



# **2017 Budget**

**Home of the University of South Dakota  
Sister City – Ratingen, Germany**

## **MISSION STATEMENT**

Working within a revenue base, which is acceptable to the Community, the City of Vermillion is dedicated to a service structure that promotes the health, safety, and well being of the Public. The City of Vermillion is entrusted with the responsible management and delivery of community-owned goods and services, accountability, impartiality, and the quality of communication between themselves and the Vermillion Community.

**CURRENT OFFICIALS  
of the  
CITY OF VERMILLION, SOUTH DAKOTA**

*Mayor*

JOHN E. (JACK) POWELL

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*City Council Members*

KELSEY COLLIER-WISE (*President*)

PARKER ERICKSON

RICH HOLLAND

BRIAN HUMPHREY

HOLLY MEINS

KATHERINE PRICE

TOM SORENSEN

STEVE WARD

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*City Manager*

JOHN PRESCOTT

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*Finance Officer*

MIKE CARLSON

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April 3, 2017

City Council Members,

City staff was pleased to present a proposed annual budget for the 2017 fiscal year to the City Council for review, discussion, modification, and adoption last August. Since that time, a large financial issue that significantly impacted the proposed and adopted 2017 budget has been resolved favorably for the City. This 2017 budget differs more than the proposed 2017 budget in comparison to previous years. The City Council, in February 2017, adopted the ordinance to revise the budget to reflect resolving the budget challenge. The 2017 budget is intended to accomplish three things: (1) provide Administration with direction on projects, community enhancements, and level of services in 2017; (2) provide the City Council with the information to establish revenue levels and set cost controls over the expenditure of public funds; and (3) identify and continue discussion on items that may appear in future budgets after 2017. Beyond identifying various needs within the community, the 2017 budget process also provided the City Council an opportunity to assess the ability of the proposed programs and level of City services necessary to address community needs.

The budget is the single most important document staff presents to the City Council each year. Although it is primarily intended for City Council policy determination, the final adopted version serves as a resource for the community to better understand the City's operating fiscal programs. The proposed budget reflects staff's commitment to maintain necessary services, provide for Council-driven community enhancements, improve the quality of the operation of the City, and keep expenditures and taxpayer burden to a minimum.

#### Fiscal Outlook

The year 2016 provided the largest single family housing construction season in a decade as lots were available and market conditions were favorable. Construction activity helped the local economy. As 2016 ended, the Sanford/Dakota Hospital Foundation renovation/expansion project was going full force, the Prentis Park swimming pool project was underway, and the VCDC's renovation of the Vermillion Technology Center for Navigant and BioTest was completed. Retail renovations took place at existing businesses and new structures for O'Reilly's Auto Parts and a second Casey's store were completed.

The fiscal challenge in preparing the 2017 budget was internal. Large health insurance claims in the second half of 2015 through 2016 with the potential to extend throughout 2017 created a very unfavorable health insurance renewal for the City. Due to the high claims history, the exact cost of the 2017 health insurance premiums took some time to resolve. After consultation with an insurance broker, health insurance costs were ultimately not increased. At the time the 2017 budget was adopted, a 75% increase was included as the negotiations were still underway. To provide for the additional health insurance costs several budget adjustments were made. Some of the larger changes included: reducing the General Fund contribution to the Prentis Park improvements by \$300,000 with the Second Penny picking up the difference; reducing the amount of equipment purchased in 2017; and reducing the requested library materials budget by \$20,000. Across the organization, the rents paid into the Equipment Replacement fund were proposed to be reduced to 70% of the revised 2016 amount. The reduced equipment replacement payments left more funding in the budget to offset the increase in health insurance costs. Equipment purchases in 2017 were reduced to match the level of funding provided by the lower equipment rent payments. A series of other smaller budgetary changes were also made to address the issue.

A smaller but exciting financial challenge was determining the operating costs for the new swimming pool. Projections were developed based on similar pools developed by the same pool consultant. In early 2017, the City Council set the admission fee schedule for the new facility.

The health insurance matter was resolved in November 2016. The City did not experience a large increase in health insurance premium costs. In January and February 2017, staff and the City Council reviewed and restored the items that had been removed from the budget.

### General Fund

The City of Vermillion strives to provide high quality goods and services to citizens in the most cost effective manner possible. The General Fund contains the traditional services performed by the City, such as police and fire protection, street maintenance, library, parks and recreation, code enforcement, general government, and other services. General Fund revenues in 2017 will continue to come from property taxes (\$2,236,000), the first penny of sales tax (\$1,920,000), a variety of fees, payments from other units of government, grants, fines, and interest income. The 2017 General Fund budget is \$8,460,717. This is a substantial increase from the proposed revised 2016 budget of \$7,768,131 and adopted 2016 General Fund budget of \$7,768,131. The large increase for 2017 is due to the inclusion of \$1 million in the General Fund for Prentis Park pool construction costs and increased health insurance costs.

The transfer from the Electric Fund to the General Fund is again proposed to remain the same in 2017 at \$803,117. This amount has remained constant since 2005. Additional amounts to balance the General Fund were not proposed again for 2017 as the Electric Fund prepares to undertake construction of a new northeast substation project estimated to cost over \$5 million. The transfer from the Electric Fund to the General Fund for engineering salaries was also not increased over the 2016 amount.

The budget does include moving the part-time fire inspector to full-time with the additional hours utilized for follow-up inspections of rental properties and adding more paramedic hours as previously presented to the City Council. These changes were initially removed to address the high health insurance issue but have since been restored. The 2017 budget proposal does include a 2.25% COLA and step increase, as appropriate, for City employees.

Most of the General Fund is spent on operational costs. There are a few notable projects proposed for funding from the General Fund.

- \$85,000 for Street Maintenance work such as asphalt patching, gravel crack sealing, and traffic paint. The Second Penny fund also provides funding for street maintenance.
- \$90,000 of new library materials for the Vermillion Public Library.
- \$50,000 in contributions to support community programs including: Dakota Senior Meals, Landfill Voucher Program, Main Street Center, Vermillion Area Arts Council, Vermillion Public Transit, Vermillion Housing Authority and Vermillion Food Pantry.
- \$14,961 of interest cost as an incentive to help fund recently completed Norbeck Street.

## Municipal Utilities

### Electric Fund

The City purchases the majority of the power sold to customers from Western Area Power Administration (WAPA). The City's secondary power provider is Missouri River Energy Services (MRES). WAPA adopted a rate decrease for 2017. MRES increased rates 3%. Seasonal rates will be utilized for the sixth time in 2017 as MRES will be charging different rates for electricity during the year. The July, August, and September 2017 billing rate will be higher than the other nine months. An appropriation of \$350,000 in 2017 funding for the cost to provide service to new construction, the conversion from overhead to underground power supply to customers, the second year of a four-year project to convert street lights to LED fixtures was included, and funding to replace downtown street lights. Bonds were sold in early 2017 for the new electrical substation. Materials for the substation will be received in 2017 and construction started this year. The first opportunity to receive revenue for transmission line assets from SPP is included but the exact amount has not yet been determined.

### Water Fund

A 2% water rate increase was included for 2017. Replacement of the Carr Street water line from W. Main Street to W. Cedar Street, painting of the reservoir ceiling, replacement of a boiler, and several smaller projects are planned.

### Wastewater Fund

A 2% rate increase was included in this fund for 2017. Construction of a new Prentis Street lift station and replacement of sanitary sewer lines between the new lift station and larger lines several blocks away is the main project. This project is funded by a CDBG award and a SRF loan. Engineering studies for lift station projects and miscellaneous sewer projects round out the proposed sanitary sewer construction projects planned for 2017.

## Municipal Enterprise Funds

### Joint Powers Landfill/Missouri Valley Recycling Center

A major fire in October 2012 which destroyed a building and equipment, installation of a leachate system, and a landfill trench in 2015 are all large projects recently impacting the landfill budget. These large landfill expenditures over the last couple of years combined with low recycling revenue have left the Joint Powers Fund in a difficult financial position. Rates were raised in January 2016 but it is likely the Joint Powers Fund will deplete all reserves during 2018. A long discussed need to renovate the recycling building to enhance processing efficiency and improve work site conditions, while included in the budget, will be evaluated from a financial impact on reserves before the project would begin in 2017. Vermillion and Yankton staff will be meeting to develop a budget plan to address future funding challenges in financing projects and operations in both communities. Yankton is planning to implement a single-stream recycling program in the spring of 2017. This will result in decreased revenue for Joint Powers as Yankton will not be contributing recycling product that can be marketed and sold as revenue for the fund.

### Curbside Recycling

In November 2008, voters approved a curbside recycling program. The program began operations in September 2009. Replacement of the hydraulic trailer may be needed in 2017 but is being delayed as long as possible to help the fund build a reserve.

### Liquor Store Fund

The Liquor Store Fund is budgeted to provide a \$194,200 transfer to the General Fund in 2017. In 2014, the City Council approved a new five-year management agreement which started in January 2015. The 5-year lease agreement provided for a larger store space was also entered into at the same time. Sales in the new larger store location have increased. Higher sales and related expenses are included for 2017 as some history is now available with the new location.

### Bluffs Golf Course and Residential Development

The Bluffs is an asset to the community in terms of providing a recreational outlet and bringing people to the community. The 2013 budget included the final payment on the debt service being made and the TIF district was closed. Over \$20 million in taxable value has been added to the property tax roll.

## Special Revenue Funds

### Bed, Board and Booze (BBB) Sales Tax

BBB sales tax receipts for 2016 were up in comparison to 2015. The fund has seen modest growth in receipts over the last couple of years with new opportunities in the community to collect this sales tax. Requests to utilize the anticipated \$357,000 in funding to be collected continue to increase. Funding is included for the Coyoteopoly/Shakespeare Festival, National Music Museum, USD Welcome Week, Vermillion Chamber of Commerce and Development Company, Ribs, Rods & Rock 'N Roll, Thursdays on the Platz, W.H. Over Museum, July 4<sup>th</sup> Celebration, Vermillion NOW! 2, and the Sculpture Walk.

### Second (2<sup>nd</sup>) Penny Sales Tax Fund

The 2<sup>nd</sup> Penny Sales Tax Fund is used solely for capital fund needs. Many of the capital items that were previously funded by the General Fund via property taxes and the first penny of sales tax have been moved to this fund. Some of the expenses are offset by grants or other funding. There are a number of notable projects in 2017 to be funded by the 2<sup>nd</sup> Penny Sales Tax Fund. Some of the projects include:

- \* \$708,851 for Prentis Park pool construction
- \* \$349,770 for City Hall debt service
- \* \$240,380 for Vermillion River hike/bike path replacement
- \* \$125,000 for chip sealing of city streets
- \* \$87,070 for Prentis Park General Obligation Bond debt service
- \* \$85,000 for Park equipment
- \* \$64,900 for Street Department equipment
- \* \$50,000 for Vermillion Now! 2 campaign (third of five equal payments)
- \* \$50,000 for potential sales tax rebate on USD construction projects
- \* \$45,000 for concrete projects
- \* \$34,000 for Fire Department equipment
- \* \$31,575 for TIF 6 interim financing related to the building of public infrastructure
- \* \$30,000 for Airport improvements (5% City share of 2017 airport projects)
- \* \$12,200 for Ambulance Department equipment
- \* \$12,000 for Police Department equipment
- \* \$10,000 for Engineering Department GIS equipment
- \* \$10,000 for downtown infrastructure improvement engineering

In 2015, the City Council entered into an agreement with USD to remit sales/use tax dollars on qualifying purchases for the arena/track/soccer complex. USD's estimated total construction cost for the project is \$66 million. Upon documentation, the City will rebate eligible sales/use tax remitted to Vermillion in a total amount not to exceed \$700,000 over three years. The amount will be split equally between the first and second penny sales tax funds.

#### 911 Fund

The operating costs of the Emergency Communications Center are split equally between the City and Clay County. The City's General Fund contribution and the County's contribution as well as any grants are placed into this fund to cover the expenditures of the Center.

#### Business Improvement District #1 Fund

In the fourth quarter of 2013, the initial steps to establish a Business Improvement District (BID) began. The necessary steps were completed and a \$2 per night lodging fee began on June 1, 2014. In March 2015, after a BID Board recommendation, the Council approved 85% of the receipts to VCDC for visitor and tourism needs over the next two years. The VCDC only receives the funding if the BID fee generates the required dollar amounts.

#### Special Assessment Debt Service Fund

This fund collects special assessment payments related to completed infrastructure work for which a bond has been sold to finance the project. The 2016 and 2017 projects to be financed are sidewalk improvements.

#### TIF 5 VCDC / Erickson Addition Debt Service Fund

During 2013, the VCDC requested a TIF district as part of the funding for an office building at 1012 Princeton Street. The VCDC has since completed construction on the 32,000 square foot office building. An agreement between the City and VCDC provides that any TIF funds from this district received by the City will be remitted to the VCDC until the debt is retired. The 2017 budget reflects the change in assessed value to generate the receipt of TIF Funds and subsequent payment to the VCDC.

#### TIF 6 Bliss Pointe Debt Service Fund

In late April 2013, the VCDC purchased farm ground on the west side of the City that contains approximately 30 acres that can be developed into housing. A TIF district was established for Phase I of the development. The infrastructure was completed in 2014. Infrastructure development costs were funded by a private placement bond sold in 2014. The bond will be repaid by TIF revenues. The 2017 budget again proposes that Second Penny funds be used to cover interest costs on the bond. The TIF plan includes repayment to the City of the advanced interest expenditures and the 2014 construction contingency fund from future TIF district receipts.

#### Special Assessment Capital Projects Fund

Special assessment projects are financed from this fund from the sale of special assessment bonds and citizen payments. The 2016 and 2017 projects are sidewalk improvements. Other projects financed by this fund are requested by citizens via petitions for curb, gutter, alley and street paving.

### Equipment Replacement Fund

Departments initially fund new pieces of equipment out of their budget. Each Department then contributes annual rents to the fund based on the life expectancy and anticipated replacement costs of the piece of equipment. When it is time to replace the piece of equipment, the fund should contain most of the funding for the new equipment. As referenced earlier, the adopted budget significantly reduced purchases from the fund to balance the budget to offset anticipated health insurance costs. Upon resolution of the health insurance matter, equipment purchases were restored to form the list below. The fund also receives income from old pieces of equipment which are sold. Equipment purchases planned in 2017 include:

- A Police Department patrol car
- A Police Department SUV
- A Street Department tractor and mower
- A Light and Power Department 1-ton utility truck
- Two Parks Department riding mowers
- A Golf Course rotary mower
- Street Department Loader
- Two Light & Power Department pickups
- Light & Power Department small basket truck
- Light & Power Department utility truck

### Unemployment Insurance Fund

The City self-funds its unemployment insurance claims and has set aside approximately \$12,526. The annual interest, if not used for claims, is added to the fund balance.

### Copier – Fax – Postage Fund

This fund charges all City Departments for use of the common office machines to provide funding needed for maintenance and eventual replacement of the equipment. No equipment purchases have been planned with the 2017 budget.

### Storm Water Fee Fund

The City computes the charges for this fund and the County collects the revenue via property taxes. The money is used to build and maintain the storm water drainage system in the City. In 2017, \$25,000 is included to complete studies of storm drainage basins. An expenditure of \$15,000 is included for miscellaneous system repairs. The largest expenditures are for work on the Linden ravine and Erickson Addition storm water drainage facilities. The 2016 revision was due to increased repair costs, construction of the Burbank Road storm sewer and increased consultant costs for completion of drainage studies.

### Parks Capital Fund

The Parks Capital Fund receives funding from team player fees, contributions and basketball fundraisers. The funds are used for capital projects when General Fund or other sources may not be able to cover the entire cost. The Bremer estate provided funding in late 2015 and in 2016 for the playground at Bliss Pointe.

### Hike/Bike Path Capital Fund

The Hike/Bike Path Fund utilized a federal grant and a local match to enhance the existing trail system along in Vermillion. Unfortunately, portions of the hike/bike trail along the Vermillion River were severely damaged or are no longer safe due to floods and natural river erosion. The Second Penny Fund is proposed to transfer \$240,380 to this fund in 2017 to help provide for replacement of sections of the Vermillion River Hike/bike path. The exact location is to be determined. This funding will be combined with approximately \$80,000 of federal funding that remains for the project.

### Budget Revisions

Each year, the City Council is asked to revise the previous year's budget for revenues or expenses that are different than anticipated. The 2016 Second Penny Fund revenues were revised up mainly due to increased sales tax collection and receipt of the federal grant for Fire Department SCBA equipment. Second Penny expenditures for 2016 were also revised up to reflect a couple of changes. When the budget for 2016 was approved the general obligation bond for park improvements had not yet been issued. The first debt service payment for the Prentis Park general obligation bond and potential sales tax rebate are now included in the revised Second Penny budget for 2016. The chip sealing project came in slightly higher than budgeted but projects such as the hike/bike path work that were planned to happen in 2016 did not take place. Overall, Second Penny expenditures were revised from \$1,962,905 to \$1,859,137 due to the hike/bike path work not taking place in 2016 and the timing of the pool construction.

The 2016 General Fund was revised down by \$118,502 of expenditures. An increase in the first penny of sales tax which removed the previously budget use of reserve funds and savings generated by personnel changes are the primary factors leading to the decrease. The General Fund is typically the most fluid of accounts and experiences more changes in a budget year versus other funds.

### Summary

Improvements to Prentis Park, as suggested by the adopted Master Plan, are under construction and are anticipated to continue through the 2018 budget. The 2017 budget should see the completion of the swimming pool project and construction of the basketball courts. The parking lot would be part of the 2018 budget. Replacement of the Prentis Street sanitary sewer lift station and related sanitary sewer lines as well as the development of the northeast electrical substation are two other key projects that will help position the community for long-term success.

Each year the General Fund provides for the bulk of operating costs. The 2017 budget was challenging to develop with the previously mentioned fiscal issue related to significant health insurance premium increases. Fortunately, that matter has been resolved in a manner that did not result in a number of budget cuts. A modest level of revenue and expenditures has been developed to address the many needs of the community. The General Fund primarily helps provide the personnel and basic services in the most cost effective manner possible. The Second Penny Fund helps the community and organization attain needed capital items to enhance the quality of life and delivery of services. The 2017 budget continues the allocation of resources to support and make permanent improvements in the community.

A substantial project on the horizon is the downtown infrastructure improvement program. At this time, a final proposal has not been submitted to the community and City Council for discussion and agreement on the future improvements. Like the final plan, the City's financial contribution to the project is not yet determined. Use of second penny funds will likely be the best option for the City to help move the project forward.

City Council Members

April 3, 2017

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Development of this budget document would not be possible without Finance Officer Mike Carlson, Administrative Assistant Jen Olson, and Intern Derek Chancellor. Their dedication, skill and attention to detail were vital in preparing this budget. Department Heads deserve a special thank you for their assistance in gathering the information needed to compile the budget document and in bringing forth a number of ideas to enhance the community. The City Council deserves special recognition and thanks for their time and dedication spent in establishing a 2017 budget which provides direction and will benefit the Vermillion community for years to come.

City of Vermillion employees look forward to working with the City Council and community to bring about a successful year for the citizens of Vermillion.

Respectfully submitted,

A handwritten signature in cursive script that reads "John Prescott".

John C. Prescott  
City Manager

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## GENERAL GOVERNMENT REVENUE

### General Property Taxes

The current year's property taxes include tax collections on assessed real property in Vermillion. The property tax levy is currently 5.982 mills. The 2017 budget includes no increase in tax dollars requested according to state statute but does include growth from new development.

### Estimated Delinquent Taxes

An estimation of taxes that will not be collected in the budget year is shown here.

### Tax on Mobile Homes

Receipts from property taxes on mobile homes are shown here.

### Delinquent Tax Payments

Payments on prior years' unpaid property taxes are shown here.

<u>TAXES GENERAL PROPERTY</u>			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	31110	GENERAL PROPERTY TAX	2,033,514	2,114,001	2,190,500	2,190,700	2,168,494	2,236,000
101	31111	ESTIMATED DELINQUENT TAXES	0	0	(33,000)	(24,000)	0	(24,000)
101	31170	TAX ON MOBILE HOMES	6,311	7,085	5,000	5,000	3,927	5,000
101	31180	DELINQUENT TAX PAYMENTS	<u>24,200</u>	<u>56,731</u>	<u>24,000</u>	<u>24,000</u>	<u>31,223</u>	<u>24,000</u>
TAXES GENERAL PROPERTY TOTAL			2,064,025	2,177,817	2,186,500	2,195,700	2,203,644	2,241,000

### Sales Tax

A 1% municipal sales tax to help fund day-to-day City operations was approved by the voters April 8, 1980. The tax became effective July 1, 1980. Sales tax revenue estimates are based upon previous years' revenues and are revised during the year.

<u>SALES TAX</u>			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	31310	SALES TAX	1,664,515	1,792,980	1,695,000	1,864,500	1,798,771	1,920,000

### Penalties and Interest on Delinquent Taxes

Delinquent property tax payments include an interest penalty charge collected by Clay County and remitted to the City.

<u>PENALTIES AND INTEREST</u>			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	31910	PENALTIES & INTEREST ON DELIQ. TAX	6,098	13,424	4,000	5,000	7,855	5,000

### Liquor and Beer Licenses

State law controls the number of liquor licenses a municipality may issue. It is based on a population ratio. The City has twelve (12) retail on-sale liquor licenses, a City municipal package license off-sale liquor, twenty-nine (29) malt beverage licenses, two (2) malt beverage license with SD Farm Wine, and ten (10) wine licenses. On-sale liquor, municipal package liquor, and wine licenses are issued in December - \$1,500 for each liquor license, \$500 for municipal package liquor, and \$500 for each wine license, of which the City receives the entire fee. Malt Beverage licenses are issued in June for on-off sale (\$300), package off-sale with SD Farm Wine (\$225), and off-sale (\$200), of which the City receives half of the fee. Also included are transfer fees and special one-day licenses and \$50 per video lottery machine.

### Garbage Hauler Licenses

Independent private haulers contract for sanitation service with Vermillion homeowners and businesses to provide collection. Each hauler pays an annual license fee of \$300 to the City for using City streets and alleyways.

### Zoning Fees

Each person requesting a zone change is charged \$150 per request to meet publication and other related costs to the City.

## Mobile Home Park

The fees for mobile home park licenses are \$150 per park or \$3 per lot, whichever is greater. There are nine (9) licensed mobile home parks in Vermillion.

## Housing Code/Rental Registration

Rental Housing Certificates are based upon the location and number of units. In 1988, mobile homes were added to the property to be inspected and the City Council implemented a graduated increase in registration rates. The registration fees were last adjusted in 2011 to \$25 per building and \$15 per dwelling unit. The units are inspected on a regular cycle.

## Electrician Licenses

Electrician licenses are \$100 per year.

## Plumber Licenses

Plumber licenses are \$100 per year (\$20 for journeyman).

## Building Permits

Building permits are based on the value of construction. A new fee schedule was adopted in 2008 and went into effect on January 1, 2009. See section 150.33 in the revised Code of Ordinances of Vermillion for the rates.

## Sign Permits

Sign permits range from \$25 to \$50 depending on the size and status of the sign.

## Dog Licenses

Dog licenses are \$10 per year.

## Other License and Permits

"Other" is a catch-all for miscellaneous items. Examples are airport use permits, noise permits, itinerant merchant permits, and tattoo artist licenses.

### LICENSES AND PERMITS

			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	32110	LIQUOR & BEER LICENSES	34,615	34,312	36,000	36,000	34,320	36,000
101	32111	GARBAGE HAULERS LICENSES	2,100	1,500	2,100	1,500	1,500	1,500
101	32112	ZONING FEES & VARIANCE	1,130	1,020	1,000	1,000	980	1,000
101	32113	MOBILE HOME PARK LICENSES	2,074	2,724	2,150	2,500	1,938	2,500
101	32114	RENTAL REGISTRATION	62,835	59,845	68,000	70,000	64,032	70,000
101	32115	ELECTRICIAN LICENSES	3,000	2,600	3,000	3,000	3,300	3,000
101	32116	PLUMBER LICENSES	1,190	760	1,200	1,200	930	1,200
101	32117	BUILDING PERMITS	26,602	88,029	30,000	40,000	42,337	40,000
101	32119	SIGN PERMITS	290	361	500	500	505	500
101	32120	DOG LICENSES	734	850	750	750	840	750
101	32190	OTHER LICENSES & PERMITS	<u>4,254</u>	<u>4,075</u>	<u>3,500</u>	<u>3,500</u>	<u>3,230</u>	<u>3,500</u>
		LICENSES AND PERMITS TOTAL	138,824	196,076	148,200	159,950	153,912	159,950

## Cable TV Franchise Fee

To operate in the Vermillion community a cable company pays a yearly franchise fee amounting to 5% of gross revenue in Vermillion. Midcontinent Communications acquired the cable franchise from Mediacom during 2007.

### CABLE TV FRANCHISE FEE

			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	32320	CATV FRANCHISE FEE	106,303	113,566	105,000	108,000	105,969	109,000

## State Grants

Grants and reimbursements received from the State.

## State Surface Transportation Program

This is a Federal allotment of funds through the state for the State Transportation Improvement Program (STIP). In 2015, the state started passing these funds to the City instead of making program payments directly to projects. These funds are restricted for STIP projects.

## Federal Grant through State

Grants and reimbursements received from the State for specific purposes. In 2016, the Police Department received an overtime grant.

## Federal Grant Designated

Federal grants received directly from Federal Government for Police Department grants.

<u>FEDERAL REVENUES</u>			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	33410	STATE GRANT	747	134	6,500	4,500	106	0
101	33412	STATE SURFACE TRANSPORTATION PROGRAM	0	559,241	0	486,800	486,773	341,000
101	33420	FEDERAL GRANT THROUGH STATE	2,800	0	0	10,630	4,899	0
101	33421	FEDERAL GRANT - DESIGNATED	<u>939</u>	<u>10,440</u>	<u>30,000</u>	<u>1,472</u>	<u>1,370</u>	<u>0</u>
<b>FEDERAL REVENUES TOTAL</b>			<b>4,486</b>	<b>569,815</b>	<b>36,500</b>	<b>503,402</b>	<b>493,148</b>	<b>341,000</b>

## Bank Franchise Tax

The franchise tax on banks is based upon the net income of the banks. The State retains 26.67% of the revenue and returns the rest to those counties in which the banks operate.

## Liquor Tax Reversion

Sixty-five percent of the State Treasurer's 10% tax on liquor distiller and distributors is paid to the City on a population ratio basis.

## State Highway/Bridge

By State law 54.5% of all funds collected for motor vehicle licenses in each county are earmarked for municipal and township highway and bridge construction and maintenance.

## Other State Shared Revenues

Other revenues received from the State include a State share for operating expenses for the National Guard Armory/Community Center and State Mosquito Grant.

## Amusement Licenses

The State imposes a license fee on all amusement machines, i.e. pinball and video games. The City receives \$12 from the State for each license issued within city limits.

<u>STATE REVENUE</u>			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	33510	BANK FRANCHISE TAX	6,791	7,114	7,200	7,920	7,921	8,000
101	33530	LIQUOR TAX REVERSION	64,117	65,935	65,000	66,000	68,939	67,000
101	33540	STATE HWY/BRIDGE	199,761	204,071	200,000	205,000	195,311	206,000
101	33590	OTHER STATE SHARED REVENUE	7,200	5,250	5,700	5,700	10,200	5,700
101	33591	AMUSEMENT LICENSES	<u>456</u>	<u>492</u>	<u>700</u>	<u>700</u>	<u>324</u>	<u>700</u>
<b>STATE REVENUES TOTAL</b>			<b>278,325</b>	<b>282,862</b>	<b>278,600</b>	<b>285,320</b>	<b>282,695</b>	<b>287,400</b>

## County Road

This is the City's share of state road funds.

## County Motor Vehicle

All cities in a county receive 5% of motor vehicle license revenue collected by the County and distributed according to total street miles. Motor vehicle fees were last increased in 2013.

<u>COUNTY REVENUE</u>			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	33810	COUNTY ROAD (25)%	28,335	9,469	28,400	9,500	67,380	9,500
101	33840	COUNTY MOTOR VEHICLE (5%)	<u>66,388</u>	<u>63,690</u>	<u>66,500</u>	<u>64,000</u>	<u>71,911</u>	<u>65,000</u>
<b>COUNTY REVENUES TOTAL</b>			<b>94,723</b>	<b>73,159</b>	<b>94,900</b>	<b>73,500</b>	<b>139,291</b>	<b>74,500</b>

## Sale of Maps and Publications

Map sales include charges for the use of the City's printer to make copies of plats and other maps.

## Mobile Home Fees

The \$1 per month mobile home parking fee and inspection fees are credited here.

### **Bad Check Fees**

The City Finance Office handles bad checks in-house. A \$40 fee is charged for returned checks and those that are not paid are turned over to the Clay County State's Attorney.

### **Damage to City Property**

Payments from individuals damaging City property in motor vehicle accidents. The most frequent incidents are replacing street light poles and fire hydrants during the winter months when the streets are icy.

### **Other Goods and Services**

Several sources provide revenue in this item such as jury duty reimbursement and the sale of scrap metal.

### **Mobile Home Inspection Fee**

A fee of \$10 is charged for inspection of mobile home placement.

### **Accident Report Copies**

Fees charged by the Police Department for providing extra copies of accident reports.

### **Storage Fees**

The \$15 per day fee is a charge for the storage of City towed vehicles impounded for violation of snow emergency routes and other related ordinances.

### **Street Repairs**

Paid by the plumbers to cover the cost of street cuts.

### **Airport Fuel**

In 2007, the City purchased the airport fuel system. The revenues reported are the gross fuel sales. A jet fuel dispensing system was added in 2013.

### **Tagging Fees/Weed Cutting and Snow Removal Charges**

Charges for weed cutting or snow removal are placed here when the City performs the task and then charges the property owner. Most sidewalk snow removal violations are handled by the Code Enforcement Department. In 2002, the department began charging a \$10 service fee for notification, and a \$25 service fee for the abatement of the nuisance plus any additional charges for the removal of the nuisance. In 2015, the department added an additional fee of \$20 for subsequent violations occurring within a given calendar year.

### **Animal Control and Shelter Fees**

Charges for impounded animals are \$10 per day boarding charge and a \$25 impoundment fee.

### **Ambulance Charges**

The following fees were established for 2017: Advanced Life Support, Emergency-\$850; Advanced Life Support 2, Emergency-\$1,000; Advanced Life Support, Non-Emergency-\$700; Advanced Life Support, Treat No Transport-\$200; Advanced Life Support, On Scene Care-\$500; Basic Life Support, Emergency-\$700; Basic Life Support, Non-Emergency-\$600; Basic Life Support, Treat No Transport-\$150; Basic Life Support, On Scene Care-\$400; Stand-by for Special Events, \$75/hr.; Additional Standby Staffing, \$25/per person/per hour; Loaded mileage Charge-\$14/per mile.

### **Swimming Pool Fees**

Swimming pool fee revenue varies with the weather. The City Council adopted rates for the new swimming pool in December 2016. The daily rates for the heated pool, including tax, are: general admission, seven (7) years old and up-\$5. The season rates for the heated pool, including tax, are: adult-\$30 (includes water walking and lap swimming); senior-\$25 (includes lap swim); youth (7-17)-\$35; and child (0-6)-free with paid adult (up two children).

### **Recreation Program Fees**

Recreation program fees are reviewed periodically to help make the programs more self-supporting.

## Concessions

Rent received for use of the softball field concession stand. Prior to 2017, the City also received rent for use of the Prentis Park concession stand.

## Swimming (United Way)

This contribution from the United Way helps fund instructors for Red Cross swimming lessons. The contribution helps to keep the swimming lessons fee at \$15.

## Armory User Fees

The National Guard Armory/Community Center classroom, kitchen and auditorium can be rented to individuals and groups based on availability. Rates vary according to length of time and extent of use.

## Camping Fees

Lions Park camp ground provides free camping for the first three days and after that a daily fee is charged to camp.

<b>CHARGES FOR GOODS AND SERVICES</b>			<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
			<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REVISED</b>	<b>ACTUAL</b>	<b>BUDGET</b>
101	34120	SALE ON MAPS & PUBLICATIONS	344	749	1,000	1,000	150	1,000
101	34130	MOBILE HOME FEES	4,785	4,583	5,700	4,600	4,664	4,600
101	34140	RETURN CHECK FEES	2,660	3,240	3,000	3,000	3,240	3,000
101	34150	DAMAGE TO CITY PROPERTY	507	10	1,000	1,000	0	1,000
101	34190	OTHER GOODS & SERVICES	3,219	1,830	3,000	3,000	1,432	3,000
101	34240	MOBILE HOME INSPECTION FEE	30	10	100	100	110	100
101	34250	ACCIDENT REPORT COPIES	665	692	1,000	1,000	687	1,000
101	34270	STORAGE FEES	1,969	3,445	3,000	3,500	3,980	3,500
101	34320	STREET REPAIRS AND SERVICES	7,610	2,006	6,000	6,000	3,026	6,000
101	34390	AIRPORT FUEL	78,071	78,144	80,000	80,000	56,559	80,000
101	34419	TAGGING FEES	3,539	4,405	4,000	4,000	6,555	4,000
101	34420	WEED & SNOW REMOVAL CHARGES	12,703	10,860	12,000	12,000	11,497	12,000
101	34520	ANIMAL CONTROL & SHELTER FEES	905	940	1,200	1,200	810	1,200
101	34560	AMBULANCE CHARGES	340,714	373,109	370,000	390,000	371,155	462,790
101	34620	SWIMMING POOL FEES	33,772	28,874	34,000	28,000	21,293	40,000
101	34630	RECREATION PROGRAM FEES	23,806	15,451	25,000	28,000	28,564	31,000
101	34640	CONCESSION RENTAL/STAND REVENUE	408	250	300	300	300	300
101	34650	SWIMMING (UNITED WAY)	3,400	3,500	3,500	3,800	3,800	3,800
101	34660	ARMORY USER FEES	3,209	2,735	3,200	3,500	2,631	3,500
101	34661	CAMPING FEES	<u>453</u>	<u>803</u>	<u>500</u>	<u>600</u>	<u>714</u>	<u>600</u>
<b>CHARGES FOR GOODS &amp; SERVICES TOTAL</b>			<b>522,769</b>	<b>535,636</b>	<b>557,500</b>	<b>574,600</b>	<b>521,167</b>	<b>662,390</b>

## Court Fines and Costs

Court fine revenue fluctuates from year to year according to the number of traffic violations. The Clerk of Courts remits 35% to the State and the balance to the City.

## Cash Bonds

Cash Bonds are for parking tickets paid without court action.

## Small Claims Fees Reimbursement

If the defendant loses in small claims court, he/she pays the court costs.

## Parking Meters

In 1992, the University of South Dakota requested that parking meters be installed close to the Slagle administrative building to increase access for short-term parking.

<b>FINES AND FORFEITS</b>			<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
			<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REVISED</b>	<b>ACTUAL</b>	<b>BUDGET</b>
101	35110	COURT FINES & COSTS	8,748	8,739	8,500	8,800	5,791	8,800
101	35120	CASH BONDS	25,745	33,409	29,000	35,000	34,761	35,000
101	35130	SMALL CLAIMS FEE REIMBURSEMENTS	164	93	150	150	70	150
101	35310	PARKING METERS	<u>976</u>	<u>1,466</u>	<u>1,000</u>	<u>1,400</u>	<u>1,543</u>	<u>1,400</u>
<b>FINES &amp; FORFEITS TOTAL</b>			<b>35,633</b>	<b>43,707</b>	<b>38,650</b>	<b>45,350</b>	<b>42,165</b>	<b>45,350</b>

## Interest Earned on Investments

Return on investment of temporary idle funds.

## Rentals

Rents received for use of City airport land for farming and City-owned buildings (Old Library, tower by the Recycling Center, tower on 4-H grounds, and City Hall space).

## Contributions Private Sources

This is revenue received from contributions and donations to the city. In 2015, the Dakota Hospital Foundation provided funding to the library for a printer used by the robotics club and the Library Foundation provided funding for library furniture and other donations. In 2016, the Library Foundation provided \$16,714.43 for funding for Library equipment. Walmart provided a grant of \$1,500 for the Fire Department and O'Reilly contributed \$200 to the Street Department.

## Malt Beverage Markup

The City Council adopted an ordinance providing for a 5% markup on the wholesale price of malt beverages for all malt beverage license holders. The ordinance was adopted in February 2015 to be effective July 1, 2015. An initiated petition was received to repeal the ordinance that was defeated by the voters at a June 30 special election. The proceeds are being transferred to the Prentis Park Improvements debt service fund for repayment of the General Obligation Bond.

## Work Study

The University of South Dakota provides 70% of the funding for seasonal wages paid to some college students working at the Vermillion Public Library.

## Insurance Refunds

The South Dakota Municipal League Worker's Compensation Fund covers the City's worker compensation costs and makes annual adjustments to the City's share of the fund.

<u>MISCELLANEOUS REVENUES</u>			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	36110	INTEREST EARNED ON INVESTMENTS	13,525	9,786	20,000	16,400	22,023	32,000
101	36210	RENTALS	17,612	23,709	23,575	23,575	23,990	23,575
101	36700	CONTRIBUTIONS-PRIVATE SOURCES	26,200	19,961	5,000	5,000	18,414	5,000
101	36800	MALT BEVERAGE MARKUP	0	63,079	116,000	110,000	116,455	112,000
101	36991	WORK STUDY	4,716	3,235	5,000	5,000	6,424	5,000
101	36992	INSURANCE REFUNDS & DIVIDENDS	<u>3,883</u>	<u>4,224</u>	<u>4,200</u>	<u>2,200</u>	<u>2,217</u>	<u>2,200</u>
MISCELLANEOUS REVENUES TOTAL			65,936	123,994	173,775	162,175	189,523	179,775

## Special Assessment Interest

Interest received on special assessments for abatement of nuisances.

<u>SPECIAL ASSESSMENT INTEREST</u>			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	36312	SPECIAL ASSESSMENT INTEREST-2012	0	44	0	0	0	0
101	36313	SPECIAL ASSESSMENT INTEREST-2013	91	0	0	0	0	0
101	36314	SPECIAL ASSESSMENT INTEREST-2014	0	112	150	0	0	0
101	36315	SPECIAL ASSESSMENT INTEREST-2015	0	0	0	150	163	150
101	36316	SPECIAL ASSESSMENT INTEREST-2016	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>10</u>	<u>0</u>
SPECIAL ASSESSMENT REVENUES TOTAL			91	156	150	150	173	150

## Revenue in Lieu of Taxes from Other Than Government Entities

Clay-Union Rural Electric Company provides payment in lieu of property taxes through a 4% gross receipts from sales within corporate city limits.

## Other General Revenue

Proceeds from revenue for advertising daily malt beverage licenses and other miscellaneous General Fund revenue not recorded elsewhere.

## Rubble Site

Revenue collected from private contractors who unload rubble at the City rubble site.

## Sale of Property

Proceeds from the sale of abandoned cars, unclaimed bicycles, surplus property, etc.

## Enterprise Transfers

The City of Vermillion has traditionally utilized revenues derived from the City's Electric, Water, Wastewater and Liquor Enterprises to supplement funding for day-to-day operations.

## Engineering Fees from Utility Revenues

This is annual transfer from the utility funds for the costs of engineering services.

## Transfer for Capital Projects Engineering

An 8% fiscal fee charged on special assessment capital projects reimbursed to the General Fund.

## Transfer in Business Improvement District Number 1

The Business Improvement District #1 ordinance provides that the city receives 2% of fees for accounting and collection.

## Appropriations from Reserve

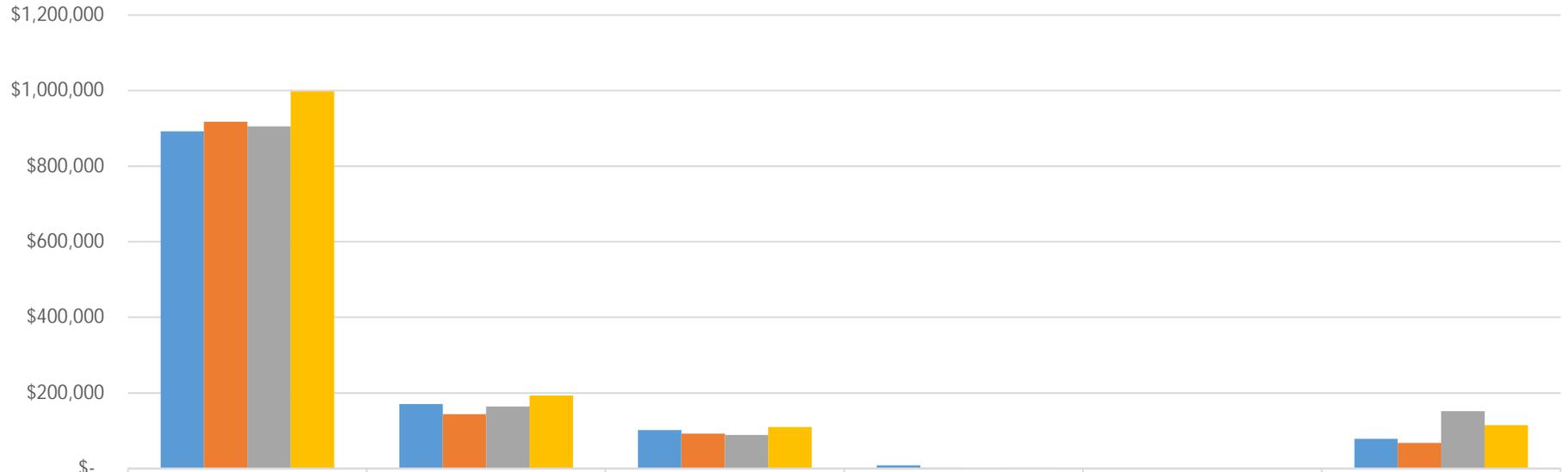
Funds not spent in previous years' budgets are carried forward as a reserve to be utilized if necessary for unanticipated expenses or as an additional revenue component in the General Fund.

<u>OTHER REVENUES AND TRANSFERS</u>			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	36950	REVENUE IN LIEU OF TAXES	23,654	24,467	25,000	25,000	24,858	25,000
101	36990	OTHER GENERAL REVENUE	9,195	3,443	8,500	18,500	15,511	8,500
101	36993	RUBBLE SITE	0	0	100	100	0	100
101	39130	SALE OF PROPERTY	2,252	10,752	10,000	10,000	1,290	10,000
101	39111	TRANSFER IN ENTERPRISE FUNDS	1,001,025	1,001,025	1,001,025	1,001,025	1,001,025	1,001,025
101	39112	ENGINEERING FEES UTILITIES	136,387	136,387	136,387	136,387	136,387	136,387
101	39114	TRANSFER IN CAPITAL PROJ. ENGINEERING	0	17,012	8,000	0	0	6,800
101	39119	TRANSFER IN B.I.D #1	797	1,119	1,430	1,240	1,114	1,300
101	39595	APPROPRIATION FROM RESERVE	<u>(155,422)</u>	<u>(996,838)</u>	<u>1,258,914</u>	<u>419,771</u>	<u>0</u>	<u>1,246,090</u>
OTHER REVENUE AND TRANSFER TOTAL			1,017,888	197,367	2,449,356	1,612,023	1,180,185	2,435,202

## GENERAL FUND REVENUE TOTALS

2014	2015	2016	2016	2016	2017
<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>REVISED</u>	<u>ACTUAL</u>	<u>BUDGET</u>
5,999,616	6,120,559	7,768,131	7,589,670	7,118,498	8,460,717

## POLICY & ADMINISTRATION



	PERSONNEL SERVICES	OPERATING EXPENSES	INSURANCE	CAPITAL OUTLAY	PLANNING AND ZONING	COMMUNITY DEVELOPMENT
■ 2014 ACTUAL	\$892,012	\$170,632	\$101,568	\$8,137	\$482	\$78,360
■ 2015 ACTUAL	\$917,659	\$144,099	\$92,078	\$2,535	\$159	\$68,154
■ 2016 ACTUAL	\$905,217	\$163,880	\$88,616	\$-	\$219	\$151,720
■ 2017 BUDGET	\$998,072	\$192,825	\$109,900	\$2,800	\$800	\$114,961

## GENERAL GOVERNMENT

The City of Vermillion is governed under the Aldermanic/Manager form of government. The Mayor is elected at-large and two aldermen are elected from each of the four wards. Since 1966, the City has employed a City Manager who is chief administrative officer of the City and serves at the pleasure of the City Council.

It is the responsibility of the City Manager to: (1) enforce all laws and ordinances, (2) supervise the administration of City affairs, (3) make recommendations to the City Council concerning City operations, (4) advise the City Council of the financial condition of the City and future needs of the City, (5) prepare an annual budget, (6) assure compliance with contracts by those doing business with the City, (7) prepare proposed ordinances and resolutions for the Council, (8) handle human resource management, and (9) carry out all other duties prescribed by ordinances of the City Council.

The City Manager's office is the central focus for all City services and includes the City Manager, Assistant City Manager, Administrative Assistant and student intern.

The terms of office for the Mayor and Aldermen are four years. The term of office for the Mayor and four aldermen, elected in 2014, expire in July 2018. The term for the four alderman elected in 2016 expire in July 2020.

The City Manager's Office will continue to be heavily involved with coordinating City projects on behalf of the City Council and citizens, implementing council policy, assisting departments with special activities, and continued efforts to grow the City's tax base. Significant projects in 2017 will include working with the Vermillion Chamber and Development Company for housing and job expansion, construction of the Prentis Park improvements, working with the Light & Power Department on the new northeast substation, and construction of the Prentis Street lift station project.

### EXPENSE HIGHLIGHTS

2200 - Major items included within this line item are City Attorney fees, annual audit fee, website development, code updates, and expenses associated with major projects.

2611 - This line item includes office supplies needed for daily operations.

**GENERAL GOVERNMENT**

			2014	2015	2016	2016	2016	2017	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
<b>PERSONNEL SERVICES</b>									
101	41220	1100	GENERAL WAGES	200,901	210,823	218,157	205,101	204,787	230,846
101	41220	1101	OVERTIME	31	0	0	0	0	0
101	41220	1200	FICA	20,033	20,731	21,571	20,582	20,199	22,657
101	41220	1300	RETIREMENT	12,035	12,532	12,765	11,766	11,615	13,296
101	41220	1400	WORKMEN'S COMPENSATION	700	669	681	645	645	378
101	41220	1900	INSURANCE	<u>30,516</u>	<u>33,301</u>	<u>34,612</u>	<u>31,275</u>	<u>31,638</u>	<u>34,056</u>
			SUBTOTAL	264,216	278,056	287,786	269,369	268,884	301,233
<b>COUNCIL &amp; APPOINTED BOARDS</b>									
101	41220	1102	SALARY MAYOR & COUNCIL	58,480	59,942	61,317	61,443	61,928	62,826
101	41220	1103	SALARY APPOINTED BOARDS	<u>2,790</u>	<u>1,740</u>	<u>2,500</u>	<u>2,500</u>	<u>2,115</u>	<u>2,500</u>
			SUBTOTAL	61,270	61,682	63,817	63,943	64,043	65,326
<b>OPERATING EXPENSES</b>									
101	41220	2200	PROFESSIONAL SERVICES & FEES	50,562	36,885	55,000	55,000	53,608	55,000
101	41220	2300	PUBLISHING & ADVERTISING	2,412	(2,360)	3,000	3,000	790	1,500
101	41220	2510	MOTOR VEHICLE REPAIR & MAINTENANCE	15	10	150	150	5	150
101	41220	2530	EQUIPMENT REPAIR & MAINTENANCE	0	5	400	400	75	400
101	41220	2611	OFFICE SUPPLIES	2,239	2,335	4,000	4,000	1,987	4,000
101	41220	2614	MOTOR VEHICLE FUEL & SUPPLIES	431	595	600	600	324	600
101	41220	2615	COPY SUPPLIES	2,012	1,107	3,500	3,500	1,483	3,500
101	41220	2616	POSTAGE	617	225	750	750	208	750
101	41220	2617	PUBLICATIONS / DUES	7,162	7,694	7,700	8,000	7,733	8,000
101	41220	2629	OTHER SUPPLIES & MATERIALS	1,534	2,579	4,000	4,000	4,142	4,000
101	41220	2650	SECOG MEMBERSHIP	11,309	11,467	11,639	11,639	11,639	11,639
101	41220	2700	TRAVEL & TRAINING	4,262	4,094	6,500	6,500	5,241	6,500
101	41220	2850	TELEPHONES	3,375	4,370	3,750	3,750	3,086	3,750
101	41220	2900	VEHICLE EQUIPMENT RENTAL	2,088	2,163	2,213	2,395	2,395	2,528
101	41220	2990	OTHER CURRENT EXPENSES	<u>3,551</u>	<u>4,157</u>	<u>5,000</u>	<u>5,000</u>	<u>2,484</u>	<u>5,000</u>
			SUBTOTAL	91,569	75,326	108,202	108,684	95,200	107,317
<b>INSURANCE</b>									
101	41220	2110	FIRE INSURANCE	24,933	23,142	26,500	26,500	20,223	26,500
101	41220	2120	FLEET INSURANCE	31,887	24,325	36,000	36,000	29,947	36,000
101	41220	2130	PUBLIC LIABILITY INSURANCE	27,762	25,892	27,500	27,500	29,236	27,500
101	41220	2150	BOILER INSURANCE	6,333	7,500	7,500	7,500	5,730	7,500
101	41220	2170	PUBLIC OFFICIALS	6,433	6,407	6,500	6,500	0	6,500
101	41220	2192	INLAND MARINE	4,220	4,812	4,900	4,900	3,480	4,900
101	41220	2910	DEDUCTIBLES	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>
			SUBTOTAL	101,568	92,078	109,900	109,900	88,616	109,900
<b>CAPITAL OUTLAY</b>									
101	41220	3500	FURNITURE & MINOR EQUIPMENT	<u>2,750</u>	<u>550</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			SUBTOTAL	2,750	550	0	0	0	0
<b>GENERAL GOVERNMENT TOTAL</b>									
				521,373	507,692	569,705	551,896	516,743	583,776

## FINANCE OFFICE

The City of Vermillion's Finance Office shall uphold or exceed the standards of accountability mandated by the State of South Dakota. The Finance Office includes six full-time personnel to handle the accounting, billing and payroll operations for the General Fund, utilities and the other various funds of the City.

The Finance Officer is responsible for maintaining custody of all official City documents, preparing the minutes of the City Council meetings, auditing all claims before being approved by the City Council, preparing financial statements for internal and external uses for all funds, preparing notices of special assessments, assuring all utility billings and accounts are current, preparing monthly billing reports and biweekly payrolls, handling the City checking accounts and investments, conducting municipal elections, preparing quarterly reports, preparing a Comprehensive Annual Financial Report and is responsible for all accounting for the City.

The Finance Office staff assists customers by receiving payments, taking utility service orders, preparing monthly utility and other miscellaneous bills, sending out termination notices, ensuring payment agreements are fulfilled, processing licenses for vendors and tradesmen, sorting and distributing the City's incoming mail, preparing checks for payment of bills, reconciling monthly reports, providing all City departments with monthly expenditure reports, related records and reports.

### **OF INTEREST:**

The Finance Office continues to provide a more accurate cost of utility services by allocating the following expenses: billing, collection, payroll and payment of bills for each utility. The amounts attributable to the electric, water and wastewater utilities are included in the billing section of each utility budget with the remainder included with the General Fund. The City has received awards for Excellence in Financial Reporting for eighteen years.

### **EXPENSE HIGHLIGHTS:**

- 2200 - Comprehensive report, consulting with auditor, small claims fees.
- 2300 - Publication of City Council minutes and legal notices.
- 2530 - Software maintenance, hardware maintenance, offsite backup.
- 2611 - For office supplies including checks, utility bills, and customer brochures.
- 2700 - Staff training, State League meetings and Finance Officer's School.
- 3811 - Replace server, printer, and two computers.

<u>FINANCE OFFICE</u>			2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET	
<b>PERSONNEL SERVICES</b>									
101	41420	1100	WAGES	112,569	121,069	113,544	116,087	112,381	119,128
101	41420	1101	OVERTIME	0	281	200	200	118	200
101	41420	1200	FICA	8,403	9,052	8,701	8,896	8,235	9,128
101	41420	1300	RETIREMENT	6,755	6,956	6,825	6,977	6,568	7,160
101	41420	1400	WORKMEN'S COMPENSATION	229	221	216	210	210	227
101	41420	1900	INSURANCE	<u>12,244</u>	<u>12,394</u>	<u>15,226</u>	<u>15,238</u>	<u>12,066</u>	<u>15,345</u>
			SUBTOTAL	140,200	149,973	144,712	147,608	139,578	151,188
<b>OPERATING EXPENSES</b>									
101	41420	2200	PROFESSIONAL SERVICES & FEES	6,202	5,158	3,700	3,700	3,624	3,460
101	41420	2300	PUBLISHING & ADVERTISING	20,929	10,421	20,000	12,000	10,949	13,000
101	41420	2530	EQUIPMENT REPAIR & MAINTENANCE	7,021	7,666	7,590	10,906	8,157	8,124
101	41420	2611	OFFICE SUPPLY	1,383	1,089	2,160	2,160	1,378	2,330
101	41420	2615	COPY SUPPLIES	180	175	200	200	188	200
101	41420	2616	POSTAGE	661	661	1,170	1,170	629	1,185
101	41420	2621	MATERIALS & MERCHANDISE	585	538	1,000	1,000	515	1,000
101	41420	2700	TRAVEL & TRAINING	510	283	2,000	1,400	450	1,840
101	41420	2850	TELEPHONE	<u>602</u>	<u>449</u>	<u>535</u>	<u>535</u>	<u>294</u>	<u>535</u>
			SUBTOTAL	38,073	26,440	38,355	33,071	26,184	31,674
<b>CAPITAL OUTLAY</b>									
101	41420	3811	COMPUTER EXPENDITURES	<u>0</u>	<u>0</u>	<u>940</u>	<u>2,640</u>	<u>0</u>	<u>300</u>
			SUBTOTAL	0	0	940	2,640	0	300
<b>FINANCE OFFICE TOTAL</b>				<b>178,273</b>	<b>176,413</b>	<b>184,007</b>	<b>183,319</b>	<b>165,762</b>	<b>183,162</b>

## ENGINEERING

This department includes a City Engineer, Utilities Manager, a GIS Technician, an Engineering Technician and one seasonal assistant.

The Engineering Department is responsible for preparing plans and specifications for public works projects, city mapping, staking and inspection of public works projects, surveying for all departments, reviewing of plats and calculation of special assessment rolls. The City Engineer is responsible for enforcement of subdivision and zoning codes through review of plans and on-site inspections of work-in-progress. The City Engineer and Utilities Manager coordinate the activities of those departments providing public services and assist other department heads in resolving engineering problems. The demands upon this department grow as federal and state regulations increase.

### OF INTEREST:

Besides the Pavement Inspection Program and the Equipment Replacement Fund, the Engineering Department also manages the City Geographical Information System (GIS). This system allows the City to collect information on a large number of items and display it on maps. The department has already collected all of the water system infrastructure, water main breaks, street signs, traffic accidents since 2005, sanitary sewer infrastructure, pavement inventory and addresses. This year the department will be collecting all of the items associated with the Light and Power Department. The goal is to have all of the data available to all of the City departments and to serve as an information depository for all of the City's systems.

### EXPENSE HIGHLIGHTS:

2700 - Travel and training for workshops, seminars, and others engineering training sessions.

<u>ENGINEERING</u>			2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET
<b>PERSONNEL SERVICES</b>								
101	41960	1100	205,653	201,323	229,440	223,216	213,530	223,008
101	41960	1101	0	0	200	200	0	200
101	41960	1200	14,905	14,501	17,567	17,091	15,451	17,075
101	41960	1300	12,087	12,028	13,215	12,841	12,393	12,829
101	41960	1400	815	783	804	784	784	781
101	41960	1900	<u>28,079</u>	<u>27,938</u>	<u>29,930</u>	<u>29,930</u>	<u>28,782</u>	<u>30,234</u>
		SUBTOTAL	261,539	256,573	291,156	284,062	270,940	284,127
<b>OPERATING EXPENSES</b>								
101	41960	2200	510	1,355	500	500	669	500
101	41960	2300	666	1,371	500	500	283	500
101	41960	2510	358	289	1,900	1,900	507	1,900
101	41960	2590	322	643	1,300	1,300	60	1,300
101	41960	2611	2,043	1,023	1,800	1,800	1,722	1,800
101	41960	2612	1,082	1,312	1,400	1,400	1,106	1,400
101	41960	2614	3,054	2,272	3,200	3,200	2,429	3,200
101	41960	2615	993	1,485	1,250	1,250	542	1,250
101	41960	2616	487	520	1,000	1,000	340	1,000
101	41960	2700	889	2,753	4,000	4,000	4,564	4,000
101	41960	2850	2,605	3,115	2,250	2,250	2,440	2,250
101	41960	2900	<u>4,333</u>	<u>4,482</u>	<u>4,504</u>	<u>4,447</u>	<u>4,447</u>	<u>5,132</u>
		SUBTOTAL	17,342	20,620	23,604	23,547	19,109	24,232
<b>CAPITAL OUTLAY</b>								
101	41960	3500	<u>4,833</u>	<u>785</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
		SUBTOTAL	4,833	785	0	0	0	0
<b>PLANNING &amp; ZONING</b>								
101	41234	2300	355	42	300	300	219	300
101	41234	2615	0	115	150	150	0	150
101	41234	2616	47	2	200	200	0	200
101	41234	2700	<u>80</u>	<u>0</u>	<u>150</u>	<u>150</u>	<u>0</u>	<u>150</u>
		SUBTOTAL	482	159	800	800	219	800
<b>ENGINEERING TOTAL</b>			<b>284,196</b>	<b>278,137</b>	<b>315,560</b>	<b>308,409</b>	<b>290,268</b>	<b>309,159</b>

## CODE COMPLIANCE

This department consists of one full-time building inspector and two full-time code compliance officers, who often share duties enforcing the City's various codes. The main duties of the code compliance officers include building inspection, rental housing inspection, nuisance abatement, animal control, snow removal complaints, and lawn/weed mowing complaints. Maintenance of the animal shelter falls into this program's budget.

### OF INTEREST:

The Code Compliance program attempts to take a more proactive approach in regard to the enforcement of the City's ordinances by placing public announcements in local newspapers, along with door hangers in the spring to help educate and notify Vermillion residents about ordinances.

The rental-housing inspector is responsible for the inspection of rental housing units in the City to determine compliance with City ordinance standards and safety regulations. The position also assists other code compliance officers with various duties within the department.

In 2014, the City Council adopted the 2012 International Building Code, International Residential Code and International Property Maintenance Code. The Code Enforcement Department is responsible for enforcing these ordinances.

In 2017, the department added a part-time inspector position for follow-up inspections.

### EXPENSE HIGHLIGHTS:

2200 - Includes professional association membership fees and nuisance abatement costs.

2614 - Motor vehicle expenses.

2700 - Travel and Training.

<u>CODE COMPLIANCE</u>				2014	2015	2016	2016	2016	2017
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>PERSONNEL SERVICES</b>									
101	44120	1100	WAGES	126,861	131,799	133,695	131,342	125,149	152,295
101	44120	1101	OVERTIME	0	0	500	500	0	500
101	44120	1200	FICA	9,450	9,851	10,266	10,086	9,336	11,689
101	44120	1300	RETIREMENT	7,614	7,911	8,052	7,910	7,482	9,429
101	44120	1400	WORKMEN'S COMPENSATION	1,924	1,873	1,825	1,800	1,800	2,101
101	44120	1900	INSURANCE	<u>18,938</u>	<u>19,941</u>	<u>20,136</u>	<u>20,136</u>	<u>18,005</u>	<u>20,184</u>
SUBTOTAL				164,787	171,375	174,474	171,774	161,772	196,198
<b>OPERATING EXPENSES</b>									
101	44120	2200	PROFESSIONAL SERVICES & FEES	8,303	7,099	5,000	5,000	7,861	5,000
101	44120	2300	PUBLISHING & ADVERTISING	508	778	1,000	1,000	998	1,000
101	44120	2510	MOTOR VEHICLE REPAIR & MAINT.	742	1,491	2,000	2,000	1,382	2,000
101	44120	2520	SUPPLIES REPAIR & MAINTENANCE	0	0	400	400	0	400
101	44120	2614	MOTOR VEHICLE FUEL & SUPPLIES	2,969	2,287	3,000	3,000	2,271	3,000
101	44120	2615	COPIES	696	368	400	400	356	400
101	44120	2616	POSTAGE	958	831	1,200	1,200	810	1,200
101	44120	2619	UNIFORMS	771	795	800	800	747	800
101	44120	2629	OTHER SUPPLIES & MATERIALS	1,954	976	4,400	4,400	1,953	4,400
101	44120	2700	TRAVEL AND TRAINING	1,361	1,092	4,000	4,000	284	4,000
101	44120	2850	TELEPHONE	1,967	2,276	2,500	2,500	2,341	2,500
101	44120	2860	REFUSE COLLECTION	445	458	1,150	1,150	484	1,150
101	44120	2900	VEHICLE EQUIPMENT RENTAL	<u>2,974</u>	<u>3,262</u>	<u>3,714</u>	<u>3,900</u>	<u>3,900</u>	<u>3,752</u>
SUBTOTAL				23,648	21,713	29,564	29,750	23,387	29,602
<b>CAPITAL OUTLAY</b>									
101	44120	3200	BUILDING & STRUCTURES	554	0	0	1,000	0	1,000
101	44120	3500	FURNITURE & MINOR EQUIPMENT	<u>0</u>	<u>1,200</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>	<u>1,500</u>
SUBTOTAL				554	1,200	1,500	2,500	0	2,500
<b>CODE ENFORCEMENT TOTAL</b>				<b>188,989</b>	<b>194,288</b>	<b>205,538</b>	<b>204,024</b>	<b>185,159</b>	<b>228,300</b>

## COMMUNITY SERVICES

The City receives funding requests from several local organizations that provide a service that benefits citizens or adds to the attractiveness of Vermillion as a community to visit. The City's ability to make such contributions is determined each year based upon available resources. The following organizations and events will be funded in 2017:

Vermillion Public Transit - \$7,500

Dakota Senior Meals - \$3,500

Vermillion Area Arts Council - \$5,000

Main Street Center - \$15,000

**Landfill Voucher Program** - 2017 will be the 17<sup>th</sup> year the City offers a voucher program to residents. The voucher provides a \$12 value, per City residence, for multiple trips, during one day at the landfill. The appropriation is used to pay the landfill for the cost of handling the material that is received through the voucher program. This program has helped in an effort to maintain the cleanliness of Vermillion. Eight thousand dollars (\$8,000) was included in the 2017 budget to reimburse the Joint Powers Landfill Fund for the vouchers presented by residents.

Vermillion Housing Authority - \$8,500

**VCDC Reinvestment Program** - Polaris completed a \$10.4 million conveyor system installation in 2014. In 2015, the City entered into a multi-year agreement to refund the first penny of sales tax on the USD arena and athletic complex construction project. This line item provides for the refund of the first penny of sales/use tax dollars on qualifying purchases.

Food Pantry - \$2,500

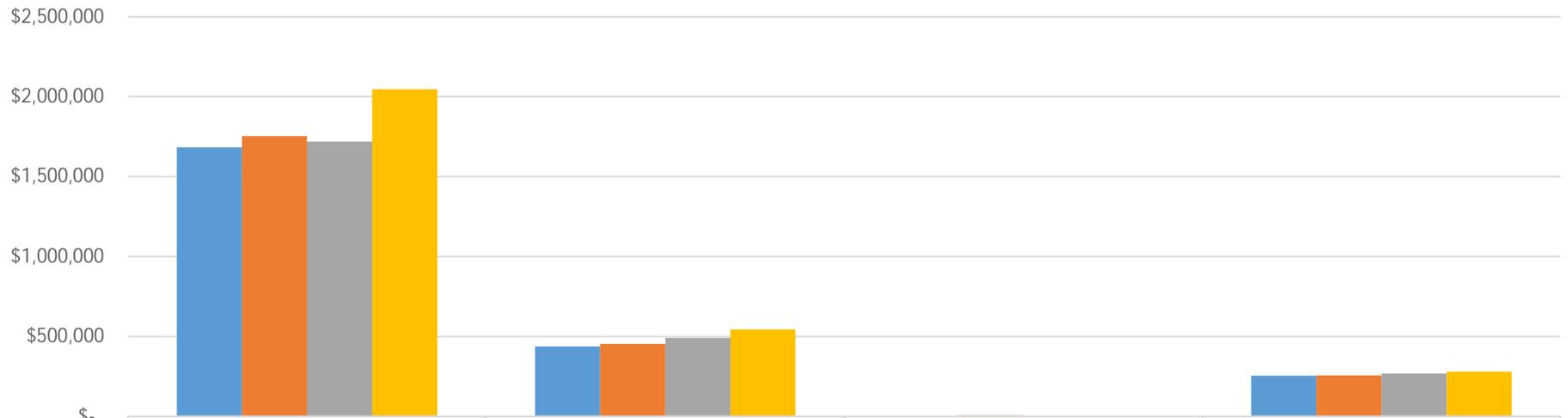
### COMMUNITY SERVICES

				2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET
101	46000	5602	VERMILLION PUBLIC TRANSIT	7,500	7,500	7,500	7,500	7,500	7,500
101	46000	5606	DAKOTA SENIOR MEALS	3,500	0	3,500	3,500	0	3,500
101	46000	5610	VERMILLION AREA ARTS COUNCIL	5,000	5,915	6,000	6,000	6,000	5,000
101	46000	5613	THE MAIN STREET CENTER	15,000	15,000	15,000	15,000	15,000	15,000
101	46000	5616	LANDFILL VOUCHER PROGRAM	4,440	4,437	8,000	8,000	3,648	8,000
101	46000	5634	VERMILLION HOUSING AUTHORITY	8,244	8,561	8,500	8,500	8,491	8,500
101	46000	5636	VCDC JOB TRAINING PASS THRU GRANT	1,000	1,909	0	1,472	0	0
101	46000	5637	VCDC REINVESTMENT PROGRAM	33,676	22,332	0	50,000	67,257	50,000
101	46000	5638	ECONOMIC DEVELOPMENT SA INTER	0	0	31,325	31,325	31,324	14,961
101	46000	5639	ENTRANCE SIGNAGE	0	0	10,000	10,000	10,000	0
101	46000	5640	FOOD PANTRY	0	2,500	2,500	2,500	2,500	2,500
			COMMUNITY SERVICES TOTALS	78,360	68,154	92,325	143,797	151,720	114,961

### POLICY & ADMINISTRATION TOTALS

2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET
1,251,191	1,224,684	1,367,135	1,391,445	1,309,652	1,419,358

## SAFETY & SECURITY



	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL OUTLAY AND TRANSFERS	TRANSFER TO 911 FUND
2014 ACTUAL	\$1,683,695	\$437,563	\$-	\$254,875
2015 ACTUAL	\$1,754,896	\$453,762	\$6,000	\$256,057
2016 ACTUAL	\$1,719,858	\$491,192	\$3,284	\$268,316
2017 BUDGET	\$2,046,700	\$544,419	\$-	\$281,162

## **POLICE ADMINISTRATION AND INVESTIGATIONS**

Police Administration and Investigations is composed of the Chief of Police, the Investigative Lieutenant, a Detective, an Administrative Assistant, and a part-time Property/Evidence Manager. A trained School Resource Officer also works in this division when staffing allows. The Police Department's management team consists of the Chief, the Police Captain, the Investigative Lieutenant and the Patrol Lieutenant. The Police Department is a service organization and success depends on developing employees who strive to meet the idealistic core values of the department. In addition to developing professional employees, the senior management team is responsible for developing and implementing strategic planning that will allow the department to meet the community's needs in a fiscally conservative manner.

The Investigative Division is headed by a Lieutenant and investigates crimes, gathers evidence, interviews witnesses, supervises confidential informants, coordinates with state agencies to conduct drug investigations, conducts alcohol compliance checks, and prepares court cases. At times, they assist the State's Attorney, the Sheriff's Department, the South Dakota Attorney General's Office, South Dakota Division of Criminal Investigations, South Dakota Social Services and other outside agencies in follow-up investigations. This division is also responsible for overseeing the property/evidence room and takes the lead on community outreach efforts, e.g. National Night Out, Halloween Open House, Annual Bike Rodeo, and Girl's State Forensics Camp. The Lieutenant oversees the officer assigned to the School Resource duties when the position is available.

The Administrative Assistant performs clerical work including all record keeping activities for the department such as arrests, parking tickets, data entry, collecting fines, maintains towing and vehicle files, and provides other administrative duties as assigned. The Property/Evidence Manager must ensure all evidence/property the department comes into possession of while performing their duties is kept safe in accordance with accepted legal practices.

### **OF INTEREST:**

The Investigative Division's work load continues to grow and the need for an additional Detective has become critical. The department will be seeking the addition of a new police position by 2018. This position will add the additional personnel hours to ensure the School Resource Officer is fully staffed and would increase the hours dedicated to investigations.

### **EXPENSE HIGHLIGHTS:**

- 2200 - Includes a records management system which is also utilized by the Sheriff's Office and Emergency Communications. Other items include professional IT support, investigative software, scheduling software and traffic accident software that enables citizens to obtain copies of their accident reports via the internet, and storage for body worn camera video.
- 2590 - This line item is used to pay for building repairs and maintenance. The increase represents an effort to keep up with increasing cost to maintain the buildings heating and cooling systems.
- 2700 - This line item is used in part to cover reimbursable tuition for employees of the department, and several employees have expressed an interest in taking advantage of this benefit.

<b>POLICE ADMINISTRATION AND INVESTIGATIONS</b>				<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
				<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REVISED</b>	<b>ACTUAL</b>	<b>BUDGET</b>
<b>PERSONNEL SERVICES</b>									
101	42110	1100	WAGES	253,467	256,720	278,329	274,121	273,182	280,658
101	42110	1101	OVERTIME	4,608	4,970	8,000	8,000	8,817	8,000
101	42110	1200	FICA	18,677	18,666	21,904	21,582	20,424	22,082
101	42110	1300	RETIREMENT	18,251	18,828	19,870	20,116	20,354	20,621
101	42110	1400	WORKMEN'S COMPENSATION	3,837	3,734	4,667	2,853	2,853	4,752
101	42110	1900	INSURANCE	<u>28,250</u>	<u>29,786</u>	<u>29,930</u>	<u>29,930</u>	<u>28,345</u>	<u>30,234</u>
			SUBTOTAL	327,090	332,704	362,700	356,602	353,975	366,347
<b>OPERATING EXPENSES</b>									
101	42110	2180	POLICE LIABILITY INSURANCE	7,476	7,323	7,750	7,750	7,693	7,500
101	42110	2200	PROFESSIONAL SERVICES & FEES	23,362	29,487	36,065	36,065	30,459	37,000
101	42110	2300	PUBLISHING & ADVERTISING	2,175	1,752	2,500	2,500	2,287	2,500
101	42110	2530	EQUIPMENT REPAIR & MAINTENANCE	2,256	2,273	4,400	4,400	2,868	4,400
101	42110	2590	OTHER REPAIR & MAINTENANCE	11,434	7,685	10,000	10,000	8,977	10,000
101	42110	2611	OFFICE SUPPLIES	3,075	4,656	4,500	4,500	3,126	4,500
101	42110	2612	OPERATING SUPPLIES	1,171	1,116	1,350	1,350	912	1,350
101	42110	2613	CLEANING SUPPLIES & SERVICES	2,492	3,559	3,500	3,505	2,035	3,505
101	42110	2615	COPY SUPPLIES	2,388	2,478	2,740	2,740	2,472	2,740
101	42110	2616	POSTAGE	1,866	2,039	3,000	3,000	3,475	3,000
101	42110	2617	PROFESSIONAL PUBLICATIONS	1,360	2,117	2,200	2,200	2,274	2,200
101	42110	2618	UNIFORMS	1,049	2,625	2,000	2,000	1,508	2,000
101	42110	2629	OTHER SUPPLIES & MATERIALS	5,035	3,437	5,000	5,000	5,008	5,000
101	42110	2700	TRAVEL & TRAINING	13,923	13,326	15,500	15,500	14,937	15,500
101	42110	2810	ELECTRICITY	5,122	5,185	5,400	5,400	5,499	5,400
101	42110	2840	GAS	1,847	1,253	2,000	2,000	1,048	2,000
101	42110	2850	TELEPHONES	7,845	9,026	11,000	11,000	9,132	11,000
101	42110	2900	VEHICLE EQUIPMENT RENTAL	1,517	1,567	500	1,052	1,052	1,110
101	42110	2990	OTHER CURRENT EXPENSES	<u>1,500</u>	<u>1,500</u>	<u>2,500</u>	<u>2,500</u>	<u>1,500</u>	<u>2,500</u>
			SUBTOTAL	96,893	102,404	121,905	122,462	106,262	123,205
<b>CAPITAL OUTLAY</b>									
101	42110	3500	FURNITURE & MINOR EQUIPMENT	<u>0</u>	<u>0</u>	<u>6,500</u>	<u>9,800</u>	<u>3,284</u>	<u>0</u>
			SUBTOTAL	0	0	6,500	9,800	3,284	0
<b>TRANSFERS</b>									
101	42110	6100	TRANSFER TO EQUIPMENT REPLACEMENT	<u>0</u>	<u>6,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			SUBTOTAL	0	6,000	0	0	0	0
<b>POLICE ADMINISTRATION TOTAL</b>				<b>423,983</b>	<b>441,108</b>	<b>491,105</b>	<b>488,864</b>	<b>463,521</b>	<b>489,552</b>

## POLICE PATROL

The Patrol Division provides police patrol on a 24-hour basis throughout the City of Vermillion. Patrol is composed of one Captain, a Patrol Lieutenant, three Police Sergeants, and eleven Patrol Officers. When staffing allows, patrol shifts are strategically scheduled to have the maximum number of officers on the street during those periods when the number of potential incidents is the greatest.

Patrol is the main element of the department, enforcing local ordinances, state and federal laws as well as traffic enforcement. In addition to the investigation of crimes and traffic enforcement, officers conduct other duties, including, but not limited to, responding to emergencies of all types, addressing disturbance and suspicious behavior calls, issuing and validating traffic warning tickets, traffic accident investigations, assistance at fire and ambulance calls, funeral escorts, investigating parking complaints, issuing parking tickets, towing of vehicles, release of impounded motor vehicles, and notification of small claims actions by the City. All officers are expected to conduct other forms of community outreach programs in addition to patrolling and enforcement action.

### OF INTEREST:

Retention of officers continues to be an issue that the department is addressing. From 2010-2013 the department averaged a loss of four-five officers per year. Each new officer requires a substantial investment in training (between 16-29 weeks per officer). The department is making an effort to create positive incentives to retain officers. The department has also instituted a contractual effort to recover the high cost of training a new officer from those who leave after serving less than four years. The lack of qualified applicants is a universal problem for law enforcement and the competition for these applicants is fierce. In 2014, the department did not lose any officers; in 2015, we lost one officer, and in 2016 we had two officers leave. Management is hoping this will continue and represent a new retention trend. The Department is on track to meet the retention goal for 2014-2016 of reducing officer turnover to less than two positions per year (averaged).

#### EXPENSE HIGHLIGHTS:

- 2510 - Funding used to maintain the vehicle fleet of four marked patrol vehicles, one motorcycle and three unmarked vehicles. The four marked vehicles are on a three-year rotation requiring the new vehicles to be outfitted with new equipment which can include radios, lights, sirens, computer, prisoner patrician, AED, etc. Where possible, old equipment is recycled for use in the new vehicles.
- 2612 - Includes funds to purchase pistol, rifle, less lethal ammunition, Taser cartridges, and training ammunition. Also include funds to maintain equipment and replace firearms as needed.
- 2614 - Fuel and oil for department fleet.
- 2618 - Uniform and equipment purchase for new officers. Uniform and equipment replacement/repair for current staff. Ballistic vest purchase and replacement for all officers (replacement every 5 years).
- 2810 - Electricity cost for all traffic signals.

<u>POLICE PATROL</u>				2014	2015	2016	2016	2016	2017
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>PERSONNEL SERVICES</b>									
101	42123	1100	WAGES	743,391	758,279	871,355	817,184	727,853	857,783
101	42123	1101	OVERTIME	96,200	85,991	96,000	96,000	89,330	96,000
101	42123	1200	FICA	61,907	62,077	74,003	69,859	59,687	72,964
101	42123	1300	RETIREMENT	67,210	66,435	77,388	73,055	65,481	76,303
101	42123	1400	WORKMEN'S COMPENSATION	15,180	14,726	15,478	15,281	15,281	15,439
101	42123	1900	INSURANCE	<u>104,488</u>	<u>104,923</u>	<u>117,186</u>	<u>110,474</u>	<u>98,621</u>	<u>110,970</u>
SUBTOTAL				1,088,376	1,092,431	1,251,410	1,181,853	1,056,253	1,229,459
<b>OPERATING EXPENSES</b>									
101	42123	2510	MOTOR VEHICLE REPAIR & MAINTENANCE	9,307	8,630	12,000	12,000	7,961	12,000
101	42123	2612	OPERATING SUPPLIES	11,393	17,688	18,000	18,000	13,713	19,000
101	42123	2614	MOTOR VEHICLE FUEL & SUPPLIES	33,250	29,013	34,000	34,000	35,072	36,500
101	42123	2619	UNIFORMS	8,730	9,123	14,000	14,000	11,292	14,000
101	42123	2629	OTHER SUPPLIES & MATERIALS	2,843	3,093	3,000	3,000	3,098	3,500
101	42123	2810	ELECTRICITY	15,376	15,520	17,500	17,500	15,664	18,000
101	42123	2900	VEHICLE EQUIPMENT RENTAL	<u>27,853</u>	<u>27,878</u>	<u>27,933</u>	<u>34,667</u>	<u>34,667</u>	<u>36,550</u>
SUBTOTAL				108,752	110,945	126,433	133,167	121,467	139,550
<b>POLICE PATROL TOTAL</b>				<b>1,197,128</b>	<b>1,203,376</b>	<b>1,377,843</b>	<b>1,315,020</b>	<b>1,177,720</b>	<b>1,369,009</b>

## EMERGENCY COMMUNICATIONS

Starting in 2012, the Emergency Communications operations have been reported in a special revenue fund called the 911 Fund. This was a requirement of the South Dakota 911 Coordination Board so that all funds committed to emergency communications would remain in the fund. The City and Clay County share the operations of the emergency communications reported in the 911 Fund. Since 2012 the General Fund has reported a transfer out to the 911 Fund for the City's share of emergency communications' operations. See 911 Fund starting on page 73.

<u>EMERGENCY COMMUNICATIONS</u>				2014	2015	2016	2016	2016	2017
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	42151	6100	TRANSFER TO 911 FUND	<u>254,875</u>	<u>256,057</u>	<u>278,217</u>	<u>279,931</u>	<u>268,316</u>	<u>281,162</u>
SUBTOTAL				254,875	256,057	278,217	279,931	268,316	281,162
EMERGENCY COMMUNICATIONS TOTAL				254,875	256,057	278,217	279,931	268,316	281,162



## AMBULANCE

The Vermillion Fire EMS Department EMS Division provides 24-hour a day Basic Emergency Medical Service to the residents of Vermillion and Clay County. The EMS Division employs one full-time Deputy Chief and one part-time office assistant in addition to 28 paid on-call EMS professionals. All ambulance personnel are licensed Emergency Medical Technicians certified by the State of South Dakota.

The EMS Division responded to approximately 770 medical incidents in 2016, both emergency and non-emergency in nature. The EMS Division provides standby services for athletic events and community functions that total approximately 2,500 man-hours per year.

### OF INTEREST:

EMT's must continue to effectively and safely respond to emergencies. The need for adequate vehicles and equipment is a necessity to perform and carry out the mission. With the proper personnel, equipment, resources and management the department will continue to provide services to control and mitigate emergencies. The Department will evaluate additional paramedic coverage in 2017.

In 2017, the EMS Division has requested the following from the second penny sales tax fund.

- \$10,000 – 2 Masimo RAD-57 Pulse Ox/Carbon Monoxide Detectors
- \$2,200 – Tank Boss Oxygen Bottle Lift

### EXPENSE HIGHLIGHTS:

2200 - Third party billing fee.

2530 - Medical supplies.

2614 - Fuel.

<u>AMBULANCE</u>				2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET
<b>PERSONNEL SERVICES</b>									
101	44600	1100	WAGES	163,089	199,377	201,632	201,632	199,087	285,395
101	44600	1200	FICA	12,322	14,483	15,425	15,425	14,506	21,833
101	44600	1300	RETIREMENT	1,242	3,567	3,656	3,656	3,656	3,738
101	44600	1400	WORKMEN'S COMPENSATION	5,031	4,840	5,384	5,309	5,309	7,701
101	44600	1900	INSURANCE	<u>2,046</u>	<u>9,332</u>	<u>9,794</u>	<u>9,794</u>	<u>9,366</u>	<u>10,050</u>
SUBTOTAL				183,730	231,599	235,891	235,816	231,924	328,717
<b>OPERATING EXPENSES</b>									
101	44600	2200	PROFESSIONAL SERVICES & FEES	34,560	38,704	45,000	45,000	36,855	42,000
101	44600	2300	PUBLISHING & ADVERTISING	677	300	500	500	270	500
101	44600	2510	MOTOR VEHICLE REPAIR & MAINT.	3,813	3,032	4,000	4,000	4,499	4,000
101	44600	2530	EQUIPMENT REPAIR & MAINTENANCE	2,983	3,146	3,000	3,000	2,262	3,000
101	44600	2590	OTHER REPAIR & MAINTENANCE	2,298	463	500	500	232	500
101	44600	2612	OPERATING SUPPLIES	20,060	23,597	24,000	24,000	24,842	24,000
101	44600	2614	MOTOR VEHICLE FUEL & SUPPLIES	13,208	9,988	14,600	14,600	8,520	14,500
101	44600	2616	POSTAGE	129	31	250	0	0	0
101	44600	2617	MAGAZINES	98	0	250	250	0	250
101	44600	2619	UNIFORMS	5,758	6,739	6,500	6,500	6,471	6,500
101	44600	2629	OTHER SUPPLIES & MATERIALS	4,496	3,934	4,200	4,200	4,169	4,200
101	44600	2700	TRAVEL AND TRAINING	4,774	4,524	5,250	5,250	5,478	5,250
101	44600	2850	TELEPHONE	<u>2,579</u>	<u>2,733</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				95,433	97,191	108,050	107,800	93,598	104,700
<b>AMBULANCE TOTAL</b>				<b>279,163</b>	<b>328,790</b>	<b>343,941</b>	<b>343,616</b>	<b>325,522</b>	<b>433,417</b>

## EMERGENCY MANAGEMENT

The Federal Civil Defense Act of 1950 mandated a program of Civil Defense in each State, and South Dakota law requires a program of Civil Defense in each county. The City of Vermillion contributes to this program -- now called Emergency Management -- which coordinates City and County Departments in contingency preparation, response and damage review for large-scale disasters resulting from severe weather, flooding, accidents involving hazardous materials or other emergencies. Compliance with this program can result in relief funding from the Federal Emergency Management Agency (FEMA). The Emergency Management Director is a county employee located in the Public Safety Center.

### OF INTEREST:

Location of sirens: 1100 Block North Plum, Main & Norbeck, Stanford & Cherry, Market & Bloomingdale.

#### EXPENSE HIGHLIGHTS:

2200 - \$100 per month for Emergency Management Director.  
 2590 - This account is the general upkeep of the outdoor warning sirens.  
 2611 - This account is for operating supplies.

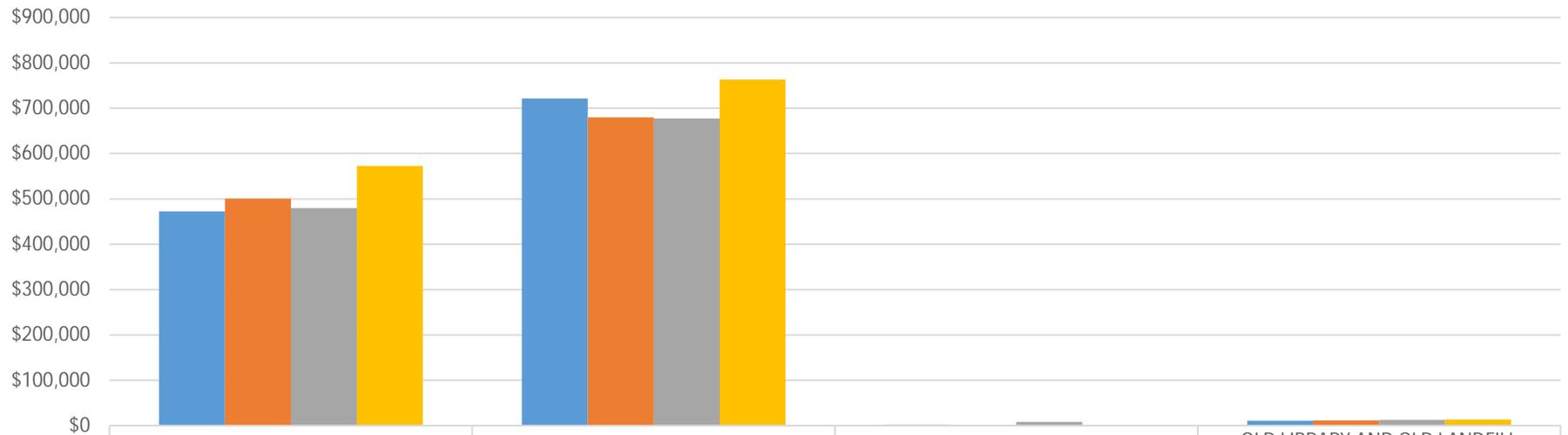
#### EMERGENCY MANAGEMENT

				2014	2015	2016	2016	2016	2017
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>OPERATING EXPENSES</b>									
101	42940	2200	PROFESSIONAL SERVICES & FEES	1,200	1,200	1,200	1,200	0	1,200
101	42940	2590	OTHER REPAIR & MAINTENANCE	141	1,010	500	500	0	500
101	42940	2611	OPERATING SUPPLIES	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>	<u>500</u>
<b>EMERGENCY MANAGEMENT TOTAL</b>				<b>1,341</b>	<b>2,210</b>	<b>2,200</b>	<b>2,200</b>	<b>0</b>	<b>2,200</b>

#### PUBLIC SAFETY & SECURITY TOTALS

2014	2015	2016	2016	2016	2017
<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>REVISED</u>	<u>ACTUAL</u>	<u>BUDGET</u>
2,376,133	2,470,715	2,752,809	2,679,336	2,482,650	2,872,281

## MAINTENANCE & TRANSPORTATION



	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL OUTLAY & TRANSFERS	OLD LIBRARY AND OLD LANDFILL MAINTENANCE
■ 2014 ACTUAL	\$472,196	\$721,415	\$2,488	\$10,580
■ 2015 ACTUAL	\$500,291	\$680,143	\$0	\$11,214
■ 2016 ACTUAL	\$479,869	\$677,273	\$8,300	\$12,742
■ 2017 BUDGET	\$572,521	\$762,971	\$0	\$13,000

## MUNICIPAL SERVICE CENTER

The Municipal Service Center is located at 115 West Duke Street. The Service Center construction began July 1973 and was completed in March 1974. The building was expanded in 1998 to accommodate the growing needs of the City's maintenance departments. The addition increased the size of the Service Center by 15,000 square feet. The interior of the building was renovated in 1999. The remodeling increased efficiency as well as provided staff and customers with more modern, accessible offices.

Housed in the building are the street and light departments, vehicles and equipment for the Parks and Recreation Department, vehicle maintenance garage, sign shop, meter repair shop, and storage and facilities maintenance shop. The City's Street Superintendent and Electric Superintendent administer the budget for this program.

### EXPENSE HIGHLIGHTS:

2520 - Overhead doors, wash bay repairs, HVAC repairs and any other type of repairs needed on the building.

2840 - Natural gas to heat the building.

<u>MUNICIPAL SERVICE CENTER</u>				2014	2015	2016	2016	2016	2017
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>OPERATING EXPENSES</b>									
101	41922	2520	SUPPLIES REPAIR & MAINTENANCE	6,655	7,495	10,000	10,000	9,781	10,000
101	41922	2612	OPERATING SUPPLIES	27	42	600	600	272	600
101	41922	2613	CLEANING SUPPLIES & SERVICES	11,980	10,654	11,600	11,600	11,548	12,180
101	41922	2810	ELECTRICITY	4,612	4,901	5,800	5,800	5,181	5,500
101	41922	2820	WATER	406	432	500	500	646	500
101	41922	2830	SEWER	476	501	500	500	520	500
101	41922	2840	GAS	4,476	2,672	4,400	4,400	2,020	4,400
101	41922	2850	TELEPHONE	330	334	350	800	775	800
101	41922	2860	REFUSE COLLECTION	<u>702</u>	<u>709</u>	<u>800</u>	<u>800</u>	<u>702</u>	<u>800</u>
SUBTOTAL				29,664	27,740	34,550	35,000	31,445	35,280
<b>CAPITAL OUTLAY</b>									
101	41922	3500	FURNITURE & MINOR EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				0	0	0	0	0	0
<b>MUNICIPAL SERVICE CENTER TOTAL</b>				<b>29,664</b>	<b>27,740</b>	<b>34,550</b>	<b>35,000</b>	<b>31,445</b>	<b>35,280</b>

## MECHANICS GARAGE

This program is under the supervision of the Street Superintendent. The Mechanics Garage consists of two full-time Mechanics who provide maintenance for all city motor vehicles.

The costs of repair items are charged to the departments responsible for the vehicle. However, certain standard consumable items are purchased in this account under the line item Motor Vehicle Repair and Maintenance.

### OF INTEREST:

Innovative purchase agreements between the City and vehicle manufacturers have added to the responsibilities of the Mechanics Garage. Buy-back agreements require a rigid schedule of periodic maintenance checks as well as analysis of lubricants and fluids to determine engine wear.

The Mechanics Garage has greatly benefited from the remodeling in the Municipal Service Center. Renovations increased the size of the garage, allowing for additional vehicles to be in the maintenance bays, additional space for storage and increased area for inventory and maintenance logs.

A retirement and change in employees are creating the increase in 2017 wages.

### Municipal Garage Operations Data

	2012	2013	2014	2015	2016
Service Jobs	235	204	216	193	215
Repairs	294	291	257	336	363

### EXPENSE HIGHLIGHTS:

2612 - Supplies needed for vehicle maintenance; grease, oil, wiper blades, anti-freeze, etc.

2629 - Used for the purchase of tools and small shop equipment.

<u>MECHANICS GARAGE</u>				2014	2015	2016	2016	2016	2017
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>PERSONNEL SERVICES</b>									
101	41921	1100	WAGES	88,739	85,269	94,244	93,990	79,837	117,072
101	41921	1101	OVERTIME	0	0	300	300	0	300
101	41921	1200	FICA	6,742	6,474	7,233	7,213	6,017	8,979
101	41921	1300	RETIREMENT	4,826	4,939	5,109	5,093	4,574	6,478
101	41921	1400	WORKMEN'S COMPENSATION	1,705	1,631	1,607	1,590	1,590	2,018
101	41921	1900	INSURANCE	<u>11,985</u>	<u>12,650</u>	<u>13,424</u>	<u>13,424</u>	<u>11,573</u>	<u>13,456</u>
SUBTOTAL				113,997	110,963	121,917	121,610	103,591	148,303
<b>OPERATING EXPENSES</b>									
101	41921	2200	PROFESSIONAL SERVICES	352	140	400	400	198	400
101	41921	2510	MOTOR VEHICLE REPAIR & MAINT.	463	37	500	500	172	500
101	41921	2530	EQUIPMENT REPAIR & MAINTENANCE	2,315	1,792	1,200	1,200	780	1,200
101	41921	2612	OPERATING SUPPLIES	7,388	7,180	7,500	7,500	7,671	7,500
101	41921	2613	CLEANING SUPPLIES & SERVICES	218	534	600	600	324	600
101	41921	2614	MOTOR VEHICLE FUEL & SUPPLIES	1,614	1,545	1,800	1,800	1,339	1,800
101	41921	2615	COPY SUPPLIES	0	0	25	25	0	25
101	41921	2616	POSTAGE	0	23	75	75	0	75
101	41921	2619	UNIFORMS	602	539	600	600	583	600
101	41921	2629	OTHER SUPPLIES & MATERIALS	1,937	1,896	2,000	2,000	1,948	2,500
101	41921	2700	TRAVEL & TRAINING	1,019	1,344	1,725	1,725	1,056	2,225
101	41921	2850	TELEPHONE	299	228	500	500	236	500
101	41921	2900	VEHICLE EQUIPMENT RENTAL	<u>1,660</u>	<u>1,787</u>	<u>1,827</u>	<u>1,948</u>	<u>1,948</u>	<u>2,056</u>
SUBTOTAL				17,867	17,045	18,752	18,873	16,255	19,981
<b>CAPITAL OUTLAY</b>									
101	41921	3500	FURNITURE & MINOR EQUIPMENT	0	0	0	0	0	0
SUBTOTAL				0	0	0	0	0	0
<b>MECHANICS GARAGE TOTAL</b>				<b>131,864</b>	<b>128,008</b>	<b>140,669</b>	<b>140,483</b>	<b>119,846</b>	<b>168,284</b>

## STREET DEPARTMENT

The Street Department consists of a Street Superintendent, four full-time operators and four part-time summer employees. The Department has responsibility for street maintenance, street snow removal, street sign maintenance, tree removal in the public right-of-way, street crosswalk marking, alley maintenance and street clean-up after windstorms as well as many other tasks not specifically assigned to other departments.

### **OF INTEREST:**

Three innovations have led to a more efficient street maintenance program.

Street Survey: Every two to three years all City streets are analyzed and categorized for wear to determine which street may need asphalt overlays, chip-sealing or more permanent reconstruction. A project date is then placed upon each street, if repair is required. This type of planning prevents unwelcome surprises and provides a responsible budget plan for street maintenance.

Chip-Sealing: Chip-sealing is a cost-effective way to extend the life of a street, years between expensive asphalt overlays. This process became even more attractive with a change in asphalt tack oil from RC-800 to RC-800-R. The latter oil is a rapid curing, polymerized asphalt oil that has about 30% more chip retention and less bleed-through of oil, which means a longer life for the chip seal.

Equipment Replacement Fund: The Street Department, with the largest and most expensive fleet in the City, has benefited greatly from this replacement program. Previously, a hesitation to make unplanned purchases or enter lease-purchase agreements meant that this department led the City in machine hours lost in the municipal garage.

### **EXPENSE HIGHLIGHTS:**

2510 - Motor vehicle repairs and maintenance.

2550 - Materials needed for repair and maintenance of City streets; gravel, concrete, asphalt, crack sealant and chip sealing asphalt and rock.

2612 - Purchase of hand tools and small equipment needed for street maintenance.

2614 - Fuel.

<u>STREET DEPARTMENT</u>				2014	2015	2016	2016	2016	2017
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>PERSONNEL SERVICES</b>									
101	43110	1100	WAGES	197,435	225,691	236,968	238,889	219,589	245,419
101	43110	1101	OVERTIME	1,498	1,332	1,500	1,500	1,602	1,500
101	43110	1200	FICA	14,960	17,215	18,243	18,390	16,661	18,889
101	43110	1300	RETIREMENT	11,258	12,502	12,462	12,544	12,031	12,936
101	43110	1400	WORKMEN'S COMPENSATION	7,986	7,667	7,607	7,512	7,512	7,971
101	43110	1900	INSURANCE	<u>25,824</u>	<u>29,900</u>	<u>28,218</u>	<u>27,218</u>	<u>27,897</u>	<u>27,290</u>
SUBTOTAL				258,961	294,307	304,998	306,053	285,292	314,005
<b>OPERATING EXPENSES</b>									
101	43110	2200	PROFESSIONAL SERVICES	715	240	500	500	362	500
101	43110	2300	ADVERTISING	488	75	200	200	1,011	200
101	43110	2510	MOTOR VEHICLE REPAIR & MAINTENANCE	16,645	20,726	18,000	18,000	50,979	20,000
101	43110	2550	STREET REPAIR & MAINTENANCE	134,092	133,659	80,000	80,000	74,099	85,000
101	43110	2590	OTHER REPAIR & MAINTENANCE	1,991	2,365	3,000	3,000	1,638	3,000
101	43110	2612	OPERATING SUPPLIES	2,975	2,777	4,000	4,000	3,622	4,000
101	43110	2614	MOTOR VEHICLE FUEL & SUPPLIES	25,169	20,389	25,000	25,000	15,835	25,000
101	43110	2615	COPY SUPPLIES	20	13	40	40	27	40
101	43110	2616	POSTAGE	27	6	20	20	110	20
101	43110	2619	UNIFORMS	2,495	2,687	2,800	2,800	1,705	2,800
101	43110	2629	OTHER SUPPLIES & MATERIALS	5,668	7,658	12,000	12,000	10,029	12,000
101	43110	2700	TRAVEL AND TRAINING	4,615	3,503	6,000	6,000	5,549	6,000
101	43110	2810	ELECTRICITY	95,296	99,205	99,000	99,000	102,302	99,250
101	43110	2850	TELEPHONE	1,087	1,102	1,100	1,100	1,360	1,100
101	43110	2900	VEHICLE EQUIPMENT RENTAL	97,064	101,121	92,310	102,292	102,292	113,667
101	43110	2990	OTHER CURRENT EXPENSES	<u>12,533</u>	<u>7,953</u>	<u>13,000</u>	<u>13,000</u>	<u>4,595</u>	<u>13,000</u>
SUBTOTAL				400,880	403,479	356,970	366,952	375,515	385,577
<b>TRANSFERS</b>									
101	43110	3500	TRANSFER TO EQUIPMENT REPLACEMENT	<u>0</u>	<u>0</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	<u>0</u>
SUBTOTAL				0	0	6,000	6,000	6,000	0
<b>STREET DEPARTMENT TOTAL</b>				<b>659,841</b>	<b>697,786</b>	<b>667,968</b>	<b>679,005</b>	<b>666,807</b>	<b>699,582</b>

## SNOW REMOVAL

This program is executed by the Street Department. Current City policy provides that salt, for melting purposes, shall not be used on the street except in extremely icy conditions. The use of salt is limited due to potential freeze-and-thaw damage to streets and the corrosion of the underside of motor vehicles. Instead, the City heavily sands the streets. Some salt is used in the sand stockpile to keep it from freezing.

Snow Removal Data					
	2012	2013	2014	2015	2016
Overtime Hours	228	148	151	488	488
On-Call Hours	252	338	318	316	264
Sand (tons)	630	368	295	480	470
Truckloads of Snow	713	169	112	587	570

### EXPENSE HIGHLIGHTS:

1100 - On-call duty hours for prompt sanding of streets, plus equipment operators borrowed from other departments.  
 2530 - Purchase of grader blades, breakdowns during snow removal, repairs on sander, etc.  
 2550 - Sanding the streets.  
 2618 - Salt.

### SNOW REMOVAL

				2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET
<b>PERSONNEL SERVICES</b>									
101	43125	1100	WAGES	6,292	6,169	10,000	10,000	4,875	10,000
101	43125	1101	OVERTIME	4,255	13,487	8,000	12,000	13,795	8,000
101	43125	1200	FICA	792	1,496	1,377	1,683	1,414	1,377
101	43125	1300	RETIREMENT	633	1,176	1,200	1,200	1,120	1,200
101	43125	1400	WORKMEN'S COMPENSATION	568	532	513	506	506	519
101	43125	1900	INSURANCE	<u>1,928</u>	<u>3,302</u>	<u>2,000</u>	<u>3,000</u>	<u>1,347</u>	<u>3,000</u>
			SUBTOTAL	14,468	26,162	23,090	28,389	23,057	24,096
<b>OPERATING EXPENSES</b>									
101	43125	2200	PROFESSIONAL SERVICES & FEES	0	1,237	3,000	3,000	850	3,000
101	43125	2530	EQUIPMENT REPAIR & MAINTENANCE	11,042	14,157	13,000	13,000	15,438	15,000
101	43125	2550	STREET REPAIR & MAINTENANCE	4,133	2,519	6,000	6,000	4,136	5,000
101	43125	2614	MOTOR VEHICLE FUEL & SUPPLIES	10,588	8,895	12,000	12,000	6,930	12,000
101	43125	2618	CHEMICALS	7,670	7,556	8,500	8,500	9,110	8,500
101	43125	2900	VEHICLE EQUIPMENT RENTAL	<u>6,680</u>	<u>7,259</u>	<u>7,502</u>	<u>8,240</u>	<u>8,240</u>	<u>8,698</u>
			SUBTOTAL	40,113	41,623	50,002	50,740	44,704	52,198
<b>CAPITAL OUTLAY</b>									
101	43125	3500	FURNITURE & MINOR EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			SUBTOTAL	0	0	0	0	0	0
			<b>SNOW REMOVAL TOTAL</b>	<b>54,581</b>	<b>67,785</b>	<b>73,092</b>	<b>79,129</b>	<b>67,761</b>	<b>76,294</b>

## SWEEPING AND MOWING

This program is under the supervision of the Street Superintendent. It includes the cost of street sweeping and mowing of certain rights-of-way. The largest portion of this budget goes for street sweeping in the spring to clean up the sand and in the fall to clean up leaves.

In 1999, a trial sweeping program was conducted with the objective of insuring regular service throughout the City. The City was divided into four zones. Each zone is swept once per month during the sweeping season. The success of the 1999 pilot program resulted in the permanent adoption of the program for future years. Information about the program is circulated through various publications, and feedback, to date, indicates high public satisfaction with the revised program.

In 2016, the current street sweeper was put into service.

In 2017, the tractor and mover attachment are scheduled for replacement.

### EXPENSE HIGHLIGHTS:

2510 - Purchase of all parts and materials to keep the street sweeper and right-of-way mower running, gutter brooms, main street broom, sweeper elevator bearings and parts, mower blades, and mower deck wear bars.

2614 - Fuel.

<b>SWEEPING AND MOWING</b>				<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
				<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REVISED</b>	<b>ACTUAL</b>	<b>BUDGET</b>
<b>PERSONNEL SERVICES</b>									
101	43220	1100	WAGES	43,730	44,718	45,154	45,154	47,359	45,943
101	43220	1101	OVERTIME	0	99	350	350	0	350
101	43220	1200	FICA	3,344	3,427	3,481	3,481	3,593	3,541
101	43220	1300	RETIREMENT	2,025	2,074	2,169	2,169	2,210	2,216
101	43220	1400	WORKMEN'S COMPENSATION	1,548	1,475	1,297	1,433	1,433	1,335
101	43220	1900	INSURANCE	<u>6,021</u>	<u>6,250</u>	<u>6,712</u>	<u>6,712</u>	<u>6,577</u>	<u>6,728</u>
SUBTOTAL				56,668	58,043	59,163	59,299	61,172	60,113
<b>OPERATING EXPENSES</b>									
101	43220	2510	MOTOR VEHICLE REPAIR & MAINTENANCE	14,423	13,439	14,000	14,000	8,013	16,500
101	43220	2614	MOTOR VEHICLE FUEL & SUPPLIES	8,487	5,792	9,300	9,300	5,040	8,000
101	43220	2619	UNIFORMS	282	350	300	300	325	300
101	43220	2900	VEHICLE EQUIPMENT RENTAL	<u>29,048</u>	<u>29,805</u>	<u>31,298</u>	<u>31,073</u>	<u>31,073</u>	<u>32,688</u>
SUBTOTAL				52,240	49,386	54,898	54,673	44,451	57,488
<b>CAPITAL OUTLAY</b>									
101	43220	3500	TRANSFER TO EQPT REPLACEMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				0	0	0	0	0	0
<b>SWEEPING &amp; MOWING TOTAL</b>				<b>108,908</b>	<b>107,429</b>	<b>114,061</b>	<b>113,972</b>	<b>105,623</b>	<b>117,601</b>

## CARPENTRY

The City previously employed a half-time Carpenter under the immediate supervision of the Street Superintendent. The position also functioned as a half-time maintenance operator for the Street Department. The position provided maintenance assistance to City facilities in need of minor repair.

Due to changes in the needs of the City, a half-time carpenter was no longer necessary. In addition, several employees in the Street Department are able to perform minor carpentry work. Beginning in 2015 this line item was changed to reflect hours worked performing carpentry. If an employee works a number of hours doing carpentry work, those hours are charged to this line item. This is also necessary to ensure worker's compensation coverage.

**EXPENSE HIGHLIGHTS:**

2590 - Repair and maintenance items of City facilities (doors, locks, etc.).

<u>CARPENTRY</u>				2014	2015	2016	2016	2016	2017
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>PERSONNEL SERVICES</b>									
101	43130	1100	WAGES	22,653	7,570	18,865	18,865	4,276	18,865
101	43130	1200	FICA	1,132	573	1,443	1,443	320	1,443
101	43130	1300	RETIREMENT	888	376	1,132	1,132	257	1,132
101	43130	1400	WORKMEN'S COMPENSATION	1,390	1,194	1,185	1,171	1,171	1,200
101	43130	1900	INSURANCE	<u>2,039</u>	<u>1,103</u>	<u>3,523</u>	<u>3,356</u>	<u>733</u>	<u>3,364</u>
SUBTOTAL				28,102	10,816	26,148	25,967	6,757	26,004
<b>OPERATING EXPENSES</b>									
101	43130	2590	OTHER REPAIR & MAINTENANCE	2,431	2,124	2,500	2,500	1,686	2,500
101	43130	2612	OPERATING SUPPLIES	2,080	2,660	2,500	2,500	2,164	2,500
101	43130	2619	UNIFORMS	<u>305</u>	<u>280</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				4,816	5,064	5,000	5,000	3,850	5,000
<b>CAPITAL OUTLAY</b>									
101	43130	3500	FURNITURE & EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>CARPENTRY TOTAL</b>				<b>32,918</b>	<b>15,880</b>	<b>31,148</b>	<b>30,967</b>	<b>10,607</b>	<b>31,004</b>

## CITY HALL MAINTENANCE

The City Hall maintenance account includes the expenses for operation of the City Hall building located at 25 Center Street. The building contains the offices of the City Manager, City Engineer, Utilities Engineer, Finance Officer, Code Enforcement, Parks Director; it also houses the equipment for the Auxiliary Fire Department. The conveniences, all utilities, building maintenance/repairs and cleaning supplies for these departments within City Hall are charged to this account. Maintenance for department facilities that are not located within City Hall is charged directly to those departments and appears in their budgets. The Vermillion Housing Authority is also located in City Hall. The City does not charge rent for the use of the space; however, the Housing Authority is responsible for telephone and internet access. Since 2011, the SD Attorney General's Office has utilized office floor space for the 24/7 program. The state pays rent for the use of the space, which includes two cubicles and general office equipment.

### EXPENSE HIGHLIGHTS:

2520 - Preventative building maintenance agreements, rug cleaning, alarm system, repairs.

2613 - Cleaning supplies and custodial services.

<u>CITY HALL MAINTENANCE</u>				2014	2015	2016	2016	2016	2017
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>OPERATING EXPENSES</b>									
101	41923	2520	SUPPLIES REPAIR & MAINTENANCE	12,834	13,302	18,000	41,600	20,133	40,000
101	41923	2613	CLEANING SUPPLIES & SERVICES	31,549	31,609	34,000	34,000	31,441	35,000
101	41923	2629	OTHER SUPPLIES & SERVICES	1,538	820	2,500	2,500	2,842	2,500
101	41923	2810	ELECTRICITY	13,799	14,752	14,250	15,000	15,321	15,200
101	41923	2820	WATER	1,441	1,931	2,100	2,100	2,328	2,100
101	41923	2830	SEWER	1,577	1,618	1,800	1,800	1,747	1,850
101	41923	2840	GAS	7,098	5,009	7,200	6,000	4,629	6,000
101	41923	2860	REFUSE COLLECTION	<u>702</u>	<u>702</u>	<u>800</u>	<u>800</u>	<u>702</u>	<u>800</u>
SUBTOTAL				70,538	69,743	80,650	103,800	79,143	103,450
<b>CITY HALL MAINTENANCE TOTAL</b>				<b>70,538</b>	<b>69,743</b>	<b>80,650</b>	<b>103,800</b>	<b>79,143</b>	<b>103,450</b>

## OLD LIBRARY MAINTENANCE

The City of Vermillion owns the old Carnegie Library building located at 12 Church Street. The City has entered into a long-term lease with a tenant using the building for office space. This agreement obligates the City to provide for maintenance and repairs in the building. In 1999, repairs were made to the building's roof and the exterior of the building was tuck-pointed in late 2000. In 2003, the exterior was painted. In 2004, the interior was painted and plaster was repaired. In 2007, a sanitary sewer line in the basement was replaced. In 2010, the heating and air conditioning systems were upgraded utilizing Energy Efficiency and Conservation Block Grant (EECBG) funds. The City provided matching funds for the upgrade. Recently the City also re-shingled the roof and completed some drywall repairs inside the old library.

### **OF INTEREST:**

In 2014, the City's insurance carrier performed an inspection of the building. During the inspection they discovered evidence of the basement walls 'bulging-in'. The City hired a structural engineer to perform an inspection of the basement walls to determine their integrity. The engineer's report concludes by saying that the basement walls are in satisfactory condition and that no structural damage is visible. No projects are planned in 2017.

### OLD LIBRARY MAINTENANCE

				2014	2015	2016	2016	2016	2017
				ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
101	45510	2540	BLDG REPAIR & MAINTENANCE	<u>1,686</u>	<u>1,860</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				1,686	1,860	0	0	0	0
<b>OLD LIBRARY MAINTENANCE TOTAL</b>				<b>1,686</b>	<b>1,860</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## OLD LANDFILL MAINTENANCE

The City is required by the Department of Environment and Natural Resources to conduct tests on the old city landfill.

EXPENSE HIGHLIGHTS:  
2200 - Groundwater monitoring and investigation.

<u>OLD LANDFILL MAINTENANCE</u>				2014	2015	2016	2016	2016	2017
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	43240	2200	LANDFILL PROFESSIONAL SERVICES	<u>8,894</u>	<u>9,354</u>	<u>11,000</u>	<u>13,000</u>	<u>12,742</u>	<u>13,000</u>
SUBTOTAL				8,894	9,354	11,000	13,000	12,742	13,000
OLD LANDFILL MAINTENANCE TOTAL				8,894	9,354	11,000	13,000	12,742	13,000

## AIRPORT

Mr. Davidson established Harold Davidson Field in 1950 as a sod runway. In 1957, the City purchased the airport, which included 142 acres of land. In 1958, the runway was paved with asphalt. During the 1970's, the airport saw several improvements. These included the development of the master plan, as well as the construction of the new runway. Along with the extension improvements were done to the lighting system and other safety features.

In recent years several projects have been completed to improve condition of the airport. For example, the City now operates the automatic fueling system, the hangar taxiways were surfaced, the pilot controlled lighting was upgraded, snow removal equipment was purchased and a storage shed was constructed.

In 2016, the City completed some pavement maintenance on the taxiways. Additionally, the City is in the process of completing the design of the apron reconstruction and the update to the airport's layout plan. These two items are estimated to cost \$135,000. In 2017, the City will start on the reconstruction of the apron. This is estimated to cost approximately \$600,000. Funding for the airport capital projects fund comes from federal, state and city sources. The apron project is included in the Airport Capital Project fund.

### EXPENSE HIGHLIGHTS:

2200 - Contractual fees for airport management were transferred from general airport wages.

2612 - Hangar and terminal repair supplies.

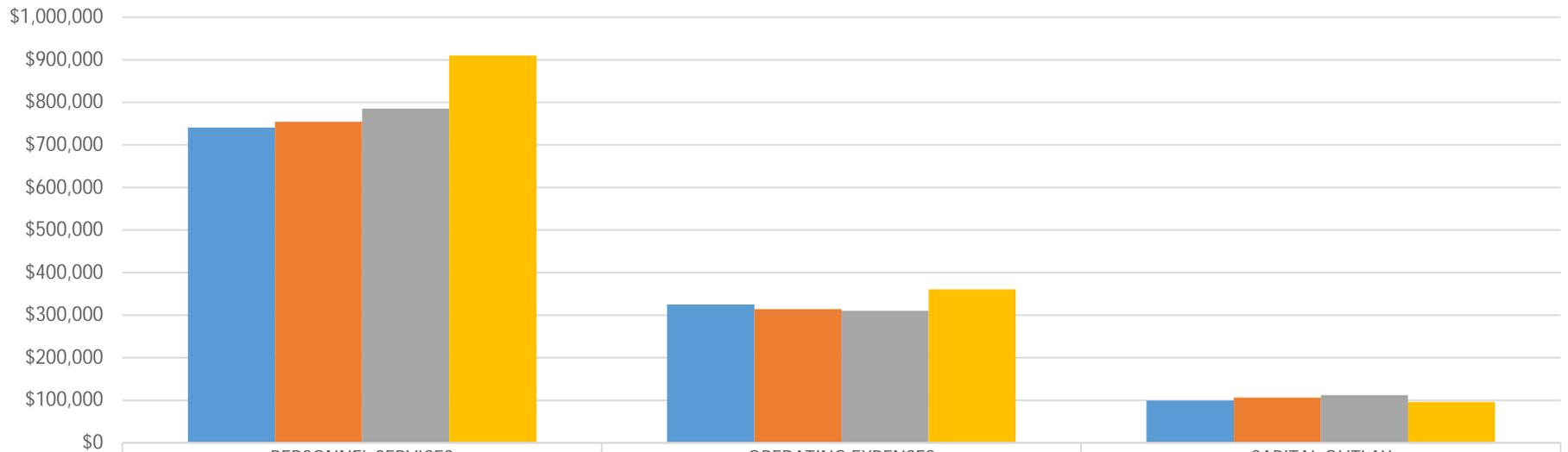
2624 - Fuel for Resale.

<u>AIRPORT</u>			2014	2015	2016	2016	2016	2017	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
<b>OPERATING EXPENSES</b>									
101	43500	2160	AIRPORT INSURANCE	2,431	2,336	2,800	3,900	5,287	4,300
101	43500	2200	PROFESSIONAL SERVICES & FEES	10,025	10,025	12,500	12,500	10,025	12,500
101	43500	2590	OTHER REPAIR & MAINTENANCE	3,777	4,447	15,000	15,000	11,841	15,000
101	43500	2612	OPERATING SUPPLIES	1,685	963	1,500	1,500	1,641	1,500
101	43500	2613	CLEANING SUPPLIES & SERVICES	572	300	500	500	506	500
101	43500	2624	FUEL FOR RESALE	79,546	41,883	61,800	61,800	46,113	61,800
101	43500	2810	ELECTRICITY	5,343	4,150	6,000	6,000	4,243	6,000
101	43500	2820	WATER	198	215	250	250	244	250
101	43500	2850	TELEPHONE	1,096	1,107	1,100	1,100	1,245	1,100
101	43500	2860	REFUSE COLLECTION	351	351	500	500	351	500
101	43500	2900	VEHICLE EQUIPMENT RENTAL	273	286	365	414	414	547
SUBTOTAL			105,297	66,063	102,315	103,464	81,910	103,997	
<b>CAPITAL OUTLAY</b>									
101	43500	3200	BUILDING & STRUCTURE	2,488	0	0	0	0	0
101	43500	6100	TRANSFER TO EQUIPMENT REPLACEMENT	0	0	0	2,300	2,300	0
SUBTOTAL			2,488	0	0	2,300	2,300	0	
<b>AIRPORT TOTAL</b>			<b>107,785</b>	<b>66,063</b>	<b>102,315</b>	<b>105,764</b>	<b>84,210</b>	<b>103,997</b>	

### MAINTENANCE & TRANSPORTATION TOTALS

2014	2015	2016	2016	2016	2017
ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
1,206,679	1,191,648	1,255,453	1,301,120	1,178,184	1,348,492

## HUMAN DEVELOPMENT & LEISURE



	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL OUTLAY
■ 2014 ACTUAL	\$740,636	\$325,598	\$99,379
■ 2015 ACTUAL	\$754,721	\$314,436	\$106,355
■ 2016 ACTUAL	\$785,722	\$310,394	\$112,345
■ 2017 BUDGET	\$910,311	\$361,075	\$96,000

## PUBLIC LIBRARY

The Edith B. Siegrist Vermillion Public Library serves the community of Vermillion and Clay County. Its purpose is to maintain a current collection of print and non-print materials. It provides a variety of physical resources for check-out including books, magazines, newspapers, audiobooks, DVD's and large-print materials. The Library also provides access to a variety of electronic resources including eBooks, eAudiobooks, eMagazines, and IndieFlix movie streaming. Patrons are provided access to interlibrary loan services through South Dakota Share-It. Databases such as ProQuest, EBSCO, South Dakota Grant Directory, Reference USA, ERIC Index, Ancestry Library, World Book, and Learning Express are available with the cooperation of the South Dakota State Library. Internet access is provided through in-house computers as well as facility-wide wireless internet services.

The library staff includes a full-time director, four full-time and four part-time employees and temporary work-study help. The mission of the public library is to satisfy patrons' educational, informational and recreational pursuits. The library strives to serve as a welcoming community center whose staff, resources, programs and services provide for the needs of our diverse community. It makes space available on a continuing basis for exhibits, group meetings and programs of interest to the community. The library is open seven days per week including evening and weekend hours.

Our service base and demands for service, especially for youth of all ages, has expanded. The variety of programs, services and resources offered by library continues to grow and change to meet the needs of the community. The average yearly circulation of physical materials is approximately 75,000 items.

### EXPENSE HIGHLIGHTS:

3400 - Library materials, including electronic resources and services such as eBooks, eAudiobooks, eMagazines, Personal Development courses, and streaming movies

<u>PUBLIC LIBRARY</u>				2014	2015	2016	2016	2016	2017
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>PERSONNEL SERVICES</b>									
101	45500	1100	WAGES	273,700	274,269	285,989	310,931	297,973	291,903
101	45500	1200	FICA	18,890	20,149	21,878	22,045	20,107	22,331
101	45500	1300	RETIREMENT	14,980	15,577	15,719	15,849	15,458	16,069
101	45500	1400	WORKMEN'S COMPENSATION	563	546	543	529	529	553
101	45500	1900	INSURANCE	<u>49,427</u>	<u>52,428</u>	<u>56,806</u>	<u>56,806</u>	<u>48,774</u>	<u>57,174</u>
			SUBTOTAL	357,560	362,969	380,935	406,160	382,841	388,030
<b>OPERATING EXPENSES</b>									
101	45500	2300	PUBLISHING & ADVERTISING	2,190	3,653	2,800	2,800	3,634	3,000
101	45500	2540	BUILDING REPAIR & MAINTENANCE	19,090	24,662	13,500	13,500	16,668	15,000
101	45500	2590	OTHER REPAIR & MAINTENANCE	24,219	15,364	20,000	20,000	15,611	20,000
101	45500	2612	OPERATING SUPPLIES & MATERIALS	13,439	13,676	14,000	14,000	14,364	14,500
101	45500	2613	CLEANING SUPPLIES & SERVICES	21,457	21,067	25,000	25,000	22,274	25,000
101	45500	2615	COPY SUPPLIES	661	798	800	800	493	1,500
101	45500	2616	POSTAGE	1,113	1,360	2,000	2,000	1,527	1,500
101	45500	2629	OTHER SUPPLIES & MATERIALS	3,600	3,614	4,400	4,400	4,292	4,000
101	45500	2700	TRAVEL & TRAINING	6,182	1,595	3,600	3,600	3,973	4,000
101	45500	2810	ELECTRICITY	20,312	22,305	18,100	22,500	23,112	23,000
101	45500	2820	WATER	1,102	1,475	1,300	1,500	1,640	1,500
101	45500	2830	SEWER	1,659	1,698	1,675	1,675	1,661	1,700
101	45500	2840	GAS	5,965	4,261	6,000	4,500	4,547	5,000
101	45500	2850	TELEPHONE	855	852	900	900	840	850
101	45500	2851	DEDICATED TELEPHONE LINE	252	264	260	260	264	265
101	45500	2860	REFUSE COLLECTION	<u>468</u>	<u>468</u>	<u>600</u>	<u>600</u>	<u>468</u>	<u>500</u>
			SUBTOTAL	122,564	117,112	114,935	118,035	115,368	121,315
<b>CAPITAL OUTLAY</b>									
101	45500	3400	BOOKS	81,644	84,669	95,000	95,000	93,544	90,000
101	45500	3500	FOUNDATION FURNITURE & EQUIPMENT	15,500	14,220	0	0	15,864	0
101	45500	3900	OTHER CAPITAL EXPENSES	<u>2,235</u>	<u>4,266</u>	<u>3,000</u>	<u>3,000</u>	<u>2,937</u>	<u>6,000</u>
			SUBTOTAL	99,379	103,155	98,000	98,000	112,345	96,000
			<b>PUBLIC LIBRARY TOTAL</b>	<b>579,503</b>	<b>583,236</b>	<b>593,870</b>	<b>622,195</b>	<b>610,554</b>	<b>605,345</b>



## RECREATION

The City Recreation program, consisting of a Parks and Recreation Supervisor, a full-time Recreation Specialist, and numerous seasonal employees to coach, officiate, and supervise events, provides a spectrum of activities to Vermillion area residents year-round. The department provides recreational and leisure activities to the citizens of Vermillion. Last year nearly 19,500 participants registered for Parks and Recreation programs.

Specialists in a particular field of recreation direct the majority of the recreation programs provided to the community. In addition, the Recreation Department also contracts with various individuals to conduct numerous arts & leisure programs. Available programming, past and present, include men's adult league basketball, adult coed volleyball, tennis, baton, preschool programming, playground arts program, little league baseball and softball, flag football, wrestling, gymnastics, track, Red Cross swim lessons, water aerobics, youth basketball leagues, roller skating, ice skating, youth soccer, as well as hosting the local Aquafina Pitch, Hit, and Run competition.

In late 2016, through a generous donation, archery equipment was purchased. The Recreation program has offered two classes thus far and plans to have multiple archery classes available to the public in 2017.

The Recreation program continues to use an on-line registration program for program users. This system allows users to register for classes or programs on their schedule instead of having to attend the registration days at the Armory.

### EXPENSE HIGHLIGHTS:

2300 - Seasonal advertising, color photo cover on summer activity guides and public notices.

2629 - Supplies for recreation programs.

2634 - Athletic field maintenance supplies and materials.

<u>RECREATION</u>			2014	2015	2016	2016	2016	2017	
			ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET	
<b>PERSONNEL SERVICES</b>									
101	45122	1100	WAGES	101,161	103,053	122,609	127,554	126,415	132,330
101	45122	1101	OVERTIME	0	0	0	1,000	829	1,000
101	45122	1200	FICA	7,690	7,796	9,380	9,758	9,584	10,123
101	45122	1300	RETIREMENT	4,196	4,365	4,537	4,833	4,815	5,119
101	45122	1400	WORKMEN'S COMPENSATION	851	808	821	809	809	895
101	45122	1900	INSURANCE	<u>12,601</u>	<u>13,270</u>	<u>13,424</u>	<u>13,424</u>	<u>13,448</u>	<u>13,456</u>
SUBTOTAL			126,499	129,292	150,771	157,378	155,900	162,923	
<b>CURRENT EXPENSES</b>									
101	45122	2200	PROFESSIONAL SERVICES & FEES	14,960	1,909	2,000	2,000	988	4,000
101	45122	2300	PUBLISHING & ADVERTISING	3,134	1,523	3,500	3,500	2,934	3,500
101	45122	2611	OFFICE SUPPLIES	577	713	500	600	548	600
101	45122	2612	WELLNESS OPERATING SUPPLIES	0	1,970	2,500	2,500	1,456	2,500
101	45122	2615	COPY SUPPLIES	264	195	400	400	255	400
101	45122	2616	POSTAGE	65	99	300	200	90	200
101	45122	2619	UNIFORMS	407	295	500	500	514	500
101	45122	2629	OTHER SUPPLIES & MATERIALS	16,516	10,838	4,000	4,000	3,938	4,000
101	45122	2634	ATHLETIC FIELD MAINTENANCE	0	0	4,000	4,000	5,975	5,000
101	45122	2635	RECREATION CLASS/SUPPLIES	0	0	4,000	5,500	5,596	7,500
101	45122	2700	TRAVEL AND TRAINING	620	2,129	2,000	1,500	1,807	2,100
101	45122	2900	VEHICLE EQUIPMENT RENTAL	<u>1,429</u>	<u>1,584</u>	<u>2,007</u>	<u>2,755</u>	<u>2,755</u>	<u>2,908</u>
SUBTOTAL			37,972	21,255	25,707	27,455	26,856	33,208	
<b>RECREATION TOTAL</b>			<b>164,471</b>	<b>150,547</b>	<b>176,478</b>	<b>184,833</b>	<b>182,756</b>	<b>196,131</b>	

## PRENTIS PARK SWIMMING POOL

The old Prentis Park swimming pool was a favorite feature in the park from 1965 through July of 2016. It served the Vermillion community for 51 years traditionally opening around the third Saturday in May of each year. On August 1<sup>st</sup> of 2016 the doors were closed for the last time in preparation for the new Prentis Park swimming pool.

### OF INTEREST:

Construction of the new Prentis Park pool began with dirt work in April, demolition of the existing pool started in August and pouring of the new vessel began in September. In addition to pouring cement, the new bath house and mechanical building were both erected during this time. Completion of the project is anticipated to be early summer of 2017. The community recently voted to name the pool Prentis Plunge.

Programming at the pool will include American Red Cross swim lessons, water aerobics, water walking, lap swimming, pool parties, and family swim times. In addition to regular programming special event will be included throughout the summer.

Operating costs for the new pool are estimates developed in consultation with the consultant based on other pools that the company has built.

### EXPENSE HIGHLIGHTS:

1100 - Wages.  
 2618 - Chemicals for pool.  
 2810 - Increased electricity and water costs.  
 2840 - Increased natural gas costs.

<u>SWIMMING POOL</u>				2014	2015	2016	2016	2016	2017
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>PERSONNEL SERVICES</b>									
101	45124	1100	WAGES	49,017	51,177	62,638	62,638	41,139	120,159
101	45124	1101	RED CROSS SWIMMING INSTRUCTORS	0	0	4,000	4,000	0	4,000
101	45124	1200	FICA	3,750	3,915	5,098	5,098	3,147	9,498
101	45124	1400	WORKMEN'S COMPENSATION	<u>1,264</u>	<u>1,184</u>	<u>1,398</u>	<u>1,400</u>	<u>1,400</u>	<u>2,243</u>
SUBTOTAL				54,031	56,276	73,134	73,136	45,686	135,900
<b>CURRENT EXPENSES</b>									
101	45124	2200	PROFESSIONAL SERVICES & FEES	378	300	700	700	629	600
101	45124	2540	BUILDING REPAIR & MAINTENANCE	1,882	2,414	5,000	5,000	714	2,500
101	45124	2590	OTHER REPAIR & MAINTENANCE	321	5,814	2,500	2,500	1,319	2,000
101	45124	2611	OFFICE SUPPLIES	97	66	500	400	258	500
101	45124	2612	OPERATING SUPPLIES	585	481	600	500	557	600
101	45124	2613	CLEANING SUPPLIES & MATERIALS	16	988	2,000	2,000	1,745	2,500
101	45124	2618	CHEMICALS	13,467	15,837	16,000	16,000	9,687	10,000
101	45124	2619	UNIFORMS	810	1,515	1,000	1,000	200	2,000
101	45124	2629	OTHER SUPPLIES & MATERIALS	384	1,709	2,500	2,500	304	3,000
101	45124	2810	ELECTRICITY	4,682	4,776	5,200	5,200	3,181	5,000
101	45124	2820	WATER	5,639	6,032	7,000	7,000	6,036	6,000
101	45124	2830	SEWER	1,356	1,141	2,200	2,200	779	2,200
101	45124	2840	GAS	6,454	2,947	4,700	4,700	3,014	5,000
101	45124	2850	TELEPHONE	394	397	450	450	394	1,000
101	45124	2990	OTHER CURRENT EXPENSES	<u>1,165</u>	<u>1,474</u>	<u>1,100</u>	<u>1,100</u>	<u>1,822</u>	<u>1,100</u>
SUBTOTAL				37,630	45,891	51,450	51,250	30,639	44,000
<b>SWIMMING POOL TOTAL</b>				<b>91,661</b>	<b>102,167</b>	<b>124,584</b>	<b>124,386</b>	<b>76,325</b>	<b>179,900</b>

## NATIONAL GUARD ARMORY COMMUNITY CENTER

The National Guard Armory Community Center opened June 1, 1989. A share of the construction cost of the Armory was provided by the extra-penny sales tax. The National Guard and the City share the cost of operation and maintenance. The National Guard uses the building for assembly, training and instruction and storage. The Recreation Department of the City is housed in the Armory and has exclusive right to grant permission for use of the Armory as long as the event does not conflict with the National Guard usage.

### OF INTEREST:

The National Guard Community Center provides a site for a dozen City recreational programs as well as several Vermillion School programs and civic programs. The City currently maintains a five-year agreement with the federal government for the care of the facility. Because of this agreement, the City encumbers a contractual expense for professional services and fees.

Over the past four years, improvements included the Armory's boiler system replacement, overhead and interior doors refurbished, painting, added sports safety padding, and all basketball goals were replaced.

In 2016, the National Guard unit along with City staff replaced all tiles in hallways and restrooms, along with ceiling tiles throughout the facility.

### EXPENSE HIGHLIGHTS:

2200 - Mechanical service contract and other maintenance.

2540 - Building repairs.

2613 - Cleaning supplies, chemicals, paper products and janitorial expenses.

2810 - Electricity costs.

<u>NATIONAL GUARD ARMORY COMMUNITY CENTER</u>				2014	2015	2016	2016	2016	2017
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>PERSONNEL SERVICES</b>									
101	45610	1100	WAGES	661	683	2,601	2,614	0	2,607
101	45610	1200	FICA	51	52	198	200	0	199
101	45610	1400	WORKMEN'S COMPENSATION	<u>66</u>	<u>62</u>	<u>69</u>	<u>69</u>	<u>69</u>	<u>70</u>
SUBTOTAL				778	797	2,868	2,883	69	2,876
<b>CURRENT EXPENSES</b>									
101	45610	2200	PROFESSIONAL SERVICES	780	1,819	3,000	2,000	1,285	2,000
101	45610	2300	PUBLISHING & ADVERTISING	1,838	1,890	1,800	1,900	1,966	1,900
101	45610	2540	BUILDING REPAIR & MAINTENANCE	9,782	11,716	8,000	8,000	5,302	8,000
101	45610	2611	OFFICE SUPPLIES	4	161	250	250	0	250
101	45610	2613	CLEANING SUPPLIES	12,050	12,147	14,200	14,200	12,440	14,500
101	45610	2629	OTHER SUPPLIES & MATERIALS	585	759	900	900	189	900
101	45610	2810	ELECTRICITY	7,739	7,594	8,500	8,500	8,283	8,800
101	45610	2820	WATER	812	1,004	1,300	1,300	1,203	1,400
101	45610	2830	SEWER	965	1,039	1,300	1,300	1,012	1,300
101	45610	2840	GAS	7,741	3,484	9,000	8,000	3,558	8,000
101	45610	2850	TELEPHONE	842	694	1,300	1,300	1,514	1,400
101	45610	2860	REFUSE COLLECTION	<u>1,359</u>	<u>1,494</u>	<u>1,500</u>	<u>1,500</u>	<u>1,476</u>	<u>1,600</u>
SUBTOTAL				44,497	43,801	51,050	49,150	38,228	50,050
<b>NATIONAL GUARD ARMORY COMMUNITY CENTER TOTAL</b>				<b>45,275</b>	<b>44,598</b>	<b>53,918</b>	<b>52,033</b>	<b>38,297</b>	<b>52,926</b>

## MOSQUITO CONTROL

This fund was established in 2003 in an effort to address concerns about the West Nile virus. Since 2002, the South Dakota Department of Health has documented the virus in birds, mosquitoes and humans. Along with the state health department, the City of Vermillion is taking steps to help protect the public through a West Nile virus control program. The purpose of the City of Vermillion's West Nile virus control program is to implement an integrated, risk-based response plan designed to promote a safe and livable community, educate and involve Vermillion as well as other governmental agencies and residents in a year-round effort to control mosquito breeding as well as minimize environmental and health impacts associated with the West Nile and Zika virus.

The City will continue its program to control mosquito activity in the community. This program comprises the monitoring and management of mosquito larva as well as the monitoring and management of adult mosquito populations. Since 2013 the Mosquito Control officer has held a yearly informational session in May detailing equipment and chemicals used to combat mosquitoes.

Mosquito Control has an 18x24 storage building, it is located at the City's Service Center. Mosquito foggers, mosquito traps, and dry mosquito control product are stored there.

In 2016, Vermillion Mosquito control received \$4,500 to fund staffing and purchase mosquito control products. This grant was given by South Dakota Department of Health.

### EXPENSE HIGHLIGHTS:

2629 - Supplies and materials associated with mosquito surveillance and mosquito control product application.

3600 - Mosquito monitoring equipment.

### MOSQUITO CONTROL

			2014	2015	2016	2016	2016	2017	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
			<b>PERSONNEL SERVICES</b>						
101	45240	1100	WAGES	4,185	3,843	6,480	6,480	3,308	6,480
101	45240	1200	FICA	320	294	496	496	253	496
101	45240	1400	WORKMEN'S COMPENSATION	190	188	181	179	179	183
			SUBTOTAL	4,695	4,325	7,157	7,155	3,740	7,159
			<b>CURRENT EXPENSES</b>						
101	45240	2629	OTHER SUPPLIES & MATERIALS	12,290	2,924	12,500	12,500	11,595	12,500
			SUBTOTAL	12,290	2,924	12,500	12,500	11,595	12,500
			<b>CAPITAL OUTLAY</b>						
101	45240	3600	MACHINERY & AUTO EQUIPMENT	0	3,200	0	0	0	0
			SUBTOTAL	0	3,200	0	0	0	0
			<b>MOSQUITO CONTROL TOTAL</b>	<b>16,985</b>	<b>10,449</b>	<b>19,657</b>	<b>19,655</b>	<b>15,335</b>	<b>19,659</b>

### HUMAN DEVELOPMENT AND LEISURE TOTALS

2014	2015	2016	2016	2016	2017
ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
1,165,613	1,175,512	1,276,734	1,296,514	1,208,461	1,367,386

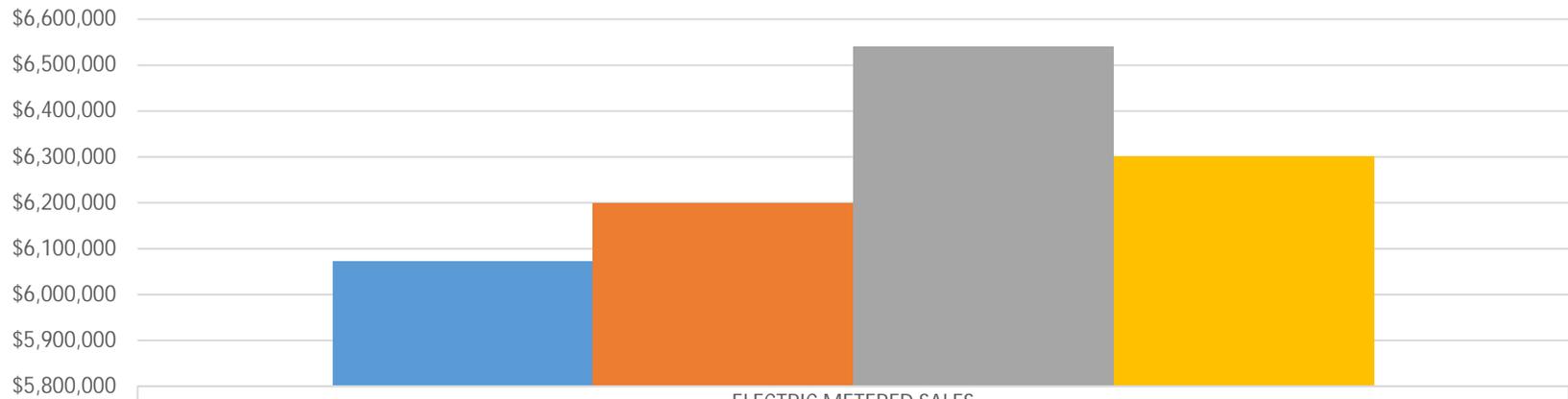
### TRANSFERS

			2014	2015	2016	2016	2016	2017	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
101	47000	6100	TRANSFER TO DEBT SERVICE GO BOND	0	58,000	116,000	115,000	115,000	112,000
101	47000	6101	TRANSFER TO POOL CONSTRUCTION	0	0	1,000,000	319,455	34,029	1,000,000
101	47000	6102	RESERVE STIP FUNDS	0	0	0	432,800	0	116,000
101	47000	6103	TRANSFER TO STIP PROJECT	0	0	0	54,000	10,556	225,000
			TOTAL	0	58,000	1,116,000	921,255	159,585	1,453,000

### GENERAL FUND TOTALS

2014	2015	2016	2016	2016	2017
ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
5,999,616	6,062,559	6,652,131	6,668,415	6,178,947	7,007,517

### ELECTRIC METERED SALES REVENUE



ELECTRIC METERED SALES	
■ 2014 ACTUAL	\$6,072,385
■ 2015 ACTUAL	\$6,199,425
■ 2016 ACTUAL	\$6,539,718
■ 2017 BUDGET	\$6,300,000

**ELECTRIC FUND REVENUES**

			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
621	38211	ELECTRIC METERED SALES	5,356,989	5,482,095	5,900,000	5,600,000	5,783,130	5,260,000
623	38111	ELECTRIC SURCHARGE 2009	715,396	717,330	776,000	720,000	728,564	1,040,000
624	38111	ELECTRIC SURCHARGE 2016	0	0	0	0	28,024	0
621	36110	INTEREST ON INVESTMENTS	9,310	7,607	8,000	15,500	14,477	16,000
621	36111	TRANSFER IN INTEREST RESERVE	0	0	20,000	31,700	0	26,300
621	38231	SALE OF MATERIAL	10,205	26,336	20,000	20,000	27,096	20,000
621	38242	SERVICE FEES	54,020	50,191	55,000	55,000	43,646	55,000
621	38260	BRIGHT ENERGY MRES	24,328	96,882	30,000	50,000	52,171	50,000
621	38261	BRIGHT ENERGY MRES(REFUNDS)	(24,328)	(96,882)	(30,000)	(50,000)	(52,171)	(50,000)
621	38290	ELECTRICAL OTHER	25,331	84,844	25,000	25,000	21,831	25,000
621	38240	WATER DEPT METER READING	9,000	9,000	9,000	9,000	9,000	9,000
621	38280	SPP TRANSMISSION PAYMENT	0	0	0	0	0	384,000
621	39358	TRANSFER IN SURCHARGE RESERVE	266,874	267,051	328,487	272,482	279,985	335,976
621	39355	BOND PROCEEDS	0	0	0	4,385,000	0	0
621	39595	APPROPRIATION FROM RESERVE	68,213	0	140,069	0	0	5,917,691
ELECTRIC FUND REVENUES			6,515,338	6,644,454	7,281,556	11,133,682	6,935,753	13,088,967
<b>ELECTRIC RESERVE</b>								
622	36110	INTEREST ON BOND RESERVE	20,998	24,946	20,000	31,700	31,699	26,340
623	36110	INTEREST ON INVESTMENTS	6,039	4,875	4,450	6,800	5,812	5,400
623	36113	INTEREST REFUND	120,489	120,509	120,500	118,145	118,075	115,225
ELECTRIC RESERVE TOTAL			147,526	150,330	144,950	156,645	155,586	146,965
<b>ELECTRIC TOTAL REVENUE</b>			<b>6,662,864</b>	<b>6,794,784</b>	<b>7,426,506</b>	<b>11,290,327</b>	<b>7,091,339</b>	<b>13,235,932</b>

**ELECTRIC BILLING**

			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>PERSONNEL SERVICES</b>								
621	41420	1100 WAGES	71,496	67,668	74,517	76,042	71,692	78,060
621	41420	1101 OVERTIME	0	169	320	320	71	320
621	41420	1200 FICA	5,207	5,011	5,725	5,842	5,246	5,996
621	41420	1300 RETIREMENT	4,290	3,947	4,490	4,582	4,271	4,703
621	41420	1400 WORKMEN'S COMPENSATION	152	144	142	138	138	149
621	41420	1900 INSURANCE	10,138	9,876	10,018	10,007	10,446	10,015
SUBTOTAL			91,283	86,815	95,212	96,931	91,864	99,243
<b>OPERATING EXPENSES</b>								
621	41420	2200 PROFESSIONAL SERVICES	1,055	2,442	840	840	1,143	616
621	41420	2530 EQUIPMENT REPAIR	11,341	15,719	12,144	17,450	13,013	12,998
621	41420	2611 OFFICE SUPPLIES	4,847	3,856	3,456	3,456	2,085	3,728
621	41420	2615 COPY SUPPLIES	288	280	320	320	301	320
621	41420	2616 POSTAGE	8,260	8,693	7,332	7,332	8,434	7,426
621	41420	2700 TRAVEL & TRAINING	294	170	1,200	840	260	1,104
621	41420	2850 TELEPHONE	958	714	856	856	649	856
SUBTOTAL			27,043	31,874	26,148	31,094	25,885	27,048
<b>CAPITAL OUTLAY</b>								
621	41420	3811 COMPUTER EXPENDITURES	0	0	1,504	4,224	0	480
SUBTOTAL			0	0	1,504	4,224	0	480
<b>ELECTRIC BILLING TOTAL</b>			<b>118,326</b>	<b>118,689</b>	<b>122,864</b>	<b>132,249</b>	<b>117,749</b>	<b>126,771</b>

## PURCHASE OF POWER

The Western Area Power Administration (WAPA) is the primary power supplier for the City of Vermillion. The balance of the City's needs is supplied by our supplemental power provider, Missouri River Energy Services (MRES).

### OF INTEREST:

In 2016, engineering was done on a new transmission line and new substation, to be built in the north east part of town. Construction will begin in 2017, and is to be completed January of 2018.

#### EXPENSE HIGHLIGHTS:

- 2521 - Transmission line supplies and equipment.
- 2522 - Transmission line maintenance.
- 2622 - Electricity purchased from WAPA.
- 2623 - Electricity purchased from MRES.
- 2990 - Dues to MRES for purchase of power, Municipal League dues, etc.
- 2991 - Water Heater Rebate Program.

### ELECTRIC OPERATIONS DATA

Energy (Kilowatt Hours)	2012	2013	2014	2015	2016
Residential Metered	31,459,608	31,320,665	30,430,387	30,180,254	31,826,819
Commercial Metered	35,261,379	34,609,238	33,735,011	33,874,055	33,677,111
City/Street Lights Metered	850,930	870,666	869,462	884,766	875,416
<b>Total Metered</b>	<b>67,571,917</b>	<b>66,800,569</b>	<b>65,034,860</b>	<b>64,939,075</b>	<b>66,379,346</b>
Purchased	69,698,271	69,311,327	67,266,904	66,325,479	68,151,339
Difference	-2,126,354	-2,510,758	-2,232,044	-1,386,404	-1,771,993
<b>Percent Loss</b>	<b>-3.1%</b>	<b>-3.6%</b>	<b>-3.3%</b>	<b>-2.09%</b>	<b>-2.60%</b>
Summer Peak Kilowatt Hours	17,051	16,562	15,393	14,915	15,966
Winter Peak Kilowatt Hours	10,836	11,218	11,079	11,099	10,959

#### ELECTRIC POWER PLANT

			2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET	
<b>OPERATING EXPENSES</b>									
621	43410	2110	FIRE INSURANCE	4,602	4,438	5,000	5,000	4,588	5,500
621	43410	2130	LIABILITY INSURANCE	24,944	24,815	30,000	30,000	26,669	30,000
621	43410	2150	BOILER INSURANCE	1,771	1,773	2,200	2,200	1,277	2,200
621	43410	2200	PROFESSIONAL SERVICES & FEES	0	0	1,300	1,300	0	1,300
621	43410	2520	SUPPLIES, REPAIRS, & MAINTANCE	6,100	5,818	9,210	9,210	10,485	9,210
621	43410	2521	TRANSMISSION LINE SUPPLIES	179	0	10,000	10,000	56	70,000
621	43410	2522	TRANSMISSION LINE MAINTENANCE	4,096	815	149,700	50,000	78,305	50,000
621	43410	2612	OPERATING SUPPLIES	152	77	600	600	369	600
621	43410	2613	CLEANING SUPPLIES & SERVICE	9,773	10,613	11,000	11,000	11,004	11,025
621	43410	2622	FIRM PURCHASE OF POWER	1,413,159	1,413,159	1,415,200	1,415,200	1,415,211	1,266,400
621	43410	2623	SUPPLEMENTAL PURCHASE OF POWER	1,496,305	1,553,976	1,887,000	1,718,400	1,757,339	1,802,300
621	43410	2810	ELECTRICITY	9,508	12,854	13,000	13,000	12,945	14,000
621	43410	2820	WATER	407	432	500	500	646	500
621	43410	2830	SEWER	476	501	525	525	520	525
621	43410	2840	GAS	4,476	2,672	6,000	6,000	2,020	6,000
621	43410	2850	TELEPHONE	0	0	200	200	225	650
621	43410	2860	REFUSE COLLECTION	716	722	900	900	702	900
621	43410	2990	OTHER CURRENT EXPENSES	9,653	5,461	8,750	8,750	5,531	8,750
621	43410	2991	REBATE PROGRAM	<u>9,155</u>	<u>7,390</u>	<u>15,000</u>	<u>15,000</u>	<u>4,051</u>	<u>10,000</u>
			SUBTOTAL	2,995,472	3,045,516	3,566,085	3,297,785	3,331,943	3,289,860
621	43410	3500	FURNITURE & MINOR EQUIPMENT	<u>1,045</u>	<u>1,316</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>5,000</u>
			SUBTOTAL	1,045	1,316	5,000	5,000	0	5,000
<b>ELECTRIC POWER PLANT TOTAL</b>			<b>2,996,517</b>	<b>3,046,832</b>	<b>3,571,085</b>	<b>3,302,785</b>	<b>3,331,943</b>	<b>3,294,860</b>	

## ELECTRIC DISTRIBUTION

Vermillion Light and Power consists of one superintendent, one electrical contractor, one lineman supervisor, two lead linemen, two journeyman linemen, two apprentice linemen, and one electric operations specialist. The department maintains and repairs, as well as upgrades, the electric distribution system in the city and maintains and installs electrical equipment in city facilities. The department ensures the demand for electrical power is kept at the lowest reasonable cost while maintaining reliability of services.

### OF INTEREST:

In 2016, we continued our overhead to underground conversion. Also, in 2016, we began our LED street light conversion, with about 350 lights. This is about ¼ of the city. We also replaced old non jacketed cable on our distribution system, and will continue to do so, as some of the cable throughout the city is getting to its useful life span. This will help maintain a reliable distribution system.

In 2017, we will continue with our LED street light conversion, along with our overhead to underground conversion. Also in 2017, we will continue with our AMI (Advanced Metering Infrastructure), with the installation of six gateways (antennae's) throughout the city. We will be adding two new distribution circuits from our new N.E. substation to our existing circuits. In addition, we will be continuing our Bright Energy Solutions program with Missouri River Energy Services.

The engineering and design of a new substation, estimated total cost of \$5.4 million, to address load growth and enhance redundancy was in the final stages as 2016 ended. The 2016 budget included \$190,000 for engineering. A surcharge revenue bond which will provide \$3.9 million for the project was issued in January 2017. The balance of the funding will come from electric fund reserves. The substation transformer was in bid in December 2016 with the construction contracts and materials bid during the first couple months of 2017. Construction of the 1.75 looped transmission line and substation should be completed in the fall of 2017.

### EXPENSE HIGHLIGHTS:

- 2200 - Fees for collection agency, professional service fees for consulting services for implementing the Long Range Plan.
- 2300 - Publishing and advertising to promote public power.
- 2629 - Electrical supplies to maintain adequate electrical system. This includes maintaining and upgrading existing overhead and underground electric lines on the distribution system and any other unforeseen maintenance or minor construction due to building construction.
- 2615 - Minor Equipment.
- 2700 - The department is a member of the Minnesota Municipal Utilities Association as part of an ongoing safety training program.
- 3500 - Minor equipment.
- 3810 - New construction and underground conversion.
  - LED street light conversion.
  - AMI program.
  - NE Substation.
- 5522 - Engineering Services for new projects.

### ELECTRICAL DISTRIBUTION DATA

	2012	2013	2014	2015	2016
Underground Primary Wire (ft.)	19,605	33,475	14,330	25,863	10,571
Underground Secondary Wire (ft.)	4,596	705	2,600	3,152	2,921
Overhead Primary Wire (ft.)	0	0	2,000	0	0
Overhead Secondary Wire (ft.)	0	0	900	0	0
Pole-Mount Transformers (13.8/7.9 kV)	0	0	664	0	0
Pad-Mount Transformers (13.8/7.0 kV)	12	6	7	31	7

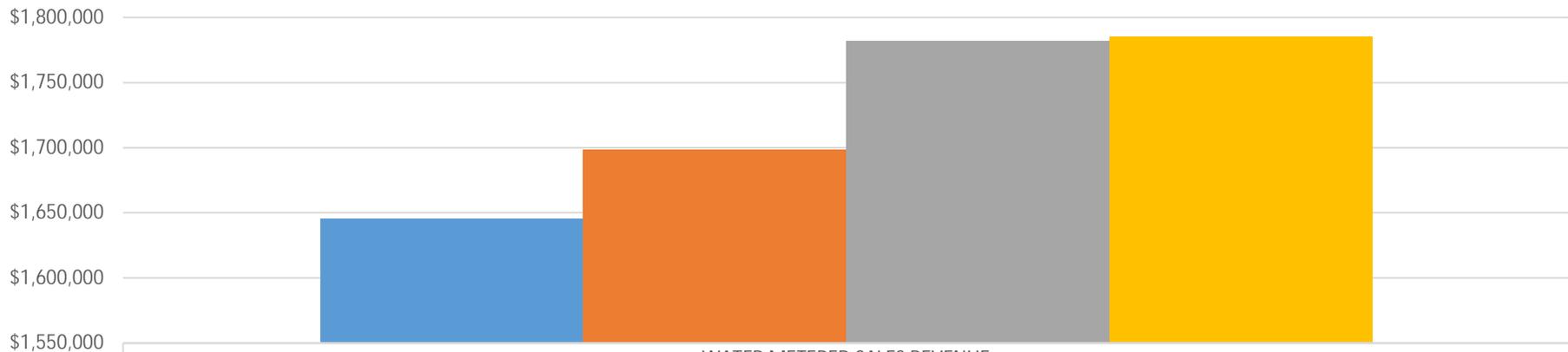
**ELECTRICAL DISTRIBUTION**

				2014	2015	2016	2016	2016	2017
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>PERSONNEL SERVICES</b>									
621	43420	1100	WAGES	642,785	679,269	721,057	733,004	688,739	736,763
621	43420	1101	OVERTIME	12,869	12,380	19,500	19,500	14,232	19,500
621	43420	1200	FICA	48,689	51,244	56,653	54,408	48,912	57,854
621	43420	1300	RETIREMENT	37,851	39,802	41,508	38,142	37,941	42,450
621	43420	1400	WORKMEN'S COMPENSATION	10,278	9,640	10,146	9,503	9,503	10,448
621	43420	1900	INSURANCE	66,121	69,594	70,202	70,216	66,209	70,602
SUBTOTAL				818,593	861,929	919,066	924,773	865,536	937,617
<b>OPERATING EXPENSES</b>									
621	43420	2120	FLEET INSURANCE	10,224	8,369	11,000	11,000	5,064	11,000
621	43420	2192	INLAND MARINE INSURANCE	853	805	1,000	1,000	418	1,000
621	43420	2200	PROFESSIONAL SERVICES & FEES	19,816	19,940	43,300	43,300	16,071	43,500
621	43420	2300	PUBLISHING & ADVERTISING	5,099	7,794	7,500	7,500	4,719	7,500
621	43420	2510	MOTOR VEHICLE REPAIR & MAINTENANCE	3,769	2,492	7,500	7,500	3,058	7,500
621	43420	2520	SUPPLIES REPAIRS & MAINTENANCE	1,532	3,601	3,800	3,800	2,683	3,800
621	43420	2530	EQUIPMENT REPAIR & MAINTENANCE	32,177	25,033	37,600	37,600	30,756	28,800
621	43420	2590	OTHER REPAIR & MAINTENANCE	2,537	6,869	12,300	12,300	5,263	7,000
621	43420	2611	OFFICE SUPPLIES	2,766	3,429	3,000	3,000	3,340	3,000
621	43420	2612	OPERATING SUPPLIES & MATERIALS	6,489	4,989	4,500	4,500	4,688	4,500
621	43420	2614	MOTOR VEHICLE FUEL & SUPPLIES	17,744	13,858	21,600	21,600	10,936	18,000
621	43420	2615	COPY SUPPLIES	306	314	1,000	1,000	606	1,000
621	43420	2616	POSTAGE	463	567	1,000	1,000	398	1,000
621	43420	2617	MAGAZINES	26	26	100	100	26	100
621	43420	2618	CHEMICALS	0	0	600	600	40	600
621	43420	2619	UNIFORMS	9,106	11,252	15,000	15,000	10,072	15,000
621	43420	2629	OTHER SUPPLIES & MATERIALS	78,043	67,943	79,000	79,000	39,565	80,000
621	43420	2700	TRAVEL & TRAINING	12,417	12,771	16,000	16,000	14,032	17,850
621	43420	2850	TELEPHONES	2,307	3,443	3,000	3,000	2,614	3,000
621	43420	2900	VEHICLE EQUIPMENT RENTAL	75,601	81,980	79,791	80,601	80,601	94,519
621	43420	2992	TREE PROGRAM	1,120	2,015	5,000	5,000	0	5,000
SUBTOTAL				282,395	277,490	353,591	354,401	234,950	353,669
621	43420	3500	FURNITURE & MINOR EQUIPMENT	10,612	2,544	18,000	18,000	11,593	16,000
621	43420	3810	ELECTRIC CONSTRUCTION	247,791	294,763	338,000	338,000	269,704	770,000
621	43420	3811	LOAD MANAGEMENT EXPENSES	34,168	36,115	35,000	35,000	625	33,000
SUBTOTAL				292,571	333,422	391,000	391,000	281,922	819,000
<b>DEBT SERVICE</b>									
623	43420	4100	PRINCIPAL	195,000	200,000	205,000	205,000	205,000	345,000
623	43420	4200	INTEREST	375,550	371,163	362,963	362,963	362,963	473,149
623	43420	4300	FISCAL AGENT FEES	4,500	4,500	4,500	4,500	4,500	6,500
621	43420	4400	APPROPRIATION TO RESERVE	0	0	0	4,123,749	0	0
621	43420	4500	BOND ISSUANCE COSTS	0	0	0	81,775	0	0
SUBTOTAL				575,050	575,663	572,463	4,777,987	572,463	824,649
<b>TRANSFERS &amp; RESERVES</b>									
622	43420	6100	TRANSFER INTEREST	20,998	0	20,000	31,700	0	26,340
621	43420	6100	TRANSFER TO GENERAL FUND	803,117	803,117	803,117	803,117	803,117	803,117
623	43420	6100	TRANSFER TO ELECTRIC FUND	266,874	267,051	328,487	272,482	279,985	335,976
621	43420	6105	ENGINEERING FEES GENERAL FUND	81,833	81,833	81,833	81,833	81,833	81,833
SUBTOTAL				1,172,822	1,152,001	1,233,437	1,189,132	1,164,935	1,247,266
<b>ELECTRIC CONSTRUCTION</b>									
621	43420	5522	ENGINEERING	55,350	84,257	235,000	190,000	196,733	120,000
621	43420	5540	CONSTRUCTION CONTRACTS	351,240	582,149	28,000	28,000	4,485	5,512,100
SUBTOTAL				406,590	666,406	263,000	218,000	201,218	5,632,100
<b>ELECTRIC DISTRIBUTION TOTAL</b>				<b>3,548,021</b>	<b>3,866,911</b>	<b>3,732,557</b>	<b>7,855,293</b>	<b>3,321,024</b>	<b>9,814,301</b>

**ELECTRIC FUND TOTALS**

		2014	2015	2016	2016	2016	2017
		ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>ELECTRIC FUND TOTAL</b>		<b>6,662,864</b>	<b>7,032,432</b>	<b>7,426,506</b>	<b>11,290,327</b>	<b>6,770,716</b>	<b>13,235,932</b>

### WATER METERED SALES REVENUE



WATER METERED SALES REVENUE	
<span style="color: blue;">■</span> 2014 ACTUAL	\$1,645,382
<span style="color: orange;">■</span> 2015 ACTUAL	\$1,698,465
<span style="color: gray;">■</span> 2016 ACTUAL	\$1,782,302
<span style="color: yellow;">■</span> 2017 BUDGET	\$1,785,000

**WATER FUND REVENUE**

			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
631	38111	METERED WATER SALES	1,379,025	1,426,037	1,479,000	1,480,000	1,515,683	1,515,000
633	38111	METERED WATER SALES FOR DEBT	266,357	272,428	270,000	270,000	266,619	270,000
631	36110	INTEREST ON INVESTMENTS	3,271	2,267	2,400	4,125	4,532	4,125
631	36111	TRANSFER IN RESERVE INTEREST	0	0	1,800	2,200	0	2,200
631	38121	BULK WATER SALES	688	381	800	400	238	400
631	36210	RENTAL	9,121	3,497	8,400	2,775	2,777	2,775
631	38131	SALE OF MATERIAL	19,816	22,813	20,000	20,000	13,253	20,000
631	38142	SERVICE FEES	10,415	10,662	10,000	11,000	10,493	11,000
631	38151	WATER TAP FEES	8,968	11,175	10,000	12,000	11,592	12,000
631	38152	IN LIEU OF SPECIAL ASSESSMENTS	0	0	500	500	354	500
631	36306	INTEREST 2006 ASSESSMENTS	435	118	80	80	59	0
631	38190	WATER OTHER REVENUE	1,726	1,469	3,000	3,000	4,692	3,000
631	39355	STATE REVOLVING LOAN	408,127	0	0	0	0	0
631	39107	CONTRIBUTED CAPITAL	221,554	0	0	0	0	0
631	39358	TRANSFER IN SURCHARGE	30,727	73,563	34,371	34,371	30,997	34,371
631	33110	GRANTS	30,694	7,000	0	0	0	0
631	39595	APPROPRIATION FROM RESERVE	<u>186,244</u>	<u>0</u>	<u>11,590</u>	<u>0</u>	<u>0</u>	<u>44,645</u>
<b>WATER REVENUE TOTAL</b>			<b>2,577,168</b>	<b>1,831,410</b>	<b>1,851,941</b>	<b>1,840,451</b>	<b>1,861,289</b>	<b>1,920,016</b>
<b>WATER RESERVE</b>								
632	36110	INTEREST ON INVESTMENTS	897	1,334	1,800	2,200	2,126	2,200
633	36110	INTEREST ON INVESTMENTS	<u>38</u>	<u>22</u>	<u>40</u>	<u>40</u>	<u>46</u>	<u>40</u>
<b>WATER RESERVE TOTAL</b>			<b>935</b>	<b>1,356</b>	<b>1,840</b>	<b>2,240</b>	<b>2,172</b>	<b>2,240</b>
<b>WATER TOTAL REVENUE</b>			<b>2,578,103</b>	<b>1,832,766</b>	<b>1,853,781</b>	<b>1,842,691</b>	<b>1,863,461</b>	<b>1,922,256</b>

**WATER BILLING**

			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>PERSONNEL SERVICES</b>								
631	41420	1100 WAGES	63,228	59,953	65,202	66,537	63,419	68,302
631	41420	1101 OVERTIME	0	0	280	280	0	280
631	41420	1200 FICA	4,606	4,429	5,009	5,112	4,635	5,247
631	41420	1300 RETIREMENT	3,794	3,487	3,929	4,009	3,774	4,115
631	41420	1400 WORKMEN'S COMPENSATION	133	126	124	121	121	130
631	41420	1900 INSURANCE	<u>8,950</u>	<u>8,703</u>	<u>8,765</u>	<u>8,756</u>	<u>9,213</u>	<u>8,763</u>
SUBTOTAL			80,711	76,698	83,309	84,815	81,162	86,837
<b>OPERATING EXPENSES</b>								
631	41420	2200 PROFESSIONAL SERVICES	686	1,806	735	735	686	539
631	41420	2530 EQUIPMENT REPAIR	9,884	11,421	10,626	15,268	11,387	11,374
631	41420	2611 OFFICE SUPPLIES	3,218	2,551	3,024	3,024	1,825	3,262
631	41420	2615 COPY SUPPLIES	252	245	280	280	264	280
631	41420	2616 POSTAGE	4,938	5,224	6,416	6,416	5,042	6,498
631	41420	2700 TRAVEL & TRAINING	257	149	1,050	735	228	966
631	41420	2850 TELEPHONE	<u>838</u>	<u>625</u>	<u>749</u>	<u>749</u>	<u>568</u>	<u>749</u>
SUBTOTAL			20,073	22,021	22,880	27,207	20,000	23,668
<b>CAPITAL OUTLAY</b>								
631	41420	3811 COMPUTER EXPENDITURES	<u>0</u>	<u>0</u>	<u>1,316</u>	<u>3,696</u>	<u>0</u>	<u>420</u>
SUBTOTAL			0	0	1,316	3,696	0	420
<b>WATER BILLING TOTAL</b>			<b>100,784</b>	<b>98,719</b>	<b>107,505</b>	<b>115,718</b>	<b>101,162</b>	<b>110,925</b>

## WATER TREATMENT

The City of Vermillion Water Department's Water Treatment program is responsible for the operation of the water plant and involves six full-time employees, one superintendent and five operators to provide treatment service seven days a week from 5 a.m. to 9 p.m. The department maintains a dependable, as well as, uninterrupted water treatment and delivery service to Vermillion users.

### **OF INTEREST:**

In 2016 the Water Treatment Plant was recognized by the state DENR for its excellent water quality. The Water Department tests for pH, chlorine, acidity, alkalinity, total hardness, calcium hardness and fluoride every three to four hours during operation. Ten bacteriological samples from various sites around the city are sent to the State Health Lab every month. The Plant also tests eight regulated and 51 unregulated volatile organic chemicals as well as synthetic organic chemicals. The Water Department now collects 30 samples to be tested for lead and copper to meet Federal Drinking Water Standards (every three years).

### **EXPENSE HIGHLIGHTS:**

2530 - Cost of equipment repairs.

2618 - Treatment Chemicals.

2810 - Cost of electricity.

**WATER TREATMENT**

				2014	2015	2016	2016	2016	2017
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>PERSONNEL SERVICES</b>									
631	43330	1100	WAGES	283,455	282,885	323,842	279,867	251,372	331,169
631	43330	1101	OVERTIME	12,909	12,880	18,514	18,514	11,858	18,514
631	43330	1200	FICA	22,002	21,922	24,260	21,702	17,989	26,751
631	43330	1300	RETIREMENT	17,772	17,733	19,028	17,021	14,058	20,981
631	43330	1400	WORKMEN'S COMPENSATION	5,634	5,460	5,518	5,443	5,443	6,150
631	43330	1900	INSURANCE	<u>37,817</u>	<u>39,173</u>	<u>40,286</u>	<u>46,998</u>	<u>30,244</u>	<u>40,382</u>
SUBTOTAL				379,589	380,053	431,448	389,545	330,964	443,947
<b>OPERATING EXPENSES</b>									
631	43330	2110	FIRE INSURANCE	8,993	8,527	8,900	10,200	9,670	10,500
631	43330	2130	LIABILITY INSURANCE	5,816	5,646	6,000	6,000	6,653	6,000
631	43330	2150	BOILER INSURANCE	2,884	2,889	2,900	2,900	2,452	2,900
631	43330	2200	PROFESSIONAL SERVICES & FEES	8,765	9,987	10,000	10,000	19,836	10,000
631	43330	2300	PUBLISHING & ADVERTISING	1,693	610	1,000	1,000	498	1,000
631	43330	2530	EQUIPMENT REPAIR & MAINTENANCE	29,984	29,699	30,000	30,000	30,414	30,000
631	43330	2540	BUILDING REPAIR & MAINTENANCE	1,030	1,888	2,000	2,000	1,285	2,000
631	43330	2590	OTHER REPAIR & MAINTENANCE	0	0	1,000	1,000	61	1,000
631	43330	2611	OFFICE SUPPLIES	966	612	900	900	284	900
631	43330	2612	OPERATING SUPPLIES & MATERIALS	1,813	2,554	3,000	3,000	3,367	3,000
631	43330	2613	CLEANING SUPPLIES & SERVICES	55	360	500	500	160	500
631	43330	2614	MOTOR VEHICLE FUEL & SUPPLIES	1,103	1,175	1,500	1,500	819	1,500
631	43330	2615	COPY SUPPLIES	35	59	300	300	39	300
631	43330	2616	POSTAGE	134	246	300	300	0	300
631	43330	2618	CHEMICALS	228,584	231,360	230,000	230,000	219,490	230,000
631	43330	2619	UNIFORMS	250	520	1,500	1,500	910	1,500
631	43330	2629	OTHER SUPPLIES & MATERIALS	1,343	283	3,000	3,000	3,248	3,000
631	43330	2700	TRAVEL & TRAINING	2,679	2,326	4,000	4,000	1,161	4,000
631	43330	2810	ELECTRICITY	80,963	85,754	84,000	84,000	85,886	84,000
631	43330	2840	GAS	10,188	5,897	10,000	10,000	4,643	10,000
631	43330	2850	TELEPHONE	1,931	2,039	2,000	2,000	2,523	2,000
631	43330	2860	REFUSE COLLECTION	937	936	1,000	1,000	936	1,000
631	43330	2900	VEHICLE EQUIPMENT RENTAL	<u>2,525</u>	<u>2,782</u>	<u>2,847</u>	<u>2,579</u>	<u>2,579</u>	<u>2,723</u>
SUBTOTAL				392,671	396,149	406,647	407,679	396,914	408,123
<b>CAPITAL OUTLAY</b>									
631	43330	3200	BUILDING & STRUCTURES	0	0	0	0	0	125,000
631	43330	3500	FURNITURE & MINOR EQUIPMENT	<u>1,138</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>983</u>	<u>5,000</u>
SUBTOTAL				1,138	5,000	5,000	5,000	983	130,000
<b>DEBT SERVICE &amp; TRANSFERS</b>									
631	43330	4100	PRINCIPAL	115,855	130,643	134,570	134,570	134,570	138,029
633	43330	4100	PRINCIPAL	167,819	172,054	176,396	176,396	176,396	180,847
631	43330	4200	INTEREST	55,735	56,494	52,535	52,535	52,532	48,446
633	43330	4200	INTEREST	67,850	63,615	59,273	59,273	59,273	54,822
631	43330	4400	RESERVE	0	0	0	4,802	0	0
632	43330	6100	TRANSFER INTEREST	897	0	1,800	2,200	0	2,200
633	43330	6100	TRANSFER OUT-SURCHARGE	30,727	73,563	34,371	34,371	30,997	34,371
631	43330	6100	TRANSFER TO GENERAL FUND	2,306	2,306	2,306	2,306	2,306	2,306
631	43330	6105	ENGINEERING FEES GENERAL FUND	27,277	27,277	27,277	27,277	27,277	27,277
631	43330	6200	TRANSFER TO ELECTRIC METER READING	9,000	9,000	9,000	9,000	9,000	9,000
631	43330	6201	TRANSFER TO TIF #6	<u>9,645</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				487,111	534,952	497,528	502,730	492,351	497,298
<b>WATER TREATMENT TOTAL</b>				<b>1,260,509</b>	<b>1,316,154</b>	<b>1,340,623</b>	<b>1,304,954</b>	<b>1,221,212</b>	<b>1,479,368</b>

## WATER DISTRIBUTION

This division, consisting of two full-time operators plus seasonal help, is responsible for the maintenance and repair of the water distribution mains, water meters, fire hydrants, storage reservoirs, five water supply wells, and three lime sludge lagoons.

### **OF INTEREST:**

The challenge of the Water Distribution program is to stay ahead of problems in over forty-nine miles of water line whose service age may vary from one to seventy-five years old. Since 1969 the Water Department has replaced 53,215 feet of water main and installed 125,272 feet of new water main.

In 2016, the City replaced a 6-inch CIP water main on W. Broadway Street between 12th Street and Market Street.

In 2017, the Water Department plans on replacing water main on Carr Street between W. Main Street and W. Cedar Street. The water main on Franklin Street between W. Dartmouth and Princeton will also be replaced; this project was originally scheduled for 2016.

### **EXPENSE HIGHLIGHTS:**

3800 - Water Main Replacement projects.

### WATER DEPARTMENT OPERATIONS DATA

	2012	2013	2014	2015	2016
Raw Water Pumped (gal)	429,029,000	385,518,000	365,308,000	378,227,000	386,678,000
Treated Water Pumped (gal)	412,522,000	366,859,000	349,912,000	360,473,000	369,784,000
Daily Average (gal)	1,172,210	1,056,214	1,000,844	1,036,238	1,059,392
Maximum	2,249,000	2,071,000	1,904,000	1,694,000	1,820,000
Minimum	604,000	640,000	587,000	596,000	634,000

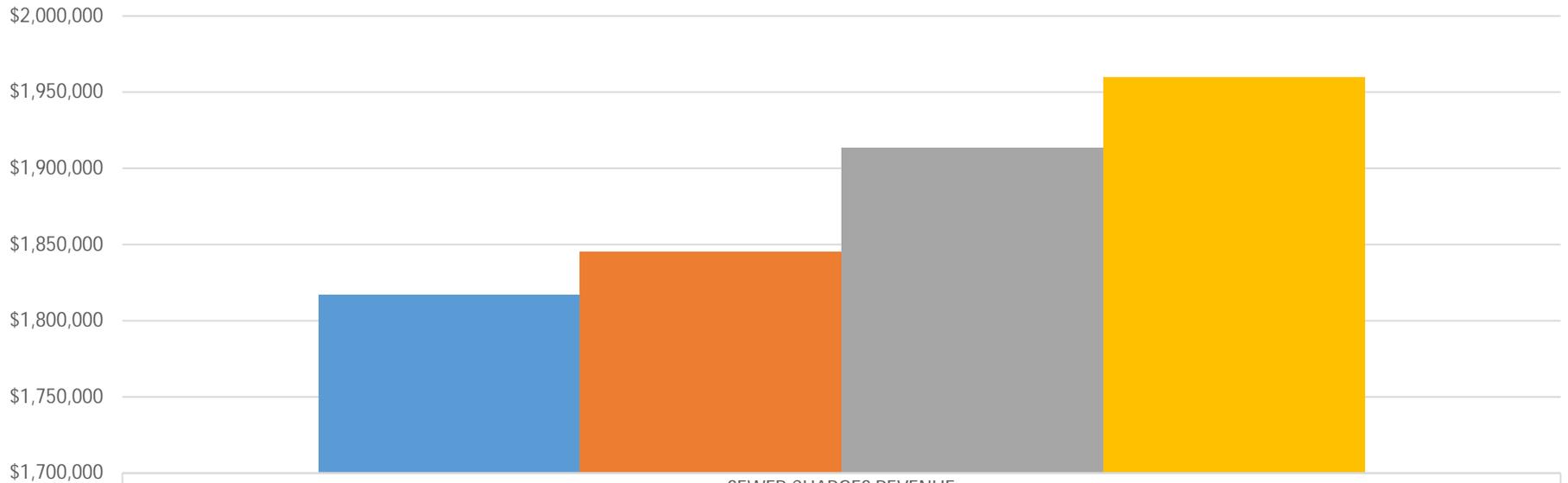
**WATER DISTRIBUTION**

			2014	2015	2016	2016	2016	2017	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
<b>PERSONNEL SERVICES</b>									
631	43340	1100	WAGES	80,120	85,687	94,007	101,835	118,526	95,421
631	43340	1101	OVERTIME	2,634	1,840	8,862	8,862	3,984	8,862
631	43340	1200	FICA	5,572	5,892	7,869	8,468	8,693	7,978
631	43340	1300	RETIREMENT	4,965	5,048	5,870	6,339	7,056	5,955
631	43340	1400	WORKMEN'S COMPENSATION	1,754	1,737	1,769	1,753	1,753	1,822
631	43340	1900	INSURANCE	<u>15,066</u>	<u>15,609</u>	<u>16,506</u>	<u>23,218</u>	<u>17,610</u>	<u>16,778</u>
SUBTOTAL			110,111	115,813	134,883	150,475	157,622	136,816	
<b>OPERATING EXPENSES</b>									
631	43340	2120	FLEET INSURANCE	872	1,162	1,250	1,250	463	1,250
631	43340	2192	INLAND MARINE INSURANCE	239	224	300	300	117	300
631	43340	2200	PROFESSIONAL SERVICES & FEES	8,367	14,789	15,000	15,000	11,816	15,000
631	43340	2201	STATE FEES	4,250	4,465	4,250	4,250	4,250	4,500
631	43340	2400	RENTAL	200	3,644	2,000	2,000	2,930	2,000
631	43340	2510	MOTOR VEHICLE REPAIR & MAINTENANCE	2,588	3,541	3,000	3,000	21,370	3,000
631	43340	2520	SUPPLIES REPAIRS & MAINTENANCE	6,750	13,304	16,000	16,000	4,385	16,000
631	43340	2530	EQUIPMENT REPAIR & MAINTENANCE	2,064	1,524	2,500	2,500	208	2,500
631	43340	2540	BUILDING REPAIR & MAINTENANCE	193	2,583	2,500	2,500	1,137	2,500
631	43340	2550	STREET REPAIR & MAINTENANCE	2,636	9,055	4,000	4,000	4,148	5,000
631	43340	2590	OTHER REPAIR & MAINTENANCE	22,723	10,898	20,000	20,000	11,098	20,000
631	43340	2612	OPERATING SUPPLIES & MATERIALS	3,493	2,948	3,500	3,500	3,220	3,500
631	43340	2614	MOTOR VEHICLE FUEL & SUPPLIES	10,038	8,324	10,500	10,500	5,789	10,500
631	43340	2616	POSTAGE	1,025	13	500	500	8	500
631	43340	2619	UNIFORMS	612	470	1,200	1,200	781	800
631	43340	2629	OTHER SUPPLIES & MATERIALS	14,216	16,006	20,000	20,000	18,974	20,000
631	43340	2700	TRAVEL & TRAINING	1,574	844	3,000	3,000	2,758	3,000
631	43340	2840	GAS	1,744	1,041	2,500	2,500	925	2,500
631	43340	2900	VEHICLE EQUIPMENT RENTAL	<u>12,190</u>	<u>12,545</u>	<u>12,770</u>	<u>13,544</u>	<u>13,544</u>	<u>14,297</u>
SUBTOTAL			95,774	107,380	124,770	125,544	107,921	127,147	
<b>CAPITAL OUTLAY</b>									
631	43340	3200	WATER MAIN HYDRANTS	19,950	0	25,000	25,000	0	25,000
631	43340	3500	FURNITURE & MINOR EQUIPMENT	2,055	5,505	5,000	5,000	3,697	5,000
631	43340	3501	WATER METERS	17,495	10,493	20,000	20,000	16,856	20,000
631	43340	3800	WATER MAIN REPLACEMENT	442,932	189,576	46,000	46,000	28,101	18,000
631	43340	3801	NEW WATER MAINS	221,554	0	0	0	0	0
631	43340	3900	OTHER CAPITAL EXPENDITURES	<u>306,939</u>	<u>18,848</u>	<u>50,000</u>	<u>50,000</u>	<u>0</u>	<u>0</u>
SUBTOTAL			1,010,925	224,422	146,000	146,000	48,654	68,000	
<b>WATER DISTRIBUTION TOTAL</b>			<b>1,216,810</b>	<b>447,615</b>	<b>405,653</b>	<b>422,019</b>	<b>314,197</b>	<b>331,963</b>	

**WATER FUND TOTALS**

	2014	2015	2016	2016	2016	2017
	ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>WATER FUND TOTAL</b>	<b>2,578,103</b>	<b>1,862,488</b>	<b>1,853,781</b>	<b>1,842,691</b>	<b>1,636,571</b>	<b>1,922,256</b>

## SEWER CHARGES REVENUE



	SEWER CHARGES REVENUE
■ 2014 ACTUAL	\$1,817,373
■ 2015 ACTUAL	\$1,845,362
■ 2016 ACTUAL	\$1,913,591
■ 2017 BUDGET	\$1,960,000

**WASTEWATER FUND REVENUE**

			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>REVENUES</b>								
641	38311	SEWER CHARGES	1,491,940	1,514,528	1,563,000	1,590,000	1,581,469	1,628,000
643	38111	SEWER SURCHARGE FOR DEBT SERVICE	325,433	330,834	332,000	332,000	332,122	332,000
641	38390	SEWER OTHER	776	3,677	2,000	2,000	2,788	2,000
641	38351	SEWER TAP FEES	2,000	1,338	4,000	4,000	750	4,000
641	38352	IN LIEU OF SPECIAL ASSESSMENTS	7,936	2,656	2,800	2,800	3,437	2,800
641	36110	INTEREST ON INVESTMENTS	2,593	3,685	3,200	6,900	8,226	7,100
641	36111	TRANSFER IN RESERVE INTEREST	707	0	800	1,150	0	1,200
641	36306	INTEREST 2006 ASSESSMENT	238	71	22	36	36	0
641	33110	GRANTS	0	0	0	0	0	515,000
641	39107	CONTRIBUTED CAPITAL	322,338	0	0	0	0	0
641	39595	APPROPRIATION FROM RESERVE	54,325	0	222,454	0	0	33,026
641	39355	STATE REVOLVING FUND	0	0	0	134,500	0	293,000
641	39358	TRANSFER IN SURCHARGE	<u>34,439</u>	<u>39,830</u>	<u>41,007</u>	<u>41,007</u>	<u>41,131</u>	<u>41,007</u>
WASTEWATER REVENUE TOTAL			2,242,725	1,896,619	2,171,283	2,114,393	1,969,959	2,859,133
<b>WASTEWATER RESERVE</b>								
642	36110	INTEREST ON INVESTMENTS	707	908	800	1,150	1,281	1,200
643	36110	INTEREST ON INVESTMENTS	<u>19</u>	<u>10</u>	<u>20</u>	<u>20</u>	<u>23</u>	<u>20</u>
RESERVE TOTAL			726	918	820	1,170	1,304	1,220
<b>WASTEWATER TOTAL REVENUE</b>			<b>2,243,451</b>	<b>1,897,537</b>	<b>2,172,103</b>	<b>2,115,563</b>	<b>1,971,263</b>	<b>2,860,353</b>

**WASTEWATER BILLING**

			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>PERSONNEL SERVICES</b>								
641	41420	1100 WAGES	44,015	41,608	46,573	47,526	44,270	48,787
641	41420	1101 OVERTIME	0	106	200	200	44	200
641	41420	1200 FICA	3,204	3,080	3,578	3,651	3,241	3,748
641	41420	1300 RETIREMENT	2,641	2,429	2,806	2,864	2,638	2,939
641	41420	1400 WORKMEN'S COMPENSATION	95	90	89	86	86	93
641	41420	1900 INSURANCE	<u>6,258</u>	<u>6,111</u>	<u>6,261</u>	<u>6,254</u>	<u>6,456</u>	<u>6,259</u>
SUBTOTAL			56,213	53,424	59,507	60,581	56,735	62,026
<b>OPERATING EXPENSES</b>								
641	41420	2200 PROFESSIONAL SERVICES	489	1,289	525	525	489	385
641	41420	2530 EQUIPMENT REPAIR	7,021	7,706	7,590	10,906	8,133	8,124
641	41420	2611 OFFICE SUPPLIES	1,281	2,136	2,160	2,160	1,303	2,330
641	41420	2615 COPY SUPPLIES	180	175	200	200	188	200
641	41420	2616 POSTAGE	4,363	4,606	4,583	4,582	4,455	4,641
641	41420	2700 TRAVEL & TRAINING	183	106	750	525	163	690
641	41420	2850 TELEPHONE	<u>599</u>	<u>446</u>	<u>535</u>	<u>535</u>	<u>406</u>	<u>535</u>
SUBTOTAL			14,116	16,464	16,343	19,433	15,137	16,905
<b>CAPITAL OUTLAY</b>								
641	41420	3811 COMPUTER EXPENDITURES	<u>0</u>	<u>0</u>	<u>940</u>	<u>2,640</u>	<u>0</u>	<u>300</u>
SUBTOTAL			0	0	940	2,640	0	300
<b>WASTEWATER BILLING TOTAL</b>			<b>70,329</b>	<b>69,888</b>	<b>76,790</b>	<b>82,654</b>	<b>71,872</b>	<b>79,231</b>

## WASTEWATER COLLECTION

The responsibility of this division, composed of one full-time worker and one part-time summer utility maintenance worker, is to maintain and repair the sewage collection system, clean one-third to one-half of the sanitary lines each year, maintain the seven lift stations, and maintain the storm sewer system.

### OF INTEREST:

In 2016, sanitary sewer manhole rehab with strong back cement and epoxy coating continued. The Main Lift #2 dry well was repaired and new pumps were installed; a new ladder was also installed. All of the lift stations drywells, with the exception of Main lift #1, were fitted with ladder cable systems to provide safer entry into the drywells. The Prentis Street lift station Facility Plan has been completed by Banner Associates, notice to proceed with design was given and plans were completed to the 90% level. Phase I of the Sanitary Sewer System Study began in 2016 and is scheduled for completion in 2017.

In 2017, Phase I of the Sanitary Sewer System Study which started in 2016 will be completed. Phase II of the Sanitary Sewer System Study should be completed by May 2017. Construction bid opening is scheduled in March 2017 for the Prentis Street Lift Station and Sanitary Sewer Improvements project. Prentis Street Lift Station and Sanitary Sewer Improvement project is scheduled to begin construction in May and is expected to be operational by November 2017. Total completion of the project is scheduled for June 2018. This project will be funded by a CDBG grant and SRF loan.

### EXPENSE HIGHLIGHTS:

- 2200 - Banner Associate engineering fees for Phase I and II Sewer Study.
- 2530 - Repair/replace equipment at lift stations.
- 2590 - Epoxy coating of sewer manholes. Replacement of sewer manhole rings, and covers.
- 3800 - Prentis Street Lift Station and Sanitary Sewer Improvement project.

<u>WASTEWATER COLLECTION</u>				2014	2015	2016	2016	2016	2017
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>PERSONNEL SERVICES</b>									
641	43252	1100	WAGES	41,559	41,837	50,546	50,546	42,268	51,578
641	43252	1101	OVERTIME	3,010	2,819	8,600	8,600	2,789	8,600
641	43252	1200	FICA	3,408	3,415	4,525	4,525	3,418	4,604
641	43252	1300	RETIREMENT	2,519	2,667	3,152	3,152	2,700	3,214
641	43252	1400	WORKMEN'S COMPENSATION	828	816	822	809	809	843
641	43252	1900	INSURANCE	<u>6,301</u>	<u>6,618</u>	<u>6,712</u>	<u>6,712</u>	<u>6,724</u>	<u>6,728</u>
SUBTOTAL				57,625	58,172	74,357	74,344	58,708	75,567
<b>OPERATING EXPENSES</b>									
641	43252	2110	FIRE INSURANCE	7,301	6,588	7,000	7,000	6,675	7,000
641	43252	2150	BOILER INSURANCE	1,427	1,429	1,600	1,600	1,092	1,600
641	43252	2200	PROFESSIONAL SERVICES & FEES	10,529	22,183	12,000	47,000	8,843	62,000
641	43252	2300	PUBLISHING & ADVERTISING	112	0	500	500	488	500
641	43252	2400	RENTAL	0	0	300	300	0	300
641	43252	2510	MOTOR VEHICLE REPAIR & MAINTENANCE	6,569	2,687	5,000	5,000	993	5,000
641	43252	2530	LIFT STATION REPAIR & MAINTENANCE	23,372	61,967	50,000	50,000	46,731	50,000
641	43252	2590	SANITARY SEWER REPAIR & MAINTENANCE	42,208	51,999	50,000	50,000	46,903	50,000
641	43252	2612	OPERATING SUPPLIES & MATERIAL	2,617	4,907	3,500	3,500	5,480	3,500
641	43252	2613	CLEANING SUPPLIES & MATERIALS	0	0	500	500	1,068	500
641	43252	2614	MOTOR VEHICLE FUEL & SUPPLIES	7,989	4,316	7,500	7,500	4,078	7,500
641	43252	2618	CHEMICALS	4,907	7,156	6,000	6,000	6,383	6,000
641	43252	2619	UNIFORMS	166	279	300	300	242	300
641	43252	2629	OTHER SUPPLIES & MATERIALS	523	783	1,000	1,000	874	1,000
641	43252	2810	ELECTRICITY	19,363	19,113	19,000	19,000	21,413	19,000
641	43252	2840	GAS	571	531	1,000	1,000	482	1,000
641	43252	2900	VEHICLE EQUIPMENT RENTAL	<u>29,305</u>	<u>29,963</u>	<u>30,492</u>	<u>37,709</u>	<u>37,709</u>	<u>45,410</u>
SUBTOTAL				156,959	213,901	195,692	237,909	189,454	260,610
<b>CAPITAL OUTLAY</b>									
641	43252	3500	FURNITURE & MINOR EQUIPMENT	28,974	765	8,000	6,500	6,043	1,000
641	43252	3800	SANITARY SEWER CONSTRUCTION	<u>325,999</u>	<u>0</u>	<u>375,000</u>	<u>128,000</u>	<u>81,523</u>	<u>808,000</u>
SUBTOTAL				354,973	765	383,000	134,500	87,566	809,000
<b>WASTEWATER COLLECTION TOTAL</b>				<b>569,557</b>	<b>272,838</b>	<b>653,049</b>	<b>446,753</b>	<b>335,728</b>	<b>1,145,177</b>

## WASTEWATER TREATMENT

This division is responsible for the operation of the Wastewater Treatment Plant and is composed of one laboratory technician supervisor, one maintenance operator, two treatment operators, and one part-time summer maintenance worker. The Wastewater Treatment Plant continues to play a key role in the protection of community health and the environment.

State takeover of the National Pollutant Discharge Elimination System caused a significant annual expenditure for state fees. Increasingly stringent regulations continue to play a major role in the operation of the department. The new Surface Water Discharge Permit includes ammonia limits. This has resulted in the need for the plant expansion of feeding soda ash for nutrient removal in 1997. This expansion will require additional operational equipment at the plant that will increase operational costs such as maintenance, electricity, water, chemicals, and testing.

A small mechanical treatment facility was put into operation in 1967 and was upgraded to an activated sludge facility in 1984; this system has been in continuous operation for nearly 30 years. In 2004, the assessment study concluded that the equipment at the facility was in need of improvements. Phase I improvements were completed in the fall of 2006; Phase II improvements were completed in 2011. These improvements allow for domestic wastewater growth over the next twenty years.

### **OF INTEREST:**

In 2016, we replaced the aeration basin valves and membranes, an air compressor, lighting in the control building, and A/C units in the pre-treatment and digester buildings. We also replaced 30 UV bulbs in the disinfection basin. The sludge hauling contract and HVAC service contracts continued.

In 2017, we plan to replace the digester recirculation pump, two (2) sludge wasting pumps, the waste gas flare, and one (1) of three (3) screw pumps. New cabinets and countertops are to be installed in the lab. The sludge hauling and HVAC service contracts will continue.

### **EXPENSE HIGHLIGHTS:**

2200 - Sludge hauling and HVAC service contract.

2530 - Digester Recirculation. Pump, 2 Sludge Wasting Pumps, Waste Gas Flare, 1 of 3 Screw Pumps

2590 - Doors, windows, and a gate opener.

3500 - Cabinets and countertops in lab.

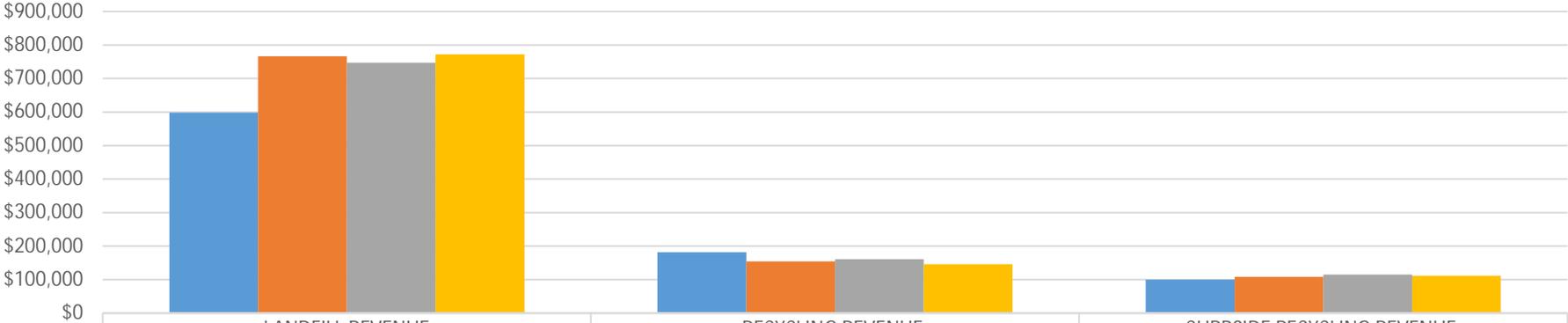
**WASTEWATER TREATMENT**

				2014	2015	2016	2016	2016	2017
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>PERSONNEL SERVICES</b>									
641	43256	1100	WAGES	252,038	213,675	268,180	269,758	201,233	278,513
641	43256	1101	OVERTIME	18,903	19,359	20,000	20,000	15,797	20,000
641	43256	1200	FICA	19,660	15,462	22,046	22,166	15,262	22,836
641	43256	1300	RETIREMENT	15,898	12,715	16,913	17,007	12,810	17,533
641	43256	1400	WORKMEN'S COMPENSATION	4,450	4,098	4,063	4,019	4,019	4,266
641	43256	1900	INSURANCE	<u>33,997</u>	<u>30,885</u>	<u>36,656</u>	<u>36,656</u>	<u>29,815</u>	<u>36,976</u>
SUBTOTAL				344,946	296,194	367,858	369,606	278,936	380,124
<b>OPERATING EXPENSES</b>									
641	43256	2120	FLEET INSURANCE	4,896	4,974	5,000	5,000	2,920	5,000
641	43256	2130	LIABILITY INSURANCE	4,819	4,409	5,000	5,000	5,241	5,000
641	43256	2192	INLAND MARINE INSURANCE	346	340	400	400	175	400
641	43256	2200	PROFESSIONAL SERVICES & FEES	45,956	46,117	60,000	60,000	57,452	60,000
641	43256	2201	STATE FEES	10,500	10,500	10,500	10,500	10,550	10,500
641	43256	2300	PUBLISHING & ADVERTISING	311	324	500	500	153	500
641	43256	2510	MOTOR VEHICLE REPAIR & MAINTENANCE	1,584	2,172	2,500	2,500	349	2,500
641	43256	2530	EQUIPMENT REPAIR & MAINTENANCE	67,905	84,659	95,000	95,000	96,882	35,000
641	43256	2590	OTHER REPAIR & MAINTENANCE	18,854	14,842	25,000	25,000	18,229	20,000
641	43256	2611	OFFICE SUPPLIES	1,371	810	750	750	948	750
641	43256	2613	CLEANING SUPPLIES & SERVICES	4,696	5,609	6,000	6,000	4,268	6,000
641	43256	2614	MOTOR VEHICLE FUEL & SUPPLIES	4,481	2,894	5,500	5,500	2,775	5,500
641	43256	2615	COPY SUPPLIES	38	188	250	250	114	250
641	43256	2616	POSTAGE	53	205	250	250	25	250
641	43256	2617	MAGAZINES	312	0	350	350	0	350
641	43256	2618	LAB SUPPLIES & CHEMICALS	54,740	69,113	65,000	65,000	60,260	65,000
641	43256	2619	UNIFORMS	43	956	1,250	1,250	1,001	1,750
641	43256	2629	OTHER SUPPLIES & MATERIALS	1,562	8,794	2,500	2,500	2,546	2,500
641	43256	2700	TRAVEL & TRAINING	2,581	3,637	4,000	4,000	1,980	4,000
641	43256	2810	ELECTRICITY	70,031	70,625	72,000	72,000	73,629	72,000
641	43256	2820	WATER	11,161	4,494	15,000	15,000	11,607	15,000
641	43256	2830	SEWER	16,254	10,065	16,000	16,000	8,527	16,000
641	43256	2840	GAS	11,521	4,145	15,000	15,000	5,992	15,000
641	43256	2850	TELEPHONE	1,781	2,076	2,000	2,300	2,236	2,600
641	43256	2900	VEHICLE EQUIPMENT RENTAL	<u>7,104</u>	<u>8,303</u>	<u>7,949</u>	<u>7,014</u>	<u>7,014</u>	<u>8,846</u>
SUBTOTAL				342,900	360,251	417,699	417,064	374,873	354,696
<b>CAPITAL OUTLAY</b>									
641	43256	3200	CONSTRUCTION PLANT	279,095	0	15,000	15,000	0	270,000
641	43256	3500	FURNITURE & MINOR EQUIPMENT	<u>25,362</u>	<u>4,040</u>	<u>20,000</u>	<u>20,000</u>	<u>0</u>	<u>20,000</u>
SUBTOTAL				304,457	4,040	35,000	35,000	0	290,000
<b>DEBT SERVICE &amp; RESERVES</b>									
641	43256	4100	PRINCIPAL	200,405	199,572	200,377	200,377	200,377	200,976
643	43256	4100	PRINCIPAL	172,684	178,365	184,233	184,233	184,233	190,294
641	43256	4200	INTEREST	54,919	52,665	50,131	50,132	50,132	47,150
643	43256	4200	INTEREST	118,329	112,648	106,780	106,780	106,780	100,719
641	43256	4300	FISCAL AGENT FEES	1,100	1,100	1,100	1,100	1,300	1,100
641	43256	4400	RESERVE	0	0	0	144,528	0	0
641	43256	4501	BOND ISSUANCE COSTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,500</u>	<u>6,500</u>	<u>0</u>
SUBTOTAL				547,437	544,350	542,621	693,650	549,322	540,239
<b>TRANSFERS</b>									
641	43256	6100	TRANSFER TO GENERAL FUND	1,402	1,402	1,402	1,402	1,402	1,402
642	43252	6100	TRANSFER INTEREST	707	0	800	1,150	0	1,200
643	43256	6100	TRANSFER OUT SURCHARGE	34,439	39,830	41,007	41,007	41,131	41,007
641	43256	6105	ENGINEERING FEES GENERAL FUND	27,277	27,277	27,277	27,277	27,277	27,277
641	43256	6110	TRANSFER TO EQUIPMENT REPLACEMENT	<u>0</u>	<u>0</u>	<u>8,600</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				63,825	68,509	79,086	70,836	69,810	70,886
<b>WASTEWATER TREATMENT TOTAL</b>				<b>1,603,565</b>	<b>1,273,344</b>	<b>1,442,264</b>	<b>1,586,156</b>	<b>1,272,941</b>	<b>1,635,945</b>

**WASTEWATER TOTALS**

2014	2015	2016	2016	2016	2017
ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
2,243,451	1,616,070	2,172,103	2,115,563	1,680,541	2,860,353

### LANDFILL & RECYCLING REVENUES



	LANDFILL REVENUE	RECYCLING REVENUE	CURBSIDE RECYCLING REVENUE
2014 ACTUAL	\$598,024	\$182,031	\$100,063
2015 ACTUAL	\$765,976	\$154,610	\$108,077
2016 ACTUAL	\$746,897	\$160,716	\$115,035
2017 BUDGET	\$771,925	\$146,075	\$111,300

## JOINT POWERS LANDFILL

In April 1994, the City of Vermillion implemented a Joint Powers Agreement with Clay County, the City of Yankton, and Yankton County for the management and funding of an integrated solid waste system for the region. The system also provides services to non-member customers, currently, Centerville, rural Union County, Elk Point, and Beresford.

The joint operations include the Vermillion Landfill, the Missouri Valley Recycling center in Vermillion and the Transfer and Recycling Facility in Yankton. In the spring of 2017 Yankton will move to single stream recycling and will not contribute to Joint Powers Recycling. Under the terms of the agreement, Vermillion and Yankton share resources and funding for the solid waste management while exercising local control of ownership, operations, and personnel engaged in solid waste management activities. In 1999/2000, Vermillion landfill implemented a conversion from conventional land filling to a balefill operation. The balefill operation greatly extends the landfill life.

The Vermillion Landfill is located five miles northwest of Vermillion on Bluff Road. The facility is a Class II-A landfill permitted by the South Dakota Department of Environment and Natural Resources. The landfill budget incorporates one-half (1/2) of the Joint Powers Solid Waste Director's salary and five full-time landfill equipment operators plus summer part-time labor. The Landfill personnel responsibilities include the operation, maintenance, and extensive record keeping relating to solid waste disposal and attention to the consistent and constant environmental safe guards required for Landfill operations. The duties include, but are not limited to, scaling and recording all materials received; building, equipment, site and area roads maintenance; daily cover, weekly intermediate cover, litter control and clean up; heavy equipment operations in the baling, bale transport and stacking, cell construction and closure; leachate and groundwater control and monitoring; and the constant attention to the landfill environmental protections and records as required by state and federal laws.

Increases in the landfill 2018 budget can be attributed to the following factors: the closure of Cell 2, repair of roads in the Landfill, higher electric usage, related consulting engineering projects, and hiring of leachate hauling.

### EXPENSE HIGHLIGHTS:

- 2200 - Trucking of leachate.
- 2530 - Repair and maintenance of equipment.
- 2590 - Facility repairs and maintenance – gravel and rock for roads.
- 2612 - Operational supplies - bags for baler.
- 2810 - Electricity - leachate pumps.
- 3600 - Machinery & Auto – Roll-off containers and dozer.
- 3801 - Closure of Cell 2.

### JOINT POWERS LANDFILL

			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
		<b>REVENUES</b>						
673	34411	TO RECYCLING TIPPING FEE	(42,309)	(44,606)	(44,040)	(44,040)	(46,186)	(51,675)
673	34428	BERESFORD	26,375	60,238	51,750	60,000	60,373	65,100
673	34430	LANDFILL FEES COLLECTORS	485,181	544,088	544,500	600,000	589,605	630,000
673	34432	LANDFILL FEES ELK POINT	41,169	47,875	49,500	49,500	48,687	51,000
673	34433	CENTERVILLE	10,459	12,780	14,850	14,850	12,338	15,000
673	34434	LANDFILL FEES OTHER	27,170	40,350	30,000	45,000	49,268	45,000
673	34436	YARD WASTE & TREES	6,106	3,860	2,000	2,500	4,967	2,500
673	34438	CONTAMINATED SOIL	1,121	71,689	500	4,000	4,013	1,500
673	34439	ASBESTOS	12,020	7,012	4,000	6,500	8,029	6,500
673	34440	WHITE GOODS	13,177	8,336	7,500	7,500	6,476	4,500
673	34441	ELECTRONIC	3,934	6,472	1,500	4,000	5,604	1,000
673	34442	TIRES	13,621	7,882	2,500	2,000	3,723	1,500
673	34449	OTHER REVENUE	15,757	6,003	7,500	7,500	8,758	5,000
673	39130	SALE OF EQUIPMENT	0	3,150	0	0	0	150,000
673	33891	YANKTON PROFIT TO VERMILLION	255,112	345,862	460,000	460,000	497,618	522,000
673	36110	INTEREST ON INVESTMENTS	4,629	1,681	1,500	1,700	2,018	1,700
673	36992	INSURANCE REFUND	0	0	0	114,120	114,124	0
673	33421	GRANT STATE LANDFILL	433,251	30,291	0	116,000	113,459	80,000
673	33892	CONTRIBUTED CAPITAL	24,900	12,415	24,000	24,000	11,280	8,000
673	39356	STATE LOAN	1,221,588	0	0	0	0	175,000
673	39595	APPROPRIATION FROM DEPRECIATION RESERVE	<u>1,911,781</u>	<u>0</u>	<u>676,442</u>	<u>545,592</u>	<u>0</u>	<u>634,009</u>
		<b>LANDFILL TOTAL REVENUE</b>	<b>4,465,042</b>	<b>1,165,378</b>	<b>1,834,002</b>	<b>2,020,722</b>	<b>1,494,154</b>	<b>2,347,634</b>

**JOINT POWERS LANDFILL**

			2014	2015	2016	2016	2016	2017	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
<b>PERSONNEL SERVICES</b>									
673	43240	1100	WAGES	218,970	234,307	246,774	247,724	237,152	260,387
673	43240	1101	OVERTIME	14,925	14,906	10,000	10,000	15,473	10,000
673	43240	1200	FICA	17,573	18,769	19,643	19,716	18,930	19,881
673	43240	1300	RETIREMENT	13,287	13,898	13,961	14,018	14,475	14,149
673	43240	1400	WORKMEN'S COMPENSATION	8,961	8,650	9,038	8,953	8,953	9,285
673	43240	1900	INSURANCE	<u>33,024</u>	<u>36,450</u>	<u>36,916</u>	<u>36,916</u>	<u>36,974</u>	<u>37,004</u>
			SUBTOTAL	306,740	326,980	336,332	337,327	331,957	350,706
<b>OPERATING EXPENSES</b>									
673	43240	2110	INSURANCE POLICIES	7,498	6,791	10,000	10,000	6,650	10,000
673	43240	2200	PROFESSIONAL SERVICES & FEES	29,353	25,983	40,000	40,000	50,968	50,000
673	43240	2201	STATE FEES	34,854	37,007	36,680	36,680	38,085	38,925
673	43240	2202	PROFESSIONAL-LEGAL	0	0	250	250	0	250
673	43240	2204	PROCESSING- REDUCTION	5,926	11,134	15,000	131,000	113,602	10,000
673	43240	2300	PUBLISHING & ADVERTISING	1,187	816	1,000	1,000	1,544	1,000
673	43240	2510	MOTOR VEHICLE REPAIR & MAINT.	958	791	3,000	30,000	5,586	3,000
673	43240	2530	EQUIPMENT REPAIR & MAINTENANCE	94,989	44,687	40,000	40,000	59,155	50,000
673	43240	2540	BUILDING REPAIR & MAINTENANCE	1,739	12,214	5,000	5,000	3,278	10,500
673	43240	2590	FACILITY REPAIRS & MAINTENANCE	17,338	15,185	25,000	30,000	26,483	35,000
673	43240	2611	OFFICE SUPPLIES	1,033	908	1,000	1,000	973	1,200
673	43240	2612	OPERATING SUPPLIES & MATERIALS	102,109	100,568	150,000	150,000	110,909	150,000
673	43240	2614	MOTOR VEHICLE FUEL & SUPPLIES	91,775	45,512	45,000	45,000	36,714	40,000
673	43240	2615	COPY SUPPLIES	33	15	250	250	28	250
673	43240	2616	POSTAGE	34	79	250	250	31	250
673	43240	2619	UNIFORMS	3,659	3,885	4,000	4,000	4,297	4,200
673	43240	2700	TRAVEL & TRAINING	4,166	3,352	4,500	4,500	3,671	4,000
673	43240	2810	ELECTRICITY	11,010	18,404	18,000	18,000	19,312	20,000
673	43240	2820	WATER	1,013	716	1,000	1,000	789	1,000
673	43240	2840	HEATING FUEL-GAS	6,639	14,077	20,000	20,000	8,142	15,000
673	43240	2850	TELEPHONE	2,041	1,815	2,000	2,000	1,580	2,200
673	43240	2995	DEPRECIATION-LANDFILL	<u>251,270</u>	<u>280,542</u>	<u>300,000</u>	<u>300,000</u>	<u>248,537</u>	<u>300,000</u>
			SUBTOTAL	668,624	624,481	721,930	869,930	740,334	746,775
<b>CAPITAL OUTLAY</b>									
673	43240	3200	BUILDING & STRUCTURES	1,551,823	0	10,000	10,000	0	15,000
673	43240	3500	FURNITURE & MINOR EQUIPMENT	7,111	0	2,000	2,000	0	2,000
673	43240	3600	MACHINERY & AUTO	104,246	54,027	200,000	200,000	198,949	500,000
673	43240	3801	LANDFILL DEVELOPMENT	<u>1,374,244</u>	<u>167,447</u>	<u>50,000</u>	<u>50,000</u>	<u>0</u>	<u>105,000</u>
			SUBTOTAL	3,037,424	221,474	262,000	262,000	198,949	622,000
<b>DEBT SERVICE</b>									
673	43240	4100	PRINCIPAL	135,435	184,281	140,204	140,204	140,204	144,557
673	43240	4200	INTEREST EXPENSE	<u>29,386</u>	<u>55,708</u>	<u>56,610</u>	<u>56,609</u>	<u>56,609</u>	<u>52,257</u>
			SUBTOTAL	164,821	239,989	196,814	196,813	196,813	196,814
<b>RESERVES</b>									
673	43240	4400	CLOSURE POSTCLOSURE RESERVES	57,416	16,109	8,010	8,010	23,759	8,550
673	43240	4401	TRENCH DEPLETION	64,985	102,049	76,775	148,000	154,971	157,250
673	43240	4402	AMORTIZATION EXPENSE	<u>1,004</u>	<u>198,996</u>	<u>1,060</u>	<u>1,060</u>	<u>1,098</u>	<u>1,120</u>
			SUBTOTAL	123,405	317,154	85,845	157,070	179,828	166,920
			<b>LANDFILL TOTAL</b>	<b>4,301,014</b>	<b>1,730,078</b>	<b>1,602,921</b>	<b>1,823,140</b>	<b>1,647,881</b>	<b>2,083,215</b>

**JOINT POWERS RECYCLING CENTER**

In April 1994, the City of Vermillion implemented a Joint Powers Agreement with Clay County, the City of Yankton, and Yankton County for the management and funding of an integrated solid waste system for the region. The joint system also serves customers from Elk Point, Rural Union County, Beresford, and Centerville. The joint operations include the Vermillion Landfill and Missouri Valley Recycling center and the Yankton Transfer & Recycling facility. Yankton will begin single-stream recycling in 2017 that will not be part of Joint Powers. Under the terms of the agreement, Vermillion and Yankton share resources and funding for integrated solid waste management while exercising local control of ownership, operations and employees engaged in solid waste management activities.

The Joint Powers, City of Vermillion recycling center (Missouri Valley Recycling) is located at 840 N. Crawford Road, Vermillion. The recycling budget expenses incorporate one half of the Joint Powers Solid Waste Director’s salary and three full-time recycling equipment operators and one summer laborer. The personnel duties include operational and management related to the receiving sorting, baling and marketing of commodities received from regional commercial and residential recycling. The facility also maintains four satellite recycling trailers for 24/7 recycling access.

The City of Vermillion has a thirty-year history of recycling. The Missouri Valley Recycling (MVR) program, a drop off recycling and materials processing facility, opened in September 1994 replacing the private volunteer recycling center (Clay County Recycling Center). The MVR is operated, as is the landfill, as a fully funded enterprise of the City of Vermillion.

Some revenue line items are decreased as Yankton anticipates beginning single-stream recycling in spring 2017. Recycling volumes sold by Joint Powers will decrease as Yankton will not be bringing recyclables to the recycling center for processing and sale.

<b>EXPENSE HIGHLIGHTS:</b>	
2200 - Hazardous Waste Collection - Household Hazardous Waste collection.	
2612 - Operating Supplies –Wire and Gaylord boxes and tools.	
3200 - Updating Building.	
3600 - Machinery & Auto –tripper carts.	

<b><u>JOINT POWERS RECYCLING</u></b>			<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>	<b>2016</b>	<b>2017</b>
			<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>REVISED</b>	<b>ACTUAL</b>	<b>BUDGET</b>
<b>RECYCLING REVENUES</b>								
673	30404	TIPPING FEE	42,309	44,606	44,040	44,040	46,109	51,675
673	30405	MAGAZINES-VERMILLION	8,024	6,954	8,500	8,500	0	2,200
673	30406	PLASTIC	47,747	31,521	32,000	32,000	26,740	20,000
673	30407	TIN	8,548	2,137	5,000	5,000	3,237	1,200
673	30408	ALUMINUM - VERMILLION	25,596	14,670	28,000	28,000	22,876	23,000
673	30409	NEWSPAPER-VERMILLION	7,377	9,671	9,000	9,000	11,537	8,000
673	30410	CARDBOARD-VERMILLION	24,076	24,505	28,000	28,000	32,097	24,000
673	30411	OTHER METALS/MATERIALS	2,651	3,552	2,000	3,000	10,700	3,000
673	30412	HIGH GRADE PAPER	15,703	16,994	15,000	15,000	7,420	13,000
673	30413	ALUMINUM - YANKTON	7,441	4,479	5,000	5,000	6,740	2,500
673	30414	NEWSPAPER-YANKTON	8,078	7,918	6,000	9,000	14,294	2,000
673	30415	CARDBOARD-YANKTON	<u>16,492</u>	<u>16,987</u>	<u>15,000</u>	<u>15,000</u>	<u>22,679</u>	<u>4,500</u>
<b>RECYCLING REVENUE TOTAL</b>			<b>214,042</b>	<b>183,994</b>	<b>197,540</b>	<b>201,540</b>	<b>204,429</b>	<b>155,075</b>

**JOINT POWERS RECYCLING**

			2014	2015	2016	2016	2016	2017	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
<b>PERSONNEL SERVICES</b>									
673	43242	1100	WAGES	138,620	142,935	145,020	145,719	139,295	150,860
673	43242	1101	OVERTIME	4,497	5,210	5,000	5,000	4,682	5,000
673	43242	1200	FICA	10,762	11,136	11,477	11,530	10,731	11,923
673	43242	1300	RETIREMENT	7,979	8,465	8,737	8,779	8,375	9,088
673	43242	1400	WORKMEN'S COMPENSATION	3,770	3,537	3,495	3,452	3,452	3,675
673	43242	1900	INSURANCE	<u>20,485</u>	<u>23,181</u>	<u>23,492</u>	<u>23,492</u>	<u>21,268</u>	<u>23,548</u>
SUBTOTAL			186,113	194,464	197,221	197,972	187,803	204,094	
<b>OPERATING EXPENSES</b>									
673	43242	2110	INSURANCE POLICIES	1,563	2,246	2,000	2,000	1,501	2,000
673	43242	2200	PROFESSIONAL SERVICES & FEES	276	42	5,000	3,000	350	5,000
673	43242	2204	HAZARDOUS WASTE COLLECTION	31,146	32,070	32,500	32,500	32,873	33,000
673	43242	2300	PUBLISHING & ADVERTISING	622	733	1,500	1,500	1,264	1,500
673	43242	2510	MOTOR VEHICLE REPAIR & MAINTENANCE	101	67	1,000	1,000	0	1,000
673	43242	2530	EQUIPMENT REPAIR & MAINTENANCE	3,166	8,764	11,000	11,000	11,329	9,500
673	43242	2540	BUILDING REPAIR & MAINTENANCE	1,534	3,796	3,000	3,000	2,742	3,000
673	43242	2611	OFFICE SUPPLIES	364	388	500	500	440	500
673	43242	2612	OPERATING SUPPLIES	3,913	11,801	10,000	10,000	8,734	12,000
673	43242	2614	MOTOR VEHICLE FUEL & SUPPLIES	6,182	4,063	7,500	7,500	3,050	6,000
673	43242	2615	COPY SUPPLIES	0	15	150	150	28	150
673	43242	2616	POSTAGE	5	34	150	150	4	150
673	43242	2617	FREIGHT	2,100	2,500	2,000	2,000	2,520	2,000
673	43242	2619	UNIFORMS	459	391	750	750	452	750
673	43242	2620	MATERIALS PURCHASED	8,182	5,298	8,500	8,500	6,323	6,000
673	43242	2621	REVENUE SHARING MATERIALS	0	6,957	11,000	7,000	6,986	1,300
673	43242	2700	TRAVEL & TRAINING	2,159	2,090	1,500	1,500	1,922	2,000
673	43242	2810	ELECTRICITY	6,223	6,285	5,500	6,250	6,334	6,500
673	43242	2820	WATER	459	445	550	550	623	600
673	43242	2830	SEWER	827	934	1,000	1,000	861	1,600
673	43242	2840	HEATING FUEL-GAS	5,058	2,745	5,500	5,500	2,459	5,000
673	43242	2850	TELEPHONE	822	840	800	800	812	850
673	43242	2995	DEPRECIATION-RECYCLING	<u>36,286</u>	<u>37,974</u>	<u>38,500</u>	<u>38,500</u>	<u>38,797</u>	<u>38,500</u>
SUBTOTAL			111,447	130,478	149,900	144,650	130,404	138,900	
<b>CAPITAL OUTLAY</b>									
673	43242	3200	BUILDING & STRUCTURES	80,327	0	55,000	30,000	0	60,000
673	43242	3500	FURNITURE & MINOR EQUIPMENT	183	0	1,500	1,500	511	1,500
673	43242	3600	MACHINERY & AUTO	<u>0</u>	<u>15,165</u>	<u>25,000</u>	<u>25,000</u>	<u>0</u>	<u>15,000</u>
SUBTOTAL			80,510	15,165	81,500	56,500	511	76,500	
<b>RECYCLING TOTAL</b>			<b>378,070</b>	<b>340,107</b>	<b>428,621</b>	<b>399,122</b>	<b>318,718</b>	<b>419,494</b>	

## **CURBSIDE RECYCLING**

In November 2008, City of Vermillion residents voted to implement curbside recycling for single-family homes and multi-family housing with five or less units. The households are charged \$3.50 including sales tax a month for the service. Each qualifying resident was provided with two curbside recycling bins purchased by the City with a grant from the American Recovery and Reinvestment Act of 2009 (Stimulus Bill). The Curbside Recycling program began collection on September 8, 2009.

The weekly source separated curbside collection is provided Tuesday through Friday. One quarter of the community's recycling is collected each of the four days. Monday's provide time for special collections and business that have signed up for pickup. The Curbside collection is operated through the Solid Waste Department with two full-time employees responsible for the collection, sorting, delivery, and assistance at the recycling facility.

The continued success and program improvement requires that the public receive yearly reminders to Reduce, Reuse and RECYCLE.

### **OF INTEREST:**

The numbers calculated for curbside recycling were based off 2495 household in Vermillion. This number varies throughout the year and will increase as the program expands its focus. We are working with a group of people to try and expand Curbside pickup to large apartments and into trailer courts.

### **EXPENSE HIGHLIGHTS:**

3500 - Green and Blue Bin Replacement.

3600 - Trailer replacement.

**CURBSIDE RECYCLING**

			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>REVENUES</b>								
675	30311	UTILITY BILLING	100,063	101,120	109,000	109,000	108,049	110,000
675	30315	REVENUE SHARING	0	6,957	11,000	7,000	6,986	1,300
675	36110	INTEREST ON INVESTMENTS	135	269	250	325	362	150
675	38431	SALE OF BINS	160	190	200	200	350	200
675	39595	APPROPRIATION FROM RESERVE	<u>2,915</u>	<u>0</u>	<u>35,479</u>	<u>31,284</u>	<u>0</u>	<u>29,118</u>
<b>CURBSIDE RECYCLING REVENUE TOTAL</b>			<b>103,273</b>	<b>108,536</b>	<b>155,929</b>	<b>147,809</b>	<b>115,747</b>	<b>140,768</b>

**CURBSIDE RECYCLING**

			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>PERSONNEL SERVICES</b>								
675	43270	1100 WAGES	63,013	67,302	70,136	70,136	69,233	73,340
675	43270	1101 OVERTIME	0	0	2,000	2,000	1,283	2,000
675	43270	1200 FICA	4,801	5,078	5,518	5,518	5,290	5,764
675	43270	1300 RETIREMENT	3,781	4,038	4,328	4,328	4,218	4,520
675	43270	1400 WORKMEN'S COMPENSATION	2,991	2,936	2,965	2,927	2,927	3,132
675	43270	1900 INSURANCE	<u>12,621</u>	<u>13,289</u>	<u>13,424</u>	<u>13,424</u>	<u>12,897</u>	<u>13,456</u>
SUBTOTAL			87,207	92,643	98,371	98,333	95,848	102,212
<b>OPERATING EXPENSES</b>								
675	43270	2110 INSURANCE POLICIES	663	623	750	750	558	750
675	43270	2200 PROFESSIONAL-LEGAL	0	0	250	250	0	250
675	43270	2300 PUBLISHING & ADVERTISING	0	0	1,000	1,000	0	1,000
675	43270	2510 MOTOR VEHICLE REPAIR & MAINTENANCE	698	672	2,000	2,000	525	2,000
675	43270	2530 EQUIPMENT REPAIR & MAINTENANCE	1,372	258	2,000	2,000	33	2,000
675	43270	2611 OFFICE SUPPLIES	0	0	250	250	0	250
675	43270	2612 OPERATING SUPPLIES	104	0	500	500	9	250
675	43270	2614 MOTOR VEHICLE FUEL & SUPPLIES	4,493	3,070	5,000	5,000	2,836	4,000
675	43270	2615 COPY SUPPLIES	0	0	100	100	0	100
675	43270	2616 POSTAGE	0	80	100	100	40	100
675	43270	2619 UNIFORMS	328	217	600	600	109	600
675	43270	2700 TRAVEL & TRAINING	0	0	250	250	0	250
675	43270	2850 TELEPHONE	0	0	100	100	0	50
675	43270	2900 VEHICLE EQUIPMENT RENTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,706</u>
SUBTOTAL			7,658	4,920	12,900	12,900	4,110	14,306
<b>CAPITAL OUTLAY</b>								
675	43270	3500 FURNITURE & MINOR EQUIPMENT	0	0	250	250	0	250
675	43270	3600 MACHINERY & AUTO	<u>0</u>	<u>0</u>	<u>36,000</u>	<u>0</u>	<u>389</u>	<u>24,000</u>
SUBTOTAL			0	0	36,250	250	389	24,250
<b>DEBT SERVICE</b>								
675	43270	4100 PRINCIPAL	7,853	8,050	8,253	8,253	8,253	0
675	43270	4200 INTEREST EXPENSE	555	358	155	155	155	0
675	43270	6100 TRANSFER TO EQUIPMENT REP	<u>0</u>	<u>0</u>	<u>0</u>	<u>27,918</u>	<u>27,918</u>	<u>0</u>
SUBTOTAL			8,408	8,408	8,408	36,326	36,326	0
<b>TOTAL CURBSIDE RECYCLING EXPENDITURES</b>			<b>103,273</b>	<b>105,971</b>	<b>155,929</b>	<b>147,809</b>	<b>136,673</b>	<b>140,768</b>

## LIQUOR STORE

The City of Vermillion, which owns the municipal liquor store, initiated in 1990 a manager's agreement that gives a private contractor the freedom to establish alternative operating procedures.

### OF INTEREST:

On October 20, 2014 the City Council entered into a five-year agreement with Gregg and Nikki Peters to manage the liquor store until December 31, 2019 with a five-year renewal option. The agreement provided for relocation to a larger store at 820 Cottage with an agreement allocating the costs of leasehold improvements. This facility provided good floor and shelf space for versatility and effective marketing of merchandise as well as a second walk-in cooler. The current managers have completed a store reset, painted, added a video lottery room and growler fill station, expanded the cooler, shelf space, and inventory all of which has enhanced the shopping experience for liquor store customers.

The Liquor Store Manager is responsible for hiring employees, ordering merchandise, and pricing and daily operations of the store. The manager receives a share of the profits and an operating stipend for managing the store.

### EXPENSE HIGHLIGHTS

2200 - Fees for management services.

2400 - The space for the store and some equipment is rented.

<u>LIQUOR STORE FUND</u>			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>REVENUES</b>								
652	38011	LIQUOR SALES	783,955	880,774	915,000	900,000	945,249	915,000
652	38012	SALES WINE	185,927	220,224	225,000	245,000	238,186	255,000
652	38013	SALES BEER	250,690	357,061	305,000	395,000	390,178	410,000
652	38014	SALES MISC	25,846	37,998	32,000	40,000	40,905	42,000
652	38015	LOTTERY	<u>0</u>	<u>2,334</u>	<u>6,000</u>	<u>6,000</u>	<u>7,442</u>	<u>6,000</u>
<b>REVENUES TOTAL</b>			<b>1,246,418</b>	<b>1,498,391</b>	<b>1,483,000</b>	<b>1,586,000</b>	<b>1,621,960</b>	<b>1,628,000</b>
<b>OPERATING EXPENSES</b>								
652	49910	2110 FIRE INSURANCE	161	155	170	170	149	170
652	49910	2130 LIABILITY INSURANCE	6,327	6,474	6,600	6,600	7,386	6,700
652	49910	2200 CONTRACT SERVICES	64,500	71,375	72,000	72,000	72,000	72,000
652	49910	2201 PROFESSIONAL SERVICES	3,585	4,156	4,000	4,000	6,584	4,500
652	49910	2300 ADVERTISING	2,000	2,000	2,000	2,000	2,000	2,000
652	49910	2400 RENTAL	11,250	11,250	11,250	11,250	11,250	11,250
652	49910	2530 EQUIPMENT REPAIR & MAINT	1,611	4,603	5,000	5,000	3,586	5,500
652	49910	2611 OFFICE SUPPLIES	786	715	500	500	607	500
652	49910	2612 OPERATING SUPPLIES	24,096	30,471	30,000	30,000	33,610	32,000
652	49910	2613 CLEANING SUPPLIES & SERVICES	2,243	1,072	1,500	1,500	1,194	1,500
652	49910	2616 FREIGHT	23,206	19,807	24,000	20,000	20,103	21,000
652	49910	2623 LIQUOR PURCHASES	508,938	629,170	604,000	603,000	660,833	613,000
652	49910	2624 WINE PURCHASES	126,280	158,229	155,000	169,000	161,728	176,000
652	49910	2625 BEER PURCHASES	183,907	282,537	229,000	296,000	302,760	307,500
652	49910	2626 MISC PURCHASES FOR RESALE	15,168	28,848	19,200	25,600	22,245	27,000
652	49910	2810 ELECTRICITY	7,854	8,679	9,200	9,200	8,306	9,350
652	49910	2840 GAS	481	146	600	0	0	0
652	49910	2850 TELEPHONE	1,212	1,205	1,300	1,300	1,193	1,300
652	49910	2990 OTHER CURRENT EXPENSES	1,050	1,250	750	1,250	900	1,250
652	49910	2999 PROFITS TO MANAGER	<u>66,249</u>	<u>89,098</u>	<u>90,879</u>	<u>96,489</u>	<u>98,001</u>	<u>99,260</u>
<b>SUBTOTAL</b>			<b>1,050,904</b>	<b>1,351,240</b>	<b>1,266,949</b>	<b>1,354,859</b>	<b>1,414,435</b>	<b>1,391,780</b>
<b>CAPITAL OUTLAY</b>								
652	49910	3500 FURNITURE & EQUIPMENT	11,999	18,358	2,000	14,000	11,568	2,000
652	49910	3501 LEASEHOLD IMPROVEMENTS	<u>11,002</u>	<u>7,162</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>SUBTOTAL</b>			<b>23,001</b>	<b>25,520</b>	<b>2,000</b>	<b>14,000</b>	<b>11,568</b>	<b>2,000</b>
<b>RESERVES &amp; TRANSFERS</b>								
651	36110	INTEREST INCOME	495	138	140	550	608	550
651	36111	TRANSFER IN RESERVE INTEREST	495	0	0	0	0	0
652	49910	4400 TO RESERVE	(21,687)	0	19,991	23,491	0	40,570
651	49910	6100 TRANSFER INTEREST	0	0	140	550	0	550
652	49910	6100 TRANSFER TO GENERAL FUND	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>
<b>SUBTOTAL</b>			<b>173,503</b>	<b>194,338</b>	<b>214,471</b>	<b>218,791</b>	<b>194,808</b>	<b>235,870</b>
<b>LIQUOR STORE FUND TOTAL</b>			<b>1,247,408</b>	<b>1,571,098</b>	<b>1,483,420</b>	<b>1,587,650</b>	<b>1,620,811</b>	<b>1,629,650</b>

## THE BLUFFS PROJECT

The Bluffs multi-level golf course and residential development exists as a self-sustaining City enterprise independent of General Fund revenues. The project demanded a 20-year commitment to produce golf fees, property sales and property tax revenue sufficient to pay development costs for an 18-hole golf course interspersed with 120 improved lots for residential housing. Professional staffers supervising The Bluffs golf course are under the direction of the Vermillion Parks & Recreation Director.

<u>GOLF COURSE OPERATIONS REVENUE</u>			2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET
611	34110	SEASON PASSES	138,839	133,451	149,000	149,000	134,439	153,470
611	34115	GREEN FEES	117,558	110,121	142,000	142,000	109,682	146,260
611	34116	HANDICAP	7,852	7,050	7,700	7,200	7,077	7,420
611	34150	DRIVING RANGE	13,002	13,861	15,450	15,450	15,705	15,910
611	34160	GOLF LESSONS	2,510	1,752	3,075	3,075	1,378	3,075
611	34165	JUNIOR GOLF	2,536	1,907	2,775	2,775	1,667	2,775
611	34170	GOLF CART RENTAL	90,662	87,389	92,700	92,700	97,643	95,480
611	34171	RENTAL EQUIPMENT	5	152	400	400	232	400
611	34181	TOURNAMENT FEES	4,455	670	2,400	1,000	659	1,000
611	34182	PRO SHOP	84,986	82,839	107,000	107,000	78,097	110,210
611	34183	BEER	72,880	76,810	86,500	86,500	71,466	89,100
611	34184	LIQUOR	20,623	21,597	29,800	29,800	22,978	30,690
611	34185	FOOD	40,356	44,965	63,000	63,000	44,224	64,890
611	34188	LOTTERY	3,209	3,110	3,300	3,300	1,545	3,300
611	34190	CART STORAGE & TRAIL FEES	23,604	24,244	26,000	26,000	26,061	26,780
611	34196	LONG AND (SHORT)	<u>69</u>	<u>196</u>	<u>200</u>	<u>200</u>	<u>69</u>	<u>200</u>
COURSE OPERATIONS REVENUE			623,146	610,114	731,300	729,400	612,922	750,960

<u>GOLF COURSE NON-OPERATING REVENUES AND EXPENSES</u>			2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET
611	39107	CONTRIBUTED CAPITAL	3,640	0	0	0	0	0
611	36110	INTEREST ON INVESTMENTS-CONS	4,322	4,521	4,000	4,525	6,196	5,000
611	36990	OTHER REVENUE	362	0	0	0	0	0
611	36210	RENTALS-MOCKLER	72,719	73,733	75,000	67,995	67,996	68,000
611	39595	APPROPRATION FROM RESERVE	<u>79,665</u>	<u>0</u>	<u>0</u>	<u>8,493</u>	<u>0</u>	<u>397</u>
SUBTOTAL			160,708	78,254	79,000	81,013	74,192	73,397
TOTAL NON-OPERATING REVENUES			783,854	688,368	810,300	810,413	687,114	824,357
<b>EXPENDITURES</b>								
611	45125	4401 APPROPRIATION TO RESERVE	<u>0</u>	<u>0</u>	<u>5,274</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL			0	0	5,274	0	0	0
TOTAL NON-OPERATING EXPENDITURES			0	0	5,274	0	0	0

## BLUFFS CLUBHOUSE

A full-time Professional Golf Association Pro, a full-time assistant golf professional, a part-time clubhouse assistant, and supplemental seasonal staff carryout the clubhouse operations.

The clubhouse staff maintains a food and beverage operation, a pro shop, a driving range and the 18-hole course. The course hosts five (5) different weekly leagues throughout the summer in addition to a variety of local and state wide tournaments. The Bluffs highlighted tournament is the Pro-Am which traditionally takes place in June of each year.

The Clubhouse uses an on-line tee reservation system from the Active Golf Network. Active Golf enables members and non member to make tee times, receive email promotions, keep track of scores and handicaps.

In 2017, an entrance sign and a weather warning system are scheduled to be installed.

### EXPENSE HIGHLIGHTS:

2200 - Membership fees for the Professional Golfers Association.

2300 - Advertising for tournaments and other course/clubhouse events.

2700 - Attendance at PGA Conferences and training seminars.

CLUBHOUSE OPERATIONS			2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET
<b>PERSONNEL SERVICES</b>								
611	45125	1100	WAGES	157,955	170,873	169,062	169,062	173,295
611	45125	1102	GOLF LESSONS	2,510	1,752	3,075	3,075	1,502
611	45125	1200	FICA	12,437	13,205	12,933	13,168	12,799
611	45125	1300	RETIREMENT	7,464	7,907	7,924	7,933	8,012
611	45125	1400	WORKMEN'S COMPENSATION	1,574	1,528	1,471	1,452	1,452
611	45125	1900	INSURANCE	<u>18,868</u>	<u>19,866</u>	<u>20,136</u>	<u>20,136</u>	<u>21,814</u>
			SUBTOTAL	200,808	215,130	214,601	214,826	218,874
<b>OPERATING EXPENSES</b>								
611	45125	2120	INSURANCE	3,580	3,434	3,500	3,500	2,672
611	45125	2200	PROFESSIONAL SERVICES & FEES	2,588	2,445	2,600	2,600	2,443
611	45125	2201	VISA/MASTER CARD CHARGES	9,898	9,064	10,000	10,000	9,788
611	45125	2204	HANDICAP	6,170	5,790	7,500	6,500	5,855
611	45125	2300	ADVERTISING	453	1,400	2,000	2,500	2,564
611	45125	2530	EQUIPMENT REPAIRS	1,089	2,443	2,130	2,130	1,412
611	45125	2540	BUILDING REPAIR & MAINTENANCE	884	1,260	1,630	1,630	1,510
611	45125	2611	OFFICE SUPPLIES	1,783	1,178	1,650	1,650	1,069
611	45125	2612	OPERATING SUPPLIES	414	588	700	700	1,074
611	45125	2613	CLEANING SUPPLIES & SERVICES	5,475	5,265	6,700	5,700	5,650
611	45125	2615	COPY SUPPLIES	11	7	100	0	0
611	45125	2616	POSTAGE	297	232	350	350	224
611	45125	2700	TRAVEL & TRAINING	722	560	3,000	2,500	0
611	45125	2810	ELECTRICITY	8,271	8,476	8,910	8,910	8,909
611	45125	2820	WATER	1,850	2,262	2,140	2,140	2,224
611	45125	2830	SEWER	964	849	1,375	1,000	1,042
611	45125	2840	GAS	2,365	1,431	2,600	2,600	1,223
611	45125	2850	TELEPHONE	1,546	1,518	1,400	1,500	2,397
611	45125	2860	GARBAGE	1,512	1,584	1,500	1,600	1,512
611	45125	2901	EQUIPMENT RENTAL	23,345	22,683	24,000	24,000	23,266
611	45125	2990	OTHER	<u>1,800</u>	<u>2,941</u>	<u>2,000</u>	<u>2,000</u>	<u>2,425</u>
			SUBTOTAL	75,017	75,410	85,785	83,510	77,259
<b>INVENTORY EXPENSES</b>								
611	45126	2623	LIQUOR MERCHANDISE	7,987	8,054	8,240	8,240	8,439
611	45126	2625	BEER MERCHANDISE	24,891	26,380	29,870	29,870	25,726
611	45126	2628	MISCELLANEOUS CONCESSIONS	18,185	17,778	20,600	20,600	17,346
611	45126	2630	GRILL INVENTORY	12,290	11,863	15,750	15,750	10,592
611	45126	2631	GOLF MERCHANDISE FOR RESALE	80,068	76,386	84,203	84,203	67,690
611	45126	2632	GOLF MERCHANDISE	<u>2,772</u>	<u>0</u>	<u>1,030</u>	<u>2,717</u>	<u>3,435</u>
			SUBTOTAL	146,193	140,461	159,693	161,380	133,228
<b>CAPITAL OUTLAY</b>								
611	45125	3500	FURNITURE & EQUIPMENT	<u>0</u>	<u>0</u>	<u>8,000</u>	<u>8,000</u>	<u>0</u>
			SUBTOTAL	0	0	8,000	8,000	0
<b>TOTAL CLUBHOUSE EXPENSES</b>								
				422,018	431,001	468,079	467,716	429,361
								474,950

## BLUFFS MAINTENANCE

The Bluff's maintenance staff includes a full-time superintendent, a full-time assistant superintendent and supplemental seasonal part-time staff. The maintenance program maintains 200 acres of land that includes fairways, roughs, tee boxes and golf greens.

### OF INTEREST:

Each year fundraising efforts provide for course improvements. In recent year projects that were addressed with fundraising money include the front driving range underwent a total renovation, the course irrigation well was professionally serviced and a privacy fence was added along Pinehurst Avenue to shield the maintenance area from the street.

In 2016, half of the protective screens were replaced along hole #10, six new ladies tee boxes were installed, and irrigation updates took place. 2017 projects include one additional tee box installation, the remaining protective screens will be installed, and a new entrance sign will be erected.

### EXPENSE HIGHLIGHTS:

2200 - Professional Services & Fees - Membership in the Golf Course Superintendent Association of America (GCSAA).

2700 - Travel & Training - Attendance at GCSAA conferences and training.

2590 - Other Repair & Maintenance - Chemical, fertilizer, sand and materials.

2900 - Vehicle Equipment Rental - Rental for golf maintenance equipment replacement.

### GOLF COURSE MAINTENANCE

			2014	2015	2016	2016	2016	2017	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
<b>PERSONNEL SERVICES</b>									
611	45135	1100	WAGES	122,520	134,034	130,685	131,270	143,158	134,285
611	45135	1200	FICA	9,351	10,231	9,997	10,042	10,838	10,273
611	45135	1300	RETIREMENT	5,328	5,483	5,546	5,581	5,657	5,762
611	45135	1400	WORKMEN'S COMPENSATION	2,536	2,418	2,457	2,424	2,424	2,552
611	45135	1900	INSURANCE	<u>12,602</u>	<u>13,270</u>	<u>13,424</u>	<u>13,424</u>	<u>13,448</u>	<u>13,456</u>
SUBTOTAL			152,337	165,436	162,109	162,741	175,525	166,328	
<b>OPERATING EXPENSES</b>									
611	45135	2120	INSURANCE	2,045	2,129	2,100	2,100	1,184	2,200
611	45135	2200	PROFESSIONAL SERVICES & FEES	415	990	600	600	575	600
611	45135	2300	ADVERTISING	43	32	50	50	0	50
611	45135	2510	MOTOR VEHICLE REPAIR & MAINTENANCE	235	693	300	300	174	300
611	45135	2530	EQUIPMENT REPAIRS	12,616	11,739	12,000	12,000	9,102	12,000
611	45135	2540	BUILDING REPAIR & MAINTENANCE	67	1,073	1,000	1,000	1,805	1,000
611	45135	2590	OTHER REPAIR & MAINTENANCE	55,719	44,884	9,000	9,000	13,177	14,000
611	45135	2591	FERTILIZER & SEED	0	0	32,000	32,000	29,505	32,000
611	45135	2592	BUNKER & GREEN SAND	0	0	5,000	5,000	3,908	5,000
611	45135	2611	OFFICE SUPPLIES	417	136	350	350	35	350
611	45135	2612	OPERATING SUPPLIES	4,968	6,263	9,500	9,500	5,538	10,000
611	45135	2614	MOTOR VEHICLE FUEL/SUPPLIES	20,473	13,105	18,000	18,000	11,956	18,000
611	45135	2616	POSTAGE	112	7	50	50	9	50
611	45135	2618	CHEMICALS	11,783	15,880	15,000	15,000	21,325	15,000
611	45135	2619	UNIFORMS	125	900	150	200	96	500
611	45135	2700	TRAVEL & TRAINING	2,522	1,519	2,500	3,000	3,403	2,500
611	45135	2810	ELECTRICITY	13,621	15,725	14,000	14,000	15,130	14,000
611	45135	2820	WATER	598	658	500	600	655	600
611	45135	2830	SEWER	5,216	5,282	5,000	5,200	5,664	5,200
611	45135	2840	GAS	865	575	800	800	533	800
611	45135	2850	TELEPHONE	386	400	400	450	1,257	450
611	45135	2860	GARBAGE	747	783	800	800	747	800
611	45135	2900	VEHICLE EQUIPMENT RENTAL	<u>36,312</u>	<u>39,525</u>	<u>40,738</u>	<u>44,956</u>	<u>44,956</u>	<u>47,679</u>
SUBTOTAL			169,285	162,298	169,838	174,956	170,734	183,079	
<b>CAPITAL OUTLAY</b>									
611	45135	3200	BUILDING & STRUCTURE	14,574	8,639	0	0	0	0
611	45135	3900	COURSE IMPROVEMENTS	<u>3,640</u>	<u>10,297</u>	<u>5,000</u>	<u>5,000</u>	<u>4,213</u>	<u>0</u>
SUBTOTAL			18,214	18,936	5,000	5,000	4,213	0	
<b>TOTAL MAINTENANCE OPERATIONS</b>			<b>339,836</b>	<b>346,670</b>	<b>336,947</b>	<b>342,697</b>	<b>350,472</b>	<b>349,407</b>	

### CLUBHOUSE & COURSE EXPENDITURE TOTALS

	2014	2015	2016	2016	2016	2017
	ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
CLUBHOUSE & COURSE EXPENDITURE TOTALS	761,854	777,671	810,300	810,413	779,833	824,357

## NON-AD VALOREM, LODGING, DINING, AND ALCOHOL TAX (BED, BOARD, & BOOZE)

Approved in 1984 and supported by public vote in 1985. The fund provides for economic development and has been used by the Vermillion Area Chamber of Commerce and Development Company and other community organizations as approved by the City Council.

The revenues are budgeted at \$357,000 for 2017.

In 2017, the following organizations or projects will receive funding:

- W.H. Over Museum - \$15,000
- National Music Museum - \$15,000
- USD Admissions - \$5,000
- Fourth of July Celebration - \$3,500
- Vermillion Chamber of Commerce and Development Company - \$215,000
- Ribs, Rods and Rock'n'Roll - \$5,000
- Vermillion Now! - \$50,000
- Thursday's on the Platz - \$500
- Local Access Cable Channel - \$1,000
- Coyoteopoly- \$3,625
- Sculpture Walk - \$7,500

<u>NON-AD VALOREM, LODGING, DINING, AND ALCOHOL TAX (BED, BOARD, &amp; BOOZE)</u>			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>REVENUES</b>								
211	31310	BED, BOARD, AND BOOZE TAX	330,253	322,848	343,500	347,000	348,591	357,000
211	36110	INTEREST INCOME	<u>1,026</u>	<u>260</u>	<u>580</u>	<u>500</u>	<u>580</u>	<u>1,900</u>
<b>REVENUES TOTAL</b>			<b>331,279</b>	<b>323,108</b>	<b>344,080</b>	<b>347,500</b>	<b>349,171</b>	<b>358,900</b>
<b>EXPENDITURES</b>								
211	46500	4400 APPROPRIATION TO RESERVE	46,150	0	27,780	14,200	0	19,775
211	46500	5600 W H OVER MUSEUM	15,000	15,000	15,000	15,000	15,000	15,000
211	46500	5603 NATIONAL MUSIC MUSEUM	15,000	15,000	15,000	15,000	15,000	15,000
211	46500	5605 USD ADMISSIONS	0	5,000	5,000	5,000	0	5,000
211	46500	5608 FOURTH OF JULY CELEBRATION	3,500	3,500	3,500	3,500	3,500	3,500
211	46500	5610 VCDC-CHAMBER PROGRAM	200,000	200,000	200,000	200,000	200,000	215,000
211	46500	5619 PROMOTION RIBS RODS & ROCK & ROLL	5,000	5,000	5,000	5,000	5,000	5,000
211	46500	5620 VERMILLION NOW	30,000	50,000	50,000	50,000	50,000	50,000
211	46500	5622 THURSDAYS ON THE PLATZ PROMOTION	500	0	500	500	0	500
211	46500	5625 LOCAL ACCESS CHANNEL	5,379	381	800	800	385	1,000
211	46500	5627 RATINGEN STUDENT EXCHANGE	750	0	500	2,000	2,000	0
211	46500	5628 BOOSTER CLUB SIGNAGE	10,000	0	0	0	0	0
211	46500	5629 COYOTEOPOLY SHAKESPEARE FEST	0	2,000	3,000	3,000	3,000	3,625
211	46500	5630 SCULPTURE WALK	0	10,000	0	3,000	3,000	7,500
211	46500	5631 VERMILLION AREA ARTS COUNCIL	0	250	0	0	0	0
211	46500	2632 STREET BANNERS	0	0	18,000	18,000	0	18,000
211	46500	5633 WELCOME ENTRANCE SIGN	0	0	0	10,000	10,000	0
211	46500	5634 SD ALL STAR FOOTBALL GAME	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>2,500</u>	<u>0</u>
<b>TOTAL EXPENDITURES</b>			<b>331,279</b>	<b>306,131</b>	<b>344,080</b>	<b>347,500</b>	<b>309,385</b>	<b>358,900</b>

## ADDITIONAL PENNY SALES TAX FUND

This special extra penny sales tax fund was established to record all special sales tax revenue and expenditures for municipal capital construction projects.

In 2001, the City council adopted an ordinance extending the sales tax effective July 1 for an indefinite time period.

In 2003, changes were made to the state laws regulating the additional sales tax; the revenue collected is now considered general fund money. However, the Vermillion City Council elected by ordinance that the additional penny sales tax will be used only for capital projects and purchases, to include capital outlay items of \$500 or greater.

### SECOND PENNY SALES TAX FUND

			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>REVENUES</b>								
201	31320	SALES TAX	1,663,576	1,791,080	1,695,000	1,862,700	1,798,001	1,900,000
201	33410	FEDERAL & STATE GRANT	0	0	99,000	149,715	149,566	0
201	36110	INTEREST ON INVESTMENTS	8,858	8,661	14,500	19,600	19,670	27,500
201	36700	CONTRIBUTIONS & DONATIONS	0	0	0	2,500	2,500	4,000
201	39595	APPROPRIATION FROM RESERVE	0	0	154,405	0	0	58,246
201	39555	INTERFUND LOAN	<u>22,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>REVENUE TOTAL</b>			<b>1,694,434</b>	<b>1,799,741</b>	<b>1,962,905</b>	<b>2,034,515</b>	<b>1,969,737</b>	<b>1,989,746</b>
<b>CAPITAL OUTLAY</b>								
201	41220	3502 ENGINEERING GIS SERVICES	0	0	20,000	5,000	2,679	10,000
201	41220	3503 ICAP COMMUNITY VENTER CONS	0	0	0	0	0	3,000
201	42110	3100 FIRE/AMBULANCE FACILITY	32,889	0	40,000	42,600	42,504	0
201	42110	3201 SHELTER ROOF	0	0	9,000	7,400	7,392	0
201	42110	3500 POLICE EQUIPMENT	34,949	25,482	2,500	2,500	2,500	12,000
201	42110	3502 FIRE FIGHTING EQUIPMENT	47,493	19,818	126,000	234,700	193,944	75,000
201	42110	3900 PUBLIC SAFETY BUILDING HVAC	49,577	0	0	0	0	0
201	42110	3504 AMBULANCE EQUIPMENT	48,051	36,506	6,500	9,000	8,967	12,200
201	43110	3200 AIRPORT IMPROVEMENTS	47	1,464	30,000	8,500	5,311	30,000
201	43110	3500 STREET DEPT EQUIPMENT	10,373	14,903	46,850	47,850	41,539	64,900
201	43110	3701 CONCRETE WORK	38,108	28,765	45,000	45,000	20,053	45,000
201	43110	3702 STREET CONSTRUCTION & ASPHALT OVERLAYS	208,392	94,758	93,000	103,000	99,238	125,000
201	43110	3703 ENGINEERING DOWNTOWN PROJECT	0	7,638	0	32,500	22,024	10,000
201	45122	3201 BIKE PATH PAVING	2,700	101,483	200,000	9,620	0	240,380
201	45122	3205 PARKS EQUIPMENT REPLACEMENT	0	128,990	158,500	114,100	109,873	85,000
201	45122	3208 ARMORY IMPROVEMENTS	0	3,145	0	0	0	0
201	45122	3500 SWIMMING POOL	5,394	327,326	731,000	656,042	121,044	708,851
201	46000	3901 VERMILLION NOW	0	0	50,000	50,000	0	50,000
201	46000	3910 USD WELLNESS PARTICIPATION	68,000	0	0	0	0	0
201	46000	5637 VCDC REINVESTMENT PROGRAM	<u>33,676</u>	<u>22,332</u>	<u>0</u>	<u>50,000</u>	<u>67,257</u>	<u>50,000</u>
<b>SUBTOTAL</b>			<b>579,649</b>	<b>812,610</b>	<b>1,558,350</b>	<b>1,417,812</b>	<b>744,325</b>	<b>1,521,331</b>
<b>TRANSFERS &amp; RESERVES</b>								
201	41150	6107 TRANSFER TO PRENTIS PARK CP	0	0	0	48,455	48,455	87,070
201	41150	6108 TRANSFER CITY HALL DEBT SERVICE	346,025	351,764	348,710	350,010	349,943	349,770
201	41150	6109 TRANSFER TO EQUIPMENT REPLACEMENT	8,500	0	0	13,500	13,500	0
201	41150	6110 ADVANCE TO TIF #6	295,491	55,845	55,845	42,400	42,395	31,575
201	43900	4400 APPROPRIATION TO RESERVE	<u>464,769</u>	<u>0</u>	<u>0</u>	<u>162,338</u>	<u>0</u>	<u>0</u>
<b>SUBTOTAL</b>			<b>1,114,785</b>	<b>407,609</b>	<b>404,555</b>	<b>616,703</b>	<b>454,293</b>	<b>468,415</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>			<b>1,694,434</b>	<b>1,220,219</b>	<b>1,962,905</b>	<b>2,034,515</b>	<b>1,198,618</b>	<b>1,989,746</b>

## LIBRARY FUND

Library Fund revenues come from three primary sources: library fines and fees, gifts to the library, and Clay County. Fines and fees are comprised of overdue fees, copier machine revenues and payments for lost or damaged materials. The expenditures in this fund are for items approved by the board.

<u>LIBRARY FUND</u>			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>REVENUES</b>								
214	34635	COUNTY REVENUE	3,000	4,000	4,000	4,000	4,000	4,000
214	35110	FINES & FORFIETS	2,011	3,153	3,500	4,000	4,748	4,550
214	36110	INTEREST ON INVESTMENTS	11	20	15	20	26	30
214	36710	CONTRIBUTIONS & DONATIONS	7,770	5,143	3,200	6,200	6,161	6,500
214	36990	OTHER	<u>3,471</u>	<u>4,160</u>	<u>2,300</u>	<u>2,700</u>	<u>4,895</u>	<u>3,300</u>
<b>REVENUES TOTAL</b>			<b>16,263</b>	<b>16,476</b>	<b>13,015</b>	<b>16,920</b>	<b>19,830</b>	<b>18,380</b>
<b>EXPENDITURES</b>								
214	45122	2590 OTHER REPAIR & MAINTENANCE	0	54	0	300	1,083	3,000
214	45122	2990 OTHER CURRENT EXPENSES	9,039	11,618	7,500	15,700	7,034	11,620
214	45122	3900 CAPITAL EXPENDITURES	0	0	0	0	4,639	0
214	45122	4400 APPROPRIATION TO RESERVE	<u>7,224</u>	<u>0</u>	<u>5,515</u>	<u>920</u>	<u>0</u>	<u>3,760</u>
<b>EXPENDITURE TOTAL</b>			<b>16,263</b>	<b>11,672</b>	<b>13,015</b>	<b>16,920</b>	<b>12,756</b>	<b>18,380</b>

## STORMWATER COLLECTION SYSTEM MAINTENANCE FUND

On November 30, 1992, the City Council approved a citywide property drainage fee dedicated to the construction or replacement of storm water collection lines. Property owners pay the fee at a rate determined by the size and use of their properties. This fee also applies to otherwise tax-exempt property holdings and is expected to total \$227,000 in 2017. The fee is used to repair the storm sewer system, to complete studies about the system and to construct new portions of storm sewer through the City.

The fund has been used recently for construction of new storm water infrastructure (i.e. French East Addition, Bliss Pointe Addition, and Norbeck Street construction). In 2016, part of the fund was used to complete storm drainage studies for Erickson Addition, Brooks Industrial Park Addition and Linden Street ravine. Additionally, the fund will be used to complete drainage improvements along Burbank Road and at the City's Service Center. In 2017 the fund will be used to construct a storm drainage pond at Erickson Addition and to complete drainage improvements along the Linden Street ravine.

### STORMDRAINAGE FEE FUND

			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>REVENUES</b>								
218	31111	ESTIMATED DELINQUENT TAXES	0	0	(4,250)	(2,400)	0	(2,400)
218	31180	DELINQUENT TAXES	1,580	3,453	2,000	2,400	2,809	2,400
218	31190	STORM WATER FEE	191,380	203,778	211,800	219,000	214,683	227,700
218	31910	PENALTY & INTEREST	450	938	500	500	941	500
218	33410	GRANTS	0	25,000	0	15,000	0	0
218	36110	INTEREST ON INVESTMENTS	3,886	4,034	4,500	4,500	4,527	5,000
218	39595	APPROPRIATION FROM RESERVE	<u>109,414</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>356,800</u>
<b>REVENUES TOTAL</b>			<b>306,710</b>	<b>237,203</b>	<b>214,550</b>	<b>239,000</b>	<b>222,960</b>	<b>590,000</b>
<b>OPERATING EXPENSES</b>								
218	43150	2200 PROFESSIONAL FEES	0	0	60,000	80,000	54,964	25,000
218	43150	2540 STORM SEWER REPAIR & MAINTENANCE	<u>14,674</u>	<u>20,482</u>	<u>15,000</u>	<u>20,000</u>	<u>1,772</u>	<u>15,000</u>
SUBTOTAL			14,674	20,482	75,000	100,000	56,736	40,000
<b>CAPITAL OUTLAY</b>								
218	43150	3800 STORM SEWER CONSTRUCTION	<u>153,027</u>	<u>15,153</u>	<u>0</u>	<u>60,000</u>	<u>48,284</u>	<u>550,000</u>
SUBTOTAL			153,027	15,153	0	60,000	48,284	550,000
<b>DEBT SERVICE &amp; RESERVE</b>								
218	43150	4400 RESERVE	0	0	139,550	79,000	0	0
218	43150	6201 TRANSFER TO TIF 6	<u>139,009</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL			139,009	0	139,550	79,000	0	0
<b>TOTAL EXPENDITURES</b>			<b>306,710</b>	<b>35,635</b>	<b>214,550</b>	<b>239,000</b>	<b>105,020</b>	<b>590,000</b>

## PARKS CAPITAL IMPROVEMENT FUND

This fund was established in 1993 to account for recreation fees and private contributions that have been earmarked for the acquisition and improvements of City park facilities. The Parks Capital Improvement Fund contains money for softball, soccer, baseball field improvements, youth center, and the swimming pool. The fund also provides equipment to public schools tumbling and fitness in exchange for the use of facilities.

In late 2015, a \$71,673 donation was given to the City by the Blanche Bremer estate. This money was used to establish a playground at Bliss Park in 2016. In 2016 the \$12,441 balance of the Blanche Bremer estate was received to be used for park improvements.

<u>PARKS CAPITAL FUND</u>			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>REVENUES</b>								
202	34635	RECREATION FEES CAPITAL	3,293	1,934	3,000	4,750	8,832	4,750
202	36110	INTEREST ON INVESTMENTS	10	10	10	10	10	10
202	36710	CONTRIBUTIONS & DONATIONS	2,782	71,674	0	12,500	12,741	0
202	39595	APPROPRIATION FROM RESERVE	<u>2,615</u>	<u>0</u>	<u>0</u>	<u>62,500</u>	<u>0</u>	<u>9,175</u>
REVENUES TOTAL			8,700	73,618	3,010	79,760	21,583	13,935
<b>EXPENDITURES</b>								
202	45122	3900 CAPITAL EXPENDITURES	<u>8,700</u>	<u>2,309</u>	<u>3,010</u>	<u>79,760</u>	<u>86,028</u>	<u>13,935</u>
PARKS CAPITAL TOTAL			8,700	2,309	3,010	79,760	86,028	13,935

## CLAY AREA EMERGENCY SERVICES COMMUNICATION CENTER

The Clay Area Emergency Services Communication Center (CAESCC) was established by an amendment to the City/County Joint Powers Agreement. The Communication Center is the Public Safety answering point (PSAP) for all 911 calls originating within the borders of Clay County, as well as many coming from outlying counties via cellular phone. The CAESCC dispatches for law enforcement, fire and emergency medical services within Clay County.

The Communication Center Supervisor and seven full-time 911 Telecommunicators staff the Communication Center. All personnel have been certified as 911 Telecommunicators by the State of South Dakota.

In addition to handling emergency situations throughout Clay County, the Telecommunicators process and dispatch non-emergency calls for the Vermillion Police Department, the Clay County Sheriff's Office, the South Dakota Highway Patrol, the South Dakota Department of Game, Fish & Parks and Clay County Emergency Management. Telecommunicators assist local law enforcement agencies via the South Dakota Teletype System. This system allows the operators to access criminal records, driving records, want and warrant records, vehicle registration and records of the National Crime Information Center (NCIC). The Telecommunicators also communicate with city employees via radio and handle after hours calls for the City of Vermillion (i.e. utilities and miscellaneous after hours calls).

### OF INTEREST:

The CAESCC was connected to the State's new NG911 network in October of 2016. A majority of the costs associated with this transition were paid by the State through the 911 surcharge fund.

SDN, who maintains the phone system, has recommended replacement of the 2007 administrative phone system in 2017.

### EXPENSE HIGHLIGHTS:

3501 - Replace administrative phone system.

<u>911 FUND</u>			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
212	33890	COUNTY PAYMENT -COMMUNICATIONS	280,375	256,057	278,216	279,931	268,316	305,162
212	33410	FEDERAL GRANTS	0	36,020	0	8,104	8,104	0
212	39111	TRANSFER IN FROM GENERAL	<u>254,875</u>	<u>256,057</u>	<u>278,217</u>	<u>279,931</u>	<u>268,316</u>	<u>281,162</u>
REVENUES TOTAL			<u>535,250</u>	<u>548,134</u>	<u>556,433</u>	<u>567,966</u>	<u>544,736</u>	<u>586,324</u>
<u>911 FUND EXPENDITURES</u>			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES								
212	42151	1100 WAGES	312,897	322,138	346,200	348,158	333,405	358,015
212	42151	1101 OVERTIME	11,085	10,529	11,000	11,000	13,415	11,000
212	42151	1200 FICA	24,389	25,143	27,326	27,476	26,054	28,230
212	42151	1300 RETIREMENT	19,439	19,930	21,432	21,550	20,809	22,141
212	42151	1400 WORKMEN'S COMPENSATION	684	670	679	656	656	694
212	42151	1900 INSURANCE	<u>50,762</u>	<u>51,138</u>	<u>53,696</u>	<u>53,696</u>	<u>51,856</u>	<u>53,824</u>
SUBTOTAL			419,256	429,548	460,333	462,536	446,195	473,904
OPERATING EXPENSES								
212	42151	2200 PROFESSIONAL SERVICES	5,691	7,688	7,500	7,500	6,853	7,500
212	42151	2300 ADVERTISING	0	401	500	500	0	500
212	42151	2530 EQUIPMENT REPAIR & MAINTENANCE	35,781	27,823	39,100	39,100	33,634	29,130
212	42151	2590 OTHER REPAIR & MAINTENANCE	122	2,385	5,000	3,350	3,419	5,000
212	42151	2611 OFFICE SUPPLIES	1,038	1,838	2,000	2,000	918	2,000
212	42151	2616 POSTAGE	7	0	100	100	0	100
212	42151	2617 PROFESSIONAL PUBLICATIONS	712	849	700	700	712	700
212	42151	2618 UNIFORMS	0	926	1,000	1,000	500	1,000
212	42151	2700 TRAVEL & TRAINING	2,492	911	4,000	4,000	4,262	4,000
212	42151	2850 TELEPHONE/TELETYPE	<u>33,909</u>	<u>38,276</u>	<u>35,500</u>	<u>35,500</u>	<u>35,580</u>	<u>35,990</u>
SUBTOTAL			79,752	81,097	95,400	93,750	85,878	85,920
CAPITAL OUTLAY								
212	42151	3500 FURNITURE & EQUIPMENT	8,943	36,271	0	1,650	2,633	2,500
212	42151	3501 EQUIPMENT REPLACEMENT	<u>27,299</u>	<u>1,218</u>	<u>700</u>	<u>10,030</u>	<u>10,029</u>	<u>24,000</u>
SUBTOTAL			36,242	37,489	700	11,680	12,662	26,500
<b>911 FUND EXPENDITURES</b>			<b>535,250</b>	<b>548,134</b>	<b>556,433</b>	<b>567,966</b>	<b>544,735</b>	<b>586,324</b>

## **BUSINESS IMPROVEMENT DISTRICT #1**

In September 2013, the City Council adopted a resolution designating the boundaries of a business improvement district. The Council also adopted a resolution establishing the Board of Directors. Five board directors were appointed and bylaws were approved. The City Council approved a resolution setting the fee amount at \$2 per night beginning June 1, 2014. In 2017, the fund is estimated to collect \$65,000.

State law permits cities to fund business improvement districts through a lodging fee at \$2 per occupied room per night. The purpose of the district is to fund a portion of the costs of creation, promotion and marketing of visitor facilities, events, attractions and activities which benefit the City and hotels. Eligible expenses may include payment for costs of acquisition, construction, maintenance, operation and funding of public improvements, facilities for the enhancement, expansion, marketing, and promotion of visitor facilities, events, attractions and activities, and the necessary staff to execute these efforts.

During 2015, the BID Board recommended and the City Council approved a two-year plan to allocate 85% of the amount collected to the Vermillion Area Chamber and Development Company (VADC) to assist with marketing. In 2016, the fund provided funding to help with hosting the South Dakota All-Star Football game.

<b><u>BUSINESS IMPROVEMENT DISTRICT #1</u></b>			<b>2014 ACTUAL</b>	<b>2015 ACTUAL</b>	<b>2016 BUDGET</b>	<b>2016 REVISED</b>	<b>2016 ACTUAL</b>	<b>2017 BUDGET</b>
<b>REVENUES</b>								
213	31310	BID #1 OCCUPANCY TAX	39,858	59,306	71,500	62,000	52,328	65,000
213	39595	APPROPRIATION FROM RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,440</u>	<u>0</u>	<u>0</u>
<b>REVENUES TOTAL</b>			<b>39,858</b>	<b>59,306</b>	<b>71,500</b>	<b>66,440</b>	<b>52,328</b>	<b>65,000</b>
<b>EXPENDITURES</b>								
213	46500	2300 PROMOTIONS/MARKETING	15,000	38,891	60,000	65,200	56,982	55,250
213	46500	4400 APPROPRIATION TO RESERVE	24,061	0	10,070	0	0	8,450
213	46500	6105 TRANSFER TO GENERAL	<u>797</u>	<u>1,119</u>	<u>1,430</u>	<u>1,240</u>	<u>1,114</u>	<u>1,300</u>
<b>EXPENDITURE TOTAL</b>			<b>39,858</b>	<b>40,010</b>	<b>71,500</b>	<b>66,440</b>	<b>58,096</b>	<b>65,000</b>

## DEBT SERVICE FUNDS

### Special Assessments

This fund accounts for the accumulation of monies for payment of special assessment bonds principal and interest. The special assessment bonds from 2006 to 2016 collections and bond payments are recorded. Assessments are certified to the county for collection.

<u>SPECIAL ASSESSMENT</u>			2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET
<b>REVENUES</b>								
751	36110	INTEREST ON INVESTMENTS	3,002	700	1,100	1,900	1,913	1,100
751	36288	PRINCIPAL	119,337	38,811	22,942	151,562	218,135	21,297
751	36396	INTEREST 1996 ASSESSMENTS	462	544	0	0	1	0
751	36304	INTEREST 2005 ASSESSMENTS	667	205	0	0	0	0
751	36306	INTEREST 2006 ASSESSMENTS	7,323	780	234	234	390	0
751	36307	INTEREST 2007 ASSESSMENTS	677	498	207	207	409	103
751	36308	INTEREST 2008 ASSESSMENTS	3,500	3,332	2,103	2,103	3,176	1,402
751	36310	INTEREST 2010 ASSESSMENTS	0	0	50	50	0	40
751	36312	INTEREST 2012 ASSESSMENTS	392	87	0	0	44	0
751	36313	INTEREST 2013 ASSESSMENTS	5,568	2,667	993	993	1,436	869
751	36315	INTEREST 2015 ASSESSMENTS	0	265	12,024	43,049	42,123	22,088
751	39595	APPROPRIATION FROM RESERVE	23,993	0	0	0	0	0
751	39555	INTERFUND LOAN	0	0	162,000	91,800	0	162,000
<b>REVENUES TOTAL</b>			<b>164,921</b>	<b>47,889</b>	<b>201,653</b>	<b>291,898</b>	<b>267,627</b>	<b>208,899</b>
<b>EXPENDITURES</b>								
751	43140	3700 INTEREST	12,897	4,882	15,611	15,611	15,611	9,941
751	43140	3741 REPAY INTERFUND LOAN PRINCIPAL	152,024	22,677	24,042	153,462	153,462	22,397
751	43140	4400 APPROPRIATION TO RESERVE	0	0	0	31,025	0	14,561
751	43140	6100 CAPITAL PROJECTS TRANSFER	0	409,599	162,000	91,800	0	162,000
<b>TOTAL EXPENDITURES</b>			<b>164,921</b>	<b>437,158</b>	<b>201,653</b>	<b>291,898</b>	<b>169,073</b>	<b>208,899</b>

### TIF District No. 5 (Vermillion Technology Center)

The City Council created TIF 5 in 2013 to assist the VCDC with construction of the building at 1012 Princeton Street; the Vermillion Technology Center. Property taxes from the fund will go toward the project. Property tax collections are to be used for debt service on the VCDC debt on the property.

<u>DEBT SERVICE -TIF #5 VCDC BUILDING</u>			2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET
<b>REVENUES</b>								
776	31110	PROPERTY TAXES	0	204	27,000	27,256	27,256	45,235
<b>REVENUES TOTAL</b>			<b>0</b>	<b>204</b>	<b>27,000</b>	<b>27,256</b>	<b>27,256</b>	<b>45,235</b>
<b>EXPENDITURES</b>								
776	46510	4200 INTEREST EXPENSES	0	204	27,000	27,256	27,256	45,235
<b>TOTAL EXPENDITURES</b>			<b>0</b>	<b>204</b>	<b>27,000</b>	<b>27,256</b>	<b>27,256</b>	<b>45,235</b>

### TIF District No. 6 (Bliss Pointe)

This fund was created for the accumulation of monies for payment of tax incremental financing bonds principal and interest. The TIF bond was a local, private placement bond. The bond proceeds were granted to the VCDC for the infrastructure improvements in the Bliss Pointe development.

<u>DEBT SERVICE -TIF #6 BLISS POINTE</u>			2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET
<b>REVENUES</b>								
776	31110	PROPERTY TAXES	0	4,775	4,775	18,220	18,222	29,045
776	39555	ADVANCE FROM SALES TAX	35,362	55,845	55,845	42,400	42,395	31,575
776	31910	PENALTY & INTEREST	0	0	0	0	3	0
<b>REVENUES TOTAL</b>			<b>35,362</b>	<b>60,620</b>	<b>60,620</b>	<b>60,620</b>	<b>60,620</b>	<b>60,620</b>
<b>EXPENDITURES</b>								
776	46510	4200 INTEREST EXPENSES	35,362	60,620	60,620	60,620	60,620	60,620
<b>TOTAL EXPENDITURES</b>			<b>35,362</b>	<b>60,620</b>	<b>60,620</b>	<b>60,620</b>	<b>60,620</b>	<b>60,620</b>

## City Hall

This fund was created to service the debt on the city hall bond issue. The bond included a debt service reserve that will accrue interest that will be used on the debt service. The second penny sales tax fund will transfer funds needed to make the debt service payments. The last payment on the lease is due December, 2026.

<b>DEBT SERVICE -CITY HALL</b>			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>REVENUES</b>								
775	36110	INTEREST INCOME	6,686	6,473	2,000	25,750	26,930	35,170
775	39111	TRANSFER IN SALES TAX	346,024	351,764	348,710	350,010	349,943	349,770
775	39595	APPROPRIATION TO RESERVE	0	<u>2,695,000</u>	0	<u>32,920</u>	0	<u>2,720,950</u>
<b>REVENUES TOTAL</b>			<b>352,710</b>	<b>3,053,237</b>	<b>350,710</b>	<b>408,680</b>	<b>376,873</b>	<b>3,105,890</b>
<b>EXPENDITURES</b>								
775	46510	4100 PRINCIPAL	205,000	215,000	220,000	220,000	220,000	2,925,000
775	46510	4200 INTEREST EXPENSES	144,934	137,041	128,710	185,130	185,127	178,890
775	46510	4300 FISCAL AGENT FEES	2,000	2,000	2,000	3,550	3,512	2,000
775	46510	4400 APPROPRIATION TO RESERVE	776	0	0	0	0	0
775	46510	4501 BOND ISSUANCE COSTS	0	56,725	0	0	0	0
<b>TOTAL EXPENDITURES</b>			<b>352,710</b>	<b>410,766</b>	<b>350,710</b>	<b>408,680</b>	<b>408,639</b>	<b>3,105,890</b>

## Prentis Park Improvements

This fund accounts for the accumulation of monies for payment of the general obligation bonds issued for improvements to Prentis Park. The bonds were issued in February 2016 with funding sources from a transfer from the general fund of the malt beverage markup fee and second penny sales tax. If these amounts are not sufficient the difference will be certified to the county for funding from property taxes.

<b>DEBT SERVICE - PRENTIS PARK</b>			2014	2015	2016	2016	2016	2017
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<b>REVENUES</b>								
772	39111	TRANSFER IN SALES TAX	0	0	0	48,455	48,455	87,070
772	39112	TRANSFER IN GENERAL FUND	0	58,000	116,000	115,000	115,000	112,000
772	39595	APPROPRIATION FROM RESERVE	0	0	0	<u>38,000</u>	0	0
<b>REVENUES TOTAL</b>			<b>0</b>	<b>58,000</b>	<b>116,000</b>	<b>201,455</b>	<b>163,455</b>	<b>199,070</b>
<b>EXPENDITURES</b>								
775	46510	4100 PRINCIPAL	0	0	50,000	150,000	150,000	125,000
775	46510	4200 INTEREST EXPENSES	0	0	57,565	49,455	49,454	72,070
775	46510	4300 FISCAL AGENT FEES	0	0	2,000	2,000	400	2,000
775	46510	4400 APPROPRIATION TO RESERVE	0	0	<u>6,435</u>	0	0	0
<b>TOTAL EXPENDITURES</b>			<b>0</b>	<b>0</b>	<b>116,000</b>	<b>201,455</b>	<b>199,854</b>	<b>199,070</b>

## CAPITAL PROJECTS FUND

The Capital Projects Fund accounts for payments of capital improvement projects outside of the enterprise funds.

### Capital Projects Special Assessments

This fund is used to account for receipts and disbursements of monies used for the construction of capital improvements, which are to be assessed to property owners. The property owners and the sale of special assessment bonds finance the projects. The 8% fiscal fee, which has accumulated in the fund, is being transferred to the general fund. The fiscal fee is transferred to the general fund for engineering services.

<u>SPECIAL ASSESSMENT</u>			2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET
<b>REVENUES</b>								
752	39112	TRANSFER FROM DEBT SERVICE	0	409,599	162,000	91,800	0	162,000
752	39120	PUBLIC PAYMENTS FOR IMPROVEMENTS	7,431	97,712	0	0	0	0
752	39595	APPROPRIATION FROM RESERVE	<u>474,162</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>REVENUES TOTAL</b>			<b>481,593</b>	<b>507,311</b>	<b>162,000</b>	<b>91,800</b>	<b>0</b>	<b>162,000</b>
<b>EXPENDITURES</b>								
752	43110	3700 STREET LIGHT CONSTRUCTION	31,789	0	0	0	0	0
752	43110	3701 STREET CONSTRUCTION	389,885	0	0	0	0	0
752	43110	3702 SIDEWALKS	59,919	0	150,000	85,000	5,971	150,000
752	43110	4400 APPROPRIATION TO RESERVE	0	0	4,000	6,800	0	5,200
752	43110	6100 TRANSFER TO GENERAL FUND-ENGINEERING	<u>0</u>	<u>17,012</u>	<u>8,000</u>	<u>0</u>	<u>0</u>	<u>6,800</u>
<b>TOTAL EXPENDITURES</b>			<b>481,593</b>	<b>17,012</b>	<b>162,000</b>	<b>91,800</b>	<b>5,971</b>	<b>162,000</b>

### Airport

This fund accounts for airport improvements financed for federal and state grants. The 2016 budget was for the engineering of apron reconstruction and for the update to the airport layout plan and the 2017 budget is for the apron reconstruction. Although the City pays for projects upfront, the City is reimbursed by the state and federal agencies at 5% and 90%, respectively. After all reimbursements are received the City is only responsible for 5% of the cost.

<u>AIRPORT</u>			2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET
<b>REVENUES</b>								
755	33111	STATE GRANT	48	1,464	20,000	8,500	5,311	30,000
755	33421	FEDERAL GRANT	855	26,354	450,000	153,000	95,590	540,000
755	39111	SECOND PENNY TRANSFER IN	<u>47</u>	<u>1,464</u>	<u>30,000</u>	<u>8,500</u>	<u>5,311</u>	<u>30,000</u>
<b>REVENUES TOTAL</b>			<b>950</b>	<b>29,282</b>	<b>500,000</b>	<b>170,000</b>	<b>106,212</b>	<b>600,000</b>
<b>EXPENDITURES</b>								
755	43500	3200 AIRPORT CONSTRUCTION	<u>950</u>	<u>29,282</u>	<u>500,000</u>	<u>170,000</u>	<u>106,211</u>	<u>600,000</u>
<b>TOTAL EXPENDITURES</b>			<b>950</b>	<b>29,282</b>	<b>500,000</b>	<b>170,000</b>	<b>106,211</b>	<b>600,000</b>

### Main Street Signals & Improvements

The Main Street Signal project estimate for 2016 was for engineering services for preparation of construction documents for the project. This project has been split into two phases for 2017. Phase 1 will be the work occurring at Main and University Street and at Main and Dakota Streets. The second phase will be Main and Court/Center Street intersection. The cost associated with this project, whether design or construction will be paid directly by the City using a combination of federal funds and City funds.

<u>W. MAIN MILL AND OVERLAY</u>			2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET
<b>REVENUES</b>								
760	33420	STATE GRANT	38,728	397,279	24,000	0	0	0
760	39111	TRANSFER IN SALES TAX	0	94,758	0	0	0	0
760	39122	TRANSFER IN STIP FUNDS	<u>0</u>	<u>0</u>	<u>0</u>	<u>54,000</u>	<u>10,556</u>	<u>225,000</u>
<b>REVENUES TOTAL</b>			<b>38,728</b>	<b>492,037</b>	<b>24,000</b>	<b>54,000</b>	<b>10,556</b>	<b>225,000</b>
<b>EXPENDITURES</b>								
760	43500	3700 STREET CONSTRUCTION	0	437,986	0	0	0	0
760	43500	3701 PROFESSIONAL FEES	38,728	18,128	0	0	0	0
760	43500	3711 PROFESSIONAL FEE - MAIN STREET	0	35,923	24,000	54,000	10,556	0
760	43500	3710 CONSTRUCTION MAIN SIGNALS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>225,000</u>
<b>TOTAL EXPENDITURES</b>			<b>38,728</b>	<b>492,037</b>	<b>24,000</b>	<b>54,000</b>	<b>10,556</b>	<b>225,000</b>

## Bike Path

This fund is used to account for the bike path construction. The City received a \$750,000 federal grant to assist with hike/bike path projects. The federal grant will fund 82% of the project and the City match will be transferred from the second penny sales tax fund to provide the local match. In 2009, a contract was entered into for the extension along the Vermillion River. The second phase was the extension along SD Hwy 50. The third phase was the construction of the trail along Hwy. 19 from Cherry Street to Hwy 50. In 2017, the City will also be relocating a portion of the bike trail along the Vermillion River. This relocation will be completed using the balance of the federal grant estimated at \$80,000 and \$250,000 from second penny sales tax.

<b>BIKE PATH</b>			2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET
<b>REVENUES</b>								
757	33420	FEDERAL GRANT	0	0	80,000	43,680	0	36,320
757	39111	TRANSFER IN SALES TAX	<u>2,700</u>	<u>31,533</u>	<u>200,000</u>	<u>9,620</u>	<u>0</u>	<u>240,380</u>
<b>REVENUES TOTAL</b>			<b>2,700</b>	<b>31,533</b>	<b>280,000</b>	<b>53,300</b>	<b>0</b>	<b>276,700</b>
<b>EXPENDITURES</b>								
757	43901	3200 BIKE PATH CONSTRUCTION	2,700	0	200,000	0	0	250,000
757	43901	3201 PROFESSIONAL SERVICES	<u>0</u>	<u>0</u>	<u>80,000</u>	<u>53,300</u>	<u>0</u>	<u>26,700</u>
<b>TOTAL EXPENDITURES</b>			<b>2,700</b>	<b>0</b>	<b>280,000</b>	<b>53,300</b>	<b>0</b>	<b>276,700</b>

## Prentis Park Improvements

This fund is used to account for the Prentis Park improvements consisting of swimming pool, parking lot and basketball courts. Professional fees were incurred in 2015 with construction starting in 2016 with completion and final payment in 2017 for the pool with the basketball courts to follow. Funding is from a \$1,000,000 from General Fund, \$309,445 being the balance of the Lotuswood land proceeds, \$1,692,229 transfer from Second Penny Sales Tax, \$3,030,000 from General Obligation bond and \$100,000 of donations.

<b>PRENTIS PARK IMPROVEMENTS</b>			2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET
<b>REVENUES</b>								
754	36710	CONTRIBUTIONS & DONATIONS	0	13,220	50,000	50,000	13,860	36,780
754	39111	TRANSFER IN SECOND PENNY	0	327,326	731,000	656,042	121,044	708,851
754	39112	TRANSFER IN GENERAL FUND	0	0	1,000,000	356,155	34,029	1,000,000
754	39355	BOND PROCEEDS	0	0	3,100,000	3,095,132	3,095,132	0
754	36110	INTEREST ON INVESTMENTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,100</u>	<u>7,257</u>	<u>0</u>
<b>REVENUES TOTAL</b>			<b>0</b>	<b>340,546</b>	<b>4,881,000</b>	<b>4,163,429</b>	<b>3,271,322</b>	<b>1,745,631</b>
<b>EXPENDITURES</b>								
754	45500	2200 PROFESSIONAL SERVICES	0	340,546	181,000	132,106	305,633	235,873
754	45500	3200 POOL IMPROVEMENTS	0	0	4,600,000	3,930,000	3,493,077	1,509,758
754	45500	3900 IMPROVEMENTS-OTHER	0	0	0	36,700	34,029	0
754	45500	4350 BOND ISSUANCE COSTS	<u>0</u>	<u>0</u>	<u>100,000</u>	<u>64,623</u>	<u>64,623</u>	<u>0</u>
<b>TOTAL EXPENDITURES</b>			<b>0</b>	<b>340,546</b>	<b>4,881,000</b>	<b>4,163,429</b>	<b>3,897,362</b>	<b>1,745,631</b>

## INTERNAL SERVICE FUNDS

### Equipment Replacement Fund

The Equipment Replacement Fund was approved by the City Council in 1989 to better anticipate the inevitable depreciation of City fleet vehicles and to avoid cost overruns for a budget year.

In 2017, the vehicles and equipment scheduled for replacement include: Police Department car and SUV; Street Department tractor and loader; Light & Power Department utility van, two pickups, utility truck, and small basket truck; Parks Department two riding mowers; and Golf Course rotary mower. The fund balance at the end of 2017 is projected to be \$323,000.

<u>EQUIPMENT REPLACEMENT FUND</u>			2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET
<b>REVENUES</b>								
810	36210	EQPT. REPLACEMENT	418,330	439,397	482,524	482,524	482,524	531,295
810	36110	INTEREST ON INVESTMENTS	959	2,564	4,400	4,400	4,330	4,000
810	39107	CONTRIBUTED CAPITAL	0	0	19,000	0	19,000	0
810	39130	SALE OF EQUIPMENT	247,352	15,950	66,900	49,718	49,718	147,500
810	39111	TRANSFER IN	8,500	6,000	49,718	66,900	75,178	0
810	39595	APPROPRIATION FROM RESERVE	0	0	74,758	74,758	0	230,205
<b>REVENUES TOTAL</b>			<b>675,141</b>	<b>463,911</b>	<b>697,300</b>	<b>678,300</b>	<b>630,750</b>	<b>913,000</b>
<b>EXPENDITURES</b>								
810	43810	3600 EQUIPMENT REPLACEMENT	404,968	234,422	697,300	678,300	659,484	913,000
810	43810	4400 APPROPRIATION TO RESERVE	270,173	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>			<b>675,141</b>	<b>234,422</b>	<b>697,300</b>	<b>678,300</b>	<b>659,484</b>	<b>913,000</b>

### Unemployment Fund

As the City is self-funded, the Unemployment Fund was established to pay unemployment claims from the State. The fund retains interest earnings and pays claims. The fund balance at the end of 2016 was \$12,625. If unused, the annual interest is added to the fund balance.

<u>UNEMPLOYMENT FUND</u>			2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET
<b>REVENUES</b>								
708	36110	INTEREST ON INVESTMENTS	52	89	130	130	99	130
<b>REVENUES TOTAL</b>			<b>52</b>	<b>89</b>	<b>130</b>	<b>130</b>	<b>99</b>	<b>130</b>
<b>EXPENDITURES</b>								
708	44100	2200 REIMBURSEMENT TO STATE	0	0	130	130	0	130
<b>SUBTOTAL</b>			<b>0</b>	<b>0</b>	<b>130</b>	<b>130</b>	<b>0</b>	<b>130</b>
<b>RESERVES</b>								
708	44100	4400 TO RESERVE	52	0	0	0	0	0
<b>SUBTOTAL</b>			<b>52</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>UNEMPLOYMENT TOTAL</b>			<b>52</b>	<b>0</b>	<b>130</b>	<b>130</b>	<b>0</b>	<b>130</b>

### Custodial Services Fund

This fund provides custodial services to all City facilities. Starting in 2017, the department will consist of one full-time custodian. Staffing issues led the City to use contract labor to clean most buildings beginning in 2017. The fund provides the labor while the individual facilities provide necessary supplies.

<u>CUSTODIAL SERVICES FUND</u>			2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2016 REVISED	2016 ACTUAL	2017 BUDGET
<b>CUSTODIAL REVENUE</b>								
812	31190	CUSTODIAL FEES	84,520	87,000	92,000	92,000	92,000	100,000
812	39595	APPROPRIATION FROM RESERVE	2,482	0	0	6,898	0	0
<b>REVENUES TOTAL</b>			<b>87,002</b>	<b>87,000</b>	<b>92,000</b>	<b>98,898</b>	<b>92,000</b>	<b>100,000</b>
<b>PERSONNEL SERVICES</b>								
812	43280	1100 WAGES	62,889	63,987	64,421	71,498	64,847	65,448
812	43280	1101 OVERTIME	0	0	100	100	0	100
812	43280	1200 FICA	4,712	4,794	4,936	4,973	4,337	5,014
812	43280	1300 RETIREMENT	3,250	3,412	3,392	3,392	3,009	3,426
812	43280	1400 WORKMEN'S COMPENSATION	1,539	1,478	1,516	1,492	1,492	1,555
812	43280	1900 INSURANCE	12,602	13,270	13,424	13,424	12,887	13,456
<b>SUBTOTAL</b>			<b>84,992</b>	<b>86,941</b>	<b>87,789</b>	<b>94,879</b>	<b>86,572</b>	<b>88,999</b>
<b>OPERATING EXPENSES</b>								
812	43280	2200 PROFESSIONAL SERVICES	0	0	200	200	134	200
812	43280	2510 MOTOR VEHICLE REPAIR & MAINTENANCE	10	137	750	750	5	750
812	43280	2530 EQUIPMENT REPAIR & MAINTENANCE	0	0	500	500	0	500
812	43280	2614 MOTOR VEHICLE FUEL & SUPPLIES	648	802	750	750	669	750

812	43280	2619	UNIFORMS		158	575	500	500	100	500
812	43280	2850	TELEPHONES		236	236	300	300	236	300
812	43280	2900	VEHICLE EQUIPMENT RENTAL		<u>400</u>	<u>413</u>	<u>427</u>	<u>519</u>	<u>519</u>	<u>548</u>
				SUBTOTAL	1,452	2,163	3,427	3,519	1,663	3,548
			<b>CAPITAL OUTLAY</b>							
812	43280	3500	FURNITURE & MINOR EQUIPMENT		0	0	500	500	0	500
812	43280	4400	APPROPRIATION TO RESERVE		<u>0</u>	<u>0</u>	<u>284</u>	<u>0</u>	<u>0</u>	<u>6,953</u>
				SUBTOTAL	0	0	784	500	0	7,453
			<b>CUSTODIAL SERVICES TOTAL</b>		<b>86,444</b>	<b>89,104</b>	<b>92,000</b>	<b>98,898</b>	<b>88,235</b>	<b>100,000</b>

### Copier, Fax and Postage Fund

The internal Copier and Fax Fund were established to provide the mechanism to charge each department for photocopies and fax operations. The postage meter is also part of this fund to provide for charging postage and equipment maintenance to each department. The charge provides for enough funds to purchase new equipment when needed.

#### COPIER FAX POSTAGE FUND

				2014	2015	2016	2016	2016	2017
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
			<b>REVENUES</b>						
801	34150		CITY COPIES	4,934	4,230	5,000	5,000	4,586	5,000
801	34190		POSTAGE REVENUE	11,657	11,750	13,000	13,000	10,197	13,000
801	34250		FAX REVENUE	151	94	150	150	74	150
801	39595		APPROPRIATION FROM RESERVE	<u>9,672</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			<b>REVENUES TOTAL</b>	<b>26,414</b>	<b>16,074</b>	<b>18,150</b>	<b>18,150</b>	<b>14,857</b>	<b>18,150</b>
			<b>OPERATING EXPENSES</b>						
801	41220	2530	POSTAGE MACHINE MAINTENANCE	903	1,134	1,200	1,200	1,342	1,200
801	41220	2611	OFFICE SUPPLIES--COPIER	5,198	1,898	3,500	3,500	2,274	3,500
801	41220	2616	POSTAGE	11,159	9,971	11,500	11,500	9,479	11,500
801	41221	2611	OFFICE SUPPLIES--FAX	<u>167</u>	<u>313</u>	<u>150</u>	<u>150</u>	<u>284</u>	<u>150</u>
			SUBTOTAL	17,427	13,316	16,350	16,350	13,379	16,350
			<b>CAPITAL OUTLAY</b>						
801	41220	3500	FURNITURE & EQUIPMENT--COPIER	8,987	0	0	0	0	0
801	41220	4400	APPROPRIATION TO RESERVE	<u>0</u>	<u>0</u>	<u>1,800</u>	<u>1,800</u>	<u>1,478</u>	<u>1,800</u>
			SUBTOTAL	8,987	0	1,800	1,800	1,478	1,800
			<b>TOTAL</b>	<b>26,414</b>	<b>13,316</b>	<b>18,150</b>	<b>18,150</b>	<b>14,857</b>	<b>18,150</b>

PROPOSED ORDINANCE NO. 1346  
 2017 APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING the 2017 Appropriations Ordinance for the  
 City of Vermillion, South Dakota.

BE IT ORDAINED BY THE GOVERNING BODY of the City of Vermillion that the following  
 sums are appropriated to meet the obligations of the municipality.

2017 Budget

**GENERAL FUND**

REVENUES:

General Property Taxes	2,241,000	
Sales Tax	1,920,000	
Penalties & Interest	5,000	
Licenses & Permits	159,950	
Cable TV Franchise	109,000	
State Intergovernmental	628,400	
County Intergovernmental	74,500	
Charges for Goods & Services	599,600	
Fines & Forfeits	45,350	
Miscellaneous Revenues	<u>223,525</u>	
TOTAL GENERAL FUND REVENUES		6,006,325

EXPENDITURES:

Policy & Administration:

General Government	606,320	
Finance Office	194,429	
Engineering	328,773	
Planning & Zoning	800	
Code Compliance	241,516	
Community Promotion	<u>114,961</u>	
Total Policy & Administration		1,486,799

Public Safety & Security:

Police Administration & Invest.	511,405	
Police Patrol	1,437,457	
Fire & Rescue	277,906	
Emergency Management	2,200	
Ambulance	<u>350,185</u>	
Total Public Safety & Security		2,579,153

Maintenance & Transportation:

Municipal Garage	177,428	
Municipal Service Center	35,280	
Street Department	674,483	
Snow Removal	73,181	
Sweeping & Mowing	110,842	
Carpentry	33,474	
City Hall Maintenance	88,450	
Old Landfill Maintenance	13,000	
Airport	<u>103,801</u>	
Total Maintenance & Transportation		1,309,939

Human Development & Leisure Services:

Library	627,377	
Parks & Forestry	320,154	
Swimming Pool	179,900	
Recreation	203,970	
Mosquito Control	19,659	
National Guard Armory Center	52,926	
Total Human Development & Leisure		<u>1,403,986</u>
TOTAL GENERAL FUND EXPENDITURES		<u>6,779,877</u>

GENERAL FUND NEEDS (773,552)

Transfer to 911 Fund - Communications	(300,922)
Transfer to Prentis Park Debt Service	(112,000)
Transfer to STIP Project Main Street	(225,000)
Reserved for STIP Projects	(116,000)
Transfer to Prentis Park Capital Project	(1,000,000)
Transfer from Electric Fund	803,117
Transfer from Water Fund	2,306
Transfer from Sewer Fund	1,402
Transfer from Liquor Fund	194,200
Transfer from Capital Projects	6,800
Transfer from Utilities Engineering Fees	136,387
Transfer from BID #1	1,300
Appropriation from Reserve	<u>1,381,962</u>
GENERAL FUND BALANCE	<u>0</u>

**SPECIAL REVENUE FUNDS**

SECOND CENT SALES TAX FUND

Revenues	1,931,500
Expenditures - Second Cent Sales Tax	498,100
Transfer to Bike Path Capital Projects	(240,380)
Transfer to Airport Capital Projects	(30,000)
Transfer to City Hall Debt Service Fund	(349,770)
Transfer to TIF #6 Debt Service	(31,575)
Transfer to Prentis Park Capital Projects	(708,851)
Transfer to Prentis Park GO Debt Service	(87,070)
Appropriation from Reserve	<u>14,246</u>
SECOND CENT SALES TAX FUND BALANCE	<u>0</u>

PARKS IMPROVEMENT FUND

Revenues-Recreation Fees	4,760
Expenditures - Parks Improvements	13,935
Appropriation from Reserve	<u>9,175</u>
PARKS IMPROVEMENT FUND BALANCE	<u>0</u>

BBB SALES TAX FUND

Revenues	358,900
Expenditures	321,125
Appropriation to Reserve	<u>(37,775)</u>
BBB SALES TAX FUND BALANCE	<u>0</u>

911 FUND -COMMUNICATIONS

Revenues	324,921
Expenditures	625,843
Transfer from General Fund	300,922
911 FUND FUND BALANCE	<u><u>0</u></u>

BUSINESS IMPROVEMENT DISTRICT #1

Revenues	65,000
Expenditures	55,250
Transfer to General Fund	1,300
Appropriation to Reserve	(8,450)
Business Improvement District #1 Fund Balance	<u><u>0</u></u>

STORMWATER MAINTENANCE FUND

Revenues - Stormwater Fees	233,200
Expenditures:	590,000
Appropriation from Reserve	356,800
STORMWATER FEE FUND BALANCE	<u><u>0</u></u>

LIBRARY FINE AND GIFT FUND

Revenues- Library Fine & Gifts	18,380
Expenditures - Library	14,620
Appropriation to Reserve	(3,760)
LIBRARY FINE AND GIFT FUND BALANCE	<u><u>0</u></u>

**DEBT SERVICE FUNDS**

DEBT SERVICE--SPECIAL ASSESSMENT FUND

Revenues	46,899
Expenditures	32,338
Interfund Loan	162,000
Transfer to Capital Projects	(162,000)
Appropriation to Reserve	(14,561)
DS SPECIAL ASSESSMENT FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE-- TIF District No. 5

Revenues	45,235
Expenditures	45,235
DEBT SERVICE - TIF 5 FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE-- TIF District No. 6

Revenues	29,045
Expenditures	60,620
Transfer from Second Cent Sales Tax Fund	31,575
DEBT SERVICE - TIF 6 FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE - CITY HALL

Revenues	35,170
Expenditures	3,105,890
Transfer from Second Cent Sales Tax Fund	349,770
Appropriation from Reserve	2,720,950
DEBT SERVICE - CITY HALL FUND BALANCE	<u>0</u>

DEBT SERVICE - PRENTIS PARK GO BOND

Expenditures	199,070
Transfer from Second Penny Sales Tax Fund	87,070
Transfer from General Fund Malt Beverage	112,000
DEBT SERVICE - PRENTIS PARK BOND FUND BALANCE	<u>0</u>

**CAPITAL PROJECTS FUNDS**

CAPITAL PROJECTS FUND - SPECIAL ASSESSMENT

Expenditures	150,000
Transfer to General Fund	(6,800)
Transfer from Debt Service	162,000
Appropriation to Reserve	(5,200)
CP SPECIAL ASSESSMENT FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - AIRPORT

Revenues	570,000
Expenditures	600,000
Transfer from Second Cent Sales Tax Fund	30,000
CP AIRPORT FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - PRENTIS PARK

Revenues	36,780
Expenditures	1,745,631
Transfer from General Fund	1,000,000
Transfer from Second Cent Sales Tax Fund	708,851
CP PRENTIS PARK FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - BIKE PATH

Revenues	36,320
Expenditures	276,700
Transfer from Second Cent Sales Tax Fund	240,380
CP BIKE PATH FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - MAIN STREET SIGNALS

Expenditures	225,000
Transfer from General Fund STIP	225,000
CP W MAIN MILL & OVERLAY FUND BALANCE	<u>0</u>

**INTERNAL SERVICE FUNDS (Information Only)**

	Unemployment Fund	Copier - Fax- Postage Fund	Custodial Fund	Equipment Replacement Fund
<u>Revenues</u>				
Internal Dept Charges	-	18,150	100,000	337,541
Interest on Investments	130	-	-	4,000
Other Revenues	-	-	-	34,000
Total Revenues	130	18,150	100,000	375,541
<u>Expenditures</u>				
Personnel	-	-	98,879	-
Operating Expenses	130	16,350	3,352	-
Capital	-	-	500	339,000
Total Expenditures	130	16,350	102,731	339,000
(To) From Reserve	-	(1,800)	2,731	(36,541)
Fund Balance	0	0	0	0

**UTILITY AND ENTERPRISE FUNDS (Information Only)**

	Electric Fund	Water Fund	Wastewater Fund	Joint Powers Fund	Liquor Fund	Golf Course Fund	Curbside Recycling Fund
<u>Revenues</u>							
Sales	5,260,000	1,515,000	1,628,000	1,462,000	1,628,000	750,960	111,300
Surcharge	1,040,000	270,000	332,000	-	-	-	-
Other Revenue	484,000	49,715	8,800	150,000	-	68,000	200
Interest	162,925	6,325	8,320	1,700	550	5,000	150
Grants	-	-	515,000	80,000	-	-	-
Total Revenues	6,946,925	1,841,040	2,492,120	1,693,700	1,628,550	823,960	111,650
<u>Expenditures</u>							
Personnel	1,096,103	716,055	554,454	599,259	-	411,638	112,092
Operating Expenses	3,636,119	552,846	611,933	555,725	1,391,780	416,355	13,337
Capital	6,456,580	198,420	1,099,300	698,500	2,000	4,000	24,250
Debt Service	-	186,475	249,226	196,814	-	-	-
Debt Service Surcha	824,649	235,669	291,013	-	-	0	0
Total Expenditures	12,013,451	1,889,465	2,805,926	2,050,298	1,393,780	831,993	149,679
Transfers Out	(884,950)	(38,583)	(28,679)	-	(194,200)	-	-
Transfers In	9,000	-	-	-	-	-	-
Bond Proceeds	-	-	293,000	175,000	-	-	-
(To) From Reserve	5,942,476	87,008	49,485	181,598	(40,570)	8,033	38,029
Fund Balance	0	0	0	0	0	0	0

The City Manager is directed to certify the following dollar amount of tax levies in ordinance to the Clay County Auditor:

General Fund	\$ 2,236,000
General Obligation Bond	0

Dated at Vermillion, South Dakota this 19th day of September, 2016

THE GOVERNING BODY OF THE CITY OF  
VERMILLION, SOUTH DAKOTA

by John E. Powell  
John E. (Jack) Powell, Mayor

ATTEST:

BY Michael D. Carlson  
Michael D. Carlson, Finance Officer

First Reading: September 6, 2016  
Second Reading: September 19, 2016  
Publish: September 30, 2016  
Effective: October 20, 2016



ORDINANCE NO. 1351  
 2017 SUPPLEMENTAL APPROPRIATION ORDINANCE

AN ORDINANCE AMENDING the 2017 Appropriations Ordinance for the following funds of the City of Vermillion, South Dakota.

BE IT ORDAINED BY THE GOVERNING BODY of the City of Vermillion that the following sums are appropriated to meet the obligations of the municipality.

2017 Amended Budget

**GENERAL FUND**

REVENUES:

General Property Taxes	2,241,000	
Sales Tax	1,920,000	
Penalties & Interest	5,000	
Licenses & Permits	159,950	
Cable TV Franchise	109,000	
State Intergovernmental	628,400	
County Intergovernmental	74,500	
Charges for Goods & Services	662,390	
Fines & Forfeits	45,350	
Miscellaneous Revenues	223,525	
<b>TOTAL GENERAL FUND REVENUES</b>		<b>6,069,115</b>

EXPENDITURES:

Policy & Administration:

General Government	583,976	
Finance Office	183,162	
Engineering	308,359	
Planning & Zoning	800	
Code Compliance	228,300	
Community Promotion	114,961	
<b>Total Policy &amp; Administration</b>		<b>1,419,558</b>

Public Safety & Security:

Police Administration & Invest.	489,552	
Police Patrol	1,369,009	
Fire & Rescue	296,941	
Emergency Management	2,200	
Ambulance	433,417	
<b>Total Public Safety &amp; Security</b>		<b>2,591,119</b>

Maintenance & Transportation:

Municipal Garage	168,284	
Municipal Service Center	35,280	
Street Department	699,582	
Snow Removal	76,294	
Sweeping & Mowing	117,601	
Carpentry	31,004	
City Hall Maintenance	103,450	
Old Landfill Maintenance	13,000	
Airport	103,997	
<b>Total Maintenance &amp; Transportation</b>		<b>1,348,492</b>

Human Development & Leisure Services:

Library	605,345	
Parks & Forestry	313,425	
Swimming Pool	179,900	
Recreation	196,131	
Mosquito Control	19,659	
National Guard Armory Center	52,926	
Total Human Development & Leisure		1,367,386
TOTAL GENERAL FUND EXPENDITURES		6,726,555

GENERAL FUND NEEDS		(657,440)
Transfer to 911 Fund - Communications		(281,162)
Transfer to Prentis Park Debt Service		(112,000)
Transfer to STIP Project Main Street		(225,000)
Reserved for STIP Projects		(116,000)
Transfer to Prentis Park Capital Project		(1,000,000)
Transfer from Electric Fund		803,117
Transfer from Water Fund		2,306
Transfer from Sewer Fund		1,402
Transfer from Liquor Fund		194,200
Transfer from Capital Projects		6,800
Transfer from Utilities Engineering Fees		136,387
Transfer from BID #1		1,300
Appropriation from Reserve		1,246,090
GENERAL FUND BALANCE		0

**SPECIAL REVENUE FUNDS**

SECOND CENT SALES TAX FUND

Revenues		1,931,500
Expenditures - Second Cent Sales Tax		542,100
Transfer to Bike Path Capital Projects		(240,380)
Transfer to Airport Capital Projects		(30,000)
Transfer to City Hall Debt Service Fund		(349,770)
Transfer to TIF #6 Debt Service		(31,575)
Transfer to Prentis Park Capital Projects		(708,851)
Transfer to Prentis Park GO Debt Service		(87,070)
Appropriation from Reserve		58,246
SECOND CENT SALES TAX FUND BALANCE		0

SPECIAL REVENUE FUND - 911 FUND -COMMUNICATIONS

Revenues		305,162
Expenditures		586,324
Transfer from General Fund		281,162
911 FUND FUND BALANCE		0

**INTERNAL SERVICE FUNDS (Information Only)**

	Custodial Fund	Equipment Replacement Fund
<u>Revenues</u>		
Internal Dept Charges	100,000	531,295
Interest on Investments	-	4,000
Other Revenues	-	147,500
Total Revenues	100,000	682,795

<u>Expenditures</u>		
Personnel	88,999	-
Operating Expenses	3,548	-
Capital	500	913,000
Total Expenditures	<u>93,047</u>	<u>913,000</u>
(To) From Reserve	<u>(6,953)</u>	<u>230,205</u>
Fund Balance	<u><u>0</u></u>	<u><u>0</u></u>

**UTILITY AND ENTERPRISE FUNDS (Information Only)**

	Electric <u>Fund</u>	Water <u>Fund</u>	Wastewater <u>Fund</u>	Joint Powers <u>Fund</u>	Golf Course <u>Fund</u>	Curbside Recycling <u>Fund</u>
<u>Revenues</u>						
Sales	5,260,000	1,515,000	1,628,000	1,462,000	750,960	111,300
Surcharge	1,040,000	270,000	332,000	-	-	-
Other Revenue	484,000	49,715	8,800	150,000	68,000	200
Interest	162,925	6,325	8,320	1,700	5,000	150
Grants	-	-	515,000	80,000	-	-
Total Revenues	<u>6,946,925</u>	<u>1,841,040</u>	<u>2,492,120</u>	<u>1,693,700</u>	<u>823,960</u>	<u>111,650</u>
<u>Expenditures</u>						
Personnel	1,036,860	667,600	517,717	554,800	386,938	102,212
Operating Expenses	3,670,577	558,938	632,211	555,725	433,419	14,306
Capital	6,456,580	198,420	1,099,300	698,500	4,000	24,250
Debt Service	-	186,475	249,226	196,814	-	-
Debt Service Surcharge	824,649	235,669	291,013	-	0	0
Total Expenditures	<u>11,988,666</u>	<u>1,847,102</u>	<u>2,789,467</u>	<u>2,005,839</u>	<u>824,357</u>	<u>140,768</u>
Transfers Out	(884,950)	(38,583)	(28,679)	-	-	-
Transfers In	9,000	-	-	-	-	-
Bond Proceeds	-	-	293,000	175,000	-	-
(To) From Reserve	5,917,691	44,645	33,026	137,139	397	29,118
Fund Balance	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

Dated at Vermillion, South Dakota this 6th day of February, 2017

THE GOVERNING BODY OF THE CITY OF  
VERMILLION, SOUTH DAKOTA

by John E. (Jack) Powell  
John E. (Jack) Powell, Mayor

ATTEST:

BY Michael D. Carlson  
Michael D. Carlson, Finance Officer

First Reading: January 16, 2017  
Second Reading: February 6, 2017  
Publish: February 17, 2017  
Effective: March 11, 2017



## VERMILLION'S BOND INDEBTEDNESS AND PAYMENT SCHEDULE

### Certificates of Participation in a Lease Purchase Agreement – City Hall

**Amount Outstanding: \$2,795,000**

The certificates of participation are on the lease purchase agreement with The First National Bank in Sioux Falls for the city hall building. The City makes one principal payment per year and two interest payments per year. The interest rate varies from 3.7% to 4.4%. Repayment is from the second penny sales tax fund. This bond will be refunded on December 15, 2017 from the advance refunding proceeds issued December 30, 2015.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2017	230,000	120,020	2,565,000
2018	240,000	110,820	2,325,000
2019	250,000	100,740	2,075,000
2020	260,000	90,240	1,815,000
2021	270,000	79,320	1,545,000
2022	285,000	67,980	1,260,000
2023	295,000	55,440	965,000
2024	310,000	42,460	655,000
2025	320,000	28,820	335,000
2026	335,000	14,740	0

### 2015 Refunding Certificates of Participation in a Lease Purchase Agreement – City Hall

**Current Balance: \$2,695,000**

Annual Payments: The City makes interest only payment until December 15, 2017 then will make one principal payment and two interest payment per year. The interest payments until December 15, 2017 will be from earnings and refunding proceeds. After December 15, 2017 repayment is from the second penny sales tax fund. The interest rate varies from 1.45% to 2.8%. The net present value of the advance refunding was a savings of \$111,072.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2017	0	58,870	2,695,000
2018	280,000	56,840	2,415,000
2019	280,000	52,570	2,135,000
2020	285,000	47,765	1,850,000
2021	290,000	42,300	1,560,000
2022	300,000	36,100	1,260,000
2023	305,000	29,140	955,000
2024	315,000	21,463.75	640,000
2025	315,000	13,273.75	325,000
2026	325,000	4,550	0

### 2007 Special Assessment Improvement Bond

**Current Balance: \$1,725.41**

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
7/1/2017	1,725.41	103.52	0

### 2008 Special Assessment Improvement Bond

**Current Balance: \$23,365.67**

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
7/1/2017	11,682.84	1,401.94	11,682.83
7/1/2018	11,682.83	700.97	0

## 2010 Special Assessment Improvement Bond

Current Balance: \$890.20

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2017	222.55	40.06	667.65
2018	222.55	30.04	445.10
2019	222.55	20.03	222.55
2020	222.55	10.01	0

## 2013 Special Assessment Improvement Bond

Current Balance: \$21,729.40

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
07/01/2017	3,104.20	869.18	18,625.20
07/01/2018	3,104.20	745.01	15,521
07/01/2019	3,104.20	620.84	12,416.80
07/01/2020	3,104.20	496.67	9,312.60
07/01/2021	3,104.20	372.50	6,208.40
07/01/2022	3,104.20	248.31	3,104.20
07/01/2023	3,104.20	124.17	0

## 2015-A Special Assessment Improvement Bond

Current Balance: \$32,709.75

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
07/01/2017	3,662.31	981.29	29,047.44
07/01/2018	3,662.31	871.42	25,385.13
07/01/2019	3,662.31	761.55	21,722.82
07/01/2020	3,662.31	651.68	18,060.51
07/01/2021	3,662.29	541.82	14,398.22
07/01/2022	3,662.29	431.95	10,735.93
07/01/2023	3,662.25	322.08	7,073.68
07/01/2024	3,662.25	212.21	3,411.43
07/01/2025	3,411.43	102.34	0

## 2015-B Special Assessment Improvement Bond

Current Balance: \$187,011.46

Annual Payments: The first two years are interest only payments to be made by the City on a delayed assessment program for a portion of North Norbeck Street. Starting in 2018 City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
07/01/2017	0	6,545.40	187,011.46
07/01/2018	18,701.17	6,545.40	168,310.29
07/01/2019	18,701.16	5,890.86	149,609.13
07/01/2020	18,701.16	5,236.32	130,907.97
07/01/2021	18,701.16	4,581.78	112,206.81
07/01/2022	18,701.15	3,927.24	93,505.66
07/01/2023	18,701.15	3,272.70	74,804.51
07/01/2024	18,701.14	2,618.16	56,103.37
07/01/2025	18,701.13	1,963.62	37,402.24
07/01/2026	18,701.12	1,309.08	18,701.12
07/01/2027	18,701.12	654.54	0

## **2009 Electric Revenue Bonds Series B**

**Amount Outstanding: \$6,055,000**

The bond is for the construction costs for the electric transmission line project including the line, substation improvements and Spirit Mound switchyard improvements. The City makes one principal payment per year and two interest payments per year. Interest rate varies from 4.55% to 6.25% is a Build America Bond that will have 35% of the interest refunded by the Federal Government. Repayment will be from the electric utility surcharge fee.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2017	210,000	354,045	5,845,000
2018	220,000	344,490	5,625,000
2019	225,000	333,710	5,400,000
2020	235,000	322,460	5,165,000
2021	240,000	310,475	4,925,000
2022	250,000	297,035	4,675,000
2023	260,000	283,035	4,415,000
2024	270,000	268,475	4,145,000
2025	280,000	253,355	3,865,000
2026	290,000	237,675	3,575,000
2027	300,000	220,275	3,275,000
2028	310,000	202,275	2,965,000
2029	320,000	183,675	2,645,000
2030	335,000	164,475	2,310,000
2031	350,000	144,375	1,960,000
2032	360,000	122,500	1,600,000
2033	375,000	100,000	1,225,000
2034	390,000	76,562.50	835,000
2035	410,000	52,187.50	425,000
2036	425,000	26,562.50	0

## **2003 Water Revenue Note**

**Amount Outstanding: \$690,140**

Payments: The loan calls for quarterly payments of \$26,255.91 for twenty years at 3.5% interest. The first payment was made October, 1, 2004. The loan proceeds were used for the Phase II improvements to water treatment plant and are paid from the Water Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2017	81,936.35	23,087.29	608,203.65
2018	84,841.98	20,181.66	523,361.67
2019	87,850.65	17,172.99	435,511.02
2020	90,966.01	14,057.63	344,545.01
2021	94,191.86	10,831.78	250,353.15
2022	97,532.09	7,491.55	152,821.06
2023	100,990.79	4,032.85	51,830.27
2024	51,830.27	681.55	0

## **2006 Water Revenue Note**

**Amount Outstanding: \$2,260,321.92**

Payments: The loan calls for quarterly payments of \$58,917.16 for twenty years at 2.5% interest. The first payment was made April 1, 2008. The loan proceeds were used for addition of a second upflow basin; chemical feed equipment and the refurbishment of the existing upflow basin and chemical equipment and are paid from the Water Surcharge Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2017	180,847.23	54,821.41	2,079,474.69
2018	185,410.98	50,257.66	1,894,063.71
2019	190,089.88	45,578.76	1,703,973.83
2020	194,886.88	40,781.76	1,509,086.95
2021	199,804.91	35,863.73	1,309,282.04
2022	204,847.06	30,821.58	1,104,434.98
2023	210,016.44	25,652.20	894,418.54
2024	215,316.29	20,352.35	679,102.25
2025	220,749.87	14,918.77	458,352.38
2026	226,320.57	9,348.07	232,031.81
2027	232,031.81	3,636.83	0

## 2013 Water Utility Revenue Note

**Amount Outstanding: \$1,147,971.75**

Payments: The loan calls for quarterly payments of 20,362.81 for twenty years at 2.5% interest. The first payment was made April 1, 2014. The loan proceeds were for the Shriner Street 500,000 gallon water tower that was completed in 2014. The repayment is from the water fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2017	56,092.92	25,358.32	1,091,878.83
2018	57,365.71	24,085.53	1,034,513.12
2019	58,667.38	22,783.86	975,845.74
2020	59,998.56	21,452.68	915,847.18
2021	61,359.96	20,091.28	854,487.22
2022	62,752.26	18,698.98	791,734.96
2023	64,176.15	17,275.09	727,558.81
2024	65,632.34	15,818.90	661,926.47
2025	67,121.57	14,329.67	594,804.90
2026	68,644.60	12,806.70	526,160.30
2027	70,202.18	11,249.06	455,958.12
2028	71,795.10	9,656.14	384,163.02
2029	73,424.18	8,027.06	310,738.84
2030	75,090.22	6,361.02	235,648.62

## 2003 Wastewater Revenue Note

**Amount Outstanding: \$129,190.02**

Payments: The loan calls for quarterly payments of \$4,776.23 for twenty years at 3.5% interest. The first payment was made July 1, 2004. The loan proceeds were used for the Princeton Street lift station and are paid from the Wastewater Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2017	14,775.80	4,329.12	114,414.22
2018	15,299.77	3,805.15	99,114.45
2019	15,842.33	3,262.59	83,272.12
2020	16,404.14	2,700.78	66,867.98
2021	16,985.86	2,119.06	49,882.12
2022	17,588.22	1,516.70	32,293.90
2023	18,211.93	892.99	14,081.97
2024	14,081.97	246.72	0

## 2005 Wastewater Revenue Bond

**Amount Outstanding: \$1,940,000**

Payments: The original SRF loan from 2005 at 3.5% in the amount of \$2,481,847 was refunded in January 2013. The interest rate varies from 1.18 to 2.45 percent. The City makes one principal and two interest payments per year. The net present value debt service savings was \$140,316 with issuance costs of \$58,850. The original loan proceeds were used for Phase II improvements to wastewater treatment plant and are paid from the Wastewater Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2017	175,000	38,422.50	1,765,000
2018	180,000	36,350	1,585,000
2019	185,000	33,920	1,400,000
2020	185,000	31,052.50	1,215,000
2021	190,000	27,815	1,025,000
2022	195,000	24,015	830,000
2023	200,000	19,725	630,000
2024	205,000	15,125	425,000
2025	210,000	10,307.50	215,000
2026	215,000	5,267.50	0

## 2008 Wastewater Revenue Note

**Amount Outstanding: \$3,169,931.03**

Payments: The loan calls for quarterly payments of \$72,753.34 for twenty years at 3.25% interest. The first payment was made July 1, 2010. The loan proceeds were used for addition wastewater Phase III improvements and are paid from the Wastewater Surcharge Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2017	190,294.17	100,719.19	2,979,636.86
2018	196,554.52	94,458.84	2,783,082.34
2019	203,020.81	87,992.55	2,580,061.53
2020	209,699.85	81,313.51	2,370,361.68
2021	216,598.60	74,414.76	2,153,763.08
2022	223,724.31	67,289.05	1,930,038.77
2023	231,084.45	59,928.91	1,698,954.32
2024	238,686.72	52,326.64	1,460,267.60
2025	246,539.10	44,474.26	1,213,728.50
2026	254,649.80	36,363.56	959,078.70
2027	263,027.33	27,986.03	696,051.37
2028	271,680.47	19,332.89	424,370.90
2029	280,618.28	10,395.08	143,752.62
2030	143,752.62	1,754.06	0

## 2009 Wastewater Revenue Note

**Amount Outstanding: \$189,594.66**

Payments: The loan calls for quarterly payments of \$4,158.72 for twenty years at 3% interest. The first payment was made April 1, 2010. The loan amount is \$499,000 of which 50% is a principal forgiveness grant. The loan proceeds were used for cured-in-place pipe and pipe bursting for improvements to the wastewater collection mains and are paid from the Wastewater Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2017	11,070.81	5,564.07	178,523.84
2018	11,406.69	5,228.19	167,117.15
2019	11,752.76	4,882.12	155,364.39
2020	12,109.33	4,525.55	143,255.06
2021	12,476.72	4,158.16	130,778.34
2022	12,855.25	3,779.63	117,923.09
2023	13,245.27	3,389.61	104,677.82
2024	13,647.12	2,987.76	91,030.70
2025	14,061.16	2,573.72	76,969.54
2026	14,487.76	2,147.12	62,481.78
2027	14,927.32	1,707.56	47,554.46
2028	15,380.19	1,254.69	32,174.27
2029	15,846.82	788.06	16,327.45
2030	4,127.61	31.11	0

## 2013 Joint Powers Revenue Note

**Amount Outstanding: \$1,531,416.56**

Payments: The loan calls for quarterly payments of \$27,319.21 for twenty years at 3% interest. The first payment was made May 2015. The loan proceeds are being used for the construction of the landfill leachate collection system with related pond and the construction of cell 5 with repayment from the Joint Powers Solid Waste Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2017	64,050.40	45,226.44	1,467,366.16
2018	65,993.64	43,283.80	1,401,372.52
2019	67,995.84	41,281	1,333,376.68
2020	70,058.77	39,218.07	1,263,317.91
2021	72,184.30	37,092.54	1,191,133.61
2022	74,374.31	34,902.53	1,116,759.30
2023	76,630.77	32,646.07	1,040,128.53
2024	78,955.68	30,321.16	961,172.85
2025	81,351.14	27,925.70	879,821.71
2026	83,819.27	25,457.57	796,002.44

2027	86,362.29	22,914.65	709,640.15
2028	88,982.43	20,294.41	620,657.72
2029	91,682.08	17,594.76	528,975.64
2030	94,463.66	14,813.18	434,511.98
2031	97,329.60	11,947.24	337,182.38
2032	100,282.50	8,994.34	236,899.88
2033	103,324.99	5,951.85	133,574.89
2034	106,459.78	2,817.06	27,115.11
2035	27,115.11	203.36	0

### **2010 Solid Waste Note Payable - Baler**

**Amount Outstanding: \$109,112.32**

Payments: The loan calls for semiannual payments of \$14,338.54 for ten years at 2.25% interest. The first payment was made June 1, 2011. The loan proceeds were used for purchase of landfill baler and are paid from the Joint Powers Solid Waste fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2017	26,369.56	2,307.52	82,742.76
2018	26,966.20	1,710.88	55,776.56
2019	27,576.35	1,100.73	28,200.21
2020	28,200.21	476.87	0

### **2010 Solid Waste Note Payable - Dozer**

**Amount Outstanding: \$30,524.44**

Payments: The loan calls for semiannual payments of \$15,520.28 for seven years at 2.25% interest. The first payment was made June 1, 2011. The loan proceeds were used for purchase of landfill dozer and are paid from the Joint Powers Solid Waste fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2017	30,524.44	516.12	0

### **2012 Solid Waste Capital Lease Motor Grader**

**Amount Outstanding: \$144,197.60**

Payments: The lease calls for annual payments of \$27,818.62 for six years with a balloon in the seventh year of \$125,000. The interest rate is 3.25%. The lease is for a 2012 Caterpillar 140M2AWD motor grader and lease payments are paid from the Joint Powers Solid Waste fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2017	23,132.20	4,686.42	121,065.40
2018	121,065.40	3,934.60	0

### **2013 Tax Increment Financing District #6**

**Amount Outstanding: \$1,732,000**

Payments: The closing on the bond was December 19, 2013 with fund delivery to be made in the second quarter of 2014. Semi-annual payments are due June 15 and December 15 annually from the tax increment generated by the district with payments first applied to interest and the balance to principal until retired. The initial interest rate is 3.5% which is adjusted each five years to the 20-year treasury rate plus 50 basis points but may not increase more than 1% per adjustment nor above 5.5%. The repayment will be from the tax increment generated within the district or advances approved by the City Council from second penny sales tax.

### **2015 General Obligation Bond**

**Amount Outstanding: \$2,855,000**

Payments: The semi-annual payments are due June 1 and December 1 of each year. The interest rate ranges from 1% to 3.5%. Unless the City Council transfers funding from other sources prior to approval of the budget the annual debt service will be levied for collection with next year's taxes.

The City issued \$3,005,000 of General Obligation Bonds on March 18, 2016 for the purpose of acquisition and construction of Prentis Park improvements to consist of a new swimming pool to replace the existing pool, parking lot, basketball courts and related improvements.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2017	125,000	72,068	2,730,000
2018	125,000	70,818	2,605,000
2019	125,000	69,755	2,480,000
2020	130,000	67,255	2,350,000
2021	135,000	64,655	2,215,000
2022	135,000	61,955	2,080,000
2023	135,000	59,930	1,945,000
2024	140,000	57,905	1,805,000
2025	140,000	55,315	1,665,000
2026	145,000	52,725	1,520,000
2027	150,000	48,375	1,370,000
2028	155,000	43,875	1,215,000
2029	160,000	39,225	1,055,000
2030	165,000	34,425	890,000
2031	165,000	29,475	725,000
2032	170,000	24,525	555,000
2033	180,000	19,425	375,000
2034	185,000	13,125	190,000
2035	190,000	6,450	0

**CITY OF VERMILLION  
2017 PAYROLL RESOLUTION**

**WHEREAS**, effective and responsive delivery of City services is dependent upon the employment of a highly competent and motivated workforce; and

**WHEREAS**, the City of Vermillion, as an employer, makes periodic adjustments to wages and compensation for inflation and in comparison to other municipal employers; and

**WHEREAS**, the City of Vermillion has previously approved collective bargaining agreements with AFSCME Local 1052 covering the calendar year 2017 that includes a 2.25% increase to the wages of employees covered by AFSCME; and

**WHEREAS**, the City of Vermillion has previously approved a collective bargaining agreement with Fraternal Order of Police Lodge 19 covering the calendar year 2017 that includes a 2.25% increase to the wages of employees covered by FOP; and

**WHEREAS**, the City of Vermillion desires to increase wages and salaries for management, professional, and non-union employees by 2.25% on January 1, 2017.

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the City of Vermillion hereby approves and adopts the following wage rates for the calendar year 2017.

**BI-WEEKLY SALARIES:**

**Mayor/City Council:** John Powell/\$429.06; Kelsey Collier-Wise/\$248.41; Parker Erickson/\$248.41; Rich Holland/\$248.41; Brian Humphrey/\$248.41; Holly Meins/\$248.41; Katherine Price/\$248.41; Tom Sorensen/\$248.41; Steve Ward/\$248.41; **General Government:** John Prescott/\$4,836.80; **Ambulance:** Matthew Callahan/\$2,396.00; Robin Hower/\$220.00; Anthony Klunder/\$275.00; **Code Enforcement:** Farrel Christensen/\$2,312.00; **Telecommunications:** Ryan Anderson/\$2,136.80; **Engineering:** Jose Dominguez/\$3,160.80; Shane Griese/\$1,968.80; **Finance:** Mike Carlson/\$3,923.20; **Library:** Dan Burniston/\$2,277.60; **Light and Power:** Monty Munkvold/\$3,125.60; Travis Tarr/\$2,861.60; **Parks & Recreation/Golf:** James Goblirsch/\$2,734.40; Ryan Baedke/\$1,855.20; Kirk Hogen; \$2,454.40; **Police:** Matthew Betzen/\$3,418.40; Chad Passick/\$2,974.40; Crystal Brady/\$2,605.60; Luke Trowbridge/\$2,470.40; **Solid Waste:** Robert Iverson/\$2,575.20; **Street:** Pete Jahn/\$2,477.60; **Water:** Randy Isaacson/\$2,614.40.

**HOURLY WAGES:**

**Ambulance/Fire:** Dawn Abbott-Thompson/\$10.20, \$2.00/hr on-call; Riley Ackerman/\$10.10, \$2.00/hr on-call; Emily Brigham/\$10.20, \$2.00/hr on-call; Ashley Brunick/\$11.30, \$2.00/hr on-call; Nicole Clemen/\$8.65; Rebecca Cordie/\$8.65; Aaron Fest/\$10.00, \$2.00/hr on-call; Ryun Fischbach/\$10.20, \$2.00/hr on-call; Leanna Gubbels/\$12.10, \$2.00/hr on-call; Valerie Hower/\$12.30, \$2.00/hr on-call; Cody Jansen/\$10.50, \$2.00/hr on-call; Madeline Kaufman/\$8.65; David Kyte/\$10.20, \$2.00/hr on-call; Joe Kyte/\$13.00, \$2.00/hr on-call; Neil

Melby/\$10.60, \$2.00/hr on-call; Danielle Portz/\$10.10, \$2.00/hr on-call; Filip Radev/\$8.65; Amanda Reed/\$12.90, \$2.00/hr on-call; Tara Rohan/\$10.30, \$2.00/hr on-call; Amanda Scofield/\$10.10, \$2.00/hr on-call; Shea Soderlin/\$10.10, \$2.00/hr on-call; Rachel Tverberg/\$10.10, \$2.00/hr on-call; John Wetherington/\$10.20, \$2.00/hr on-call; Michael Wildermuth/\$13.80, \$2.00/hr on-call; Lisa Wood/\$10.60, \$2.00/hr on-call; Audrey Larsen/\$10.48; Matt Taggart/\$15.34; **Code Enforcement:** Jim Balleweg/\$21.42; Kenny Wapniarski/\$16.33; **Custodial:** Ron Maher/\$12.18; Joel Gonzalez/\$12.78; **Electric:** Rodney Tieman/\$33.49; Chad Christopherson/\$33.49; Todd Halverson/\$34.46; Austin Anderson/\$32.94; Phil Wiebelhaus/\$31.24; Matt Nelson/\$26.06; Andrew Eidem/\$32.94; Karen Harris/\$20.10; Doug Brunick/\$0.25/Meter; Teresa Gilbertson/\$0.25/Meter; Mark Podany/\$0.25/Meter; **Engineering:** Todd Nordyke/\$19.82; Eric Birkeland/\$18.34; **Finance:** Katie Redden/\$18.81; Sherry Howe/\$25.85; Vicki Fader/\$18.43; Lisa Terwilliger/\$14.34; Janis Johnson/\$16.44; Linda Wensel/\$25.89; **General Government:** Jennifer Olson/\$16.10; Derek Chancellor/\$9.15; **Library:** Wendy Nilson/\$20.73; Linda Calleja/\$15.58; Susan Heggstad/\$14.03; Beth Knedler/\$19.20; Jeffrey Engeman/\$16.58; Dylan Chang/\$12.18; Sophia Wermers/\$11.34; Epiphany Knedler/\$9.25; Alta Allen/\$9.00; Taylor Peters/\$9.00; Scott Stallman/\$9.00; **Parks & Recreation/Golf:** Mark Clark/\$29.24; Russell Jensen/\$19.53; Brian Nelson/\$16.38; Dennis Chandler/\$13.28; Tyler Tregaser/\$16.38; Travis Taggart/\$16.38; Tyler Williamson/\$17.14; Clare Campbell/\$9.00; Haley Doty/\$9.00; Shannon Fitzsimmons/\$9.00; Cassandra Evans/\$9.00; Brock Fehr/\$9.00; Jacob Ford/\$9.00; Cylie Hanson/\$9.25; Marina Lacey/\$9.00; Peyton Larson/\$9.00; Brandon Mockler/\$9.00; Tomalyn Peckham/\$9.25; Matt Ouellette/\$9.00; Ryan Sevening/\$9.50; Gabi Taggart/\$9.00; Joel Van Peurse/\$20.00/per game; Kelsey Bilotft/\$9.00; Bert Bucher/\$9.00; Torie Buberl/\$8.80; Meghan Dennis/\$9.05; Sam Craig/\$9.00; Ashley Hemphill/\$9.00; Adam Gannon/\$8.80; Meagan Kearns/\$8.80; Keegan Johnson/\$8.80; Tyler Larsen/\$9.00; Michelle McClellan/\$9.00; Michael Mettler/\$9.50; Kyleigh Moran/\$9.00; Sam Nicholson/\$8.80; Taylor Piper/\$8.80; Alexa Rudeen/\$9.00; Kayla Stammer/\$9.00; Charlotte Yaw/\$8.80; Ryne Whisler/\$8.80; **Police:** Janna Mollet/\$21.23; Ryan Hough/\$30.61; Robin Hower/\$28.25; Ben Nelsen/\$29.02; Jonathan Warner/\$26.00; Bryan Beringer/\$24.71; Anthony Klunder/\$24.12; Chet Moser/\$21.86; Jessica Newman/\$21.86; Jonathan Cole/\$23.53; Mark Foley/\$22.40; Joe Ostrem/\$24.03; Kyle Blake/\$21.34; Matthew Davis/\$20.62; Jamie Hall/\$21.60; Hannah Nethken/\$12.33; Cindy Carrington/\$14.15; **Solid Waste/Recycling:** Jennifer Holthe/\$13.51; Daniel Goeden/\$21.03; Mark Milbrodt/\$19.63; Timothy Taggart/\$21.49; Barry Braaten/\$18.37; Jim Zimmerman/\$19.66; Todd Moe/\$18.15; Dan Hanson/\$17.76; James Conway/\$15.51; Brandon Steeneck/\$15.51; **Street:** Ernie Halverson/\$23.76; Cody Sommervold/\$17.30; Bradley Swee/\$22.71; Jeffrey Mart/\$20.78; Duane Fulk/\$17.30; Brian Steffen/\$16.90; Scott Iverson/\$16.90; Paul Brunick/\$9.00; Rich Walker/\$10.50; **Telecommunications:** David Stammer/\$21.87; Liv West/\$22.22; Marsha McKinney/\$21.87; Wendy Carroll/\$21.87; Jessica Standley/\$20.21; Derek Ronning/\$17.99; Mary Ayala/\$15.85; **Wastewater:** Fred Balleweg/\$27.77; John Walker/\$22.79; Michael Heine/\$21.33; Cory Moore/\$19.60; Robert Pickens/\$20.04; **Water:** Allen Clark/\$23.87; Wade Mount/\$23.17; Dale Husby/\$20.84; Tyler Zimmerman/\$20.84; Chris Nissen/\$18.47; Eric McPherson/\$17.28; **Volunteer Firefighters:** Dawn Abbott-Thompson; Deschaun Alexander; Calle Anglin; Jonathan Aperans; Armando Barash; John Boes; Karl Brewer; Emily Brigham; Jeff Brown; Henry Bruguier; Abbey Cerny; James Conway; Kellen Cusick; Ray Decker; Ryun Fischbach; Matthew Glawe; Jacob Husby; Ryan Husby; Hunter Jackson; Cody Jansen; Anthony Klunder; John Lentsch; Austin Martensen; Scott Martinson; Curtis Mincks; Mathew Moore; Mike Murra;

Danielle Portz; Elizabeth Rakness; Scott Roberts; Tony Rydstrom; Justin Sadler; Blaine Schoellerman; Dustin Sockness; Bill Sperry; Cory Taggart; Mark Taggart; Matt Taggart; Keith Thompson; John Walker; Noah Walker; Matthew Wanamaker; John Wetherington; Brandon Wiemers; Matthew Wilmes; **Associate Firefighters:** Doug Brunick; Dick Brown; Mike Chaney; Gary Eidem; Bob Frank; Don Forseth; Dean Hansen; Wade Mount; Todd Halverson; Rob Pickens; Travis Schroeder; Tom Sorensen; Chuck Taggart; Clarence Voudry; Clyde Watts; Brian Waage; **Planning Commission:** (Each member receives \$15.00/per meeting.) Matthew Fairholm; Don Forseth; Robert Iverson; Mike Manning; Ted Muenster; Jim Wilson; Robert Oehler; Debra Gruhn; Douglas Tuve; **Library Board:** (Each member receives \$15.00/per meeting.) Greg Redlin; Martha Muellenberg; Gabrielle Strouse; Diane Leja; Fern Kaufman.

PROVIDED, HOWEVER, the City Manager may make wage increases for the completion of education requirements, for passing certification tests, for fulfillment of job requirements set at the date of employment, and the City Manager may make meritorious wage increases for Department Heads within the budgetary appropriation of the respective departments.

Dated at Vermillion, South Dakota this 3<sup>rd</sup> day of January 2017.

FOR THE GOVERNING BODY OF THE  
CITY OF VERMILLION, SOUTH DAKOTA

By John E. Powell  
John E. (Jack) Powell, Mayor

ATTEST:

By Michael D. Carlson  
Michael D. Carlson, Finance Officer

