

Historic Preservation Commission

Wednesday February 8, 2023 Regular Meeting:

The regular meeting of the Vermillion Historic Preservation Commission was called to order at City Hall February 8, 2023 at 9:03 a.m.

1. Roll Call

Present: Susan Keith-Gray, Dietrik Vanderhill (via Zoom), Ed Gerrish (via Zoom arrived at 9:20 am), Cynthia Chaney (via Zoom), Erin Beyers (via Zoom), Bill Dendinger (via Zoom)

Absent: Jim Wilson

Staff Present: Kalin Bird, Building Official

Adoption of the Agenda

Dendinger moved to adopt the agenda without changes, seconded by Chaney. Unanimously approved.

3. Approval of the Minutes

3a. Dendinger moved that the minutes of the January 11, 2023 meeting be adopted without changes, seconded by Beyers. Unanimously approved.

4. Visitors to be Heard

4a. None

5. Old Business

5a. Keith-Gray began the discussion of the Prentis Park Centennial Celebration including discussion of Save the Date card design, area coverage for mailers, an addition of QR code to the mailer that would direct to the dedicated Facebook page, and the variety of activities.

5b. Keith-Gray stated that the Grant Application Plan is due March 2023 and that it covers the fiscal year starting on June 1, 2023. Keith-Gray began the discussion of potential grant application ideas, including workshops (gravestone and window restoration) and a revised booklet for USD campus. Discussion of potential authors for booklet and Forest Avenue book.

6. New Business

6a. Discussion regarding the USD Tour booklet was included in the Grant Application Planning. Dendinger will speak with potential authors to seek an interested party.

6b. Mr. Bird began the discussion of the permit application for window replacement a 110 S University. He noted that window replacement for all properties is required to be permitted and that egress (emergency escape) windows are required in each bedroom. Mr. Bird stated that to his knowledge the only windows that were anticipated to change style would be those required for emergency escape. Discussion began regarding email chain correspondence and how it applies to open meeting laws. Conversation of how to bring up issues or questions to the group without starting an unofficial meeting followed. The group decided to seek advice from City Manager and will work to find a solution.

Adjourn

Moved by Dendinger to adjourn, seconded by Gerrish. The motion carried. Meeting adjourned at 9:59 am. Unanimously approved.

Unapproved Minutes
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