

# Meeting Minutes

## Downtown Vermillion Streetscape Project



Project #: 20054  
Date / Time: June 11, 2020 @ 11:00 am  
Location: Virtual – Zoom Meeting Online  
Stakeholder Meeting, Group A:  
Economic Development  
Re: *(notes in blue)*

Date / Time: June 11, 2020 @ 1:30 pm  
Location: Virtual – Zoom Meeting Online  
Stakeholder Meeting, Group B:  
Green Infrastructure & Landscape  
Re: *(notes in red)*

Date / Time: June 11, 2020 @ 4:00 pm  
Location: Virtual – Zoom Meeting Online  
Stakeholder Meeting, Group C:  
Multimodal Transportation  
Re: *(notes in purple)*

Invitees: See attached Attendance Sheets  
Exhibits: Stakeholder Meeting Presentation

### Purpose

The purpose of these meetings were to gather input and review future design options for downtown Vermillion with stakeholders.

### Topics of Discussion

#### 1. Introductions

#### 2. Project Location

- Main Street, from Dakota Street to Market Street.
- East side of Prospect Street from Main Street to mid-block.
- Center Street from Main Street to mid-block.
- East side of Elm Street from Main Street to mid-block.
- Court Street from Main Street to Kidder Street.
- Market Street from Main Street to Kidder Street.

# Meeting Minutes

## Downtown Vermillion Streetscape Project

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### 3. Project Approach

- Gather inventory and analysis.
- Receive community input. (CURRENT PHASE)
- Create preliminary designs and review.
- Hold a public meeting.
- Refine designs.
- Hold a public meeting.
- Refine and create final designs.
- Present designs for Council for approval.
- Construction may begin.

### 4. Complete Streets

- Multimodal
- Green
- Smart

### 5. Downtown Project Goals

1. Make Downtown Vermillion a destination and incorporate place making elements.  
*(important). (important).*
  2. Reference historical downtown.  
*(important). (important).*
  3. Make streetscape more accessible.  
*(important).*
  4. Create more pedestrian space.  
*(important). (important).*
  5. Maintain current parking.  
*(important). (important).*
- *Would like a streetscape that provides for more retail shops, not just bars.*
  - *It was mentioned that vehicle traffic counts along Main Street are about 6000 per day.*
  - *Discussion was had on the ability to remove the awnings throughout downtown Vermillion. Stakeholders would like them removed, or maintained and painted black as a minimum improvement. Jose reminded the group that the privately owned awnings may not be a part of this project. Stockwell and the City will continue to explore options for the awnings.*
  - *Downtown should be more of a destination for ALL users, for ALL times of day and year (family and kid friendly).*
  - *Would like more opportunities for bikes.*
  - *Bikes should be directed to not travel on the sidewalks.*
  - *Stakeholders were concerned with snow removal processes once bumpouts are reconfigured.*

### 6. Review options for the 2016 Master Plan revisions:

- 1-3. Add bump outs along the north side of Kidder Street, at both Market Street corners, and at the west Court Street corner.

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## Downtown Vermillion Streetscape Project

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4a. Increase the bump out on the south side of Main Street, at the Market Street corner, and create pedestrian crossing across Main Street.

- *(Stakeholders like this option better than Option 4b).*
- *Stakeholder wanted to make sure that bumpouts still allowed enough room for two lanes of traffic.*

4b. Add mid-block bumpouts for a pedestrian crossing across Main Street halfway between Prospect Street and Center Street.

- *Alternate parking lot locations and options were briefly discussed. Stakeholders want to keep as much parking as possible in the downtown area.*
- *This would create problems for street snow removal.*
- *In general, stakeholders were not a fan of the mid-block bumpouts. They liked the bumpouts at the Market Street corner better.*

5. Create a downtown bicycle hub at the City Hall.

6. Add raised planters and steps at the corner of Center and Main Street in front of the VCDC building, to maintain accessibility, but remove hand rails.

7. Remove small bump out on north side of Main Street, between Center Street and Elm Street.

8. Increase the bump out on the north side of Main Street, at the Elm Street corner, and create pedestrian crossing across Main Street.

- *Stakeholder wants to make sure that not too much parking is taken away from specific businesses, such as the theater.*

9. Increase the bump out on the south side of Main Street, near the Church Street corner, and create pedestrian crossing across Main Street.

10. Increase bump out on north side of Main Street, at the Dakota Street corner.

11. Add downtown monument on Main Street, just west of Dakota Street. This monument should not span over travel lanes.

- *Stakeholder was concerned that these improvements are mainly focused on improving downtown conditions during summer months. The plan should address more uses during winter months.*
- *Stakeholder wants to make sure to keep vehicles from backing out into pedestrian crosswalks.*
- *Stakeholders stressed the importance to design intersections so that trucks are still able to maneuver through downtown Vermillion.*
- *Stakeholder asked if back-in parking would be considered for this project. It was then discussed and deemed inappropriate for this downtown project.*
- *A brief discussion was had about the possibility to move delivery vehicles off of Main Street.*

# Meeting Minutes

## Downtown Vermillion Streetscape Project

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### 7. Design Options:

#### 1. Downtown themes:

- a. Historic Vermillion
  - *Stakeholders liked this option, but would like a slightly more modern take on Historic Vermillion.*
  - *Stakeholders liked this option, but could incorporate aspects of all three themes.*
- b. Music & Arts
- c. Community Color – Red
  - *Red lighting could be used to highlight building facades.*
  - *Stakeholder wants to make sure the new design/theme isn't too flashy, taking away from the historical charm of downtown Vermillion.*
  - *Stakeholders would like a mix of all three themes. Designs could be less literal, and draw more from the historic look of the downtown facades.*

#### 2. Downtown Monument

- a. Historic
  - *Stakeholders liked this option, but would like a slightly more modern design, not "trendy".*
  - *Stakeholders believe this option is most fitting. Like the option to have interchangeable panels that could be a design competition. Believe that the design could be a little more updated.*
- b. Urban
- c. Lifestyle
  - *Stakeholders liked a mix of Historic and Urban style.*
  - *Discussion was had about using quartzite as a material for the monument. It was decided that quartzite might not be an option, and that brick might be better suited to the downtown area.*

#### 3. Planters

- a. Curbed Planter
  - *Stakeholders like the looks of this style, but are worried they would be a lot of maintenance, gathering trash, receiving salt applications in the winter, and pedestrians cutting through them.*
- b. Above-ground Planters
  - *Okay with above-ground planters, but do not like sphere-style planters.*
  - *Stakeholder likes the flexibility of these planters, but mentioned that they would need to be vandal-proof and not movable by hand.*
  - *Stakeholder asked if these could be used as a barricade. It was noted that these would be a hazard if placed in drive lanes.*

# Meeting Minutes

## Downtown Vermillion Streetscape Project

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- c. Raised Planters
  - *Stakeholders want "better" plant selections that are hardy and add color and interest throughout the entire year.*
  - *Raised Planters tend to be used to deposit trash. Litter and recycling receptacles should be provided.*
  
  - *Stakeholders believe that the more plants [green] downtown, the better.*
  - *Stakeholder think a mix of all three planter styles would be appropriate from downtown Vermillion.*
  - *Trees should only be planted if conditions are appropriate and they are taken care of.*
  - *Stakeholders would like a mix of all three types of planters.*
  
- 4. Seating
  - a. Seat Walls
    - *Stakeholders liked this option, but would like more comfortable options as well (such as benches).*
    - *Stakeholders liked this option, especially are larger corner bumpout areas.*
  - b. Benches
  - c. Tables & Chairs
    - *Stakeholders liked all options, but were concerned about being able to fit everything into the streetscape.*
    - *Stakeholders would like a mix of all three options.*
    - *Stakeholders would like a mix of all three options.*
  
- 5. Paving
  - a. Pavers
    - *Stakeholders like the look of pavers, but is worried about their maintenance.*
    - *Would like a more subtle design.*
    - *It was mentioned that sidewalks in downtown Vermillion used to be pavers.*
    - *Stakeholder likes how pavers seem more "historic".*
    - *Stakeholders like this option, but don't want extra maintenance that they might cause.*
  - b. Colored Concrete
  - c. Stamped Concrete
    - *Stakeholders preferred plain colored concrete – pavers might cause maintenance issues, and stamped concrete can be slick.*
    - *Stakeholders are concerned that stamped concrete might be too slippery.*
    - *Stakeholder wondered if custom stamps could be used. It was mentioned that they could, but they might be expensive and not appropriate for the downtown area.*

# Meeting Minutes

## Downtown Vermillion Streetscape Project

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### 6. Lighting

- a. Historic
- b. Up-lighting
  - *Should be vandal-proof.*
  - *Up-lighting could be used to highlight building facades as well.*
- c. Bench Lighting
  - *Stakeholders liked all options, would like a mix of all incorporated into the future streetscape design.*
  - *Stakeholders like a mix of all three options.*
  - *Stakeholder wondered if lighting murals could be part of this project.*
  - *Light pollution should be limited.*
  - *Light poles could be used for phone antennas.*
  - *String lights could be incorporated in this project.*
  - *Color-changing lights would be neat for all options except historical.*
  - *It was mentioned that large cobra-style lights should not be used and the plan should focus more on pedestrian-scaled lighting.*

### 8. Schedule

- |                               |                |
|-------------------------------|----------------|
| 7. Project Area Assessment    | May, 2020      |
| 8. Three-Day Design Charrette | TODAY          |
| 9. 25% Design Submittal       | July, 2020     |
| 10. Public Meeting #1         | August, 2020   |
| 11. 95% Design Submittal      | November, 2020 |
| 12. Public Meeting #2         | December, 2020 |
| 13. Final Plans Submittal     | December, 2020 |
- *Stakeholders are worried about the impacts of COVID and are wondering if things could be temporarily postponed.*

### 9. [www.DTVermillionStockwell.com](http://www.DTVermillionStockwell.com)

# Meeting Minutes

## Downtown Vermillion Streetscape Project

### House Keeping

1. **Scope:** Project is within scope. No updates to project scope at this time.
2. **Schedule:** Project is on schedule.
  - ~~Kick-off Meeting:~~ ~~May 15~~
  - ~~Design Team Site Visit:~~ ~~May 28, 2020~~
  - ~~Topographic Survey:~~ ~~End of May~~
  - ~~Design Charrette:~~ ~~June 9-11~~
  - 25% Design Submittal to City: July 24
  - 25% Design Review Meeting: Aug. 4
  - Public Meeting #1: Aug. 13
  - Individual Property Owner Meetings: Aug. 17 – 21
  - 60% Design Development Submittal to City: Oct. 2
  - 60% Design Development Review Meeting: Oct. 13
  - 95% Construction Document Submittal to City: Nov. 25
  - Public Meeting #2: Dec. 10
  - 95% Construction Document Review Meeting: Dec. 17
  - Final Construction Plans for Bid: Dec. 30
  - Approval from Council to Advertise: January 4, 2021
  - Advertise Dates: Jan. 15 & 22
  - Bid Letting Date: Feb. 4
  - Bid Award from Council: Feb. 15

### Action Items

1. Stockwell
  1. *None.*
2. City Staff
  1. *None.*

Minutes are as interpreted by the individual recording the meeting. Comments, additions, or corrections to this memo shall be communicated in writing to Stockwell within seven days of issuance. After which time the memo shall be assumed accurate and filed as part of the permanent record for the project.

Respectfully Submitted,  
STOCKWELL ENGINEERS, INC



David Locke, PLA  
Project Landscape Architect

**Attendance Sheet**  
**Stakeholder Meeting #1: Economic Development**



**Project:** Downtown Streetscape Design  
 Vermillion, SD

SEI No. 20054

Date: June 10, 2020  
 11:00am

| Name                | Association                 | Email Address                         | Phone        |
|---------------------|-----------------------------|---------------------------------------|--------------|
| David Locke         | Stockwell                   | dlocke@stockwellengineers.com         | 605-338-6668 |
| Annie Dorhout       | Stockwell                   | adorhout@stockwellengineers.com       | 605-338-6668 |
| Kristin Satterness  | Stockwell                   | ksatterness@stockwellengineers.com    | 605-338-6668 |
| Jose Dominguez      | City of Vermillion          | josed@cityofvermillion.com            | 605-677-7050 |
| Howard Willson      | City Council                | hawillson38@yahoo.com                 |              |
| Jerad Higman        | Property Owner              | jerad.higman@masabainc.com            |              |
| Ted Muenster        | City of Vermillion, City PC | tmuenster@vyn.midco.net               |              |
| Matthew Fairholm    | City of Vermillion, City PC | matthew.fairholm@usd.edu              |              |
| Deb Christensen     | Sculpture Walk              | deborah.christensen@bankofthewest.com |              |
| Kelsey Collier-Wise | City Council                | collier.wise@gmail.com                |              |
| Jim Waters          |                             | jazzwaters@hotmail.com                |              |
| Kate Fitzgerald     | City of Vermillion, City PC | ariesia@me.com                        |              |
| Emily Sudbeck       | Property Owner              | willsonflorist@gmail.com              |              |
| Nate Welch          | VSCD - Economic Development | nate@vermillionchamber.com            |              |
|                     |                             |                                       |              |
|                     |                             |                                       |              |
|                     |                             |                                       |              |
|                     |                             |                                       |              |
|                     |                             |                                       |              |

# Attendance Sheet

## Stakeholder Meeting #2: Green Infrastructure & Landscape



**Project:** Downtown Streetscape Design  
Vermillion, SD

SEI No. 20054

Date: June 10, 2020  
1:30pm

| Name               | Association                     | Email Address                      | Phone        |
|--------------------|---------------------------------|------------------------------------|--------------|
| David Locke        | Stockwell                       | dlocke@stockwellengineers.com      | 605-338-6668 |
| Annie Dorhout      | Stockwell                       | adorhout@stockwellengineers.com    | 605-338-6668 |
| Kristin Satterness | Stockwell                       | ksatterness@stockwellengineers.com | 605-338-6668 |
| Jose Dominguez     | City of Vermillion              | josed@cityofvermillion.com         | 605-677-7050 |
| Bob Iverson        | City of Vermillion, City PC     | bobandlinda74@hotmail.com          |              |
| Keith Gestring     | City of Vermillion, City PC     | keith.gestring@usd.edu             |              |
| Pete Jahn          | City of Vermillion, Streets     |                                    |              |
| Susan Gray         |                                 |                                    |              |
| Jim Goblirsh       |                                 |                                    |              |
| Shane Griese       | City of Vermillion, Storm Water | shaneg@cityofvermillion.com        |              |
| Cylie & Tyler      |                                 |                                    |              |
| Meghann Jarchow    | Greening Vermillion             | meghann.jarchow@usd.edu            |              |
| Julia Hellwege     | City Council                    | julia.hellwege@gmail.com           |              |
| Phyllis Packard    |                                 |                                    |              |
| Patrick Morrison   |                                 |                                    |              |
| John Prescott      | City Administrator              | johnp@cityofvermillion.com         |              |
| Rich Holland       |                                 |                                    |              |
|                    |                                 |                                    |              |
|                    |                                 |                                    |              |



# DESIGN CHARRETTE

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JUNE 9-11, 2020





- **Civil Engineering**
- **Landscape Architecture**
- **Land Surveying**



- 01 WHAT we are doing for you
- 02 your OPINION of design options
- 03 your DESIRES for future improvements
- 04 moving FORWARD





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- 01 inventory & ANALYSIS
- 02 **community INPUT**
- 03 preliminary DESIGN & review
- 04 PUBLIC meeting
- 05 refine & INTERMEDIATE design
- 06 PUBLIC meeting
- 07 refine & FINAL design
- 08 council APPROVAL & bid
- 09 CONSTRUCTION begins



## Green & Complete Streets

aim to improve quality of life and promote healthy living for users by creating streets that are both great public spaces and sustainable transportation networks that improve water quality and mitigate flooding.

### Multimodal



**Integrate:**

- Pedestrians
- People with Disabilities
- Bicyclists
- Transit Users
- Motor Vehicle Drivers

**Goal:**

to ensure that streets are shared by all users and not dominated by cars

### Green



**Integrate:**

- Street Trees
- Rain Gardens
- Bio-Swales
- Paving Materials
- Permeable Surfaces

**Goal:**

promote an environmentally sensitive, sustainable use of the public right-of-way and manage stormwater on site

### Smart



**Integrate:**

- Intelligent Signals
- Smart Meters
- Electric Vehicle Sharing
- Car and Bicycle Sharing
- Way-Finding
- Social Networks

**Goal:**

greater system efficiencies and user convenience

## Downtown Project Goals:

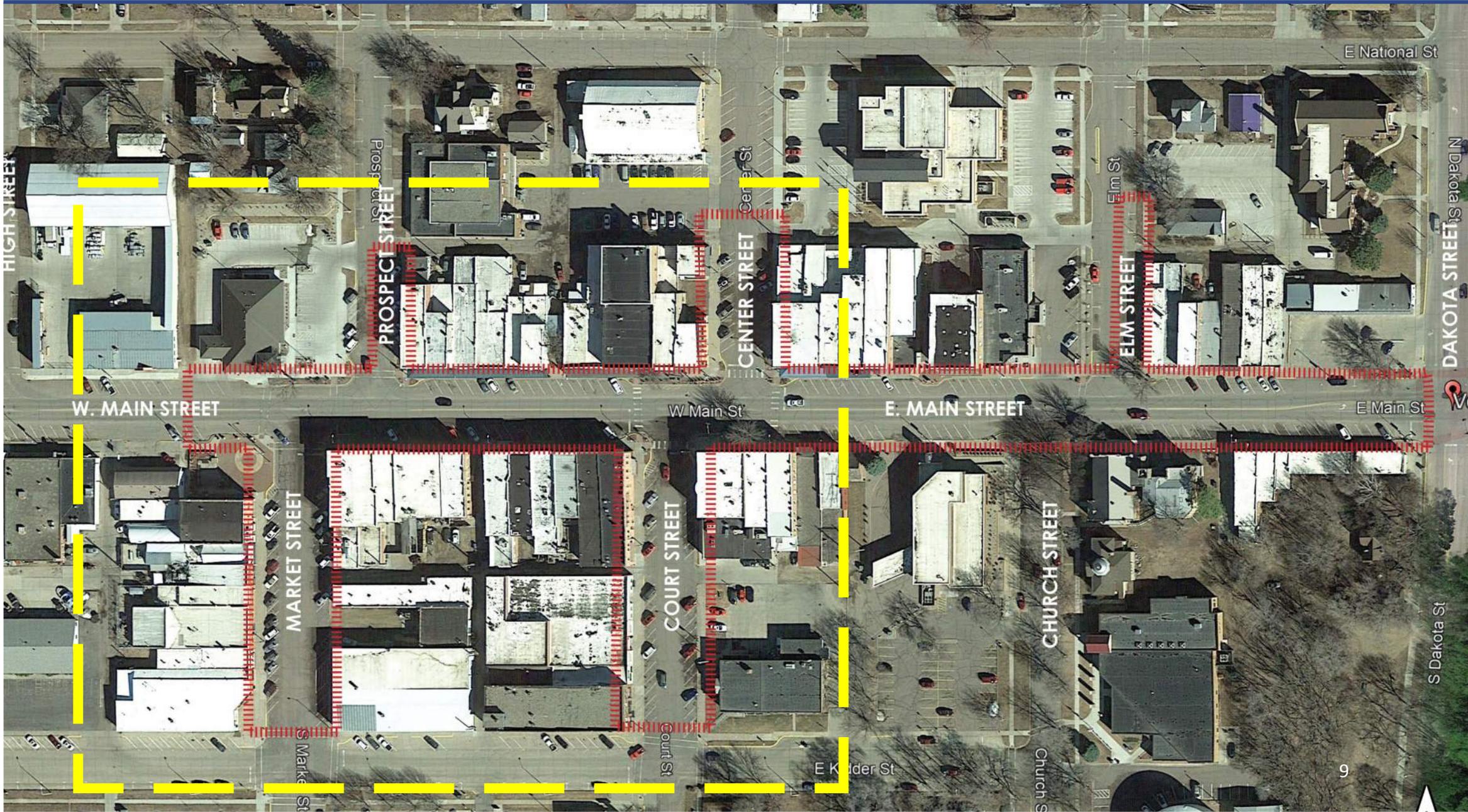
- Make Downtown Vermillion a destination and incorporate place making elements
- Reference historical downtown
- Make streetscape more accessible
- Create more pedestrian space
- Maintain current parking

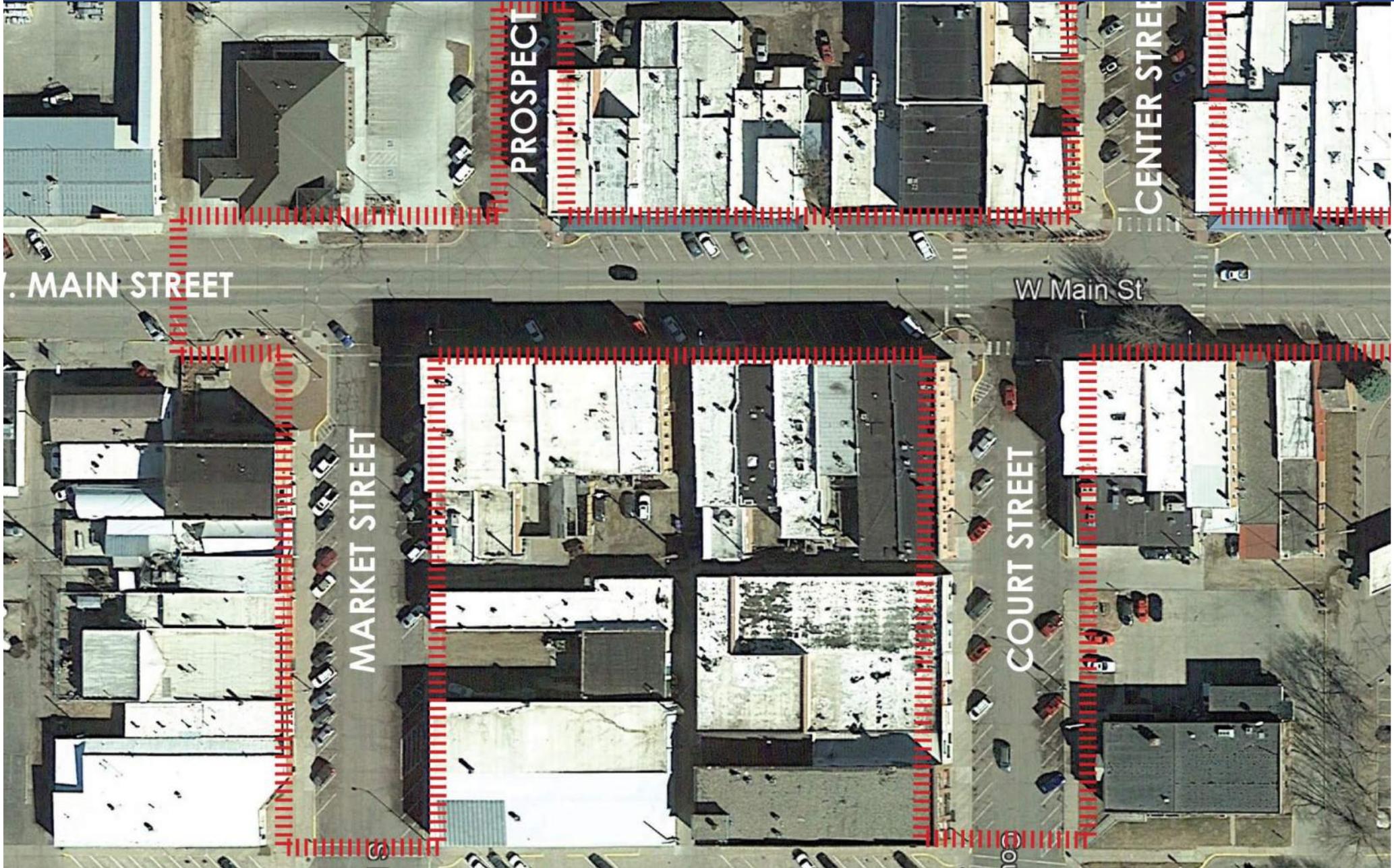


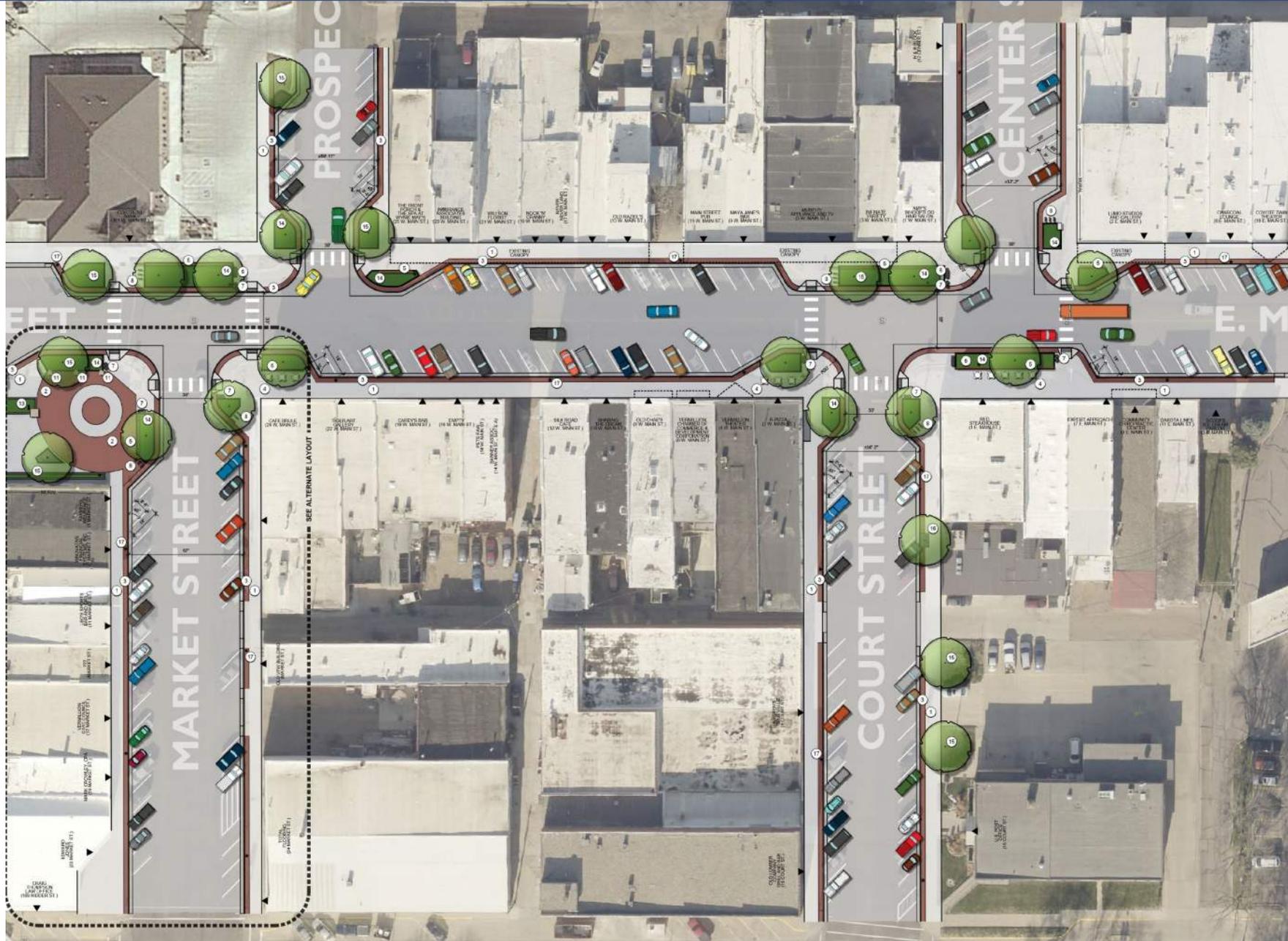
**What are your top 3 goals for the project? (Pick up to 3 answers)**

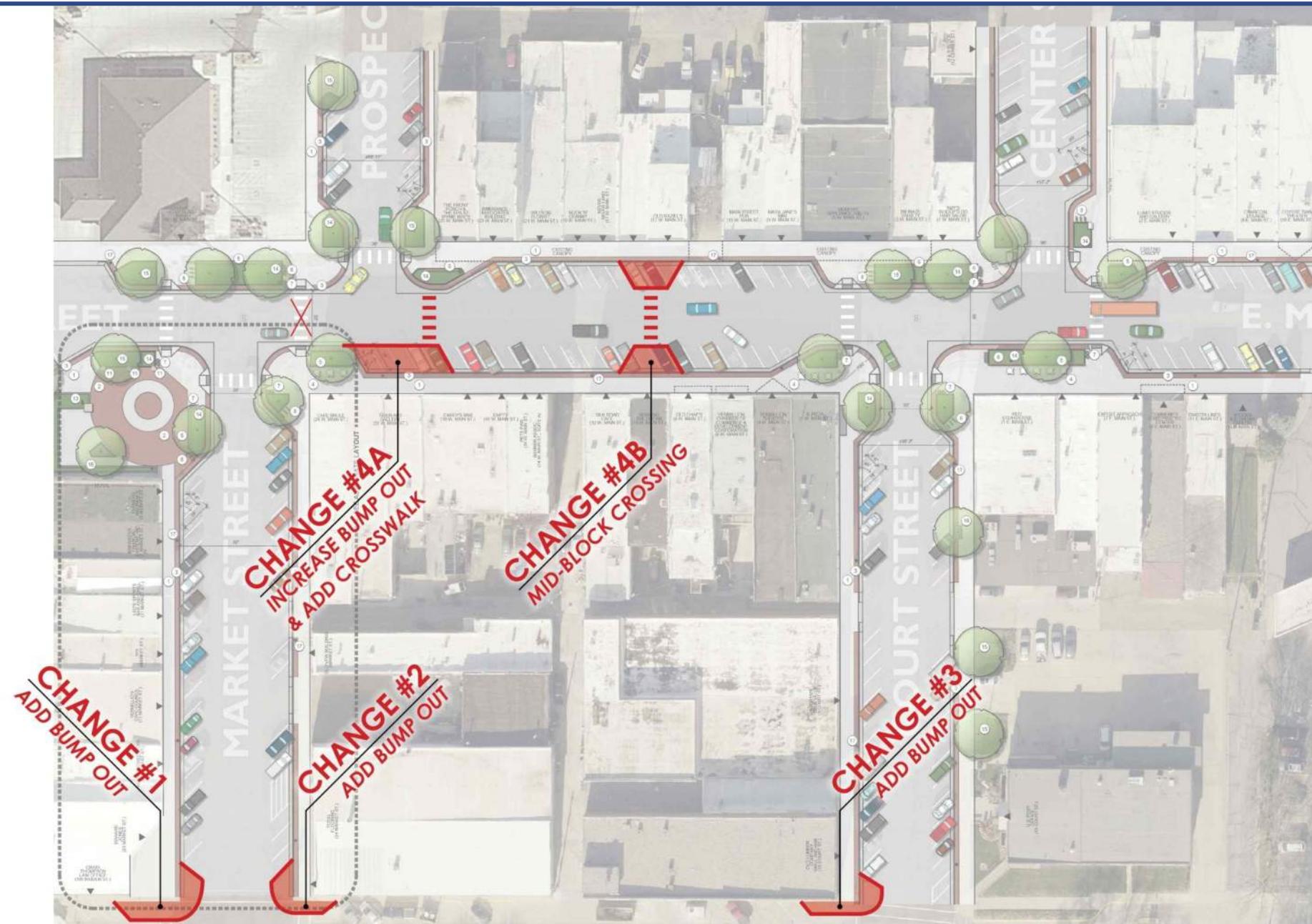
- 1. Destination**
- 2. Historical**
- 3. Accessibility**
- 4. Pedestrian Space**
- 5. Don't Lose Parking**







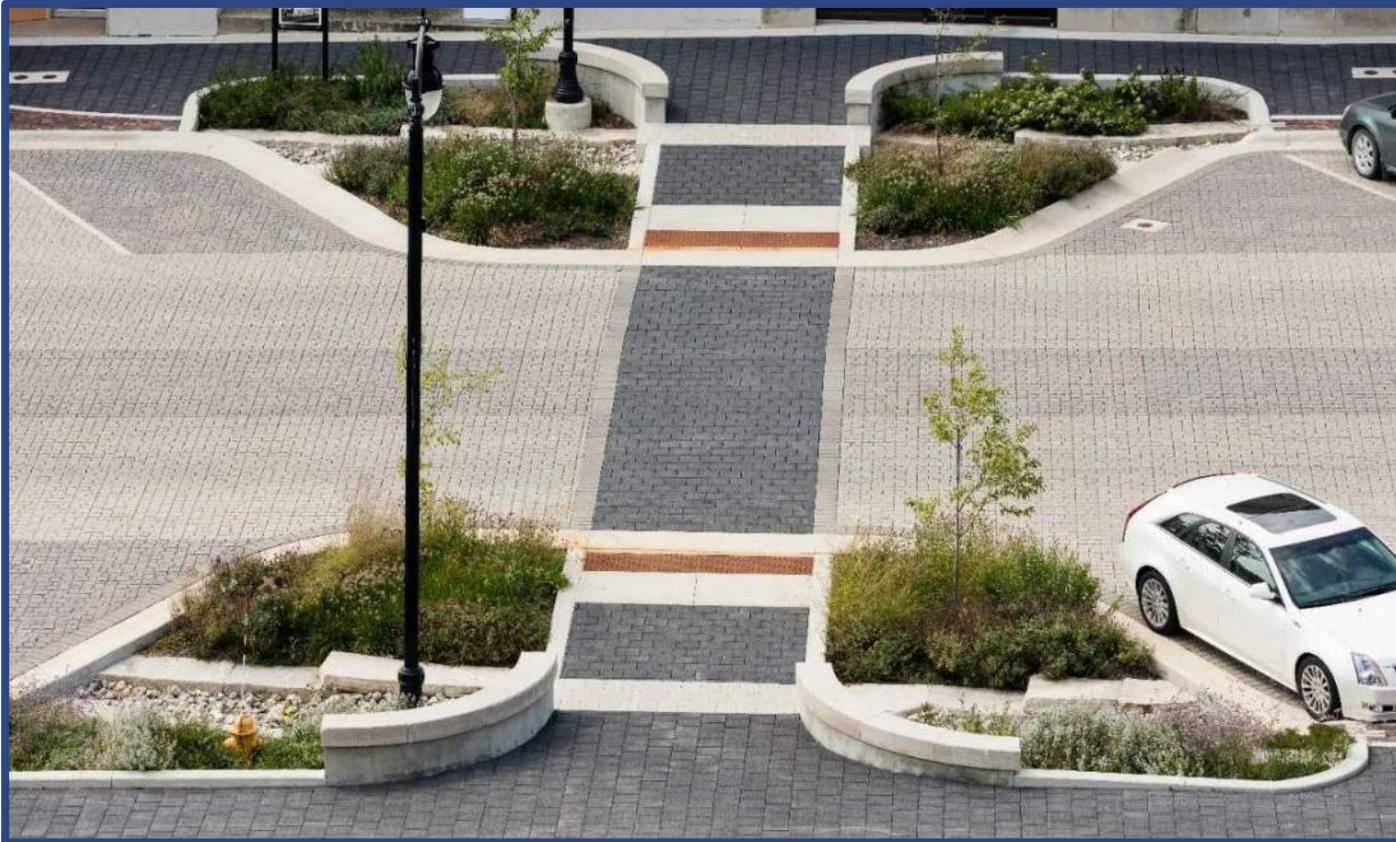




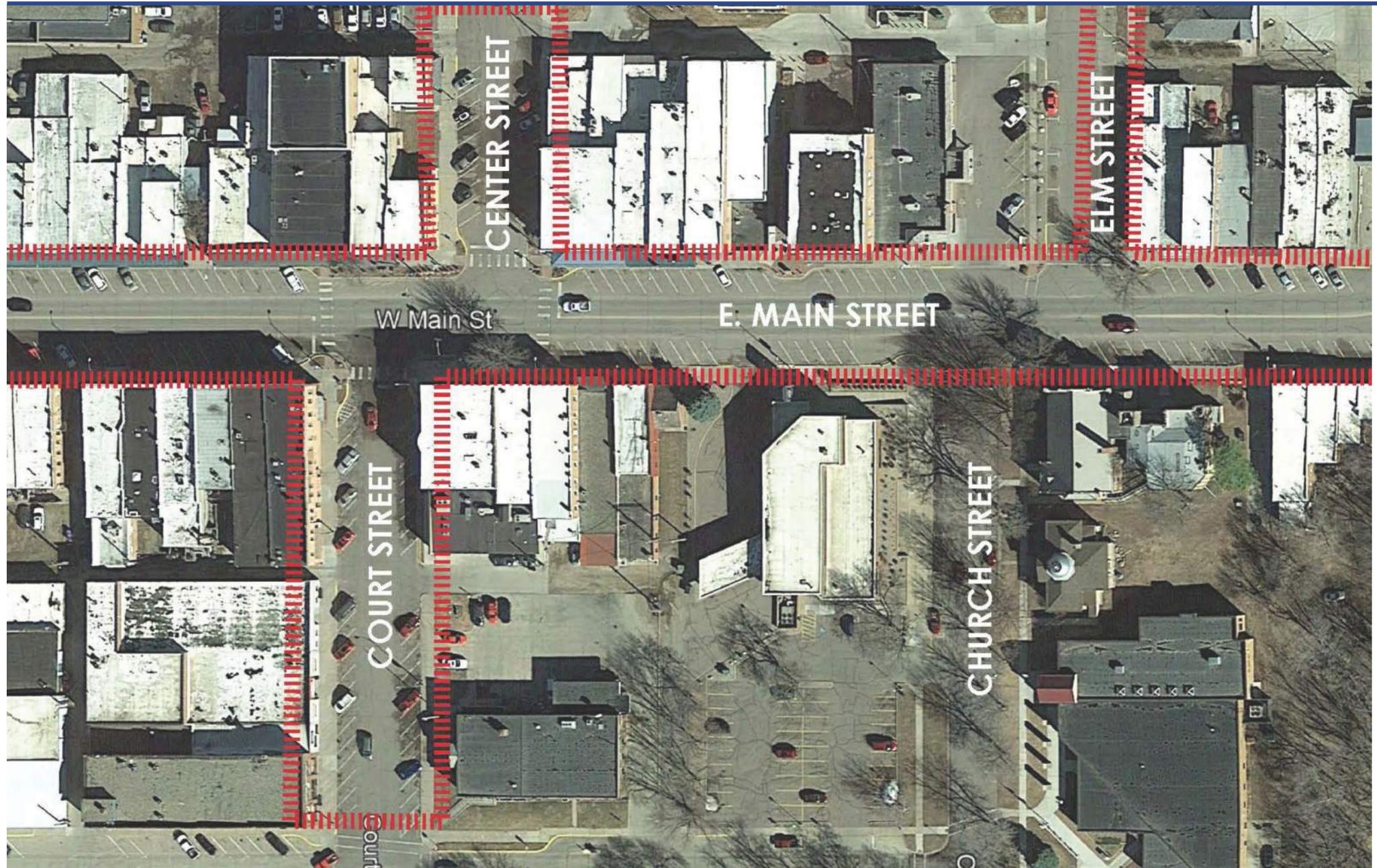
# Corner Bumpouts:

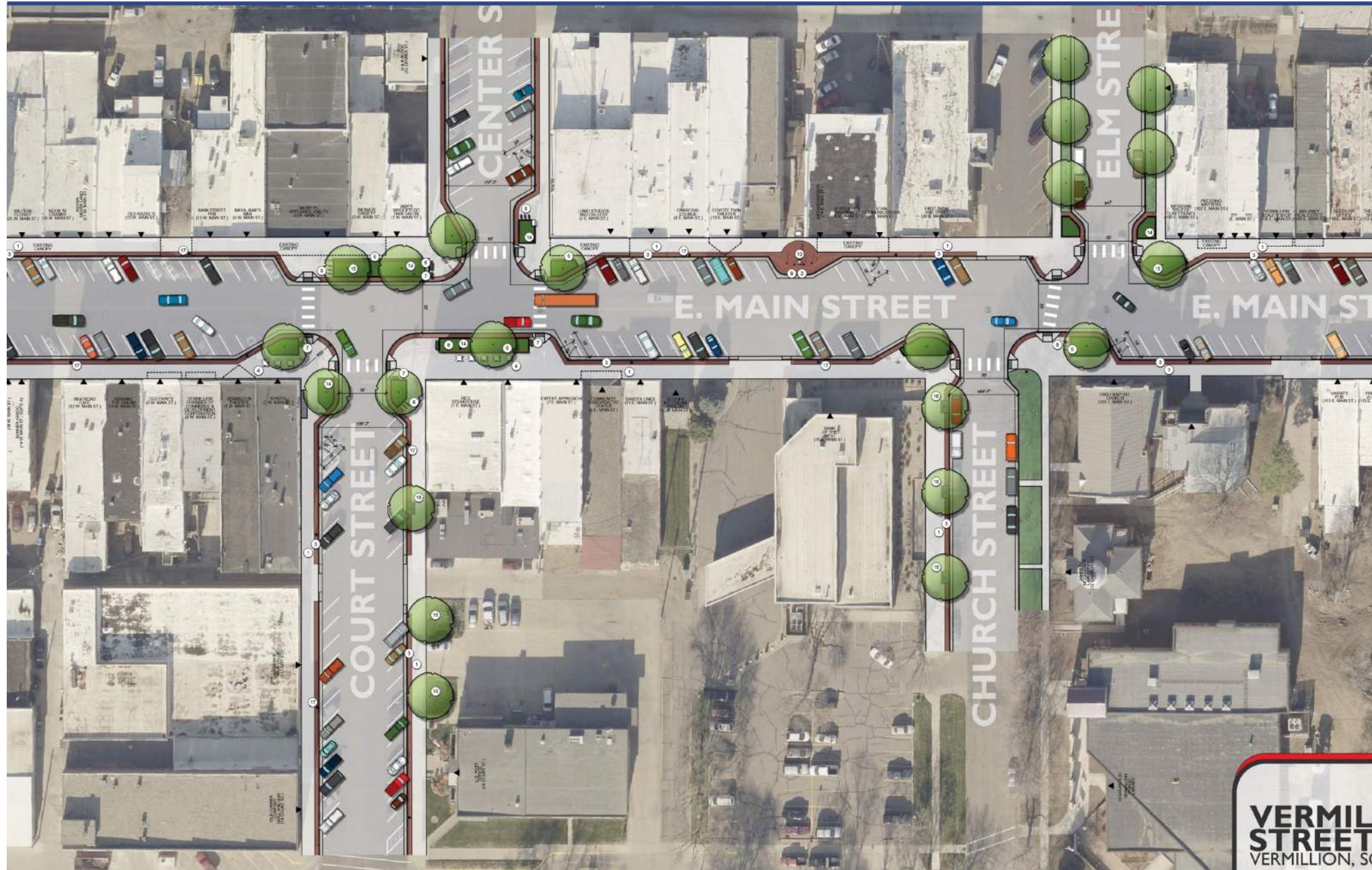


## Mid-block Crossing:

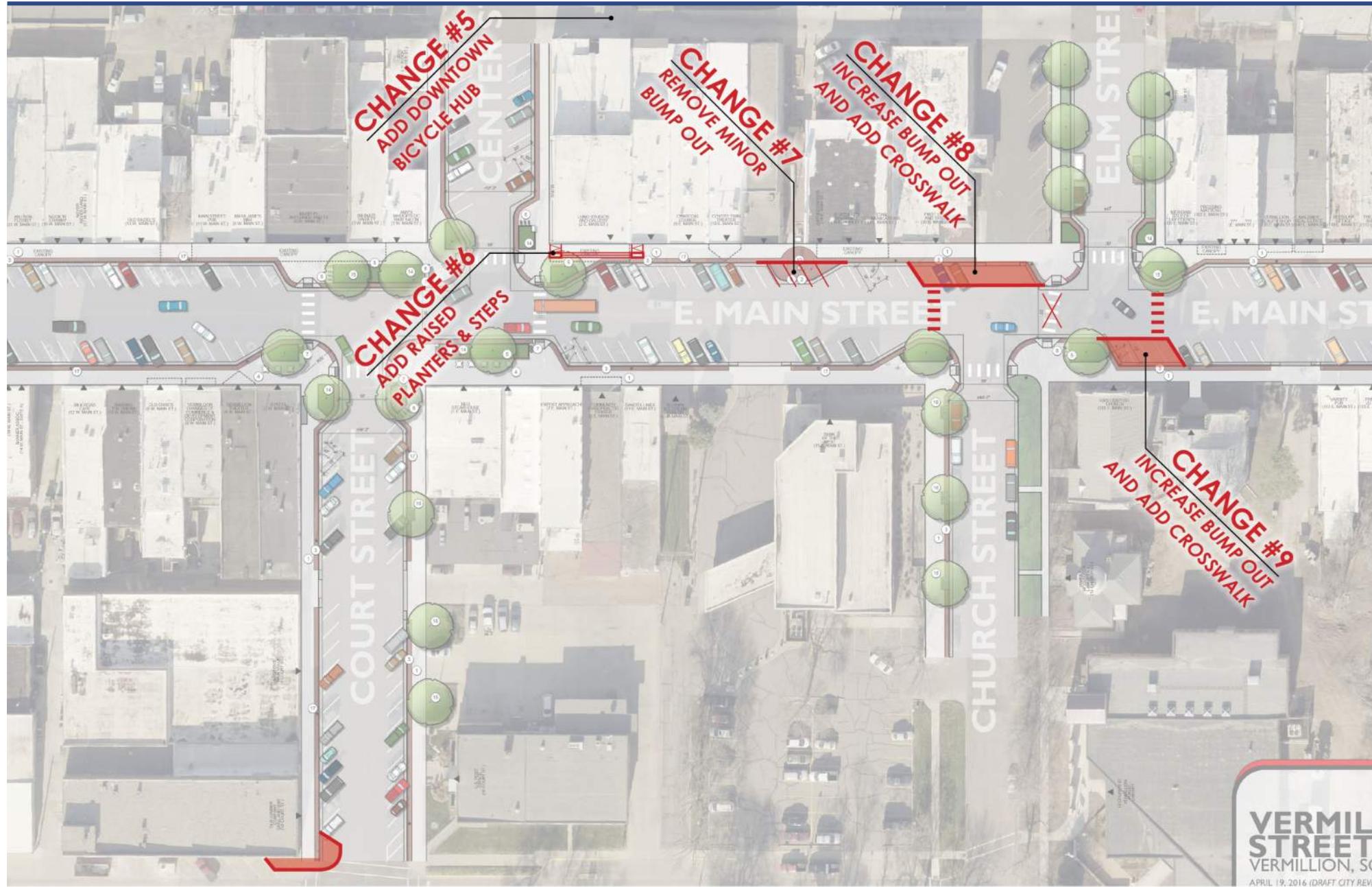








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**CHANGE #5**  
ADD DOWNTOWN  
BICYCLE HUB

**CHANGE #7**  
REMOVE MINOR  
BUMP OUT

**CHANGE #8**  
INCREASE BUMP OUT  
AND ADD CROSSWALK

**CHANGE #6**  
ADD RAISED  
PLANTERS & STEPS

**CHANGE #9**  
INCREASE BUMP OUT  
AND ADD CROSSWALK

# Raised Planters and Steps:



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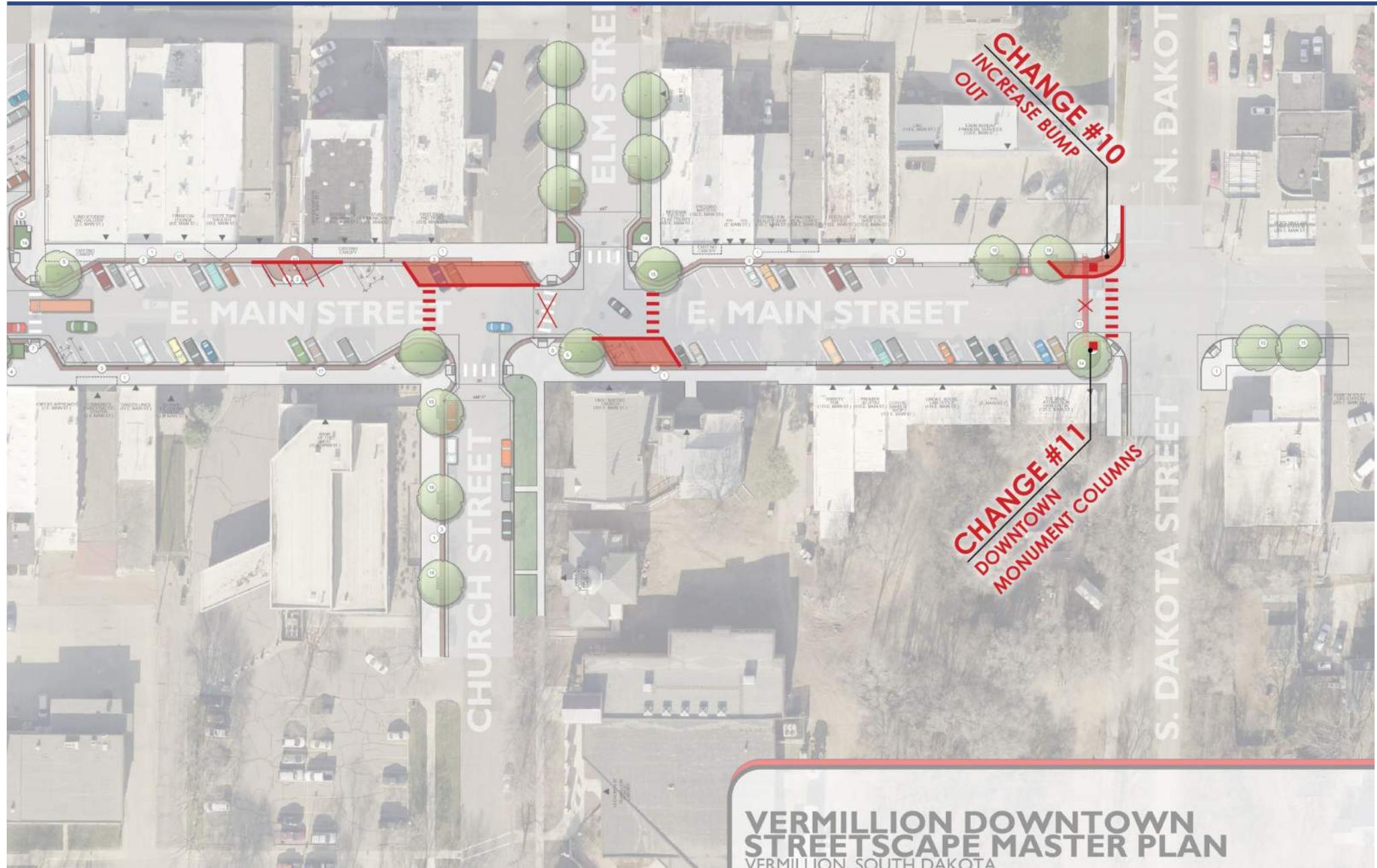




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**VERMILLION DOWNTOWN  
STREETSCAPE MASTER PLAN**  
VERMILLION, SOUTH DAKOTA





Lighting



Landscape Planters



Seating



Downtown Monument



Paving

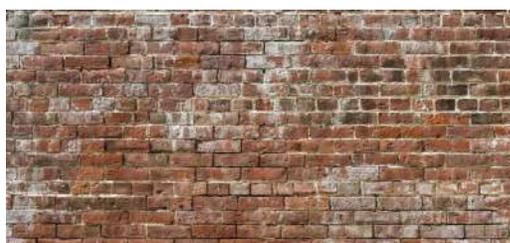


Design Theme

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## Downtown Themes:

- Historic Vermillion



# Downtown Themes:

- Music & Arts



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# Downtown Themes:

- Community Color - Red



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# Which theme do you like best?

A



Historic Vermillion

B



Music & Arts

C



Color

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# Which Downtown Monument do you like best?

A



Historic

B



Urban

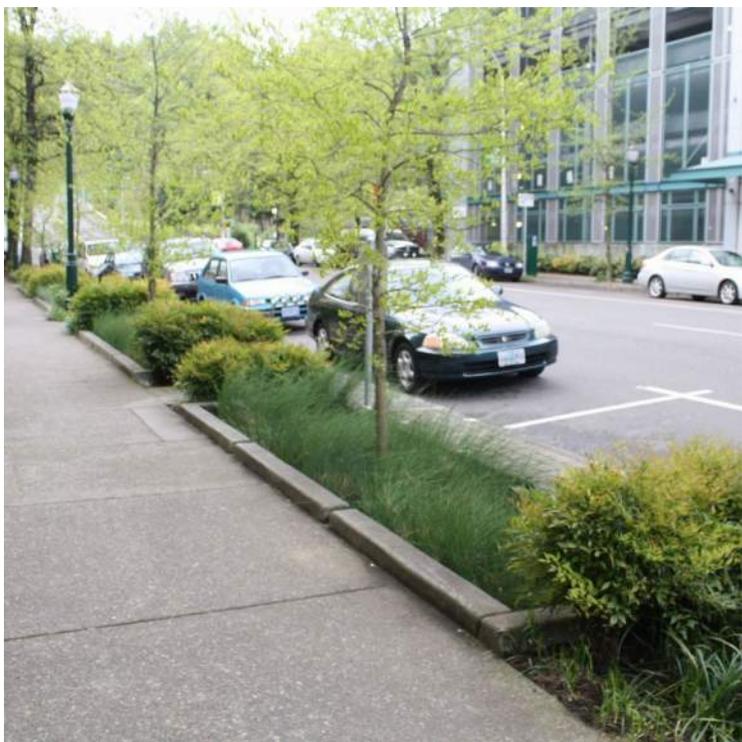
C



Lifestyle

# Which planters do you like best?

A



Curbed Planters

B



Above-ground Planters

C



Raised Planters

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# Which seating option do you like best?

A



Seat Walls

B



Benches

C



Tables and Chairs

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# Which paving option do you like best?

**A**



Pavers

**B**



Colored Concrete

**C**



Stamped Concrete

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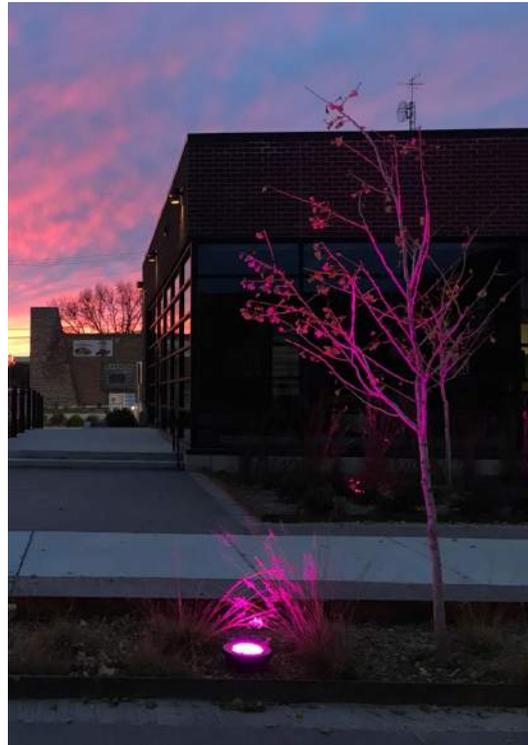
# Which lighting option do you like best?

A



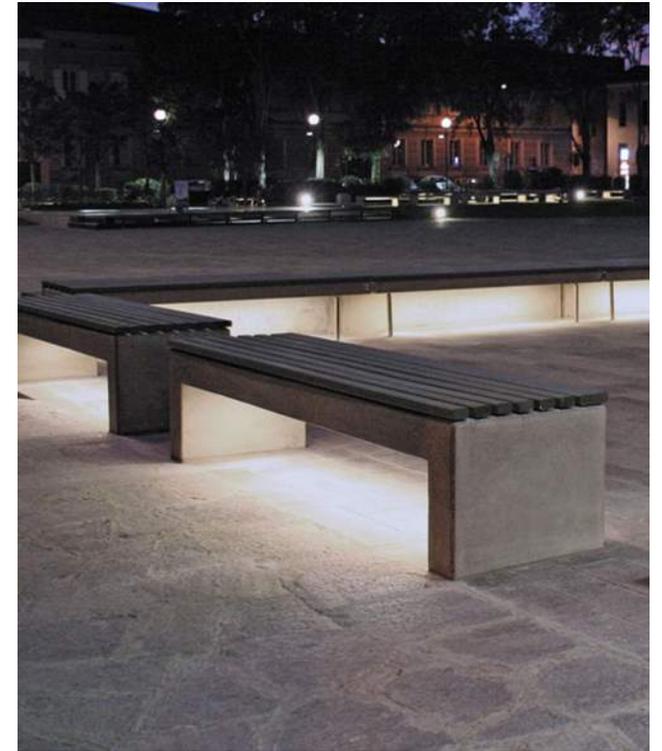
Historic

B



Up-lighting

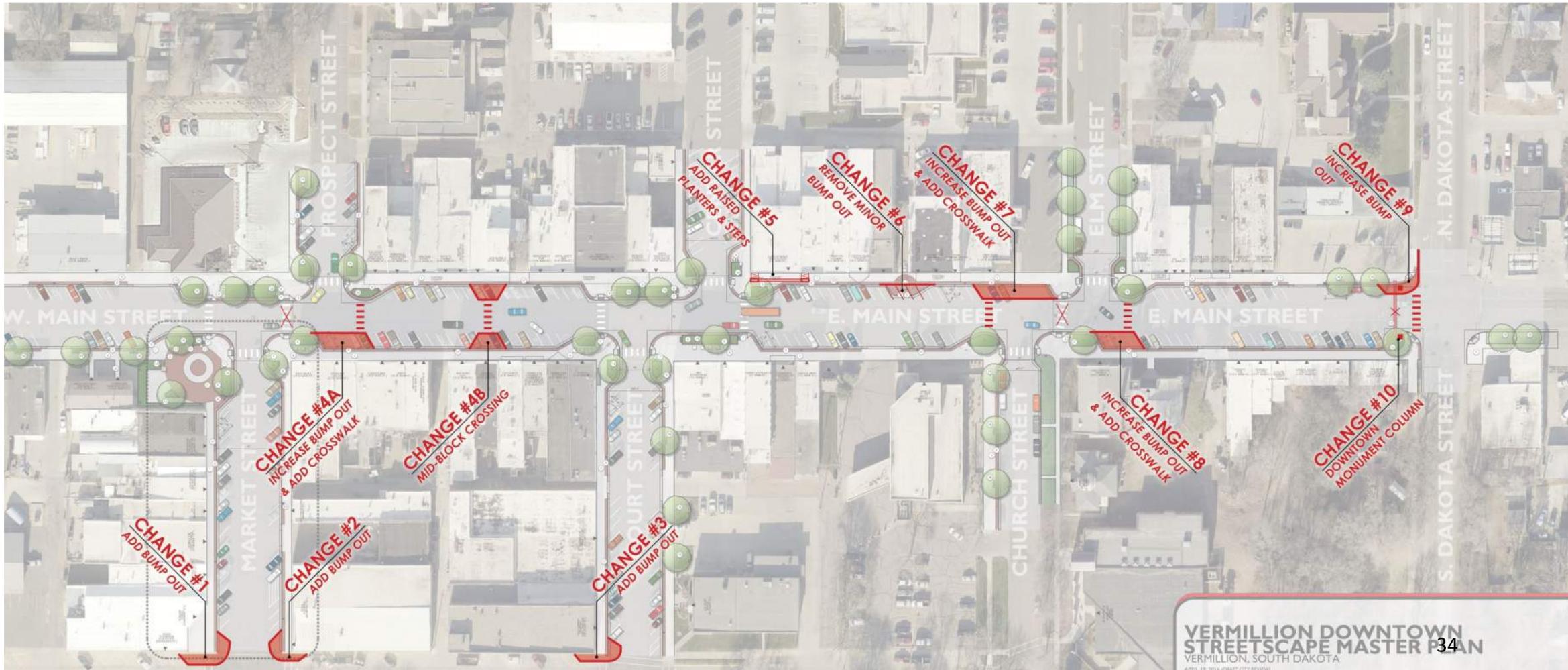
C



Bench Lighting

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# QUESTIONS???



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- ~~Project Area Assessment – May~~
- Three-Day Design Charrette – TODAY
- 25% Design Submittal – July
- Public Meeting #1 – August
- 95% Design Submittal – November
- Public Meeting #2 – December
- Final Plans Submittal – December
- City Council Approval – January 2021
- Advertise & Bid Project – February 2021
- Construction Begins – Spring 2021





Downtown Streetscape  
DESIGN PROJECT SITE

HOME OVERVIEW SCHEDULE TEAM PHOTO GALLERY UPDATES CONTACT



# PROJECT OVERVIEW

The City of Vermillion is working to make their downtown a more beautiful, accessible, and safe place for residents and visitors alike.

Not only will this downtown renovation result in gorgeous and functional spaces for people to congregate, but it will also improve bicycle, pedestrian, and vehicular safety.

This project includes utilizing and refining the 2016 Vermillion Downtown Streetscape Master Plan and incorporating elements from the 2018 Vermillion Bicycle Master Plan.



# Thank you for your time!!!

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## Project Contacts:

- **David Locke**, Landscape Architect
  - 605-338-6668
  - [dlocke@stockwellengineers.com](mailto:dlocke@stockwellengineers.com)
- **Jose Dominguez**, City Engineer
  - 605-677-7050
  - [josed@cityofvermillion.com](mailto:josed@cityofvermillion.com)

