8,750; Prentis Plunge - 235,693; 242,693; 7,000; Mosquito Control - 20,429; 27,850; 7,421; National Guard Armory - 49,378; 51,378; 2,000; Special Revenue Fund: Library Fund Revenues: Library Fine & Gifts - 19,550; 23,050; 3,500; Expenditures: Library Expenditures - 11,500; 18,000; 6,500; Appropriation from Reserve - 8,050; 5,050; (3,000); Utility Fund: Water Fund Revenues: Appropriation from Reserve - 229,547; 355,197; 125,650; Expenditures: Operating Expenses - 575,652; 637,652; 62,000; Capital - 510,336; 573,986; 63,650; Enterprise Fund: Golf Course Revenues: Appropriation from Reserve - 72,524; 97,524; 25,000; Expenditures: Operating Expenses - 460,296; 485,296; 25,000; Internal Service Fund: Equipment Replacement Expenditure: Equipment Replacement - 482,636; 506,382; 23,746; Appropriation to Reserve - 142,548; 118,802; 3,746);

Dated at Vermillion, South Dakota this 16th day of December, 2019.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D Carlson, Finance Officer

Adoption of the Ordinance was seconded by Alderman Price. Thereafter, the question of the adoption of the Ordinance was put to a roll call vote of the Governing Body, and the members voted as follows: Collier-

Wise-Y, Hellwege-Y, Holland-Y, Humphrey-Y, Price-Y, Sorensen-Y, Ward-Y, Willson-Y, Mayor Powell-Y.

Motion carried 9 to 0. Mayor Powell declared that the Ordinance has been adopted and directed publication thereof as required by law.

8. New Business

A. Resolution authorizing submitting a grant application to the SD DENR for recycling center renovations

John Prescott, City Manager, reported that the need for improvements to the Recycling Center building for the safety of the public using the facility, employees working in the building, and to improve the flow of the work has been discussed for several years. John stated that Burns & McDonnell Engineering was hired earlier this year to complete an evaluation of the facility. John noted that the City Council visited the Recycling Center as part of the July 1, 2019 noon meeting to observe the conditions and the engineering consultant's recommendations. John noted that the engineering consultant originally presented a large project that likely would not be feasible to finance and City staff worked with the consultant to develop a phased approach to completing the needed upgrades. John stated that the first phase of the project would address separating the public drop-off area from the work area, constructing a fire rated wall, installation of a fire detection and smoke/heat removal system, separating the work area ventilation from the office area ventilation, and constructing an ADA accessible restroom. John reported that included in the packet is a summary memo of the renovations needed per the Burns & McDonnell report. John noted that the summary was presented to the Joint Powers Board which recommended approval of submitting the grant application at their December 4, 2019 meeting. John reported that the resolution would allow for the submission of a grant application to the SD DENR including planning and design fees, inspection fees, and contingency as well as project costs. John stated that grant funds of 50% of the total project cost of \$686,650 are being requested and would be matched by Joint Powers reserve funds. John stated that the grant application would be considered by DENR at their late March meeting. Discussion followed on the grant and Recycling Center.

356-19

Alderman Sorensen moved approval of the resolution authorizing the grant application to the Board of Water and Natural Resources for a solid waste management program grant for the Recycling Center renovations and authorizing the City Manager to sign the application and other required documents. Alderman Willson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

B. Renewal of Commercial Collectors licenses for 2020

Mike Carlson, Finance Officer, reported that the following have made application, including the proof of insurance, for commercial collector's licenses for 2020: Loren Fischer Disposal - Loren Fischer, Owner; Fischer Disposal, LLC - Lonnie Fischer, Operator; Art's Garbage Service - Division of Waste Connections; Vermillion Garbage Service - Marty Johnson, Owner, and Waste Management of Sioux City Iowa. Mike noted that, as part of the renewal, applicants were requested to include any violations of City ordinance and the Police Chief did a local records check on each applicant with his results included in the memo. Mike noted that Loren Fischer Disposal had violations listed and included his response on the license application that was included in the packet. Discussion followed.

357-19

Alderman Willson moved approval of the commercial collector's licenses for 2020 for the businesses listed. Alderman Sorensen seconded the motion. Discussion followed on the commercial collection license process. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

C. Resolution approving the 2019 Clay County Pre-disaster Mitigation Plan

John Prescott, City Manager, reported that SECOG has coordinated an effort over the last year to update the hazard mitigation pre-disaster plan for Clay County. John noted that the last plan was completed in 2013. John reported that, to develop an update to the plan, a series of five meetings were held in Vermillion between October 2018 and June 2019 with participation from Elected officials, City and County staff members, and private utilities in Clay County. John stated that the purpose of the plan is to guide efforts in Clay County both in Vermillion and rural areas to reduce the impacts of significant hazards as well as to reduce the effects of these hazards. John stated that the plan is also designed to help prevent and mitigate costs due to post hazard events. John reported that the plan identified hazards and assessed the risks historically faced by Clay County. John stated that the plan incorporates a mitigation strategy that encompassed a set of goals, objectives, and action steps to help mitigate and minimize damages imposed by hazards. John stated that the complete plan is available for review at the SECOG website or at City Hall. John stated that SECOG received a grant to cover their staff time spent developing the plan update. John noted that having a current plan which identifies potential hazards may enable the County and jurisdictions within the County to receive grant funding to address items related to disasters. John recommended approval of the resolution to adopt the Clay County multi-hazard pre-disaster mitigation plan update.

358-19

After reading the same once, Alderman Collier-Wise moved adoption of the following:

RESOLUTION
DECLARING SUPPORT AND ADOPTION OF THE CLAY COUNTY
PRE-DISASTER HAZARD MITIGATION 2019 UPDATE

WHEREAS, the Vermillion City Council supports the contents of the Clay County Pre-Disaster Hazard Mitigation Plan Update; and

WHEREAS, the Clay County Pre-Disaster Hazard Mitigation Plan Update will be utilized as a guide for planning related to FEMA Hazard Mitigation and other purposes as deemed appropriate by the City of Vermillion.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Vermillion adopts, supports, and will facilitate the Clay County Pre-Disaster Hazard Mitigation Plan Update implementation.

Dated at Vermillion, South Dakota this 16th day of December, 2019.

THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA
By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Holland. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

D. Public Safety Center Board appointment

Mike Carlson, Finance Officer, reported that when the Public Safety Center was built there was a Construction and Use Agreement entered into with Clay County that created a Public Safety Center Board to resolve any issue between the City and County on the use of the facility. The current Board members are Robert Fuller (2019), Bruce Plate (2020) and Dave Thiesse (2021). Mike stated that Sheriff Howe and Police Chief Betzen recommended the reappointment of Robert Fuller for a three-year term ending December 31, 2022. Discussion followed on the Safety Center Board.

359-19

Alderman Willson moved approval of the reappointment of Robert Fuller to the Public Safety Center Board for a term that expires December 31, 2022. Alderman Price seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

E. Resolution adjusting EMS fees and consideration of the 2020 City Fee schedule

John Prescott, City Manager, reported that, over the past few years, a fee schedule has been annually presented to the City Council in order to offer a comprehensive list of fees and to make adjustments as needed. John stated there are still changes in fees during the year. John noted that many sections of the City Code contain language that indicate a fee is set by resolution. John reported that there are three documents included in the packet. John stated that one document provides a complete listing of all City fees, whether provided for in City Code, Departmental policy, or State statute. John noted that on this document the option of a disk for pictures from the Fire Department was added and a couple of drugs that are no longer used by EMS in providing patient care were removed from the list. John stated that the second document lists all of the fees that are set by resolution as provided for in the City of Vermillion's Code of Ordinances and the third document is a resolution that provides for a couple of fee changes for EMS, the addition of new patient care drugs, and clarification of the impound lot storage fee. John noted that having a comprehensive list of fees provides City Council and staff with a resource that can be utilized when questions of cost are presented. John stated that these documents also serve as a resource when members of the City Council or Administrative staff want to evaluate fees. John stated that, following the approval of the above fee changes, the fee schedule will be updated completely and posted on the City of Vermillion webpage. John recommended approval of the Fee schedule detailing all fees set by resolution, the Master fee schedule detailing all fees currently in place and the resolution with fee changes for EMS and clarification of the impound lot storage fee. Discussion followed.

360-19

After reading the same once, Alderman Hellwege moved adoption of the following fee resolution to adjust fees as well as the acceptance of the comprehensive fee schedule and fees set by resolution listing as presented:

RESOLUTION
REVISING CERTAIN EMS AND POLICE FEES

WHEREAS, the City Council establishes rates and fees for services provided by the City, and;

WHEREAS, the need for some fees change over time due to industry practices, and;

WHEREAS, rates and fees are adjusted periodically to recover the increased costs of providing such a service.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the City of Vermillion, South Dakota, at a regular meeting thereof in the Council Chambers of said City at 7:00 p.m. on the 16th day of December, 2019, that rates be changed or established as follows for services provided after January 1, 2020:

EMS:

Type of Call:

Stand-By for Special Events (Per Person for Extra Personnel): \$40 per person, per hour

Stand-By for Special Events (Bike Team - Per Bike Member): \$40 per person, per hour

Loaded Mileage Charge: \$18 per mile

Airplane Transportation (Billed to Flight Company): \$300

Itemized Procedures:

ECG 12 Lead: \$60; Ketamine: \$10; Levophed Drip: \$10

Police Department:

Chapter VII Traffic Code

70.094 Towing of Violators (Storage Charge): \$10 per day

Dated at Vermillion, South Dakota this 16th day of December, 2019.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

Attest:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Price. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

F. County, School & City combined election agreement

Mike Carlson, Finance Officer, reported that state statute provides that that, if the governing body of a municipality chooses an election date other than the second Tuesday of April, the date of such election be established by January fourteenth of the election year. Mike reported that City ordinance calls for an election on the even numbered years to be combined with the primary election. Mike noted that, for the City to combine an election with the primary, an agreement is needed with the County. Mike noted the School District is also requesting to combine with the primary election. Mike stated that the agreement proposed is the same terms as used in 2018 with the cost to the City of \$2,800. Mike noted that the cost of the special election on the day care registration and malt beverage markup cost over \$3,500. Mike noted that the combined elections have provided for a higher voter turnout. Mike recommended adoption of the agreement. Discussion followed on the combined election agreement.

361-19

Alderman Ward moved approval of the combined election agreement with Clay County and the School District for the 2020 City election to be combined with the June 2nd primary at a cost of \$2,800. Alderman Hellwege seconded the motion. Motion carried 8 to 1. Mayor Powell declared the motion adopted.

G. Sale of surplus street sander to Kingsbury County

Jose Dominguez, City Engineer, reported that the 2004 Henderson Sander was declared surplus and appraised on September 3, 2019 at \$2,000. Jose stated that the sander, along with other vehicles, was advertised for sale by sealed bids with no bids received for the sander at the October 2, 2019 bid opening. Jose reported that, as no bids were received, City staff continued to market the sander. Jose reported that Kingsbury County has sent an offer of \$1,800 to purchase the sander which is 90% of the appraised value. Jose recommended accepting the offer.

362-19

Alderman Holland moved approval of selling the surplus 2004 Henderson Sander to Kingsbury County for \$1,800. Alderman Hellwege seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

9. Bid Openings

A. Water and Wastewater Treatment chemicals

Shane Griese, Utilities Manager, reported that bids were opened on December 4, 2019 for the annual supply of lime and soda ash for the Water and Wastewater Treatment Plants. Shane reported that documents were sent to ten prospective bidders and seven bids were received. Shane reported

that the bid from Lhoist North America could not be read as no bid bond was received and the Univar USA, Inc bid did not include any amounts. Shane recommended awarding the quick lime bid to the low bidder Graymont LLC at \$167.50 per ton. Shane recommended the only bid on the soda ash of DoBois Chemicals, Inc of \$334.00 per ton. Discussion followed.

Bids: Proposal 1: 500-tons quicklime: Pete Lien & Sons \$127.50/ton FOB plant, \$132.95 freight, total \$260.15; Lhoist North America bid not read as no bid bond; Mississippi Lime \$235.00/ton FOB plant, \$61.74 freight, total \$296.74; Graymont (WI) LLC \$167.50/ton; Carmuese Lime & Stone \$194.39/ton, freight \$234.15, fuel surcharge \$52.69, total \$481.23. Proposal 2: 475-ton soda ash: DuBois Chemicals, Inc \$334.50/ton; Univar USA, Inc no price included.

363-19

Alderman Willson moved approval of the low bid on Proposal 1 for quicklime to Graymont (WI) LLC at \$167.50 per ton and on Proposal 2 the only bid of DuBois Chemicals, Inc of \$334.50 per ton. Alderman Hellwege seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

B. Sale of Surplus Solid Waste Dump Truck

Jose Dominguez, City Engineer, reported that on October 21, 2019 the City Council declared the 1998 Ford dump truck used at the landfill as surplus and it was appraised by the Surplus Property Appraisal Committee at \$3,800. Jose stated that the surplus truck was advertised for sale with sealed bids opened on December 11th with one bid received from Anthony Nelson for \$4,000. Jose recommended approval of the only bid for the sale of the surplus truck.

364-19

Alderman Willson moved approval of the only bid of Anthony Nelson for the sale of the surplus 1998 Ford dump truck for \$4,000. Alderman Hellwege seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

10. City Manager's Report

A. John reminded residents that sidewalks are to be cleared 24 hours after the end of a snow event. Snow should be stored on your property and not across the street on your neighbor's yard without permission or piled up in the street in front of neighbor's property. If moved across the street, windrows of snow should not be left in the street.

B. John reported that the Library is seeking responses to a library services survey. John stated that the survey is available on the

Library's website or there are paper copies at City Hall and the Library. John asked citizens to complete the survey before December 31st.

C. John reported that the Planning Commission will meet on Tuesday, December 17th at 5:30 p.m. in the Large Conference room to consider a Conditional Use Permit for Heikes Tract 2 property located directly north of Masaba.

D. John reported that City offices will close at Noon on Tuesday, December 24, 2019 and will be closed on Wednesday, December 25th and Wednesday, January 1st.

E. John reported that curbside recycling collection scheduled for Wednesday, December 25th or Wednesday, January 1st will receive a curbside recycling collection on Monday, December 30th and Monday, January 6th.

G. John reported that the Christmas tree collection site is open and accepts real trees. John stated that the site is located on the south side of Broadway Street just west of Dakota Street. John asked that any plastic that you might wrap the tree in for transporting as well as lights and decorations be removed. John noted that the site would be accepting trees until January 13, 2020.

PAYROLL ADDITIONS AND CHANGES

Police: Drew Gortmaker \$23.17/hr, Evan Rolling \$21.84/hr; Library: Rachelle Langdon \$14.96/hr; Water: Curt Haakinson \$29.68/hr, Dale Husby \$22.28/hr, Eric Mcpherson \$24.42/hr, Chris Nissen \$23.19/hr, Andrew Wickre \$19.26/hr; Wastewater: Zach Hammond \$18.93/hr, Mike Heine \$23.82/hr, Kyle Hoisington \$20.95/hr, Rob Pickens \$21.42/hr; Recycling: Jeremiah Kashas \$17.35/hr

11. Invoices Payable

366-19

Alderman Price moved approval of the following invoices:

AT&T Mobility	mobile hot spots	419.23
Beth Samenus	mileage reimbursement	153.33
Broadcaster Press	advertising	879.83
Buhl's Cleaners	mat/mop service	397.64
Bureau Of Administration	telephone	206.30
Campbell Supply	supplies	133.59
Cask & Cork	merchandise	831.00
CenturyLink	telephone	1,592.27
City Of Vermillion	landfill vouchers	348.00

Clay Rural Water System	water usage	59.50
Clay-Union Electric Corp	electricity	1,856.06
Dakota Beverage	merchandise	7,778.10
Division Of Motor Vehicle	license plate	11.20
Farm & Home Publishers	books	56.00
Gale/Cengage Learning Inc	books	184.69
Gary Kolken	refund parking tckt overpmt	10.00
Graphic Sciences, Inc	supplies	292.41
Gregg Peters	managers fee/freight	7,922.40
Ingram	books	297.70
Insurance Benefits Inc.	airport liability ins	3,992.00
John A Conkling Dist.	merchandise	2,647.05
Johnson Brothers Of SD	merchandise	9,143.35
Johnson Controls	service agreement	1,758.99
Jones Food Center	merchandise	1,179.79
Linda Calleja	mileage reimbursement	70.14
Loren Fischer Disposal	haul cardboard	1,180.00
Mailfinance	postage meter lease	234.24
Matheson Tri-Gas, Inc	cylinder rental	84.70
Michael Heine	safety boots/reimbursement	122.00
MidAmerican	gas usage	3,943.81
Midcontinent Comm	cable/internet service	746.57
Neofunds	postage for meter	902.00
Overdrive Inc	subscription/maintenance	3,000.00
Pitney Bowes	postage meter lease	289.71
Prairie Berry Winery	merchandise	870.00
Recorded Books, Inc	books	181.20
Republic National Distributing	merchandise	8,810.15
Sanford Health Plan	participation fee	57.00
SD DENR	landfill operations fee	3,053.58
SD Public Assurance Allia	law enforcement ins	9,072.16
Showcases	supplies	527.02
Snap-On Industrial	tools	274.65
Southern Glazer's Of SD	merchandise	2,435.67
Staples Business Credit	supplies	1,796.85
Stern Oil Co.	fuel	17,202.60
Sturdevants Auto Parts	parts	269.17
Syncb/Amazon	books/dvds/supplies	390.44
Systems Technology Group	subscription	495.00
Tractor Supply Credit Plan	supplies	44.64
Tyler Zimmerman	safety boots reimbursement	100.00
Us Postmaster	postage/first class fee	1,185.00
Valiant Vineyards	merchandise	492.00

Vermillion Chamber	TIF 5 grant	36,753.00
Waste Management Of WI-MN	waste hauling	915.80
Mohs Contracting	Bright Energy Rebate	60,415.00
Don Ticknor	Bright Energy Rebate	500.00
City Of Vermillion	Bright Energy Rebate	90.72
Mike Paulson	Bright Energy Rebate	400.00
Prairie Inn	Bright Energy Rebate	347.00

2020 Invoice

SDML Workers Comp Fund	2020 workers comp	90,351.00
------------------------	-------------------	-----------

Alderman Hellwege seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda

A. Set a public hearing date of January 6, 2020 for a retail on-off sale malt beverage and retail on-off sale wine license for R&D Management, LLC for El Fredo Pizza at 831 East Cherry

367-19

Alderman Price moved approval of the consensus agenda. Alderman Humphrey seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

13. Adjourn

368-19

Alderman Ward moved to adjourn the Council Meeting at 7:48 p.m. Alderman Hellwege seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 16th day of December, 2019.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.



PROCLAMATION

MARTIN LUTHER KING, JR. DAY OF SERVICE

WHEREAS, Dr. Martin Luther King, Jr. devoted his life to the advancement of civil rights and public service. He believed in a nation of freedom and justice for all, and challenged all citizens to help build a more perfect union and live up to the purpose and potential of America; and

WHEREAS, Dr. King recognized that everyone can be great because everyone can serve, and during his lifetime encouraged all Americans to serve their neighbors and their communities; and

WHEREAS, in 1994, Congress initiated the King Day of Service, a nationwide effort to transform the federal holiday honoring Dr. Martin Luther King, Jr. into a day of community service, grounded in Dr. King's teachings, that helps solve social problems while focusing on bringing people together and breaking down the barriers that have divided us as a nation; and

WHEREAS, hundreds of thousands of volunteers in cities and towns across the nation participate in King Day service projects, in all 50 states, the District of Columbia, Guam, and Puerto Rico; and

WHEREAS, the King Day of Service, which falls on Monday, January 20th this year, is a time for the people of Vermillion to recognize Dr. King's teachings on advancing equality and opportunity for all by contributing their own time and talents in a day of service; and

NOW, THEREFORE, BE IT RESOLVED we, the governing body of the City of Vermillion, South Dakota, do hereby proclaim January 20, 2020, as

MARTIN LUTHER KING, JR. DAY OF SERVICE

and encourage our citizens to honor the memory of Dr. King, to put his teachings into action by participating in the King Day of Service.

Dated at Vermillion, South Dakota this 6th day of January, 2020.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer



Council Agenda Memo

From: Mike Carlson, Finance Officer

Meeting: January 6, 2020

Subject: A retail on-off sale malt beverage and retail on-off sale wine and cider licenses for R&D Management, LLC for El Fredo Pizza at 831 East Cherry Street

Presenter: Mike Carlson

Background: An application was received for a retail on-off sale malt beverage and retail on-off sale wine and cider licenses from R&D Management, LLC for El Fredo Pizza at 831 East Cherry Street. The Police Chief's report and notice of hearing are included in the packet. The retail on-off sale wine and cider license is for the licensing period from issuance to expiration on December 31, 2020 while the on-off sale malt beverage license is for the licensing period from issuance to expiration on June 30, 2020.

Discussion: The City Council has the ability to issue a license on two criteria: suitable applicant and suitable location. As to the suitable applicant, the stockholders of R&D Management, LLC, Dale Hein and Ronald Kurtz, have submitted the information for the DCI and FBI background check. The DCI background check was received by the Police Chief and his memo states there is no criminal record for Dale Hein. Ronald Kurtz's record has an arrest/conviction for Domestic Assault in 2005, a DWI in 2006, and a DWI in 2007. The Police Chief's memo noted none of the three convictions would be considered a "Disqualifying Criminal Record" under City Ordinance 112.20. With respect to the location criteria, City Code section 112.21, requires the City Council to determine whether a retail alcohol beverage license application proposes a suitable location before issuing or renewing said license. This location was previously occupied by Little Italy who had been issued malt beverage and wine license. The following are the city ordinances on suitable applicant and suitable location.

§ 112.20 SUITABLE APPLICANT.

(A) South Dakota Codified Law § 35-2-1.2 requires the City Council to determine whether retail alcohol beverage license applicants are suitable before issuing, transferring or renewing said licenses. This determination is required annually for each license the applicant seeks. In order to effectuate a thorough determination of suitable applicant eligibility for license issuance, new

applicants must submit to a criminal background check to determine suitability. Each new applicant shall make arrangements with a law enforcement agency and submit to the fingerprinting process. The applicant must also provide to law enforcement payment to the South Dakota Division of Criminal Investigation and FBI in an amount necessary to cover the costs of the criminal record check. These actions must be taken by an applicant prior to publication of hearing notice required by South Dakota law. The applicant's completed application will be attached to the certification of the law enforcement agency when received.

(B) A DISQUALIFYING CRIMINAL RECORD for alcoholic beverage license purposes means any conviction for any felony, a crime of violence as defined in SDCL § 22-1-2(9), a sex offense as defined in SDCL § 22-24B-1, or trafficking in controlled drugs or substances which when and where committed would constitute such in the state of South Dakota. Unpardoned convictions of any crime of moral turpitude as defined by SDCL § 22-1-2(25) which when and where committed would constitute such in the state of South Dakota may constitute a disqualifying record as determined by the City Council on a case-by-case basis. Any criminal conviction not disclosed by an applicant on his application form may be treated as a disqualifying record. Any criminal conviction may be considered in making license issuance decision. Suspended imposition of sentence will not be considered a conviction.

(C) An applicant subject to this policy shall provide to the law enforcement agency performing the fingerprinting process cash, check, or money order in an amount necessary to cover the costs of fingerprints for the criminal record check.

(D) An applicant or principal in any business entity that is an applicant having any indebtedness to the city must satisfy said indebtedness before the City Council will consider any application for alcoholic beverage license issuance or renewal, except for plan one or two special assessment obligations that are not in arrears.

§ 112.21 SUITABLE LOCATION.

(A) South Dakota Codified Laws § 35-2-1.2 requires the City Council to determine whether retail alcohol beverage license applications propose suitable locations before issuing or renewing said licenses. This determination is required annually for each license the applicant seeks. The following are nonexclusive criteria established to assist in determining suitable location status:

- (1) Identification of a garbage hauler to be utilized by the business and the frequency of the garbage pickup;
- (2) Zoning restrictions, and
- (3) Neighborhood characteristics.

(B) In determining suitable location, the City Council will also utilize factors developed through South Dakota case law. This includes the manner in which the business is operated; the extent to which minors frequent or are employed in such place of business; the adequacy of police facilities to properly police the proposed location, and other factors associated with the sale of alcoholic beverages, such as noise and litter.

§ 112.22 SUITABLE APPLICANT AND SUITABLE LOCATION CONSIDERATION.

(A) South Dakota codified laws and case law support the premise that the decision to issue an alcoholic beverage license is discretionary. Therefore, the city hereby establishes a two-tiered process to evaluate on-sale liquor applications. The first tier will assess the suitability of the applicant or principals and whether the location is suitable according to §§ 112.20 and 112.21 of this chapter.

6. Public Hearing; item a

(B) Upon finding evidence of the suitability of the applicant and location, the City Council will consider second tier criteria. This process can include examining the best location for economic and tourism development, the best ancillary uses (restaurant, etc.) developed with the sale of liquor, the best location in accordance with the city long-range plan, the size of the facility, parking facilities, closeness to existing supplementing businesses, residences, and activities deemed important by the City Council.

Financial Consideration: The fee is \$500 for the retail on-off sale wine and cider license, which is all retained by the City. The fee for the retail on-off sale malt beverage license is \$300 with the city retaining half (\$150) of the license fee.

Conclusion/Recommendations: Following the input from the public hearing, the City Council is asked to make a decision on the approval or denial of the retail on-off sale malt beverage and retail on-off sale wine and cider licenses for R&D Management, LLC for El Fredo Pizza at 831 East Cherry Street. If a motion is made to deny a license, the reason needs to be included in the motion.

City of Vermillion
Police Department
15 Washington Street
Vermillion, SD 57069
Phone: (605)677-7070
FAX: (605)677-7166
www.vermillionpd.org



02/22/2017

To: Mike Carlson, Finance Director

From: Matt Betzen, Chief of Police

Reference: Retail on-off sale malt beverage license and SD Farm Wine for R&D Management LLC – DBA El Fredo Pizza.

I have reviewed the application for a new alcohol beverage license for El Fredo Pizza to be located at 831 E. Cherry Street. This is a new license request for a new business.

I have reviewed the department records for the applicants, Dale Hein and Ronald Kurtz. There are no department records that would reflect negatively on this application. The South Dakota Division Criminal Investigations has no criminal record for Dale Hein. Ronald Kurtz has a criminal record showing an arrest/conviction for Domestic Assault in 2005, a DWI in 2006 and another DWI in 2007. None of the three convictions would be considered a “Disqualifying Criminal Record” under City Ordinance 112.20.

I have no additional information pertaining to this application.

NOTICE OF PUBLIC HEARING OF APPLICATIONS
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN THAT the Vermillion City Council on the 6th day of January, 2020 at the hour of 7:00 P.M. in the City Hall Council Chambers, 25 Center Street, will meet in regular session to consider the following application for an alcoholic beverage license to operate within the municipality for the licensing period stated below, which has been presented to the City Council and filed in the Finance Officer's Office:

Retail (on-off sale) Malt Beverage with SD Farm Wine until June 30, 2020 and Retail (on-off sale) Wine and Cider until December 31, 2020:

R&D Management, LLC for El Fredo Pizza at 831 East Cherry.

NOTICE IS FURTHER GIVEN THAT any person, persons, or their attorney may appear and be heard at said scheduled public hearing who are interested in the approval or rejection of any such application.

Dated at Vermillion, South Dakota this 17th day of December, 2019.

Michael D. Carlson, Finance Officer

Publish: December 27, 2019

Published once at the approximate cost of _____.



Council Agenda Memo

From: John Prescott, City Manager

Meeting: January 6, 2020

Subject: 2020 Payroll Resolution

Presenter: John Prescott

Background: State statute requires the publication of the complete list of all salaries of officers and employees of the City. The City of Vermillion has traditionally passed a resolution at the first City Council meeting of the year adopting the salaries, which is then included in the meeting minutes. A change in employee pay during the course of the year is reported with the City Council minutes following the adjustment. The state law with respect to the publication of payroll information is as follows:

6-1-10. Publication of payroll information. Notwithstanding the provisions of §§7-18-3, 9- 18-1, and 13-8-35, the boards of county commissioners, the governing board of each municipal corporation, and school boards shall publish, with the minutes of the first meeting following the beginning of the fiscal year, or within thirty days thereafter, or in the minutes of the first meeting following the completion of salary negotiations with employees for that fiscal year, or within thirty days thereafter, a complete list of all the salaries of all officers and employees and, thereafter, shall publish once any salary paid to any officer or employee who has been added or whose salary has been increased.

Discussion: Three-year collective bargaining agreements were negotiated and approved by the City Council in November and December 2018. The City has two collective bargaining agreements with AFSCME and one collective bargaining agreement with FOP. All three agreements cover the years of 2019, 2020 and 2021. The agreements generally provide for a 2.5% cost of living adjustment in 2020 for employees covered by either of the two AFSCME agreement and the FOP agreement. Some employees may receive slightly more or slightly less than 2.5% change in their wage as corrections are made to the pay schedules to develop a consistent format.

The attached resolution also provides for a 2.5% increase for non-union, professional, and management employees. The last several years the City Council has received the same cost of living adjustment as provided to employees. The payroll resolution includes a 2.5% increase in City Council wages for 2020.

Also of note, the South Dakota minimum wage increased to \$9.30 per hour on January 1, 2020. This adjustment is reflected on the attached resolution for applicable employees.

Financial Consideration: The 2020 budget includes sufficient funding to cover the wage rates reflected in the salary resolution.

Conclusion/Recommendations: Administration recommends the City Council approve the resolution and authorize the publication thereof as required by law.

**CITY OF VERMILLION
2020 PAYROLL RESOLUTION**

WHEREAS, effective and responsive delivery of City services is dependent upon the employment of a highly competent and motivated workforce; and

WHEREAS, the City of Vermillion, as an employer, makes periodic adjustments to wages and compensation for inflation and in comparison to other municipal employers; and

WHEREAS, the City of Vermillion has previously approved collective bargaining agreements with AFSCME Local 1052 covering the calendar year 2020 that includes placement of employees on a wage schedule which generally provides a 2.5% increase in wages; and

WHEREAS, the City of Vermillion has previously approved a collective bargaining agreement with the Fraternal Order of Police Lodge 19 covering the calendar year 2020 that includes placement of employees on a wage schedule which generally provides a 2.5% increase in wages; and

WHEREAS, the City of Vermillion desires to increase wages and salaries for elected officials, management, professional, and non-union employees by 2.5% on January 1, 2020.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Vermillion hereby approves and adopts the following wage rates for the calendar year 2020.

BI-WEEKLY SALARIES:

Mayor/City Council: John Powell/\$459.79; Kelsey Collier-Wise/\$266.21; Julia Hellwege/\$266.21; Brian Humphrey/\$266.21; Rich Holland/\$266.21; Katherine Price/\$266.21; Tom Sorensen/\$266.21; Steve Ward/\$266.21; Howard Willson/\$266.21; **General Government:** John Prescott/\$5,231.20; James Purdy/\$1,852.80; **Fire/EMS:** Matthew Callahan/\$2,940.80; Robin Hower/\$250.00; Anthony Klunder/\$425.00; Matthew Taggart/\$1,388.00; **Code Enforcement:** Farrel Christensen/\$2,519.20; **Telecommunications:** Ryan Anderson/\$2,328.80; **Engineering:** José Domínguez/\$3,428.00; Shane Griese/\$2,288.00; **Finance:** Mike Carlson/\$4,242.40; **Library:** Daniel Burniston/\$2,468.80; **Light and Power:** Monty Munkvold/\$3,405.60; **Parks & Recreation/Golf:** James Goblirsch/\$3,069.60; Ryan Baedke/\$2,066.40; Dennis Chandler/\$1,644.00; Mark Clark/\$2,608.80; Russell Jensen/\$2,196.80; **Police:** Matthew Betzen/\$3,725.60; Chad Passick/\$3,320.80; Crystal Brady/\$2,840.00; Luke Trowbridge/\$2,840.00; **Solid Waste:** Timothy Taggart/\$2,322.40; **Street:** Pete Jahn/\$2,699.20; **Water:** Curtis Haakinson/\$2,424.00

HOURLY WAGES:

Fire/EMS: Dawn Abbott-Thompson/\$12.50, \$2.00/hr on-call; Emma Duprey/\$11.20, \$2.00/hr on-call; Ryun Fischbach/\$25 per call; Anthony Gengler/\$17.58; Maria Glover/\$11.10, \$2.00/hr on-call; Mackenzie Gustafson/\$11.00, \$2.00/hr on-call; Marisa Helm/\$11.30, \$2.00/hr on-call; Nicholas Henchal/\$14.10, \$2.00/hr on-call; Allaina Howard/\$11.00, \$2.00 on-call; Valerie Hower/\$13.60, \$2.00/hr on-call; Cody Jansen/\$11.80, \$2.00/hr on-call; Carter Kerber/\$11.30, \$2.00/hr on-call; David Kyte/\$12.50, \$2.00/hr on-call; Joe Kyte/\$14.30, \$2.00/hr on-call; Audrey Larsen/\$17.07; Jordan Leach/\$11.20, \$2.00/hr on-call; Neil Melby/\$11.90, \$2.00/hr on-call; Hannah Meyer/\$11.00, \$2.00/hr on-call; Christopher Mikkelsen/\$17.58; Logan Peterson/\$11.00, \$2.00/hr on-call; Shea Soderlin/\$14.40, \$2.00/hr on-call; Nathan Steussy/\$11.10, \$2.00/hr on-call; Joel Stroman/\$11.10, \$2.00/hr on-call; Drew Vanvoorhis/\$17.58; Michael Wildermuth/\$16.10, \$2.00/hr on-call; Matthew Wilmes/\$11.20, \$2.00/hr on-call; Lisa Wood/\$11.90, \$2.00/hr on-call; **Code Enforcement:** Jim Balleweg/\$24.02; Kenny Wapniarski/\$19.14; **Custodial:** Ron Maher/\$13.05; **Electric:** Austin Anderson/\$35.89; Chad Christopherson/\$35.89; Dennis Davis/\$0.30 per meter; Teresa Gilbertson/\$0.30 per meter; Todd Halverson/\$36.93; Karen Harris/\$21.54; Matt Nelson/\$29.20; Brandon Steeneck/\$30.59; Travis Tarr/\$38.32; Phil Wiebelhaus/\$35.30; **Engineering:** Eric Birkeland/\$20.58; Todd Nordyke/\$22.08; **Finance:** Vicki Fader/\$19.74; Sherry Howe/\$28.39; Janis Johnson/\$18.47; Sara McBride/\$14.72; Katie Redden/\$22.24; **General Government:** Marty Washington/\$17.75; **Library:** Nicole Andrews/\$12.16; Peter Banasiak/\$9.75; Kaia Brose/\$9.75; Linda Calleja/\$17.37; Jeffrey Engeman/\$18.12; Kaitlin Haas/\$9.75; Rachelle Langdon/\$15.33; Katelyn Nelson/\$9.75; Wendy Nilson/\$22.66; Beth Samenus/\$20.98; Mackenzie Stone/\$12.00; Sophia Wermers/\$13.05; **Parks & Recreation/Golf:** Victoria Andre/\$9.75; Brooke Assmus/\$9.50; Grace Auchstetter/\$10.25; Tamara Baisden/\$30.00 per game; Josh Bern/\$9.75; Lauren Bern/\$9.75; Nathaniel Bohnsack/\$10.50; Rylan Craig/\$9.50; Tyson Dahler/\$9.50; Ross Dahlhoff/\$10.75; Mya Dejong/\$10.25; Keegan Donelan/\$9.50; Alyssa Elbert/\$10.25; Bridget Farmer/\$9.50; Bridget Fenger/\$9.50; Shannon Fitzsimmons/\$9.50; Mehana Fonseca/\$9.50; Sydney

Franken/\$11.25; Alexis Fredericksen/\$9.50; Kennedy Goblirsch/\$10.25; Parker Goblirsch/\$9.75; Morgan Graham/\$9.50; Lindsey Hale/\$9.50; Payten Halverson/\$9.50; Cylie Hanson/\$17.97; Hunter Headlee/\$30.00 per game; Thomas Heisinger/\$9.50; Callie Henrich/\$9.50; Quinci Herll/\$10.25; Caelynn Ihnen/\$9.50; Aliyah Jackson/\$9.50; Asiah Jackson/\$9.50; Lilly Johnson/\$10.25; McKenzie Kerkman/\$9.50; Morgan Kerkman/\$10.50; Emile Khan/\$9.50; Mackenzie Korpren/\$14.25; Abigail Larson/\$9.50; Molly Larson/\$9.50; Peyton Larson/\$9.75; Sophie Larson/\$9.50; Alisha Leber/\$9.50; Janathan Lucero/\$9.50; Alexis Malimaneck/\$9.50; Tyler Mann/\$9.50; Madisen Martinez/\$10.25; Kelly McCarty/\$9.50; Haley Michel/\$10.25; Michaela Mohr/\$9.50; Maxwell Morris/\$30.00 per game; Madisyn Neibauer/\$9.50; Madison Neuberger/\$10.25; Natalie Nulle/\$11.25; Tomalyn Peckham/\$9.75; Sadie Pederson/\$10.25; Gray Peterson/\$9.50; Baylee Prather/\$11.25; Kennedy Pratt/\$9.50; Joshua Prescott/\$9.75; Anne Rasmussen/\$9.75; Nathan Robertson/\$9.50; Hannah Runneberg/\$10.25; Alexis Saunders/\$9.50; Samuel Schwebach/\$10.25; Ryan Sevening/\$10.00; Shannon Sokolowski/\$10.25; Drew Thelen/\$9.50; Dylan Thelen/\$9.50; Tyler Trageser/\$17.97; Madison Treiber/\$9.75; Kylee Tresch/\$11.25; Mark Upward/\$9.50; Joel Van Peursesem/\$30.00 per game; Alexis Webb/\$9.50; Brendan Webb/\$9.50; Molly Welch/\$9.50; Christopher White/\$9.75; Tyler Williamson/\$18.78; Lauren Wobken/\$9.50; Kiley Wood/\$9.50; Camille Ysbrand/\$10.25; Curt Cameron/\$9.50; Grant Campbell/\$13.33; Alexandra Carr/\$9.50; Sam Craig/\$9.75; Hannah Davis/\$9.50; Brady Dinger/\$9.50; Tyler Farrell/\$9.50; Austin Felts/\$9.50; Jackson Girard/\$9.50; Dalton Godfrey/\$9.50; Madison Guhlke/\$9.50; Jordan Hiser/\$9.50; Carter Mart/\$9.50; Brady Martinez/\$9.50; Haleigh Melstad/\$9.50; Kyleigh Moran/\$9.75; Sam Nicholson/\$10.00; Willis Robertson/\$9.50; Alexa Rudeen/\$9.50; Tiara Selby/\$9.50; Kayla Stammer/\$9.50; Mikayla Thomas/\$9.50; Timothy Tracy/\$9.50; Ryne Whisler/\$9.75; Aaron Baedke/\$11.75; Danny Brown/\$10.00; Jared Corlett/\$9.50; Devin Gilbertson/\$9.50; Blake Gilkyson/\$9.75; Ryan Husby/\$9.75; Robert Larson/\$9.75; Kara Mulheron/\$9.50; Justin Norling/\$10.50; Jack Padmore/\$9.75; Madison Regnerus/\$9.50; Brittany Schafer/\$9.50; Taylor Schultz/\$9.50; Travis Taggart/\$18.37; Michael Watson/\$9.50; **Police:** Cindy Carrington/\$15.17; Jonathan Cole/\$27.54; Matthew Davis/\$25.25; Andrew Delgado/\$25.57; Debra DeRoacher/\$17.46; Mark Foley/\$26.87; Drew Gortmaker/\$23.75; Jamie Hall/\$24.34; Ryan Hough/\$33.08; Robin Hower/\$30.01; Anthony Klunder/\$28.23; Chet Moser/\$25.57; Ben Nelsen/\$33.08; Jessica Newman/\$26.21; Joe Ostrem/\$28.52; Dallas Schnack/\$17.33; Evan Rolling/\$22.39; Jonathan Warner/\$28.23; **Solid Waste/Recycling:** Daniel Goeden/\$15.00; Jennifer Holthe/\$16.12; Kase King/\$9.50; Mark Milbrodt/\$23.56; Daniel Milroy/\$17.96; Todd Mockler/\$18.37; Brian Waage/\$17.96; Dan Hanson/\$20.36; Jeremiah Kashas/\$17.39; Alec Leber/\$17.39; Todd Moe/\$20.88; Jim Zimmerman/\$22.56; **Street:** Paul Brunick/\$9.75; Ryun Fischbach/\$18.54; Luke Irmiter/\$17.74; Scott Iverson/\$18.54; Joshua Manning/\$18.11; Jeffrey Mart/\$24.36; Cody Sommervold/\$19.38; Cory Taggart/\$18.11; Rich Walker/\$11.25; **Telecommunications:** Amanda Arndt/\$17.99; Anthony Iverson/\$17.51; Jena Jones/\$17.00; Marsha Kinzie/\$24.19; Anne Printz/\$17.51; Derek Ronning/\$21.70; David Stammer/\$24.19; Jessica Standley/\$23.66; **Wastewater:** Fred Balleweg/\$30.42; Ryan Hage/\$10.50; Zachary Hammond/\$19.40; Michael Heine/\$24.42; Kyle Hoisington/\$21.47; Cory Moore/\$21.47; Robert Pickens/\$21.96; **Water:** Dale Husby/\$22.84; Eric McPherson/\$25.03; Wade Mount/\$25.41; Chris Nissen/\$23.77; Andrew Wickre/\$19.74; Tyler Zimmerman/\$24.45; **Volunteer Firefighters:** Dawn Abbott-Thompson; Cole Albaugh-Edgecomb; Armando Barash; Victor Barash; Karl Brewer; Emily Brigham; Jeff Brown; Matt Callahan; Kellen Cusick; Ray Decker; Ryun Fischbach; Anthony Gengler; David Hesse; Allaina Howard; Hunter Jackson; Matt Janousek; Cody Jansen; Kase King; Anthony Klunder; Tony Kronaizl; Noah Krull; David Kyte; Jordan Leach; Scott Martinson; Chris Mikkelsen; Curtis Mincks; Mike Murra; Blaine Schoellerman; Dustin Sockness; Bill Sperry; Cory Taggart; Mark Taggart; Matt Taggart; Keith Thompson; Drew Vanvoorhis; John Walker; Noah Walker; Dylan Whelchel; Ryne Whisler; Brandon Wiemers; Matthew Wilmes; **Associate Firefighters:** Dick Brown; Doug Brunick; Mike Chaney; Gary Eidem; Don Forseth; Bob Frank; Todd Halverson; Dean Hansen; Pete Jahn; Wade Mount; Monty Munkvold; Rob Pickens; Travis Schroeder; Tom Sorensen; Chuck Taggart; Clarence Voudry; Brian Waage; Rich Walker; Clyde Watts; **Cadets:** Blake Nelson; **Planning Commission:** (Each member receives \$15.00/per meeting.) Matthew Fairholm; Don Forseth; Keith Gestring; Robert Iverson; Jeff Kleeman; Mike Manning; Ted Muenster; Douglas Tuve; Jim Wilson; **Library Board:** (Each member receives \$15.00/per meeting.) Catherine Beem; Diane Leja; Greg Redlin; Gabrielle Strouse; Eric Young.

PROVIDED, HOWEVER, the City Manager may make wage increases for the completion of education requirement, for passing certification tests, for fulfillment of job requirements set at the date of employment, and the City Manager may make meritorious wage increases for Department Heads within the budgetary appropriation of the respective departments.

Dated at Vermillion, South Dakota this 6th day of January 2020.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

CITY OF VERMILLION
 INVOICES PAYABLE-JANUARY 6, 2020

1	3D SPECIALTIES INC	SUPPLIES	697.86
2	AMERICA'S TEST KITCHEN	BOOKS	31.90
3	ANDREW WICKRE	MILEAGE REIMBURSEMENT	52.44
4	AQUA-PURE INC	CHEMICALS	6,408.00
5	ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	601.20
6	ARGUS LEADER MEDIA #1085	SUBSCRIPTION	28.00
7	ASTECH	REFUND HYDRANT DEPOSIT	668.91
8	AVERA OCCUPATIONAL MEDICINE	TESTING	75.00
9	BANNER ASSOCIATES, INC	PROFESSIONAL SERVICES	16,131.65
10	BAUER BUILT TIRE & SERVICE	PARTS	231.25
11	BLACKSTONE PUBLISHING	BOOKS	94.00
12	BOOK SYSTEMS, INC	SCANNER/RECEIPT PRINTER	1,551.00
13	BORDER STATES ELEC SUPPLY	SUPPLIES	629.90
14	BOUND TREE MEDICAL, LLC	SUPPLIES	605.02
15	BURNS & MCDONNELL	PROFESSIONAL SERVICES	4,421.50
16	BUTCH'S PROPANE INC	PROPANE	2,349.00
17	BUTLER MACHINERY CO.	PARTS/REPAIRS	2,533.00
18	C&B OPERATIONS	EQUIPMENT RENTAL	2,500.00
19	CAMPBELL SUPPLY	SUPPLIES	1,817.20
20	CANNON TECHNOLOGIES, INC	METERS/SUPPLIES	21,879.00
21	CASK & CORK	MERCHANDISE	1,092.00
22	CDW GOVERNMENT, INC	SCANNER/SUPPLIES	1,086.33
23	CENTER POINT LARGE PRINT	BOOKS	193.08
24	CENTURY BUSINESS PRODUCTS	COPIER CONTRACT/COPIES	200.02
25	CENTURYLINK	TELEPHONE	697.11
26	CHESTERMAN CO	MERCHANDISE	112.00
27	CITY OF SIOUX FALLS	TESTING	29.00
28	CITY OF VERMILLION	POSTAGE/COPIES	1,493.76
29	CITY OF VERMILLION	UTILITY BILLS	36,253.52
30	CIVIL AIR PATROL MAGAZINE	ADVERTISING	195.00
31	CLAY COUNTY EMS ASSOCIATION	CPR HEARTSAVER TRAINING	1,085.00
32	COLONIAL LIFE ACC INS.	INSURANCE	3,056.41
33	COMMERCIAL ASPHALT	REFUND HYDRANT DEPOSIT	535.86
34	CONTINENTAL RESEARCH CORP	CHEMICALS	429.84
35	CORE & MAIN LP	SUPPLIES	1,254.72
36	COYOTE CHEMICAL COMPANY	SUPPLIES	64.00
37	DAKOTA BEVERAGE	MERCHANDISE	11,572.55
38	DAKOTA PC WAREHOUSE	COMPUTER/MONITOR/CABLE	1,640.89
39	DAKOTA ROCK FARMS	SLUDGE HAULING	20,790.00
40	DALE HUSBY	MILEAGE REIMBURSEMENT	28.98
41	DELTA DENTAL PLAN	INSURANCE	6,493.42
42	DEMCO	SUPPLIES	2,106.10
43	DENNIS MARTENS	MAINTENANCE	833.34
44	DRAIN MASTERS	REPAIRS	466.00
45	DUBOIS CHEMICALS	SODA ASH	14,564.00

46 ECHO ELECTRIC SUPPLY	SUPPLIES	2,699.69
47 EQUIPMENT BLADES INC	PARTS	627.38
48 ERICKSON SOLUTIONS GROUP	LICENSE/WARRANTY RENEWAL	549.00
49 ESO SOLUTIONS, INC	SOFTWARE/MAINTENANCE	6,780.00
50 FASTENAL COMPANY	SUPPLIES	890.17
51 FEDEX.	SHIPPING	8.35
52 FINDAWAY WORLD LLC	BOOKS	459.84
53 FOREMAN MEDIA	COUNCIL MTG	200.00
54 G & R CONTROLS	PARTS	329.95
55 GABRIEL DEJONG	REFUND PARKING TCKT OVERPMT	5.00
56 GALE/CENGAGE LEARNING INC	BOOKS	593.33
57 GALLS INCORPORATED	UNIFORMS	152.98
58 GERSTNER OIL CO	JET/AVIATION FUEL	21,413.97
59 GLOBAL DIST.	MERCHANDISE	222.06
60 GLOBAL EQUIPMENT COMPANY	SHELVING/DESK/CHAIR	4,431.38
61 GRAHAM TIRE	TIRES	681.36
62 GRAINGER	PARTS	22.50
63 GRAYMONT CAPITAL INC	CHEMICALS	12,122.02
64 GREGG PETERS	RENT	937.50
65 GREGG PETERS	FREIGHT	1,087.20
66 HACH CO	PARTS	82.47
67 HAMPTON INN	LODGING	90.45
68 HAUFF MID-AMERICA SPORTS	WORK SWEATSHIRTS/JACKETS	613.80
69 HAUGER LAWN SERVICE	FALL CLEANUP	45.00
70 HELMS & ASSOCIATES	PROFESSIONAL SERVICES	7,939.67
71 HERREN-SCHEMPP BUILDING	SUPPLIES	60.50
72 HIGH POINT NETWORKS	VIPER 911 SYSTEM INTEGRATION	3,307.50
73 HILLYARD/SIOUX FALLS	SUPPLIES	54.96
74 HY VEE FOOD STORE	SUPPLIES	155.28
75 INDEPENDENT LIVING CHOICES	PROFESSIONAL SERVICES	2,000.00
76 INDUSTRIAL CHEM LABS	SUPPLIES	229.46
77 INGRAM	BOOKS	1,808.26
78 INLAND TRUCK PARTS CO.	PARTS	6,136.50
79 INTERSTATE OFFICE PRODUCTS	TABLES - LIBRARY	6,458.40
80 INTERSTATE POWER SYSTEMS	REPAIRS	1,079.88
81 ISTATE TRUCK CENTER	PARTS	206.45
82 JACKS UNIFORM & EQPT	UNIFORM	3,093.30
83 JAY'S PLUMBING	REPAIRS	169.40
84 JEFFREY ENGEMAN	MILEAGE REIMBURSEMENT	254.52
85 JIM GOBLIRSCH	MEALS REIMBURSEMENT	26.00
86 JOHN A CONKLING DIST.	MERCHANDISE	5,382.60
87 JOHNSON BROTHERS OF SD	MERCHANDISE	18,408.09
88 JOHNSON CONTROLS	REPAIRS	847.83
89 JON COLE	GYM MEMBERSHIP REIMBURSEMENT	235.95
90 JONES FOOD CENTER	SUPPLIES	521.23
91 JOYCE PEDERSEN	REFUND AMBULANCE OVERPMT	197.74
92 KARSTEN MFG CORP	MERCHANDISE	77.39
93 KATHERINE ZIMMER	REFUND PARKING TCKT OVERPMT	5.00

94 KEVIN POTAS	REFUND PARKING TCKT OVERPMT	5.00
95 KYLE HOISINGTON	SAFETY BOOTS/MILEAGE REIMBURSEMENT	129.90
96 L.G EVERIST, INC	SAND	298.89
97 LAYNES WORLD	SUPPLIES/AWARDS	471.70
98 LESSMAN ELEC. SUPPLY CO	SUPPLIES	3,240.50
99 MALLOY ELECTRIC	PARTS	480.70
100 MART AUTO BODY	TOWING	825.00
101 MATHESON TRI-GAS, INC	MEDICAL OXYGEN/CYLINDER RENTALS	509.34
102 MATT DAVIS	MEALS REIMBURSEMENT	49.00
103 MATTHEW BETZEN	TUITION REIMBURSEMENT	1,756.25
104 MATTHEW R. FAIRHOLM, PH.D.	PROFESSIONAL SERVICES	250.00
105 MCCULLOCH LAW OFFICE	PROFESSIONAL SERVICES	1,966.50
106 MEDICAL WASTE TRANSPORT, INC	HAUL MEDICAL WASTE	108.76
107 MERRICK INDUSTRIES	SUPPLIES	421.31
108 MICRO MARKETING LLC	BOOKS	289.94
109 MIDAMERICAN	GAS USAGE	6,615.89
110 MIDWEST ALARM CO	ALARM MONITORING	3,793.46
111 MIDWEST RADIATOR & EXHAUST	SNOW PLOW BLADES	414.00
112 MIDWEST WHEEL COMPANIES	PARTS	97.27
113 MILLS & MILLER, INC	DEICING SALT	3,455.08
114 MINITEX LIBRARY	SUPPLIES	91.00
115 MISSOURI VALLEY MAINTENANCE	REPAIRS	4,472.26
116 MISTER SMITH'S	MEALS	168.81
117 MOORE WELDING & MFG	REPAIRS	96.00
118 NATL EMERGENCY NUMBER ASSOC	MEMBERSHIP	142.00
119 NEBRASKA JOURNAL-LEADER	ADVERTISING	63.90
120 NEOPOST USA INC	METER TAPES	36.00
121 NETSYS+	REPAIRS/PROFESSIONAL SERVICES	4,537.00
122 NEWMAN SIGNS, INC	SUPPLIES	506.25
123 O'REILLY AUTO PARTS	PARTS	72.43
124 OLSON MEDICAL CLINIC	PRE-EMPLOYMENT EXAM	193.00
125 OVERDRIVE INC	EBOOKS PROGRAM	1,750.00
126 OVERHEAD DOOR OF SIOUX CITY	REPAIRS	1,061.00
127 PCC, INC	COMMISSION	2,950.60
128 PENWORTHY COMPANY	BOOKS	258.93
129 PIZZA RANCH	MEALS	294.58
130 PKG CONTRACTING, INC	WWTF DIGESTER IMPROVEMENTS	45,595.90
131 PLAIN TALK PUBLISHERS	SUBSCRIPTION	26.00
132 PRAIRIE BERRY WINERY	MERCHANDISE	732.00
133 PRESSING MATTERS	SUPPLIES	23.00
134 PRESTO-X-COMPANY	INSPECTION/TREATMENT	62.00
135 PRINT SOURCE	SUPPLIES	888.08
136 PROCHEM DYNAMICS	SUPPLIES	138.61
137 QUILL	SUPPLIES	495.36
138 RACOM CORPORATION	MAINTENANCE	411.70
139 RADCO	TOPPER	2,612.00
140 REDI TOWING	TOWING	195.00
141 RENEE METTLER	REFUND PARKING TCKT OVERPMT	45.00

142	REPUBLIC NATIONAL DIST	MERCHANDISE	26,623.37
143	RYAN HOUGH	FITNESS CENTER REIMBURSEMENT	250.00
144	SAFETY BENEFITS INC	REGISTRATION	260.00
145	SANFORD HEALTH OCCUPATIONAL	PRE-EMPLOYMENT EXAM	211.00
146	SANFORD HEALTH PLAN	PARTICIPATION FEES	57.00
147	SCHAEFFER MFG. CO	SUPPLIES	390.40
148	SD ASSOC. OF RURAL WTR SYSTEM	REGISTRATION	1,125.00
149	SD BOARD OF OPERATOR CERTIFICATION	CERTIFICATION RENEWAL	162.00
150	SD DEPT OF HEALTH	TESTING	150.00
151	SD RETIREMENT SYSTEM	CONTRIBUTIONS	79,237.39
152	SECURITY SHREDDING SERVICE	DOCUMENT SHREDDING	35.00
153	SERVICE MASTER OF SE SOUTH DAKOTA	CUSTODIAL	3,299.69
154	SIouxLAND SCALE SERVICE	REPAIRS	698.98
155	SOUTHERN GLAZER'S OF SD	MERCHANDISE	2,266.45
156	STANGER LITHO GRAPHICS	SUPPLIES	550.00
157	STAPLES BUSINESS CREDIT	SUPPLIES	1,644.31
158	STERN OIL CO.	OIL	728.46
159	STRYKER SALES CORPORATION	SUPPLIES	173.58
160	STURDEVANTS AUTO PARTS	PARTS	295.88
161	SYNCB/AMAZON	DVDS/BOOKS/SUPPLIES	1,440.45
162	TASTE OF HOME BOOKS	BOOKS	10.00
163	TESTAMERICA LABORATORIES	TESTING	3,340.00
164	THE EQUALIZER	ADVERTISING	130.00
165	THE HOME DEPOT PRO	SUPPLIES	146.88
166	THE RETROFIT COMPANIES, INC	LIGHT BULB RECYCLING	1,177.69
167	THOMAS L PRICE INC	EVALUATION/INTERVIEW	350.00
168	TI INC BOOKS	BOOKS	42.91
169	TITAN MACHINE-PRODUCTIVITY	PARTS	21.00
170	TODD NORDYKE	BOOTS REIMBURSEMENT	100.00
171	TRACTOR SUPPLY CREDIT PLAN	SUPPLIES	51.88
172	TRIVIEW COMMUNICATIONS	WIRELESS CONFERENCE PHONE	699.00
173	TROY GARRETT	REFUND PARKING TCKT OVERPMT	20.00
174	TRUE BRANDS	MERCHANDISE	203.33
175	TURNER PLUMBING	REPAIRS	51.88
176	TYLER ZIMMERMAN	MEALS REIMBURSEMENT	22.00
177	UNITED HEALTHCARE INSURANCE	REFUND AMB OVERPAYMENT	582.40
178	UNITED WAY	CONTRIBUTIONS	678.00
179	UNUM LIFE INSURANCE COMPANY	INSURANCE	1,558.12
180	US GOLF ASSOCIATION	MEMBERSHIP	150.00
181	USD	PEDESTRIAN RAMP IMPROVEMENTS	1,996.34
182	UTILITY EQUIPMENT CO.	METERS/END CAPS	14,017.26
183	VALIANT VINEYARDS	MERCHANDISE	153.00
184	VALLEY AG SUPPLY	LIME REMOVAL	2,500.00
185	VANTEK COMMUNICATIONS, INC	MOBILE RADIOS/CHARGERS	22,059.80
186	VAST BROADBAND	911 CIRCUIT/DIALUP SERVICE	1,415.45
187	VERIZON WIRELESS	CELL PHONES/IPAD ACCESS	2,217.12
188	VERMEER HIGH PLAINS	PARTS	430.79
189	VERMILLION ACE HARDWARE	PARTS	1,306.65

190	VERMILLION CHAMBER OF COMMERCE	VERMILLION BUCKS	250.00
191	VERMILLION ROTARY CLUB	DUES/MEALS	121.25
192	VISA/FIRST BANK & TRUST	FUEL/LODGING/SUPPLIES	4,432.86
193	WAL-MART COMMUNITY	SUPPLIES	680.78
194	WESCO DISTRIBUTION, INC	SUPPLIES	3,826.00
195	WESTERN IOWA TECH	TRUCK DRIVING TEST	300.00
196	WINTER EQUIPMENT COMPANY	CURB RUNNER	679.03
197	WORKING FIRE FURNITURE	WARDROBE W/ SHELVING	3,520.32
198	WSP US	PROFESSIONAL SERVICES	3,651.00
199	YANKTON FIRE & SAFETY	EXTINGUISHER INSPECTIONS	610.25
200	YANKTON JANITORIAL SUPPLY	SUPPLIES	274.20
201	ZEE MEDICAL SERVICE	SUPPLIES	244.39
202	ZIEGLER INC	PARTS	355.43
203	CHAD NABER	BRIGHT ENERGY REBATE	400.00
204	JOHN BIHLMAYER	BRIGHT ENERGY REBATE	400.00
205	TOM KING	BRIGHT ENERGY REBATE	400.00
		GRAND TOTAL	\$571,552.94