



**Special Meeting Agenda
City Council**

12:00 p.m. (noon) Special Meeting
Monday, January 20, 2020
Large Conference Room – City Hall
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call.**
2. **Visitors to Be Heard.**
3. **Home Rule Study Committee report – Dr. Mike Card.**
4. **Educational session – Highway 50 drainage project – Jose Dominguez.**
5. **Briefing on the January 20, 2020 City Council Regular Meeting** – Briefings are intended to be informational only and no deliberation or decision will occur on this item.
6. **Adjourn.**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall be recognized. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

Meeting Assistance: If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager's Office at 677-7050 at least 3 working days prior to the meeting.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.



City of Vermillion Council Agenda

7:00 p.m. Regular Meeting
Monday, January 20, 2020
City Council Chambers
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
 - a. January 6, 2020 Special Meeting; January 6, 2020 Regular Meeting.
4. **Adoption of the Agenda**
5. **Visitors to be Heard**
6. **Public Hearings**
 - a. Special Assessment Roll for sidewalk repairs (Northwest Quadrant).
 - b. Special Assessment Roll for construction of concrete surfacing along Elm Street from Alumni Street to 246-feet South of Alumni Street.
7. **Old Business**
8. **New Business**
 - a. First reading of Ordinance 1411 to amend Title XV, Land Usage; Chapter 150 Building Regulation; Section 150.02(B)(7) International Building Code to add roofing and siding as work requiring a permit.
 - b. First reading of Ordinance 1412 to amend Title XV, Land Usage; Chapter 150 Building Regulation; Section 150.03(B)(5) International Residential Code to add roofing and siding as work requiring a permit.
9. **Bid Openings**
10. **City Manager's Report**
11. **Invoices Payable**
12. **Consensus Agenda**
13. **Adjourn**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will

then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday. The City Council typically has a Special Meeting on the first and third Monday of each month at Noon.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3

Vermillion City Council's Values and Vision

This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.

Unapproved Minutes
Council Special Session
January 6, 2020
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, January 6, 2020 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Collier-Wise, Hellwege, Holland, Humphrey, Price, Sorensen, Ward, Mayor Powell

Absent: Willson

2. Visitors to be Heard - None

3. Draft of ordinance to require permits for roofing and siding work - Farrel Christensen

Farrel Christensen, Building Official, reported that at the December 2nd noon meeting the Historic Preservation Commission requested that the City Council change the ordinance to require building permits for roofing and siding work with the consensus to make the ordinance changes. Farrel handed out a draft ordinance that provides for a building permit for roofing and siding amendment to the International Residential Code and International Building Code, noting that the language is the same in each. Farrel noted that the siding permit is required if more than 50% of any building wall surface is being replaced or repaired in any given 5-year period and for reroofing a permit is required when more than 50% of any building roof surface is being replaced or repaired in any given 5-year period. Farrel stated that the 50% is provided in the building code and most all other cities in SD require permits for roofing and siding. Discussion followed on the permit requirement. Farrel noted that, as to the fee, the current charge for a window permit is \$25 and he would propose that a permit for reroofing or siding also be \$25 and for a combination of windows, roofing and siding the fee be \$40. Discussion followed on the fee and on the building permit process. The consensus was to bring the draft ordinance forward for Council consideration.

4. Review of request to donate 8 Center Street property to the City - John Prescott

John Prescott, City Manager, reported that a letter offering to donate the property at 8 Center Street was received and passed along to the Council. John noted that this property currently has one of the sculpture

walk sculptures and has been landscaped. John noted that the property taxes on this lot total just under \$37.00 per year. John stated that the assessment for this lot for the BID #2 is estimated at \$5,830 over the ten years following completion. Discussion followed on the offer to donate the land. The consensus was to request additional time on the offer and if Mr. Higman would continue to support the sculpture walk.

5. Continued review of Patriots Project funding request - John Prescott

John Prescott, City Manager, reported that Ross Dickenson made a request for funding from the city for the Patriots Project at the November 18th noon meeting. John noted that, at that time, the Council requested more information on the project cost breakdown as an option might be to fund a specific part of the project. John noted that Mr. Dickenson provided additional information which was provided to the Council. Discussion followed on the request, project cost details and funding. The consensus was to request a detailed breakdown of the project cost and an update on fundraising to date for the project for future discussions.

6. Briefing on the January 6, 2020 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

7. Adjourn

1-20

Alderman Sorensen moved to adjourn the Council special session at 12:27 p.m. Alderman Ward seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 6th day of January, 2020.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
January 6, 2020
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on Monday, January 6, 2020 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Collier-Wise, Hellwege, Holland, Humphrey, Price, Sorensen, Ward, Mayor Powell

Absent: Willson

2. Pledge of Allegiance

3. Minutes

A. Minutes of December 16, 2019 Special Meeting; December 16, 2019 Regular Meeting

2-20

Alderman Collier-Wise moved approval of the December 16, 2019 Special Meeting and December 16, 2019 Regular Meeting minutes. Alderman Price seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda

3-20

Alderman Sorensen moved approval of the agenda. Alderman Price seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be Heard

A. Martin Luther King, Jr. Day of Service Proclamation

Alderman Hellwege read the proclamation for Martin Luther King, Jr. Day of Service that encouraged citizens to participate in the King Day of Service on January 20, 2020. Mayor Powell presented the proclamation to Travis Letellier. Travis thanked the City Council for the proclamation and invited Laura Candler with the USD Center for Diversity & Community to review events planned. Laura explained events planned for January 20th day of service as well as activities scheduled for the rest of the week.

6. Public Hearings

A. Retail on-off sale malt beverage and retail on-off sale wine license for R&D Management, LLC for El Fredo Pizza at 831 East Cherry Street

Mike Carlson, Finance Officer, reported that an application was received for a retail on-off sale malt beverage and retail on-off sale wine and cider licenses from R&D Management, LLC for El Fredo Pizza at 831 East Cherry Street. Mike stated that the Police Chief's report and notice of hearing are included in the packet. Mike noted that the retail on-off sale wine and cider license is for the licensing period from issuance to expiration on December 31, 2020 while the on-off sale malt beverage license is for the licensing period from issuance to expiration on June 30, 2020. Mike stated that the City Council has the ability to issue a license on two criteria: suitable applicant and suitable location. Mike reported that, as to the suitable applicant, the stockholders of R&D Management, LLC, Dale Hein and Ronald Kurtz, have submitted the information for the DCI and FBI background check which is included in the Police Chiefs report in the packet. Mike noted that, as to the location criteria, this location was previously occupied by Little Italy's who had been issued a malt beverage and wine license. Mike stated that Dale Hein, one of the owners, was present if the council had any questions. Dale Hein, owner, explained that he has had two liquor licenses in Woodbury County, Iowa without any violations and answered questions of the Council on the business operations. Discussion followed.

4-20

Alderman Price moved approval of the retail on-off sale malt beverage and retail on-off sale wine license for R&D Management, LLC for El Fredo Pizza at 831 East Cherry Street for the licensing periods stated. Alderman Humphrey seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

7. Old Business - None

8. New Business

A. 2020 Payroll Resolution

John Prescott, City Manager, reported that State statute requires the publication of the complete list of all salaries of officers and employees of the City with the first meeting of the fiscal year. John stated that the City of Vermillion has traditionally passed a resolution at the start of each budget year adopting the salaries, which is then included in the meeting minutes. John noted that other changes in salary or new employees during the course of the budget year are included with City Council minutes as the personnel actions take place. John noted that the three union agreements provided a 2.5% cost of living pay adjustment for calendar year 2020. John stated that the attached resolution also provides for a 2.5% increase for non-union, professional, and management employees as well as the City Council. John noted that the increase in

minimum wage to \$9.30 was included for applicable employees. Discussion followed.

5-20

After reading the same once, Alderman Hellwege moved adoption of the following:

CITY OF VERMILLION
2020 PAYROLL RESOLUTION

WHEREAS, effective and responsive delivery of City services is dependent upon the employment of a highly competent and motivated workforce; and

WHEREAS, the City of Vermillion, as an employer, makes periodic adjustments to wages and compensation for inflation and in comparison to other municipal employers; and

WHEREAS, the City of Vermillion has previously approved collective bargaining agreements with AFSCME Local 1052 covering the calendar year 2020 that includes placement of employees on a wage schedule which generally provides a 2.5% increase in wages; and

WHEREAS, the City of Vermillion has previously approved a collective bargaining agreement with the Fraternal Order of Police Lodge 19 covering the calendar year 2020 that includes placement of employees on a wage schedule which generally provides a 2.5% increase in wages; and

WHEREAS, the City of Vermillion desires to increase wages and salaries for elected officials, management, professional, and non-union employees by 2.5% on January 1, 2020.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Vermillion hereby approves and adopts the following wage rates for the calendar year 2020.

BI-WEEKLY SALARIES:

Mayor/City Council: John Powell/\$459.79; Kelsey Collier-Wise/\$266.21; Julia Hellwege/\$266.21; Brian Humphrey/\$266.21; Rich Holland/\$266.21; Katherine Price/\$266.21; Tom Sorensen/\$266.21; Steve Ward/\$266.21; Howard Willson/\$266.21; General Government: John Prescott/\$5,231.20; James Purdy/\$1,852.80; Fire/EMS: Matthew Callahan/\$2,940.80; Robin Hower/\$250.00; Anthony Klunder/\$425.00; Matthew Taggart/\$1,388.00; Code Enforcement: Farrel Christensen/\$2,519.20; Telecommunications: Ryan Anderson/\$2,328.80; Engineering: José Domínguez/\$3,428.00; Shane Griese/\$2,288.00; Finance: Mike Carlson/\$4,242.40; Library: Daniel Burniston/\$2,468.80; Light and Power: Monty Munkvold/\$3,405.60; Parks & Recreation/Golf: James Goblirsch/\$3,069.60; Ryan Baedke/\$2,066.40;

Dennis Chandler/\$1,644.00; Mark Clark/\$2,608.80; Russell Jensen/\$2,196.80; Police: Matthew Betzen/\$3,725.60; Chad Passick/\$3,320.80; Crystal Brady/\$2,840.00; Luke Trowbridge/\$2,840.00; Solid Waste: Timothy Taggart/\$2,322.40; Street: Pete Jahn/\$2,699.20; Water: Curtis Haakinson/\$2,424.00

HOURLY WAGES:

Fire/EMS: Dawn Abbott-Thompson/\$12.50, \$2.00/hr on-call; Emma Duprey/\$11.20, \$2.00/hr on-call; Ryun Fischbach/\$25 per call; Anthony Gengler/\$17.58; Maria Glover/\$11.10, \$2.00/hr on-call; Mackenzie Gustafson/\$11.00, \$2.00/hr on-call; Marisa Helm/\$11.30, \$2.00/hr on-call; Nicholas Henschal/\$14.10, \$2.00/hr on-call; Allaina Howard/\$11.00, \$2.00 on-call; Valerie Hower/\$13.60, \$2.00/hr on-call; Cody Jansen/\$11.80, \$2.00/hr on-call; Carter Kerber/\$11.30, \$2.00/hr on-call; David Kyte/\$12.50, \$2.00/hr on-call; Joe Kyte/\$14.30, \$2.00/hr on-call; Audrey Larsen/\$17.07; Jordan Leach/\$11.20, \$2.00/hr on-call; Neil Melby/\$11.90, \$2.00/hr on-call; Hannah Meyer/\$11.00, \$2.00/hr on-call; Christopher Mikkelsen/\$17.58; Logan Peterson/\$11.00, \$2.00/hr on-call; Shea Soderlin/\$14.40, \$2.00/hr on-call; Nathan Steussy/\$11.10, \$2.00/hr on-call; Joel Stroman/\$11.10, \$2.00/hr on-call; Drew Vanvoorhis/\$17.58; Michael Wildermuth/\$16.10, \$2.00/hr on-call; Matthew Wilmes/\$11.20, \$2.00/hr on-call; Lisa Wood/\$11.90, \$2.00/hr on-call; Code Enforcement: Jim Balleweg/\$24.02; Kenny Wapniarski/\$19.14; Custodial: Ron Maher/\$13.05; Electric: Austin Anderson/\$35.89; Chad Christopherson/\$35.89; Dennis Davis/\$0.35 per meter; Teresa Gilbertson/\$0.35 per meter; Todd Halverson/\$36.93; Karen Harris/\$21.54; Matt Nelson/\$29.20; Brandon Steeneck/\$30.59; Travis Tarr/\$38.32; Phil Wiebelhaus/\$35.30; Engineering: Eric Birkeland/\$20.58; Todd Nordyke/\$22.08; Finance: Vicki Fader/\$19.74; Sherry Howe/\$28.39; Janis Johnson/\$18.47; Sara McBride/\$14.72; Katie Redden/\$22.24; General Government: Marty Washington/\$17.75; Library: Nicole Andrews/\$12.16; Peter Banasiak/\$9.75; Kaia Brose/\$9.75; Linda Calleja/\$17.37; Jeffrey Engeman/\$18.12; Kaitlin Haas/\$9.75; Rachelle Langdon/\$15.33; Katelyn Nelson/\$9.75; Wendy Nilson/\$22.66; Beth Samenus/\$20.98; Mackenzie Stone/\$12.00; Sophia Wermers/\$13.05; Parks & Recreation/Golf: Victoria Andre/\$9.75; Brooke Assmus/\$9.50; Grace Auchstetter/\$10.25; Tamara Baisden/\$30.00 per game; Josh Bern/\$9.75; Lauren Bern/\$9.75; Nathaniel Bohnsack/\$10.50; Rylan Craig/\$9.50; Tyson Dahler/\$9.50; Ross Dahlhoff/\$10.75; Mya Dejong/\$10.25; Keegan Donelan/\$9.50; Alyssa Elbert/\$10.25; Bridget Farmer/\$9.50; Bridget Fenger/\$9.50; Shannon Fitzsimmons/\$9.50; Mehana Fonseca/\$9.50; Sydney Franken/\$11.25; Alexis Fredericksen/\$9.50; Kennedy Goblirsch/\$10.25; Parker Goblirsch/\$9.75; Morgan Graham/\$9.50; Lindsey Hale/\$9.50; Payten Halverson/\$9.50; Cylie Hanson/\$17.97; Hunter Headlee/\$30.00 per game; Thomas Heisinger/\$9.50; Callie Henrich/\$9.50; Quinci Herll/\$10.25; Caelynn Ihnen/\$9.50; Aliyah Jackson/\$9.50; Asiah Jackson/\$9.50; Lilly Johnson/\$10.25; McKenzie Kerkman/\$9.50; Morgan Kerkman/\$10.50; Emile Khan/\$9.50; Mackenzie

Korpren/\$14.25; Abigail Larson/\$9.50; Molly Larson/\$9.50; Peyton Larson/\$9.75; Sophie Larson/\$9.50; Alisha Leber/\$9.50; Janathan Lucero/\$9.50; Alexis Malimaneck/\$9.50; Tyler Mann/\$9.50; Madisen Martinez/\$10.25; Kelly McCarty/\$9.50; Haley Michel/\$10.25; Michaela Mohr/\$9.50; Maxwell Morris/\$30.00 per game; Madisyn Neibauer/\$9.50; Madison Neuberger/\$10.25; Natalie Nulle/\$11.25; Tomalyn Peckham/\$9.75; Sadie Pederson/\$10.25; Gray Peterson/\$9.50; Baylee Prather/\$11.25; Kennedy Pratt/\$9.50; Joshua Prescott/\$9.75; Anne Rasmussen/\$9.75; Nathan Robertson/\$9.50; Hannah Runneberg/\$10.25; Alexis Saunders/\$9.50; Samuel Schwebach/\$10.25; Ryan Sevening/\$10.00; Shannon Sokolowski/\$10.25; Drew Thelen/\$9.50; Dylan Thelen/\$9.50; Tyler Trageser/\$17.97; Madison Treiber/\$9.75; Kylee Tresch/\$11.25; Mark Upward/\$9.50; Joel Van Peurseem/\$30.00 per game; Alexis Webb/\$9.50; Brendan Webb/\$9.50; Molly Welch/\$9.50; Christopher White/\$9.75; Tyler Williamson/\$18.78; Lauren Wobken/\$9.50; Kiley Wood/\$9.50; Camille Ysbrand/\$10.25; Curt Cameron/\$9.50; Grant Campbell/\$13.33; Alexandra Carr/\$9.50; Sam Craig/\$9.75; Hannah Davis/\$9.50; Brady Dinger/\$9.50; Tyler Farrell/\$9.50; Austin Felts/\$9.50; Jackson Girard/\$9.50; Dalton Godfrey/\$9.50; Madison Guhlke/\$9.50; Jordan Hiser/\$9.50; Carter Mart/\$9.50; Brady Martinez/\$9.50; Haleigh Melstad/\$9.50; Kyleigh Moran/\$9.75; Sam Nicholson/\$10.00; Willis Robertson/\$9.50; Alexa Rudeen/\$9.50; Tiara Selby/\$9.50; Kayla Stammer/\$9.50; Mikayla Thomas/\$9.50; Timothy Tracy/\$9.50; Ryne Whisler/\$9.75; Aaron Baedke/\$11.75; Danny Brown/\$10.00; Jared Corlett/\$9.50; Devin Gilbertson/\$9.50; Blake Gilkyson/\$9.75; Ryan Husby/\$9.75; Robert Larson/\$9.75; Kara Mulheron/\$9.50; Justin Norling/\$10.50; Jack Padmore/\$9.75; Madison Regnerus/\$9.50; Brittany Schafer/\$9.50; Taylor Schultz/\$9.50; Travis Taggart/\$18.37; Michael Watson/\$9.50; Police: Cindy Carrington/\$15.17; Jonathan Cole/\$27.54; Matthew Davis/\$25.25; Andrew Delgado/\$25.57; Debra DeRoacher/\$17.46; Mark Foley/\$26.87; Drew Gortmaker/\$23.75; Jamie Hall/\$24.34; Ryan Hough/\$33.08; Robin Hower/\$30.01; Anthoney Klunder/\$28.23; Chet Moser/\$25.57; Ben Nelsen/\$33.08; Jessica Newman/\$26.21; Joe Ostrem/\$28.52; Dallas Schnack/\$17.33; Evan Rolling/\$22.39; Jonathan Warner/\$28.23; Solid Waste/Recycling: Daniel Goeden/\$15.00; Jennifer Holthe/\$16.12; Kase King/\$9.50; Mark Milbrodt/\$23.56; Daniel Milroy/\$17.96; Todd Mockler/\$18.37; Brian Waage/\$17.96; Dan Hanson/\$20.36; Jeremiah Kashas/\$17.78; Alec Leber/\$17.39; Todd Moe/\$20.88; Jim Zimmerman/\$22.56; Street: Paul Brunick/\$9.75; Ryun Fischbach/\$18.54; Luke Irmiter/\$17.74; Scott Iverson/\$18.54; Joshua Manning/\$18.11; Jeffrey Mart/\$24.36; Cody Sommervold/\$19.38; Cory Taggart/\$18.11; Rich Walker/\$11.25; Telecommunications: Amanda Arndt/\$17.99; Anthony Iverson/\$17.51; Jena Jones/\$17.00; Marsha Kinzie/\$24.19; Anne Printz/\$17.51; Derek Ronning/\$21.70; David Stammer/\$24.19; Jessica Standley/\$23.66; Wastewater: Fred Balleweg/\$30.42; Ryan Hage/\$10.50; Zachary Hammond/\$19.40; Michael Heine/\$24.42; Kyle Hoisington/\$21.47; Cory Moore/\$21.47; Robert Pickens/\$21.96; Water: Dale Husby/\$22.84; Eric

McPherson/\$25.03; Wade Mount/\$25.41; Chris Nissen/\$23.77; Andrew Wickre/\$19.74; Tyler Zimmerman/\$24.45; Volunteer Firefighters: Dawn Abbott-Thompson; Cole Albaugh-Edgecomb; Armando Barash; Victor Barash; Karl Brewer; Emily Brigham; Jeff Brown; Matt Callahan; Kellen Cusick; Ray Decker; Ryun Fischbach; Anthony Gengler; David Hesse; Allaina Howard; Hunter Jackson; Matt Janousek; Cody Jansen; Kase King; Josh Kleinhesselink; Anthoney Klunder; Tony Kronaizl; Noah Krull; David Kyte; Jordan Leach; Scott Martinson; Chris Mikkelsen; Curtis Mincks; Mike Murra; Blaine Schoellerman; Dustin Sockness; Bill Sperry; Cory Taggart; Mark Taggart; Matt Taggart; Keith Thompson; Drew Vanvoorhis; John Walker; Noah Walker; Dylan Whelchel; Ryne Whisler; Brandon Wiemers; Matthew Wilmes; Associate Firefighters: Dick Brown; Doug Brunick; Mike Chaney; Gary Eidem; Don Forseth; Bob Frank; Todd Halverson; Dean Hansen; Pete Jahn; Wade Mount; Monty Munkvold; Rob Pickens; Travis Schroeder; Tom Sorensen; Chuck Taggart; Clarence Voudry; Brian Waage; Rich Walker; Clyde Watts; Cadets: Blake Nelson; Planning Commission: (Each member receives \$15.00/per meeting.) Matthew Fairholm; Don Forseth; Keith Gestring; Robert Iverson; Jeff Kleeman; Mike Manning; Ted Muenster; Douglas Tuve; Jim Wilson; Library Board: (Each member receives \$15.00/per meeting.) Catherine Beem; Diane Leja; Greg Redlin; Gabrielle Strouse; Eric Young.

PROVIDED, HOWEVER, the City Manager may make wage increases for the completion of education requirement, for passing certification tests, for fulfillment of job requirements set at the date of employment, and the City Manager may make meritorious wage increases for Department Heads within the budgetary appropriation of the respective departments.

Dated at Vermillion, South Dakota this 6th day of January 2020.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA
By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Price. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 8 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

9. Bid Openings

A. Fuel quotes

Mike Carlson, Finance Officer, reported that only one fuel quote was received today that was from Brunick's Service. Mike recommended the only quote of Brunick's Service on all three items.

Item 1 - 4,350 gal unleaded 10% ethanol: Brunick's Service \$2.22; Item 2 - 3,000 gal No. 1 & 2 Diesel fuel dyed: Brunick's Service \$2.40; Item 3 - 1,000 gal No. 1 & 2 diesel fuel-clear: Brunick's Service \$2.71.

6-20

Alderman Sorensen moved approval of the only quote of Brunick's Service on all three items. Alderman Humphrey seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

10. City Manager's Report

A. John reminded residents that sidewalks are to be cleared 24 hours after the end of a snow event. Snow should be stored on your property and not across the street on your neighbor's yard without permission or piled up in the street in front of neighbor's property. If moved across the street, windrows of snow should not be left in the street.

B. John reported that the Christmas tree collection site is open and accepts real trees. John stated that the site is located on the south side of Broadway Street just west of Dakota Street. John asked that any plastic that you might wrap the tree in for transporting as well as lights and decorations be removed. John noted that the site would be accepting trees until January 13, 2020.

C. John reported that the next City Council meetings are on Monday, January 20, 2020. John noted that some government offices are closed that day for the Martin Luther King, Jr holiday but the City Council will be meeting at 7:00 p.m. on Monday, January 20th.

D. John reported that the Historic Preservation Commission is meeting on Wednesday, January 8, 2020 at 9:00 a.m. in the Large Conference room.

E. John reported that the Human Relations Commission is meeting on Thursday, January 9th at 7:00 p.m. in the Large Conference room at City Hall.

11. Invoices Payable

7-20

Alderman Price moved approval of the following invoices:

3d Specialties Inc	supplies	697.86
America's Test Kitchen	books	31.90

Andrew Wickre	mileage reimbursement	52.44
Aqua-Pure Inc	chemicals	6,408.00
Aramark Uniform Services	uniform cleaning	601.20
Argus Leader Media #1085	subscription	28.00
ASTECH	refund hydrant deposit	668.91
Avera Occupational Medicine	testing	75.00
Banner Associates, Inc	professional services	16,131.65
Bauer Built Tire & Service	parts	231.25
Blackstone Publishing	books	94.00
Book Systems, Inc	scanner/receipt printer	1,551.00
Border States Elec Supply	supplies	629.90
Bound Tree Medical, LLC	supplies	605.02
Burns & McDonnell	professional services	4,421.50
Butch's Propane Inc	propane	2,349.00
Butler Machinery Co.	parts/repairs	2,533.00
C&B Operations	equipment rental	2,500.00
Campbell Supply	supplies	1,817.20
Cannon Technologies, Inc	meters/supplies	21,879.00
Cask & Cork	merchandise	1,092.00
CDW Government, Inc	scanner/supplies	1,086.33
Center Point Large Print	books	193.08
Century Business Products	copier contract/copies	200.02
CenturyLink	telephone	697.11
Chesterman Co	merchandise	112.00
City Of Sioux Falls	testing	29.00
City Of Vermillion	postage/copies	1,493.76
City Of Vermillion	utility bills	36,253.52
Civil Air Patrol Magazine	advertising	195.00
Clay County Ems Association	CPR heartsaver training	1,085.00
Colonial Life Acc Ins.	insurance	3,056.41
Commercial Asphalt	refund hydrant deposit	535.86
Continental Research Corp	chemicals	429.84
Core & Main LP	supplies	1,254.72
Coyote Chemical Company	supplies	64.00
Dakota Beverage	merchandise	11,572.55
Dakota Pc Warehouse	computer/monitor/cable	1,640.89
Dakota Rock Farms	sludge hauling	20,790.00
Dale Husby	mileage reimbursement	28.98
Delta Dental Plan	insurance	6,493.42
Demco	supplies	2,106.10
Dennis Martens	maintenance	833.34
Drain Masters	repairs	466.00
Dubois Chemicals	soda ash	14,564.00

Echo Electric Supply	supplies	2,699.69
Equipment Blades Inc	parts	627.38
Erickson Solutions Group	license/warranty renewal	549.00
ESO Solutions, Inc	software/maintenance	6,780.00
Fastenal Company	supplies	890.17
Fedex.	shipping	8.35
Findaway World LLC	books	459.84
Foreman Media	council mtg	200.00
G & R Controls	parts	329.95
Gabriel Dejong	refund parking tckt overpmt	5.00
Gale/Cengage Learning Inc	books	593.33
Galls Incorporated	uniforms	152.98
Gerstner Oil Co	jet/aviation fuel	21,413.97
Global Dist.	merchandise	222.06
Global Equipment Company	shelving/desk/chair	4,431.38
Graham Tire	tires	681.36
Grainger	parts	22.50
Graymont Capital Inc	chemicals	12,122.02
Gregg Peters	rent	937.50
Gregg Peters	freight	1,087.20
Hach Co	parts	82.47
Hampton Inn	lodging	90.45
Hauff Mid-America Sports	work sweatshirts/jackets	613.80
Hauger Lawn Service	fall cleanup	45.00
Helms & Associates	professional services	7,939.67
Herren-Schempp Building	supplies	60.50
High Point Networks	viper 911 system integration	3,307.50
Hillyard/Sioux Falls	supplies	54.96
Hy Vee Food Store	supplies	155.28
Independent Living Choices	professional services	2,000.00
Industrial Chem Labs	supplies	229.46
Ingram	books	1,808.26
Inland Truck Parts Co.	parts	6,136.50
Interstate Office Products	tables - library	6,458.40
Interstate Power Systems	repairs	1,079.88
Istate Truck Center	parts	206.45
Jacks Uniform & Eqpt	uniform	3,093.30
Jay's Plumbing	repairs	169.40
Jeffrey Engeman	mileage reimbursement	254.52
Jim Goblirsch	meals reimbursement	26.00
John A Conkling Dist.	merchandise	5,382.60
Johnson Brothers Of SD	merchandise	18,408.09
Johnson Controls	repairs	847.83

Jon Cole	gym membership reimbursement	235.95
Jones Food Center	supplies	521.23
Joyce Pedersen	refund ambulance overpmt	197.74
Karsten Mfg Corp	merchandise	77.39
Katherine Zimmer	refund parking tckt overpmt	5.00
Kevin Potas	refund parking tckt overpmt	5.00
Kyle Hoisington	safety boots/mileage reimb	129.90
L.G. Everist, Inc	sand	298.89
Laynes World	supplies/awards	471.70
Lessman Elec. Supply Co	supplies	3,240.50
Malloy Electric	parts	480.70
Mart Auto Body	towing	825.00
Matheson Tri-Gas, Inc	medical oxygen/cylinder rentals	509.34
Matt Davis	meals reimbursement	49.00
Matthew Betzen	tuition reimbursement	1,756.25
Matthew R. Fairholm, Ph.D.	professional services	250.00
McCulloch Law Office	professional services	1,966.50
Medical Waste Transport, Inc	haul medical waste	108.76
Merrick Industries	supplies	421.31
Micro Marketing LLC	books	289.94
MidAmerican	gas usage	6,615.89
Midwest Alarm Co	alarm monitoring	3,793.46
Midwest Radiator & Exhaust	snow plow blades	414.00
Midwest Wheel Companies	parts	97.27
Mills & Miller, Inc	deicing salt	3,455.08
Minitex Library	supplies	91.00
Missouri Valley Maintenance	repairs	4,472.26
Mister Smith's	meals	168.81
Moore Welding & Mfg	repairs	96.00
Natl Emergency Number Assoc	membership	142.00
Nebraska Journal-Leader	advertising	63.90
Neopost USA Inc	meter tapes	36.00
Netsys+	repairs/professional services	4,537.00
Newman Signs, Inc	supplies	506.25
O'Reilly Auto Parts	parts	72.43
Olson Medical Clinic	pre-employment exam	193.00
Overdrive Inc	ebooks program	1,750.00
Overhead Door Of Sioux City	repairs	1,061.00
PCC, Inc	commission	2,950.60
Penworthy Company	books	258.93
Pizza Ranch	meals	294.58
PKG Contracting, Inc	wutf digester improvements	45,595.90
Plain Talk Publishers	subscription	26.00

Prairie Berry Winery	merchandise	732.00
Pressing Matters	supplies	23.00
Presto-X-Company	inspection/treatment	62.00
Print Source	supplies	888.08
Prochem Dynamics	supplies	138.61
Quill	supplies	495.36
Racom Corporation	maintenance	411.70
Radco	topper	2,612.00
Redi Towing	towing	195.00
Renee Mettler	refund parking tckt overpmt	45.00
Republic National Dist	merchandise	26,623.37
Ryan Hough	fitness center reimbursement	250.00
Safety Benefits Inc	registration	260.00
Sanford Health Occupational	pre-employment exam	211.00
Sanford Health Plan	participation fees	57.00
Schaeffer Mfg. Co	supplies	390.40
SD Assoc. Of Rural Wtr System	registration	1,125.00
SD Board Of Operator Cert	certification renewal	162.00
SD Dept Of Health	testing	150.00
SD Retirement System	contributions	79,237.39
Security Shredding Service	document shredding	35.00
Service Master Of Se SD	custodial	3,299.69
Siouxland Scale Service	repairs	698.98
Southern Glazer's Of SD	merchandise	2,266.45
Stanger Litho Graphics	supplies	550.00
Staples Business Credit	supplies	1,644.31
Stern Oil Co.	oil	728.46
Stryker Sales Corporation	supplies	173.58
Sturdevants Auto Parts	parts	295.88
Syncb/Amazon	dvds/books/supplies	1,440.45
Taste Of Home Books	books	10.00
TestAmerica Laboratories	testing	3,340.00
The Equalizer	advertising	130.00
The Home Depot Pro	supplies	146.88
The Retrofit Companies, Inc	light bulb recycling	1,177.69
Thomas L Price Inc	evaluation/interview	350.00
TI Inc Books	books	42.91
Titan Machine-Productivity	parts	21.00
Todd Nordyke	boots reimbursement	100.00
Tractor Supply Credit Plan	supplies	51.88
Triview Communications	wireless conference phone	699.00
Troy Garrett	refund parking tckt overpmt	20.00
True Brands	merchandise	203.33

Turner Plumbing	repairs	51.88
Tyler Zimmerman	meals reimbursement	22.00
United Healthcare Insurance	refund amb overpayment	582.40
United Way	contributions	678.00
Unum Life Insurance Company	insurance	1,558.12
US Golf Association	membership	150.00
USD	pedestrian ramp improvements	1,996.34
Utility Equipment Co.	meters/end caps	14,017.26
Valiant Vineyards	merchandise	153.00
Valley Ag Supply	lime removal	2,500.00
Vantek Communications, Inc	mobile radios/chargers	22,059.80
Vast Broadband	911 circuit/dialup service	1,415.45
Verizon Wireless	cell phones/ipad access	2,217.12
Vermeer High Plains	parts	430.79
Vermillion Ace Hardware	parts	1,306.65
Vermillion Chamber Of Commerce	vermillion bucks	250.00
Vermillion Rotary Club	dues/meals	121.25
Visa/First Bank & Trust	fuel/lodging/supplies	4,432.86
Wal-Mart Community	supplies	680.78
Wesco Distribution, Inc	supplies	3,826.00
Western Iowa Tech	truck driving test	300.00
Winter Equipment Company	curb runner	679.03
Working Fire Furniture	wardrobe w/ shelving	3,520.32
WSP US	professional services	3,651.00
Yankton Fire & Safety	extinguisher inspections	610.25
Yankton Janitorial Supply	supplies	274.20
Zee Medical Service	supplies	244.39
Ziegler Inc	parts	355.43
Chad Naber	Bright Energy Rebate	400.00
John Bihlmeyer	Bright Energy Rebate	400.00
Tom King	Bright Energy Rebate	400.00

Alderman Hellwege seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda - None

13. Adjourn

8-20

Alderman Ward moved to adjourn the Council Meeting at 7:21 p.m. Alderman Sorensen seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 6th day of January, 2020.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.



Council Agenda Memo

From: José L. Domínguez, City Engineer
Meeting: January 20, 2020
Subject: Public Hearing on the Special Assessment Roll for Sidewalk Repairs (NW Quadrant)
Presenter: José L. Domínguez

Background: On October 16, 2017, the City Council approved a Resolution Adopting the Resolution of Necessity for Sidewalk Repairs. This resolution involved the sidewalks in the northwest quadrant of the community (everything north of Main Street and west of North Dakota Street). Work has been completed and the final payment has been authorized. The special assessments were calculated and filed with the Finance Officer on November 26, 2019.

At the December 2, 2019 meeting, the City Council approved a resolution setting January 20, 2020 as the hearing date for the special assessment roll. The notice of hearing was placed in the newspaper and mailed to the affected property owners.

Discussion: State statute requires a public hearing to be held to consider the special assessment roll. At this meeting, the City Council may approve, equalize, amend, or reject the special assessment roll.

Financial Consideration: The construction costs to be assessed are \$12,553.93. This assessable value does not include the administrative fee, which is either \$50 or 8% of the construction cost, whichever is greater.

Conclusion/Recommendations: Administration recommends approving the special assessment roll for the sidewalk repairs in the northwest quadrant of the City.

**RESOLUTION APPROVING THE SPECIAL ASSESSMENT ROLL
FOR SIDEWALK REPAIRS IN THE CITY OF VERMILLION, SD**

WHEREAS, the Governing Body of the City of Vermillion, Clay County, South Dakota has established the special assessment rolls for defraying the cost of construction of sidewalks and related improvements against the several tracts of real property, in the City of Vermillion, Clay County, South Dakota, fronting and abutting upon:

OWNER	DESCRIPTION	PARCEL ID NUMBER	TOTAL (W/ FEE)
IACINO BARBARA J	LOT 10 BLK 48 SNYDERS	15720-04800-100-00	\$989.96
IACINO BARBARA J	LOTS 11, 12 & S 1/2 LOT 13 BLK 48 SNYDERS	15720-04800-130-00	\$2,294.69
TJ VERMILLION APTS LLC	LOT D OF LOT 13 COLLINS	15180-00000-130-00	\$211.62
TJ VERMILLION APTS LLC	LOT E OF LOT 13 COLLINS	15180-00000-130-09	\$319.06
TJ VERMILLION APTS LLC	LOT F OF LOT 13 COLLINS	15180-00000-130-12	\$345.61
TJ VERMILLION APTS LLC	LOT G OF LOT 13 COLLINS	15180-00000-130-15	\$291.89
PADR NOS GEORGE M	W 164.25' LOTS 7, 8 & 9 LESS H-1 & H-2 OF 7 BLK 3 PARKS	15550-00300-070-00	\$3,928.41
JONGMA MICHAEL	W 59' OF 6 & 7 & W 59' OF S 12' OF LOT 5 BLK 59 SNYDERS	15720-05900-050-00	\$473.73
DUNN DENNIS J & BEVERLY	LOT 7 BLK 46 SNYDERS	15720-04600-070-00	\$227.50
MALONEY MICHELLE M & KEVIN M MURLEY	LOT 12 & S 1/2 OF 13 BLK 60 SNYDERS	15720-06000-130-00	\$350.85
STRINGFELLOW APARTMENTS LLC	LOT C & D A PART OF MAUDES & LAURENSENS & BARTELS ADDN TO SNYDERS	15730-08700-000-03	\$929.01 (PAID)
VERMILLION RENTALS LLC	N 57' OF 8, 9 & 10 BLK 40 SNYDERS	15720-04000-100-03	\$227.50
FREIDEL JOANNE & JACKSON & JERROD	S 24' OF LOT 4 & LOT 5 & N 6' LOT 6 BLK 42 SNYDERS	15720-04200-040-00	\$395.31

MALONEY MICHELLE M & KEVIN M MURLEY	LOT 6 BLK 60 SNYDERS	15720-06000-060-00	\$276.76
TAGGART THOMAS J & SARAH A	N 66' OF S 175' OF E 143' OF LOT 7 BLK 86 ADDN TO SNYDERS	15730-08600-070-36	\$419.60
THIESSE FAMILY TRUST	LOT 1 BLK 1 LAWRENSENS	15400-00100-010-00	\$183.15
WALMART REAL ESTATE BUSINESS TRUST	LOT 1 BLK 3 LOTUSWOOD	15415-00300-010-00	\$262.11
DIXON MARK DOUGLAS & SUNYOUNG JEONG	LOT 12 REPLAT LOT 1 BLK 3 JOHNSONS	15340-00300-120-00	\$202.67
BLUE LAGOON PROPERTIES LLLP	W 50' OF LOT 5 BLK 2 LAMBERTS	15370-00200-050-00	\$506.77
JENSEN RUSSEL E & KARI LEA	LOT 1 BLK 5 HOLIDAY VILLAGE	15330-00500-010-00	\$667.33
HERRERA LD & COLLEEN B	S 18' OF LOT 3, ALL OF LOTS 4 & 5 & N 4' OF LOT 6 BLK 52 SNYDERS	15720-05200-060-00	\$350.85
PETERS AMANDA M & TAYLOR J	LOT 9 BLK 4 RIDGECREST 5 TH	15640-00400-090-00	\$202.67

In the City of Vermillion, Clay County, South Dakota. The assessment rolls were filed in the office of the City Finance Officer of the City of Vermillion, South Dakota on the 26th day of November 2019.

WHEREAS, said Governing Body, by resolution, fixed this time and place for hearing, upon the assessment rolls, and directed the City Finance Officer, of the City of Vermillion, Clay County, South Dakota, to publish a Resolution and Notice for such hearing in the official newspaper of Vermillion, South Dakota. Said Resolution and Notice described, in general terms, the improvement for which the special assessment is levied, the date of filing of the assessment rolls, and the time and place for the hearing that the assessment rolls would be open for public inspection at the office of the City Finance Officer of Vermillion, South Dakota, and referred to the assessment rolls for further particulars. The Finance Officer was further directed to mail a copy of the Resolution and Notice, by first-class mail, postage thereon fully prepaid, addressed to the property owners of any property to be assessed for such improvement at their address, as shown by the records of the Director of Equalization, prior to the date set for the hearing.

WHEREAS, it now appears that the Finance Officer has caused notice of the hearing to be given in the manner provided by the aforementioned Resolution and Notice, and by law.

WHEREAS, all persons interested have been given an opportunity to appear and show cause why the Governing Body should not approve the assessment rolls, and the assessments against

the respective premises of the owners, and the Governing Body has determined that the assessment rolls are, in all respects, true and correct and according to law.

NOW, THEREFORE, IT IS RESOLVED, by the Governing Body of the City of Vermillion, Clay County, South Dakota that the special assessment rolls are hereby approved without amendment or change.

BE IT FURTHER RESOLVED, that the approved assessment rolls be filed in the office of the City Finance Officer the day after approval of the assessment rolls. The City Finance Officer shall publish once in the official newspaper of Vermillion, South Dakota, a copy of this Resolution and Notice, along with the approved assessment rolls.

BE IT FURTHER RESOLVED, that the City Finance Officer shall immediately mail to the owner, or owners, of each lot, parcel or piece of ground, as shown by the assessment rolls, a copy of this Resolution and Notice, along with the approved assessment roll for that location.

NOTICE IS HEREBY GIVEN, that the assessments mentioned in the assessment rolls will be payable according to the provisions of Plan One, as set forth in Sections 9-43, inclusive of the Codified Laws of the State of South Dakota, unless superseded by a deferred assessments agreement.

NOTICE IS FURTHER GIVEN, that any assessment under Plan One may be paid without interest to the City Finance Officer whose office is located in City Hall at 25 Center Street in the City of Vermillion, South Dakota, at any time, within thirty days after January 21, 2020; after the thirty-day period; and prior to the due date of the first installment. The remaining assessment plus interest, from the filing date to the date of payment, may be paid to the said City Finance Officer. After the due date of the first installment, provided that the installments which are due together with interest included thereon, have been paid, any or all of the remaining installments not yet due may be paid without additional interest to the said City Finance Officer. All installments paid prior to their respective due dates shall be paid in inverse order of their due dates. No installment, under Plan One, shall be paid to the said City Finance Officer after January 1st. Installments due after said date shall be paid only to the County Treasurer with interest.

NOTICE IS FURTHER GIVEN, that the approved assessment rolls, will be filed with the City Finance Officer on January 21, 2020. The assessment is payable in two (2) installments at ten percent (10%), per annum, interest on unpaid installments as stipulated in the assessment roll for each location. Assessments will be certified to the County Treasurer and will be included with property tax statements for respective installment year.

Dated at Vermillion, South Dakota, this 20th day of January, 2020.

THE GOVERNING BODY OF THE CITY OF
VERMILLION, CLAY COUNTY, SOUTH DAKOTA

By: _____
Kelsey Collier-Wise, Council President

ATTEST:

By: _____
Michael D. Carlson, Finance Officer

SEAL



Council Agenda Memo

From: José L. Domínguez, City Engineer

Meeting: January 20, 2020

Subject: Public Hearing on the Special Assessment Roll for Construction of Concrete Surfacing along Elm Street from Alumni Street to 246-foot South of Alumni Street

Presenter: José L. Domínguez

Background: On October 1, 2018, the City Council approved a Resolution Adopting the Resolution of Necessity for Construction of Concrete Surfacing along Elm Street from Alumni Street to 246-foot south of Alumni Street. This resolution involved the construction of a section of Elm Street. Work was completed on the improvements during 2019 and the final payment has been authorized. The special assessments were calculated and filed with the Finance Officer on November 26, 2019.

At the December 2, 2019 meeting, the City Council approved a resolution setting January 20, 2020 as the hearing date for the assessment roll. The notice of hearing was placed in the newspaper and mailed to the affected property owners.

Discussion: State statute requires a public hearing to be held to consider the special assessment roll. At this meeting, the City Council may approve, equalize, amend, or reject the special assessment roll.

Financial Consideration: The construction costs to be assessed are \$72,647.28. This assessable cost includes the construction of the road, one driveway approach, and consultant fees.

Conclusion/Recommendations: Administration recommends approving the special assessment roll for the construction of a portion of Elm Street from Alumni Street to 246 feet south of Alumni Street.

**RESOLUTION APPROVING THE SPECIAL ASSESSMENT ROLL
FOR CONSTRUCTION OF CONCRETE SURFACING AND OTHER
IMPROVEMENTS ALONG ELM STREET FROM ALUMNI STREET TO 246 FEET
SOUTH OF ALUMNI STREET IN THE CITY OF VERMILLION, SD**

WHEREAS, the Governing Body of the City of Vermillion, Clay County, South Dakota has established the special assessment rolls for defraying the cost of construction of a concrete street in front or abutting lots in the City of Vermillion, Clay County, South Dakota, said special assessments fronting and abutting upon:

OWNER	DESCRIPTION	PARCEL ID NUMBER	TOTAL (W/ FEE)
VERMILLION HEIGHTS	E 4' OF LOT 5 EXC S 320' BLK 1 JOHNSONS	15340-00100-050-01	\$36,817.18
MAGNUM DEVELOPMENTS LLC	LOT 21 BLK 1 JOHNSONS	15340-00100-210-00	\$35,830.10

In the City of Vermillion, Clay County, South Dakota. The assessment rolls were filed in the office of the City Finance Officer of the City of Vermillion, South Dakota on the 26th day of November 2019.

WHEREAS, said Governing Body, by resolution, fixed this time and place for hearing, upon the assessment rolls, and directed the City Finance Officer, of the City of Vermillion, Clay County, South Dakota, to publish a Resolution and Notice for such hearing in the official newspaper of Vermillion, South Dakota. Said Resolution and Notice described, in general terms, the improvement for which the special assessment is levied, the date of filing of the assessment rolls, and the time and place for the hearing that the assessment rolls would be open for public inspection at the office of the City Finance Officer of Vermillion, South Dakota, and referred to the assessment rolls for further particulars. The Finance Officer was further directed to mail a copy of the Resolution and Notice, by first-class mail, postage thereon fully prepaid, addressed to the property owners of any property to be assessed for such improvement at their address, as shown by the records of the Director of Equalization, prior to the date set for the hearing.

WHEREAS, it now appears that the Finance Officer has caused notice of the hearing to be given in the manner provided by the aforementioned Resolution and Notice, and by law.

WHEREAS, all persons interested have been given an opportunity to appear and show cause why the Governing Body should not approve the assessment rolls, and the assessments against the respective premises of the owners, and the Governing Body has determined that the assessment rolls are, in all respects, true and correct and according to law.

NOW, THEREFORE, IT IS RESOLVED, by the Governing Body of the City of Vermillion, Clay County, South Dakota that the special assessment rolls are hereby approved without amendment or change.

BE IT FURTHER RESOLVED, that the approved assessment rolls be filed in the office of the City Finance Officer the day after approval of the assessment rolls. The City Finance Officer shall publish once in the official newspaper of Vermillion, South Dakota, a copy of this Resolution and Notice, along with the approved assessment rolls.

BE IT FURTHER RESOLVED, that the City Finance Officer shall immediately mail to the owner, or owners, of each lot, parcel, or piece of ground, as shown by the assessment rolls, a copy of this Resolution and Notice, along with the approved assessment roll for that location.

NOTICE IS HEREBY GIVEN, that the assessments mentioned in the assessment rolls will be payable according to the provisions of Plan One, as set forth in Sections 9-43, inclusive of the Codified Laws of the State of South Dakota, unless superseded by a deferred assessments agreement.

NOTICE IS FURTHER GIVEN, that any assessment under Plan One may be paid without interest to the City Finance Officer whose office is located in City Hall at 25 Center Street in the City of Vermillion, South Dakota, at any time, within thirty days after January 21, 2020; after the thirty-day period; and prior to the due date of the first installment. The remaining assessment plus interest, from the filing date to the date of payment, may be paid to the said City Finance Officer. After the due date of the first installment, provided that the installments, which are due together with interest included thereon, have been paid, any or all of the remaining installments not yet due may be paid without additional interest to the said City Finance Officer. All installments paid prior to their respective due dates shall be paid in inverse order of their due dates. No installment, under Plan One, shall be paid to the said City Finance Officer after January 1st. Installments due after said date shall be paid only to the County Treasurer with interest.

NOTICE IS FURTHER GIVEN, that the approved assessment rolls, will be filed with the City Finance Officer on January 21, 2020. The assessment is payable in ten (10) installments at ten percent (10%), per annum, interest on unpaid installments as stipulated in the assessment roll for each location. Assessments will be certified to the County Treasurer and will be included with property tax statements for respective installment year.

Dated at Vermillion, South Dakota, this 20th day of January, 2020.

THE GOVERNING BODY OF THE CITY OF
VERMILLION, CLAY COUNTY, SOUTH DAKOTA

By: _____
Kelsey Collier-Wise, Council President

ATTEST:

By: _____
Michael D. Carlson, Finance Officer

SEAL



Council Agenda Memo

From: Farrel Christensen, Building Official

Meeting: January 20, 2020

Subject: First Reading of Ordinance 1411 to amend the International Building Code to require permits for the replacement of roofs and siding

Presenter: Farrel Christensen

Background: The Vermillion Historic Preservation Commission approached staff and the City Council with a desire to require permits for siding and roof replacement. The City's current codes exempt these type of projects from needing a permit and as a result makes it very difficult for the Historic Preservation Commission to advise property owners of the possible benefits of repairs consistent with the historic character of the property. After some research, it was discovered that most first class cities in South Dakota do require permits for siding and roof replacement for all buildings.

Discussion: The City has adopted both the 2018 International Building Code and the 2018 International Residential Code. The adoptions were made with exceptions for roof and siding replacement permits. Proposed Ordinance 1411 amends the International Building Code to remove the permit exception for roof and siding replacement. A separate ordinance is needed to amend the International Residential Code, which is the next item on the agenda.

Administration has proposed changes that would add siding and roofing to the existing section which already requires a permit for replacement window work. Fees are proposed to be set by resolution with the second reading of the ordinances and are intended to keep permit costs low to the property owners while providing the benefits of City Inspectors to ensure the safety of the work and its compliance with building code. In many cases, shingles will not be warrantied without proof of installation. Too many layers, the wrong type of shingle, inadequate wind loads, or incorrect installation can shorten the lifespan of a roof by up to 40 percent. Incorrectly installed siding can result in warping, moisture, mold, and rot.

Financial Consideration: The only cost to the City is publication of the ordinance.

Conclusion/Recommendations: Administration recommends approval of the first reading of Ordinance 1411 to amend the International Building Code to require permits for roof and siding work.

PROPOSED ORDINANCE 1411

AN ORDINANCE AMENDING TITLE XV: LAND USAGE; CHAPTER 150 BUILDING REGULATIONS SECTION 150.02 INTERNATIONAL BUILDING CODE AS MODIFIED BY THE CITY OF VERMILLION.

BE IT ORDAINED, by the Governing Body of the City of Vermillion, South Dakota that Title XV: Land Usage; Chapter 150, Section 150.02(B)(7) and (8) International Building Code of the 2018 International Building Code shall be amended, added, or deleted by the City as follows. All other portions of the 2018 International Building Code as published shall remain the same.

(7) “105.1 Permit Required”

~~Fees for replacement window permits shall be set by Resolution.~~ Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, replace windows, siding, roofs, or change the occupancy of a building or structure of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit. Fees shall be set by Resolution. The building official may exempt permits for minor work.

(a) Replacement windows in existing openings:

All window replacement shall require a building permit. Replacement windows shall conform to the code for new construction whenever possible, including but not limited to light, ventilation, safety glazing and egress. Windows that cannot meet the code for new construction within the existing opening shall utilize the opening to its maximum potential to comply. Double hung windows or sliding windows that limit light, ventilation or egress are required to be changed to a casement style or similar to maximize the opening. Windows located in rental housing shall meet the requirement to provide for the health, safety and welfare of the occupants. ~~Fee shall be set by Resolution of the City of Vermillion Governing Body.~~

Exception: The replacement of glazing only, in nonhazardous location shall not require a permit.

(b) Siding Replacement

Permits for the replacement of siding shall be required when more than 50% of any building wall surface is being replaced or repaired in any given 5-year period.

(c) Roof Replacement

Permits for re-roofing shall be required when more than 50% of any building roof surface is being replaced or repaired in any given 5-year period.

(8) “105.2 Work exempt from permit”

Permits shall not be required for the following. Exemption from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction.

Building:

(1) through (8) shall remain unchanged.

~~(9) Exterior Siding, Design and installation shall conform to Code.~~

~~(10) Roofing, Design and installation shall conform to the Code.~~

~~11 (9) Sidewalks and driveways. A driveway permit is required from the City Engineer.~~

~~12 (10) Temporary motion picture, television, and theater stage sets and scenery.~~

~~13 (11) Shade cloth structures constructed for nursery or agricultural purposes, not including service systems.~~

Dated at Vermillion, South Dakota this 3rd day of February, 2020.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

First Reading: January 20, 2020
Second Reading: February 3, 2020
Published: February 14, 2020
Effective: March 5, 2020



Council Agenda Memo

From: Farrel Christensen, Building Official

Meeting: January 20, 2020

Subject: First Reading of Ordinance 1412 to amend International Residential Code to require permits for the replacement of roofs and siding

Presenter: Farrel Christensen

Background: The Vermillion Historic Preservation Commission approached staff and the City Council with a desire to require permits for siding and roof replacement. The City's current codes exempt these type of projects from needing a permit and as a result makes it very difficult for the Historical Preservation Commission to advise property owners of the possible benefits of repairs consistent with the historic character of the property. Research demonstrated that most first class cities in South Dakota do require permits for siding and roof replacement for all buildings.

Discussion: As noted with the previous agenda item, the City has adopted the 2018 version of both the International Building Code and the International Residential Code. The adoption of both codes were made with exceptions for permits to be issued for roof and siding work. The previous agenda item was to amend the International Building Code to require permits for roof and siding work. Proposed Ordinance 1412 would amend the International Residential Code to remove the building permit exception for roof and siding replacement.

Administration has proposed changes that would add siding and roofing permits to the existing section which already requires a permit for replacement window work. Fees are proposed to be set by resolution with the second reading of the ordinance. The proposed fees that have been discussed are designed to keep permit costs low to the property owners while providing the benefits of City Inspectors to ensure the safety of the work and its compliance with building code. In many cases shingles will not be warrantied without proof of installation. Too many layers of shingles, the wrong type of shingle, inadequate wind loads, or incorrect installation can shorten the lifespan of a roof by up to 40 percent. Incorrectly installed siding can result in warping, moisture, mold and rot.

Financial Consideration: The only cost to the City is publication of the ordinance.

Conclusion/Recommendations: Administration recommends approval of the first reading of Ordinance 1412 to amend the International Residential Code to require permits for roof and siding work.

PROPOSED ORDINANCE 1412

AN ORDINANCE AMENDING TITLE XV: LAND USAGE; CHAPTER 150 BUILDING REGULATIONS SECTION 150.03 INTERNATIONAL RESIDENTIAL CODE AS MODIFIED BY THE CITY OF VERMILLION.

BE IT ORDAINED, by the Governing Body of the City of Vermillion, South Dakota that Title XV: Land Usage; Chapter 150, Section 150.03(B)(5) and (6) International Residential Code of the 2018 International Residential Code shall be amended, added, or deleted by the City as follows. All other portions of the 2018 International Residential Code as published shall remain the same.

(5) “R105.1 Required”

Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, replace windows, siding, roofs, or change the occupancy of a building or structure of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit. Fees shall be set by Resolution. The building official may exempt permits for minor work.

(a) Replacement windows in existing openings:

All window replacement shall require a building permit. Replacement windows shall conform to the code for new construction whenever possible, including but not limited to light, ventilation, safety glazing and egress. Windows that cannot meet the code for new construction within the existing opening shall utilize the opening to its maximum potential to comply. Double hung windows or sliding windows that limit light, ventilation or egress are required to be changed to a casement style or similar to maximize the opening. Windows located in rental housing shall meet the requirement to provide for the health, safety and welfare of the occupants. ~~Fees for replacement windows shall be set by Resolution.~~

Exception: The replacement of glazing only, in nonhazardous location shall not require a permit.

(b) Siding Replacement

Permits for the replacement of siding shall be required when more than 50% of any building wall surface is being replaced or repaired in any given 5-year period.

(c) Roof Replacement

Permits for re-roofing shall be required when more than 50% of any building roof surface is being replaced or repaired in any given 5-year period.

(6) “R105.2 Work exempt from permit”

Permits shall not be required for the following. Exemption from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction.

Building:

(1) through (8) shall remain unchanged.

~~(9) Exterior Siding, Design and installation shall conform to Code.~~

~~(10) Roofing, Design and installation shall conform to the Code.~~

~~11 (9) Sidewalks and driveways. A driveway permit is required from the City Engineer.~~

~~12 (10) Temporary motion picture, television, and theater stage sets and scenery.~~

~~13 (11) Shade cloth structures constructed for nursery or agricultural purposes, not including service systems.~~

Dated at Vermillion, South Dakota this 3rd day of February, 2020.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

First Reading: January 20, 2020

Second Reading: February 3, 2020

Published: February 14, 2020

Effective: March 5, 2020

CITY OF VERMILLION
 2019 INVOICES PAYABLE-JANUARY 20, 2020

1 A-OX WELDING SUPPLY CO	CHEMICALS	1,528.00
2 APPEARA	SHOP TOWELS	45.00
3 AT&T MOBILITY	MOBILE HOT SPOTS	411.54
4 BLACKSTONE PUBLISHING	BOOKS	50.00
5 BROADCASTER PRESS	ADVERTISING	1,367.24
6 BRUNICK'S SERVICE INC	FUEL	11,829.98
7 BUHL'S CLEANERS	MAT/MOP SERVICE	428.04
8 BUREAU OF ADMINISTRATION	TELEPHONE	217.33
9 BUTLER MACHINERY CO.	PARTS	142.34
10 CENTER POINT LARGE PRINT	BOOKS	104.99
11 CITY OF VERMILLION	COPIES/POSTAGE	77.18
12 CLAY RURAL WATER SYSTEM	WATER USAGE	54.20
13 CLAY-UNION ELECTRIC CORP	ELECTRICITY	2,045.98
14 COLONIAL LIFE ACC INS.	INSURANCE	1,526.63
15 CROUCH RECREATION	STADIUM BLEACHER SEATS	6,162.00
16 D-P TOOLS	TOOLS	304.92
17 EARTHGRAINS BAKING CO'S INC	SUPPLIES	85.60
18 ECHO ELECTRIC SUPPLY	SUPPLIES	250.31
19 ENERGY LABORATORIES	TESTING	1,186.50
20 ESA	REFUND DUPLICATE PAYMENT	21.33
21 FASTENAL COMPANY	SAFETY GLASSES	133.90
22 FRANCIS HEINE	REFUND DUPLICATE PAYMENT	10.65
23 GAP RENTAL LLC	REFUND DUPLICATE PAYMENT	31.95
24 GRAHAM TIRE	TIRES	267.50
25 GREGG PETERS	MANAGERS PROFIT	32,047.25
26 HELMS & ASSOCIATES	PROFESSIONAL SERVICES	3,736.31
27 INGRAM	BOOKS	204.48
28 JARROD EDELEN	REFUND DUPLICATE PAYMENT	21.30
29 KLEIN'S TREE SERVICE	REFUND LANDFILL OVERPAYMENT	5.89
30 LOREN FISCHER DISPOSAL	HAUL CARDBOARD	1,180.00
31 MATHESON TRI-GAS, INC	CYLINDER RENTAL	87.13
32 MEDICAL WASTE TRANSPORT, INC	HAUL MEDICAL WASTE	254.83
33 MOORE WELDING & MFG	REPAIRS	153.11
34 NBS CALIBRATIONS	SCALE SERVICE/CALIBRATION	330.00
35 NEOFUNDS	POSTAGE FOR METER	505.00
36 NETSYS+	REPAIRS	670.00
37 O'REILLY AUTO PARTS	PARTS	6.49
38 PAUL EBSEN	PROFESSIONAL SERVICES	250.00
39 PCC, INC	COMMISSION	4,057.85
40 PIZZA RANCH	MEALS	185.89
41 POLLMAN EXCAVATION	CRUSHED CONCRETE	4,332.25
42 POMPS TIRE SERVICE, INC.	TIRES	1,420.00
43 RODENBURG LAW FIRM	GARNISHMENT	457.36
44 ROLLIE T FRENCH	REFUND DUPLICATE PAYMENT	21.30
45 RUNNING SUPPLY, LLC	SUPPLIES	43.47
46 SANFORD HEALTH OCCUPATIONAL	TESTING	111.00
47 SD DENR	LANDFILL OPERATIONS FEE	3,266.33
48 SD FEDERAL PROPERTY AGENCY	TOOLS	58.00
49 SD ONE CALL	LOCATES	254.10
50 STOREY KENWORTHY/MATT PARROT	YEAR END TAX FORMS	284.69
51 STURDEVANTS AUTO PARTS	PARTS	129.24

52 SYNCB/AMAZON	BOOK	17.41
53 THE EQUALIZER	ADVERTISING	431.00
54 TITLEIST-ACUSHNET COMPANY	MERCHANDISE	151.47
55 TRUCK-TRAILER SALES	PARTS	69.00
56 TURNER PLUMBING	REPAIRS	137.81
57 UNITED PARCEL SERVICE	SHIPPING	26.53
58 UNITED WAY	CONTRIBUTIONS	339.00
59 US BANK	BOND TRUSTEE FEES	2,000.00
60 VERMILLION ACE HARDWARE	SUPPLIES	958.46
61 VERMILLION AREA COMMUNITY FOUNDATION	ROUND UP PROGRAM	247.16
62 VERMILLION FORD	REPAIRS	992.32
63 WAL-MART COMMUNITY	SUPPLIES	61.95
64 WSP US	PROFESSIONAL SERVICES	1,576.25
65 ZEE MEDICAL SERVICE	SUPPLIES	85.29
66 ZIEGLER INC	PARTS	93.63
67 TOM KING	BRIGHT ENERGY REBATE	400.00
2019 TOTAL		\$89,943.66

2020 INVOICES PAYABLE-JANUARY 20, 2020

68 BILLION BUICK-GMC-KIA	FORD TRANSIT VAN	22,609.00
69 BLUFFS GOLF COURSE	ADVERTISING-HOLE MARKER	900.00
70 BOOKPAGE	SUBSCRIPTION	354.00
71 CENTURYLINK	TELEPHONE	1,588.67
72 CHAD CHRISTOPHERSON	SAFETY BOOTS REIMBURSEMENT	95.85
73 DAKOTA BEVERAGE	MERCHANDISE	1,585.83
74 DEPT. ENVIRONMENT NATL RES	WASTEWATER DISCHARGE PERMIT	10,500.00
75 DIVISION OF MOTOR VEHICLE	TITLE/PLATES	15.00
76 DLT SOLUTIONS, INC	AUTOCAD SUBSCRIPTION RENEWAL	1,568.00
77 ENVIRONMENTAL SYSTEMS RESEARCH	GSI MAINTENANCE/LICENSE	4,000.00
78 FRONTIER PRECISION, INC	MAINTENANCE	1,506.00
79 GLOBAL DIST.	MERCHANDISE	410.00
80 GREGG PETERS	MANAGERS FEE	6,000.00
81 INTELLI TRACK	INVENTORY SOFTWARE LICENSE	1,989.00
82 JOHN A CONKLING DIST.	MERCHANDISE	1,045.10
83 JOHNSON BROTHERS OF SD	MERCHANDISE	8,375.15
84 JONES FOOD CENTER	SUPPLIES	115.76
85 MIDCONTINENT COMMUNICATION	CABLE/INTERNET SERVICE	746.57
86 MINN MUNICIPAL UTILITY ASSOCIATION	MEMBER DUES	375.00
87 MUNICIPAL ELEC. ASSOC.	MEMBERSHIP DUES	4,207.00
88 REPUBLIC NATIONAL DISTRIBUTING	MERCHANDISE	7,414.03
89 SCHINDLER ELEVATOR CORP	MAINTENANCE	2,175.72
90 SD HUMANITIES COUNCIL	REGISTRATION	50.00
91 SD MUNICIPAL LEAGUE	MEMBERSHIP DUES	5,187.59
92 SD PUBLIC ASSURANCE ALLIANCE	BOILER INSURANCE	3,351.71
93 SD READY MIXED CONCRETE ASSOC.	REGISTRATION	495.00
94 SECOG	DUES	12,290.00
95 SOUTHERN GLAZER'S OF SD	MERCHANDISE	2,176.37
96 SYNCB/AMAZON	BOOKS/SUPPLIES	108.40
97 THE GROWLER STATION, INC	LICENSE FEE/MAINTENANCE	749.97
98 US POSTMASTER	POSTAGE FOR UTILITY BILLS	1,025.00
99 VERMILLION CHAMBER OF COMMERCE	1ST QTR CONTRIBUTION	67,400.00
100 WASTE MANAGEMENT OF WI-MN	WASTE HAULING	915.80
2020 TOTAL		\$171,325.52

MUNICIPAL ELECTION COMBINED WITH THE PRIMARY ON JUNE 2, 2020

The combined Primary, School and Municipal election will be held June 2, 2020 with all municipal voters voting at the National Guard Armory located at 603 Princeton Street. The City of Vermillion is divided into four wards, with each ward represented by two aldermen. The following offices will become vacant due to the expiration of the present 4-year term of office of the elective officer:

Alderman Central Ward
Alderman Northeast Ward
Alderman Northwest Ward
Alderman Southeast Ward

Nominating petitions can be circulated starting March 1, 2020 and must be filed in the City Finance Office by 5:00 p.m. on March 31, 2020. No person may hold any elected municipal office who is not a qualified voter of the municipality and who has not resided therein at least three months next preceding their election. Municipal nominating petitions are available at the City Finance Office or Secretary of State at www.sdsos.gov.

The signature requirements for nominating petitions are as follows:

If the candidate is to be voted for by the voters of a ward of a municipality of the first or second class having more than one ward, a nominating petition shall be signed by five percent of the registered voters of the ward based on the number of registered voters recorded by the county auditor on the second Tuesday in January of the year of the election. No petition need be signed by more than fifty voters.

	<u>Registered Voters</u>	<u>Five Percent</u>	<u>Signatures Required</u>
Central Ward	951	48	48
Northeast Ward	896	45	45
Northwest Ward	1,464	74	50
Southeast Ward	1,810	91	50

It is recommended to collect signatures above the minimum to allow for any that may be invalid. It is prudent to submit a petition with ample time prior to the deadline to allow time to collect additional signatures if there are not sufficient valid signatures presented on the initial petition.

A City Ward Boundary Map is available on the city web page at vermillion.us.

VOTER REGISTRATION: Voter registration for the Primary/School/Municipal Election to be held on June 2, 2020 will close at 5:00 p.m. on May 18, 2020. Failure to register by this date will cause forfeiture of voting rights for this election. If a resident is in doubt about whether they are registered, this can be checked at the Voter Information Portal at www.sdsos.gov or by calling the County Auditor at 677-7120.

Absentee Voting for the June 2, 2020 election will be available at the County Auditor's office starting on April 17, 2020.

Additional Election information is available on the South Dakota Secretary of State's web site www.sdsos.gov.