

DRAFT MINUTES

ROLL CALL: Diane Leja, Gabrielle Strouse, Greg Redlin, Katy Beem (arrived 12.03),

ABSENT: Eric Young, Kelsey Collier-Wise

OTHERS PRESENT: Daniel Burniston

On a motion by Redlin, seconded by Strouse, the minutes of the January 16, 2020 meeting were approved. All present voted aye.

On a motion by Redlin, seconded by Strouse, the agenda was approved. All present voted aye.

There were no visitors to be heard.

On a motion by Strouse, seconded by Redlin, the reports of the Director were accepted. All present voted aye.

On a motion by Redlin, seconded by Strouse, the January expenditures were approved. All present voted aye.

REPORTS:

Foundation –The October 2019 order for six new PCs from Riverside/HP is still pending. The ongoing shortage of processor chips is continuing to delay production. We do not have an anticipated shipment date currently. The Foundation has created an account with Edward Jones with an initial investment of \$50,000. Additional funds can be added to the account in the future. This account will help ensure future funds for the Foundation once the Siegrist and Anderson funds have paid out. The Foundation is planning on setting a date for their annual meeting soon.

Friends – Edie’s Used Book Store sale was held on 2/14 and 2/15. The Friends worked hard on some reorganization and shifting to expand the popular vintage/classic section. The Friends of the Library’s next used book sale will be March 13th and 14th.

The Library Director reported that a final version of the budget sheet was included in board members packets reflecting the complete FY2019 summary.

The Library Director reported that clinical psychologist Dr. Mark Daniels will offer a presentation titled Transgender 101 on March 4th at 10.30 am and March 12th at 6.00 pm. The presentation will review sexual orientation, gender identity and expression and the Transformation Project. The Library Director encouraged Library Board members to attend and noted that attendance could be counted toward the board’s continuing education hours required for the current 3-year accreditation cycle.

OLD BUSINESS:

There was no old business on the agenda.

NEW BUSINESS:

The Library Director shared the 2019 Statistics Summary with board members. This is a valuable resource about the services the library provided during 2019. This agenda item was informational only, no further action was taken.

The Library Director presented the Library's FY2019 Annual Report and response to the annual Public Library Survey. The Library director summarized that:

- Annual total attendance was down from 104,505 in 2018 to 85,503 in 2019. The 2018 number appears to be an anomalous result as the 2019 number is comparable to 2016 and 2017. Reasons for the difference is likely a combination of weather patterns, programming changes, and shifts in afterschool attendance. Also, in Sept 2018 the VCDC moved their weekly meeting to the new McVicker Plaza building rather than the library. Youth room attendance changed as a large group of our regular Youth Room users moved to middle school and became more involved in afterschool sports and activities.
- Total Physical Circulation in 2019 was 85,366, comparable to the 86,755 reported in 2018.
- Electronic Resources usage in 2019 was 10,741, up by 27% from the 8,460 reported in 2018.
- Electronic Database usage in 2019 was 8,080, up by 48% from the 5,467 reported in 2018.
- Total Collection Use in 2019 was 104,187, up 3.5% from the 100,682 reported in 2018.
- Children's program attendance was down by 19% while Adult program attendance was up by 73%. Total program attendance change from 2018 to 2019 amounted to a 4% decrease.
- Computer Usage and Wi-Fi usage remained comparable to 2018 with 31,300 30-minute public computer use sessions and 11,542 wireless sessions.

On a motion by Beem, seconded by Redlin, the FY2019 Annual Report was accepted. All present voted aye.

The Library Director presented a funding proposal for a summer collaboration with the Vermillion Area Arts Council (VAAC) on their 2020 Messy Hands Art Camp. The VAAC is looking to partner with the Library, Vermillion Cultural Association and Community Connection Center for 2020. The proposed program would offer Messy Hands as an integrated and optional component of the VPL's annual Summer Reading Program. The Library's Youth Services Librarian and Youth Services Assistant would assist with the program which is being directed by VAAC President Susan Heggstad. The proposal is to contribute \$1,500 from the Library's checking account towards the program to help keep registration fees down and assist in covering the cost of supplies, equipment, and instructors. On a motion by Redlin, seconded by Beem, funding of \$1,500 to the VAAC for the 2020 Messy Hands Camp was approved. All present voted aye.

The Library Director shared an Advocacy Alert from the American Library Association regarding the 2021 White House budget proposal to eliminate the Institute of Museum and Library Services (IMLS) for the fourth year in a row. The library director provided an overview of how the IMLS and their funding helps libraries in South Dakota. Library Board members were encouraged to contact their SD Representatives to express the importance of libraries to citizens of South Dakota and how essential IMLS funding is. This agenda item was informational only, no further action was taken.

The next meeting is scheduled for Thursday, March 19th, 2020 at noon.

On a motion by Redlin, seconded by Leja, the meeting was adjourned at 12:48 pm.

Respectfully submitted,

Daniel Burniston
Library Director