

Unapproved Minutes  
Historical Preservation Commission  
Thursday January 3, 2019 Regular Meeting

The regular meeting of the Vermillion Historical Preservation Commission was called to order in the Large Conference Room at City Hall on January 3, 2019 at 9:00 a.m.

1. Roll Call

Present: Cyndy Chaney, Jim Wilson, Susan Keith Gray, Gloria Hensley, Dietrik Vanderhill (arrived at 9:07), Ed Gerrish, William Dendinger (arrived at 9:42)

Absent: None

Staff present: John Prescott, City Manager (left at 10:15)

James Purdy, Assistant City Manager

Jose Dominguez, City Engineer

2. Adoption of the Agenda

Gloria Hensley moved that the Commission adopt the agenda as presented, seconded by Cyndy Chaney. The motion carried.

3. Approval of the Minutes

William Dendinger moved that the minutes be adopted with minor corrections, seconded by Ed Gerrish. The motion carried.

4. Visitors to be Heard

No visitors were present.

5. Old Business

None

6. New Business

6a. Introduction of Liz Almlie from the South Dakota State Historical Society

Liz Almlie provided background information regarding certified local governments (CLG) in South Dakota. Liz provided handouts regarding CLGs, and stated that the following are requirements CLGs must meet on an annual basis in order to recertify:

- Annually hold a workshop or other form of physical engagement with the public
- Conduct an educational program
- Have members attend at least one informational or educational meeting/conference per year
- Submit an annual report
- Comment on nominations for the National Register of Historic Places
- Provide paid invoices, vouchers, and proof of in-kind matching for grant money to be paid out that year

Gloria Hensley asked about in-kind hourly rates for volunteer and professional services. Liz Almlie stated that the rates are standardized and available online.

John Prescott, City Manager, asked about whether the use of grant funds would require an additional audit or if it could be included in the existing pass-through audit. Liz stated that she does not believe that an additional audit would be necessary. John Prescott stated that he has numerous additional questions, but that it might be best to address those in separate conversations.

Gloria Hensley asked about the benefits of becoming a CLG. Liz Almlie stated that the major benefits are:

- Grant money
- The ability to comment on nominations for the National Register of Historic Places
- The "11.1 review process" as outlined by SDCL 1-19A-11.1

Jim Wilson stated that the Clay County Historical Society has been a CLG since the early 1980s, and that he feels the designation has been worthwhile.

Susan Keith Gray asked if the "11.1 review process" would still be available to the City and the Commission regardless of whether or not the Commission became a CLG. Liz Almlie stated that it would be.

Ed Gerrish asked if the Commission could receive money this year if certified. Liz Almlie stated that the Commission's application were to be submitted in late March, that grant awards would be announced in June.

The Commission thanked Liz Almlie for her time, and for all of the great information. Susan Keith Gray stated that she believes it would be beneficial to hold another Commission meeting soon to discuss other organizational projects. Discussion then ensued about possibly changing the meeting the team to accommodate the schedule of some of the Commission members. It was decided that the Commission should hold a special meeting on January 17 at 7:00 p.m., and consider a new regular meeting time.

Jim Wilson stated that some projects the Commission could consider in the future include exploring the idea of a new historical district on S. University Street, and resurveying the downtown historical district.

The Commission then discussed the agenda for the upcoming meeting. The agenda will include:

- Review of potential mission statement
- An update on the historical property survey
- Discussion of a potential historical district along S. University Street
- Potential resurveying of the downtown historical district

7. Adjourn

Moved by Cyndy Chaney to adjourn, seconded by Ed Gerrish. Motion carried at 10:35 a.m.

Vermillion Historical Preservation Commission