

Unapproved Minutes  
Council Special Session  
October 5, 2020  
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, October 5, 2020 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Hellwege, Holland, Jennewein, Letellier, Price, Willson, Mayor Collier-Wise (all joined by teleconference)

Absent: Humphrey, Ward

2. Visitors to be Heard - None

3. National Music Museum Update - Matt Collinsworth, Director.

Matt Collinsworth, National Music Museum Director, provided a recap of construction over the past two years at the Center for Preservation, National Music Museum addition and the National Music Museum Carnegie existing space. Matt reviewed the plans for the permanent exhibits for the museum. Matt answered questions of the City Council on the museum project and noted that the new addition is scheduled to open in 2021 and the Carnegie space will open in 2022. Matt offered to provide tours of the museum if the City Council wanted.

4. Brooks Industrial Park storm sewer update - City Engineer Jose Dominguez.

Jose Dominguez, City Engineer, reported that the drainage for the Brooks Industrial Park was planned to be addressed by constructing a regional pond around the wetland on the south side of SD Hwy 50. Jose reported that during the design of the pond it was discovered that prior to reaching the elevation required to store the 100-year storm event the water would flow north under the SD Hwy 50 to the wetland on the north and over a small ridge north to Coyote Street. Jose recommended the regional pond should not be constructed in order to avoid possible flooding on private properties up to a half mile away and that each property owners will be required to construct their own detention ponds to mitigate the storm flows generate by their development. Jose reported that the drainage from East Cherry Street flows by pipe north to the south SD Hwy 50 road ditch but that the existing 36-inch pipe doesn't have the capacity as water in the ditch backs into the pipe that causes water to backup resulting in flooding on Cherry Street. Jose reported

with the drainage improvements planned by the SD DOT and the City for the SD Hwy 50 ditch from Dakota Street west should improve the drainage from the Brooks Industrial Park wetland. Jose stated to improve the drainage from Cherry Street north it is proposed that a 36-inch pipe be constructed parallel to the existing pipe from Duke Street north to the SD Hwy 50 south ditch. Jose asked the City Council for authority to change from the detention pond plan option to the second parallel 36-inch pipe for the drainage in the Brooks Industrial Park. Jose answered questions of the City Council on the drainage project. The consensus of the City Council was to authorize staff to move forward with the change in the Brooks Industrial Park drainage plan to include the second 36-inch pipe.

5. Briefing on the October 5, 2020 City Council Regular Meeting

Council reviewed items on the agenda with city staff. No action was taken.

6. Adjourn

300-20

Alderman Holland moved to adjourn the Council special session at 1:06 p.m. Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Jennewein-Y, Letellier-Y, Price-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

Dated at Vermillion, South Dakota this 5<sup>th</sup> day of October, 2020.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA  
BY \_\_\_\_\_  
Kelsey Collier-Wise, Mayor

ATTEST:

BY \_\_\_\_\_  
Michael D. Carlson, Finance Officer

Unapproved Minutes  
City Council Regular Session  
October 5, 2020  
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on October 5, 2020 at 7:00 p.m. by Mayor Collier-Wise.

1. Roll Call

Present: Hellwege, Holland, Humphrey, Jennewein, Letellier, Price, Ward, Willson, Mayor Collier-Wise (all joined by teleconference)

2. Pledge of Allegiance

3. Minutes

A. Minutes of September 21, 2020 Special Meeting; September 21, 2020, Regular Session

301-20

Alderman Willson moved approval of the September 21, 2020 Special Meeting and September 21, 2020 Regular Session minutes. Alderman Hellwege seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

4. Adoption of Agenda

302-20

Alderman Willson moved approval of the agenda. Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

5. Visitors to be Heard

A. Damon Alvey - Vermillion Public School District.

Damon Alvey, Superintendent of Vermillion Public Schools, wanted to thank the City Council for the continued partnership with the Public School for the School Resource Officer who is present in the school. Damon also noted the streets around the schools are cleared of snow by city crews, the Parks and Recreations department provides support as well as the Fire\EMS department. Damon again thanked the city for continued support provided to the schools by the City departments.

B. Public Power Week proclamation.

Alderman Ward read the Public Power Week Proclamation recognizing October 4-10, 2020 as Public Power Week, a week-long celebration of Vermillion Light & Power's year-round service to Vermillion.

6. Public Hearings - None

7. Old Business

A. Review of Emergency Ordinance 1419 to require signage at the entrance to buildings open to the public that states Masks Expected per City Resolution and determine continuation of the Ordinance.

John Prescott, City Manager, reported that, at the special City Council meeting held on Tuesday, August 11, 2020, the City Council approved the first reading of Emergency Ordinance No. 1419 with the second reading of the ordinance approved at the August 17, 2020 regular meeting. John noted that the ordinance requires the posting of a sign at buildings open to the public which states that "Masks are expected per City resolution". John reported that, as the City Council has done with most other emergency measures, there was discussion that the item would be on each regular City Council meeting agenda for review. John noted that no changes were made to the Emergency Ordinance with it was reviewed at the September 8 and 21 meeting. John noted this would be the final time for review as the Emergency Ordinance expires October 16, 2020. John stated that later on the agenda will be consideration of first reading of a similar Emergency Ordinance No 1422. Mayor Collier-Wise stated that if there is no action we will move on to the next item.

B. Review of Emergency Resolution encouraging the use of face coverings or face masks and determine continuation of the Emergency Resolution.

John Prescott, City Manager, reported that, at the special City Council meeting held on Tuesday, August 11, 2020, the City Council approved an Emergency Resolution encouraging the use of face masks or face coverings in buildings open to the public. John noted that the emergency resolution was designed to promote the use of face coverings to slow the spread of the coronavirus. John noted that, as it was an Emergency Resolution, the City Council was able to adopt it with the resolution becoming effective upon passage. John reported that, as the City Council has done with most other emergency measures, there was discussion that the item would be on each regular City Council meeting agenda for review. John noted that there were no changes to the Emergency Resolution during the last three meetings and he does not have any changes to recommend. John noted this would be the final time to review the emergency resolution as it expires on October 10, 2020. John stated that later on the agenda will be consideration of a similar Emergency Resolution to be effective October

11, 2020. Mayor Collier-Wise stated that if there is no action we will move on to the next item.

C. COVID-19 issues.

Mayor Collier-Wise noted that this item was requested to be on the agenda for discussion on COVID-19 issues as the issue is continuing to evolve and hearing none stated we will move on to the next agenda item.

8. New Business

A. Emergency Resolution encouraging the use of face coverings or face masks.

John Prescott, City Manager, reported at the Special Meeting on August 11, 2020, the City Council adopted an Emergency Resolution encouraging the use of face masks or face coverings inside of buildings open to the public. John noted that an emergency resolutions or ordinances expire after 60 days. John stated the Emergency Resolution encouraging the use of face coverings or face masks was adopted August 11, 2020 will expire after October 10, 2020 and the proposed Emergency Resolution has an effective date of October 11, 2020. John stated that face coverings have been determined to be one of the more effective measures to reduce the spread of the coronavirus along with social distancing and hand washing or sanitizing. John noted the Board of Regents, the Vermillion Public School District, and the City of Vermillion have adopted policies in regard to the use of face coverings in their buildings. John noted that review of the emergency resolution will be included on each future regular meeting agenda. John recommended consideration of the emergency resolution which would continue the practice of encouraging the wearing of face masks or face coverings in buildings open to the public. Discussion followed.

333-20

After reading the same once, Alderman Ward moved adoption of the following:

EMERGENCY RESOLUTION CREATING AN EXPECTATION  
OF FACE COVERING WEARING DURING THE COVID-19 PANDEMIC

WHEREAS, an outbreak of the COVID-19 disease, which is caused by the novel coronavirus, has been confirmed in more than 100 countries, including the United States; and

WHEREAS, COVID-19 is a severe respiratory disease transmitted by person-to-person contact, which especially among older adults and persons with serious underlying health conditions, can result in serious illness

requiring hospitalization, admission to an intensive care unit, and death; and

WHEREAS, the World Health Organization (WHO), the Centers for Disease Control and Prevention (CDC), and the Secretary of the United States Department of Health and Human Services have declared the outbreak of COVID-19 as a public health emergency; and

WHEREAS, Governor Kristi Noem issued Executive Order 2020-26 which extended the previously declared state of emergency to exist in the State of South Dakota in response to the spread of COVID-19 until December 30, 2020; and

WHEREAS, cases of COVID-19 have been confirmed throughout South Dakota including Clay County; and

WHEREAS, the CDC and health experts have advised the use of face masks or face coverings over the nose and mouth will slow the spread of COVID-19; and

WHEREAS, the failure to successfully reduce the spread of COVID-19 will likely result in higher numbers of infected individuals and has the potential to overwhelm the capacity of the City's health care providers; and

WHEREAS, it is important that control measures be taken to reduce or slow down the spread of COVID-19 in order to protect the health and safety of the City's residents, especially for seniors and those with underlying health conditions that make them particularly vulnerable to COVID-19; and

WHEREAS, the South Dakota Board of Regents is requiring face coverings or face masks for all students, faculty, staff and visitors in all public indoor spaces on the University of South Dakota campus; and

WHEREAS, the Vermillion Public School District is requiring face coverings or face masks for students, faculty, staff and visitors in school district facilities; and

WHEREAS, the Vermillion City Council has adopted a face covering policy requiring face coverings or face masks for staff and visitors in city owned building; and

WHEREAS, there is an expectation in the city of the importance of wearing face coverings or face masks while inside public spaces by all residents, visitors or guests.

NOW, THEREFORE, IT IS RESOLVED, by the Governing Body of the City of Vermillion that:

1. All persons entering a commercial establishment in the City of Vermillion are encouraged to wear a face covering or face mask while inside the establishment.

2. All restaurants, retail stores, salons, grocery stores, establishments selling alcohol, pharmacies, lodging establishments, exercise facilities, establishments offering goods and services, or soliciting patronage from the general public are encouraged to require their employees to wear a face covering or face mask at all times while having face-to-face interactions with the public.

3. It is also understood that there are individuals that due to health or other reasons cannot wear a face mask or face covering and/or other situations where face masks or face coverings cannot be worn and in these instances individuals are encouraged to use other protective measures such as social distancing.

BE IT FURTHER RESOLVED, that, pursuant to SDCL 9-19-13, this resolution is necessary for the immediate preservation of the public peace, health, safety, and welfare of the City and shall become effective October 11, 2020. This resolution shall remain in effect for a period of sixty (60) days, at which time it shall be automatically repealed unless specifically readopted for an additional period of time by the City Council.

Dated at Vermillion, South Dakota this 5th day of October, 2020.

THE GOVERNING BODY OF THE  
CITY OF VERMILLION, SOUTH DAKOTA  
By \_\_\_\_\_  
Kelsey Collier-Wise, Mayor

ATTEST:  
By \_\_\_\_\_  
Michael Carlson, Finance Officer

The motion was seconded by Alderman Letellier. Discussion followed and the question of the adoption of the Resolution was presented for a roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

B. First reading of Emergency Ordinance 1422 to require signage at the entrance to buildings open to the public that states Face Masks Expected per City Resolution.

John Prescott, City Manager, reported with the previous agenda item, the City Council considered a resolution to continue to promote the use of the face coverings or face masks inside of buildings which are open to the public. John stated the City Council at the August 11 and 17, 2020 meetings adopted Emergency Ordinance 1419 requiring the posting of a sign at buildings open to the public to help promote a community expectation of wearing a face mask or face covering. John stated that proposed Emergency Ordinance 1422 is very similar to previously adopted Emergency Ordinance 1419 which expires on October 16, 2020. John reported proposed Emergency Ordinance 1422 requires a business to have signage which reads Face Mask or Face Coverings are expected. John noted the signs are available at City Hall and the VCDC office and templates which are available on the City's website. John stated the proposed ordinance is an emergency ordinance to provide the City Council with the ability to more quickly implement and continue the requirement to address the ongoing, immediate health issue and will have a life of 60 days following adoption. John stated if first reading is approved, the second reading of Emergency Ordinance 1422 would be part of the regular meeting agenda on Monday, October 19, 2020. John noted that after second reading the fine for violations of the ordinance will be adopted by resolution. John noted that review of the emergency ordinance will be included on each future agenda. John recommended consideration of first reading of emergency ordinance which would continue the requirement of signage the expectation of wearing a face mask or face covering. Discussion followed.

334-20

Mayor Collier-Wise read the title to the above mentioned Ordinance and Alderman Willson moved adoption of the following Resolution:

#### Resolution

BE IT RESOLVED that the minutes of this meeting shall show that the title to proposed Ordinance No 1422 entitled an Emergency Ordinance to Require Signage at the Entrance to Buildings Open to the Public Stating That Face Coverings Are Expected to Help Slow the Spread of COVID 19 (Coronavirus), of the City of Vermillion, South Dakota has been read and the Ordinance has been considered for the first time in its present form and content at this meeting being a regularly called meeting of the Governing Body of the City on this 5<sup>th</sup> day of October, 2020 at the Council Chambers in City Hall in the manner prescribed by SDCL 9-19-7 as amended.

The motion was seconded by Alderman Hellwege. After discussion the question of adoption of the Resolution was put to a roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-N,

Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

C. Resolution adjusting the Storm water drainage fee.

Mike Carlson, Finance Officer, reported that during the budget process it was proposed to raise the storm drainage fee to provide additional revenues for storm drainage projects. Mike noted that the fee is charged to all properties in the city and is included on the property tax statements. Mike stated that the proposed increase will generate \$8,875 of additional revenue for the storm water fund for 2021. Mike reviewed the budgeted expenditures for 2020 and 2021 for the storm drainage fee. Mike noted that for a residential lot of 10,000 square feet, the fee would go from \$32.25 to \$33.38 per year. Discussion followed.

335-20

After reading the same once, Alderman Willson moved adoption of the following:

RESOLUTION TO CHANGE STORM DRAINAGE FEE

WHEREAS, Section 53-135 of the 2008 Revised Ordinances of the City of Vermillion allows the City Council to change the city wide property drainage fee; and

WHEREAS, during the annual budget process it was determined additional revenue would be needed for future storm drainage projects.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Vermillion, South Dakota, at a regular meeting thereof of said City at 7:00 p.m. on the 5<sup>th</sup> day of October, 2020 that the fee be changed as follows:

The unit financial charge shall be \$0.000445.

Dated at Vermillion, South Dakota this 5<sup>th</sup> day of October, 2020.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

BY \_\_\_\_\_  
Kelsey Collier-Wise, Mayor

ATTEST:

BY \_\_\_\_\_  
Michael D Carlson, Finance Officer

The motion was seconded by Alderman Hellwege. Discussion followed and the question of the adoption of the Resolution was presented for A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

D. Resolution Authorizing the Purchase of Three Mowers for the Bluff Golf Course.

Jose Dominguez, City Engineer, reported that the 2021 equipment replacement fund included the replacement of a 2010 Toro Reelmaster 5210D, a 2013 Toro Reelmaster 5210D, and a 2013 Toro Greensmaster TriFlex 3300. Jose reported that administration would like to take advantage of an attractive National Intergovernmental Purchasing Alliance (National IPA) bid. Jose stated that National IPA, in conjunction with member city Tucson, Arizona, renewed its contract with Toro Company and its participating distributors. Jose stated the total bid for a 2021 Toro Greensmaster 3300 TriFlex is \$35,211, and two 2021 Toro Reelmaster 3555D is \$102,376. Jose stated the Toro Company participating distributor for South Dakota is Midwest Turf & Irrigation of Omaha, Nebraska who has agreed to the National IPA prices. Jose noted that Midwest Turf & Irrigation has agreed to take all three City mowers as trade-ins offering \$5,000 for the 2010 Toro Reelmaster 5210D, \$7,000 for the 2013 Toro Reelmaster 5210D, and \$10,000 for the 2013 Toro Greensmaster TriFlex 3300. Jose recommended approving the resolution to purchase a 2021 Toro Greensmaster 3300 TriFlex for \$35,211, and two 2021 Toro Reelmaster 3555D for \$102,376 from the Toro Company's participating distributor, Midwest Turf & Irrigation, and to trade-in the 2010 Toro Reelmaster 5210D, the 2013 Toro Reelmaster 5210D, and the 2013 Toro Greensmaster TriFlex 3300, for a net price of \$115,587. Discussion followed.

336-20

After reading the same once, Alderman Ward moved adoption of the following:

RESOLUTION  
AUTHORIZING THE PURCHASE OF THREE MOWERS FOR THE  
BLUFFS GOLF COURSE

WHEREAS, SDCL 5-18A-37 authorizes a governmental entity to enter into agreements with purchasing agents in any other state for purchases under a joint agreement or contract at the accepted bid price and the concurrence of said bidder; and

WHEREAS, the City of Vermillion has reviewed and determined that the bid awarded by National Intergovernmental Purchasing Alliance (National IPA) for three mowers (one 2021 Toro Greensmaster 3300 TriFlex and two 2021

Toro Reelmaster 3555D) from Midwest Turf & Irrigation of Omaha of \$137,587 offers an advantageous price to the City for said items; and

WHEREAS, the bid offered by Midwest Turf & Irrigation of Omaha also includes trade-in values for the City's 2010 Toro Reelmaster 5210D of \$5,000, \$7,000 for the 2013 Toro Reelmaster 5210D, and \$10,000 for the 2013 Toro Greensmaster TriFlex 3300.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion, South Dakota that the City Manager or the City's Finance Officer is hereby authorized to purchase a new 2021 Toro Greensmaster 3300 TriFlex and two 2021 Toro Reelmaster 3555D mowers from Midwest Turf & Irrigation of Omaha, of Omaha, Nebraska for a price of \$115,587 after trade-in.

Dated at Vermillion, South Dakota this 5<sup>th</sup> day of October, 2020.

THE GOVERNING BODY OF THE  
CITY OF VERMILLION, SOUTH DAKOTA

By \_\_\_\_\_  
Kelsey Collier-Wise, Mayor

ATTEST:

By \_\_\_\_\_  
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Humphrey. Discussion followed and the question of the adoption of the Resolution was presented for A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

## 9. Bid Openings

### A. Fuel Quotes

Mike Carlson, Finance Officer, read the monthly fuel quotes and recommended the low quote of Growmark FS on Item 2 and Stern Oil on Items 1, 3 & 4.

Item 1 - 4,350 gal unleaded 10% ethanol: Growmark FS \$1.692, Stern Oil \$1.649, Jerry's Service \$1.99; Item 2 - 1,000 gal unleaded regular: Growmark FS \$1.777, Stern Oil \$1.792, Jerry's Service \$2.12; Item 3 - 3,000 gal No. 2 Diesel fuel dyed: Growmark FS \$1.40, Stern Oil \$1.3843, Jerry's Service \$1.50; Item 4 - 1,000 gal No. 2 diesel fuel-clear: Growmark FS \$1.67, Stern Oil \$1.6643, Jerry's Service \$2.044.

337-20

Alderman Ward moved approval of the low quote of Growmark FS on Item 2 and Stern Oil on Items 1, 3 & 4. Alderman Price seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

#### B. Electric Transformers.

Shane Griese, Utilities Manager, reported the Light and Power Department receives bids for electric transformers to either replenish inventory or prepare for specific projects. Shane reported four bids with appropriate bid security were received from three suppliers for the transformers and one bid was received that lacked the proper bid security. Shane noted that transformer bids are evaluated for operating losses over the transformer life cycle as part of determining the low bidder. Shane stated the total base price is the initial cost to acquire the transformers, while the total evaluation price represents the total life cost of the transformers including operating losses. Shane reported the low bid from Irby is for Amorphous core transformers manufactured by Howard. Shane recommended that the bid be rejected as the Amorphous core transformers are not the preferred option for the city as 99% of the existing transformers have silicon steel cores. Shane noted that in addition to this material difference, there have also been some negative experiences with Howard transformers in the past, specifically the doors and rusting. Shane recommended the second lowest responsible bid from RESCO for Silicon steel core transformers manufactured by Ermco. Discussion followed.

Bids: Border States total base bid \$59,514.00, total evaluation price \$108,530.40; RESCO total base bid \$48,843.00, total evaluation price \$104,567.60; Irby amorphous core total base bid \$62,856.00, total evaluation price \$103,639.40; Irby silicon core total base bid \$60,036.00, total evaluation price \$111,888.40; WESCO not read as lacked the required bid security.

338-20

Alderman Ward moved to reject the bid of Irby for Amorphous core transformers manufactured by Howard as the silicon steel cores are the preferred option and to some negative experiences with the Howard transformer doors and accept the low responsible bid from RESCO for Silicon steel core transformers manufactured by Ermco with an initial purchase price of \$48,843.00 and a total evaluated bid of \$104,567.60. Alderman Humphrey seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

### C. Recycling Center Improvements Project Bid Opening.

Jose Dominguez, City Engineer, reported the Recycling Center, located at 840 N Crawford Road, functions as the collection point for all recyclable materials generated in the Vermillion area. Jose noted the existing building was built in 1972 by a private company as a warehouse and was not originally designed to function as a recycling center. Jose reported in early 2019, the City hired Burns & McDonnell to complete an evaluation of the current building and make recommendations for safety and efficiency improvements which would better serve the public and the employees working at the facility. Jose stated early in 2020, the City requested from the Solid Waste Management Program administered by the SD DENR a grant to cover a recycling center renovation project totaling \$686,500 that included preliminary engineering, final engineering, and construction costs. Jose reported the SD DENR awarded the City a grant covering 50% of the cost, not to exceed \$343,000. Jose noted in May 2020, the City Council entered into an agreement with Burns & McDonnell to complete a set of plans and specifications to complete the improvements at the Recycling Center. Jose reported the plans and specifications asked for bids on a base bid and three bid alternates. Jose noted two of the bid alternates provide for repair to parts of the metal siding, while the third bid alternate replaces the floor under the new fire rated wall. Jose reported the City opened bids on this project on September 30, 2020 with two bids received. Jose noted as the low bid was in excess of the engineer's estimate of \$560,000 staff is currently working with the low bidder to see if it is possible to modify the project to lower the construction cost. Jose stated due to the short timeframe between the bid opening and the City Council meeting, staff has not been able to engage in extensive discussions with the low bidder yet. Jose recommended that the City Council table the decision to award the bid on the project to allow more extensive discussions on the project. Discussion followed.

Bids: Sunkota Construction, Inc., Sioux Falls, base bid \$592,000.00, alternate bid \$29,100.00; Peska Construction, Inc., Sioux Falls, base bid \$712,346.00, alternate bid \$32,220.00.

339-20

Alderman Hellwege moved to table action on the Recycling Center Improvements Project Bids until the October 19 meeting. Alderman Humphrey seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

### 10. City Manager's Report

A. John reported a permit to exceed permissible sound levels was issued for a free USD and VHS concert in Prentis Park on Sunday, October 11 from 2:00 p.m. to 5:00 p.m. with a rain date of October 18 at the same times.

B. John reported City offices will be closed on Monday, October 12 for Native American Day.

C. John reported the Annual Household Hazardous Waste collection will be at the Missouri Valley Recycling Center on Friday, October 16 from 2:00 p.m. to 6:00 p.m. with the cost being \$10 per vehicle.

D. John reported there are two terms on Business Improvement District #2 that are expiring. John asked interested individuals to complete an Expression of Interest form by 5:00 p.m. on Thursday, October 15 in anticipate the City Council will make the appointments at the October 19 City Council meeting.

E. John reported the Historic Preservation Commission meets on Wednesday, October 7 at 9:00 a.m.

F. John reported on the November 3<sup>rd</sup> General Election ballot is a section labeled Municipal Question. John stated the question is in regard to the adoption of a Home Rule charter for the City of Vermillion. John noted a Yes vote is to adopt the Charter and a No vote is to not adopt the Charter. John reported a copy of the entire proposed Home Rule Charter for the City of Vermillion is available on the City's website under latest headlines.

G. Upon request John noted that Census deadline date is being resolved by the courts but encouraged residents that have not completed the Census to do so now.

PAYROLL ADDITIONS AND CHANGES

Library: Amanda Raiche \$20.29/hr, Wendy Nilson \$23.12/hr; Wastewater: Kyle Hoisington \$22.99; Landfill: Jordyn Mockler \$14.36

11. Invoices Payable

340-20

Alderman Willson moved approval of the following invoices:

A&A Refrigeration	repairs	231.12
A-1 Portable Toilets	portable toilet rental	700.00
A-Ox Welding Supply Co	carbon dioxide	3,085.50
ABI Attachments, Inc	water trailer/motor/pump	5,477.71
ADAPCO, Inc	supplies	2,304.00

Amazon Business	supplies	229.35
American Public Work Assoc	membership dues	700.00
APPEARA	towels	90.68
Aqua-Pure Inc	chemicals	10,464.00
Aramark Uniform Services	uniform cleaning	984.33
Argus Leader Media #1085	subscription	28.00
ASTECH	refund hydrant deposit	547.08
Automatic Building Control	annual inspection	459.00
Avera Occupational Medicine	testing	63.55
Banner Associates, Inc	professional services	2,214.50
Basin Electric Power Coop	repairs	610.50
Beacon Athletics	ballfield supplies	1,186.00
Bierschbach Eqpt & Supply	supplies	716.20
Blackstone Publishing	books	150.00
Border States Elec Supply	supplies	543.96
Bound Tree Medical, LLC	supplies	169.68
Breit & Boomsma PC	garnishment	411.10
Broadcaster Press	advertising	205.00
Burns & McDonnell	professional services	59,046.71
Cask & Cork	merchandise	396.00
Century Business Products	copier contract/copies	208.86
Chamberlain Oil Co	supplies	462.72
Chesterman Co	merchandise	142.56
City Of Vermillion	copies/postage	995.75
City Of Vermillion	utility bills	43,656.07
Civicplus	website setup fee/hosting	5,200.00
Coast To Coast Solutions	supplies	259.92
Colonial Life Acc Ins.	insurance	3,033.29
Concrete Materials	washed chips	20,018.60
Core & Main LP	supplies	12,695.37
Crouch Recreation	bleachers	7,750.00
Dakota Beverage	merchandise	10,381.67
Dakota Pc Warehouse	supplies	158.90
Delta Dental Plan	insurance	6,224.32
DEMCO	supplies	1,080.66
Dennis Martens	maintenance	833.34
DETCO	chemicals	750.93
DGR Engineering	professional services	185.00
Dubois Chemicals	soda ash	29,101.50
Echo Electric Supply	parts	2,102.17
Ed M. Feld Eqpt Co	supplies	668.42
Elite Medical Equipment	ambulance equipment	9,255.00
Energy Laboratories	testing	1,188.50

Engraver's Edge	nametags	32.85
Erickson Solutions Group	computer/prof services	5,439.78
Evan Rolling	meals/mileage reimbursement	278.72
Evident, Inc	supplies	85.50
Farmer Brothers Co.	supplies	184.00
Farner Bocken Company	merchandise	755.39
Fast Auto Glass	repairs	390.47
FedEx.	shipping	13.59
Foreman Media	council mtg	100.00
Global Dist.	merchandise	485.00
Graymont (WI) LLC	chemicals	8,076.85
Gregg Peters	rent/freight	2,526.30
Hartington Tree LLC	stump removal	812.00
Hauger Lawn Service	mowing	132.00
Heartland Humane Society	professional services	330.00
Heiman Fire Equipment	parts	1,395.05
Herren-Schempp Building	supplies	33.90
High Point Networks	repairs	510.00
Houston Engineering Inc	professional services	1,259.25
Hy Vee Food Store	merchandise	71.19
IMS Alliance	name tags	50.00
In Control, Inc	professional services	144.00
Industrial Chem Labs	lift station degreaser	464.38
Ingram	books	2,780.18
International Code Council	manuals	317.60
Jacks Uniform & Eqpt	uniform	1,145.35
Jay's Plumbing	repairs	8,745.95
John A Conkling Dist.	merchandise	5,143.35
John Henry Foster	parts	316.77
Johnsen Heating & Cooling	geo system	22,704.12
Johnson Brothers Of SD	merchandise	13,236.51
Johnson Electric	underground reimbursement	669.20
Johnson Feed, Inc	repairs	2,355.46
Johnstone Supply	filters	414.46
Jones Food Center	supplies	317.60
Kairoi, Inc	maintenance agreement	250.00
Karsten Mfg Corp	merchandise	1,176.47
Key Contracting, Inc	manhole work	42,326.65
Leisure Lawn Care	fertilize/weed control	57.00
Locators And Supplies, Inc	marking paint	52.45
Loffler	printer/copies	4,837.00
M & M Construction LLC	Prentis park grading	2,800.00
Mart Auto Body	towing	1,300.00

Matheson Tri-Gas, Inc	medical oxygen	637.95
McCulloch Law Office	professional services	2,216.90
Mead Lumber	supplies	41.88
Medical Waste Transport, Inc	haul medical waste	213.41
Medline Industries, Inc	protective gloves	951.95
Menards	supplies	852.20
Meredith Books	books	33.91
Micro Marketing LLC	books	347.92
Midwest Alarm Co	alarm monitoring	81.00
Midwest Ready Mix & Equip	rock/rebar	1,398.25
Midwest Turf & Irrigation	parts	1,494.99
MRES	oil sampling	629.00
Missouri Valley Maintenance	repairs	675.21
Mizuno USA	merchandise	73.86
Mobotrex Mobility & Traffic	parts	838.00
Moore Welding & Mfg	parts	113.15
MSC Industrial Supply Co	supplies	412.46
Mr Golf	repairs	226.55
NCL Of Wisconsin, Inc	chemicals	908.98
Netsys+	subscription renewal/repairs	836.50
Noridian	refund amb overpayment	1,421.58
North American Rescue	protective vests	11,278.76
O'Reilly Auto Parts	parts	11.66
PCC, Inc	commission	3,509.59
Phelps	uniforms	2,560.50
Pizza Ranch	fun zone cards/pizza	734.23
Positive Promotions	promotional supplies	983.72
Pressing Matters	notary stamp	31.00
Presto-X-Company	inspection/treatment	180.00
Print Source	supplies	602.50
Prochem Dynamics	supplies	301.45
Property Maintenance Service	mowing	178.88
Pump N Pak	distilled water	3.78
Quill	supplies	61.40
Racom Corporation	maintenance	411.70
Ragnasoft, Inc	subscription	1,225.00
Recorded Books, Inc	books	425.60
Redi Towing	towing	225.00
Republic National Dist	merchandise	16,104.42
Riekes Equipment Co.	forklift	26,914.54
Riverside Technologies, Inc	computers	4,676.00
Running Supply, LLC	supplies	1,621.57
Rusty Jensen	reimbursement	142.95

Sanford Health Occupational	pre-employment testing	852.00
Sanford Health Plan	participation fee	54.00
Sanford USD Medical Center	supplies	306.31
Sanitation Products Inc	parts	845.25
Schaeffer Mfg. Co	supplies	939.20
SD Assoc. Of Rural Wtr Sys	annual dues	1,225.00
SD Dept Of Health	testing	150.00
SD Dept Of Transportation	bike path	514.29
SD Federal Property Agency	supplies	450.00
SD Retirement System	contributions	60,616.58
Security Shredding Service	shredding	35.00
SEH, Inc	HWY 50 drainage	27,680.52
Service Master Of Se SD	custodial	3,740.35
Siouxland Concrete Co	pea rock	77.68
Sooland Bobcat	part	10.77
Southern Glazer's Of Sd	merchandise	10,957.95
Staples Business Credit	supplies	610.81
Stockwell Engineers, Inc	downtown streetscape	43,756.93
Stuart C. Irby Co.	supplies	362.50
Sturdevants Auto Parts	parts	1,205.36
Syncb/Amazon	books/dvds/supplies	774.68
Tapco	supplies	835.40
Taste Of Home Books	books	35.98
Todd Halverson	safety boots reimbursement	100.00
Tractor Supply Credit Plan	supplies	43.98
True Fabrications	merchandise	71.76
Two Way Solutions	pager/chargers	1,913.89
United Accounts Inc	garnishment	623.38
United Laboratories	supplies	1,908.00
United Way	contributions	737.00
Unum Life Insurance Company	insurance	1,509.68
USA Bluebook	repairs	528.40
Utility Equipment Co.	water meters	7,697.64
Vast Broadband	dialup service/911 circuit	1,415.45
Verizon Wireless	gateway modem/cell phones	2,622.69
Vermeer High Plains	radio detection locator	6,029.86
Vermillion Ace Hardware	supplies/parts	681.26
VCDC	sponsorship-Platz	200.00
Vermillion Concrete	concrete work	200.50
Vermillion Rotary Club	dues/meals	56.25
Vermillion Youth Football	registration fees	5,594.45
Visa/First Bank & Trust	fuel/supplies/repairs	2,605.97
Vista Outdoor Sales, LLC	merchandise	728.61

Wahltek	text capture enabler	2,270.00
Wal-Mart Community	supplies	743.39
Walt's Homestyle Foods, Inc	merchandise	374.60
Wesco Distribution, Inc	supplies	6,140.06
Williams & Co.	2019 audit - final	4,200.00
Yankton Janitorial Supply	supplies	39.78
Zee Medical Service	supplies	50.95
Ziegler Inc	parts	73.26
Zimco Supply Co	supplies	6,640.00
Rich Walker	Bright Energy Rebate	350.00
Kalins Indoor Comfort	Bright Energy Rebate	100.00
Patrick Morrison	Bright Energy Rebate	250.00
MASABA	Bright Energy Rebate	1,581.12

Alderman Hellwege seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

12. Consensus Agenda - None

13. Adjourn

341-20

Alderman Ward moved to adjourn the Council Meeting at 7:41 p.m. Alderman Hellwege seconded the motion. A roll call vote of the Governing Body was as follows: Hellwege-Y, Holland-Y, Humphrey-Y, Jennewein-Y, Letellier-Y, Price-Y, Ward-Y, Willson-Y, Mayor Collier-Wise-Y. Mayor Collier-Wise declared the motion adopted.

Dated at Vermillion, South Dakota this 5<sup>th</sup> day of October, 2020.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA  
BY \_\_\_\_\_  
Kelsey Collier-Wise, Mayor

ATTEST:

BY \_\_\_\_\_  
Michael D. Carlson, Finance Officer

Published once at the approximate cost of \_\_\_\_\_.