

Unapproved Minutes
Vermillion Planning and Zoning Commission
Monday, May 8, 2023 Regular Planning and Zoning Commission Meeting

The regular meeting of the Vermillion Planning and Zoning Commission was called to order in the City Council Chambers at City Hall on May 8, 2023 at 5:30 p.m.

1. Roll Call

City Planning and Zoning Commissioners Present: O'Kelley, Fairholm, Fitzgerald, Tuve, Forseth, Steele

City Planning and Zoning Commissioners Absent: Wilson, Heggestad, Merrigan

City Staff present: José Domínguez, City Engineer; Kalin Bird, Building Official; Jack Baustian, Asst. to the City Manager

2. Minutes

a. April 10, 2023 Regular Planning and Zoning Commission Meeting.

Moved by Commissioner Fairholm to adopt the April 10th meeting minutes as published, seconded by Fitzgerald. Motion carried 6-0.

3. Declaration of Conflict of Interest

Forseth noted that he owns investment property in lower Vermillion.

4. Adoption of the Agenda

Moved by Tuve to adopt the agenda as published, seconded by Steele. Motion carried 6-0.

5. Visitors to be Heard

Dominguez introduced Mr. Jack Baustian. Mr. Baustian is the City's new Assistant to the City Manager and, amongst other things, will be working with the Planning and Zoning Commission. Baustian recently completed his Master of Public Administration (MPA) degree from the University of South Dakota.

6. Public Hearings

None

7. Old Business

None.

8. New Business

a. Discussion on Boundary for the Joint Jurisdictional Zoning Area to Give Direction to Committee Working with Clay County on Amendments to the JJZA Comprehensive Plan.

Dominguez stated that at the April 10th meeting the Commission directed Staff and the delegates on possible amendments to the JJZA boundary. The delegates met with the County delegates on May 4th to discuss possible changes to the boundary. Dominguez further explained that after discussing shared goals the County and the City presented their

respective changes for the boundary. The City proposed to extend the eastern boundary along SD Hwy. 50 to the eastern County limits. While the County's proposal reduced the existing border along SD Hwy. 50 bringing it closer to the City limits. Dominguez stated that due to the large differences between the two proposals it was suggested that the options/ideas be discussed with the respective Planning Commissions. Dominguez further explained that the new boundary should at the very least be increased to account for the areas annexed after the adoption of the JJZA zoning ordinance. Staff is requesting that the Commission discuss the boundary proposals from the City and County and direct the delegates, and Staff, on what to propose for the JJZA boundary.

Discussion followed.

The Commission recommended that the boundary not be decreased to anything less than the existing JJZA boundary. Additionally, a strong effort should be made to increase the JJZA boundary by the areas annexed after the adoption of the JJZA zoning ordinance.

9. Staff Report

Slurry Seal update.

10. Adjourn

Moved by Steele to adjourn, seconded by O'Kelley. Motion carried 6-0, Forseth declared the meeting adjourned at 6:12 p.m.