

Unapproved Minutes  
Human Relations Commission  
Thursday April 4, 2019 Regular Meeting

The regular meeting of the Human Relations Commission was called to order in the Large Conference Room at City Hall on April 4, 2019 at 7:08 p.m.

1. Roll Call

Present: Travis Letellier, Addison McCauley (arrived at 7:10), Shannon Cole (arrived at 7:21), Mark Daniels, Daniel Sundberg, Quinn Thornton, Marina Sereda, Lamont Sellers

Absent: Calvin Petersen

Staff present: John Prescott, City Manager  
James Purdy, Assistant City Manager

2. Adoption of the Agenda

Commissioner Daniels motioned to approve the agenda, seconded by Commissioner Sellers. Motion carried.

3. Minutes

a. March 7, 2019

Vice Chair Letellier motioned to approve the minutes, seconded by Commissioner Sellers. Motion carried.

4. Visitors to be Heard

None

5. Old Business

a. Review of forms

b. Update on recruitment of new Commission members/placement of posters

c. Future events

5a. The Commission reviewed the final two forms in need of approval. Chair McCauley motioned to approve the Commission Subcommittee Report form, seconded by Commissioner Thornton. Motion carried. Chair McCauley motioned to approve the Notice of Probable Cause form with font adjustments, seconded by Commissioner Sellers. Motion carried.

5b. Chair McCauley stated that had talked to one student who was interested in becoming the student Commissioner. Vice-Chair Letellier stated he will be sending a note to several individuals who applied to be a Commission advisor, and let them know there will be open seats. John Prescott, City Manager, stated that the upcoming vacancies on the Commission were announced at the April 1 City Council meeting, and that the City will advertise the vacancies on its website and social media pages.

Commissioner Sundberg stated that he would like to write a letter to the editor for the Plain Talk to help advertise the vacancies as well. Commissioner Thornton volunteered to assist Commissioner Sundberg with the letter.

Chair McCauley stated that he placed several posters at the Muenster University Center, and one at Café Brule. James Purdy, Assistant City Manager, stated that posters have also been placed in City Hall, as well as the pocket park off of Main St. Some other locations that were suggested for additional posters were laundromats, Mr. Smith's, the Public Library, and area churches.

5c. Chair McCauley stated that he has yet not heard back from organizations about participating in their events, so he has no update at this time.

6. New Business

a. ADR flow chart

6a. The Commission reviewed the ADR flow chart that was provided by City Staff. The Commission suggested several minor changes, and directed City Staff to provide a final version at the next meeting for approval.

7. Adjourn

Moved by Vice-Chair Letellier to adjourn, seconded by Commissioner Sellers. Motion carried at 7:46 p.m.

Vermillion Human Relations Commission

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Lamont Sellers, Secretary