

Unapproved Minutes

Business Improvement District No. 2 Board
Friday, August 30, 2019 at 11:00 a.m.

The meeting of the City's Business Improvement District No. 2 Board was called to order in the Large Conference Room at City Hall on August 30, 2019 at 11:00 a.m.

1) Roll Call

- a) Present: James Waters, Phyllis Packard, Michelle Maloney, Martin Prendergast
- b) Absent: Patrick Morrison
- c) Staff Present: Jose Dominguez (City Engineer), John Prescott (City Manager), James Purdy (Assistant City Manager)

2) Approval of the Minutes

- a) July 17, 2019
Moved by Maloney to adopt July 17, 2019 regular meeting minutes as written, seconded by Packard. Motion carried 4-0.

3) Adoption of Agenda

Moved by Packard to adopt the agenda as printed, seconded by Waters. Motion carried 4-0.

4) Visitors to be Heard

No comments given.

5) Old Business

- a) Review of comments from public meeting
Dominguez gave a small packet that contained all of the comments from the meeting. The Board, and Staff, read the comments and discussion followed. Discussion regarding possible financing options for not-for-profit entities with option three followed.

6) New Business

- a) Next Steps for Project
Dominguez presented a flow-chart of the process. He requested input for the description of the financing option for the ordinance establishing the Business Improvement District. Staff was directed to utilize option three for the purposes of drafting documents. Discussion regarding how potential grants and donations could affect the formula for assessments took place.

Dominguez informed that the Board that several consultants have shown interest in doing the project and will be inviting others to bid on the project.

Maloney noted that some business owners are not in favor of removing the awning on Main Street between Prospect and Center Street. The board discussed the pros and cons of the awning. Dominguez noted that there will be more meetings that will allow for continued public input for the project.

Discussion regarding how pedestrian access and parking will be addressed for the project. It was noted that the topic can be part of the criteria when selecting a consulting firm.

7) Adjourn

a) Meeting adjourned at 11:30 a.m.