

Unapproved Minutes

Business Improvement District No. 2 Board
Friday, March 13, 2020 at 1:30 p.m.

The meeting of the City's Business Improvement District No. 2 Board was called to order in the South Dakota Room at Vermillion Public Library on March 13, 2020 at 1:30 p.m.

1) Roll Call

- a) Present: James Waters, Michelle Maloney, Martin Prendergast, Patrick Morrison
- b) Absent: Phyllis Packard
- c) Staff Present: Jose Dominguez (City Engineer), John Prescott (City Manager), James Purdy (Assistant City Manager)

2) Approval of the Minutes

- a) March 11, 2020 minutes
Moved by Prendergast to adopt March 11, 2020 regular meeting minutes as written, seconded by Morrison. Motion carried 4-0.

3) Adoption of Agenda

Moved by Morrison to adopt the agenda as printed, seconded by Prendergast. Motion carried 4-0.

4) Visitors to be Heard

No comments given.

5) Old Business

None.

6) New Business

- a) Discussion to choose a Consultant to Develop a Scope of Work and Cost for Services.
Staff reviewed the three presentations heard on March 11th from KLJ, Stockwell, and Banner. After reviewing the presentations, and the proposals submitted, Staff asked the Board for further direction on which of the three consultants should be contacted to develop a Scope of Work and Cost for Services. Additionally, Staff explained that after the Board chose a consultant, Staff would develop the Scope of Work and cost for Services with the consultant prior to presenting the items to the City Council. Discussion followed.

Moved by Maloney that the City contact Stockwell Engineers to develop a Scope of Work and Cost for Services, and that these be presented to the City Council for approval after the documents have been approved by the BID #2 Board, seconded by Morrison. Motion carried 4-0.

7) Adjourn

- a) Meeting adjourned at 2:17 p.m.