

**CLAY COUNTY
FLOODPLAIN DEVELOPMENT PERMIT**

Clay County, South Dakota has elected to comply with the requirements of the National Flood Insurance Act of 1968 (P.A. 90-488, as amended). This permit is required if development is contemplated in areas of special flood hazard as identified by the Federal Emergency Management Agency (FEMA), and as shown on the Flood Insurance Rate Maps (FIRM).

PERMIT NUMBER FP

SECTION 1: APPLICANT/OWNER/CONTACT INFORMATION

	APPLICANT INFORMATION	OWNER INFORMATION	CONTACT INFORMATION (if different)
NAME			
ADDRESS			
TELEPHONE			
FAX			
EMAIL			

SECTION 2: PROPERTY INFORMATION

STREET ADDRESS			
TOWNSHIP		SECTION	
LEGAL DESCRIPTION			

SECTION 3: CONTRACTOR INFORMATION

NAME		FAX	
ADDRESS		EMAIL	
TELEPHONE			

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SECTION 4: TYPE OF DEVELOPMENT (Check all that apply)			
	New Construction ¹		Subdivision Development
	Substantial Improvement		Utilities ²
	Water Supply Systems ²		Roadway or Bridge
	Sanitary Sewage System ²		Channelization
	On-site Waste Disposal ²		Other
	Demolition		
¹ Residential, Non-residential, Single or Multi-family, Manufactured Home, Farm Building			
² New or Replacement			

SECTION 5: THE WORK WILL INCLUDE: (Check all that apply)			
	Fill		Watercourse Alteration
	Culvert/Drainage		Levee
	Grading		Dredging
	Excavation		Routine Maintenance
	Clearing		Mining
	Drilling		Other

SECTION 6: FLOOD HAZARD DATA			
Watercourse Name		FIRM Panel # (attach copy of map)	
Aquifer Protection Overlay District (Yes or No)			

SECTION 7: ELEVATION INFORMATION	
New or substantially improved residential structures must be elevated one (1) foot above the Base Flood Elevation (BFE). New or substantially improved non-residential structures must be elevated one (1) foot above the Base Flood Elevation (BFE) or rendered water-tight if below the BFE.	
BFE at Development site (Mean Sea Level)	
Source of Information	
Lowest floor elevation requirement (if applicable)	

Signature	
Date	

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TO BE COMPLETED BY FLOODPLAIN ADMINSTRATOR

SECTION 8: DOCUMENTS NEEDED (Check if applicable)

	Development description: include plans drawn to scale and specifications, details for anchoring structures, proposed elevation of lowest floor (including basement), types of water-resistant materials used below first floor, details of flood proofing of utilities below the first floor, details of enclosures below the first floor, a copy of data and hydraulic/hydrologic calculations used to determine the Base Flood Elevation and floodway limits, plans showing the extent of watercourse relocation and/or landform alterations, change in water elevation (in feet), top of new compacted fill elevation, and flood proofing protection level for non-residential structures.		
	Clay County Building Permit		Placement of Fill Certificate
	"As Built" Elevation Certificate for lowest floor		Manufactured Home Anchoring Certificate
	Hydraulic Analysis of Development on BFE		Engineering "No Rise" Certification including data
	Flood Proofing Certification		Other

SECTION 9: OTHER PERMITS REQUIRED

	Corps of Engineers 404 Permit (Clean Water Act)		State NPDES Permit
	State 401 Permit (Clean Water Act)		State Groundwater Discharge Permit
	State Wastewater Discharge Permit		Other
	State Storm Water Discharge Permit		

SECTION 10: PERMIT ACTION

	Date	Approved
	Date	Denied
	Date	Conditional Use Needed (see explanation)
	Date	Variance Request Needed (see explanation)
	Explanation	
Floodplain Administrator Signature:		

SECTION 11: INSPECTIONS (If needed)

	Date		
	Inspected By		
	Notes		

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SECTION 12: NOTIFICATIONS BY FLOODPLAIN ADMINISTRATOR (if applicable)		
Date		SD Office of Emergency Management: Alteration or relocation of watercourse
Date		FEMA: Alteration or relocation of watercourse
Date		Adjacent community: Alteration or relocation of watercourse
Date		FEMA: Conditional Letter of Map Revision
Notes:		