



**Special Meeting Agenda
City Council**

12:00 p.m. (Noon) Special October 5, 2020
Large Conference Room – City Hall
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call.**
2. **Visitors to Be Heard.**
3. **National Music Museum Update – Matt Collinsworth, Director.**
4. **Brooks Industrial Park storm sewer update – City Engineer Jose Dominguez.**
5. **Briefing on the October 5, 2020 City Council Regular Meeting** – Briefings are intended to be informational only and no deliberation or decision will occur on this item.
6. **Adjourn.**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall be recognized. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

Meeting Assistance: If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager's Office at 677-7050 at least 3 working days prior to the meeting.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and other electronic devices be turned off during the meeting.



City of Vermillion Council Agenda

7:00 p.m. Regular Meeting

Monday, October 5, 2020

City Council Chambers

25 Center Street

Vermillion, South Dakota 57069

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
 - a. September 21, 2020 Special Meeting; September 21, 2020 Regular Meeting.
4. **Adoption of the Agenda**
5. **Visitors to be Heard**
 - a. Damon Alvey – Vermillion Public School District.
 - b. Public Power Week proclamation.
6. **Public Hearings**
7. **Old Business**
 - a. Review of Emergency Ordinance 1419 to require signage at the entrance to buildings open to the public that states Masks Expected per City Resolution and determine continuation of the Ordinance.
 - b. Review of Emergency Resolution encouraging the use of face coverings or face masks and determine continuation of the Emergency Resolution.
 - c. COVID-19 issues.
8. **New Business**
 - a. Emergency Resolution encouraging the use of face coverings or face masks.
 - b. First reading of Emergency Ordinance 1422 to require signage at the entrance to buildings open to the public that states Face Masks Expected per City Resolution.
 - c. Resolution adjusting the Storm water drainage fee.
 - d. Resolution Authorizing the Purchase of Three Mowers for the Bluff Golf Course.
9. **Bid Openings**
 - a. Fuel quotes.
 - b. Electric Transformers.
 - c. Recycling Center Improvements Project Bid Opening.
10. **City Manager's Report**
11. **Invoices Payable**
12. **Consensus Agenda**
13. **Adjourn**

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Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday. The City Council typically has a Special Meeting on the first and third Monday of each month at Noon.

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Vermillion City Council's Values and Vision

This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.

Unapproved Minutes
Council Special Session
September 21, 2020
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, September 21, 2020 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Hellwege, Holland, Jennewein, Letellier, Price, Ward, Willson, Mayor Collier-Wise (all by teleconference)

Absent: Humphrey

2. Visitors to be Heard - None

3. Update on the Joint Jurisdictional Zoning Area Comprehensive Plan process - Jose Dominguez, City Engineer

Jose Dominguez, City Engineer, reported that in 2011 the City and County agreed to exercise zoning jurisdiction jointly. Jose noted that to expedite the process both bodies agreed to adopt a modified version of City's Vermillion Comprehensive Plan 2000-2020. Jose noted that, after the joint comprehensive plan was adopted by both bodies, a new zoning ordinance for the joint jurisdiction area was created and adopted by the City and County. Jose reported that in January 2020 the City and County Planning Commissions agreed to complete a major amendment to the comprehensive plan for the joint jurisdiction area as the area served by the joint jurisdiction had experienced enough changes that amending the current plan would benefit the area. Jose noted that staff has been working with the City's Planning Commission, the County's Planning Commission, and the Southeastern Council of Governments (SECOG) on developing a new comprehensive plan for the joint jurisdiction area. Jose reported that to date the Planning Commissions have discussed the following sections/chapters: Introduction, Demographic Conditions, Development Constraints, Land Use, and Infrastructure Assessments. Jose reviewed a brief summary of the importance of each section/chapter and any important notes concerning them. Jose noted that a public meeting on the Joint Jurisdictional Area Comprehensive Plan has been scheduled for October 26, 2020 and there will be a few more public hearings before the process is done. Discussion followed on the Joint Jurisdictional Area Comprehensive Plan with Jose answering questions of the City Council.

4. Briefing on the September 21, 2020 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

5. Adjourn

283-20

Alderman Ward moved to adjourn the Council special session at 12:34 p.m. Alderman Hellwege seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

Dated at Vermillion, South Dakota this 21st day of September, 2020.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
Kelsey Collier-Wise, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
September 21, 2020
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on Monday, September 21, 2020 at 7:00 p.m. by Mayor Collier-Wise.

1. Roll Call

Present: Hellwege, Holland, Humphrey, Jennewein, Letellier, Price, Ward, Willson, Mayor Collier-Wise (all by teleconference)

2. Pledge of Allegiance

3. Minutes

A. Minutes of September 8, 2020, Special Session; September 8, 2020, Regular Session

284-20

Alderman Price moved approval of the September 8, 2020, Special Session and September 8, 2020, Regular Session minutes. Alderman Willson seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

4. Adoption of Agenda

285-20

Alderman Holland moved approval of the agenda. Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

5. Visitors to be Heard

A. Vermillion High School homecoming activities

Lenni Billberg and Kami Dibley, High school homecoming advisors, noted that they usually request a street closing for a parade but wanted to use this time to explain that they are planning a caravan to go by all the schools. Lenni stated that they are still planning the route and will be meeting with Police and Fire to finalize the route. Lenni thanked the community for the support being shown for the schools and the activities during the pandemic.

John Prescott, City Manager, presented Mike Carlson, Finance Officer, with the SD Governmental Finance Officers Association Finance Officer of the Year award.

6. Public Hearings

A. Special permit to exceed permissible sound levels by no more than 50% for the University of South Dakota Music Department in the band shell area of Prentis Park on Sunday, October 11, 2020 from 2:00 p.m. to 5:00 p.m. with a rain date of October 18, 2020 for a free live public concert performance

Mike Carlson, Finance Officer, reported that the USD Music Department has applied for a special permit to exceed allowable noise levels for a music concert on or about Sunday, October 11, 2020 with a rain date of October 18, 2020 in the south side of Prentis Park from 2:00 p.m. to 5:00 p.m. Mike stated that the concert event will have live music performed by USD and VHS ensembles and is free and open to the public.

Mike stated that the application, map of the area, and notice of hearing are included in the packet. Mike noted that the City Council will need to determine, at the public hearing, if the event is in a suitable location with appropriate facilities, during the allowable time, and if the applicant can demonstrate the public benefit of the event. Mike recommended issuance of the special permit, unless information is presented at the public hearing indicating that there would be problems related to the noise.

286-20

Alderman Holland moved approval of the special permit to exceed allowable sound levels by no more than 50% for the USD Music Department or about Sunday, October 11, 2020 with a rain date of Sunday October 18, 2020 from 2:00 p.m. to 5:00 p.m. in the south side of Prentis Park for a music concert. Alderman Ward seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

B. Special Assessment Roll for nuisance abatement

Mike Carlson reported that on August 17th the City Council adopted a resolution setting the public hearing for tonight for consideration of the special assessment roll. Mike stated that the notice of hearing resolution was published and mailed to the property owners. Mike stated that the assessments are for nuisance abatement for snow removal. Mike reported that, if adopted, the listed property owners will be sent this resolution allowing 30 days to pay the assessment without interest and if not paid will be certified to the County to be included on next year's taxes. Discussion followed.

287-20

After reading the same once, Alderman Willson moved adoption of the following:

RESOLUTION APPROVING THE SPECIAL ASSESSMENT ROLL
AND NOTICE OF SPECIAL ASSESSMENTS FOR NUISANCE ABATEMENT
IN THE CITY OF VERMILLION, SOUTH DAKOTA

WHEREAS, the Governing Body of the City of Vermillion, Clay County, South Dakota has established a special assessment roll for defraying the cost of nuisance abatement against the several tracts of real property upon:

NUISANCE ABATEMENT as listed at the end of this Resolution

in the City of Vermillion, Clay County, South Dakota. The assessment roll was filed in the office of the City Finance Officer of the City of Vermillion, South Dakota on the 10th day of August, 2020.

WHEREAS, said Governing Body, by resolution, fixed this time and place for hearing upon the assessment roll for the 21st day of September, 2020 and directed the City Finance Officer of the City of Vermillion, Clay County, South Dakota to publish a Resolution and Notice for such hearing in the official newspaper of Vermillion, South Dakota, one week prior to the date set for said hearing. Said Resolution and Notice described, in general terms, the improvement for which the special assessment is levied, the date of filing of the assessment roll, the time and place for the hearing, that the assessment roll would be open for public inspection at the office of the City Finance Officer of Vermillion, South Dakota, and referred to the assessment roll for further particulars. The Finance Officer was further directed to mail a copy of the Resolution and Notice by first-class mail, postage thereon fully prepaid, addressed to the property owners of any property to be assessed for such improvement at their address, as shown by the records of the Director of Equalization, at least one week prior to the date set for the hearing.

WHEREAS, it now appears that the Finance Officer has caused notice of the hearing to be given in the manner provided by the aforementioned Resolution and Notice, and by law.

WHEREAS, all persons interested have been given an opportunity to appear and show cause why the Governing Body should not approve the assessment roll, and the assessments against the respective premises of the owners, and the Governing Body has determined that the assessment roll is in all respects true and correct, and according to law.

NOW, THEREFORE, IT IS RESOLVED, by the Governing Body of the City of Vermillion, Clay County, South Dakota that the special assessment roll is hereby approved without amendment or change.

BE IT FURTHER RESOLVED, that the approved assessment roll be filed in the office of the City Finance Officer the day after approval of the assessment roll. The City Finance Officer shall publish once in the official newspaper of Vermillion, South Dakota, a copy of this Resolution and Notice, along with the approved assessment roll.

BE IT FURTHER RESOLVED, that the City Finance Officer shall immediately mail to the owner, or owners, of each lot, parcel or piece of ground as shown by the assessment roll, a copy of this Resolution and Notice along with the approved assessment roll.

NOTICE IS HEREBY GIVEN, that the assessments mentioned in the assessment roll will be payable according to the provisions of Plan One as set forth in SDCL Sections 9-43-102 to 9-43-113.

NOTICE IS FURTHER GIVEN, that any assessment under Plan One, or any installment thereof, may be paid without interest to the City Finance Officer whose office is located in the Municipal Building at 25 Center Street in the City of Vermillion, South Dakota, at any time within thirty (30) days after the filing of the approved assessment roll in the office of said City Finance Officer. Thereafter, and prior to the due date of the first installment, the entire assessment remaining, plus interest thereon from the filing date to the date of payment may be paid to the said City Finance Officer. No installment under Plan One shall be paid to the said City Finance Officer on or after its due date, and on and after said date such installment shall be paid only to the County Treasurer with interest.

NOTICE IS FURTHER GIVEN, that the approved assessment roll will be filed with the City Finance Officer on 22nd day of September, 2020. The assessment is payable in one (1) installment at ten percent (10%) per annum interest on unpaid installments. The first installment due date is January 1, 2021.

The assessment roll herein referred to is attached.

Dated at Vermillion, South Dakota, this 21st day of September, 2020.

FOR THE GOVERNING BODY OF
THE CITY OF VERMILLION, SOUTH DAKOTA

Kelsey Collier-Wise, Mayor

ATTEST:

Michael D. Carlson, Finance Officer

NUISANCE ABATEMENT SPECIAL ASSESSMENT ROLL

On various properties as follows:

<u>Name</u>	<u>Legal</u>	<u>Corrective Action</u>	<u>Amount</u>
Peter Mark & Karin Monzel	15860-09251-190-24 Lot 1 Replat of Aud Tract A S 1/2 Lot 2 NW 1/4 19-92-51 Aud Tract 19-92-51 601 Lewis	snow tagging & removal 1-21-2020	130.46

OMA Shree, LLC	15880-09251-182-24	snow tagging & removal	
	S 150' OF E 234' of W 246'	1-21-2020	109.16
	of Lot 1 NW 1/4 18-92-51 MISC		
	802 E. Cherry St		
Bhupendra J & Jyotikaben B Patel	15880-09251-182-41	snow tagging & removal	
	Lot 3 Exc Lot 3A in GOV'T	1-21-2020	77.21
	Lot 1 & Exc N 50' of Lot 3		
	GOV'T Lot 1 NW 1/4 18-92-51 MISC		
	820 E. Cherry St		

The amount of the assessment is payable, under Plan One, at the office of the Clay County Treasurer, in the Courthouse, in the City of Vermillion, Clay County, South Dakota, UNLESS paid to the City Finance Officer, whose office is located in the Municipal Building at 25 Center Street in the City of Vermillion, Clay County, South Dakota, within 30 days after the approved assessment roll is filed in the office of the City Finance Officer. Wherever the work "Lot" appears in this exhibit it shall be construed to include tracts and other parcels of land.

The motion was seconded by Alderman Humphrey. Discussion followed and the question of the adoption of the Resolution presented for a roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

7. Old Business

A. Review of Emergency Ordinance 1419 to require signage at the entrance to buildings open to the public that states Face Coverings Expected

John Prescott, City Manager, reported that, at the special City Council meeting held on Tuesday, August 11, 2020, the City Council approved the first reading of Emergency Ordinance No. 1419 with the second reading of the ordinance approved at the August 17, 2020 regular meeting. John noted that the ordinance requires the posting of a sign at buildings open to the public which states that "Masks are expected per City resolution". John reported that, as the City Council has done with most other emergency measures, there was discussion that the item would be on each regular City Council meeting agenda for review. John noted that this is the second City Council meeting to discuss the ordinance since it was adopted. John reported that City Code staff visited a number of businesses on Monday, August 24, 2020 and found good compliance with the sign being displayed noting that many businesses already had a sign up prior to City Code staff visiting. John noted that there have been no changes since the September 8th meeting. Mayor Collier-Wise stated that if there is no action we will move on to the next item.

B. Review of Emergency Resolution encouraging the use of face coverings or face masks and determine continuation of the Emergency Resolution

John Prescott, City Manager, reported that, at the special City Council meeting held on Tuesday, August 11, 2020, the City Council approved an Emergency Resolution encouraging the use of face masks or face coverings in buildings open to the public. John noted that the emergency resolution was designed to promote the use of face coverings to slow the spread of the coronavirus. John noted that, as it was an Emergency Resolution, the City Council was able to adopt it with the resolution becoming effective upon passage. John reported that, as the City Council has done with most other emergency measures, there was discussion that the item would be on each regular City Council meeting agenda for review. John noted that there were no changes to the Emergency Resolution during the last two meetings and he does not have any changes to recommend. Mayor Collier-Wise stated that if there is no action we will move on to the next item.

C. COVID-19 issues

Mayor Collier-Wise noted that this item was requested to be on the agenda for discussion on COVID-19 issues as the issue is continuing to evolve and hearing none stated we will move on to the next agenda item.

D. Second reading of Ordinance 1420 - 2021 Appropriations budget ordinance

John Prescott, City Manager, stated that the final step in the 2021 budget process is second reading of the appropriations ordinance. John stated that the budget ordinance was developed following the City Council budget hearings in August and first reading was approved on September 8th. John reviewed some of the major items included in the 2021 budget ordinance. John recommended approval of second reading of the budget ordinance for 2021. Discussion followed.

288-20

Second reading of title to Ordinance No. 1420, entitled 2021 Appropriations Ordinance for the City of Vermillion, South Dakota

Mayor Collier-Wise read the title to the above named Ordinance, and Alderman Willson moved adoption of the following:

BE IT RESOLVED that the minutes of this meeting shall show that the title to the proposed Ordinance No. 1420 entitled 2021 Appropriations Ordinance was first read and the Ordinance considered substantially in its present form and content at a regularly called meeting of the Governing Body on the 8th day of September, 2020 and that the title was again read at this meeting, being a regularly called meeting of the Governing Body on this

21st day of September, 2020 at the City Hall Council Chambers in the manner prescribed by SDCL 9-19-7 as amended.

BE IT RESOLVED and ordained that said Ordinance be adopted to read as follows:

ORDINANCE NO. 1420
2021 APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING the 2021 Appropriations Ordinance for the City of Vermillion, South Dakota.

BE IT ORDAINED BY THE GOVERNING BODY of the City of Vermillion that the following sums are appropriated to meet the obligations of the municipality.

	<u>2021 Budget</u>	
GENERAL FUND		
<u>REVENUES:</u>		
General Property Taxes	2,590,600	
Sales Tax	1,990,200	
Penalties & Interest	4,000	
Licenses & Permits	163,850	
Cable TV Franchise	84,000	
State Intergovernmental	726,150	
County Intergovernmental	127,000	
Charges for Goods & Services	789,300	
Fines & Forfeits	49,275	
Miscellaneous Revenues	324,720	
TOTAL GENERAL FUND REVENUES	<u>6,849,095</u>	6,849,095
<u>EXPENDITURES:</u>		
<u>Policy & Administration:</u>		
General Government	599,162	
Finance Office	217,661	
Engineering	343,573	
Planning & Zoning	650	
Code Compliance	281,691	
Community Promotion	58,000	
Total Policy & Administration	<u>1,500,737</u>	1,500,737
<u>Public Safety & Security:</u>		
Police Administration & Invest.	615,770	
Police Patrol	1,570,385	
Fire & Rescue	378,038	
Emergency Management	2,200	
Ambulance	575,729	

Total Public Safety & Security 3,142,122

Maintenance & Transportation:

Municipal Garage	144,661	
Municipal Service Center	28,600	
Street Department	710,868	
Snow Removal	85,484	
Sweeping & Mowing	127,527	
Carpentry	19,421	
City Hall Maintenance	91,400	
Old Landfill Maintenance	22,000	
Airport	78,580	
Total Maintenance & Transportation		1,308,541

Human Development & Leisure Services:

Library	676,999	
Parks & Forestry	384,513	
Swimming Pool	246,924	
Recreation	234,672	
Mosquito Control	20,917	
National Guard Armory Center	54,181	
Total Human Development & Leisure		1,618,206
TOTAL GENERAL FUND EXPENDITURES		<u>7,569,606</u>

GENERAL FUND NEEDS (720,511)

Transfer to 911 Fund - Communications	(326,792)
Transfer to Prentis Park Debt Service	(140,000)
Reserved for STIP Projects	(327,180)
Transfer to Capital Projects STIP	(78,250)
Transfer from Electric Fund	803,117
Transfer from Water Fund	2,306
Transfer from Sewer Fund	1,402
Transfer from Liquor Fund	194,200
Transfer from Library Fine & Gift	5,000
Transfer from Utilities Engineering Fees	136,387
Transfer from BID #1	1,200
Appropriation from Reserve	449,121
GENERAL FUND BALANCE	<u>0</u>

SPECIAL REVENUE FUNDS

SECOND CENT SALES TAX FUND

Revenues	2,130,500
Expenditures - Second Cent Sales Tax	2,623,000
Transfer to Bike Path Capital Projects	(217,410)

Transfer to Airport Capital Projects	(9,750)
Transfer to City Hall Debt Service Fund	(331,800)
Transfer to Prentis Park GO Debt Service	(80,355)
Transfer to Prentis Park Capital Project	(25,000)
Appropriation from Reserve	<u>1,156,815</u>
SECOND CENT SALES TAX FUND BALANCE	<u><u>0</u></u>

PARKS IMPROVEMENT FUND

Revenues-Recreation Fees	8,010
Expenditures - Parks Improvements	<u>8,010</u>
PARKS IMPROVEMENT FUND BALANCE	<u><u>0</u></u>

BBB SALES TAX FUND

Revenues	321,800
Expenditures	378,000
Appropriation from Reserve	<u>56,200</u>
BBB SALES TAX FUND BALANCE	<u><u>0</u></u>

911 FUND -COMMUNICATIONS

Revenues	326,792
Expenditures	653,584
Transfer from General Fund	<u>326,792</u>
911FUND FUND BALANCE	<u><u>0</u></u>

BUSINESS IMPROVEMENT DISTRICT #1

Revenues	60,000
Expenditures	58,800
Transfer to General Fund	<u>1,200</u>
Business Improvement District #1 Fund Balance	<u><u>0</u></u>

STORMWATER MAINTENANCE FUND

Revenues - Stormwater Fees	2,137,425
Expenditures:	2,618,113
Appropriation from Reserve	<u>480,688</u>
STORMWATER FEE FUND BALANCE	<u><u>0</u></u>

LIBRARY FINE AND GIFT FUND

Revenues- Library Fine & Gifts	19,550
Expenditures - Library	11,500
Transfer to General Fund	5,000

Appropriation to Reserve	(3,050)
LIBRARY FINE AND GIFT FUND BALANCE	<u>0</u>

SPECIAL REVENUE - TIF District No. 5

Revenues	86,028
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Expenditures	<u>86,028</u>
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SPECIAL REVENUE - TIF 5 FUND BALANCE	<u>0</u>
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DEBT SERVICE FUNDS

DEBT SERVICE--SPECIAL ASSESSMENT FUND

Revenues	33,255
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Expenditures	7,682
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Appropriation to Reserve	<u>(25,573)</u>
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DS SPECIAL ASSESSMENT FUND BALANCE	<u>0</u>
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DEBT SERVICE-- TIF District No. 6

Revenues	271,000
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Expenditures	<u>271,000</u>
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DEBT SERVICE - TIF 6 FUND BALANCE	<u>0</u>
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DEBT SERVICE - CITY HALL

Revenues	5,400
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Expenditures	337,200
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Transfer from Second Cent Sales Tax Fund	<u>331,800</u>
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DEBT SERVICE - CITY HALL FUND BALANCE	<u>0</u>
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DEBT SERVICE - PRENTIS PARK GO BOND

Revenues	0
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Expenditures	200,355
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Transfer from Second Penny Sales Tax Fund	80,355
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Transfer from General Fund Malt Beverage	140,000
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Appropriation to Reserve	<u>(20,000)</u>
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DEBT SERVICE - PRENTIS PARK BOND FUND BALANCE	<u>0</u>
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CAPITAL PROJECTS FUNDS

Revenues	0
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Expenditures	78,250
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Transfer from GF STIP	<u>78,250</u>
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CP AIRPORT FUND BALANCE 0

CAPITAL PROJECTS FUND - AIRPORT

Revenues	925,250
Expenditures	935,000
Transfer from Second Cent Sales Tax Fund	<u>9,750</u>
CP AIRPORT FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - BIKE PATH

Revenues	82,590
Expenditures	300,000
Transfer from Second Cent Sales Tax Fund	<u>217,410</u>
CP BIKE PATH FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - PRENTIS PARK

Revenues	0
Expenditures	25,000
Transfer from Second Cent Sales Tax	<u>25,000</u>
CP PRENTIS PARK FUND BALANCE	<u><u>0</u></u>

INTERNAL SERVICE FUNDS (Information Only)

	Unemployment <u>Fund</u>	Copier - Fax- Postage <u>Fund</u>	Custodial <u>Fund</u>	Equipment Replacement <u>Fund</u>
<u>Revenues</u>				
Internal Dept Charges	-	14,575	86,904	568,549
Interest on Investments	125	-	-	10,000
Other Revenues	-	-	-	89,500
Total Revenues	<u>125</u>	<u>14,575</u>	<u>86,904</u>	<u>668,049</u>
<u>Expenditures</u>				
Personnel	-	-	41,322	-
Operating Expenses	125	14,300	44,762	-
Capital	-	-	0	410,437
Total Expenditures	<u>125</u>	<u>14,300</u>	<u>86,084</u>	<u>410,437</u>
(To) From Reserve	-	<u>(275)</u>	<u>(820)</u>	<u>(257,612)</u>
Fund Balance	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

UTILITY AND ENTERPRISE FUNDS (Information Only)

	Electric <u>Fund</u>	Water <u>Fund</u>	Wastewater <u>Fund</u>	Joint Powers <u>Fund</u>	Liquor <u>Fund</u>	Golf Course <u>Fund</u>	Curbside Recycling <u>Fund</u>
<u>Revenues</u>							

Sales	5,919,000	1,603,000	1,747,000	2,001,280	1,780,000	784,710	132,000
Surcharge	895,900	282,500	360,600				
Other Revenue	955,100	47,900	10,300	59,500		54,100	300
Interest	67,300	9,550	17,450	20,200	2,000	4,500	500
Grants	-	-	-	500,000	-	-	-
Total Revenues	<u>7,837,300</u>	<u>1,942,950</u>	<u>2,135,350</u>	<u>2,580,980</u>	<u>1,782,000</u>	<u>843,310</u>	<u>132,800</u>
<u>Expenditures</u>							
Personnel	1,018,760	684,819	511,521	631,488		425,139	117,290
Operating Expenses	3,624,063	583,503	765,563	1,560,568	1,500,825	464,585	12,613
Capital	918,840	168,360	53,400	2,759,000	10,000	40,800	
Debt Service		186,475	302,486	139,848			2,113
Debt Service Surcharge	681,358	235,669	291,014				-
Total Expenditures	<u>6,243,021</u>	<u>1,858,826</u>	<u>1,923,984</u>	<u>5,090,904</u>	<u>1,510,825</u>	<u>930,524</u>	<u>132,016</u>
Transfers Out	(884,950)	(33,583)	(28,679)	-	(194,200)	-	-
Transfers In	4,000						
Bond Proceeds	-	-	-	1,500,000	-	-	-
(To) From Reserve	(713,329)	(50,541)	(182,687)	1,009,924	(76,975)	87,214	(784)
Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

The City Manager is directed to certify the following dollar amount of tax levies in ordinance to the Clay County Auditor:

General Fund	\$2,590,000
General Obligation Bond	0

and to levy taxes for Tax Incremental Financing Districts No. 5 and No. 6

Dated at Vermillion, South Dakota this 21st day of September, 2020

THE GOVERNING BODY OF THE CITY OF
VERMILLION, SOUTH DAKOTA

by _____
Kelsey Collier-Wise, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Adoption of the Ordinance was seconded by Alderman Holland. Thereafter, the question of the adoption of the Ordinance put to a roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y.

Motion carried 9 to 0. Mayor Collier-Wise declared that the Ordinance has been adopted and directed publication thereof as required by law.

E. Second reading of Ordinance 1421 - 2020 Revised Appropriations ordinance

John Prescott, City Manager, stated that the 2020 budget was adopted in September 2019 and since that time some things have changed that have been incorporated into the revised appropriations ordinance. John reviewed some of the major changes contained in the revised budget, a number of which are COVID-19 related. John stated that there would most likely need to be another revised ordinance before the yearend to address unanticipated items. John recommended adoption of the 2020 revised appropriations ordinance. Discussion followed.

289-19

Second reading of title to Ordinance No. 1421 entitled 2020 Revised Appropriation Ordinance for the City of Vermillion, South Dakota

Mayor Collier-Wise read the title to the above named Ordinance, and Alderman Ward moved adoption of the following:

BE IT RESOLVED that the minutes of this meeting shall show that the title to the proposed Ordinance No. 1421 entitled 2020 Revised Appropriation Ordinance was first read and the Ordinance considered substantially in its present form and content at a regularly called meeting of the Governing Body on the 8th day of September, 2020 and that the title was again read at this meeting, being a regularly called meeting of the Governing Body on this 21st day of September, 2020 at the City Hall Council Chambers in the manner prescribed by SDCL 9-19-7 as amended.

BE IT RESOLVED and ordained that said Ordinance be adopted to read as follows:

ORDINANCE NO. 1421
2020 REVISED APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING the 2020 Revised Appropriations Ordinance for the City of Vermillion, South Dakota.

BE IT ORDAINED BY THE GOVERNING BODY of the City of Vermillion that the following sums are appropriated to meet the obligations of the municipality.

2020 Revised Budget

GENERAL FUND

REVENUES:

General Property Taxes	2,477,600	
Sales Tax	1,990,200	
Penalties & Interest	4,000	
Licenses & Permits	183,850	
Cable TV Franchise	85,000	
State & Federal Intergovernmental	2,376,775	
County Intergovernmental	124,000	
Charges for Goods & Services	553,900	
Fines & Forfeits	47,275	
Miscellaneous Revenues	300,709	
TOTAL GENERAL FUND REVENUES		8,143,309

EXPENDITURES:

Policy & Administration:

General Government	586,217	
Finance Office	195,206	
Engineering	333,479	
Planning & Zoning	650	
Code Compliance	266,759	
Community Promotion	71,103	
Total Policy & Administration		1,453,414

Public Safety & Security:

Police Administration & Invest.	602,831	
Police Patrol	1,556,338	
Fire & Rescue	374,525	
Emergency Management	2,200	
Ambulance	553,779	
Total Public Safety & Security		3,089,673

Maintenance & Transportation:

Municipal Garage	143,187	
Municipal Service Center	29,100	
Street Department	716,352	
Snow Removal	83,697	
Sweeping & Mowing	119,508	
Carpentry	19,762	
City Hall Maintenance	92,150	
Old Landfill Maintenance	17,000	
Airport	74,165	
Total Maintenance & Transportation		1,294,921

Human Development & Leisure Services:

Library	675,862	
Parks & Forestry	363,998	
Swimming Pool	16,102	
Recreation	203,934	
Mosquito Control	20,414	

National Guard Armory Center	55,700	
Total Human Development & Leisure		1,336,010
TOTAL GENERAL FUND EXPENDITURES		<u>7,174,018</u>

GENERAL FUND NEEDS 969,291

Transfer to 911 Fund - Communications	(94,553)
Transfer to Prentis Park Debt Service	(138,000)
Reserved for STIP Projects	(289,839)
Transfer to Capital Projects STIP	(115,591)
Transfer from Electric Fund	803,117
Transfer from Water Fund	2,306
Transfer from Sewer Fund	1,402
Transfer from Liquor Fund	194,200
Transfer from Library Fine & Gift	5,000
Transfer from Capital Projects	2,307
Transfer from Utilities Engineering Fees	136,387
Transfer from BID #1	800
Appropriation to Reserve	<u>(1,476,827)</u>
GENERAL FUND BALANCE	<u><u>0</u></u>

SPECIAL REVENUE FUNDS

SECOND CENT SALES TAX FUND

Revenues	2,067,100
Expenditures - Second Cent Sales Tax	1,262,271
Transfer to Bike Path Capital Projects	(38,000)
Transfer to Airport Capital Projects	(2,500)
Transfer to City Hall Debt Service Fund	(331,930)
Transfer to Prentis Park GO Debt Service	(79,955)
Transfer to Prentis Park Capital Project	(27,500)
Appropriation to Reserve	<u>(324,944)</u>
SECOND CENT SALES TAX FUND BALANCE	<u><u>0</u></u>

PARKS IMPROVEMENT FUND

Revenues-Recreation Fees	12,000
Expenditures - Parks Improvements	<u>12,000</u>
PARKS IMPROVEMENT FUND BALANCE	<u><u>0</u></u>

BBB SALES TAX FUND

Revenues	278,100
Expenditures	366,000
Appropriation from Reserve	<u>87,900</u>
BBB SALES TAX FUND BALANCE	<u><u>0</u></u>

911 FUND -COMMUNICATIONS

Revenues	559,753
Expenditures	654,306
Transfer from General Fund	94,553
911FUND FUND BALANCE	<u>0</u>

BUSINESS IMPROVEMENT DISTRICT #1

Revenues	40,000
Expenditures	49,752
Transfer to General Fund	800
Appropriation from Reserve	10,552
Business Improvement District #1 Fund Balance	<u>0</u>

STORMWATER MAINTENANCE FUND

Revenues - Stormwater Fees	319,650
Expenditures:	196,000
Appropriation to Reserve	(123,650)
STORMWATER FEE FUND BALANCE	<u>0</u>

LIBRARY FINE AND GIFT FUND

Revenues- Library Fine & Gifts	16,550
Expenditures - Library	9,500
Transfer to General Fund	5,000
Appropriation to Reserve	(2,050)
LIBRARY FINE AND GIFT FUND BALANCE	<u>0</u>

SPECIAL REVENUE - TIF District No. 5

Revenues	84,590
Expenditures	84,590
SPECIAL REVENUE - TIF 5 FUND BALANCE	<u>0</u>

DEBT SERVICE FUNDS

DEBT SERVICE--SPECIAL ASSESSMENT FUND

Revenues	64,681
Expenditures	8,149
Transfer to Capital Projects	(96,625)
Appropriation from Reserve	40,093
DS SPECIAL ASSESSMENT FUND BALANCE	<u>0</u>

DEBT SERVICE-- TIF District No. 6

Revenues	215,750
Expenditures	223,387
Appropriation from Reserve	7,637
DEBT SERVICE - TIF 6 FUND BALANCE	<u>0</u>

DEBT SERVICE - CITY HALL

Revenues	5,400
Expenditures	337,330
Transfer from Second Cent Sales Tax Fund	331,930
DEBT SERVICE - CITY HALL FUND BALANCE	<u>0</u>

DEBT SERVICE - PRENTIS PARK GO BOND

Revenues	0
Expenditures	197,955
Transfer from Second Penny Sales Tax Fund	79,955
Transfer from General Fund Malt Beverage	138,000
Appropriation to Reserve	(20,000)
DEBT SERVICE - PRENTIS PARK BOND FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUNDS

CAPITAL PROJECTS FUND

Revenues	0
Expenditures	125,637
Transfer from Debt Service	96,625
Transfer from GF STIP	115,591
Transfer to General Fund	(2,307)
Appropriation to Reserve	(84,272)
CP AIRPORT FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - AIRPORT

Revenues	47,500
Expenditures	50,000
Transfer from Second Cent Sales Tax Fund	2,500
CP AIRPORT FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - BIKE PATH

Revenues	0
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Expenditures	38,000
Transfer from Second Cent Sales Tax Fund	38,000
CP BIKE PATH FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - PRENTIS PARK

Revenues	0
Expenditures	27,500
Transfer from Second Cent Sales Tax	27,500
CP PRENTIS PARK FUND BALANCE	<u>0</u>

INTERNAL SERVICE FUNDS (Information Only)

	Unemployment <u>Fund</u>	Copier - Fax- Postage <u>Fund</u>	Custodial <u>Fund</u>	Equipment Replacement <u>Fund</u>
<u>Revenues</u>				
Internal Dept Charges	-	14,575	84,251	590,680
Interest on Investments	240	-	-	15,000
Other Revenues	-	-	-	138,500
Total Revenues	<u>240</u>	<u>14,575</u>	<u>84,251</u>	<u>744,180</u>
<u>Expenditures</u>				
Personnel	-	-	39,831	-
Operating Expenses	240	14,300	44,142	-
Capital	-	-	0	731,920
Total Expenditures	<u>240</u>	<u>14,300</u>	<u>83,973</u>	<u>731,920</u>
(To) From Reserve	-	(275)	(278)	(12,260)
Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

UTILITY AND ENTERPRISE FUNDS (Information Only)

	Electric <u>Fund</u>	Water <u>Fund</u>	Wastewater <u>Fund</u>	Joint Powers <u>Fund</u>	Liquor <u>Fund</u>	Golf Course <u>Fund</u>	Curbside Recycling <u>Fund</u>
<u>Revenues</u>							
Sales	5,738,700	1,566,500	1,713,000	1,901,150	1,953,000	632,510	104,000
Surcharge	868,600	282,500	353,600	-	-	-	-
Other Revenue	960,100	56,900	14,000	89,000	-	54,100	300
Interest	103,050	16,000	25,700	30,400	2,800	9,100	750
Grants	-	-	-	343,000	-	-	-
Total Revenues	<u>7,670,450</u>	<u>1,921,900</u>	<u>2,106,300</u>	<u>2,363,550</u>	<u>1,955,800</u>	<u>695,710</u>	<u>105,050</u>
<u>Expenditures</u>							
Personnel	984,131	645,146	506,140	617,577	-	407,987	111,192
Operating Expenses	3,559,391	645,427	717,522	1,543,423	1,647,925	470,274	19,956
Capital	535,320	280,980	41,300	885,350	6,000	15,400	-
Debt Service	-	186,476	301,006	161,025	-	-	2,113
Debt Service Surcharge	684,248	235,669	291,014	-	-	-	-

Total Expenditures	5,763,090	1,993,698	1,856,982	3,207,375	1,653,925	893,661	133,261
Transfers Out	(884,950)	(34,583)	(28,679)	-	(194,200)	-	-
Transfers In	5,000	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-
(To) From Reserve	(1,027,410)	106,381	(220,639)	843,825	(107,675)	197,951	28,211
Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Dated at Vermillion, South Dakota this 21st day of September, 2020.

THE GOVERNING BODY OF THE CITY OF
VERMILLION, SOUTH DAKOTA

by _____
Kelsey Collier-Wise, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Adoption of the Ordinance was seconded by Alderman Holland. Thereafter, the question of the adoption of the Ordinance was put to a roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y.

Motion carried 9 to 0. Mayor Collier-Wise declared that the Ordinance has been adopted and directed publication thereof as required by law.

8. New Business

A. Resolution to apply for a Land and Water Conservation grant for improvements to the Lions Park campground

Jim Goblirsch, Director of Parks and Recreation, reported that the Department has been planning a renovation project for Lions Park that would consist of grading the entire campground area to improve drainage and access, updating electrical components throughout the campground, new site amenities, reformatting the camper and campsite layout, raising and re-establishing the existing playground, and relocating the sanitary dump station. Jim stated that the project has an estimated cost of \$165,000 and the resolution will authorize an application for a Land and Water Conservation grant for \$50,000 to make the project possible. Jim stated that the 2021 budget includes \$115,000 for the project. Jim

recommended approval of the resolution authorizing the execution of the grant application. Discussion followed.

290-20

After reading the same once, Alderman Willson moved adoption of the following:

A RESOLUTION AUTHORIZING THE EXECUTION OF A GRANT APPLICATION FOR LAND AND WATER CONSERVATION FUNDS FOR THE CITY OF VERMILLION

WHEREAS, Lions Park Campground is located within Lions Park in Vermillion, South Dakota and is used by many campers and local families; and

WHEREAS, the campground sites, playground equipment and other amenities located in Lions Park Campground are outdated and in need of upgrading and replacement; and

WHEREAS, outdoor recreational activities improve the health of communities for all people; and

WHEREAS, the campground has seen increased usage due to social distancing during the COVID- 19 pandemic; and

WHEREAS, the city has recently replaced the restroom and shower facility serving Lions Park in recent years, but needs to secure additional funding in order to complete additional renovations.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the City of Vermillion that it supports the efforts of staff to replace the campground sites and amenities located in Lions Park and further that it will dedicate the land where this project is located for parks and recreation purposes in perpetuity and pledges an amount not to exceed \$115,000 in 2021 with the City of Vermillion budget for the project.

BE IT FURTHER RESOLVED that the Governing Body authorizes James Goblirsch, Director of Parks and Recreation, to submit the grant application for the replacement and upgrading of campground sites and amenities located in Lions Park for consideration by the Land and Water Conservation Fund.

Dated at Vermillion, South Dakota this 21st day of September 2020.

FOR THE GOVERNING BODY OF
THE CITY OF VERMILLION, SOUTH DAKOTA
By _____
Kelsey Collier-Wise, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Holland. Discussion followed and the question of the adoption of the Resolution was presented for a roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

B. Agreement with USD for the construction and maintenance of public handicap accessible parking spaces along the west side of the 200 block of N. Harvard Street

Jose Dominguez, City Engineer, reported that the University of South Dakota (USD) is in the beginning stages of designing an addition to the Lee Medical building (Lee Med) on campus. Jose reported that on September 9th Staff received an official request from USD asking that the City designate diagonal spaces to be created along the west side of North Harvard Street as handicap parking spaces. Jose noted that, as explained in the email from USD, they are proposing that a small parking lot (13 parking spots, two of those being ADA spots) be constructed with the addition to Lee Med at the northeast corner of North Dakota and East Cedar Streets. Jose noted that, in discussions between USD and the occupants of Lee Med, it was discovered that additional ADA spots might be needed due to the users of the building and the size of the proposed addition to the building. Jose stated that, due to the lack of space within USD's property, they are asking for four ADA spots to be created on the north 200-feet of North Harvard Street just south of East Clark Street. Jose reviewed the contents of the agreement for ADA parking spaces stating that the City Attorney has reviewed the agreement. Jose noted that a diagram of the parking spaces location is included in the packet. Jose recommended adoption of the resolution designating four handicap accessible parking spaces on the west side of North Harvard Street approximately 200-feet south of the intersection with East Clark Street and the agreement with USD outlining present and future responsibilities between the City and USD. Discussion followed on the agreement and parking in this area.

291-20

After reading the same once, Alderman Holland moved adoption of the following:

RESOLUTION TO DESIGNATE DISABLED PARKING
SPACES ALONG NORTH HARVARD STREET

WHEREAS, pursuant to the City of Vermillion Code of Ordinances, section 70.071, the City Council may establish, and cause to be designated and marked, streets, and parts thereof, where vehicles may be parked for limited periods of time only or similarly may establish no-parking areas; and

WHEREAS, the City is responsible for the safety, security, and general welfare of drivers along City streets; and

WHEREAS, there is need for some of the parking along North Harvard Street to be designated to serve persons with disabilities.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion, South Dakota that four handicap accessible parking spaces on the west side of North Harvard Street south from the intersection with East Clark Street approximately 200-feet will be constructed, and maintained, as the agreement entered by the City and the University of South Dakota on this date.

Dated at Vermillion, South Dakota this 21st day of September, 2020.

THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
Kelsey Collier-Wise, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Hellwege. Discussion followed and the question of the adoption of the Resolution was presented for a roll call vote of the Governing Body as follows: Hellwege-Y, Holland-Y, Humphrey-N, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

C. Consider approval of Final Plat of Lots 1A and 2A in Block 7 of Brooks Industrial Park Addition to the City of Vermillion, Clay County, South Dakota (lots west of Commerce Street)

Jose Dominguez, City Engineer, reported that a final plat was received for the area located on the south side of SD Highway 50 Bypass directly west of Commerce Street. Jose stated that the owner is re-platting this area into two lots (4.48-acres and 3.82-acres) and dedicates the necessary right-of-way to construct the street and any other public improvements. Jose reported that the plat was discussed at the September 14th Planning and Zoning Commission meeting and the Commission recommended, unanimously, to approve the plat being presented. Jose noted that the City Council will select a name for the east/west street. Jose recommended approval of the final plat. Discussion followed on the street name.

292-20

After reading the same once, Alderman Holland moved approval of the following plat with the name of the east/west street being established as Industry Street:

WHEREAS IT APPEARS that the owners thereof have caused a plat to be made of the following described real property: Lots 1A and 2A in Block 7 Brooks Industrial Park Addition, City of Vermillion, Clay County, South Dakota for approval.

BE IT RESOLVED that the attached and foregoing plat has been submitted to and a report and recommendations thereon made by the Vermillion Planning Commission to the City Council of Vermillion which has approved the same.

BE IT ALSO RESOLVED that access shall be granted to the lot in accordance with the City of Vermillion street access and driveway approach policy, which requires an application permit.

BE IT FURTHER RESOLVED that the attached and foregoing plat has been submitted to the Governing Body of the City of Vermillion which has examined the same, and it appears that the systems of streets and alleys set forth therein conforms to the system of streets and alleys of the existing plat of such city, and that all taxes and special assessments, if any, upon the tract or subdivision have been fully paid and that such plat and survey thereof have been executed according to law, and the same is hereby accordingly approved.

The motion was seconded by Alderman Humphrey. Discussion followed and the question of the adoption of the Resolution was presented for a roll call vote of the Governing Body as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

D. Consider approval of Final Plat of Outlot A Bliss Pointe Addition to the City of Vermillion, Clay County, South Dakota (land between Stanford Street and existing development)

Jose Dominguez, City Engineer, reported that a final plat was received for the area to be platted which is roughly 15-acres in area and is bordered on the west by lots fronting Joplin Street, on the north by Slate Road, on the east by Stanford Street, and on the south by the lots fronting Rockwell Trail. Jose reported that the plat was discussed at the September 14th Planning and Zoning Commission meeting and the Commission recommended, unanimously, to approve the plat being presented. Jose recommended approval of the final plat. Discussion followed on the plat.

293-20

After reading the same once, Alderman Ward moved approval of the following plat:

WHEREAS IT APPEARS that the owners thereof have caused a plat to be made of the following described real property: Outlot A Bliss Pointe Addition, City of Vermillion, Clay County, South Dakota for approval.

BE IT RESOLVED that the attached and foregoing plat has been submitted to and a report and recommendations thereon made by the Vermillion Planning Commission to the City Council of Vermillion which has approved the same.

BE IT ALSO RESOLVED that access shall be granted to the lot in accordance with the City of Vermillion street access and driveway approach policy, which requires an application permit.

BE IT FURTHER RESOLVED that the attached and foregoing plat has been submitted to the Governing Body of the City of Vermillion which has examined the same, and it appears that the systems of streets and alleys set forth therein conforms to the system of streets and alleys of the existing plat of such city, and that all taxes and special assessments, if any, upon the tract or subdivision have been fully paid and that such plat and survey thereof have been executed according to law, and the same is hereby accordingly approved.

The motion was seconded by Alderman Holland. Discussion followed and the question of the adoption of the Resolution was presented for a roll call vote of the Governing Body as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

E. Vermillion Housing Authority Board appointment

Mayor Collier-Wise reported that there is an opening on the Vermillion Housing Authority Board due to a resignation for a term expiring in June 2025. Mayor Collier-Wise reported that she asked the alderman for their recommendation which was Catherine Johnson and noted that she would abstain from the vote. Mayor Collier-Wise thanked those who offered to fill the position.

294-20

Alderman Price moved approval of the appointment of Catherine Johnson to fill the vacancy on the Vermillion Housing Authority with the term expiring in June 2025. Alderman Humphrey seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y,

Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-abstain. Mayor Collier-Wise declared the motion adopted.

F. Proclamation Declaration of November 27, 2020 as an Official City Holiday for an "Essential City Employee Day of Thanks"

Mayor Collier-Wise read the proclamation declaring November 27, 2020 as an official City holiday for City employees to formally recognize and thank all City employees for their service during the COVID-19 pandemic. Discussion followed.

295-20

Alderman Holland moved approval of the proclamation designating November 27, 2020 as "Essential City Employee Day of Thanks" and declare this day an official holiday for City employees. Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

G. Application for Taxicab License Shuttle Express SD, LLC

Mike Carlson, Finance Officer, reported that Shuttle Express SD, LLC has submitted application information for a taxicab license. Mike stated that the cover letter, taxicab inspection form, rate schedule and certificate of insurance are included in the packet. Mike noted that the City Council issues the taxicab business license and the City Manager issues the individual drivers licenses. Mike noted that the license would be for the period ending December 31, 2020. Noah Kleinsasser and Melanie Gullikson answered questions of the City Council on the taxicab business. Discussion followed.

296-20

Alderman Holland moved approval of the taxicab business license of Shuttle Express SD, LLC for the licensing period ending December 31, 2020. Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-N, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

H. Commercial Collector License Application VGS, Inc for Vermillion Garbage Service

Mike Carlson, Finance Officer, reported on the receipt of a commercial collector application from VGS, Inc for Vermillion Garbage Service. Mike stated that the application, certificate of insurance and the \$300 fee were received. Mike stated that Marty Johnson, owner of Vermillion

Garbage Service, had stated that he was selling his business effective October 1, 2020 to VGS, Inc. Mike noted that the license would be for the period ending December 31, 2020. Discussion followed.

297-20

Alderman Willson moved approval of the commercial collector license for VGS, Inc for Vermillion Garbage Service for the licensing period ending December 31, 2020. Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

9. Bid Openings - None

10. City Manager's Report

A. John reported that there are two more Thursdays on the Platz, September 24th and October 1st. John noted that, with the event, the street closing of West Main Street from the west line of the intersection of Court Street west to the west line of Ratingen Platz and Market Street as they abut Ratingen Platz will be closed from 4:00 p.m. to 8:00 p.m. John reported that in lieu of the Light & Power Open House usually held in the first full week of October, Vermillion Light & Power is sponsoring the October 1st Thursdays on the Platz event and will have information on public power available.

B. John reported that there is a Joint Powers Board meeting on Thursday, September 24th at 5:30 p.m.

C. John reported that the annual Household Hazardous Waste collection will be at the Missouri Valley Recycling Center on Friday, October 16th from 2:00 p.m. to 6:00 p.m. and the cost is \$10 per vehicle.

D. John reported that on the November 3rd General Election ballot is a section labeled Municipal Question. John stated that the question is in regard to the adoption of a Home Rule Charter for the City of Vermillion. John reported that a Yes vote is to adopt the Charter and a No vote is to not adopt the Charter. John reported that a copy of the entire proposed Home Rule Charter for the City of Vermillion is available on the City's website under latest headlines.

E. John reported that we are in the final weeks to complete the 2020 Census and asked residents who have not completed the census form to please take a moment to help the City of Vermillion and Clay County have the most accurate count possible.

F. John reported that the Planning and Zoning Commission will be meeting on Monday September 28th at 5:30 p.m. with currently two items on the agenda: Recommending the boundaries for Tax Increment District No. 7 in Bliss Pointe and a conditional use permit for a car dealership at 50 West Cherry.

PAYROLL ADDITIONS AND CHANGES

Ambulance: Maria Glover \$14.10/hr-\$14.10/training hr-\$21.15/holiday hr-\$14.60/FTO, Maria Ordonez \$2.00/on call hr-\$3.00/holiday on call hr; Golf Maintenance: Edwin Cehajic \$9.50/hr

11. Invoices Payable

298-20

Alderman Price moved approval of the following invoices:

Amazon Business	supplies	289.81
AT&T Mobility	mobile hot spots	364.29
Bekki Schroeder	water heater rebate	240.00
Big State Industrial Supply	supplies	239.40
Broadcaster Press	advertising	1,385.10
Brunick's Service Inc	fuel	4,318.92
Buhl's Cleaners	mats/mop service	661.69
Bureau Of Administration	telephone	322.17
C & B Operations, LLC	parts	35.80
Callaway Golf	merchandise	196.94
Cask & Cork	merchandise	3,663.00
CenturyLink	telephone	1,600.07
Chesterman Co	merchandise	1,386.41
City Of Vermillion	landfill vouchers	597.78
Clay Rural Water System	water usage	200.90
Clay-Union Electric Corp	electricity	1,525.87
Culligan Water	maintenance	138.00
Dakota Beverage	merchandise	7,999.05
Drain Masters	repairs	784.00
Energy Laboratories	testing	422.00
Erickson Solutions Group	repairs	634.00
Farner Bocken Company	merchandise	1,767.80
Fast Auto Glass	windshield repair	60.00
Global Dist.	merchandise	281.00
Gregg Peters	managers fee/freight	7,756.80
Jasper Johnson	safety boots reimbursement	100.00
John A Conkling Dist.	merchandise	9,384.00

Johnson Brothers Of SD	merchandise	.4,808.05
Jones Food Center	supplies	507.11
Kara Mulheron	safety boots reimbursement	100.00
Karsten Mfg Corp	merchandise	823.26
Koble's Electric	repairs	169.98
Kyle Hoisington	safety boots reimbursement	100.00
Loren Fischer Disposal	haul cardboard	1,180.00
Mark Milbrodt	safety boots reimbursement	96.30
Matthew Bender & Co, Inc	books	117.43
Matthew Betzen	tuition reimbursement	1,053.75
Micro Marketing LLC	books	90.00
MidAmerican	gas usage	721.44
Midcontinent Communication	modems/cable/internet service	1,092.57
Midwest Alarm Co	alarm monitoring	87.75
Midwest Turf & Irrigation	parts	506.22
Pressing Matters	brochures	219.00
Quill	supplies	411.24
Redi Towing	towing	450.00
Republic National Dist	merchandise	9,933.01
Rodenburg Law Firm	garnishment	204.05
Running Supply, LLC	supplies	149.45
SD DENR	landfill operations fee	3,713.37
SD Public Assurance Alliance	vehicle insurance	310.27
Southern Glazer's Of SD	merchandise	.3,392.30
Stern Oil Co.	fuel	6,628.36
Sturdevants Auto Parts	parts	598.14
Syncb/Amazon	books/dvds/supplies	200.08
Titleist-Acushnet Company	merchandise	213.59
True Fabrications	supplies	175.55
Us Postmaster	postage for utility bills	900.00
USPS-POC	postage for meter	700.00
Valiant Vineyards	merchandise	260.25
Waste Management Of WI-MN	waste hauling	1,410.32
Wxline, LLC	maintenance	975.00
Yamaha Motor Finance Corp	golf cars/beverage unit lease	6,622.61
Analisa Gagnon	Bright Energy Rebate	25.00
Susan Huckabee	Bright Energy Rebate	350.00
Cliff Summers	Bright Energy Rebate	350.00

Alderman Ward seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

12. Consensus Agenda - None

13. Adjourn

299-20

Alderman Ward moved to adjourn the Council Meeting at 8:12 p.m. Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

Dated at Vermillion, South Dakota this 21st day of September, 2020.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
Kelsey Collier-Wise, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.



PROCLAMATION

RECOGNIZING OCTOBER 4 - 10, 2020 AS PUBLIC POWER WEEK

*A WEEK-LONG CELEBRATION OF VERMILLION LIGHT & POWER'S
YEAR-ROUND SERVICE TO VERMILLION*

WHEREAS, We, the citizens of the City of Vermillion, South Dakota place a high value on local control over community services and, therefore, have chosen to operate a community-owned, locally controlled, not-for-profit electric utility and, as consumers and owners of our electric utility, have a direct say in utility operations and policies that are decided at open public meetings; and

WHEREAS, the City of Vermillion Light & Power Department provides our homes, businesses, industry, social services, and government agencies with reliable, efficient, and cost-effective electricity, employing sound business practices designed to ensure the best possible service at not-for-profit rates; and

WHEREAS, the City of Vermillion Light & Power Department is a valuable community asset that substantially contributes, to the well-being of local citizens through energy efficiency, customer service, environmental protection, economic development, and safety awareness;

WHEREAS, the City of Vermillion Light & Power Department is a dependable and trustworthy institution whose local operation is transparent and continues to make our community a better place in which to live and work, as well as contributes to protecting the global environment; and

WHEREAS, the City of Vermillion Light & Power Department will continue to work to bring low-cost, safe, and reliable electricity to community homes and businesses just as it has since 1915, the year in which the utility was created to serve all the citizens of the City of Vermillion.

NOW, THEREFORE, BE IT RESOLVED that we, the governing body of the City of Vermillion, South Dakota, do hereby proclaim that the week of October 4 through October 10, 2020 be designated as the 31st annual

PUBLIC POWER WEEK

in order to honor the City of Vermillion Light & Power Department for its contributions to the community and to make its consumer-owners, policy makers, and employees more aware of its contributions to their well-being.

BE IT FURTHER RESOLVED, that our community joins hands with more than 2,000 other public power systems in the United States in this celebration of public power, which put our residents, businesses, and the community before profits.

Dated at Vermillion, South Dakota this 5th day of October, 2020.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
Kelsey Collier-Wise, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

Council Agenda Memo

From: John Prescott, City Manager

Meeting: October 5, 2020

Subject: Review of Emergency Ordinance 1419 requiring the posting of a sign stating that “Masks Expected” at entrances to buildings open to the public

Presenter: John Prescott

Background: At the special City Council meeting held on Tuesday, August 11, 2020, the City Council approved the first reading of Emergency Ordinance 1419. The second reading of the ordinance was approved at the August 17, 2020 regular meeting. The ordinance requires the posting of a sign at buildings open to the public which states that “Masks are expected per City resolution.” As it was an emergency ordinance, the City Council was able to adopt it with the ordinance becoming effective upon passage.

During adoption of the ordinance as the City Council has done with most other emergency measures, there was discussion that the item would be on each regular City Council meeting agenda for review and continuation. No changes were made to the Emergency Ordinance when it was reviewed at the September 8 and 21 meetings. An Emergency Ordinance or Resolution can be effective for up to 60 days. Emergency Ordinance 1419 will expire on October 16, 2020.

Discussion: City Code staff visited a number of businesses on Monday, August 24, 2020 and found good compliance with the sign being displayed. Many businesses already had a sign up prior to City Code staff visiting. The City has not received any calls about a business not having the required sign displayed. No businesses have been cited for not being in compliance with Emergency Ordinance 1419. The signs continue to be available at City Hall, the VCDC office, or can be printed from the City’s website.

Financial Consideration: None

Conclusion/Recommendations: Administration recommends that the City Council review information related to COVID-19 and Emergency Ordinance 1419 requiring the posting of a sign stating that face masks or face coverings are expected per City resolution.

Council Agenda Memo

From: John Prescott, City Manager

Meeting: October 5, 2020

Subject: Review of Emergency Resolution encouraging the use of face coverings or face masks in buildings open to the public

Presenter: John Prescott

Background: At the special City Council meeting held on Tuesday, August 11, 2020, the City Council approved an Emergency Resolution encouraging the use of face masks or face coverings in buildings open to the public. The emergency resolution was designed to promote the use of face coverings to slow the spread of the coronavirus. The Emergency Resolution was also designed to provide the language that Emergency Ordinance 1419 would cite upon adoption. Emergency Ordinance 1419 requires the posting of a sign that states that face masks are expected per city resolution. As it was an Emergency Resolution, the City Council was able to adopt it with the resolution becoming effective upon passage.

During adoption of the resolution as the City Council has done with most other emergency measures, there was discussion that the item would be on each regular City Council meeting agenda for review and continuation. There were no changes to the Emergency Resolution during the August 17, September 8, or September 21 2020 meetings. An Emergency Ordinance or Resolution can be effective for up to 60 days. This Emergency Resolution will expire on October 10, 2020.

Discussion: Upon adoption, city staff initially received questions seeking clarification and understanding of what the adopted Emergency Resolution and Emergency Ordinance 1419 were and how they worked together. There have been no recent questions or comments about the Emergency Resolution.

Financial Consideration: None

Conclusion/Recommendations: Administration recommends that the City Council review information related to COVID-19 and the Emergency Resolution recommending face coverings or face masks in buildings open to the public.

Council Agenda Memo

From: John Prescott, City Manager

Meeting: October 5, 2020

Subject: Resolution promoting the wearing of face masks or face coverings inside of buildings open to the public

Presenter: John Prescott

Background: At the Special Meeting on August 11, 2020, the City Council adopted an Emergency Resolution encouraging the use of face masks or face coverings inside of buildings open to the public. Emergency resolutions or ordinances expire after 60 days. The August 11, 2020 Emergency Resolution would not be in place after October 10, 2020. The attached proposed Emergency Resolution has an effective date of October 11, 2020.

Face coverings have been determined to be one of the more effective measures to reduce the spread of the coronavirus. Social distancing and hand washing or sanitizing are also very effective measures to help control the spread. The Board of Regents, the Vermillion Public School District, and the City of Vermillion have adopted policies in regard to the use of face coverings in their buildings. In a conversation with USD, it was stated that they will likely stay at level 3 through the Fall semester. Level 3 of the USD COVID-19 response plan requires the wearing of face masks or face coverings inside of buildings. The Vermillion School District reviews their COVID-19 policies at each monthly meeting and adjusts as needed. This is similar to the City Council practice of reviewing all Emergency actions at each meeting and adjusting as appropriate.

Discussion: An Emergency Resolution has been drafted and is attached for City Council review which is very similar to the language adopted on August 11, 2020. The end result of the resolution is to encourage the wearing of face coverings or face masks. The emergency resolution which was adopted in August does not list possible exceptions, but notes that there are situations where a face mask or face covering cannot be utilized and encourages individuals in these instances to use other protective measures.

A resolution does not necessitate the establishment of a fine for not adhering to the guidance provided.

Financial Consideration: None.

Conclusion/Recommendations: Adoption of a resolution promoting the use of face masks or face coverings in buildings open to the public appears to have worked fairly well over the last 60 days in promoting an environment where face coverings are more of the norm than the exception. Administration recommends consideration of the emergency resolution which would continue the practice of encouraging the wearing of face masks or face coverings in buildings open to the public.

**EMERGENCY RESOLUTION CREATING AN EXPECTATION
OF FACE COVERING WEARING DURING THE COVID-19 PANDEMIC**

WHEREAS, an outbreak of the COVID-19 disease, which is caused by the novel coronavirus, has been confirmed in more than 100 countries, including the United States; and

WHEREAS, COVID-19 is a severe respiratory disease transmitted by person-to-person contact, which especially among older adults and persons with serious underlying health conditions, can result in serious illness requiring hospitalization, admission to an intensive care unit, and death; and

WHEREAS, the World Health Organization (WHO), the Centers for Disease Control and Prevention (CDC), and the Secretary of the United States Department of Health and Human Services have declared the outbreak of COVID-19 as a public health emergency; and

WHEREAS, Governor Kristi Noem issued Executive Order 2020-26 which extended the previously declared state of emergency to exist in the State of South Dakota in response to the spread of COVID-19 until December 30, 2020; and

WHEREAS, cases of COVID-19 have been confirmed throughout South Dakota including Clay County; and

WHEREAS, the CDC and health experts have advised the use of face masks or face coverings over the nose and mouth will slow the spread of COVID-19; and

WHEREAS, the failure to successfully reduce the spread of COVID-19 will likely result in higher numbers of infected individuals and has the potential to overwhelm the capacity of the City's health care providers; and

WHEREAS, it is important that control measures be taken to reduce or slow down the spread of COVID-19 in order to protect the health and safety of the City's residents, especially for seniors and those with underlying health conditions that make them particularly vulnerable to COVID-19; and

WHEREAS, the South Dakota Board of Regents is requiring face coverings or face masks for all students, faculty, staff and visitors in all public indoor spaces on the University of South Dakota campus; and

WHEREAS, the Vermillion Public School District is requiring face coverings or face masks for students, faculty, staff and visitors in school district facilities; and

WHEREAS, the Vermillion City Council has adopted a face covering policy requiring face coverings or face masks for staff and visitors in city owned building; and

WHEREAS, there is an expectation in the city of the importance of wearing face coverings or face masks while inside public spaces by all residents, visitors or guests.

NOW, THEREFORE, IT IS RESOLVED, by the Governing Body of the City of Vermillion that:

1. All persons entering a commercial establishment in the City of Vermillion are encouraged to wear a face covering or face mask while inside the establishment.
2. All restaurants, retail stores, salons, grocery stores, establishments selling alcohol, pharmacies, lodging establishments, exercise facilities, establishments offering goods and services, or soliciting patronage from the general public are encouraged to require their employees to wear a face covering or face mask at all times while having face-to-face interactions with the public.
3. It is also understood that there are individuals that due to health or other reasons cannot wear a face mask or face covering and/or other situations where face masks or face coverings cannot be worn and in these instances individuals are encouraged to use other protective measures such as social distancing.

BE IT FURTHER RESOLVED, that, pursuant to SDCL 9-19-13, this resolution is necessary for the immediate preservation of the public peace, health, safety, and welfare of the City and shall become effective immediately upon passage. This resolution shall remain in effect for a period of sixty (60) days, at which time it shall be automatically repealed unless specifically readopted for an additional period of time by the City Council.

Dated at Vermillion, South Dakota this 5th day of October, 2020.

THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
Kelsey Collier-Wise, Mayor

ATTEST:

By _____
Michael Carlson, Finance Officer

Adopted: October 5, 2020
Published: October 16, 2020
Effective Date: October 11, 2020

Council Agenda Memo

From: John Prescott, City Manager

Meeting: October 5, 2020

Subject: First reading of proposed Emergency Ordinance 1422 to require signage that the wearing of face masks or face coverings is expected inside of buildings open to the public

Presenter: John Prescott

Background: With the last agenda item, the City Council considered a resolution to continue to promote the use of the face coverings or face masks inside of buildings which are open to the public. The City Council at the August 11 and 17, 2020 meetings adopted Emergency Ordinance 1419 requiring the posting of a sign at buildings open to the public would need to meet to help promote a community expectation of wearing a face mask or face covering. Emergency Ordinances or resolutions are only valid for a maximum of 60 days.

Discussion: Proposed Emergency Ordinance 1422 is very similar to previously adopted Emergency Ordinance 1419 which expires on October 16, 2020. Proposed Emergency Ordinance 1422 requires a business to have signage which reads Face Mask or Face Coverings are expected. With Emergency Ordinance 1419, the City worked with the University of South Dakota to promote continuity of signage across the community. The signs are available at City Hall and the VCDC office. A business does not have to use the templates which are available on the City's website. A business would need to provide the same message that face masks or face coverings are expected. The sign must be at least 8.5" x 11" and placed at the entrance or entrances to the business. A sample of the template is included with the packet.

The proposed ordinance is an emergency ordinance to provide the City Council with the ability to more quickly implement and continue the requirement to address the ongoing, immediate health issue. As noted, an emergency ordinance would have a life of 60 days. If approved at first reading, the second reading of Emergency Ordinance 1422 would be part of the regular meeting agenda on Monday, October 19, 2020. City staff would place the continuation of the signage requirement on each regular meeting agenda during the 60 days to provide the opportunity to discuss continuing the requirement.

As with all ordinances, a fine needs to be established. Generally, the fine for violation of an ordinance is set with the second reading of an ordinance. The fine for a violation of Emergency Ordinance 1419 was \$56.50 plus current court costs of \$72.50 for a total of \$129.00. As of the time of memo preparation, no citations had been issued for a violation of Emergency Ordinance 1419.

Enforcement of the sign ordinance will be the responsibility of the Code Compliance staff. These employees handle other signage related matters for the City.

Financial Consideration: None.

Conclusion/Recommendations: Administration recommends approval of the first reading of Emergency Ordinance 1422 to help promote the community culture of face covering / face mask wearing inside of buildings open to the public.

PROPOSED EMERGENCY ORDINANCE NO. 1422

AN EMERGENCY ORDINANCE TO REQUIRE SIGNAGE AT THE ENTRANCE TO BUILDINGS OPEN TO THE PUBLIC STATING THAT FACE COVERINGS ARE EXPECTED TO HELP SLOW THE SPREAD OF COVID 19 (CORONAVIRUS).

WHEREAS, the City of Vermillion (City) has the authority pursuant to SDCL 9-29-1 and 9-32-1 to enact ordinances for the purpose of promoting the health, safety, morals, and general welfare, of the community; and

WHEREAS, an outbreak of the COVID-19 disease, which is caused by the novel coronavirus, has been confirmed in more than 100 countries, including the United States; and

WHEREAS, COVID-19 is a severe respiratory disease transmitted by person-to-person contact, which especially among older adults and persons with serious underlying health conditions, can result in serious illness requiring hospitalization, admission to an intensive care unit, and death; and

WHEREAS, the World Health Organization (WHO), the Centers for Disease Control and Prevention (CDC), and the Secretary of the United States Department of Health and Human Services have declared the outbreak of COVID-19 as a public health emergency; and

WHEREAS, Governor Kristi Noem issued Executive Order 2020-26 which extended the previously declared state of emergency to exist in the State of South Dakota in response to the spread of COVID-19 until December 30, 2020; and

WHEREAS, cases of COVID-19 have been confirmed throughout South Dakota including Clay County; and

WHEREAS, the CDC and health experts have advised that the use of face masks or face coverings which cover the nose and mouth will slow the spread of COVID-19; and

WHEREAS, working together now will reduce the widespread proliferation of COVID-19 rather than suffering the unfortunate and devastating medical and economic consequences later; and

WHEREAS, the failure to successfully reduce the spread of COVID-19 will likely result in higher numbers of infected individuals and has the potential to overwhelm the capacity of the City's health care providers; and

WHEREAS, it is important that control measures be taken to reduce or slow down the spread of COVID-19 in order to protect the health and safety of the City's residents, especially for seniors and those with underlying health conditions that make them particularly vulnerable to COVID-19; and

WHEREAS, the South Dakota Board of Regents is currently requiring face coverings or face masks for all students, faculty, staff, and visitors in all public indoor spaces on the University of South Dakota campus as classes begin based on their tiered approach to face coverings to address COVID-19; and

WHEREAS, the Vermillion Public School District is requiring face coverings or face masks for students, faculty, staff and visitors in school district facilities; and

WHEREAS, the Vermillion City Council has adopted a face covering policy requiring face coverings or face masks for staff and visitors in city owned building; and

WHEREAS, the City of Vermillion joins the University of South Dakota and the Vermillion Public School District, in setting a community expectation that masks will be worn while in indoor public spaces to reduce the spread of COVID-19; and

WHEREAS, the City recognizes that while it may not always be practical or necessary for patrons to wear masks or face coverings in all situations, the City wishes to promote a community-wide culture that emphasizes respect for the health and safety of workers, residents, and visitors by wearing masks or face coverings when in buildings open to the public.

NOW, THEREFORE, BE IT ORDAINED, by the Governing Body of the City of Vermillion that:

1. All restaurants, retail stores, salons, grocery stores, establishments selling alcohol, pharmacies, lodging establishments, exercise facilities, establishments offering goods and services, or soliciting patronage from the general public that are open to the general public will be required to post a sign in a visible location near their entrance(s) no smaller than 8.5” x 11” that indicates that “masks or face coverings are expected pursuant to City Resolution.”
2. This ordinance shall remain in effect for a period of sixty (60) days, at which time it shall be automatically repealed unless specifically readopted for an additional period of time by the City Council. Any restriction contained in this ordinance may be modified at any time by a resolution of the City Council.
3. Any violation of this ordinance is subject to a fine set by resolution in compliance with the general penalty provision in Section 10.99 of the City of Vermillion Municipal Code. Each day a violation of this ordinance is allowed to occur is considered a separate offense.

BE IT FURTHER ORDAINED, that, pursuant to SDCL 9-19-13, this ordinance is necessary for the immediate preservation of the public peace, health, safety, and welfare of the City and shall become effective immediately upon passage.

Dated at Vermillion, South Dakota this 19th day of October, 2020.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
Kelsey Collier-Wise, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

First Reading: October 5, 2020
Second Reading: October 19, 2020
Effective Date: October 19, 2020

Council Agenda Memo

From: Mike Carlson, Finance Officer
Meeting: October 5, 2020
Subject: Resolution to Change Storm Drainage Fee
Presenter: Mike Carlson

Background: The storm drainage fund was created in 1992 whereby all real property within the city is charged an annual fee for the operation, maintenance, and capital improvements of the storm sewer and drainage system. The fee is based on the lot area, a runoff-weighting factor, and the unit financial charge. The fee is collected by the County as part of the property tax collection process.

Discussion: In 2020, the City is projected to receive approximately \$261,050 from this fee. With the proposed increase, the City is projected to collect \$269,925 in 2021. Due to the cost of storm water projects and the rate of collection, the City has historically collected storm drainage fees for a couple of years before funding a project. In 2020, the City budgeted \$73,000 for project engineering (including HWY 50 drainage study), \$60,000 for project engineering for Brooks Industrial Park, \$15,000 for storm sewer repairs, a portion of Roosevelt Street, and drainage improvements along Burbank Road. For 2020, a grant of \$25,000 was received from the Vermillion Basin Water District.

For 2021, the budget includes \$2,500,000 for the City share of the drainage improvement project along Highway 50, \$15,000 for storm sewer repairs, and \$80,000 for the downtown improvement project. The funding for the Highway 50 project will be a combination of Community Development Block Grant Funds, SRF loan funds, SD Department of Transportation, and storm drainage fee reserves.

During the budget review, a fee increase was discussed and was included in the recently adopted 2021 budget. Increasing the fee will help generate revenue to pay the increasing costs of projects related to storm drainage.

Financial Consideration: The proposed increase in the fee is 3.4%. By increasing the fee, this amount will generate just over \$8,875 in additional revenue for 2021. A single-family home on a lot of 10,000 square feet would see their annual fee change from \$32.25 to \$33.38 with this proposal.

Conclusion/Recommendations: Administration recommends adoption of the resolution to increase the storm drainage fee.

RESOLUTION TO CHANGE STORM DRAINAGE FEE

WHEREAS, Section 53-135 of the 2008 Revised Ordinances of the City of Vermillion allows the City Council to change the city wide property drainage fee; and

WHEREAS, during the annual budget process it was determined additional revenue would be needed for future storm drainage projects.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Vermillion, South Dakota, at a regular meeting thereof of said City at 7:00 p.m. on the 5th day of October, 2020 that the fee be changed as follows:

The unit financial charge shall be ~~\$0.00043~~ \$0.000445.

Dated at Vermillion, South Dakota this 5th day of October, 2020.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
Kelsey Collier-Wise, Mayor

ATTEST:

BY _____
Michael D Carlson, Finance Officer

Approved: October 5, 2020
Published: October 16, 2020
Effective: November 5, 2020

Council Agenda Memo

From: José Domínguez, City Engineer

Meeting: October 5, 2020

Subject: Resolution Authorizing the Purchase of Three Mowers for the Bluff Golf Course

Presenter: José Domínguez

Background: At the August budget sessions, the City Council reviewed the 2021 equipment replacement schedule. As part of the 2021 equipment replacement schedule, a 2010 Toro Reelmaster 5210D, a 2013 Toro Reelmaster 5210D, and a 2013 Toro Greensmaster TriFlex 3300 were scheduled for replacement.

Discussion: Administration would like to take advantage of an attractive National Intergovernmental Purchasing Alliance (National IPA) bid.

National IPA, in conjunction with member city Tucson, Arizona, renewed its contract with Toro Company and its participating distributors. The total bid for a 2021 Toro Greensmaster 3300 TriFlex is \$35,211, and two 2021 Toro Reelmaster 3555D is \$102,376. The Toro Company participating distributor for South Dakota is Midwest Turf & Irrigation of Omaha, Nebraska.

Additionally, Midwest Turf & Irrigation has agreed to take all three City mowers as trade-ins. They will offer \$5,000 for the 2010 Toro Reelmaster 5210D, \$7,000 for the 2013 Toro Reelmaster 5210D, and \$10,000 for the 2013 Toro Greensmaster TriFlex 3300.

Financial Consideration: The 2021 Equipment Replacement Fund includes a budget of \$126,092 for these purchases. The total cost for the three mowers would be \$137,587. The existing mowers would be traded-in with these purchases, and Midwest Turf & Irrigation would provide a total of \$22,000 of trade-in value for the used mowers. The City had estimated the value of all three mowers to be no more than \$11,000. If the mowers are traded-in, the net purchase price would be lowered to \$115,587.

Conclusion/Recommendations: Administration recommends approving the Resolution to purchase a 2021 Toro Greensmaster 3300 TriFlex for \$35,211, and

8. New Business; item d

two 2021 Toro Reelmaster 3555D for \$102,376 from the Toro Company's participating distributor, Midwest Turf & Irrigation, and to trade-in the 2010 Toro Reelmaster 5210D, the 2013 Toro Reelmaster 5210D, and the 2013 Toro Greensmaster TriFlex 3300, for a net price of \$115,587.

**RESOLUTION
AUTHORIZING THE PURCHASE OF THREE MOWERS FOR THE
BLUFFS GOLF COURSE**

WHEREAS, SDCL 5-18A-37 authorizes a governmental entity to enter into agreements with purchasing agents in any other state for purchases under a joint agreement or contract at the accepted bid price and the concurrence of said bidder; and

WHEREAS, the City of Vermillion has reviewed and determined that the bid awarded by National Intergovernmental Purchasing Alliance (National IPA) for three mowers (one 2021 Toro Greensmaster 3300 TriFlex and two 2021 Toro Reelmaster 3555D) from Midwest Turf & Irrigation of Omaha of \$137,587 offers an advantageous price to the City for said items; and

WHEREAS, the bid offered by Midwest Turf & Irrigation of Omaha also includes trade-in values for the City's 2010 Toro Reelmaster 5210D of \$5,000, \$7,000 for the 2013 Toro Reelmaster 5210D, and \$10,000 for the 2013 Toro Greensmaster TriFlex 3300.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion, South Dakota that the City Manager or the City's Finance Officer is hereby authorized to purchase **a new 2021 Toro Greensmaster 3300 TriFlex and two 2021 Toro Reelmaster 3555D mowers from Midwest Turf & Irrigation of Omaha, of Omaha, Nebraska for a price of \$115,587 after trade-in.**

Dated at Vermillion, South Dakota this 5th day of October, 2020.

THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
Kelsey Collier-Wise, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

Council Agenda Memo

From: Shane Griese, Utilities Manager

Meeting: October 5, 2020

Subject: Purchase Transformers

Presenter: Shane Griese

Background: Annually the Light and Power Department receives bids for electric transformers to either replenish inventory or prepare for specific projects. This year bids were requested for a total of four transformers of four different sizes.

Discussion: Four bids with appropriate bid security were received from three suppliers for the transformers. A fourth supplier did submit a bid, but it lacked the required bid security. Transformer bids are evaluated for operating losses over the transformer life cycle as part of determining the low bidder. The total base price is the initial cost to acquire the transformers, while the total evaluation price represents the total life cost of the transformers including operating losses.

In using this evaluation process, Irby was the low bid with a base purchase price of \$62,856.00 and an evaluated price of \$103,639.40. The second lowest bid was received from RESCO with a base purchase price of \$48,843.00 and an evaluated price of \$104,567.60. This gives us a difference of \$928.20 between the two evaluated prices, and a difference between the total base purchase prices of \$14,013.00.

The low bid from Irby is for Amorphous core transformers manufactured by Howard. This bid is not the recommended option for the City and it is recommended that the bid be rejected. The second lowest bid from RESCO is for Silicon steel core transformers manufactured by Ermco, which is the preferred option for the City as 99% of our existing transformers have silicon steel cores. In addition to this material difference, there have also been some negative experiences with Howard transformers in the past, specifically the doors.

9. Bid Openings; item b

Financial Consideration: The 2020 Electric Distribution fund includes funding for these purchases. However, it is unlikely that the transformers will be delivered before the end of 2020, which will push these costs into the budget for 2021.

Conclusion/Recommendations: Administration recommends to reject the Irby bid with the Amorphous core and award the padmount transformer bid to the second low bidder, RESCO, with an initial purchase price of \$48,843.00 and a total evaluated bid of \$104,567.60.



25 Center Street Vermillion, SD 57069

BID SUMMARY
Three Phase Padmount Transformers

Sept. 23, 2020--2:00 P.M.

BIDDER:	Border States	RESCO	Irby	Irby	WESCO	
ADDRESS:	1401 N Minnesota Ave Sioux Falls, SD 57104-1531	4100 30th Ave South Moorhead, MN 56560	1575 B Samco Rd Rapid City, SD 57702	1576 B Samco Rd Rapid City, SD 57703	2501 E. Third St. Sioux City, IA 51101	
BID SECURITY:	10%	10%	10%	10%	5% Cannot Read	
Three Phase Pad Mounted Transformers	Silicon Core	Silicon Core	Amorphous Core	Silicon Core		
TOTAL BASE PRICE:	\$ 59,514.00	\$ 48,843.00	\$ 62,856.00	\$ 60,036.00		
TOTAL EVALUATION PRICE:	\$ 108,530.40	\$ 104,567.60	\$ 103,639.40	\$ 111,888.40		
MANUFACTURER:	Cooper	Ermco	Howard	Howard		
DELIVERY ARO:	23 Weeks	17-19 Weeks	18-20 Weeks	16-18 Weeks		

Council Agenda Memo

From: Jose Dominguez, City Engineer
Meeting: October 5, 2020
Subject: Recycling Center Improvements Project Bid Opening
Presenter: Jose Dominguez

Background: The Recycling Center, located at 840 N Crawford Road, functions as the collection point for all recyclable materials generated in Vermillion. The existing building was built in 1972 by a private company as a warehouse and was not originally designed to function as a recycling center. Staff have been examining ways to improve the building for several years. In early 2019, the City hired Burns & McDonnell to complete an evaluation of the current building and make recommendations for safety and efficiency improvements which would better serve the public and the employees working at the facility. In May 2020, the City Council entered into an agreement with Burns & McDonnell to complete a set of plans and specifications to complete the improvements at the Recycling Center.

Discussion: The plans and specifications asked for bids on a base bid and three bid alternates. The base bid includes improvements to the building that would allow the building to function as a safe recycling center. Two of the bid alternates repair the parts of the metal siding, while the third bid alternate replaces the floor under the new fire rated wall separating the storage section of the recycling center from the area where the recycling material is sorted. The estimate for the base bid was \$560,000.

The City opened bids on this project on September 30, 2020. The City received two bids. The bids were:

Company	Base Bid	Alternate Bids
Sunkota Construction, Inc., Sioux Falls	\$592,000.00	\$29,100.00
Peska Construction, Inc., Sioux Falls	\$712,346.00	\$32,220.00

Financial Consideration: The City will have to revise the 2021 Joint Powers recycling fund to pay for the improvements. Early in 2020, the City requested from the Solid Waste Management Program administered by the SD DENR a grant to cover a project totaling \$686,500. This amount included preliminary engineering, final engineering, and construction costs. SD DENR awarded the City a grant covering 50% of the cost, not to exceed \$343,000. Based on the low bid, the City would be utilizing the full grant of \$343,000, and City funds totaling \$399,500 to cover construction costs and engineering costs. At this point, the City will need to amend the budget by \$100,850 to have \$399,500 available for the project and remaining engineering costs.

Conclusion/Recommendations: Staff is currently working with the low bidder to see if it is possible to modify the project to lower the construction cost. Due to the short timeframe between the bid opening and the City Council meeting, staff has not been able to engage in extensive discussions with the low bidder yet.

Staff recommends that the City Council table the decision to award, or not award, the project to Sunkota Construction, Inc, from Sioux Falls until October 19, 2020 to allow more extensive discussions on the project with Sunkota.

CITY OF VERMILLION
 INVOICES PAYABLE-OCTOBER 5, 2020

1 A&A REFRIGERATION	REPAIRS	231.12
2 A-1 PORTABLE TOILETS	PORTABLE TOILET RENTAL	700.00
3 A-OX WELDING SUPPLY CO	CARBON DIOXIDE	3,085.50
4 ABI ATTACHMENTS, INC	WATER TRAILER/MOTOR W/ PUMP	5,477.71
5 ADAPCO, INC	SUPPLIES	2,304.00
6 AMAZON BUSINESS	SUPPLIES	229.35
7 AMERICAN PUBLIC WORK ASSOC	MEMBERSHIP DUES	700.00
8 APPEARA	TOWELS	90.68
9 AQUA-PURE INC	CHEMICALS	10,464.00
10 ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	984.33
11 ARGUS LEADER MEDIA #1085	SUBSCRIPTION	28.00
12 ASTECH	REFUND HYDRANT DEPOSIT	547.08
13 AUTOMATIC BUILDING CONTROL	ANNUAL INSPECTION	459.00
14 AVERA OCCUPATIONAL MEDICINE	TESTING	63.55
15 BANNER ASSOCIATES, INC	PROFESSIONAL SERVICES	2,214.50
16 BASIN ELECTRIC POWER COOP	REPAIRS	610.50
17 BEACON ATHLETICS	BALLFIELD SUPPLIES	1,186.00
18 BIERSCHBACH EQPT & SUPPLY	SUPPLIES	716.20
19 BLACKSTONE PUBLISHING	BOOKS	150.00
20 BORDER STATES ELEC SUPPLY	SUPPLIES	543.96
21 BOUND TREE MEDICAL, LLC	SUPPLIES	169.68
22 BREIT & BOOMSMA PC	GARNISHMENT	411.10
23 BROADCASTER PRESS	ADVERTISING	205.00
24 BURNS & MCDONNELL	PROFESSIONAL SERVICES	59,046.71
25 CASK & CORK	MERCHANDISE	396.00
26 CENTURY BUSINESS PRODUCTS	COPIER CONTRACT/COPIES	208.86
27 CHAMBERLAIN OIL CO	SUPPLIES	462.72
28 CHESTERMAN CO	MERCHANDISE	142.56
29 CITY OF VERMILLION	COPIES/POSTAGE	995.75
30 CITY OF VERMILLION	UTILITY BILLS	43,656.07
31 CIVICPLUS	WEBSITE SETUP FEE/HOSTING	5,200.00
32 COAST TO COAST SOLUTIONS	SUPPLIES	259.92
33 COLONIAL LIFE ACC INS.	INSURANCE	3,033.29
34 CONCRETE MATERIALS	WASHED CHIPS	20,018.60
35 CORE & MAIN LP	SUPPLIES	12,695.37
36 CROUCH RECREATION	BLEACHERS	7,750.00
37 DAKOTA BEVERAGE	MERCHANDISE	10,381.67
38 DAKOTA PC WAREHOUSE	SUPPLIES	158.90
39 DELTA DENTAL PLAN	INSURANCE	6,224.32
40 DEMCO	SUPPLIES	1,080.66
41 DENNIS MARTENS	MAINTENANCE	833.34
42 DETCO	CHEMICALS	750.93
43 DGR ENGINEERING	PROFESSIONAL SERVICES	185.00
44 DUBOIS CHEMICALS	SODA ASH	29,101.50
45 ECHO ELECTRIC SUPPLY	PARTS	2,102.17
46 ED M. FELD EQPT CO	SUPPLIES	668.42
47 ELITE MEDICAL EQUIPMENT	AMBULANCE EQUIPMENT	9,255.00
48 ENERGY LABORATORIES	TESTING	1,188.50

49 ENGRAVER'S EDGE	NAMETAGS	32.85
50 ERICKSON SOLUTIONS GROUP	COMPUTER/PROFESSIONAL SERVICES	5,439.78
51 EVAN ROLLING	MEALS/MILEAGE REIMBURSEMENT	278.72
52 EVIDENT, INC	SUPPLIES	85.50
53 FARMER BROTHERS CO.	SUPPLIES	184.00
54 FARNER BOCKEN COMPANY	MERCHANDISE	755.39
55 FAST AUTO GLASS	REPAIRS	390.47
56 FEDEX.	SHIPPING	13.59
57 FOREMAN MEDIA	COUNCIL MTG	100.00
58 GLOBAL DIST.	MERCHANDISE	485.00
59 GRAYMONT (WI) LLC	CHEMICALS	8,076.85
60 GREGG PETERS	RENT/FREIGHT	2,526.30
61 HARTINGTON TREE LLC	STUMP REMOVAL	812.00
62 HAUGER LAWN SERVICE	MOWING	132.00
63 HEARTLAND HUMANE SOCIETY	PROFESSIONAL SERVICES	330.00
64 HEIMAN FIRE EQUIPMENT	PARTS	1,395.05
65 HERREN-SCHEMPP BUILDING	SUPPLIES	33.90
66 HIGH POINT NETWORKS	REPAIRS	510.00
67 HOUSTON ENGINEERING INC	PROFESSIONAL SERVICES	1,259.25
68 HY VEE FOOD STORE	MERCHANDISE	71.19
69 IMS ALLIANCE	NAME TAGS	50.00
70 IN CONTROL, INC	PROFESSIONAL SERVICES	144.00
71 INDUSTRIAL CHEM LABS	LIFT STATION DEGREASER	464.38
72 INGRAM	BOOKS	2,780.18
73 INTERNATIONAL CODE COUNCIL	MANUALS	317.60
74 JACKS UNIFORM & EQPT	UNIFORM	1,145.35
75 JAY'S PLUMBING	REPAIRS	8,745.95
76 JOHN A CONKLING DIST.	MERCHANDISE	5,143.35
77 JOHN HENRY FOSTER	PARTS	316.77
78 JOHNSEN HEATING & COOLING	GEO SYSTEM	22,704.12
79 JOHNSON BROTHERS OF SD	MERCHANDISE	13,236.51
80 JOHNSON ELECTRIC	UNDERGROUND REIMBURSEMENT	669.20
81 JOHNSON FEED, INC	REPAIRS	2,355.46
82 JOHNSTONE SUPPLY	FILTERS	414.46
83 JONES FOOD CENTER	SUPPLIES	317.60
84 KAIROI, INC	MAINTENANCE AGREEMENT	250.00
85 KARSTEN MFG CORP	MERCHANDISE	1,176.47
86 KEY CONTRACTING, INC	MANHOLE WORK	42,326.65
87 LEISURE LAWN CARE	FERTILIZE/WEED CONTROL	57.00
88 LOCATORS AND SUPPLIES, INC	MARKING PAINT	52.45
89 LOFFLER	PRINTER/COPIES	4,837.00
90 M & M CONSTRUCTION LLC	PRENTIS PARK GRADING	2,800.00
91 MART AUTO BODY	TOWING	1,300.00
92 MATHESON TRI-GAS, INC	MEDICAL OXYGEN	637.95

93 MCCULLOCH LAW OFFICE	PROFESSIONAL SERVICES	2,216.90
94 MEAD LUMBER	SUPPLIES	41.88
95 MEDICAL WASTE TRANSPORT, INC	HAUL MEDICAL WASTE	213.41
96 MEDLINE INDUSTRIES, INC	PROTECTIVE GLOVES	951.95
97 MENARDS	SUPPLIES	852.20
98 MEREDITH BOOKS	BOOKS	33.91
99 MICRO MARKETING LLC	BOOKS	347.92
100 MIDWEST ALARM CO	ALARM MONITORING	81.00
101 MIDWEST READY MIX & EQUIPMENT	ROCK/REBAR	1,398.25
102 MIDWEST TURF & IRRIGATION	PARTS	1,494.99
103 MISSOURI RIVER ENERGY SERVICE	OIL SAMPLING	629.00
104 MISSOURI VALLEY MAINTENANCE	REPAIRS	675.21
105 MIZUNO USA	MERCHANDISE	73.86
106 MOBOTREX MOBILITY & TRAFFIC	PARTS	838.00
107 MOORE WELDING & MFG	PARTS	113.15
108 MSC INDUSTRIAL SUPPLY CO	SUPPLIES	412.46
109 MR GOLF	REPAIRS	226.55
110 NCL OF WISCONSIN, INC	CHEMICALS	908.98
111 NETSYS+	SUBSCRIPTION RENEWAL/REPAIRS	836.50
112 NORIDIAN	REFUND AMB OVERPAYMENT	1,421.58
113 NORTH AMERICAN RESCUE	PROTECTIVE VESTS	11,278.76
114 O'REILLY AUTO PARTS	PARTS	11.66
115 PCC, INC	COMMISSION	3,509.59
116 PHELPS	UNIFORMS	2,560.50
117 PIZZA RANCH	FUN ZONE CARDS/PIZZA	734.23
118 POSITIVE PROMOTIONS	PROMOTIONAL SUPPLIES	983.72
119 PRESSING MATTERS	NOTARY STAMP	31.00
120 PRESTO-X-COMPANY	INSPECTION/TREATMENT	180.00
121 PRINT SOURCE	SUPPLIES	602.50
122 PROCHEM DYNAMICS	SUPPLIES	301.45
123 PROPERTY MAINTENANCE SERVICE	MOWING	178.88
124 PUMP N PAK	DISTILLED WATER	3.78
125 QUILL	SUPPLIES	61.40
126 RACOM CORPORATION	MAINTENANCE	411.70
127 RAGNASOFT, INC	SUBSCRIPTION	1,225.00
128 RECORDED BOOKS, INC	BOOKS	425.60
129 REDI TOWING	TOWING	225.00
130 REPUBLIC NATIONAL DISTRIBUTING	MERCHANDISE	16,104.42
131 RIEKES EQUIPMENT CO.	FORKLIFT	26,914.54
132 RIVERSIDE TECHNOLOGIES, INC	COMPUTERS	4,676.00
133 RUNNING SUPPLY, LLC	SUPPLIES	1,621.57
134 RUSTY JENSEN	REIMBURSEMENT	142.95
135 SANFORD HEALTH OCCUPATIONAL	PRE-EMPLOYMENT TESTING	852.00
136 SANFORD HEALTH PLAN	PARTICIPATION FEE	54.00
137 SANFORD USD MEDICAL CENTER	SUPPLIES	306.31
138 SANITATION PRODUCTS INC	PARTS	845.25
139 SCHAEFFER MFG. CO	SUPPLIES	939.20
140 SD ASSOC. OF RURAL WTR SYS	ANNUAL DUES	1,225.00
141 SD DEPT OF HEALTH	TESTING	150.00
142 SD DEPT OF TRANSPORTATION	BIKE PATH	514.29
143 SD FEDERAL PROPERTY AGENCY	SUPPLIES	450.00

144 SD RETIREMENT SYSTEM	CONTRIBUTIONS	60,616.58
145 SECURITY SHREDDING SERVICE	SHREDDING	35.00
146 SEH, INC	HWY 50 DRAINAGE	27,680.52
147 SERVICE MASTER OF SE SOUTH DAKOTA	CUSTODIAL	3,740.35
148 SIOUXLAND CONCRETE CO	PEA ROCK	77.68
149 SOOLAND BOBCAT	PART	10.77
150 SOUTHERN GLAZER'S OF SD	MERCHANDISE	10,957.95
151 STAPLES BUSINESS CREDIT	SUPPLIES	610.81
152 STOCKWELL ENGINEERS, INC	DOWNTOWN STREETScape	43,756.93
153 STUART C. IRBY CO.	SUPPLIES	362.50
154 STURDEVANTS AUTO PARTS	PARTS	1,205.36
155 SYNCB/AMAZON	BOOKS/DVDS/SUPPLIES	774.68
156 TAPCO	SUPPLIES	835.40
157 TASTE OF HOME BOOKS	BOOK	35.98
158 TODD HALVERSON	SAFETY BOOTS REIMBURSEMENT	100.00
159 TRACTOR SUPPLY CREDIT PLAN	SUPPLIES	43.98
160 TRUE FABRICATIONS	MERCHANDISE	71.76
161 TWO WAY SOLUTIONS	PAGER/CHARGERS	1,913.89
162 UNITED ACCOUNTS INC	GARNISHMENT	623.38
163 UNITED LABORATORIES	SUPPLIES	1,908.00
164 UNITED WAY	CONTRIBUTIONS	737.00
165 UNUM LIFE INSURANCE COMPANY	INSURANCE	1,509.68
166 USA BLUEBOOK	REPAIRS	528.40
167 UTILITY EQUIPMENT CO.	WATER METERS	7,697.64
168 VAST BROADBAND	DIALUP SERVICE/911 CIRCUIT	1,415.45
169 VERIZON WIRELESS	GATEWAY MODEM/CELL PHONES	2,622.69
170 VERMEER HIGH PLAINS	RADIO DETECTION LOCATOR	6,029.86
171 VERMILLION ACE HARDWARE	SUPPLIES/PARTS	681.26
172 VERMILLION CHAMBER OF COMMERCE	SPONSORSHIP-PLATZ	200.00
173 VERMILLION CONCRETE	CONCRETE WORK	200.50
174 VERMILLION ROTARY CLUB	DUES/MEALS	56.25
175 VERMILLION YOUTH FOOTBALL	REGISTRATION FEES	5,594.45
176 VISA/FIRST BANK & TRUST	FUEL/SUPPLIES/REPAIRS	2,605.97
177 VISTA OUTDOOR SALES, LLC	MERCHANDISE	728.61
178 WAHLTEK	TEXT CAPTURE ENABLER	2,270.00
179 WAL-MART COMMUNITY	SUPPLIES	743.39
180 WALT'S HOMESTYLE FOODS, INC	MERCHANDISE	374.60
181 WESCO DISTRIBUTION, INC	SUPPLIES	6,140.06
182 WILLIAMS & CO.	2019 AUDIT - FINAL	4,200.00
183 YANKTON JANITORIAL SUPPLY	SUPPLIES	39.78
184 ZEE MEDICAL SERVICE	SUPPLIES	50.95
185 ZIEGLER INC	PARTS	73.26
186 ZIMCO SUPPLY CO	SUPPLIES	6,640.00
187 RICH WALKER	BRIGHT ENERGY REBATE	350.00
188 KALINS INDOOR COMFORT	BRIGHT ENERGY REBATE	100.00
189 CITY OF VERM WATER	BRIGHT ENERGY REBATE	409.86
190 PATRICK MORRISON	BRIGHT ENERGY REBATE	250.00
191 MASABA	BRIGHT ENERGY REBATE	1,581.12
	GRAND TOTAL	\$683,002.11