



Business Improvement District No. 2 Board Agenda

1:45 p.m. Meeting

Wednesday, March 11, 2020

Large Conference Room -City Hall

25 Center Street

Vermillion, South Dakota 57069

1. Call to Order

a. Roll Call

2. Approval of the Minutes

a. March 5, 2020

3. Adoption of the Agenda

4. Visitors to Be Heard

5. Old Business

6. New Business

a. Consultant Interview with Shortlisted Consultants (KLJ at approximately 2:00 p.m., Stockwell at approximately 3:00 p.m., and Banner at approximately 4:00 p.m.); with discussion following to choose a Consultant to Develop a Scope of Work and Cost for Services.

7. Adjourn

Unapproved Minutes
Business Improvement District No. 2 Board
Thursday, March 5, 2020 at 9:30 a.m.

The meeting of the City's Business Improvement District No. 2 Board was called to order on the Large Conference Room at City Hall on March 5, 2020 at 9:30 a.m.

1) Roll Call

- a) Present: James Waters, Michelle Maloney, Martin Prendergast (9:35 a.m.), Patrick Morrison, Phyllis Packard
- b) Staff Present: Jose Dominguez (City Engineer), John Prescott (City Manager), James Purdy (Assistant City Manager)

2) Approval of the Minutes

- a) January 31, 2020 minutes
Moved by Maloney to adopt January 31, 2020 regular meeting minutes as written, seconded by Packard. Motion carried 4-0.

3) Adoption of Agenda

Moved by Morrison to adopt the agenda as printed, seconded by Maloney. Motion carried 4-0.

4) Visitors to be Heard

No comments given.

5) Old Business

None.

6) New Business

- a) Selection of Consultants to be Shortlisted for Interviews for the Downtown Streetscape Improvement Project.
Dominguez, City Engineer, explained that this meeting was to shortlist the consultants for interviews based on the proposals received. Each of the members Discussion followed.

Based on the discussion it was agreed to shortlist, and invite, KLJ, Stockwell and Banner to interviews on March 11th. The times would be in the afternoon. Staff would coordinate with the consultants and inform the Board of the times.

7) Adjourn

- a) Meeting adjourned at 10:05 a.m.