

Unapproved Minutes
Council Special Session
January 4, 2021
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, January 4, 2021 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Hellwege, Holland, Humphrey, Jennewein, Letellier, Price, Ward, Willson, Mayor Collier-Wise (all joined by teleconference)

2. Visitors to be Heard

3. South Dakota Housing Development Authority grant update - Assistant City Manager James Purdy.

James Purdy, Assistant City Manager, reported that in October 2018 the City applied for Housing Opportunity funds through the SD Housing Development Authority (SDHDA) to assist residents of Cottage Villa Mobile Home Park that were needing to relocate as the new property owner had provided notice. James noted that in December 2018 the City received notice of up to \$60,000 of funding from SDHDA. James noted that the funding is based upon income, number of dependents and the improvements must be safety related. James stated that Cottage Villa residents had first opportunity at funding of up to \$5,000 per person which was later expanded to all mobile home owners in the community with increased amounts. James reviewed how information was made available to applicants noting that there were five applicants that participated in the program. James reviewed how the funding worked noting that SECOG originally was going to do the grant reporting but they relinquished this administration to the City. James reviewed the properties that received funding noting that the program is a five-year loan forgiveness program with the SDHDA. James reported that the program was closed out and \$25,716 has been received from the SDHDA. James answered questions on the program from the City Council noting that the applicants that participated in the program were very thankful for the City making this program available. Discussion followed.

4. Briefing on the January 4, 2021 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

5. Adjourn

1-21

Alderman Ward moved to adjourn the Council special session at 12:35 p.m. Alderman Hellwege seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

Dated at Vermillion, South Dakota this 4th day of January, 2021.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
Kelsey Collier-Wise, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
January 4, 2021
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on Monday, January 4, 2021 at 7:00 p.m. by Mayor Collier-Wise.

1. Roll Call

Present: Hellwege, Holland, Humphrey, Jennewein, Letellier, Price, Ward, Willson, Mayor Collier-Wise (all joined by teleconference)

2. Pledge of Allegiance

3. Minutes

A. Minutes of December 21, 2020 Special Meeting; December 21, 2020 Regular Meeting

2-21

Alderman Holland moved approval of the December 21, 2020 Special Meeting and December 21, 2020 Regular Meeting minutes. Alderman Ward seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y,

Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

4. Adoption of Agenda

3-21

Alderman Willson moved approval of the agenda. Alderman Humphrey seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

5. Visitors to be Heard

A. Dr. Martin Luther King Junior Day of Service Proclamation

Alderman Hellwege read the proclamation for Dr. Martin Luther King, Jr. Day of Service that encouraged citizens to honor the memory of Dr. King and put his teachings into action by participating in the Dr. Martin Luther King Day of Service on January 18, 2021.

6. Public Hearings - None

7. Old Business

A. Review of Emergency Resolution encouraging the use of face coverings or face masks and determine continuation of the Emergency Resolution

John Prescott, City Manager, reported that, on December 7, 2020, the City Council approved an Emergency Resolution encouraging the use of face masks or face coverings in buildings open to the public. John noted that the Emergency Resolution had an effective date of December 10, 2020 with a life of 60 days. John stated that the December 7th Emergency Resolution was very similar to the Emergency Resolutions adopted in August and October which expired after 60-days. John stated that the emergency resolutions were designed to promote the use of face coverings to slow the spread of the coronavirus. John stated that the Emergency Resolutions were also designed to provide the language that Emergency Ordinance No. 1419, 1422 and 1425 cite which requires the posting of a sign at the entrance of a building open to the public that states that face masks are expected per City resolution. John reported that no questions have been received about the emergency resolution which is likely due to the fact that the public is familiar with the resolution. John reported that the current emergency resolution will expire on February 7, 2021 unless the City Council ends it sooner. John reported that there were no changes to the resolution at the December 21st meeting. John noted that Governor Noem issued an Executive Order 2020-34 that extended the state of

emergency to June 30, 2021. John recommended that the City Council review information related to COVID-19 and the emergency resolution recommending face coverings or face masks in buildings open to the public. Mayor Collier-Wise stated that, if there is no action, we will move on to the next item.

B. Review of Emergency Ordinance 1425 to require signage at the entrance to buildings open to the public that states Face Masks Expected per City Resolution

John Prescott, City Manager, reported that, on December 7, 2020, the City Council approved the second reading of Emergency Ordinance No. 1425. John stated that the ordinance requires the posting of a sign at the entrance to buildings open to the public, which states "Masks are expected per City resolution." John noted that Emergency Ordinance No. 1425 had an effective date of December 18, 2020 and a life of 60 days. John stated that Emergency Ordinance No. 1425 was very similar to Emergency Ordinance No. 1419 and 1422. John stated that, as a follow-up to the City Council discussion at the November 16 meeting, City Code staff checked for signs on Tuesday, November 24th. John noted that most businesses continue to have a sign posted as the current ordinance requires. John reported that during the life of Emergency Ordinance No. 1425, to date, and with Emergency Ordinance No. 1419 and 1422 which have expired, there have been no citations for non-compliance. John noted that the signs continue to be available for free at City Hall, the VCDC office, or they can be printed from the City's website. John noted that no changes were made to the ordinance at the December 21st meeting. John recommended that the City Council review information related to COVID-19 and the Emergency Ordinance No. 1425 requiring signage at the entrance to buildings open to the public that states Face Masks Expected per City Resolution. Mayor Collier-Wise stated that, if there is no action, we will move on to the next item.

C. COVID-19 issues

John Prescott, City Manager, reported on the State plan for administering the COVID-19 vaccine. John reported on talking to the Hospital Administrator regarding the availability of testing locally, noting they are expecting to have a rapid test machine within a few weeks. Mayor Collier-Wise noted that this item was requested to be on the agenda for discussion on COVID-19 issues as items continue to evolve. Discussion followed. Mayor Collier-Wise stated that, hearing no discussion, we will move on to the next agenda item.

D. Second reading of Ordinance 1428 amending Title VII: Traffic Code; Chapter 70 General Traffic and Parking Regulations; Section 70.072 as it pertains to intersection parking restrictions

Jose Dominguez, City Engineer, reported that the City is currently working with Stockwell Engineers (Stockwell), and the BID No. 2 Board, to complete the design of the Downtown Streetscape project. Jose noted that, during review of the plans proposed by Stockwell, the City was informed that on-street parking at certain locations should be removed in order to improve vehicular safety. Jose reported that the parking impacts have been presented to the public and discussed by the BID No. 2 Board members and the City Council. Jose noted that, at the December 7th noon meeting, the City Council direction was to amend the City ordinance to closer match the State's requirements. Jose noted that there are three different rules and guidelines that the City has to follow when dealing with the location of on-street parking at intersections. Jose stated that there are State statutes (sections 32-30-6), City ordinances (section 70.072), and the guidelines in the Manual on Uniform Traffic Control Devices (MUTCD). Jose reviewed the requirements or guidelines for each. Jose reported that the proposed ordinance and State statutes would be identical. Jose noted that these changes would be applied in the downtown area with the Streetscape Project to remove liability from the City since we are currently not meeting the State's statutes or the City's ordinance. Jose noted that, if the Streetscape Project were not to occur, the City should still remove the parking at these locations with a future project, or as part of a striping project. Jose reported there have been no changes to the ordinance since first reading and recommended approval of second reading of Ordinance No. 1428. Discussion followed.

4-21

Second reading of title to Ordinance No. 1428 entitled an Ordinance Amending Title VII, Traffic Code; Chapter 70, General Traffic and Parking Regulations; Section 70.072 of the revised ordinances for the City of Vermillion, South Dakota

Mayor Collier-Wise read the title to the above named Ordinance, and Alderman Willson moved adoption of the following:

BE IT RESOLVED that the minutes of this meeting shall show that the title to the proposed Ordinance No. 1428 entitled an Ordinance Amending Title VII, Traffic Code; Chapter 70, General Traffic and Parking Regulations; Section 70.072 of the revised ordinances was first read and the Ordinance considered substantially in its present form and content at a regularly called meeting of the Governing Body on the 21st day of December, 2020 and that the title was again read at this meeting, being a regularly called meeting of the Governing Body on this 4th day of January, 2021 at the City Hall Council Chambers in the manner prescribed by SDCL 9-19-7 as amended.

BE IT RESOLVED and ordained that said Ordinance be adopted to read as follows:

ORDINANCE 1428

AN ORDINANCE AMENDING TITLE VII, TRAFFIC CODE; CHAPTER 70, GENERAL TRAFFIC AND PARKING REGULATIONS; SECTION 70.072 OF THE REVISED ORDINANCES OF THE CITY OF VERMILLION, SOUTH DAKOTA, PROHIBITED IN CERTAIN PLACES.

BE IT ORDAINED, by the Governing Body of the City of Vermillion, South Dakota that section 70.072 shall be amended to read as follows:

§ 70.072 PROHIBITED IN CERTAIN PLACES

(A) It shall be unlawful for the operator of a motor vehicle to stop, stand, or park the motor vehicle in any of the following places, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic signal or sign:

(1) Within an intersection;

(2) Between two intersections if the distance between the two intersections is 50 feet or less;

(3) On a sidewalk or in such a manner that any part of the motor vehicle protrudes over the sidewalk. Except when incidental to diagonal parking in areas designed for diagonal parking;

(4) Within 20 feet of a driveway entrance to any fire station and on the side of a street opposite the entrance to any fire station within 75 feet of said entrance;

(5) Within 15 feet of a fire hydrant;

(6) Within 20 feet of a crosswalk at an intersection, or on a crosswalk;

(7) Within 30 feet upon the approach to any flashing signals, stop sign, yield sign, or traffic control signal located at the side of a roadway;

(8) In front of a private driveway or an alleyway access;

(9) Alongside or opposite any street excavation or obstruction;

(10) Upon any parkway. Exception: Permitted parkway parking. Applicants may apply to the Code Enforcement Office for a permit to park in the parkway. Permits may be issued when the parkway is greater than 19 feet and it can be shown by the applicant that an existing use and/or a hardship exists. For purposes of considering a request for a permit subsequent to the issuance of a previous permit at a given location, an existing use shall not alone constitute a basis for issuance of a permit;

(11) In any alleyway. Exception: While loading or unloading as provided in § 70.077.

(12) Between locations where parking is prohibited if the distance between the two is less than 20-feet

(B) The driver of a vehicle shall not stop, stand, or park the vehicle in any public roadway other than parallel with the edge of the roadway, headed in the direction of traffic and with the curbside wheels of the vehicle within at least 18 inches of the roadway, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer, or necessarily in obedience to traffic signs or signals or lines painted on the pavement.

(C) It shall be unlawful for any driver to stop, stand, or park any vehicle in such a manner as to leave available less than 10 feet in width of the traveled roadway for the free movement of vehicular traffic, except when necessary to avoid conflict with other traffic, or in compliance with the direction of a police officer or necessary obedience to traffic signs or signals.

(D) The driver of a vehicle shall not stop, stand, or park the vehicle in excess of any time limit or in violation of any traffic signal or sign or restriction painted on the pavement.

(E) lieu of a court appearance for a violation of divisions (A) through (D) above, a bond in an amount to be set from time to time by resolution of the Council may be posted with the Police Department prior to the scheduled time of the court appearance.

(F) Vehicles parking on all streets shall park diagonally or parallel to the curb in accordance with the markings shown on the curb or street.

Dated at Vermillion, South Dakota this 4th day of January, 2021.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By _____
Kelsey Collier-Wise, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

Adoption of the Ordinance was seconded by Alderman Holland. Thereafter the question of the adoption of the Ordinance was put to a roll call vote of the Governing Body as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y.

Motion carried 9 to 0. Mayor Collier-Wise declared that the Ordinance has been adopted and directed publication thereof as required by law.

8. New Business

A. Request for the Vermillion Chamber of Commerce and Development Company to utilize Vermillion Now!3 Second penny funds to pay for the remaining balance of the construction of McHenry Street

John Prescott, City Manager, reported that the contractor for the Vermillion Chamber of Commerce and Development Company (VCDC) recently completed the construction of McHenry Street that extends west from Princeton Street approximately 370 feet. John noted that the new street will provide an additional access point to the new Runnings Store currently under construction, two lots which front Princeton Street, and the industrial zoned land north of the new store. John reported that, on April 20, 2020, the City Council approved a resolution pledging the City's unallocated 2nd Penny sales tax dollars pledged to the first two Vermillion Now! campaigns for the construction of McHenry Street. John noted that the total funding available was \$189,922. John stated that the developer working with the VCDC to construct the building and parking lot would construct the street in accordance with City standards as the Agreement would indicate. John noted that, as is the practice with these agreements, the City would not issue payment for any oversized items or provide funding from the Vermillion Now! pledges until the criteria in the Agreement were met. John noted that the City Council approved payment of \$24,912.96 to the contractor for oversized items and \$189,922.00 to the VCDC from Vermillion Now! funds at the December 21, 2020 meeting. John reported that, in April, it was initially anticipated that the cost to construct the street would be approximately \$140,000 plus engineering costs which was based on the bid which had just been awarded in March 2020 for the construction of Roosevelt Street east of N. Norbeck Street. John noted that at that time McHenry Street had not yet been designed, so the proposed cost was only an estimate. John stated that the final cost of construction for McHenry Street was \$242,648.35 plus engineering

costs of \$13,801.56. John stated that Runnings contributed \$25,000 toward the cost of the street. John stated that included in the packet is a letter from the VCDC seeking to utilize \$16,614.95 of 2nd Penny funds pledged to the Vermillion Now! 3 effort for the balance of the McHenry Street cost incurred by the VCDC. John reported that all of the original Vermillion Now! and Vermillion Now!2 monies allocated from Second Penny funds have been spent. John noted that the City pledged \$50,000 of 2nd Penny funds for five years beginning with the 2020 budget toward the Vermillion Now!3 initiative and on May 18, 2020, the City Council adopted a resolution approving \$63,984 of Vermillion Now! funding for the engineering work for Bliss Pointe Phase 2 and there have been no payments to the VCDC for the engineering work to date. John noted that this is the only obligation against the Vermillion Now!3 second penny funds pledged by the City that would be \$50,000 for 2020 and 2021. John recommended adoption of the Resolution committing Vermillion Now!3 funds in the amount of \$16,614.95 as the final payment for the construction and engineering costs of McHenry Street. Discussion followed on the project cost.

5-21

After reading the same once, Alderman Holland moved adoption of the following:

RESOLUTION ALLOCATING VERMILLION NOW!3 FUNDING FOR THE REMAINING
BALANCE FOR THE CONSTRUCTION AND ENGINEERING COSTS ASSOCIATED WITH THE
DEVELOPMENT OF MCHENRY STREET

WHEREAS, the City of Vermillion has pledged second penny funds to all three Vermillion Now! campaigns for second penny capital improvements in the community as defined in the City Code of Ordinances; and

WHEREAS, the City of Vermillion (City) and Vermillion Area Chamber of Commerce and Development Company (VCDC) entered into an Agreement to Construct Public Infrastructure by Private Development which established construction standards, a guarantee for work, and City responsibility for oversized items for McHenry Street; and

WHEREAS, the VCDC submitted a plat of the street right-of-way to the Planning and Zoning Commission and City Council which was approved; and

WHEREAS, the VCDC requested that the City reimburse the VCDC from the Vermillion Now! Campaign second penny sales tax pledge for all of the documented development costs of the street minus \$25,000 as provided for by resolution; and

WHEREAS, the City of Vermillion in December 2020 provided \$189,922 of second penny funds remaining from the original Vermillion Now! campaign

and Vermillion Now!2 for the engineering design and construction of McHenry Street in accordance with the Resolution adopted by the City Council on April 20, 2020; and

WHEREAS, the VCDC has submitted a request for Vermillion Now!3 funds to cover the remaining \$16,614.95 of cost related to the development of McHenry Street.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Vermillion agrees to reimburse the VCDC, as developer, from the Vermillion Now!3 Campaign second penny sales tax funds the documented remaining construction costs of McHenry Street not to exceed \$16,614.95.

Dated at Vermillion, South Dakota this 4th day of January 2021.

THE GOVERNING BODY OF THE CITY OF
VERMILLION, SOUTH DAKOTA

Kelsey Collier-Wise, Mayor

ATTEST:

Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Humphrey. Discussion followed and the question of the adoption of the Resolution was presented for a roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

B. 2021 Payroll Resolution

James Purdy, Assistant City Manager, reported that State statute requires the publication of the complete list of all salaries of officers and employees of the City with the first meeting of the fiscal year. James stated that the City of Vermillion has traditionally passed a resolution at the start of each budget year adopting the salaries, which is then included in the meeting minutes. James noted that other changes in salary or new employees during the course of the budget year are included with City Council minutes as the personnel actions take place. James noted that the three union agreements provided a 2.5% cost of living pay adjustment for calendar year 2021. James stated that the attached resolution also provides for a 2.5% increase for non-union, professional, and management employees as well as the City Council. James noted that the increase in minimum wage to \$9.45 was included for applicable employees. James noted that included in the resolution this year is a designation of City Staff as essential employees. James stated that

nearly all City of Vermillion employees qualify as either first responders or essential critical infrastructure workers according to the U.S. Department of Homeland Security. James stated that administration believes it may be beneficial to officially designate City Staff as essential in order to recognize the outstanding work they have done throughout the pandemic, and to put the City in a position to utilize any future stimulus funding related to essential employee or first responder staffing. Discussion followed.

6-21

After reading the same once, Alderman Willson moved adoption of the following:

City of Vermillion
2021 Payroll Resolution

WHEREAS, effective and responsive delivery of City services is dependent upon the employment of a highly competent and motivated workforce; and

WHEREAS, the City of Vermillion, as an employer, makes periodic adjustments to wages and compensation for inflation and in comparison to other municipal employers; and

WHEREAS, the City of Vermillion has previously approved collective bargaining agreements with AFSCME Local 1052 covering the calendar year 2021 that includes placement of employees on a wage schedule which generally provides a 2.5% increase in wages; and

WHEREAS, the City of Vermillion has previously approved a collective bargaining agreement with the Fraternal Order of Police Lodge 19 covering the calendar year 2021 that includes placement of employees on a wage schedule which generally provides a 2.5% increase in wages; and

WHEREAS, the City of Vermillion desires to increase wages and salaries for elected officials, management, professional, and non-union employees by 2.5% on January 1, 2021; and

WHEREAS, the City of Vermillion, South Dakota, provides essential services that protect, serve and support the health, safety and well-being of the citizens and those visiting the community, and

WHEREAS, nearly all City of Vermillion employees qualify as either first responders or essential critical infrastructure workers according to the U.S. Department of Homeland Security.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Vermillion hereby approves and adopts the following wage rates for the

calendar year 2021, and declares all employees fitting the category of first responders or essential critical infrastructure workers essential.

BI-WEEKLY SALARIES:

Mayor/City Council: Kelsey Collier-Wise/\$471.28; Julia Hellwege/\$272.87; Brian Humphrey/\$272.87; Rich Holland/\$272.87; Travis Letellier/\$272.87; Lindsey Jennewein/\$272.87; Katherine Price/\$272.87; Steve Ward/\$272.87; Howard Willson/\$272.87; General Government: John Prescott/\$5,382.40; James Purdy/\$1,992.80; Fire/EMS: Matthew Callahan/\$3,025.60; Robin Hower/\$255.00; Anthoney Klunder/\$475.00; Matthew Taggart/\$1,575.20; Code Enforcement: Farrel Christensen/\$2,592.00; Telecommunications: Ryan Anderson/\$2,396.00; Engineering: José Domínguez/\$3,526.40; Shane Griese/\$2,374.40; Finance: Mike Carlson/\$4,242.40; Library: Daniel Burniston/\$2,596.00; Light and Power: Monty Munkvold/\$3,504.00; Parks & Recreation/Golf: James Goblirsch/\$3,157.60; Ryan Baedke/\$2,179.20; Dennis Chandler/\$1,728.80; Mark Clark/\$2,728.80; Russell Jensen/\$2,260.00; Police: Matthew Betzen/\$3,832.80; Chad Passick/\$3,416.80; Crystal Brady/\$2,921.60; Luke Trowbridge/\$2,921.60; Solid Waste: Timothy Taggart/\$2,388.80; Street: Pete Jahn/\$2,776.80; Water: Curtis Haakinson/\$2,554.40;

HOURLY WAGES:

Fire/EMS: Dawn Abbott-Thompson/\$13.60, \$2.00/hr on-call; Madison Christensen/\$12.10, \$2.00/hr on-call; Ryun Fischbach/\$12.60, \$2.00/hr on-call; Maria Glover/\$15.20, \$2.00/hr on-call; Nicholas Henchal/\$15.20, \$2.00/hr on-call; Dylan Hinds/\$17.62; Allaina Howard/\$12.10, \$2.00 on-call; Chase Howe/\$12.10, \$2.00 on-call; Valerie Hower/\$14.70, \$2.00/hr on-call; Kayla Kloucek/\$12.10, \$2.00/hr on-call; Benjamin Kulesa/\$12.10, \$2.00/hr on-call; David Kyte/\$13.60, \$2.00/hr on-call; Joe Kyte/\$15.40, \$2.00/hr on-call; Audrey Larsen/\$17.50; Jordan Leach/\$12.30, \$2.00/hr on-call; Isabelle Lehman/\$12.10, \$2.00/hr on-call; Neil Melby/\$13.00, \$2.00/hr on-call; Hannah Meyer/\$12.10, \$2.00/hr on-call; Ty Murray/\$17.19; Maria Ordonez Carbajal/\$12.10, \$2.00/hr on-call; Logan Peterson/\$12.10, \$2.00/hr on-call; Shea Soderlin/\$15.50, \$2.00/hr on-call; Nathan Steussy/\$12.20, \$2.00/hr on-call; Joel Stroman/\$12.20, \$2.00/hr on-call; Landen Van Hulzen/\$12.10, \$2.00/hr on-call; Ryne Whisler/\$12.10, \$2.00/hr on-call; Michael Wildermuth/\$17.20, \$2.00/hr on-call; Matthew Wilmes/\$12.30, \$2.00/hr on-call; Lisa Wood/\$13.00, \$2.00/hr on-call; Code Enforcement: Jim Balleweg/\$24.62; Custodial: Ron Maher/\$13.68; Electric: Austin Anderson/\$36.79; Chad Christopherson/\$36.79; Dennis Davis/\$0.40 per meter; Todd Halverson/\$37.85; Karen Harris/\$22.08; Matt Nelson/\$33.56; Brandon Steeneck/\$34.32; Travis Tarr/\$39.28; Phil Wiebelhaus/\$36.18; Engineering: Todd Nordyke/\$23.21; Kenny Wapniarski/\$20.14; Finance: Vicki Fader/\$20.23; Sherry Howe/\$29.10; Janis Johnson/\$19.35; Sara McBride/\$15.41; Katie Redden/\$25.18; General Government: Marty Washington/\$18.64; Library: Nicole Andrews/\$12.46; Peter

Banasiak/\$10.00; Kaia Brose/\$10.00; Linda Calleja/\$17.80; Jeffrey Engeman/\$18.94; Kaitlin Haas/\$10.00; Rachelle Langdon/\$15.71; Katelyn Nelson/\$10.00; Wendy Nilson/\$23.70; Amanda Raiche/\$20.80; Mackenzie Stone/\$12.30; Sophia Wermers/\$13.38; Parks & Recreation/Golf: Victoria Andre/\$10.00; Brooke Assmus/\$10.00; Grace Auchstetter/\$10.50; Tamara Baisden/\$30.00 per game; Josh Bern/\$10.00; Lauren Bern/\$10.00; Nathaniel Bohnsack/\$10.75; Tyson Dahler/\$10.00; Emma Dahlhoff/\$10.00; Ross Dahlhoff/\$11.00; Mya Dejong/\$10.50; Alyssa Elbert/\$10.50; Bridget Farmer/\$10.00; Shannon Fitzsimmons/\$10.00; Sydney Franken/\$11.50; Kennedy Goblirsch/\$10.50; Parker Goblirsch/\$10.00; Payten Halverson/\$10.00; Cylie Hanson/\$18.83; Hunter Headlee/\$30.00 per game; Thomas Heisinger/\$10.00; Quinci Herll/\$10.50; Caelynn Ihnen/\$10.00; Aliyah Jackson/\$10.00; Asiah Jackson/\$10.00; Lilly Johnson/\$10.50; McKenzie Kerkman/\$10.00; Morgan Kerkman/\$10.75; Emile Khan/\$10.00; Abigail Larson/\$10.00; Molly Larson/\$10.00; Peyton Larson/\$10.00; Sophie Larson/\$10.00; Alisha Leber/\$10.00; Tyler Leif/\$10.00; Janathan Lucero/\$10.00; Alexis Malimaneck/\$10.00; Tyler Mann/\$10.00; Madisen Martinez/\$10.50; Haley Michel/\$10.50; Maxwell Morris/\$30.00 per game; Madison Neuberger/\$10.50; Tomalyn Peckham/\$10.00; Sadie Pederson/\$10.50; Baylee Prather/\$11.50; Kennedy Pratt/\$10.00; Joshua Prescott/\$10.25; Wesley Privett/\$10.00; Nathan Robertson/\$10.00; Alexis Saunders/\$10.00; Samuel Schwebach/\$10.50; Shannon Sokolowski/\$10.50; Jane Struckman-Johnson/\$10.00; Drew Thelen/\$10.00; Dylan Thelen/\$10.00; Tyler Trageser/\$18.83; Madison Treiber/\$10.00; Kylee Tresch/\$11.50; Mark Upward/\$10.00; Alexis Webb/\$10.00; Christopher White/\$10.00; Tyler Williamson/\$19.73; Kiley Wood/\$10.00; Brock Boerboom/\$10.00; Alyssa Brown/\$10.00; Grant Campbell/\$14.00; Alexandra Carr/\$10.00; Jack Cochrane/\$10.00; Rylan Craig/\$10.00; Sam Craig/\$10.00; Brady Dinger/\$10.00; Austin Felts/\$10.00; Ashley German/\$10.00; Jackson Girard/\$10.00; Dalton Godfrey/\$10.00; Shanel Goranowski/\$10.00; Jordan Hiser/\$10.00; Alyssa Hurley/\$10.00; Drew Kaitfors/\$10.00; Carson Lee/\$10.00; Carter Mart/\$10.00; Brady Martinez/\$10.00; Kyleigh Moran/\$10.00; Blake Paulson/\$10.00; Willis Robertson/\$10.00; Alexa Rudeen/\$10.00; Timothy Tracy/\$10.00; Ryne Whisler/\$10.00; Max Anderson/\$10.00; Aaron Baedke/\$12.00; Danny Brown/\$10.25; Jared Corlett/\$10.00; Devin Gilbertson/\$10.00; Gabe Montgomery/\$10.00; Justin Norling/\$10.75; Travis Taggart/\$19.25; Garrett Tiehen/\$10.00; Derek Wolterman/\$10.00; Police: Cindy Carrington/\$15.55; Jonathan Cole/\$28.94; Matthew Davis/\$26.53; Andrew Delgado/\$26.87; Debra DeRoacher/\$18.31; Mark Foley/\$28.23; Drew Gortmaker/\$24.95; Jamie Hall/\$ 25.57; Ryan Hough/\$34.75; Robin Hower/\$31.53; Anthoney Klunder/\$29.66; Chet Moser/\$26.87; Ben Nelsen/\$34.75; Jessica Newman/\$27.54; Joe Ostrem/\$29.98; Evan Rolling/\$23.75; Dallas Schnack/\$18.21; Jonathan Warner/\$29.66; Solid Waste/Recycling: Jasper Johnson/\$18.00; Kase King/\$10.50; Mark Milbrodt/\$24.69; Daniel Milroy/\$18.83; Todd Mockler/\$19.24; Jordyn Mockler/\$14.72; Brian Waage/\$18.83; Dan Hanson/\$21.40; Kara Mulheron/\$17.05; Jeremiah Kashas/\$18.64; Todd Moe/\$21.88; Jim Zimmerman/\$23.70; Street: Ted Ball

Jr./\$18.18; Paul Brunick/\$10.25; Scott Iverson/\$19.00; Joshua Manning/\$18.56; Jeffrey Mart/\$24.97; Cody Sommervold/\$19.86; Joshua Timmerman/\$18.56; Rich Walker/\$11.50; Tyler Zimmerman/\$24.94; Telecommunications: Amanda Arndt/\$18.90; Anthony Iverson/\$18.90; Jena Jones/\$18.44; Marsha Kinzie/\$24.79; Emma Nelsen/\$17.95; Derek Ronning/\$23.02; David Stammer/\$24.79; Jessica Standley/\$24.79; Wastewater: Fred Balleweg/\$31.96; Ryan Hage/\$10.50; Michael Heine/\$25.03; Kyle Hoisington/\$24.09; Cory Moore/\$22.51; Robert Pickens/\$23.01; Michael Watterson/\$18.26; Water: Brian Hamilton/\$19.42; Zachary Hammond/\$20.72; Dale Husby/\$23.93; Eric McPherson/\$26.22; Wade Mount/\$26.05; Andrew Wickre/\$20.66; Volunteer Firefighters: Dawn Abbott-Thompson; Cole Albaugh-Edgecomb; Karl Brewer; Jeff Brown; Kellen Cusick; Ryun Fischbach; David Hancock; David Hesse; Allaina Howard; Hunter Jackson; Cody Jansen; Kase King; Josh Kleinhesselink; Anthoney Klunder; Tony Kronaizl; Noah Krull; Shannon Kymala; Mary Lane; Jordan Leach; Scott Martinson; Curtis Mincks; Mike Murra; Blake Nelson; Shelby Roda; Blaine Schoellerman; Bill Sperry; Mark Taggart; Keith Thompson; John Walker; Noah Walker; Dylan Whelchel; Ryne Whisler; Brandon Wiemers; Matthew Wilmes; Associate Firefighters: Doug Brunick; Ray Decker; Don Forseth; Rich Walker; Planning Commission: (Each member receives \$15.00 per meeting.) Matthew Fairholm; Kate Fitzgerald; Don Forseth; Keith Gestring; Susan Heggstad; Bob Iverson; Thomas Mrozla; Doug Tuve; Jim Wilson; Library Board: (Each member receives \$15.00 per meeting.) Catherine Beem; Alexis Oskolkoff; Greg Redlin; Gabrielle Strouse; Eric Young;

VOLUNTEER BOARDS & COMMISSIONS:

Business Improvement District No. 1: Amy Christensen; David Herbster; Greg Huckabee; Dan Kenton; Bill Marketon; Business Improvement District No. 2: Bekki Engquist-Schroeder; Michelle Maloney; Patrick Morrison; Martin Prendergast; Jim Waters; Golf Advisory Board: David Carr; Joni Hook; Ann Jensen; Pat Steckelberg; Keith Thomas; Historic Preservation Commission: Johnny Beyers; Cyndy Chaney; William Dendinger; Ed Gerrish; Susan Keith-Gray; Dietrik Vanderhill; Jim Wilson; Housing Authority: Elizabeth Abbot; Cindy Benzel; Craig Develder; Catherine Johnson; Maria Trowbridge; Human Relations Commission: Jordan Bonstrom; Shannon Cole; Brenda Fergen; Wendy Hess; Calvin Peterson; Codylee Riedmann; Gerald Yutrzenka; Joint Powers Solid Waste Advisory Board: Mark Sweeney; Public Safety Center Board: Robert Fuller; Bruce Plate; Dave Thiese; Tree Board: Aaron Baedke; Joan Doss.

PROVIDED, HOWEVER, the City Manager may make wage increases for the completion of education requirement, for passing certification tests, for fulfillment of job requirements set at the date of employment, and the City Manager may make meritorious wage increases for

Department Heads within the budgetary appropriation of the respective departments.

Dated at Vermillion, South Dakota this 4th day of January 2021.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
Kelsey Collier-Wise, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Price. Discussion followed and the question of the adoption of the Resolution was presented for a roll call vote of the Governing Body as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

9. Bid Openings

A. Fuel Quotes

Mike Carlson, Finance Officer, read the only monthly fuel quote received from Stern Oil and recommended acceptance of the only quote from Stern Oil. Mike noted that staff had inquired of the other vendors who did not bid noting the reason this month.

Item 1 - 4,350 gal unleaded 10% ethanol: Stern Oil \$1.8305; Item 2 - 3,000 gal No. 2 Diesel fuel dyed: Stern Oil \$1.8771; Item 3 - 1,000 gal No. 2 diesel fuel-clear: Stern Oil \$2.1521.

7-21

Alderman Price moved approval of the only quote of Stern Oil for fuel for the month of January. Alderman Jennewein seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

10. City Manager's Report

A) John reported that the Christmas Tree collection site is open for drop off of real trees until January 15, 2021. John stated that the site is located on the south side of Broadway Street just west of Dakota Street. John requested residents to please remove any plastic that you might wrap the tree in for transporting as well as lights and decorations.

B) John reminded residents that sidewalks are to be cleared 24 hours after the end of a snow event. John noted that snow should be stored on your property - not across the street on neighbor's yard without permission or piled up in the street in front of neighbor's property. John stated that, if snow is moved across the street, windrows of snow should not be left in the street.

C) John reported that the next City Council meetings are on Monday, January 18, 2021 at 12:00 p.m. and 7:00 p.m. John noted that some government offices are closed that day for the Dr. Martin Luther King, Jr holiday.

D) John reported there will be a public meeting the evening of Thursday, January 21st to review the Streetscape plans which will be 95% complete. John noted that the exact starting time of the meeting is yet to be determined but will be posted later but to mark your calendar.

11. Invoices Payable

8-21

Alderman Willson moved approval of the following invoices:

3D Specialties Inc	supplies	546.38
A-Ox Welding Supply Co	chemicals	1,617.00
Advantage Archives, LLC	digitization-library	8,625.00
Amazon Business	supplies	1,009.87
America's Test Kitchen	books	31.90
Apex Equipment, LLC	parts	627.40
Appeara	shop towels	45.00
Aramark	uniforms	69.96
Aramark Uniform Services	uniform cleaning	430.80
Argus Leader Media #1085	subscription	28.36
Avera Occupational Medicine	testing	220.65
Banner Associates, Inc	professional services	4,174.60
Bierschbach Eqpt & Supply	supplies	241.36
Blackstone Publishing	books	97.99
Bluetarp Financial, Inc	parts	11.99
Border States Elec Supply	supplies	1,356.37
Bound Tree Medical, LLC	supplies	1,668.77
Broadcaster Press	advertising	100.00
Burns & McDonnell	professional services	32,641.50
Butch's Propane Inc	propane	1,695.20
Butler Machinery Co.	parts/repairs	1,794.92
Carroll Construction Supply	supplies	3,735.80
Cask & Cork	merchandise	1,363.95

Champion Cycle Inc	parts	42.54
City Of Vermillion	copies/postage	1,144.35
City Of Vermillion	utility bills	33,764.57
Cleo Hilding	refund parking tckt overpmt	5.00
Colonial Life Acc Ins.	insurance	2,984.27
Core & Main LP	parts	2,372.85
Coyote Chemical Company	supplies	164.00
Credit Collections Bureau	collection fees	574.58
Dakota Beverage	merchandise	6,528.93
Dakota Pc Warehouse	ThinkPad/keyboard/supplies	1,147.72
Dakota Riggers & Tool Supply	supplies	343.24
Delta Dental Plan	insurance	6,327.68
Demco	supplies	1,572.75
Dennis Martens	maintenance	833.34
Dubois Chemicals	soda ash	7,359.00
Eakes Office Solutions	disinfecting wipes	20.88
Echo Electric Supply	supplies	2,889.60
Electronic Engineering	police equipment installation	16,974.91
Embroidery & Screen Works	face masks/supplies	3,703.75
Environmental Products	parts	1,258.37
Equipment Blades Inc	parts	838.20
Erickson Solutions Group	professional services	3,374.95
Fastenal Company	parts	49.72
Findaway World LLC	books	1,787.79
Fleet Safety Supply	supplies	429.98
Foreman Media	council mtgs/install equip	5,200.00
Geotek Engineering	professional services	3,390.00
Global Dist.	merchandise	288.12
Global Equipment Company	bulletin board	322.64
Golden West Industrial Supply	supplies	811.96
Graham Tire Co.	tires	430.00
Graybar Electric	supplies	2,430.08
Graymont (WI) LLC	chemicals	4,132.23
Gregg Peters	rent	937.50
Hamilton Medical	supplies	2,197.60
Hauff Mid-America Sports	uniforms	264.19
Heartland Glass Co.	repairs	1,184.61
Heartland Humane Society	professional services	270.00
Heiman Fire Equipment	parts	1,112.31
Helms & Associates	professional services	1,542.53
Herren-Schempp Building	supplies	211.27
Hillyard/Sioux Falls	supplies	317.91
HOA Solutions, Inc	flow meter calibration	1,017.00

Industrial Chem Labs	lift station degreaser	466.61
Ingram	books	1,584.53
Interstate All Battery Center	batteries	71.88
Interstate Power Systems	repairs	1,190.03
Jacks Uniform & Eqpt	uniforms	784.90
Jeffrey Engeman	mileage reimbursement	54.43
John A Conkling Dist.	merchandise	3,686.60
Johnsen Heating & Cooling	repairs	19,424.22
Johnson Brothers Of SD	merchandise	20,593.53
Jones Food Center	supplies	303.50
Joni Johnson	refund parking tckt overpmt	15.00
Julie Girard	refund parking tckt overpmt	15.00
Kalins Indoor Comfort	repairs	247.73
Laynes World	awards	281.10
Leisure Lawn Care	sprinkler repair	30.20
Lessman Elec. Supply Co	led lighting/post/base	38,663.16
Library Furniture International	shelving	1,095.00
Locators And Supplies, Inc	masks	111.48
Loffler	copier contract/copies	35.62
M-R Sign Co., Inc.	sign material	2,062.61
Manufacturers News, Inc	books	90.90
Mart Auto Body	towing	150.00
Martinson Construction	repairs	4,590.00
Matheson Tri-Gas, Inc	medical oxygen	200.14
McCulloch Law Office	professional services	880.80
Mead Lumber	supplies	67.83
Medical Waste Transport, Inc	haul medical waste	106.70
Michael Heine	safety boots reimbursement	100.00
Michelle L Dennis	neighborhood survey	600.00
Micro Marketing LLC	dvds/books	883.79
Midcontinent Communication	installation/gateway	367.82
Midwest Alarm Co	alarm monitoring	315.00
Midwest Ready Mix & Equipment	flowable fill/rock	1,220.75
Midwest Turf & Irrigation	irrigation system controls	9,280.12
Minn Municipal Utility Assoc	member dues	375.00
Missouri Valley Maintenance	repairs	1,147.00
Mobotrex Mobility & Traffic	parts	1,010.00
Moore Welding & Mfg	repairs	65.50
NBS Calibrations	service/calibration	495.00
NCL Of Wisconsin, Inc	chemicals	512.75
Nebraska Journal-Leader	advertising	31.95
Nebraska Salt & Grain Co	ice control salt	3,592.64
Netsys+	professional services	470.00

New Pig Corporation	supplies	232.75
O'Reilly Auto Parts	parts	113.78
Overdrive Inc	ebooks/subscription renewal	5,750.00
Plain Talk Publishers	subscription	26.00
Pressing Matters	envelopes/supplies	538.00
Presto-X-Company	inspection/treatment	65.00
Print Source	supplies	182.00
Pursuit Emergency Vehicles	cabinet/mounting platform	5,559.88
Quill	supplies	700.16
R&R Repair LLC	parts	1,375.54
Racom Corporation	maintenance	432.70
Recorded Books, Inc	subscription renewal	1,662.00
Republic National Distributing	merchandise	9,993.00
Rotolok Valves Inc	parts	1,136.39
RS Plumbing Services	water heater	1,050.00
Running Supply, LLC	supplies	1,465.85
Ryan Hough	fitness center reimbursement	250.00
Sanford Health Occupational	pre-employment testing	278.00
Sanford Health Plan	participation fees	54.00
Sanitation Products Inc	parts	1,053.98
Scholastic Inc.	books	151.20
SD Board Of Operator Certif	certification renewals	138.00
SD Dept Of Health	testing	225.00
SD Fire Instructors Association	membership dues	330.00
SD Retirement System	contributions	86,085.90
SEH, Inc	HWY 50 drainage	1,910.00
Service Master Of SE SD	custodial	3,619.70
Sioux City Foundry Co	parts	300.97
Sioux Equipment	shop lift	18,622.65
Siouxland Concrete Co	materials	77.68
Southern Glazer's Of SD	merchandise	4,858.30
Stanger Litho Graphics	supplies	380.00
Staples Business Credit	supplies	3,578.49
Stern Oil Co.	oil	1,360.10
Stockwell Engineers, Inc	professional services	22,108.05
Studio B's	door wraps/graphics	1,720.00
Sturdevants Auto Parts	parts	906.31
Sunkota Construction	recycling center improvements	58,140.00
Syncb/Amazon	supplies	1,764.83
Tapco	software	150.00
Testamerica Laboratories	testing	827.50
The Growler Station, Inc	license fee/maintenance	749.97
Titan Machine-Productivity	parts	38.70

Titleist-Acushnet Company	merchandise	112.02
Tractor Supply Credit Plan	parts	172.97
Two Way Solutions	programming	1,500.00
United Laboratories	supplies	1,272.00
United Way	contributions	737.00
Unum Life Insurance Company	insurance	1,560.95
Us Golf Association	membership	150.00
Us Postmaster	postage due	50.00
Utility Equipment Co.	parts	13,849.37
Valiant Vineyards	merchandise	60.00
Vast Broadband	911 circuit/dialup service	1,415.45
Verizon Wireless	cell phones/iPad access	3,504.05
Vermillion Ace Hardware	parts/supplies	2,925.23
Vermillion Chamber Of Commerce	chamber bucks	250.00
Vermillion Rotary Club	dues/meals	56.25
Vessco, Inc	repairs	4,235.96
Visa/First Bank & Trust	fuel/supplies	7,752.32
Vista Outdoor Sales, LLC	merchandise	324.05
Wal-Mart Community	supplies	991.85
Walker Construction	windows fire station	8,983.14
Wesco Distribution, Inc	supplies	5,172.00
Wh Over Museum	contribution	16,000.00
Yankton Motorsports LLC	wire harness	105.95
Yeager Diesel	repairs	470.40
Zee Medical Service	supplies	113.75
Li Yifan	Bright Energy Rebate	30.00
Running	Bright Energy Rebate	5,538.00

Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

12. Consensus Agenda - None

13. Adjourn

9-21

Alderman Ward moved to adjourn the Council Meeting at 7:35 p.m. Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

Dated at Vermillion, South Dakota this 4th day of January, 2021.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____

Kelsey Collier-Wise, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.