

MINUTES

*****Rescheduled from original date of February 16th due to lack of a quorum*****

ROLL CALL: Fern Kaufman, Diane Leja, Martha Muellenberg, Kelsey Collier-Wise,

ABSENT: Gabrielle Strouse, Greg Redlin

OTHERS PRESENT: Daniel Burniston

On a motion by Leja, seconded by Collier-Wise, the minutes of the January 19, 2018 meeting were approved. All present voted aye.

On a motion by Leja, seconded by Collier-Wise, the January proposed expenditures were approved. All present voted aye.

REPORTS:

Foundation –The Library Director Reported that the Library Foundation met on February 20th at 12pm in the Kozak Room. The Library Foundation is working on setting up an endowment, likely with Edward Jones, using a lump sum of recent funds. This will be an initial amount that can be added to over time. The purpose is to ensure that the Foundation has an ongoing base of funds to work from even after the current Siegrist and Anderson endowments have run their term and paid out. The Foundation and the Library Director are working on the donor wall recognizing contributors to the 2013 renovation. The Foundation selected and approved expenditures for the 2018 technology & updates plan to include: replacement computers, replacement network switch, replacement server, new laptop, new tables for the conference rooms, wireless microphone system, printers and barcode scanners, new library camera and cameras for programming. The purchase of Vox Books and picnic benches was tabled for discussion later in the year once the other projects have been completed.

Friends – The February Edie’s Used Book Sale raised \$618.25. The Friends purchased an iPad, Samsung Android tablet, Kindle fire and Kindle Reader for the Library. These will be for use by staff, for training, testing, library projects and programming. They’ll also be available for demonstrating our electronic resources to patrons.

OLD BUSINESS:

On a motion by Collier-Wise, seconded by Muellenberg, the payment of the invoice for the Library Staff Appreciation Dinner from the library checking account was approved. All present voted aye.

NEW BUSINESS:

All legally established public libraries are required by South Dakota State Law to submit an annual report to the South Dakota State Library. The Library Director walked through the FY2017 Annual Survey response with the Library Board and answered questions. On a motion by Collier-Wise, seconded by Leja, the FY2017 Annual Survey response was approved. All present voted aye. The report will next be presented to the City Council and signed by the mayor, then submitted to the State Library.

The Library Board reviewed and discussed information provided by the director regarding Food and Beverages in Public Libraries. On a motion by Collier-Wise, seconded by Muellenberg, the Food & Allergy notice was approved. All present vote aye.

The next meeting will be Friday, March 16th, 2018 at 11:30am.

On a motion by Collier-Wise, seconded by Leja, the meeting was adjourned at 6:59pm.

Respectfully submitted,

Daniel Burniston
Library Director