

Unapproved Minutes
Home Rule Charter Committee
Monday April 27, 2020 at 6:00 p.m.

The regular meeting of the City's Home Rule Charter Committee was called to order via remote video conference on April 27, 2020 at 6:00 p.m.

1) Roll Call

- a) Present: Michael Card, AJ Franken, Stacy Larson, Travis Letellier, Steve Ward, Matt Fairholm
- b) Absent: none
- c) Staff Present: John Prescott (City Manager), James Purdy (Assistant City Manager, Mike Carlson (Finance Officer)

2) Approval of the Minutes

Moved by Franken, seconded by Fairholm. Motion carried unanimously

3) Adoption of Agenda

Moved by Larson to adopt the agenda as printed, seconded by Letellier. Motion carried unanimously.

4) Visitors to be Heard

No comments given.

5) Old Business

- a) Continued Review and Discussion of 2003 Draft Home Rule Charter: Sections 2.09-3.

Card asked the group to revisit Section 2.03. We had initially taken out the statement "The Mayor shall have no administrative duties." There are statutes that authorize the mayor to have certain administrative duties in the case of a declared emergency. The committee discussed if this clause was needed, and decided to keep it out because this section refers to other administrative duties of the mayor.

The Committee worked through Sections 2.09 - 2.13. Discussion focused on Section 2.06(d) (the process for filling vacancies); Section 2.09(c) (the voting procedures for ordinances); Section 2.11(f) (land usage requires an ordinance); and Section 2.12 (clarifying the process for passing an emergency ordinance and allowing an emergency ordinance to be repealed in-full or in-part). For Section 2.06(d), the committee approved language for filling vacancies (Mayor or City Council member) that aligns more closely with State statutes, as recommended by City Staff.

The committee added a new section, Section 2.14, to specifically address how the City adopts building and other professional codes along with how they will be maintained for review by citizens.

Letellier edited the shared google document in real-time and made

revisions directly to the document that were unanimously agreed upon.

6) New Business

- a) Discussion of Mechanisms for Public Involvement/Education

This item was tabled until the next meeting.

The next virtual meeting of the Committee will be May 11th at 6:00 p.m.

7) Adjourn

- a) Moved by Ward to adjourn, seconded by Larson. Meeting adjourned at 8:32 p.m.