

Unapproved Minutes  
Council Special Session  
August 3, 2020  
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, August 3, 2020 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Hellwege (teleconference), Holland (teleconference), Jennewein (teleconference), Letellier (teleconference), Price (teleconference), Ward (teleconference), Willson (teleconference), Mayor Collier-Wise (teleconference)

Absent: Humphrey

2. Visitors to be Heard - None

3. Discussion of possible uses of CARES Act funding - John Prescott

John Prescott, City Manager, reported that the State of South Dakota is providing \$200 million of the federal CARES Act funds to cities and counties. The City of Vermillion's allotment of these funds is \$2,470,104 which can be used to reimburse expenditures for COVID related expenses such as personal protective equipment, hand sanitizer, gloves, plastic dividers, etc. and also for wages and benefits for public health and public safety employees which includes Police, Fire, E911 and Ambulance employees. John noted that, as the City has already budgeted for most of these salaries, the reimbursement will leave the City with funds that can be used to benefit the citizens now or into the future. John noted that this is an item that will be discussed during the budget meetings next week but has not been included in the budget. John reviewed his recommendations on possible uses of the funds which included \$500,000 to the equipment replacement fund to hold down general fund annual rents and provide funds for a fire truck replacement in 2023; \$225,000 transfer to water fund to avoid a water rate increase in 2021; \$225,000 to assist with the Highway 50 storm drainage project estimated at \$2.5 million that is planned for next year; \$50,000 transfer to curbside recycling for lost revenue for the two months it was shut down and funding for a cardboard compactor to assist with collection; retain \$500,000 for future COVID expenses that may not be reimbursed which in a year when more is known about the funding, make a decision; transfer \$100,000 to the golf course for lost revenue; transfer \$100,000 to the BBB sales tax fund as with the reduced tax revenues we are using reserves; use \$200,000 for joint replacement project on Dakota Street north of Cherry Street and Main

Street east of Plum Street; use of about \$60,000 to convert to LED lights in City buildings and upgrade the audio visual equipment in the City Council Chambers that is ten years old but do not have the cost estimate at this time. Discussion followed on the allocations with John answering questions of the City Council noting that this will be discussed during the budget hearings.

4. Briefing on the August 3, 2020 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

5. Adjourn

225-20

Alderman Ward moved to adjourn the Council special session at 1:02 p.m. Alderman Hellwege seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

Dated at Vermillion, South Dakota this 3rd day of August, 2020.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA  
BY \_\_\_\_\_  
Kelsey Collier-Wise, Mayor

ATTEST:

BY \_\_\_\_\_  
Michael D. Carlson, Finance Officer

Unapproved Minutes  
City Council Regular Session  
August 3, 2020  
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on Monday, August 3, 2020 at 7:00 p.m. by Mayor Collier-Wise.

1. Roll Call

Present: Hellwege (teleconference), Holland (teleconference), Humphrey (teleconference), Jennewein (teleconference), Letellier (teleconference), Price (teleconference), Ward (teleconference), Willson (teleconference), Mayor Collier-Wise (teleconference)

2. Pledge of Allegiance

3. Minutes

A. Minutes of July 20, 2020 Special Meeting; July 20, 2020 Regular Meeting

226-20

Alderman Price moved approval of the July 20, 2020 Special Meeting and July 20, 2020 Regular Meeting minutes. Alderman Ward seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

4. Adoption of Agenda

227-20

Alderman Willson moved approval of the agenda. Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

5. Visitors to be Heard

A. Proclamation Recognizing August 9-15 as American Wind Week

Alderman Hellwege read the proclamation recognizing August 9-15, 2020 as American Wind Week in Vermillion and encourage all residents to participate in this observance by being outside and enjoying the clean air made possible by the City's renewable energy portfolio, which includes wind energy

6. Public Hearings - None

7. Old Business

A. Second Reading Ordinance 1416 - Amending Title XV, Chapter 155, Section 155.058 (C) and (D), Bliss Pointe Planned Development District, to allow for Single-Family Detached Dwellings, and Motor Vehicle Sales, Displays, and Rentals; and to remove all Multiple-Family Dwelling uses.

Jose Dominguez, City Engineer, reviewed the background of the changes to the Bliss Pointe Planned Development District zoning ordinance. Jose stated that the ordinance presented at the July 20th meeting requested that Area C be amended to allow single-family detached dwellings as a permitted use, and to remove all multiple-family dwelling uses from this area and requested that Area D allow motor vehicle sales, display, and rentals as a permitted use. Jose reported that the City Council decided to keep the proposed changes to Area C as presented, however, the change to Area D was modified to have proposed motor vehicle sales, displays, and rentals as a conditional-use rather than a permitted use as originally proposed. Jose reported that the ordinance, as included in the packet, includes the language change and no comments have been received since the last meeting. Discussion followed on the ordinance.

228-20

Second reading of title to Ordinance No. 1416 entitled an Ordinance Amending Title XV, Chapter 155, Section 155.058 (C) and (D), Bliss Pointe Planned Development District, to allow for Single-Family Detached Dwellings, and Motor Vehicle Sales, Displays, and Rentals as a conditional use; and to remove all Multiple-Family Dwelling uses for the City of Vermillion, South Dakota.

Mayor Collier-Wise read the title to the above named Ordinance, and Alderman Holland moved adoption of the following:

BE IT RESOLVED that the minutes of this meeting shall show that the title to the proposed Ordinance No. 1416 entitled an Ordinance Amending Title XV, Chapter 155, Section 155.058 (C) and (D), Bliss Pointe Planned Development District, to allow for Single-Family Detached Dwellings, and Motor Vehicle Sales, Displays, and Rentals as conditional use; and to remove all Multiple-Family Dwelling uses was first read and the Ordinance considered substantially in its present form and content at a regularly called meeting of the Governing Body on the 20th day of July, 2020 and that the title was again read at this meeting, being a regularly called meeting of the Governing Body on this 3rd day of August, 2020 at the City Hall Council Chambers in the manner prescribed by SDCL 9-19-7 as amended.

BE IT RESOLVED and ordained that said Ordinance be adopted to read as follows:

#### ORDINANCE 1416

AN ORDINANCE AMENDING CITY OF VERMILLION CODE OF ORDINANCES AMENDING TITLE XV LAND USAGE; CHAPTER 155, ZONING REGULATIONS; SECTIONS 155.058 (C), AND (D), BLISS POINTE PLANNED DEVELOPMENT DISTRICT, TO ALLOW FOR

SINGLE-FAMILY DETACHED DWELLINGS, AND MOTOR VEHICLE SALES, DISPLAYS, AND RENTALS; AND TO REMOVE ALL MULTIPLE-FAMILY DWELLING USES.

BE IT ORDAINED, by the Governing Body of the City of Vermillion, South Dakota that the Code of Ordinances Sections 155.058 (C) and (D), Bliss Pointe Planned Development District be amended as follows:

§ 155.058 BLISS POINTE PLANNED DEVELOPMENT DISTRICT.

(A) Area A (low-density, single-family detached residential uses). All city ordinances apply to the Planned Development District identified as Area A except for those modified below.

Permitted Uses	Applicable Standards
Dwelling, single-family detached	§§ 155.070, 155.072, 155.076, 155.077
Day care, group	A safe pickup and drop off area must be provided for the children. All applicable dwelling standards apply.
Neighborhood utility facility	§ 155.070
Public park areas	§ 155.070
Accessory building or use	§§ 155.071, 155.082(A) (see definition)

(B) Area B (low to medium-density, single-family residential uses). All city ordinances apply to the Planned Development District identified as Area A except for those modified below.

Permitted Uses	Applicable Standards
Area A permitted uses	See Area A permitted uses

Conditional Uses	Applicable Standards
Dwelling, single-family attached	§§ 155.070, 155.072, 155.076, 155.077
Dwelling, multiple-family (maximum of 2 dwelling units per lot)	§§ 155.070, 155.072, 155.076, 155.077

(C) Area C (low to medium-density, single-family residential uses medium to high density residential uses). All city ordinances apply to the Planned Development District identified as Area C except for those modified below.

Permitted Uses	Applicable Standards
Dwelling, single-family detached	§§ 155.070, 155.072, 155.076, 155.077
Dwelling, single-family attached	§§ 155.070, 155.072, 155.076, 155.077
Day care center	Adequate and safe playground area with fence 4 feet high.
Neighborhood utility facility	§ 155.070
Public park areas	§ 155.070
Accessory building or use	§§ 155.071, 155.082(A) (see definition)

(D) Area D (light commercial uses). All city ordinances apply to the Planned Development District identified as Area D except for those modified below.

Permitted Uses	Applicable Standards
Retail services and trade	§§ 155.070, 155.072, 155.076, 155.077
Offices, non-commercial, non-construction and non-industrial	§§ 155.070, 155.072, 155.076, 155.077
Personal Service	§§ 155.070, 155.072, 155.076, 155.077
Hospital	§§ 155.070, 155.072, 155.076, 155.077
Day Care Center	§§ 155.070, 155.072, 155.076, 155.077
Accessory Building or Use	§§ 155.070, 155.072, 155.076, 155.077

Conditional Uses	Applicable Standards
Motor vehicle sales, display, and rental	§§ 155.070, 155.072, 155.073, 155.077 Subject to screening of all outdoor storage of parts from view. No more than 10 vehicles displayed outside of any structure within lot.

(E) Lot and yard regulations. All measurements shall be taken from the lot line to the building line (see definitions). Values listed are minimums, unless otherwise stated.

	<i>Lot Area</i>	<i>Frontage</i>	<i>Building Line</i>	<i>Front Yard</i>	<i>Side Yard</i>	<i>Rear Yard</i>	<i>Maximum Height</i>
Dwelling, single-family detached	6,500 square feet	50 feet	65 feet	25 feet See (3)	8 feet See (2)	25 feet See (8)	35 feet
Dwelling, single-family attached, See (4)	2,500 square feet	25 feet	25 feet	25 feet See (3)	0 or 8 feet on non-party wall side	25 feet	35 feet
Dwelling, multiple-family(maximum of 2 dwelling units per lot)	7,500 square feet	50	75	25 feet	8 feet	25 feet	35 feet
Dwelling, multiple-family units (maximum of 32 bedrooms per lot, number of bedrooms per dwelling unit cannot exceed 4)	7,500 square feet	50 feet	60 feet	30 feet See (5)	10 feet See (1)	10 feet	35 feet
Dwelling, multiple-family units (between 33 and 48 bedrooms per lot, number of bedrooms	20,000 square feet	50 feet	70 feet	30 feet See (5)	10 feet See (1)	10 feet	45 feet

per dwelling unit cannot exceed 4)							
Dwelling, multiple-family units (over 48 bedrooms per lot, number of bedrooms per dwelling unit cannot exceed 4)	30,000 square feet	50 feet	85 feet	30 feet See (5)	10 feet See (1)	10 feet	45 feet
Area D uses	NA	101 or more feet	50 feet	25 feet See (2)	5 feet See (2), (6)	5 feet See (7)	45 feet
All other uses	7,500 square feet	50 feet	75 feet	30 feet	10 feet	25 feet	45 feet

Exceptions:

(1) The side yard will be required to be increased by 10 feet when the building is 3 stories in height or more.

(2) There shall be a required front yard on each street side of a double frontage lot. There shall be a required front yard on each street side of a corner lot.

(3) See also adjustments to yard regulations (§ 155.082) for other specific exceptions.

(4) Every two units shall be staggered.

(5) More than one building per lot may be constructed.

(6) A side yard of 15 feet shall be required where a lot is adjacent to or abuts a residential district.

(7) A rear yard of 20 feet shall be required where a lot is adjacent or abuts a residential district.

(8) The rear yard may be reduced to 20 feet for lots 9,000 square feet or less.

(F) Property re-division. All future property re-division shall require a re-platting of the affected parcels. The Planned Development District may require an amendment on property re-division.

Dated at Vermillion, South Dakota this 3rd day of August, 2020.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA  
BY \_\_\_\_\_  
Kelsey Collier-Wise, Mayor

ATTEST:

BY \_\_\_\_\_  
Michael D. Carlson, Finance Officer

Adoption of the Ordinance was seconded by Alderman Hellwege. Thereafter the question of the adoption of the Ordinance was put to a roll call vote of the Governing Body, and the members voted as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

Motion carried 9 to 0. Mayor Collier-Wise declared that the Ordinance has been adopted and directed publication thereof as required by law.

B. COVID-19 issues

Mayor Collier-Wise stated that this has been requested to be included on the agenda to allow for report on COVID-19 issues. Mayor Collier-Wise stated that representatives of the VCDC were available if there were questions on the Thursday's on the Platz event. Alderman Ward reported that he and Nate Welch had a meeting with the downtown businesses about possible street closing to allow for social distancing. Alderman Ward noted for alcoholic beverage license holders they need to have a designated area and there is a state statute that prevents carrying alcoholic beverages into a license business and also the open container statue. Alderman Ward stated that they will continue to review options. Mayor Collier-Wise stated that the first reading of an ordinance to continue to allow license holders to obtain special event licenses is later on the agenda.

8. New Business

A. Face covering requirement for City owned buildings

John Prescott, City Manager, reported that, as the COVID-19 pandemic has evolved, face coverings have been determined to be one of the more effective measures to control the spread of the disease. John noted that, since reopening, City buildings such as City Hall have had entry signage requesting visitors to wear a mask, but the City Council has not adopted a policy to require visitors to a City-owned public building to wear a face mask or face covering. John stated that other safety measures such as hand sanitizing stations, physical distancing markings, and general signage about safe practices are already in place. John stated that USD and the Vermillion Public School District have established practices requiring face masks or face coverings inside of their buildings. John reported that the City Attorney and an attorney for the City's liability insurance company determined that face masks or face coverings could be required for City-owned public buildings. John noted that there may be situations where an individual is not able to wear a face covering, and those will be addressed on an individual basis. John stated that face coverings will also be available at public entrances to buildings to assist those who may not have a face covering immediately available. Discussion followed.

229-20

Alderman Ward moved approval of the adoption of a policy requiring face masks or face coverings adequate to slow the spread of COVID-19 in City-owned public buildings. Alderman Hellwege seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

B. First reading of Emergency Ordinance 1417 requiring the wearing of face coverings or face masks inside of public buildings to slow the spread of COVID-19.

John Prescott, City Manager, stated that, as noted with the last agenda item, face coverings have been determined to be one of the more effective measures to control the spread of the coronavirus. John noted that social distancing and hand washing or sanitizing are also very effective measures which the City has tried to promote. John noted that the Board of Regents and Vermillion Public School District have adopted policies in regard to the use of face coverings on their properties. John noted that from the discussion at the noon meeting the City Council would like to consider a face mask or face covering resolution for the city and an ordinance to require signage that face masks or face covering are expected. John noted that in talking to the City Attorney it was his opinion that the City Council cannot act on a resolution for face masks or face coverings or first reading on a signage ordinance tonight as it was not on the published agenda

Mayor Collier-Wise thanked staff for drafting the ordinance and for the input from the City Attorney and city insurance carrier. Mayor Collier-Wise noted from the noon discussion it is was the consensus that instead of the ordinance an emergency resolution be prepared that states that face masks or face covering are expected in the City of Vermillion. Mayor Collier-Wise noted that the consensus was that an emergency ordinance be prepared to require signage that states that face masks or face coverings are expected within the city and that emergency ordinance No. 1417 be tabled. Discussion followed on the timing of the emergency resolution for the expectation of wearing of face masks or face coverings and the emergency ordinance to require signage that face masks or face coverings are expected be considered at the August 11th special budget meeting. Discussion included contacting the VCDC about the sign requirement and encouraging the placement of the signage to create a consistent message that face masks and face coverings are expected.

230-20

Alderman Willson moved to table consideration of proposed Ordinance No. 1417 until consideration of the emergency resolution for face masks or face coverings are expected and emergency ordinance to require signage for face masks or face coverings are expected. Alderman Hellwege seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

#### C. Combined election agreement with Clay County for Home Rule Charter

Mike Carlson, Finance Officer, reported that, at the July 20th meeting, the City Council approved submitting the Home Rule Charter to a vote at the November 3rd general election contingent upon County approval of a joint election. Mike reported that State statute provides for combining elections and encourages entities to enter into agreements as to the duties and responsibilities. Mike stated that contact was made with the County Auditor about combining the Home Rule Charter election with the November 3rd general election which would require an agreement between the County and City. Mike reported that the County Commission approved the combined election agreement at their July 28th meeting with the cost to the city being \$2,800. Mike recommended approval of the combined election agreement. Discussion followed on the combined election agreement.

231-20

Alderman Price moved approval of the combined election agreement with Clay County for City Home Rule Charter election to be combined with the November 3rd general election at a cost of \$2,800. Alderman Holland seconded the motion. A roll call vote of the Governing Body was as

follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

D. Developer's agreement with Nutrien Ag Solutions, Inc. Owner of Heikes Tract 2, SE ¼, SE ¼, Exc. Heikes Addn, 7-92-51, City of Vermillion, Clay County, South Dakota

Jose Dominguez, City Engineer, reported that Nutrien Ag Solutions (Nutrien) is finalizing the plans to begin construction of a large ag retail facility at the northwest corner of the intersection of 317th Street and North Crawford Road. Jose stated that the new construction will have access off 317th Street and in the future, once the improvements are completed on North Crawford Road, Nutrien would be able to have additional access points off North Crawford Road. Jose noted that City ordinance requires that the property owner construct sidewalks, grading, curb and gutter, street surfacing, street lights, water and sewer improvements on all streets abutting a property to be developed. Jose stated that the lot in question fronts 317th Street and North Crawford Road (or 465th Street). Jose reported that the developer's agreement will require that the owner do the following: 1) Complete the construction of North Crawford Road (or 465th Street), water mains and sanitary sewer mains when the City Council requests the completion, or when a future development would utilize the street, 2) Will not remonstrate against any assessments required for construction of any of the mentioned improvements. Jose reported that the agreement has been reviewed by the City Attorney.

232-20

Alderman Hellwege moved approval of the developer's agreement with Nutrien Ag Solutions, Inc. Owner of Heikes Tract 2, SE ¼, SE ¼, Exc. Heikes Addn, 7-92-51, City of Vermillion, Clay County, South Dakota and authorized the Mayor to sign. Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

E. Presentation of the proposed 2021 budget

John Prescott, City Manager, stated that the 2021 Proposed Budget was included in the binder delivered to those who wanted a hard copy and the electronic version will be sent on Tuesday as there were some issues with the size of the file. John stated that the budget utilizes conservative fiscal principals to develop a plan of action for 2021 and will serve as the starting point for the City Council. John stated that the proposed budget will be reviewed during budget sessions scheduled for 6:00 p.m. on August 11th and 12th in the Council Chambers on second floor of City

Hall. John reviewed some of the major items included in the budget noting the CARES Act funding will need to be finalized.

F. First reading of Emergency Ordinance 1418 to amend Title XI, Chapter 112 amending Section 112.01 Special Event Definitions and 112.18 amending Special Event Licensing to include current license holders

John Prescott, City Manager, reported at the June 15, 2020 regular meeting and a special meeting on June 22, 2020, the City Council completed two readings and adopted Emergency Ordinance No. 1415. John stated that the emergency ordinance amended the special event definition and provided that current license holders could apply for a special event license. John stated that the emergency ordinance is only for a sixty-day period and expires on August 24, 2020 at midnight. John stated that the request was made to consider first reading of the ordinance to allow for it to continue for another sixty-days to provide the option of the license holders to obtain special licenses to expand into the closed parking spaces. John noted that with second reading there are several other issues that will need to be addressed: 1) establishing the special daily fee, 2) closing of parking spaces to be used for outdoor seating areas, 3) license holders will need to make application for the special daily licenses, 4) Council will need to set hours of operation and, as the license can be for only 15 consecutive days, will need to determine what days to be closed to sales and, with this sixty-day period covering Dakota Days, how to address the issue for the parade. Discussion followed noting that currently it is not known which license holders will want to apply for the special license.

233-20

Mayor Collier-Wise read the title to the above mentioned Ordinance and Alderman Hellwege moved adoption of the following Resolution:

BE IT RESOLVED that the minutes of this meeting shall show that the title to proposed Emergency Ordinance No. 1418 entitled An Ordinance Amending sections 112.01 and 112.18 special events definitions and to expand special licensing to include special on-sale liquor licenses issued to current license holders of the City of Vermillion, South Dakota has been read and the Ordinance has been considered for the first time in its present form and content at this meeting being a regularly called meeting of the Governing Body of the City on this 3rd day of August, 2020 at the Council Chambers in City Hall in the manner prescribed by SDCL 9-19-7 as amended.

The motion was seconded by Alderman Hellwege. Discussion followed. The question of adoption of the Resolution was put to a roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y,

Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

## 9. Bid Openings

### A. Fuel Quotes

Mike Carlson, Finance Officer, read the monthly fuel quotes and recommended the low quote of Brunick's Service on Item 1 and Stern Oil on Items 2, 3 & 4.

Item 1 - 4,350 gal unleaded 10% ethanol: Stern Oil \$1.6236, Brunick's Service \$1.62; Item 2 - 1,000 gal unleaded regular: Stern Oil \$1.7660, Brunick's Service \$1.82; Item 3 - 3,000 gal No. 2 Diesel fuel dyed: Stern Oil \$1.4715, Brunick's Service \$1.53; Item 4 - 1,000 gal No. 2 diesel fuel-clear: Stern Oil \$1.7673, Brunick's Service \$1.85.

234-20

Alderman Price moved approval of the low quote of Brunick's Service on Item 1 and Stern Oil on Items 2, 3 & 4. Alderman Humphrey seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

## 10. City Manager's Report

A. John reported that the 2020 Census is underway. John asked that all residents please take a minute to complete the 2020 Census. John noted that the current response rate is 64%. John stated that it is important to the City of Vermillion and Clay County for Federal funding to have an accurate count.

B. John reminded citizens that Thursdays on the Platz will be every Thursday through the end of August with street closings of West Main Street from the west line of the intersection of Court Street west to the west line of Ratingen Platz and Market Street as it abuts Ratingen Platz from 4:00 p.m. to 8:00 p.m.

C. John reported that the Business Improvement District Board #2 is meeting on Tuesday, August 4th at 10:00 a.m. at City Hall as they continue to work with the consultant on developing a Streetscape plan.

D. John reported that the Historic Preservation Commission meets on Wednesday, August 5th at 9:00 a.m. at City Hall for their monthly meeting.

E. John reported that the Pro Am golf tournament is this Friday, Saturday and Sunday at the Bluffs. John stated that there is a community meal outdoors on Thursday evening with golf events.

PAYROLL ADDITIONS AND CHANGES

Ambulance: Isabelle Lehman \$11.00/hr-\$11.00/training hr-\$16.50/holiday hr, Kayla Kloucek \$11.00/hr-\$11.00/training hr-\$16.50/holiday hr, Ben Kulesa \$11.00/hr-\$11.00/training hr-\$16.50/holiday hr, Ryne Whisler \$11.00/hr-\$11.00/training hr-\$16.50/holiday hr; Recreation: Jane Struckman-Johnson \$9.50/hr, Parker Goblirsch \$30.00/game, Alexis Malimaneck \$30.00/game, Madison Trieber \$30.00/game, Kennedy Goblirsch \$30.00/game, Payton Halverson \$30.00/game, Alisha Leber \$30.00/game, Drew Thelen \$30.00/game, Dylan Thelen \$30.00/game; Golf Maintenance: Jacob Alvine \$9.50/hr

11. Invoices Payable

235-20

Alderman Willson moved approval of the following invoices:

4Imprint	promotion materials	1,326.88
A-1 Portable Toilets	portable toilet rental	450.00
Adidas America, Inc	merchandise	623.80
Aladtec, Inc	software subscription	2,426.00
Altec Industries, Inc	parts	1,689.79
Amazon Business	supplies	270.98
Appeara	shop towels	45.00
Aramark	uniform shirts	147.81
Aramark Uniform Services	uniform cleaning	563.10
Argus Leader Media #1085	subscription	28.00
Avera Occupational Medicine	testing	126.10
AWWA	membership/dues	214.00
Banner Associates, Inc	professional services	4,710.55
Beth Samenus	mileage reimbursement	84.73
Bierschbach Eqpt & Supply	parts	751.53
Blackburn Manufacturing Co	supplies	253.64
Blackstone Publishing	books	50.00
Border States Elec Supply	supplies	1,340.85
Bound Tree Medical, LLC	supplies	1,795.47
Brunicks Service Inc	propane	185.00
BSN Sports	recreation supplies	1,393.51
Burns & McDonnell	professional services	20,731.50
Butler Machinery Co.	repairs/parts	8,962.67
Callaway Golf	merchandise	378.66

Cannon Technologies, Inc	gateway modem/parts	3,861.72
Carroll Construction Supply	diamond blades	579.95
Cask & Cork	merchandise	649.50
Centralsquare Technologies	software maintenance	21,456.25
Century Business Products	copier contract/copies	219.89
Certified Laboratories	supplies	768.21
Chesterman Co	merchandise	941.72
City Of Sioux Falls	testing	29.00
City Of Vermillion	postage/copies	1,163.63
City Of Vermillion	utility bills	47,237.91
Coffee King, Inc	supplies	62.75
Colonial Life Acc Ins.	insurance	3,033.29
Continental Research Corp	supplies	459.87
Core & Main LP	supplies	295.29
Coyote Convenience	fuel	7.87
Creighton University	training registration	1,095.00
D-P Tools	supplies	239.03
Dakota Beverage	merchandise	5,910.90
Dakota Pc Warehouse	ipads/toner/adapter	647.89
Dakota Pump Incorp	parts	1,909.56
Dale Husby	safety glasses reimbursement	73.90
Deadperfect	merchandise	169.19
Delta Dental Plan	insurance	6,301.68
Demco	face shields/cleaner/decals	125.52
Dennis Martens	maintenance	833.34
DGR Engineering	professional services	277.50
Diamond Mowers	parts	230.69
Ebsco	subscription	41.50
Echo Electric Supply	supplies	177.49
Electric Pump, Inc	repairs	1,110.00
Envisionware, Inc	software subscription	875.00
Erickson Solutions Group	professional services	996.35
Far From Normal	supplies	44.07
Farmer Brothers Co.	supplies	268.39
Farner Bocken Company	merchandise	2,390.12
Fast Auto Glass	repairs	668.52
Forman Media	council meeting/repairs	113.00
Global Dist.	merchandise	273.00
Global Equipment Company	wire shelving	170.10
Graham Tire Co.	tires	759.01
Graymont (Wi) LLC	chemicals	8,333.13
Gregg Peters	rent	937.50
Hauger Lawn Service	mowing	132.00

Heine Electric & Irrigation	well #3 maintenance	11,073.45
Helms & Associates	professional services	4,696.70
Herc-U-Lift	repairs	1,250.86
Herren-Schempp Building	supplies	16.32
Hillyard/Sioux Falls	disinfectant	115.80
Hy Vee Food Store	supplies	575.95
Industrial Chem Labs	degreaser	456.61
Ingram	books	1,671.37
Interstate Power Systems	repairs	717.44
John A Conkling Dist.	merchandise	4,258.55
Johnson Brothers Of SD	merchandise	10,325.54
Johnson Controls	repairs/parts	1,215.48
Jones Food Center	supplies	190.83
Kalins Indoor Comfort	furnace & a/c	10,434.00
Knife River Midwest, LLC	asphalt	2,104.17
Larry's Htg & Cooling, Inc	repairs	359.43
Leisure Lawn Care	repairs	599.10
Lessman Elec. Supply Co	supplies	1,009.00
Loffler	toner	222.00
Marks Machinery	parts	354.75
Mart Auto Body	towing	150.00
Matheson Tri-Gas, Inc	medical oxygen	514.35
McCulloch Law Office	professional services	1,842.80
Mead Lumber	supplies	108.52
Medical Waste Transport, Inc	haul medical waste	213.41
Medline Industries, Inc	forehead thermometer/supplies	644.60
Merrick Industries	parts	148.53
Mh Equipment Company	repairs	197.09
Michael Todd & Co.	mini light bars	733.11
Micro Marketing LLC	books	84.96
Midwest Alarm Co	alarm monitoring	482.00
Midwest Turf & Irrigation	parts	688.89
Midwest Wheel Companies	parts	855.28
Minn Municipal Utility Assoc	3rd qtr safety mgmt program	6,737.50
Missouri River Energy Service	infrared inspections	2,662.13
Missouri Valley Maintenance	repairs	993.91
Mobotrex Mobility & Traffic	repair/recertify	428.00
Moore Welding & Mfg	supplies	50.00
Mr. Golf Car, Inc	repairs	134.00
National Registry Of EMT	paramedic emblems	210.00
NBS Calibrations	scale calibration/balance	495.00
NCL Of Wisconsin, Inc	chemicals	365.30
Nebraska Journal-Leader	advertising	39.95

Netsys+	professional services	635.00
Nike Inc	merchandise	124.26
Northwestern University Center	online training course	4,000.00
O'Reilly Auto Parts	parts	341.74
Overhead Door Of Sioux City	repairs	239.63
Pizza Ranch	meals	309.13
Plain Talk Publishers	subscription	26.00
Powerphone, Inc	online training	258.00
Pressing Matters	notary stamp/envelopes	110.00
Presto-X-Company	inspection/treatment	115.00
Pride Neon Inc	flag pole winch	877.56
Print Source	supplies/advertising	1,143.50
Prochem Dynamics	supplies	175.04
Property Maintenance Service	mowing	303.75
QT Pod	network access/support	945.00
Quadient Leasing USA, Inc	postage meter lease	234.24
Quality Telecommunications	telephone	208.20
Quill	supplies	329.56
Racom Corporation	maintenance	411.70
Recorded Books, Inc	books	746.93
Redi Towing	towing	75.00
Register Of Deeds	filing fee	30.00
Republic National Distributing	merchandise	7,279.85
Riverside Technologies, Inc	docking station	99.00
Rockmount Research & Alloy	blades	135.69
Running Supply, LLC	supplies	1,637.29
Sanford Health Plan	participation fee	54.00
Sanford USD Medical Center	supplies	253.90
Sanitation Products Inc	parts	879.42
Schaeffer Mfg. Co	supplies	934.40
SD Golf Association	handicap	5,823.00
SD Retirement System	contributions	60,223.36
Service Master Of Se SD	custodial	3,619.70
Siouxland Humane Society	fees	37.00
Skarshaug Testing Lab.	testing	2,230.18
South Dakota 811	locates	480.90
South Dakota Open	bronze sponsorship	500.00
Southern Glazer's Of SD	merchandise	2,803.58
Staples Business Credit	supplies	647.53
Stockwell Engineers, Inc	downtown streetscape	22,762.13
Stryker Sales Corporation	maintenance agreement	7,577.51
Stuart C. Irby Co.	supplies	387.50
Sturdevants Auto Parts	parts	1,172.24

Syncb/Amazon	books/dvds/supplies	1,021.89
Teleflex LLC	supplies	662.50
Testamerica Laboratories	testing	1,617.50
Thiesen Designs	softball t-shirts	396.90
Titleist-Acushnet Company	merchandise	7,630.09
Todds Electric Service	install load mgmt	153.03
Topkote Inc	chip sealing	112,762.00
Turner Plumbing	repairs	88.78
Two Way Solutions	headset/supplies	642.98
United Laboratories	chemicals	450.00
United Way	contributions	752.00
Unum Life Insurance Company	insurance	1,525.68
USA Bluebook	supplies	128.60
Valiant Vineyards	merchandise	99.30
Van Diest Supply Co	chemicals	1,159.00
Vast Broadband	911 circuit/dialup service	1,395.45
Verizon Wireless	cell phones/ipad access	2,415.86
Vermeer High Plains	parts	684.35
Vermillion Ace Hardware	supplies	2,687.28
Vermillion Chamber Of Commerce	bid 2nd quarter	13,117.00
Vermillion Concrete	concrete work	30,755.78
Vermillion Cultural Association	contribution	4,000.00
Vermillion Food Pantry	contribution	5,500.00
Vermillion Ford	repairs	252.89
Visa/First Bank & Trust	fuel/supplies	5,718.32
Vista Outdoor Sales, LLC	merchandise	210.00
Wal-Mart Community	supplies	1,391.52
Walt's Homestyle Foods, Inc	merchandise	268.60
Wesco Distribution, Inc	supplies	902.60
Wieman Construction	Prof service-ditching	3,367.35
Yamaha Motor Finance Corp	golf cars/beverage unit lease	6,622.61
Yankton Janitorial Supply	supplies	385.40
Zimco Supply Co	chemicals	21,071.50
Teresa Johnson	Bright Energy Rebate	250.00
Craig Develder	Bright Energy Rebate	350.00
Bill Bultsma	Bright Energy Rebate	500.00

Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, President Holland-Y. President Holland declared the motion adopted.

12. Consensus Agenda - None

13. Adjourn

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Alderman Ward moved to adjourn the Council Meeting at 8:05 p.m. Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, President Holland-Y. President Holland declared the motion adopted.

Dated at Vermillion, South Dakota this 3rd day of August, 2020.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

BY \_\_\_\_\_  
Kelsey Collier-Wise, Mayor

ATTEST:

BY \_\_\_\_\_  
Michael D. Carlson, Finance Officer

Published once at the approximate cost of \_\_\_\_\_.