

Unapproved Minutes
Council Special Session
August 7, 2023
Monday Noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, August 7, 2023 at 12:00 noon at the John "Jack" Powell Conference Room.

1. Roll Call

Present: Hellwege, Holland, Humphrey, Jennewein, Letellier, Murra, Price, Mayor Cole

Absent: Ward

2. Adoption of Agenda

263-23

Council Member Holland moved approval of the agenda. Council Member Price seconded the motion. Motion carried 8 to 0. Mayor Cole declared the motion adopted.

3. Visitors to be Heard - None

4. Updated dockless vehicle ordinance - Jack Baustian

Jack Baustian, Assistant to the City Manager, reported on an ordinance for dockless vehicles. Jack addressed the following concerns: 1) University's concerns, 2) Fire Concerns related to charging and 3) Parking and where the vehicles will be located. Jack noted that the owners of the dockless vehicles have spoken with the University and both the President's office and University Police did not have any problems with the proposal. Chief Callahan spoke with the owners on the charging of the vehicles and stated that only 8-10 batteries will be charging and they will not be in a residential area. Jack noted that for the parking issues the Council will have to approve where the parking zones are before the company is set up. Discussion followed.

5. Briefing on the August 7, 2023 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

6. Executive Session per SDCL 1-25-2(4) - Contract negotiations

264-23

Council Member Murra moved to go into Executive Session per SDCL 1-25-2 (4) Contract negotiations at 12:24 p.m. Council Member Price seconded the motion. Motion carried 8 to 0. Mayor Cole declared the motion adopted.

Council Member Letellier and Hellwege excused themselves at 12:41 p.m.

Mayor Cole declared the Council out of Executive Session at 12:58 p.m.

7. Adjourn

265-23

Council Member Murra moved to adjourn the Council special session at 12:59 p.m. Council Member Holland seconded the motion. Motion carried 6 to 0. Mayor Cole declared the motion adopted.

Dated at Vermillion, South Dakota this 7th day of August, 2023.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
Jonathan D. Cole, Mayor

ATTEST:

BY _____
Katie E Redden, Finance Officer

Unapproved Minutes
City Council Regular Session
August 7, 2023
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on August 7, 2023 at 7:00 p.m. by Mayor Cole.

1. Roll Call

Present: Hellwege, Holland, Humphrey, Jennewein, Letellier, Murra, Price, Ward, Mayor Cole

2. Pledge of Allegiance

3. Minutes

A. Minutes of July 17, 2023, Special Session; July 17, 2023, Regular Session; and July 21, 2023, Special Session.

266-23

Council Member Holland moved approval of July 17, 2023, Special Session; July 17, 2023, Regular Session; and July 21, 2023, Special Session. Council Member Ward seconded the motion. Motion carried 9 to 0. Mayor Cole declared the motion adopted.

4. Adoption of Agenda

267-23

Council Member Price moved approval of the agenda. Council Member Jennewein seconded the motion. Motion carried 9 to 0. Mayor Cole declared the motion adopted.

5. Visitors to be Heard - None

6. Public Hearings -None

7. Old Business - None

8. New Business

A. Permit for the consumption, but not the sale, of alcoholic beverages for the Vermillion Area Farmer's Market "Local Fare at the Fair" event on Thursday, August 10, 2023 from 5:00 p.m. to 6:30 p.m. at the Clay County Fairgrounds in Clover Hall

Austin Flowers, Deputy Finance Officer, reported that Grace Freeman, on behalf of the Vermillion Area Farmers Market, has requested a permit to consume alcoholic beverages on public property for sampling of local wine and beer at the "Local Fare at the Fair." Austin noted that the Local Fare at the Fair event will be on Thursday, August 10th from 5:00 p.m. to 6:30 p.m. in Clover Hall. Austin noted that the City Council may permit the consumption, but not the sale, of alcoholic beverages on property owned by the public in which this is city property that is leased to Clay County for the fairgrounds.

268-23

Council Member Jennewein moved approval of the permit for the consumption, but not the sale, of alcoholic beverages for the Vermillion Area Farmer's Market "Local Fare at the Fair" event on Thursday, August 10, 2023 from 5:00 p.m. to 6:30 p.m. at the Clay County Fairgrounds in Clover Hall. Council Member Humphrey seconded the motion. Motion carried 9 to 0. Mayor Cole declared the motion adopted.

B. Request to amend the size of Lots 98 and 99 in Suburban Mobile Home Park at 833 E. Duke Street

Kalin Bird, Building Official, reported on a request to change the dimensions of Lot 98 and 99 at 833 E Duke Street. Kalin stated that the dimensions of all mobile home lots are set by the City Council which ensures those individual homes are placed correctly and setback requirements are met. Kalin noted that the minimum setback requirements are included in Chapter 151 Mobile Home Parks. A 20-foot minimum is required between all mobile homes for the rear and side yards and 10 feet from a private road and 30 feet from dedicated roadways.

Kalin stated that Suburban Mobile Home Park would like to alter the map for the lot dimensions of Lots 98 and 99 to allow for a larger home to be placed on each of these two lots. Lot 98 currently allows for up to a 14' x 60' home while Lot 99 allows for up to a 12' x 80' home. The proposal is for Lot 98 to be changed to allow a 25' x 60' home and Lot 99 is proposed to allow for a 18' x 80' home.

Kalin noted that both alterations will conform to the current setback requirements from property lines, private streets, and public streets.

Kalin noted that the request to modify lot sizes originally also included Lots 36 and 38. The applicant later removed the request to adjust the size of these two lots. Discussion followed on how this would change the layout of the court.

269-23

Council Member Price moved approval of the Request to amend the size of Lots 98 and 99 in Suburban Mobile Home Park at 833 E. Duke Street. Council Member Hellwege seconded the motion. Motion carried 9 to 0. Mayor Cole declared the motion adopted.

C. Request to amend the street closing for the August 24, 2023 Thursdays on the Platz to include an additional portion of W. Main Street and Market Street.

Jack Baustian, Assistant to the City Manager, reported on a request to amend the street closure for August 24, 2023 for Thursdays on the Platz to include portions of W. Main street and Market Street. Jack stated that, at the April 17th City Council meeting, the Vermillion Area Chamber and Development Company (VCDC) requested the closing of this general area for Thursdays on the Platz which began on July 13th. Jack noted that the current approved street closure is W. Main Street from the east line of the intersection with Prospect Street west through Ratingen Platz and Market Street as it abuts Ratingen Platz, also shown on the map in black. The VCDC has submitted a separate request to extend the closed area for the August 24th Thursday on the Platz event due to the USD students returning and expectations of a larger crowd. The time of

the closure would remain the same as the original request, being 4:00 p.m. to 8:30 p.m.

Jack stated that the completed street closure request application and diagram are attached. The Street, Police, Fire, and EMS Departments have been notified of the street closure request and did not have any concerns. The applicant stated that the Vermillion Next young professionals have designated a cleanup crew in the different areas and will also be responsible for moving barricades at the conclusion of the event.

Jack noted that, according to the application, the VCDC has delivered notification to the surrounding businesses and will move the CorTrust Bank barricade at 5:30 p.m. to allow customers to exit the lot properly.

Mayor Cole noted that both alleyways will be blocked off not allowing the traffic to have a way to turn around.

270-23

Council Member Ward moved approval of the Request to amend the street closing for the August 24, 2023 Thursdays on the Platz to include an additional portion of W. Main Street and Market Street excluding the alley ways. Council Member Price seconded the motion. Motion carried 9 to 0. Mayor Cole declared the motion adopted.

D. Resolution Authorizing the Purchase of a Regular Cab Medium Duty Chassis Truck for the Street Department

Jose Dominguez, City Engineer, reported that, during the 2023 budget sessions this month, the City Council will review the 2024 equipment replacement schedule. As part of the 2024 equipment replacement schedule, the City will propose replacing several vehicles. The following is a table with three of the vehicles proposed to be replaced in 2024:

- Street Department: Vehicle #212 - 2010 - Ford F250 Chassis w/a Flat Bed
- Light and Power Department: Vehicle #470 - 2004 - Ford F350 Chassis w/a Dump Bed
- Water Department: Vehicle #320 - 2007 - Ford F350 Chassis w/a Work Body

Jose noted that over the last couple of years there have been challenges getting vehicles, and the lead time for orders has grown as manufacturers have struggled to keep up with the orders. In some instances, a local dealer has placed an order, only to have it cancelled months later by the manufacturer. Changes in ordering the vehicles has led to the City placing orders farther out than in previous years. City staff has

verified with the local dealer that if the resolutions are adopted, the vehicles will not be available until 2024.

Jose noted that, when purchasing equipment, the City has several options based on State statutes:

- 1.City can procure bids based on the requirements set forth in 5-18A; or
- 2.City can purchase from an already awarded contract that was awarded within 12 months as long as the awarded bidding process in 5-18A was followed (5-18A-22(3)); or
- 3.City can purchase from a purchasing agency (5-18A-37); or
- 4.City can purchase from a local vendor as long as the purchased item is at, or below, the price on the State contract list (5-18C-8); or

Typically, the City avoids procuring bids due to the fact that this requires considerable staff time and additional resources to develop the specifications, advertise the bid documents, and evaluate the bids. Rather, the City tries to purchase directly from a local vendor, from an already awarded contract, from the State list, or from a purchasing agency.

Jose noted that Staff contacted Vermillion Ford for prices on vehicles. In this instance, Vermillion Ford will be able to match the State prices for identical vehicles. Although unlikely, supply chain issues are still affecting production and delivery. This would affect orders from Vermillion Ford or vehicles ordered through the State bid.

The following is a table comparing prices from the State, Sourcewell, and Vermillion Ford.

- Street One - 2024 Ford F550 4x4 Regular Cab Chassis (Gas) State: \$59,270; Sourcewell: Not Available; Vermillion Ford:\$59,270
- Light and Power One - 2024 Ford F550 4x4 Regular Cab Chassis (Diesel) State: \$68,785; Sourcewell: Not Available; Vermillion Ford \$68,785
- Water One - 2024 Ford F550 4x4 Extended Cab Chassis (Gas) State: \$60,860; Sourcewell: Not Available; Vermillion Ford: \$60,860

271-23

After reading the same once, Council Member Murra moved adoption of the following:

RESOLUTION
AUTHORIZING THE PURCHASE
OF A MEDIUM DUTY PICKUP TRUCK CHASSIS FOR THE STREET DEPARTMENT

WHEREAS, SDCL 5-18C-8 authorizes a governmental entity to purchase any piece of equipment, without advertising for bids, from a willing vendor,

any supplies contained in the state contract list at a price at or below that shown in the state contract; and

WHEREAS, the City of Vermillion approached the local dealer, Vermillion Ford, to see if they could match the price found in the state contract for a Ford F550 regular cab chassis pickup truck; and

WHEREAS, after the prices from the local dealer were compared with the state contract price it was found that the local dealer's price was comparable to the state's contract price.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion, that the City Finance Officer is hereby authorized to purchase a 2024 Ford F550 regular cab chassis pickup truck for \$59,270.00 from Vermillion Ford of Vermillion, South Dakota.

Dated at Vermillion, South Dakota this 7th day of August, 2023.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA
By _____
Jonathan D. Cole, Mayor

ATTEST:
By _____
Katie E. Redden, Finance Officer

The motion was seconded by Council Member Hellwege. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Cole declared that the Resolution was adopted.

E. Resolution Authorizing the Purchase of a Regular Cab Medium Duty Chassis Truck for the Light and Power Department.

272-23
After reading the same once, Council Member Humphrey moved adoption of the following:

RESOLUTION
AUTHORIZING THE PURCHASE
OF A MEDIUM DUTY PICKUP TRUCK CHASSIS FOR THE LIGHT AND POWER
DEPARTMENT

WHEREAS, SDCL 5-18C-8 authorizes a governmental entity to purchase any piece of equipment, without advertising for bids, from a willing vendor,

any supplies contained in the state contract list at a price at or below that shown in the state contract; and

WHEREAS, the City of Vermillion approached the local dealer, Vermillion Ford, to see if they could match the price found in the state contract for a Ford F550 regular cab diesel chassis pickup truck; and

WHEREAS, after the prices from the local dealer were compared with the state contract price it was found that the local dealer's price was comparable to the state's contract price.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion, that the City Finance Officer is hereby authorized to purchase a 2024 Ford F550 regular cab diesel chassis pickup truck for \$68,785.00 from Vermillion Ford of Vermillion, South Dakota.

Dated at Vermillion, South Dakota this 7th day of August, 2023.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA
By _____
Jonathan D. Cole, Mayor

ATTEST:

By _____
Katie E. Redden, Finance Officer

The motion was seconded by Council Member Price. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Cole declared that the Resolution was adopted.

F. Resolution Authorizing the Purchase of an Extended Cab Medium Duty Chassis Truck for the Water Department.

273-23

After reading the same once, Council Member Murra moved adoption of the following:

RESOLUTION
AUTHORIZING THE PURCHASE
OF A MEDIUM DUTY PICKUP TRUCK CHASSIS FOR THE WATER DEPARTMENT

WHEREAS, SDCL 5-18C-8 authorizes a governmental entity to purchase any piece of equipment, without advertising for bids, from a willing vendor, any supplies contained in the state contract list at a price at or below that shown in the state contract; and

WHEREAS, the City of Vermillion approached the local dealer, Vermillion Ford, to see if they could match the price found in the state contract for a Ford F550 extended cab chassis pickup truck; and

WHEREAS, after the prices from the local dealer were compared with the state contract price it was found that the local dealer's price was comparable to the state's contract price.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion, that the City Finance Officer is hereby authorized to purchase a 2024 Ford F550 extended cab chassis pickup truck for \$60,860 from Vermillion Ford of Vermillion, South Dakota.

Dated at Vermillion, South Dakota this 7th day of August, 2023.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA
By _____
Jonathan D. Cole, Mayor

ATTEST:

By _____
Katie E. Redden, Finance Officer

The motion was seconded by Council Member Ward. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Cole declared that the Resolution was adopted.

G. Grant Pre-Application Checklist for Construction Project of AWOS-III-P at Harold Davidson Field Airport

Jose Dominguez, City Engineer, reported on a grant pre-application checklist for the airport. Jose noted that for the past few years the City has been working to replace the existing AWOS (e.g. Automated Weather Observing System) at the airport. This system allows the flying public to check the current weather conditions at the airport prior to attempting a landing. Jose stated that the City has already entered into agreements with the State and Federal governments for the design of the project.

Jose noted that the FAA started the grant pre-application process in 2014. This step was designed to ease the grant application process. The grant pre-application document provides some basic information about the project to the FAA. This helps make the FAA aware of any possible issues ahead of time.

Jose stated that the FAA has already been informed of the design for the project. In this instance, the City is informing the FAA that the project will be occurring in 2024 and that the City will be requesting funds for the construction.

Jose recommended authorizing the Mayor to sign the pre-application checklist.

274-23

Council Member Holland moved approval of the authorization of the Mayor to sign the pre-application checklist for the AWOS-III-P at Harold Davidson Field Airport. Council Member Hellwege seconded the motion. Motion carried 9 to 0. Mayor Cole declared the motion adopted.

H. Grant Pre-Application Checklist for Design of Partial Parallel Taxiway Reconstruction Project and Pavement Maintenance Project at Harold Davidson Field Airport

Jose Dominguez, City Engineer, reported that the Airport's capital improvement plan has the design of part of the parallel taxiway occurring in 2024 with the construction happening in 2025. Additionally, in 2025 maintenance will be done on parts of the airport's pavements.

Jose noted that the FAA started the grant pre-application process in 2014. This step was designed to ease the grant application process. The grant pre-application document provides some basic information about the project to the FAA. This helps make the FAA aware of any possible issues ahead of time.

Jose stated that the City is informing the FAA that the projects will be designed with construction occurring in 2025.

275-23

Council Member Hellwege moved approval authorizing the Mayor to sign the Pre-Application Checklist for the design of partial parallel taxiway reconstruction at Harold Davidson Field Airport. Council Member Jennewein seconded the motion. Motion carried 9 to 0. Mayor Cole declared the motion adopted.

I. Engineering agreement Task Order #2 for improvements at the Water Treatment Plant and Task Order #3 for water main replacement

Shane Griese, Utilities Manager, reported on Task Order #2 for the Water Treatment Plant and Task Order #3 for the water main replacements. Shane stated that the existing Water Treatment Facility (WTP) was put into service in 1972 with large-scale improvements made in 2006. Shane noted that in 2022 a Facility Plan was performed on the Water Treatment

Facility. The Facility Plan focused on aging infrastructure within the treatment plant. It also included replacement of roughly one mile of aging water mains in different sections of the city. Shane noted that the plan allowed for the project to be placed on the State Water Plan and paved the way for the City to request funding through the State of South Dakota.

Shane stated that the Facility Plan was presented to the public at the December 19, 2022 City Council meeting and the funding application was submitted at the beginning of 2023. In March of 2023, the City was awarded \$6,637,142 in loan funding for the project. After the award of funding, staff requested Banner to develop an agreement for the engineering of the Water Treatment Facility Improvement Project. The agreements are lengthy and therefore have not been included in the packet but are available upon request.

Shane noted that, in July of 2023, the City Council approved the main engineering agreement with Banner and Task Order #1, which focused on the WWTF Improvement Project. The main agreement is the base agreement for all task orders that follow.

Shane stated that the WTP Improvement Agreement has been broken into two portions, Task 2 and Task 3.

Shane stated that Task Order Agreement #2 will focus on the improvements within the Treatment Facility. This agreement has six basic services with a total cost of \$480,500.00.

- a. Preliminary Design Phase \$93,000.00
- b. Final Design Phase \$148,000.00
- c. Bidding/Proposal Phase \$20,000.00
- d. Construction Phase \$95,000.00
- e. Post-Construction Phase \$12,000.00
- f. Resident Project Representative Services \$112,500.00

Shane noted that Phases A - C will take approximately 12 months to complete, which if approved, would be late summer/fall of 2024. If that schedule is met, construction could start in spring of 2025 with potential construction completion in 2026.

Shane stated that Task Order Agreement #3 will focus on the water main replacement portion of the project. This agreement has five basic services with a total cost of \$193,000.00.

- a. Preliminary Design Phase \$36,000.00
- b. Final Design Phase \$55,000.00
- c. Bidding/Proposal Phase \$8,000.00

d. Construction Phase \$34,000.00

e. Resident Project Representative Services \$60,000.00

Shane noted that Phases A-C will take approximately 7 months to complete, which if approved, would be spring of 2024. This schedule would put us in line for construction as soon as spring of 2024 with completion summer/fall of 2024.

276-23

Council Member Holland moved approval of the engineering agreement Task Order #2 for improvements at the Water Treatment Plant and Task Order #3 for water main replacement. Council Member Hellwege seconded the motion. Motion carried 9 to 0. Mayor Cole declared the motion adopted.

J. Amend the Resolution authorizing an EDA grant application for Wastewater Treatment Plant improvements

John Prescott, City Manager, reported on the amended Resolution authorizing an EDA grant application for Wastewater Treatment Plant improvements. John noted that the upcoming Wastewater Treatment Plant improvements project has an estimated cost of \$23,100,000. The construction cost is estimated to be approximately \$20 million with the balance of the cost for engineering services related to the project. In March, the City received an approval notice of an SRF loan in an amount not to exceed \$23 million. City staff has continued to look for grants to offset the loan amount and reduce the amount of funding that would need to be collected through user rates to repay the loan.

John stated that, in late April, the Economic Development Administration (EDA) provided notice of a Disaster Supplemental funding opportunity for FY 2023. South Dakota is in the Denver regional office area which was allocated \$57 million with this appropriation. As Clay County was one of the South Dakota counties with a qualifying disaster declaration in 2022, the City is eligible to submit a grant application for consideration.

John stated that, at the June 20, 2023 meeting, the City Council approved a Resolution to apply for \$4 million of grant funding through the EDA. The EDA grant is for aspects of the project which address resiliency to disasters. John noted that City staff is working with SECOG on the grant application. SECOG is suggesting that the Resolution be amended to apply for an EDA grant in the amount of \$5,227,547.50. This amount is equal to half of the estimated cost of resiliency improvements that are part of the overall project. This amount was selected as the City can demonstrate a one-for-one match of the EDA grant award for eligible costs. The only changes since the June adoption of the Resolution are the dollar amount and date.

277-23

After reading the same once, Council Member Jennewein moved adoption of the following:

RESOLUTION
AUTHORIZING THE FILING OF AN
ECONOMIC DEVELOPMENT ADMINISTRATION GRANT APPLICATION

WHEREAS, under the Federal Fiscal Year 2023 Economic Development Assistance Programs, the Economic Development Administration received appropriations totaling \$483,000,000 to be used for Economic Adjustment Assistance; and

WHEREAS, natural or other major disasters or emergencies qualify as a "Special Need" criteria in determining eligibility for Economic Adjustment Assistance; and

WHEREAS, 20 counties out of South Dakota's 66 counties were designated as disaster areas under FEMA-4656-DR due to severe storm, straight-line winds, tornadoes, and flooding; and

WHEREAS, Clay County, including the City of Vermillion, was declared a disaster area; and

WHEREAS, financial assistance will be necessary to enable the City to construct the project; and

WHEREAS, the City of Vermillion wishes to request assistance from the Economic Development Administration.

NOW, THEREFORE BE IT RESOLVED THAT, by the Governing Body of the City of Vermillion, that the City of Vermillion hereby authorizes the filing of an Economic Development Administration grant application for up to \$5,227,547.50 which includes matching funds of up to \$5,227,547.50, including all understandings and assurances contained therein.

BE IT FURTHER RESOLVED, that the City of Vermillion hereby authorizes its Mayor to act as a signatory in connection with the application and other required forms, and to provide such additional information as may be required by the Economic Development Administration.

Dated at Vermillion, South Dakota this 7th day of August, 2023.

FOR THE GOVERNING BODY OF THE CITY OF VERMILLION, SOUTH DAKOTA

By _____
Jonathan D. Cole, Mayor

ATTEST:

By _____
Katie E. Redden, Finance Officer

The motion was seconded by Council Member Ward. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Cole declared that the Resolution was adopted.

K. Presentation of the proposed 2024 budget

John Prescott, City Manager, reported that each year the City staff prepares a proposed budget for the next fiscal year. John noted that the proposed budget document for 2024 is presented to the City Council tonight to provide the Council time to review the document prior to the budget meetings. John noted that the actual discussion and presentation of the respective departmental budgets will take place on Wednesday, August 9th and Thursday, August 10th, 2023 in the Jack Powell Conference Room at City Hall starting at 5:30 p.m. each night.

L. Final Plat of Tract 1, DKW Farms Addition, N ½ of the NE ¼ of Section 23-T92N-R52W, 5th P.M., Clay County, South Dakota (west end of West Broadway Street and west of city limits)

Jose Dominguez, City Engineer, reported on a final plat. Jose noted that, in July 2023, Brandt Land Surveying submitted a final plat on behalf of the owners of the property. The area to be platted is roughly 11.88-acres in size. The area is directly south of City limits across the Vermillion River on the west end of West Broadway Street.

Jose noted that the land being platted is within the Joint Jurisdictional Zoning Area therefore final plats within this area are required by State statute and City ordinance to be presented to the County's Planning Commission for their recommendation to the City Council. The City Council may then either approve or reject the plat.

Jose noted that the proposed plat meets all the requirements set within the zoning ordinance for the Joint Jurisdictional Zoning Area. Jose noted that this plat was presented to the County's Planning Commission at their July 31, 2023 meeting and recommended approval of the final plat.

278-23

After reading the same once, Council Member Holland moved approval of the following plat:

WHEREAS IT APPEARS that the owners thereof have caused a plat to be made of the following described real property: Tract 1, DKW Farms Addition, N $\frac{1}{2}$ of the NE $\frac{1}{4}$ of Section 23-T92N-R52W, 5th P.M., Clay County, South Dakota for approval.

BE IT RESOLVED that the attached and foregoing plat has been submitted to and a report and recommendations thereon made by the Clay County Planning Commission to the City Council of Vermillion which has approved the same.

BE IT ALSO RESOLVED that access shall be granted to the lot in accordance with the City of Vermillion street access and driveway approach policy, which requires an application permit.

BE IT FURTHER RESOLVED that the attached and foregoing plat has been submitted to the Governing Body of the City of Vermillion which has examined the same, and it appears that the systems of streets and alleys set forth therein conforms to the system of streets and alleys of the existing plat of such city, and that all taxes and special assessments, if any, upon the tract or subdivision have been fully paid and that such plat and survey thereof have been executed according to law, and the same is hereby accordingly approved.

The motion was seconded by Council Member Humphrey. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Cole declared that the Resolution was adopted.

9. Bid Openings

A. Fuel Quotes

Katie Redden, Finance Officer, read the monthly fuel quotes and recommended the low quote of Stern Oil on Items 1 and 2 and Jerry's Service on Item 3 and 4.

Item 1 - 4,350 gal unleaded 10% ethanol: Brunick Service \$3.90, Jerry's Service No Bid, Stern Oil \$3.4871 Item 2 - 1,000 gal unleaded regular: Brunick Service \$4.30, Jerry's Service No Bid, Stern Oil \$3.8647; Item 3 - 3,000 gal No. 2 Diesel fuel dyed: Brunick Service \$3.73, Jerry's Service \$3.14, Stern Oil \$3.5073; Item 4 - 1,000 gal No. 2 diesel fuel-clear: Brunick Service \$4.05, Jerry's Service \$3.44, Stern Oil \$4.0271.

Council Member Price moved approval of the low bid of Stern Oil on Items 1 and 2 and Jerry's Service on Item 3 and 4. Council Member Hellwege seconded the motion. Motion carried 8 to 0. Mayor Cole declared the motion adopted.

10. City Manager's Report

A. John reported that the City's Historic Preservation Commission has a meeting this Wednesday, August 9, 2023 at 9:00 a.m. in the Powell Conference Room at City Hall.

B. John stated that Thursdays on the Platz will not take place this Thursday, August 10, 2023. Thursdays on the Platz returns to downtown on August 17th.

C. John noted that High Street will be closed from the entrance to Vermillion Public Transit north to Cherry Street from 7:00 a.m. this Thursday, August 10, 2023 until noon on Sunday, August 13, 2023.

D. John noted that USD's Move-in Day is Friday, August 18, 2023. Rose Street from Coyote Village north to the Dakota Dome and N. Plum Street from E. Cherry Street to Highway 50 will be closed until 4:00 p.m. that day.

F. John stated that the Landfill is open from 8:00 a.m. to noon on the 1st and 3rd Saturday of each month through October. The Recycling Center on N. Crawford Road is also open on the 1st and 3rd Saturdays of each month from 9:00 a.m. to noon. August 19th is the next Saturday with open hours for the Landfill and Recycling Center.

G. John reported that Prentis Plunge School Schedule starts on August 14th. Limited hours each day until final day on Sunday, September 3rd.

PAYROLL ADDITIONS AND CHANGES

Finance: Penny Tucker \$17.02/hr; Police: Adam Bradshaw \$24.82/hr, Justice Tobin \$24.82/hr; Street: Shawn Cottrell \$24.09/hr; Ambulance: Madison Evans \$15.50/FTO, Ashley Strong-McGill \$260.00/stipend; Clubhouse: Carson Geis \$11.00/hr; Landfill: Logan Bokemper \$19.04/hr, Drew Omelian \$19.04/hr

11. Invoices Payable

280-23

Council Member Price moved approval of the following invoices:

A & B BUSINESS, INC	COPIER CONTRACT	196.54
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A & M SERVICES, INC	UNIFORM CLEANING	117.38
AARON NEWCOMBE	MOWING	135.00
AIRSIDE SOLUTIONS, INC	LED FIXTURE	725.63
ALEXA GAUER	PROFESSIONAL SERVICES	89.00
ALYSSA WALKER	PROFESSIONAL SERVICES	47.00
AMANDA ANDERSON	PROFESSIONAL SERVICES	47.00
AMAZON BUSINESS	SUPPLIES/DVDS/BOOKS	2,272.51
ANDREW FISHER	PROFESSIONAL SERVICES	47.00
ANDREW HAGEMANN	PROFESSIONAL SERVICES	42.00
APPEARA	SHOP TOWELS	45.00
ASHLEY DULLERUD	PROFESSIONAL SERVICES	47.00
AT&T MOBILITY	MOBILE HOT SPOTS	476.44
AUTO VALUE	PARTS	1,160.70
BANNER ASSOCIATES, INC	PROFESSIONAL SERVICES	20,503.50
BAUER BUILT TIRE & SERVICE	TIRES	712.54
BILL BROWN	JUNK/DEBRIS REMOVAL	600.00
BLACKSTONE PUBLISHING	BOOKS	116.03
BLUEPEAK	E911 CIRCUIT/TELEPHONE/INTERNET	5,039.37
BOUND TREE MEDICAL, LLC	SUPPLIES	1,412.01
BRUNICKS SERVICE INC	FUEL	2,130.20
BSN SPORTS INC	CAPS	106.91
BUTLER MACHINERY CO.	PARTS/REPAIRS	1,824.25
CANNON TECHNOLOGIES, INC	REPAIRS	368.00
CAPITAL ONE	SUPPLIES	2,498.06
CARLSON CONSULTING LLC	REPAIRS	906.21
CASK & CORK	MERCHANDISE	1,332.69
CAYLYN WAGNER	PROFESSIONAL SERVICES	52.00
CITY OF VERMILLION	COPIES/POSTAGE	1,040.50
CITY OF VERMILLION	UTILITY BILLS	46,233.25
CLAY-UNION ELECTRIC CORP	ELECTRIC BUYOUT	1,258.45
CLIA LABORATORY PROGRAM	CERTIFICATE FEE	180.00
CMC DESIGN, LLC	MERCHANDISE	417.96
CODY SCHULTZ	PROFESSIONAL SERVICES	57.00
COLONIAL LIFE	INSURANCE	2,927.82
CORE & MAIN LP	SUPPLIES	2,117.05
CORE-MARK MIDCONTINENT, INC	MERCHANDISE	5,475.11
COYOTE CHEMICAL COMPANY	SUPPLIES	106.00
CRYSTAL HEKRDLE	PROFESSIONAL SERVICES	52.00
CRYSTAL MASSEY	PROFESSIONAL SERVICES	99.00
DAKOTA BEVERAGE	MERCHANDISE	11,805.61
DAKOTA PC WAREHOUSE	INK CARTRIDGES/COMPUTER	1,184.89
DAKOTA SUPPLY GROUP	METERS	3,713.84
DELTA DENTAL PLAN	INSURANCE	6,647.30

DEMCO	SUPPLIES	216.17
DENNIS MARTENS	MAINTENANCE	833.34
DGR ENGINEERING	PROFESSIONAL SERVICES	482.00
DINO O'DELL	BOOK	20.00
DIVISION OF MOTOR VECHILES	PLATES	11.70
DUBOIS CHEMICALS	CHEMICALS	25,585.00
ECHO ELECTRIC SUPPLY	SUPPLIES	4,027.95
ERICKSON SOLUTIONS GROUP	PROFESSIONAL SERVICES	4,097.30
FAST AUTO GLASS	REPAIRS	400.48
FEDEX.	SHIPPING	36.98
GALLS INCORPORATED	UNIFORM	941.06
GERSTNER OIL CO	AVIATION FUEL	19,827.60
GINA MOCKLER	PROFESSIONAL SERVICES	52.00
GLOBAL DIST.	MERCHANDISE	138.50
GRAYBAR ELECTRIC	SUPPLIES	626.73
GRAYMONT (WI) LLC	CHEMICALS	12,026.31
GREGG PETERS	FREIGHT	1,361.88
GREGG PETERS	RENT	937.50
HAUFF MID-AMERICA SPORTS	BASEBALLS	280.50
HAWKINS INC	CHEMICALS	6,888.99
HEIMAN FIRE EQUIPMENT	SMOKE FLUID	265.00
HIGH PERFORMANCE COATINGS	VORTEX SPRAYLINER	525.00
HIGH POINT NETWORKS	PROFESSIONAL SERVICES	1,687.50
HOBART CORPORATION	REPAIRS	258.00
HY VEE FOOD STORE	MERCHANDISE	1,339.67
IMS ALLIANCE	NAME TAG	14.25
INGRAM	BOOKS	3,148.01
ISTATE TRUCK CENTER	PARTS	285.93
JAMES NEAL	REFUND AMBULANCE OVERPMT	25.00
JENNIFER CONKLING	PROFESSIONAL SERVICES	89.00
JESSICA STANDLEY	PROFESSIONAL SERVICES	67.00
JIM BALLEWEG	SAFETY BOOTS REIMBURSEMENT	131.53
JIM COLEMAN, LTD	TUMBLERS/STYLUS PENS	1,225.40
JIM GOBLIRSCH	REIMBURSEMENT	215.56
JOHN A CONKLING DIST.	MERCHANDISE	4,738.90
JOHNSEN HEATING & COOLING	REPAIRS	8,971.90
JOHNSON BROTHERS OF SD	MERCHANDISE	22,791.42
JONES FOOD CENTER	SUPPLIES	397.18
JOSEPH SMITH	REFUND PARKING TICKET OVERPMT	10.00
K & M TIRE	TIRES	584.00
KACI LARSEN	PROFESSIONAL SERVICES	124.00
KALINS INDOOR COMFORT	REPAIRS	191.84
KATIE CARTER	PROFESSIONAL SERVICES	57.00

KATIE KASSIN	PROFESSIONAL SERVICES	57.00
KATIE MCPHERSON	PROFESSIONAL SERVICES	109.00
KIMBALL MIDWEST	SUPPLIES	173.35
KNIFE RIVER MIDWEST, LLC	ASPHALT	1,136.76
LANCE AMANT	REFUND AMBULANCE OVERPMT	47.81
LAYNES WORLD	PHOTO/CUBBY PLATE	12.50
LEA HALL	PROFESSIONAL SERVICES	52.00
LEISURE LAWNS, LLC	TREATMENT	397.79
LESSMAN ELEC. SUPPLY CO	SUPPLIES	90.00
LISA TERWILLIGER	PROFESSIONAL SERVICES	57.00
LOW INCOME ENERGY ASSISTAN	REFUND ONE TIME ELECTRIC PMT	2,010.66
M & M CONSTRUCTION LLC	LIONS PARK IMPROVEMENTS	12,997.24
MATHESON TRI-GAS, INC	SUPPLIES	313.07
MEDICAL WASTE TRANSPORT, INC	HAUL MEDICAL WASTE	403.65
MELANIE MAHOWALD	PROFESSIONAL SERVICES	300.00
MELISSA PETERSON	PROFESSIONAL SERVICES	57.00
MICRO MARKETING LLC	BOOKS	187.06
MIDWEST ALARM CO	ALARM INSPECTION	1,150.00
MIDWEST PETROLEUM EQUIPMENT	SIGHT GLASS KIT	33.78
MIDWEST TURF & IRRIGATION	PARTS	858.48
MINN MUNICIPAL UTILITY ASSOC	3RD QTR SAFETY MGMT PROGRAM	8,004.75
MISSOURI RIVER ENERGY SERVICE	INFRARED INSPECTIONS	3,702.18
MITCHELL STANLEY	MEALS/MILEAGE REIMBURSEMENT	368.94
MOSCA DESIGN	CHRISTMAS DISPLAY	2,512.79
MOTOROLA INC	REPAIRS	2,057.00
NATIONWIDE INSURANCE	NOTARY BOND	50.00
NCL OF WISCONSIN, INC	CHEMICALS	1,701.90
NEBRASKA JOURNAL-LEADER	ADVERTISING	34.95
NETSYS+	SERVER/PROFESSIONAL SERVICES	4,656.00
NEWMAN SIGNS, INC	SUPPLIES	509.52
NORIDIAN	REFUND AMBULANCE OVERPMT	797.65
NUTRIEN AG SOLUTIONS	SUPPLIES	130.11
O'REILLY AUTO PARTS	PARTS	287.59
ODEYS INC	BASEBALL FIELD RENOVATIONS	260,025.00
PANACEA MEADERY LLC	MERCHANDISE	180.00
PCC, INC	COMMISSION	3,111.91
PEPSI COLA OF SIOUXLAND	MERCHANDISE	1,479.25
PING/KARSTEN MFG CORP	MERCHANDISE	1,098.36
PIZZA RANCH	PIZZAS	517.63
PRAIRIE BERRY WINERY	MERCHANDISE	819.00
PRESSING MATTERS	SUPPLIES	1,513.00
PRESTO-X-COMPANY	INSPECTION/TREATMENT	69.61
QUADIENT FINANCE USA, INC	POSTAGE/SUPPLIES	459.64

QUADIENT LEASING USA, INC	POSTAGE METER LEASE	234.24
QUILL	TONER	549.86
RACOM CORPORATION	MAINTENANCE	473.98
RAMKOTA HOTEL	LODGING	1,142.91
REDI TOWING	TOWING	1,532.85
REFLECTIVE APPAREL FACTORY	SHIRTS	155.41
REPUBLIC NATIONAL DIST	MERCHANDISE	9,925.96
REQUIP, LLC	REPAIRS	2,925.00
RESCUE DIRECT	FIRE FIGHTER EQUIPMENT	869.28
ROUNDS CONSTRUCTION	LEACHE POND #2	198,731.70
RUNNING SUPPLY, LLC	SUPPLIES	3,483.59
RURAL CLOUD MUSEUM	PROFESSIONAL SERVICES	250.00
SANFORD USD MEDICAL CENTER	SUPPLIES	177.59
SARA BIRD	PROFESSIONAL SERVICES	52.00
SARA ROHDE	PROFESSIONAL SERVICES	47.00
SARAH BANKS	PROFESSIONAL SERVICES	47.00
SARAH DROGE	PROFESSIONAL SERVICES	52.00
SD DEPT OF HEALTH	TATTOO INSPECTION	150.00
SD PUBLIC HEALTH LABORATORY	TESTING	150.00
SD RETIREMENT SYSTEM	CONTRIBUTIONS	64,387.48
SD SECRETARY OF STATE	NOTARY FILING FEE	30.00
SD STATE HISTORICAL SOCIETY	MEMBERSHIP	55.00
SECURITY SHREDDING SERVICE	SHREDDING	367.50
SERVICE MASTER OF SE SOUTH DAKOTA	CUSTODIAL	3,753.00
SIOUX FALLS FORD	REPAIRS	1,017.52
SIOUX FALLS KITCHEN & BATH	COUNTERTOPS	2,612.00
SOOLAND BOBCAT	REPAIRS	1,146.43
SOUTH DAKOTA 811	LOCATES	518.70
SOUTHERN GLAZER'S OF SD	MERCHANDISE	8,090.63
STACEY O'CONNOR	PROFESSIONAL SERVICES	42.00
SYDNEY DAVIS	PROFESSIONAL SERVICES	47.00
T AND R ELECTRIC	PAD MOUNT SWITCH	19,500.00
TABITHA HECKENS	PROFESSIONAL SERVICES	47.00
TAYLOR PETERS	PROFESSIONAL SERVICES	67.00
TECHNIMOUNT SYSTEM LLC	AMBULANCE EQUIPMENT	2,085.00
THE HOME DEPOT PRO	SUPPLIES	498.36
THE LUMBERYARD LLC	MATERIALS	111.16
TITLEIST-ACUSHNET COMPANY	MERCHANDISE	1,299.50
TRISH UNTERBRUNNER	PROFESSIONAL SERVICES	57.00
TRISHA FISHER	PROFESSIONAL SERVICES	57.00
TRUCK-TRAILER SALES	REPAIRS	2,103.00
TWIN CITY HARDWARE	LOCKS/KEYS	713.01

TWO WAY SOLUTIONS	REPAIRS	63.48
TYLER BROWN	PROFESSIONAL SERVICES	47.00
TYLER TECHNOLOGIES	PROFESSIONAL SERVICES	26.25
UNITED WAY	CONTRIBUTIONS	461.38
UNUM LIFE INSURANCE COMPANY	INSURANCE	1,129.51
US POSTMASTER	POSTAGE FOR UTILITY BILLS	1,400.00
USD SPEECH, LANGUAGE & HEALTH	EVALUATION	150.00
VAN DIEST SUPPLY CO	CHEMICALS	990.15
VERIZON WIRELESS	CELL PHONES/IPAD ACCESS	2,791.23
VERMILLION ACE HARDWARE	PARTS/SUPPLIES	1,962.43
VERMILLION CHAMBER OF COMMERCE	BUSINESS IMP DISTRICT	16,244.48
VERMILLION GARBAGE SERVICE	WASTE HAULING	1,674.24
VERMILLION RURAL FIRE DEPT	LEADERSHIP CLASS	2,500.00
VISA/FIRST BANK & TRUST	TRAVEL/TRAINING/SUPPLIES	12,581.90
WALKER CONSTRUCTION INC	CONCRETE WORK	5,242.50
WH OVER MUSEUM	CONTRIBUTION	4,000.00
YANKTON JANITORIAL SUPPLY	SUPPLIES	233.95
YANKTON MOTORSPORTS LLC	PARTS	123.72
ZIMCO SUPPLY CO	CHEMICALS	1,566.00

Council Member Hellwege seconded the motion. Motion carried 9 to 0. Mayor Cole declared the motion adopted.

12. Consensus Agenda

A. Set a public hearing date of August 21, 2023 for a Retail (on-off sale) Malt Beverage & SD Farm Wine license and Retail (on-off sale) Wine and Cider license for XIX Brewing Company, LLC located at 113 W. Main Street.

281-23

Council Member Price moved approval of the consensus agenda. Council Member Hellwege seconded the motion. Motion carried 9 to 0. Mayor Cole declared the motion adopted.

13. Adjourn

282-23

Council Member Murra moved to adjourn the Council Meeting at 7:38 p.m. Council Member Ward seconded the motion. Motion carried 9 to 0. Mayor Cole declared the motion adopted.

Dated at Vermillion, South Dakota this 7th day of August, 2023.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____

Jonathan D. Cole, Mayor

ATTEST:

BY _____
Katie E. Redden, Finance Officer

Published once at the approximate cost of _____.