

Unapproved Minutes
Council Special Session
October 21, 2019
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, October 21, 2019 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Collier-Wise, Hellwege, Holland, Humphrey, Price, Sorensen, Ward, Willson, Mayor Powell

2. Visitors to be Heard - None

3. Informational Session - Fire Department ordinances - Matt Callahan and Matt Taggart

Matt Callahan, Fire Chief, and Matt Taggart, Fire Marshall, reported that at a prior noon meeting there was discussion on the need to have all commercial, industrial, multifamily and educational structures have the rapid entry system of key lock box located on the structure, noting that our current ordinance had the requirement for all new commercial and industrial structures. Matt Callahan noted that the requirement for key lock box will also apply to single family structures that are equipped with fire protection systems. Matt Callahan noted that this does not include hard wired smoke detectors but a system that includes fire sprinklers and/or fire alarm systems. Matt Callahan noted that the key lock box allows the Fire Department or Ambulance Department access to the structure without doing damage gaining entrance to a locked structure or waiting for the owner or manager to bring a key. Matt Callahan noted that it is anticipated that the ordinance will be before the City Council in November to be effective January 1, 2020. Matt Taggart stated that, during 2020 when properties are inspected, the owners will be notified of the need to install the key lock box system, noting that they will work with the property owners to provide time to get the box installed. Discussion followed on the changes proposed to the ordinance with the consensus to bring the updated ordinance for Council consideration.

Matt Callahan, Fire Chief, reported that the next ordinance being proposed is to address inspection, testing, maintenance, response and nuisance alarms as it pertains to fire alarm systems. Matt Callahan stated that this is a new ordinance and reviewed the definitions, inspection requirements, fire alarm activation response, nuisance fire alarms and the proposed fees. Matt Callahan noted that the fee would be set by resolution of the City Council with second reading of the ordinance

The suggestion will be no charge for three false alarm responses with a \$150 fee for each false alarm response thereafter during a calendar year. Discussion followed on the proposed ordinance with the consensus to bring the updated ordinance for Council consideration.

Matt Callahan, Fire Chief, reported that, at the prior noon meeting, there was discussion on the need to establish a fee for failure to make the changes as documented during a property inspection. Matt Callahan stated that he will be proposing a fee of \$150 if repairs are not made by second inspection and \$250 if the repairs are not made by the third inspection. Matt also proposed a fee of \$25 for missing a scheduled inspection. Discussion followed noting that this will need to be included in a fee resolution.

4. Briefing on the October 21, 2019 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

5. Adjourn

295-19

Alderman Ward moved to adjourn the Council special session at 12:35 p.m. Alderman Sorensen seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 21st day of October, 2019.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
October 21, 2019
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on Monday, October 21, 2019 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Collier-Wise, Hellwege, Holland, Humphrey, Price, Sorensen, Ward, Willson, Mayor Powell, Student Representative Yetter

2. Pledge of Allegiance

3. Minutes

A. Minutes of October 7, 2019 Special Meeting; October 7, 2019 Regular Meeting

296-19

Alderman Sorensen moved approval of the October 7, 2019 Special Meeting and October 7, 2019 Regular Meeting minutes. Alderman Price seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda

297-19

Alderman Willson moved approval of the agenda. Alderman Price seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be Heard - None

6. Public Hearings

A. Street lights along West Main Street (property west of Stanford Street)

Shane Griese, Utility Manager, reported that in 2017 staff received a request for street lighting along West Main Street west of Stanford Street and a petition was drawn up and distributed to the requesting party at that time. Shane noted that, in August of 2019, staff received a signed petition for the improvement with the necessary amount of signatures. Shane stated that, at the September 16, 2019 City Council meeting, a Resolution of Necessity and Notice of Hearing setting the public hearing for tonight's City Council meeting was approved. Shane reported that the property owners were notified by mail and the notice of hearing has been published in the Plain Talk. Shane reported that the City has not budgeted for this improvement, which we anticipate to be completed in 2020, thus the 2020 budget will need to be revised next

year. Shane noted that the 2017 estimated cost for the project is \$10,422.50 which includes the eight percent (8%) administrative fee. Shane noted that following completion of the project the special assessment roll will be calculated with assessment over ten (10) years at ten percent (10%) interest on the actual project costs. Shane recommended adoption of the Resolution of Necessity for installation of Street Lighting along West Main Street west of Stanford Street.

298-19

After reading the same once, Alderman Willson moved adoption of the following:

RESOLUTION ADOPTING RESOLUTION OF NECESSITY FOR INSTALLATION OF STREET LIGHTING ALONG WEST MAIN STREET WEST OF STANFORD STREET

BE IT HEREBY RESOLVED, by the Governing Body of the City of Vermillion, South Dakota, at a regularly called meeting thereof, in the Council Chambers of said City Hall at 7:00 p.m. on the 21st day of October, 2019, that the necessity has arisen for the construction of street lighting along the parcels of land hereinafter named, viz:

<u>Affected Address</u>	<u>Affected Legal Description</u>	<u>Affected Parcel Number</u>
1200 W. Main	Lot 5, Blk 1 Bliss 2nd Addn	15091-00100-050-00
1201 W. Main	Lot 1 & 2, Blk 1, Exc Lot H1 Bliss Addn	15090-00100-020-00
1310 W. Main	Lot 4, Blk 1, Bliss 2nd Addn	15091-00100-040-00
1317 W. Main	Lot 12, Blk6, Bliss Pointe Addn	15093-00600-000-00
1324 W. Main	Lot 3, Blk 1, Bliss 2nd Addn	15091-00100-030-00
1411 W. Main	Lot 13, Blk 6, Bliss Pointe Addn	15093-00600-130-00
1412 W. Main	Lot 2, Blk 1, Bliss 2nd Addn	15091-00100-020-00
1500 W. Main	Lot1, Blk 1, Bliss 2nd Addn	15091-00100-010-00

in the City of Vermillion, South Dakota, all as mentioned in a Resolution of Necessity adopted by the Governing Body on the 16th day of September, 2019 is approved and that the Engineer shall proceed with the work in the manner provided by law.

Dated at Vermillion, South Dakota this 21st day of October, 2019.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Collier-Wise. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

7. Old Business - None

8. New Business

A. Resolution of Intent to set a public hearing for December 2, 2019 for Business Improvement District #2 (Downtown Streetscape Project).

James Purdy, Assistant City Manager, reported that the City Council and the Business Improvement District (BID) #2 Board of Directors have been discussing an infrastructure project commonly referenced as the Downtown Streetscape Project for the last couple of years. James reported that the BID Board #2 has had several meetings over the last year to develop a plan and a proposed funding mechanism. James noted that, after two public meetings and multiple discussions with downtown property owners, the Board believes that the project has the necessary public support to move forward. James reported that the BID Board presented a plan which the City Council accepted at the October 7, 2019 City Council meeting. James reported that the BID Board proposes the following estimated cost breakdown (based on a 2016 conceptual plan) for the public improvements within the proposed district at \$2,450,000. James stated that this cost would be split between the City and the owners of taxable property within the business improvement district at a rate of 82 percent City and 18 percent property owners. James noted that the property owner's portion of the project cost would be paid in the form of an assessment. James stated that the assessment would be based on actual project costs and implemented after the project has been completed. James stated that the assessment would be 18% of the total cost of the project divided equally amongst property owners of two different areas (with two different rates) within the BID and shall be payable in ten equal annual installments. James noted that, at the July 29th public meeting, downtown property owners in attendance voted on several assessment options, and this formula was the overwhelming choice. James stated that, with the City Council supportive of the plan as presented, tonight's item is to establish a Resolution of Intent that sets a public hearing of December 2, 2019 for the 1st reading of the Ordinance that would establish the BID #2. James noted that the Resolution will be mailed to the owners of taxable property at least 30 days prior to the public meeting. James recommended adoption of the resolution. Discussion followed on the cost allocations.

299-19

After reading the same once, Alderman Holland moved adoption of the following:

RESOLUTION PROVIDING A NOTICE OF INTENT TO ADOPT AN ORDINANCE
TO CREATE BUSINESS IMPROVEMENT DISTRICT #2

WHEREAS, the proposed boundaries of a Business Improvement District were established by a Resolution adopted on April 16, 2018; and

WHEREAS, the City Council has appointed a Business Improvement Board of Directors and adopted bylaws for the Board; and

WHEREAS, the Business Improvement Board has submitted a report recommending that a business improvement district be created and a plan for improvements of the business area; and

WHEREAS, the City Council has approved the Plan and uses of funds collected through the Business Improvement District; and

WHEREAS, a resolution of intent is required prior to the creation of Business Improvement District #2.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Vermillion, South Dakota that:

1. The boundaries of Business Improvement District #2 are defined as follows:

Beginning at the intersection of the centerlines of 12th Street and Kidder Street; then north along the centerline of 12th Street for 582-feet to the intersection with the centerline of the east-west alley in Block 39 of Snyder's Addition; then east along the centerline of the east-west alley in Block 39 of Snyder's Addition to the intersection with the centerline of Franklin Street; then north along the centerline Franklin Street for 2-feet; then east for 200-feet to the intersection with the centerline of the north-south alley in Block 38 of Snyder's Addition; then south along the centerline of the north-south alley in Block 38 of Snyder's Addition for 24-feet; then east for 192-feet to the intersection with the centerline of Washington Street; then north along the centerline of Washington Street for 374-feet; then east for 200-feet to the intersection with the centerline of the north-south alley in Block 42 of Snyder's Addition; then south along the north-south alley in Block 42 of Snyder's Addition for 165-feet to the intersection with the centerline of West National Street; then east along the centerline of West National Street for 200-feet to the intersection with the centerline of High Street; then south

along the centerline of High Street for 121-feet; then east for 200-feet to the intersection with the centerline of the north-south alley in Block 36 of Snyder's Addition; then south along the centerline of the north-south alley in Block 36 of Snyder's Addition for 44-feet; then east for 200-feet to the intersection with the centerline of Prospect Street; then north along the centerline of Prospect Street for 66-feet; then east for 200-feet to the intersection with the centerline of the north-south alley in Block 35 of Snyder's Addition; then north along the centerline of the north-south alley in Block 35 of Snyder's Addition for 220-feet; then east for 200-feet to the intersection with the centerline of Center Street; then south along the centerline of Center Street for 121-feet to the intersection with the centerline of East National Street; then east along the centerline of East National Street for 130-feet; then north for 121-feet; then east for 70-feet to the intersection with the centerline of the north-south alley in Block 45 of Snyder's Addition; then south along the centerline of the north-south alley in Block 45 of Snyder's Addition to the intersection with the centerline of East National Street; then east along the centerline of East National Street for 197.5-feet to the intersection with the centerline of Elm Street; then south along the centerline of Elm Street for 99-feet; then east for 180.5-feet to the intersection with the centerline of the north-south alley in Block 33 of Snyder's Addition; then south along the centerline of the north-south alley in Block 33 of Snyder's Addition for 120-feet to the intersection of the vacated east-west alley in Block 33 of Snyder's Addition; then east along the centerline of the vacated east-west alley in Block 33 of Snyder's Addition for 183-feet to the intersection with the centerline of North Dakota Street; then north along the centerline of North Dakota Street for 35-feet to the intersection with the centerline of the east-west alley in Block 61 of Bigelow's Addition; then east along the centerline of the east-west alley in Block 61 of Bigelow's Addition for 200-feet to the intersection with the centerline of the north-south alley in Block 61 of Bigelow's Addition; then south along the centerline of the north-south alley in Block 61 of Bigelow's Addition for 189-feet to the intersection with the centerline of East Main Street; then east along the centerline of East Main Street for 25-feet to the intersection with the centerline of Forest Avenue; then south along the centerline of Forest Avenue for 188-feet to the intersection with the centerline of the vacated east-west alley in Block 73 of Smith's Addition; then west along the centerline of the vacated east-west alley in Block 73 of Smith's Addition for 225-feet to the intersection with the centerline of South Dakota Street; then north along the centerline of South Dakota Street for 96-feet; then west for 81-feet; then south for 132-feet; then west for 105.5-feet to the intersection with the centerline of the north-south alley in Block 26 of Original Vermillion; then south along the centerline of the north-south alley

in Block 26 of Original Vermillion for 212-feet to the intersection with the south right-of-way line of the vacated Kidder Street; then east along the south right-of-way line of the vacated Kidder Street for 241-feet to the intersection with the centerline of South Dakota Street; then south along the centerline of South Dakota Street for 220-feet; then southwest to the intersection with the centerline of the vacated Bloomingdale Street for 128-feet south and 81-feet west; then west along the centerline of the vacated Bloomingdale Street for 360-feet to the intersection with the centerline of Church Street; then north along the centerline of Church Street for 388-feet to the intersection with the centerline of Kidder Street; then west along the centerline of Kidder Street for 400-feet to the intersection with the centerline of Court Street; then south along the centerline of Court Street for 172-feet; then west for 200-feet to the intersection with the centerline of the north-south alley in Block 23 of Original Vermillion; then south along the centerline of the north-south alley in Block 23 of Original Vermillion for 216-feet to the intersection with the centerline of Bloomingdale Street; then west along the centerline of Bloomingdale Street for 410-feet to the intersection with the centerline of the north-south alley in Block 22 of Original Vermillion; then north along the centerline of the north-south alley in Block 22 of Original Vermillion for 388-feet to the intersection with the centerline of Kidder Street; then west along the centerline of Kidder Street for 600-feet to the intersection with the centerline of Luxemburg Street; then north along the centerline of Luxemburg Street for 106-feet; then west for 200-feet to the intersection with centerline of the north-south alley in Block 31 of Original Vermillion; then south along the centerline of the north-south alley in Block 31 of Original Vermillion for 106-feet to the intersection with the centerline of Kidder Street; then west along the centerline of Kidder Street for 200-feet to the intersection with the centerline of 12th Street being the point of beginning.

2. The BID Board finds that the City Council concurs with dividing the business improvement district into two areas, Area A and Area B. Area A is described as an area encompassing the following parcels: Lots 1 and 2 and West 10-feet of Lot 3 and North half of vacated alley and North 99.5-feet of Lots 4, 5, and 6 and North 99.5-feet of East 15-feet of Lot 3 and Part of South Dakota Street commencing 34-feet at the Northwest of Lot 1 then West 5-feet then South 66-feet then 5-feet then 66-feet to point of beginning; and, the West 41-feet of vacated Dakota Street abutting Lot 1 and East 18-feet of Lot 1 Block 26, Original Town; and, East 29.5-feet of West 95.5-feet of Lots 2, 3 and 4 and East 66-feet of West 132-feet of Lot 1, Block 26, Original Town; and, East 15-feet of West 66-feet of Lots 1, 2, 3 and 4, Block 26, Original Town; and, East 20-feet of West 51-feet of Lots 1, 2, 3, and 4, Block 26, Original Town; and, West 31-feet of Lots 1, 2, 3,

and 4, Block 26, Original Town; and, Lots 15, 16, and 17, Block 26, Replat of Lots 13 and 14, Original Town; and, and, Lots 8, 9, 10, 11 and 12, Block 26, Original Town; and, Block 27, Original Town; and, Block 28, Original Town; and, Lots 2, 3, 5, 6, 7, 8, 9, 10, 11, 12, and 13, Block 29, Original Town; and, Lot A, Block 29, Original Town; and, Lot 24, Block 36, Snyders Addition; and, Lot HD-1 Lot 15, Block 35, Snyders Addition; and, West 25-feet of Lot 15 excluding Lot HD-1, Block 35, Snyders Addition; and, East 25-feet of Lot 15, Block 35, Snyders Addition; and, Lots 16 through 25, including all the vacated alley between lots 19 and 20, Block 35, Snyders Addition; and, Lot 15A, Block 34, Snyders Addition; and, Lot 16A, Block 34, Snyders Addition; and, Lots 17 through 23, Block 34, Snyders Addition; and, Lots 15 through 19, Block 33, Snyders Addition; and, Lot 18A, Block 33, Snyders Addition; and, West 11-feet of Lot 20, Block 33, Snyders Addition; and, East 15-feet of South 90-feet of Lot 20 and Lots 21 through 25, Block 33, Snyders Addition; and, Lots 20 through 25 excluding West 11-feet of Lot 20 and excluding South 90-feet of Lots 20 through 25, Block 33, and Track of land 50-feet East and West by 20-feet North and South excluding West 7-feet of said tract, Snyders Addition.

Area B is described as the land outside of Area A, but within the boundary of the Business Improvement District No. 2.

3. A public hearing shall be held before the Governing Body of the City of Vermillion, South Dakota on the 2nd day of December, 2019 at 7:00 p.m. in the City Council Chambers of City Hall at 25 Center Street to consider the creation of Business Improvement District #2.
4. The BID Board finds and the City Council concurred that there is a need to fund a project that would renovate the Central Business District of the City of Vermillion, and that the project could be paid partially through funds generated by the Business Improvement District #2.
5. Eligible expenses may include: removal and reconstruction of sidewalks, removal and reconstruction of street pavement, removal and reconstruction of curb and gutter, construction of landscaping features, signage, street lighting, landscaping, storm sewer improvements, and the necessary staff to execute these efforts.
6. The following costs are estimated for the public improvements within the proposed district: \$2,450,000. This cost would be split between the City and the owners of taxable property within the Business Improvement District at a rate of 82:18. Furthermore the owners within Area A will pay a yearly amount of 0.162 times the total cost of the

project divided by 69. The owners within Area B will pay a yearly amount of 0.018 times the total cost of the project divided by 23.

7. The assessment shall be payable in ten equal annual installments.
8. Any grants and donations to the project shall be deducted from the total cost of the project prior to the cost being divided amongst the owners of Area A or Area B.
9. The Finance Officer shall cause a notice of public hearing for the creation of the proposed Business Improvement District to be mailed to each property owner of taxable property in the district at least thirty (30) days prior to the public hearing.

Dated at Vermillion, South Dakota this 21st day of October, 2019.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA
By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Collier-Wise. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

B. Final Plat of Lots 1 and 2 in Block 7 Brooks Industrial Park Addition to the City of Vermillion, Clay County, South Dakota

Jose Dominguez, City Engineer, reported that Banner Associates has submitted a final plat on behalf of the Vermillion Area Chamber of Commerce and Development Company noting that the property is located on the south side of SD Highway 50 Bypass directly west of Commerce Street. Jose noted that the plat divides this area into two lots (4.9-acres and 4.4-acres). Jose reported that the plat was reviewed by the Planning and Zoning Commission at their October 15th meeting with a unanimous recommendation of approval of the final plat to the City Council. Jose noted that the large 66-foot easement bisecting Lot 1 and 2 could be turned into a public right-of-way and used to construct a public road. Jose stated that access to the properties off this easement will not be granted until the right-of-way is acquired by the City. Discussion followed.

300-19

After reading the same once, Alderman Hellwege moved approval of the following plat:

WHEREAS IT APPEARS that the owners thereof have caused a plat to be made of the following described real property: Lots 1 and 2 in Block 7 Brooks Industrial Park, City of Vermillion, Clay County, South Dakota for approval.

BE IT RESOLVED that the attached and foregoing plat has been submitted to and a report and recommendations thereon made by the Vermillion Planning Commission to the City Council of Vermillion which has approved the same.

BE IT ALSO RESOLVED that access shall be granted to the lot in accordance with the City of Vermillion street access and driveway approach policy, which requires an application permit.

BE IT FURTHER RESOLVED that the attached and foregoing plat has been submitted to the Governing Body of the City of Vermillion which has examined the same, and it appears that the systems of streets and alleys set forth therein conforms to the system of streets and alleys of the existing plat of such city, and that all taxes and special assessments, if any, upon the tract or subdivision have been fully paid and that such plat and survey thereof have been executed according to law, and the same is hereby accordingly approved.

The motion was seconded by Alderman Price. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

C. Resolution authorizing the purchase of a mower for the Bluffs Golf Course

Jose Dominguez, City Engineer, reported that, as part of the 2020 equipment replacement schedule, the Bluffs Golf Course 2011 Toro Greensmaster 3150 was scheduled for replacement. Jose stated that we would like to take advantage of an attractive National IPA bid from the Toro Company. Jose noted that, if the resolution to place the order is approved by the City Council, the item would not be received or paid for until the 2020 budget year. Jose stated that the total bid for a 2020 Greensmaster 3300 TriFlex with all new accessories and blades is \$46,724.00. Jose stated that the Toro Company participating distributor for South Dakota is Midwest Turf & Irrigation of Omaha, Nebraska. Jose reported that the 2020 Equipment Replacement Fund includes a budget of

\$42,000 for this purchase. Jose reported that staff will be approaching other golf courses in the area to see if there is interest in purchasing the 2011 Toro Greensmaster 3150. Jose noted that, if there is interest by other courses, staff will approach City Council to declare the 2011 mower surplus and sell it to a golf course. Jose noted that, if there is no interest, a trade-in value of \$6,500 for the 2011 mower has been offered by Midwest Turf & Irrigation of Omaha. Jose recommended approval of the resolution to purchase the golf course mower. Discussion followed.

301-19

After reading the same once, Alderman Holland moved adoption of the following:

RESOLUTION

AUTHORIZING THE PURCHASE OF A MOWER FOR THE BLUFFS GOLF COURSE

WHEREAS, SDCL 5-18A-37 authorizes a governmental entity to enter into agreements with purchasing agents in any other state for purchases under a joint agreement or contract at the accepted bid price and the concurrence of said bidder; and

WHEREAS, the City of Vermillion has reviewed and determined that the bid awarded by National Intergovernmental Purchasing Alliance (National IPA) for a mower, accessories and blades from Midwest Turf & Irrigation of Omaha for the amount of \$46,724.00 offers an advantageous price to the City for said item; and

WHEREAS, the City of Vermillion would receive the delivery of the equipment after January 1, 2020 and no later than March 31, 2020.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion, South Dakota that the City Manager or the City's Finance Officer is hereby authorized to purchase a new 2020 Toro Greensmaster 3300 TriFlex with accessories and blades from Midwest Turf & Irrigation of Omaha, of Omaha, Nebraska for a price of \$46,724.00.

Dated at Vermillion, South Dakota this 21st day of October, 2019.

THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Collier-Wise. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

D. Declare Landfill dump truck surplus

James Purdy, Assistant City Manager, reported that the Solid Waste Department has a dump truck used to carry bales from the baler building to be placed in the landfill. James reported that in 2015 the City purchased a 1998 Ford dump truck with 195,000 miles on it to perform this task. James reported that approximately two weeks ago the engine in the truck blew up and would need to be rebuilt. James noted the value of the truck and found that a similar truck, with a working engine, can be appraised for about \$20,000 and the cost to rebuild the engine on the current truck would cost close to \$30,000. James noted that a replacement truck has been located for \$24,282.50. James recommended declaring the 1998 Ford Conventional H Truck as surplus and authorize the appraisal by the Surplus Property Appraisal Committee to be sold by sealed bids. Discussion followed.

302-19

Alderman Price moved to declare the 1998 Ford Conventional H Truck as surplus and authorize the appraisal by the Surplus Property Appraisal Committee to be sold by sealed bids. Alderman Collier-Wise seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

9. Bid Openings

A. Sale of Surplus Vehicle

Jose Dominguez, City Engineer, reported that, at the October 7th City Council meeting, the Council approved the sale of several vehicles. Jose noted that no bids were received for the 2002 Chevrolet 2500 with a dump bed appraised at \$2,800. Jose noted that advertising continued to see if it could be sold prior to the City's spring auction. Jose reported that a bid was received for the 2002 Chevrolet 2500 with a dump bed on October 18th from Bensen Lawn Care of Maskell, NE, for \$2,520.00. Jose noted that this bid meets the required 90% of the appraised value and recommended approval of the sale.

303-19

Alderman Sorensen moved approval of the sale of the 2002 Chevrolet 2500 with a dump bed to Bensen Lawn Care of Maskell, NE, for \$2,520.00. Alderman Price seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

10. City Manager's Report

James Purdy, Assistant City Manager, presented the report.

A. James reported that parking will be removed on the north end of Dakota Street from Alumni Street to Highway 50 and Rose Street will be closed from Coyote Village north to the Dome from 6:00 a.m. to 6:00 p.m. on Saturday, October 26th for Coyote Football game.

B. James reported that the Planning Commission will have a public hearing to consider the zoning amendments on Tuesday, November 12th at their meeting which begins at 5:30 p.m. James noted that this zoning amendment will be part of the City Council's November 18th agenda if advanced by the Planning Commission.

C. James reported on the approval of the following raffle notification:

Vermillion High School After Prom Committee is selling raffle tickets at \$5 each or 5 for \$20 until January 7, 2020. The prizes are 4 tickets to the USD/SDSU men's game and 4 tickets to the USD/SDSU women's game here in Vermillion. The drawing will be held at a January 7, 2020 VHS basketball game. The value of the tickets is \$160. Proceeds from the raffle will be used to help support the VHS After Prom activities.

PAYROLL ADDITIONS AND CHANGES

Finance: Katie Redden \$22.70/hr; Service Garage: Joshua Manning \$17.66/hr; Recreation: Molly Welch \$9.25/hr

11. Invoices Payable

304-19

Alderman Price moved approval of the following invoice:

Rich Holland	mileage reimbursement	230.58
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Alderman Collier-Wise seconded the motion. Alderman Holland requested to abstain. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

305-19

Alderman Price moved approval of the following invoices:

A-1 Portable Toilets	portable toilet rental	240.00
Aqua-Pure Inc	chemicals	4,840.00
AT&T Mobility	mobile hot spots	428.97
Broadcaster Press	advertising	1,655.31

Buhl's Cleaners	mat/mop service	715.48
Bureau Of Administration	telephone	249.41
Campbell Supply	supplies	230.31
Centurylink	telephone	1,592.27
City Of Vermillion	landfill vouchers	384.00
Claims Associates, Inc	professional services	5,000.00
Clay Rural Water System	water usage	165.00
Clay-Union Electric Corp	electricity	1,429.09
Dakota Beverage	merchandise	13,541.43
Daniel Burniston	meals reimbursement	41.00
Dept Of Environment & Natural Res	SWMP loan payment	14,338.54
Division Of Motor Vehicle	title/plates	15.00
Girard Auction & Land Broker	tandem axle dump truck	24,282.50
Global Dist.	merchandise	352.00
Gregg Peters	managers fees/qtr profit	35,514.24
Jennifer Holthe	safety boots reimbursement	100.00
John A Conkling Dist.	merchandise	6,401.25
Johnson Brothers Of SD	merchandise	18,922.96
Jones Food Center	supplies	329.69
Justin McGregor	housing rehabilitation	2,385.92
Karian Peterson Contracting	pole replacement	13,268.25
Karsten Mfg Corp	merchandise	374.53
Loren Fischer Disposal	haul cardboard	1,180.00
McCulloch Law Office	professional services	1,919.00
MidAmerican	gas usage	1,422.28
Midcontinent Communication	cable/internet service	746.57
Pizza Ranch	pool parties-pizza	357.03
Republic National Dist.	merchandise	17,109.60
SD Denr	landfill operations fee	3,833.83
SD Public Assurance Alliance	truck insurance	585.32
Southern Glazer's Of SD	merchandise	3,476.12
Staples Business Credit	supplies	1,905.11
Stern Oil Co.	fuel	13,750.46
The Growler Station, Inc	licensing/maintenance fee	749.97
Titleist-Acushnet Company	merchandise	233.21
United Parcel Service	shipping	47.45
Us Bank St. Paul	go pool bond	159,877.50
Us Postmaster	postage for utility bills	1,000.00
Vermillion Area Community Found	round-up program	264.83
Vermillion Chamber Of Commerce	funding	62,500.00
Vermillion Rotary Club	dues/meals	134.25
Waste Management Of WI-MN	waste hauling	1,450.32
Yamaha Motor Finance Corp	golf cars lease	6,622.61

Alderman Ward seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda - None

13. Adjourn

306-19

Alderman Ward moved to adjourn the Council Meeting at 7:24 p.m. Alderman Sorensen seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 21st day of October, 2019.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.