



2019 Budget

**Home of the University of South Dakota
Sister City – Ratingen, Germany**

MISSION STATEMENT

Working within a revenue base, which is acceptable to the Community, the City of Vermillion is dedicated to a service structure that promotes the health, safety, and well-being of the Public. The City of Vermillion is entrusted with the responsible management and delivery of community-owned goods and services, accountability, impartiality, and the quality of communication between themselves and the Vermillion Community.

CURRENT OFFICIALS
of the
CITY OF VERMILLION, SOUTH DAKOTA

Mayor

JOHN E. (JACK) POWELL

City Council Members

JULIA HELLWEGE

TOM SORENSEN

Northeast Ward

HOWARD WILLSON

BRIAN HUMPHREY

Northwest Ward

RICH HOLLAND

STEVE WARD

Southeast Ward

KELSEY COLLIER-WISE

KATHERINE PRICE

Central Ward

City Manager

JOHN PRESCOTT

Finance Officer

MIKE CARLSON

Assistant City Manager

JAMES PURDY

March 15, 2019

City Council Members,

It was a pleasure on behalf of the City employees to present and finalize a budget for fiscal 2019 with the City Council last Fall. Development of the 2019 budget was the result of the Capital Improvement Plan presented earlier in 2018, Department Head recommendations and planning for their respective areas, and most importantly city staff listening to City Council and community comments to develop a budget to meet current and future community needs. The 2019 budget as with previous budgets intends to accomplish three things: (1) provide the City Council with the opportunity to establish revenue levels and set cost controls over the expenditure of public funds; (2) provide Administration with the opportunity to present recommendations for projects, community enhancements, and level of services for 2019; and identify and continue discussion on items that may appear in future budgets after 2019. The budget also provides the City Council an opportunity to assess the ability of the programs and the level of City services necessary to address community needs.

The budget is the single most important document the City Council adopts each year. Although the budget process is a means for the City Council to set policy, the adopted version serves as a resource for the community to better understand the City's operating fiscal programs. The budget reflects a commitment to maintain necessary services, provide for Council-driven community enhancements, improve the quality of the operation of the City, and keep expenditures and taxpayer burden to a minimum.

Notable Budget Items

There were several items in the 2018 budget that will make a difference for the community for many years in the future including: the completion of additional improvements in Prentis Park such as the basketball courts and parking lot, completion of the Prentis Street lift station replacement and related sanitary sewer line upgrades, completion of the new northeast electrical substation, and the reconstruction of Jefferson Street. These projects were a large financial investment and noticeable to the general public. There were also a number of other smaller costs and/or less noticeable items, but each item makes a difference in the effectiveness of providing public services or enhancing the quality of life.

The 2019 budget contains a number of initiatives, projects, and equipment purchases of small and large amounts that are referenced throughout this document. A couple of projects of note that are not detailed in the balance of the letter include:

- Funding for a downtown infrastructure project. While a final proposal has not been submitted to the community and City Council for discussion and agreement, public funding for a portion of a downtown infrastructure project is critical to the success of the initiative. The 2019 budget continues to reserve \$1 million of Second Penny funding as the starting point to bring a proposal together for implementation. A successful initiative to complete work similar to the proposal presented in 2016 will take public and private funding and City Council designation as a priority. Business

Improvement District #2 has been created and is working on a proposal to bring the project to a reality.

- For the last several years, Surface Transportation Improvement Funds (STIP) have been distributed directly to the City. The 2019 budget includes the reconstruction of Anderson Street between E. Clark Street and E. Main Street using STIP funds.
- The City with the assistance of MRES reached a resolution with SPP in 2018 on the factors to be utilized in determining the monthly ATRR (Annual Transmission Revenue Requirement) payments. These payments should amount to approximately \$830,000 annually. The City Council has begun the discussion to utilize the SPP payments collected to this point to refund a portion of the 2009 electric transmission line bonds in late 2019.
- General Fund revenues struggle to keep up with growing expenditures. For more than a decade, the adopted budget includes the use of General Fund reserves to balance the General Fund. In recent years approximately \$250,000 to \$325,000 of General Fund reserves were proposed each year to be utilized. The budget year comes and the flux in revenues and expenses as well as personnel costs typically result in no General Fund reserves being utilized. During 2018 three Firefighter / Paramedic positions and a Communications Dispatcher were added. The 2019 budget includes the addition of a full-time Police Department Detective funded as of July 1. Health insurance costs, maintenance agreement expenses, and personnel costs rise each year. In preparation for replacing three expensive pieces of fire equipment starting in 2023, the Fire Department vehicle equipment rental expense increased by over \$31,000 for 2019. All of the General Fund expenses created a shortfall of over \$426,000. This is likely too large of a shortfall to be overcome during the 2019 budget year. State statute allows for 2nd Penny revenue to be utilized for General Fund expenses. The City Council adopted an ordinance in July 2003 allocating all 2nd Penny funds for capital expenses. Following adoption of the 2019 budget, the City Council adopted an ordinance allowing for the transfer of up to \$95,000 of second penny sales tax receipts in 2019 to the General Fund. The decision to make a transfer will be made during the fourth quarter of 2019.

Fiscal Outlook

Two large residential construction projects, The Quarters and The Heights, were permitted in 2018 and have begun construction. The two projects will add over 240 units and 700 beds to the community. The projects are slated for occupancy in 2019. Single family construction continues with available lots and favorable market conditions. Sales tax revenues for 2018 ultimately finished the year slightly ahead of 2017 after a sluggish start. First and second penny sales tax receipts are budgeted at just over 3% more than what 2018 actually produced. The recent United States Supreme Court decision regarding sales tax on internet sales represents a potential to increase sales tax receipts on a continual basis in the coming years.

Employee health insurance costs for 2019 were an unknown when the budget was developed. In some recent years, this cost has had a dramatic impact on the budget. The increase was within the 5% that was budgeted when the 2019 budget was adopted.

General Fund

The City of Vermillion strives to provide high quality goods and services to citizens in the most cost effective manner possible. The General Fund contains the traditional services performed by the City, such as police and fire protection, street maintenance, library, parks and recreation, code enforcement, general government, and other services. The two leading sources of funding for the General Fund revenues in 2019 will continue to come from property taxes (\$2,386,500) and the first penny of sales tax (\$1,929,000).

A variety of fees, payments from other units of government, grants, fines, and interest income also supplement the General Fund. The 2019 General Fund budget is \$8,281,960. This is a decrease from the proposed revised 2018 budget of \$8,461,075 and a slight increase from the adopted 2018 General Fund budget of \$8,110,829.

The transfer from the Electric Fund to the General Fund is again proposed to remain the same in 2019 at \$803,117. This amount has remained constant since 2005. The amount was not increased partly based on the process to resolve the payments to be received from SPP for transmission assets. The transfer from the Electric Fund to the General Fund for engineering salaries was not increased over the 2018 amount but will be studied over the next year to determine if an adjustment is needed.

The budget does include the addition of one full-time employee. An additional detective for the Police Department starting approximately July 1, 2019 was budgeted. The Police Department has expressed a need for this position for several years and has been unsuccessful in obtaining grant funding to offset the initial cost of adding the position.

At the time of the adoption of the 2019 budget, the City was in negotiations on three union agreements. The agreements resulted in a 2.25% COLA for all employees. The 2019 budget includes funding for the COLA and step increases for employees where appropriate.

Most of the General Fund is spent on operational costs. There are a couple of larger expenses proposed for funding from the General Fund.

- \$85,000 for Street Maintenance work such as asphalt patching, gravel crack sealing, and traffic paint. The amount from the General Fund remains the same as 2017 and 2018 allocation.
- \$94,000 of new library materials for the Vermillion Public Library.
- \$59,000 in contributions to support community programs including: Landfill Voucher Program, Main Street Center, Vermillion Area Arts Council, Vermillion Public Transit, Vermillion Housing Authority, and Vermillion Community Food Pantry.

Municipal Utilities

Electric Fund

The City purchases the majority of the power sold to customers from Western Area Power Administration (WAPA). The City's secondary power provider is Missouri River Energy Services (MRES). Neither WAPA nor MRES ultimately increased rates for 2019 although this information was unknown at the time of the budget adoption. Seasonal rates will be utilized for the eighth time in 2019 as MRES charges different rates for electricity during the year. The July, August, and September 2019 billing rate will be higher than the other nine months. An electric rate increase for City Light & Power customers was not included in the adopted budget. The last electric rate increase was in January 2017.

An appropriation of \$600,000 is in the 2019 budget for the cost to provide service to new construction, the final year of a four-year project to convert street lights to LED fixtures, and to replace downtown street lights. Bonds were sold in early 2017 for the new electrical substation. Construction of the new northeast electrical substation began in 2017 and was completed in 2018. The 2019 budget includes \$175,000 for approximately 900 meters for the second year of a five-year plan to install Advanced Metering Infrastructure (AMI).

As noted earlier, the City is receiving payments for transmission line assets which are part of the SPP system. Utilization of the funds received to date and 2019 payments will likely be utilized later this year to reduce debt related to the 2009 bonds issued for the transmission line project.

Water Fund

A rate increase for water was not included in the 2019 budget. Due to the cost of re-coating the interior of the Church Street water reservoir only several smaller projects are planned. The Water fund proposes to utilize \$70,000 of funding for the second year of a five-year plan to install Advanced Metering Infrastructure in concert with Vermillion Light and Power.

Wastewater Fund

A rate increase for wastewater was not included in the adopted 2019 budget. Wastewater rates are evaluated and adjusted each April based on winter water consumption. The construction of the Prentiss Street lift station and replacement of related sanitary sewer lines were completed in 2018. The system is operational but the contractor has some landscaping items left to complete. The construction of a digester and related improvements at the wastewater treatment plant began in the 4th quarter of 2018 and will be completed in 2019.

Municipal Enterprise Funds

Joint Powers Landfill/Missouri Valley Recycling Center

A major fire in October 2012 which destroyed the baler building and equipment, installation of a leachate system, and construction of a landfill trench in 2015 are all recent, large projects impacting the landfill budget. These large landfill expenditures over the last couple of years combined with low recycling revenue have left the Joint Powers Fund in a difficult financial position. A consultant's Cost of Services study led to rates being adjusted in Yankton to compensate for a portion of the cost of moving trash from the Yankton transfer station to the landfill. A long discussed need to study potential renovations of the recycling building to enhance processing efficiency and improve work site conditions is underway. Any building projects will be evaluated from a financial impact on reserves before it would begin in 2019.

Curbside Recycling

In November 2008, voters approved a curbside recycling program. The program began operations in September 2009. A hydraulic trailer was replaced in early 2018 with DENR grant/loan funding as well as City funding. The monthly rate was raised to \$3.70 as of January 2018. A rate increase was not included in the 2019 budget but expenses will be carefully monitored as this relatively new fund does not have a large reserve for unbudgeted expenses.

Liquor Store Fund

The Liquor Store Fund is budgeted to provide a \$194,200 transfer to the General Fund in 2019. In 2014, the City Council approved a new five-year management agreement which started in January 2015. The 5-year lease agreement providing for a larger store space was also entered into at the same time. Sales in the new larger store location have increased over the previous location. The 2014 management agreement includes an automatic renewal option for an additional five-year term. The separate agreement covering the building space lease also includes the option to renew.

Bluffs Golf Course and Residential Development

The Bluffs is an asset to the community in terms of providing a recreational outlet and bringing people to the community. The 2013 budget included the final payment on the debt service being made and the TIF district was closed. Over \$20 million in taxable value has been added to the property tax roll. Replacement of some of the clubhouse furniture, an air conditioning unit, and irrigation boxes are planned at the Bluffs Golf Course in 2019.

Special Revenue Funds

Bed, Board and Booze (BBB) Sales Tax

BBB sales tax receipts were down for 2018 in comparison to 2017. The fund has seen modest growth in receipts over the last couple of years with new opportunities in the community to collect this sales tax. Funding is included for the South Dakota Shakespeare Festival, National Music Museum, USD Welcome Week, Vermillion Chamber of Commerce and Development Company, Ribs, Rods & Rock 'N Roll, W.H. Over Museum, July 4th Celebration, and Vermillion NOW! 2. Funding is also included for the cable access channel, maintaining the City's website, and the downtown sculptures which are changed out in odd-numbered year. A new item in the 2019 was \$5,000 for funding to replace a Vermillion Public Transit bus. The balance of the funding to assist with the purchase of a bus is being provided by the General Fund.

Second (2nd) Penny Sales Tax Fund

The 2nd Penny Sales Tax Fund has been used solely for capital fund needs per the ordinance adopted by the City Council in 2003. As noted earlier, some of this funding is needed in 2019 for General Fund expenses. Many of the capital items that were previously funded by the General Fund via property taxes and the first penny of sales tax have been moved to this fund. Some of the expenses are offset by grants or other funding. There are a number of notable projects proposed in 2019 to be funded by the 2nd Penny Sales Tax Fund. Some of the projects include:

- * \$375,056 for final Prentis Plunge construction payment and Clark Street sidewalk
- * \$331,510 for City Hall debt service
- * \$249,500 for park improvements including: Prentis Park baseball field surface and light replacement, an additional Prentis Park restroom, Prentis Park raised bleachers, utility vehicle gator, and trailer
- * \$243,400 for Vermillion River hike/bike path replacement
- * \$152,500 for chip sealing of city streets
- * \$95,000 for General Fund support
- * \$82,755 for Prentis Park General Obligation Bond debt service
- * \$50,000 for engineering of downtown infrastructure improvements
- * \$50,000 for Vermillion Now! 2 campaign (final payment of five equal payments)
- * \$46,600 for Police and Fire Department radio upgrades (2nd year of 5-year plan)
- * \$45,000 for concrete work
- * \$40,350 for Airport improvements (5% City share of 2019 airport project)
- * \$38,500 for Fire Department equipment
- * \$31,000 for Ambulance Department equipment
- * \$31,000 for Police Department equipment
- * \$5,700 for Street Department equipment

Since the 2019 budget was adopted, the City Council has also pledged a \$100,000 contribution per year for seven years to the National Music Museum for their construction and renovation project. The first contribution would occur later this year. All contributions would come from the 2nd Penny fund.

911 Fund

The operating costs of the Emergency Communications Center are split equally between the City and Clay County. The City's General Fund contribution and the County's contribution as well as any grants are placed into this fund to cover the expenditures of the Center. The Communications Center will begin their radio replacement program in 2019 utilizing a fund under the direction of Clay County.

Business Improvement District #1 Fund

In the fourth quarter of 2013, the initial steps to establish a Business Improvement District (BID) began. The necessary steps were completed and a \$2.00 per night lodging fee began on June 1, 2014. BID revenues for 2018 were up over \$5,300 in comparison to 2017 receipts. The BID Board recommended and the City Council approved establishing a reserve fund of \$30,000. The \$30,000 reserve fund level was reached during the fourth quarter of 2018. The VCDC now receives all of the receipts vs receiving 85% of the receipts while the reserve fund was being established.

Special Assessment Debt Service Fund

This fund collects special assessment payments related to completed infrastructure work for which a bond has been sold to finance the project. The 2018 and 2019 projects to be financed are sidewalk improvements.

TIF 5 VCDC / Erickson Addition Debt Service Fund

During 2013, the VCDC requested a TIF district as part of the funding for an office building at 1012 Princeton Street. The VCDC has since completed construction on the 32,000 square foot office building. An agreement between the City and VCDC provides that any TIF funds from this district received by the City will be remitted to the VCDC until the construction debt is retired.

TIF 6 Bliss Pointe Debt Service Fund

In late April 2013, the VCDC purchased approximately 30 acres of farm ground on the west side of the City to be developed into housing. A TIF district was established for Phase I of the development. The infrastructure was completed in 2014. Infrastructure development costs were funded by a private placement bond sold in 2014. The bond is to be repaid by TIF revenues. Second Penny funds were used to cover interest costs on the bond with the 2014 through 2017 budgets. The TIF plan includes repayment to the City of the advanced interest expenditures and the 2014 construction contingency fund from future TIF district receipts. The 2018 collections were enough to make the interest payments and reduce the principal by \$40,301. The property tax collections in 2019 are anticipated to be sufficient to make the bond interest costs and to continue retiring the principal. No Second Penny funds are proposed to be spent on TIF 6 in the 2019 budget.

Capital Projects Fund – Special Assessment Fund – STIP Fund

The STIP projects are included in the Capital Projects Fund with the STIP funds transferred from the General Fund into a Capital Projects Fund. Both the Jefferson Street reconstruction project in 2018 and the Anderson Street reconstruction project in 2019 are in the Capital Project Fund. Special assessment projects are financed from this fund from the sale of special assessment bonds and citizen payments. The 2018 and 2019 projects are sidewalk improvements. A petition to pave a portion of Elm Street in 2019

was received after the budget was adopted.

Equipment Replacement Fund

Departments initially fund new pieces of equipment out of their budget. Each Department then contributes annual rents to the fund based on the life expectancy and anticipated replacement costs of the piece of equipment. When it is time to replace the piece of equipment, the fund should contain most of the funding for the new equipment. The fund also receives income from old pieces of equipment which are sold. Equipment to be replaced in 2019 include:

- A Police Department SUV
- A Engineering Department pickup
- A Street Department pickup
- A Street Department 2.5 ton roller
- A Street Department batwing mower
- A Street Department sander
- A Street Department flatbed pickup truck
- A Water Department utility truck
- A Light & Power Department utility truck
- A Light & Power Department boring machine
- A Parks Department pickup (3)
- A Parks Department rotary mower
- A Golf Course utility vehicle
- A Golf Course utility tractor

The replacement of one piece of equipment often leads to the shifting of equipment throughout the organization. For example, the new Street Department pickup will lead to the old pickup moving to the Engineering Department. The current Engineering Department pickup will be sold. The current Golf Course utility vehicle will move to the Parks Department. The Parks Department will be reducing the number of pickups they have in 2019 and acquiring additional utility vehicles.

Unemployment Insurance Fund

The City self-funds its unemployment insurance claims and has set aside approximately \$12,548. The annual interest, if not used for claims, is added to the fund balance.

Copier – Fax – Postage Fund

This fund charges all City Departments for use of the common office machines to provide funding needed for maintenance and eventual replacement of the equipment. No equipment purchases have been planned with the 2019 budget.

Storm Water Fee Fund

The City computes the charges for this fund and the County collects the revenue via property taxes. The money is used to build and maintain the storm water drainage system in the City. In 2019, \$500,000 is proposed to complete construction of a storm water detention area in Brooks Industrial Park Addition. This project is development driven and may not happen if the surrounding property owner is not developing their land. Phase 2 of a study of the Highway 50 drainage ditch is also planned for \$45,000. An expenditure of \$15,000 is proposed for miscellaneous system repairs. A 3.75% increase in the storm sewer rate for 2019 was approved that will generate an additional \$8,900 of revenue.

Parks Capital Fund

The Parks Capital Fund receives funding from team player fees, contributions and basketball fundraisers. The funds are used for capital projects when General Fund or other sources may not be able to cover the entire cost. A grant was received in 2018 to reconstruct the Prentis Park horseshoe pit and surrounding area.

Hike/Bike Path Capital Fund

The Hike/Bike Path Fund utilized a federal grant and a local match to enhance the existing trail system in Vermillion. Unfortunately, portions of the hike/bike trail along the Vermillion River were severely damaged or are no longer safe due to floods and natural river erosion. The Second Penny Fund is proposed to transfer \$243,400 to this fund in 2019 to help provide for replacement of sections of the Vermillion River Hike/bike path. The exact location of the route is still being determined through property owner meetings. This funding will be combined with approximately \$80,000 of federal funding that remains for the project.

Budget Revisions

Each year, the City Council to revises the previous year's budget for revenues or expenses that are different than anticipated. The revisions to the 2018 budget were relatively small in comparison to previous years. Sales tax revenues for 2018 were revised down due to slower sales tax collection in Vermillion at the time of the budget adoption. The progress payments related to multi-year construction projects underway when the budget is being developed are difficult to determine. While there are a number of items that have variations within the General Fund, the largest single difference was accounting for a sales tax reinvestment program use that was approved in January 2018. The Second Penny revisions were also due to Prentis Park improvements including pool construction, sales tax reinvestment program, parks equipment, and funding to assist the County in evaluating the public safety center building for future needs. Overall, Second Penny expenditures were revised in 2018 from \$1,999,990 to \$1,916,700.

Summary

Insufficient revenues from the traditional resources to fund the General Fund made preparing the proposed 2019 budget a challenge. Different options were reviewed to achieve adequate funding to meet the General Fund goals of the City Council and community as staff understood them. Ultimately utilizing second penny revenues to supplement the 2019 General Fund appeared to be a reasonable method to obtain additional needed funding. Utilizing second penny funding for the General Fund was a significant policy question for the City Council as it required adoption of an ordinance to achieve.

Significant strides have been made in achieving the goals of the Prentis Park Master Plan which are enhancing the quality of life in the community. Recent improvements to other parks, trails, streets, and facilities along with a strong municipal utility infrastructure have created a solid foundation for the community to succeed and grow. These projects are often several years in the making. Additional quality of life improvements such as additional park improvements, street improvements, and planning for downtown improvements are parts of the 2019 budget.

Development of the budget would not be possible without Finance Officer Mike Carlson and Marty Washington. Their dedication, skill and attention to detail were vital in preparing the 2019 budget. Department Heads deserve special recognition for their assistance in gathering the information needed to compile the budget document and in bringing forth a number of ideas to enhance the community. The City Council deserves a special thanks for the time and dedication be spent in establishing a 2019 budget which

provides direction and will benefit the Vermillion community for years to come.

City of Vermillion employees look forward to working with the City Council and community to bring about another successful year for the citizens of Vermillion.

Respectfully submitted,

A handwritten signature in cursive script that reads "John Prescott".

John C. Prescott
City Manager

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GENERAL GOVERNMENT REVENUE

General Property Taxes

The current year's property taxes include tax collections on assessed real property in Vermillion. The property tax levy is currently 5.869 mills. The 2019 budget included a 2.1% increase plus growth as allowed by state statute plus growth.

Estimated Delinquent Taxes

An estimation of taxes that will not be collected in the budget year is shown here.

Tax on Mobile Homes

Receipts from property taxes on mobile homes are shown here.

Delinquent Tax Payments

Payments on prior years' unpaid property taxes are shown here.

<u>TAXES GENERAL PROPERTY</u>			2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 REVISED	2018 ACTUAL	2019 BUDGET
101	31110	GENERAL PROPERTY TAX	2,168,494	2,216,302	2,302,400	2,302,600	2,281,196	2,386,500
101	31111	ESTIMATED DELINQUENT TAXES	0	0	(24,000)	(23,000)	0	(23,800)
101	31170	TAX ON MOBILE HOMES	3,927	3,011	4,000	3,000	1,606	3,000
101	31180	DELINQUENT TAX PAYMENTS	<u>31,223</u>	<u>20,945</u>	<u>24,000</u>	<u>23,000</u>	<u>15,619</u>	<u>23,800</u>
TAXES GENERAL PROPERTY TOTAL			2,203,644	2,240,258	2,306,400	2,305,600	2,298,421	2,389,500

Sales Tax

A 1% municipal sales tax to help fund day-to-day City operations was approved by the voters April 8, 1980. The tax became effective July 1, 1980. Sales tax revenue estimates are based upon previous years' revenues and are revised during the year.

<u>SALES TAX</u>			2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 REVISED	2018 ACTUAL	2019 BUDGET
101	31310	SALES TAX	1,798,771	1,818,493	1,908,000	1,873,000	1,867,748	1,929,000

Penalties and Interest on Delinquent Taxes

Delinquent property tax payments include an interest penalty charge collected by Clay County and remitted to the City.

<u>PENALTIES AND INTEREST</u>			2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 REVISED	2018 ACTUAL	2019 BUDGET
101	31910	PENALTIES & INTEREST ON DELIQ. TAX	7,855	5,846	7,500	6,000	4,504	6,000

Liquor and Beer Licenses

State law controls the number of liquor licenses a municipality may issue. It is based on a population ratio. The City has twelve (12) retail on-sale liquor licenses, a City municipal package license off-sale liquor, thirty-four (34) malt beverage licenses and thirteen (13) wine licenses. On-sale liquor, municipal package liquor, and wine licenses are issued in December - \$1,500 for each liquor license, \$500 for municipal package liquor, and \$500 for each wine license, of which the City receives the entire fee. Malt Beverage licenses are issued in June for (\$300), of which the City receives half of the fee. Also included are transfer fees and special one-day licenses and \$50 per video lottery machine.

Garbage Hauler Licenses

Independent private haulers contract for sanitation service with Vermillion homeowners and businesses to provide collection. Each hauler pays an annual license fee of \$300 to the City for using City streets and alleyways.

Zoning Fees

Each person requesting a zone change is charged \$150 per request to meet publication and other related costs to the City.

Mobile Home Park

The fees for mobile home park licenses are \$150 per park or \$3 per lot, whichever is greater. There are nine licensed mobile home parks in Vermillion.

Housing Code/Rental Registration

Rental Housing Certificates are based upon the location and number of units. In 1988, mobile homes were added to the property to be inspected and the City Council implemented a graduated increase in registration rates. The registration fees were last adjusted in 2011 to \$25 per building and \$15 per dwelling unit. The units are inspected on a regular cycle.

Electrician Licenses

Electrician licenses are \$100 per year.

Plumber Licenses

Plumber licenses are \$100 per year (\$20 for journeyman).

Building Permits

Building permits are based on the value of construction. A new fee schedule was adopted in 2008 and went into effect on January 1, 2009. See section 150.33 in the revised Code of Ordinances of Vermillion for the rates.

Sign Permits

Sign permits range from \$25 to \$50 depending on the size and status of the sign.

Dog Licenses

Dog licenses are \$10 per year.

Other License and Permits

"Other" is a catch-all for miscellaneous items. Examples are airport use permits, noise permits, itinerant merchant permits, and tattoo artist licenses.

<u>LICENSES AND PERMITS</u>			2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 REVISED	2018 ACTUAL	2019 BUDGET
101	32110	LIQUOR & BEER LICENSES	34,320	36,630	36,000	37,000	32,465	37,000
101	32111	GARBAGE HAULERS LICENSES	1,500	1,500	1,500	1,800	2,100	1,800
101	32112	ZONING FEES & VARIANCE	980	1,800	1,000	2,200	3,006	1,000
101	32113	MOBILE HOME PARK LICENSES	1,938	1,380	2,000	1,600	1,524	1,400
101	32114	RENTAL REGISTRATION	64,032	62,575	70,000	70,000	56,665	73,000
101	32115	ELECTRICIAN LICENSES	3,300	2,900	3,500	3,500	3,400	3,500
101	32116	PLUMBER LICENSES	930	1,450	1,500	1,500	960	1,500
101	32117	BUILDING PERMITS	42,337	43,670	40,000	100,000	110,976	40,000
101	32119	SIGN PERMITS	505	415	500	500	240	500
101	32120	DOG LICENSES	840	490	750	750	450	750
101	32190	OTHER LICENSES & PERMITS	<u>3,230</u>	<u>3,400</u>	<u>3,500</u>	<u>3,500</u>	<u>3,986</u>	<u>3,500</u>
LICENSES AND PERMITS TOTAL			153,912	156,210	160,250	222,350	215,772	163,950

Cable TV Franchise Fee

To operate in the Vermillion community, a cable company pays a yearly franchise fee amounting to 5% of gross revenue in Vermillion. Midco acquired the cable franchise from Mediacom during 2007.

<u>CABLE TV FRANCHISE FEE</u>			2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 REVISED	2018 ACTUAL	2019 BUDGET
101	32320	CATV FRANCHISE FEE	105,969	100,858	106,000	97,500	93,217	97,500

State Grants

Grants and reimbursements are received from the State.

State Surface Transportation Program

This is a Federal allotment of funds through the state for the State Transportation Improvement Program (STIP). In 2015, the state started passing these funds to the City instead of making program payments directly to projects. These funds are restricted for STIP projects.

Federal Grant through State

Grants and reimbursements received from the State for specific purposes. In 2018, Vermillion received a Police Department overtime grant and Police department highway safety grant.

Federal Grant Designated

Federal grants received from the Federal Government for specific purposes. In 2018, Vermillion received a Police Vest Grant.

<u>FEDERAL REVENUES</u>			2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 REVISED	2018 ACTUAL	2019 BUDGET
101	33410	STATE GRANT	106	1,517	0	0	0	0
101	33412	STATE SURFACE TRANSP PROG	486,773	341,594	341,590	349,450	356,994	349,450
101	33420	FEDERAL GRANT THROUGH STATE	4,899	30,037	3,000	7,000	4,856	10,000
101	33421	FEDERAL GRANT - DESIGNATED	<u>1,370</u>	<u>15,509</u>	<u>1,500</u>	<u>0</u>	<u>758</u>	<u>0</u>
FEDERAL REVENUES TOTAL			493,148	388,657	346,090	356,450	362,608	359,450

Bank Franchise Tax

The franchise tax on banks is based upon the net income of the banks. The State retains 26.67% of the revenue and returns the rest to those counties in which the banks operate.

Liquor Tax Reversion

Sixty-five percent of the State Treasurer's 10% tax on liquor distiller and distributors is paid to the City on a population ratio basis.

State Highway/Bridge

By State law 54.5% of all funds collected for motor vehicle licenses in each county are earmarked for municipal and township highway and bridge construction and maintenance.

Other State Shared Revenues

Other revenues received from the State include a State share for operating expenses for the National Guard Armory/Community Center.

Amusement Licenses

The State imposes a licenses fee on all amusement machines, i.e. coin operated pool and video games. The City receives \$12 from the State for each license issued within city limits.

<u>STATE REVENUES</u>			2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 REVISED	2018 ACTUAL	2019 BUDGET
101	33510	BANK FRANCHISE TAX	7,921	14,805	14,800	17,720	17,720	17,720
101	33530	LIQUOR TAX REVERSION	68,939	68,682	70,000	70,000	64,622	70,000
101	33540	STATE HWY/BRIDGE	195,311	181,175	200,000	180,000	192,448	180,000
101	33590	OTHER STATE SHARED REVENUE	10,200	11,042	10,700	10,800	10,826	10,800
101	33591	AMUSEMENT LICENSES	<u>324</u>	<u>480</u>	<u>350</u>	<u>400</u>	<u>456</u>	<u>400</u>
STATE REVENUES TOTAL			282,695	276,184	295,850	278,920	286,071	278,920

County Road

This is the City's share of state road funds.

County Motor Vehicle

All cities in a county receive 5% of motor vehicle license revenue collected by the County and distributed according to total street miles. Motor vehicle fees increased in 2013.

<u>COUNTY REVENUES</u>			2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 REVISED	2018 ACTUAL	2019 BUDGET
101	33810	COUNTY ROAD (25%)	67,380	38,691	39,000	39,000	38,144	39,000
101	33840	COUNTY MOTOR VEHICLE (5%)	<u>71,911</u>	<u>75,961</u>	<u>72,000</u>	<u>76,000</u>	<u>80,229</u>	<u>76,000</u>
COUNTY REVENUES TOTAL			139,291	114,652	111,000	115,000	118,373	115,000

Sale of Maps and Publications

Map sales include charges for the use of the City's printer to make copies of plats and other maps.

Mobile Home Fees

The \$1 per month mobile home parking fee and inspection fees are credited here.

Return Check Fees

The City Finance Office handles bad checks in-house. A \$40 fee is charged for returned checks and those that are not paid are turned over to the Clay County State's Attorney.

Damage to City Property

Payments from individuals damaging City property in motor vehicle accidents. The most frequent incidents are replacing street light poles and fire hydrants during the winter months when the streets are icy.

Other Goods and Services

Several sources provide revenue in this item such as jury duty reimbursement and the sale of scrap metal.

Mobile Home Inspection Fee

A fee of \$10 is charged for inspection of a mobile home when placement occurs.

Accident Report Copies

Fees charged by the Police Department for providing extra copies of accident reports.

Storage Fees

The \$15 per day fee is a charge for the storage of City towed vehicles impounded for violation of snow emergency routes and other related ordinances.

Street Repairs and Services

Plumbers pay these charges to cover the cost of street cuts to connect new houses or repairs to existing services.

Airport Fuel

In 2007, the City purchased the airport fuel system, thus the revenues being reported are the gross fuel sales. A jet fuel dispensing system was added in 2013.

Tagging Fees/Weed Cutting and Snow Removal Charges

Charges for weed cutting or snow removal are placed here when the City performs the task and then charges the property owner. Most sidewalk snow removal violations are handled by the Code Enforcement Department. The department charges a \$10 service fee for notification, and a \$25 service fee for the abatement of the nuisance plus any additional charges for the removal of the nuisance. In 2015, the department added an additional fee of \$20 for subsequent violations occurring within a given calendar year.

Animal Control and Shelter Fees

Charges for impounded animals are \$10 per day boarding charge and a \$25 impoundment fee.

Ambulance Charges

Some of the fees for 2019 are: Advanced Life Support, Emergency-\$1,000; Advanced Life Support 2, Emergency-\$1,250; Advanced Life Support, Non-Emergency-\$750; Basic Life Support, Emergency-\$800; Basic Life Support, Non-Emergency-\$550; Stand-by for Special Events, \$100/hr.; Additional Standby Staffing, \$35/per person/per hour; Loaded mileage Charge-\$15/per mile. The complete fee schedule lists other charges for types of calls, itemized procedures, drug charges, disposable supplies, and administrative charges.

Swimming Pool Fees

Swimming pool fee revenue varies with the weather. The 2019 daily rates for the pool, including tax, are: \$5 (7 years and up); and free for ages 0-6 (with paid adult). The season rates for the pool, including tax, are: \$35 for children (7-17yrs); \$40 for adults (18-59yrs); and \$30 for seniors (60+).

Swimming Pool Concessions

With the opening of Prentis Plunge this line item was established to record revenue received from the sale of concessions by City employees. At the previous pool, the concession operation was contracted out.

Ballfield Concessions

The Parks & Recreations Department in 2018 started operating the concession stand at Prentis Park baseball field and the Armory softball field that had been previously rented out.

Recreation Program Fees

In an effort to recover some of the costs, recreation program fees are periodically increased.

Swimming (United Way)

This contribution from the United Way helps fund instructors for Red Cross swimming lessons. The contribution helps to keep the swimming lessons fee at \$15.

Armory User Fees

The National Guard Armory/Community Center classroom, kitchen and auditorium can be rented to individuals and groups based on availability. Rates vary according to length of time and extent of use.

Camping Fees

Lions Park campground provides free camping for three days and two nights.

<u>CHARGES FOR GOODS AND SERVICES</u>			<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2018</u>	<u>2018</u>	<u>2019</u>
			<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>REVISED</u>	<u>ACTUAL</u>	<u>BUDGET</u>
101	34120	SALE ON MAPS & PUBLICATIONS	150	29	1,000	1,000	165	1,000
101	34130	MOBILE HOME FEES	4,664	4,545	4,600	4,600	4,334	4,500
101	34140	RETURN CHECK FEES	3,240	2,510	3,000	3,000	3,204	3,000
101	34150	DAMAGE TO CITY PROPERTY	0	0	1,000	1,000	509	1,000
101	34190	OTHER GOODS & SERVICES	1,432	900	3,000	3,000	1,077	3,000
101	34240	MOBILE HOME INSPECTION FEE	110	53	100	100	61	100
101	34250	ACCIDENT REPORT COPIES	687	772	1,000	1,000	1,026	1,000
101	34270	STORAGE FEES	3,980	5,070	4,000	6,000	6,530	6,000
101	34320	STREET REPAIRS AND SERVICES	3,026	3,804	6,000	6,000	0	6,000
101	34390	AIRPORT FUEL	56,559	63,032	60,000	66,000	67,759	66,000
101	34419	TAGGING FEES	6,555	4,660	6,000	8,000	8,380	6,000
101	34420	WEED & SNOW REMOVAL CHARGES	11,497	3,797	12,000	12,000	7,923	12,000
101	34520	ANIMAL CONTROL & SHELTER FEES	810	1,020	900	900	630	900
101	34560	AMBULANCE CHARGES	371,155	415,215	471,000	460,000	487,366	500,000
101	34620	SWIMMING POOL FEES	21,293	94,701	105,000	94,000	87,713	94,000
101	34622	SWIMMING POOL CONCESSIONS	0	29,274	38,000	30,000	29,887	30,000
101	34623	BALLFIELD CONCESSIONS	0	0	0	5,000	5,988	5,000
101	34630	RECREATION PROGRAM FEES	28,564	30,560	31,000	31,000	27,113	31,000
101	34640	CONCESSION RENTAL/STAND REVENUE	300	300	300	0	0	0
101	34650	SWIMMING (UNITED WAY)	3,800	4,500	4,500	4,500	4,500	4,500
101	34660	ARMORY USER FEES	2,631	2,164	3,500	3,500	1,875	3,500
101	34661	CAMPING FEES	<u>714</u>	<u>381</u>	<u>700</u>	<u>700</u>	<u>593</u>	<u>700</u>
CHARGES FOR GOODS & SERVICES TOTAL			521,167	667,287	756,600	741,300	746,632	779,200

Court Fines and Costs

Court fine revenue fluctuates from year to year according to the number of traffic violations. Dog fines are also included here. The Clerk of Courts remits 35% to the State and the balance to the City.

Cash Bonds

Cash Bonds are for parking tickets paid.

Small Claims Fees Reimbursement

If the defendant loses in Small Claims Court, he/she pays the court costs.

Parking Meters

In 1992, the University of South Dakota requested that parking meters be installed close to the Slagle Administration Building to increase access for short-term parking.

<u>FINES & FORFEITS</u>			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	35110	COURT FINES & COSTS	5,791	7,925	6,000	8,000	9,435	8,000
101	35120	CASH BONDS	34,761	40,449	38,000	40,000	36,104	40,000
101	35130	SMALL CLAIMS FEE REIMBURSEMENTS	70	119	150	150	158.66	150
101	35310	PARKING METERS	<u>1,543</u>	<u>1,754</u>	<u>1,500</u>	<u>1,700</u>	<u>1681.24</u>	<u>1,700</u>
FINES & FORFEITS TOTAL			42,165	50,247	45,650	49,850	47,378	49,850

Interest Earned on Investments

Return on investment of temporary idle funds.

Rentals

Rents received for use of City airport land for farming and City-owned buildings or land (Old Library, tower land by the Recycling Center, old library building and tower on 4-H grounds).

Contributions Private Sources

This is revenue received from contributions and donations to the city. In 2018, contributions were received for the library, fire department, EMS department and pool.

Malt Beverage Markup

The City Council adopted an ordinance providing for a 5% markup on the wholesale price of malt beverages for all malt beverage sold in the City. The ordinance was adopted in February 2015 to be effective July 1, 2015. An initiated petition was received to repeal the ordinance that was defeated by the voters at a June 30 special election. The proceeds are being transferred to the Prentis Park Improvements debt service fund for repayment of the General Obligation Bond.

Work Study

The University of South Dakota provides 70% of the funding for seasonal wages paid to some university students working at the Public Library.

Insurance Refunds

The South Dakota Municipal League Worker's Compensation Fund covers the City's worker compensation costs and makes annual adjustments to the City's share of the fund.

<u>MISCELLANEOUS REVENUES</u>			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	36110	INTEREST EARNED ON INVESTMENTS	22,023	46,261	30,000	30,000	30,694	43,500
101	36210	RENTALS	23,990	23,740	24,000	21,490	21,490	21,000
101	36700	CONTRIBUTIONS-PRIVATE SOURCES	18,414	43,486	15,000	20,000	26,210	15,000
101	36800	MALT BEVERAGE MARKUP	116,455	123,294	119,000	130,000	129,042	134,000
101	36991	WORK STUDY	6,424	5,040	6,000	5,000	1,375	5,000
101	36992	INSURANCE REFUNDS & DIVIDENDS	<u>2,217</u>	<u>9,604</u>	<u>3,000</u>	<u>11,640</u>	<u>11,641</u>	<u>3,000</u>
MISCELLANEOUS REVENUES TOTAL			189,523	251,426	197,000	218,130	220,453	221,500

Special Assessment Interest

Interest received on special assessments for abatement of nuisances.

<u>SPECIAL ASSESSMENTS</u>			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	36308	SPECIAL ASSESSMENT INTEREST-2008	0	402	0	0	0	0
101	36314	SPECIAL ASSESSMENT INTEREST-2014	0	17	0	0	0	0
101	36315	SPECIAL ASSESSMENT INTEREST-2015	163	0	0	0	0	0
101	36316	SPECIAL ASSESSMENT INTEREST-2016	10	22	100	0	0	0
101	36317	SPECIAL ASSESSMENT INTEREST-2017	0	0	0	100	78	100
101	36318	SPECIAL ASSESSMENT INTEREST-2018	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SPECIAL ASSESSMENT REVENUES TOTAL			173	441	100	100	78	100

Revenue in Lieu of Taxes from Other Than Government Entities

Clay-Union REC provides payment in lieu of property taxes through a 4% gross receipts from sales within corporate limits.

Other General Revenue

Proceeds from revenue for advertising daily malt beverage licenses and other miscellaneous General Fund revenue not recorded elsewhere.

Rubble Site

Revenue collected from private contractors who unload rubble at the City rubble site.

Sale of Property

Proceeds from the sale of abandoned vehicles, unclaimed bicycles, surplus property, etc.

Enterprise Transfers

The City of Vermillion has traditionally made use of revenues derived from the City's Electric, Water, Wastewater and Liquor Enterprises to supplement funding for day-to-day operations.

Engineering Fees from Utility Revenues

This is an annual transfer from the utility funds for the costs of engineering services.

Transfer for Capital Projects Engineering

An 8% fiscal fee charged on special assessment capital projects reimbursed to the General Fund.

Transfer in Business Improvement District Number 1

The Business Improvement District ordinance provides that the city receives 2% of fees for accounting and collection.

Appropriations from Reserve

Funds not spent in previous years' budgets are carried forward as a reserve to be utilized if necessary for unanticipated expenses or as an additional revenue component in the General Fund.

Appropriations from STIP Reserve

The city annually receives STIP Funds that are to be used for street improvement projects reported in the STIP Capital Projects Fund. The STIP Funds are accumulated and then transferred when a project is completed.

OTHER REVENUES & TRANSFERS			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	36950	REVENUE IN LIEU OF TAXES	24,858	24,139	25,000	26,120	26,124	26,500
101	36990	OTHER GENERAL REVENUE	15,511	5,488	8,500	8,500	11,226	8,500
101	36993	RUBBLE SITE	0	0	100	100	0	100
101	39130	SALE OF PROPERTY	1,290	10,413	10,000	11,000	18,541	10,000
101	39111	TRANSFER IN ENTERPRISE FUNDS	1,001,025	1,001,025	1,001,025	1,001,025	1,001,025	1,001,025
101	39112	ENGINEERING FEES UTILITIES	136,387	136,387	136,387	136,387	136,387	136,387
101	39114	TRANSFER IN CAPITAL PROJ. ENGINEERING	0	2,852	12,000	800	1,544	6,000
101	39119	TRANSFER IN B.I.D #1	1,114	1,074	1,300	1,300	1,181	1,300
101	39120	TRANSFER IN SECOND PENNY	0	0	0	0	0	95,000
101	39594	APPROPRIATION FROM STIP RESERV	0	0	443,410	555,549	496,967	275,550
101	39595	APPROPRIATION FROM RESERVE	779,966	744,345	232,667	456,094	131,626	331,628
101	39596	RESERVES LAND SALE PROCEEDS	0	0	0	0	0	0
OTHER REVENUE AND TRANSFER TOTAL			1,960,151	1,925,722	1,870,389	2,196,875	1,824,621	1,891,990
			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
GENERAL REVENUE FUND TOTAL			7,898,464	7,996,281	8,110,829	8,461,075	8,085,876	8,281,960

GENERAL GOVERNMENT

The City of Vermillion is governed under the Aldermanic/Manager form of government. The Mayor is elected at-large and two aldermen are elected from each of the four wards. Since 1966, the City has employed a City Manager who is chief administrative officer of the City and serves at the pleasure of the City Council.

It is the responsibility of the City Manager to: (1) enforce all laws and ordinances, (2) supervise the administration of City affairs, (3) make recommendations to the City Council concerning City operations, (4) advise the City Council of the financial condition of the City and future needs of the City, (5) prepare an annual budget, (6) assure compliance with contracts by those doing business with the City, (7) prepare proposed ordinances and resolutions for the Council, (8) handle human resource management, and (9) carry out all other duties prescribed by ordinances of the City Council.

The City Manager's office is the central focus for all City services and includes the City Manager, Assistant City Manager, Administrative Assistant and student intern.

The terms of office for the Mayor and Aldermen are four years. The term of office for the four alderman elected in 2016 expire in July 2020. The term of office for the Mayor and four aldermen elected in 2018 expire in July 2022.

The City Manager's Office will continue to be heavily involved with coordinating City projects on behalf of the City Council and citizens, implementing council policy, assisting departments with special activities, and continued efforts to grow the City's tax base. Significant projects in 2019 will include working with the Vermillion Chamber of Commerce and Development Company to continue housing and job expansion, working with Business Improvement District #2 on a plan to implement a downtown infrastructure project, working with the Human Relations Commission and Historic Preservation Commission as these two commissions become established, and assisting the utilities with challenges and projects such as the continued implementation of AMI.

EXPENSE HIGHLIGHTS:

2200 - Major items included within this line item are City Attorney fees, annual audit fee, website development, code updates, and expenses associated with major projects.

2611 - This line item includes office supplies needed for daily operations.

GENERAL GOVERNMENT				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	41220	1100	GENERAL WAGES	204,787	189,665	212,997	210,788	202,442	216,227
101	41220	1101	OVERTIME	0	0	0	0	22	0
101	41220	1200	FICA	20,199	19,184	21,399	21,230	20,385	21,757
101	41220	1300	RETIREMENT	11,615	10,687	12,456	12,323	11,597	12,434
101	41220	1400	WORKMENS COMPENSATION	645	685	695	646	646	645
101	41220	1900	INSURANCE	<u>31,638</u>	<u>31,277</u>	<u>38,494</u>	<u>37,551</u>	<u>31,798</u>	<u>38,293</u>
SUBTOTAL				268,884	251,498	286,041	282,538	266,890	289,356
COUNCIL & APPOINTED BOARDS									
101	41220	1102	SALARY MAYOR & COUNCIL	61,928	62,825	64,239	64,239	64,746	65,685
101	41220	1103	SALARY APPOINTED BOARDS	<u>2,115</u>	<u>2,190</u>	<u>2,500</u>	<u>2,500</u>	<u>2,790</u>	<u>2,500</u>
SUBTOTAL				64,043	65,015	66,739	66,739	67,536	68,185
OPERATING EXPENSES									
101	41220	2200	PROFESSIONAL SERVICES & FEES	53,608	63,047	55,000	55,000	47,362	55,000
101	41220	2300	PUBLISHING & ADVERTISING	790	471	1,500	1,500	284	1,000
101	41220	2510	MOTOR VEHICLE REPAIR & MAINT.	5	0	150	150	21	150
101	41220	2530	EQUIPMENT REPAIR & MAINTENANCE	75	290	300	300	0	300
101	41220	2611	OFFICE SUPPLIES	1,987	3,205	3,500	3,500	1,516	3,500
101	41220	2614	MOTOR VEHICLE FUEL & SUPPLIES	324	407	600	600	370	600
101	41220	2615	COPY SUPPLIES	1,483	2,004	3,000	3,000	2,159	2,500
101	41220	2616	POSTAGE	208	98	500	500	59	500
101	41220	2617	PUBLICATIONS / DUES	7,733	7,109	8,500	8,500	8,081	8,500
101	41220	2629	OTHER SUPPLIES & MATERIALS	4,142	2,931	4,500	4,500	1,838	5,000
101	41220	2650	SECOG MEMBERSHIP	11,639	11,639	11,755	11,755	11,755	12,002
101	41220	2700	TRAVEL & TRAINING	5,241	5,209	6,500	6,500	6,624	6,500
101	41220	2850	TELEPHONES	3,086	2,960	3,750	3,750	3,451	3,500
101	41220	2900	VEHICLE EQUIPMENT RENTAL	2,395	2,528	2,543	2,543	2,543	2,049
101	41220	2990	OTHER CURRENT EXPENSES	<u>2,484</u>	<u>3,395</u>	<u>5,500</u>	<u>5,500</u>	<u>1,988</u>	<u>5,000</u>
SUBTOTAL				95,200	105,293	107,598	107,598	88,052	106,101
INSURANCE									
101	41220	2110	FIRE INSURANCE	20,223	24,517	26,500	26,500	23,787	25,000
101	41220	2120	FLEET INSURANCE	29,947	31,844	32,000	32,000	37,520	32,000
101	41220	2130	PUBLIC LIABILITY INSURANCE	29,236	32,868	32,000	32,000	31,029	32,000
101	41220	2150	BOILER INSURANCE	5,730	1,957	2,200	2,200	2,264	2,300
101	41220	2192	INLAND MARINE	3,480	2,827	4,900	4,900	2,875	4,000
101	41220	2910	DEDUCTIBLES	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>
SUBTOTAL				88,616	94,012	98,600	98,600	97,475	96,300
CAPITAL OUTLAY									
101	41220	3500	FURNITURE & MINOR EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,700</u>	<u>1,700</u>	<u>0</u>
SUBTOTAL				0	0	0	1,700	1,700	0
GENERAL GOVERNMENT TOTAL				516,743	515,818	558,978	557,175	521,653	559,942

FINANCE OFFICE

The City of Vermillion's Finance Office shall uphold or exceed the standards of accountability mandated by the State of South Dakota. The Finance Office includes six full-time personnel to handle the accounting, billing and payroll operations for the all of the individual funds of the City.

The Finance Officer is responsible for maintaining custody of all official City documents, preparing the minutes of the City Council meetings, auditing all claims before being approved by the City Council, preparing financial statements for internal and external uses for all funds, preparing notices of special assessments, assuring all utility billings and accounts are current, preparing monthly billing reports and biweekly payrolls, handling the City checking accounts and investments, coordinating municipal elections, preparing quarterly reports, preparing a Comprehensive Annual Financial Report and is responsible for all accounting for the City.

The Finance Office staff assists customers by receiving payments, taking utility service orders, preparing monthly utility and other miscellaneous bills, sending out termination notices, ensuring payment agreements are fulfilled, processing licenses for vendors and tradesmen, preparing checks for payment of bills, reconciling monthly reports, providing all City departments with monthly expenditure reports and preparing payroll checks and related records and reports.

OF INTEREST:

The Finance Office continues to provide a more accurate cost of utility services by allocating the following expenses: billing, collection, payroll and payment of bills for each utility. The amounts attributable to the electric, water and wastewater utilities are included in the billing section of each utility budget with the remainder included with the General Fund. The City has received awards for Excellence in Financial Reporting for twenty-three years.

EXPENSE HIGHLIGHTS:

- 2200 - Comprehensive report, consulting with auditor, small claims fees, city election even numbered years
- 2300- Publication of City Council minutes and legal notices
- 2530- Software maintenance, hardware maintenance, offsite backup
- 2611 - For office supplies including checks, utility bills, and customer brochures
- 2700 - Staff training, State League meetings and Finance Officer's School
- 3811- Replace server and two computers

<u>FINANCE OFFICE</u>				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	41420	1100	WAGES	112,381	114,929	119,582	119,582	118,723	122,067
101	41420	1101	OVERTIME	118	364.61	400	400	703	400
101	41420	1200	FICA	8,235	8,605	9,179	9,179	8,933	9,369
101	41420	1300	RETIREMENT	6,568	6,862	7,199	7,199	7,156	7,348
101	41420	1400	WORKMEN'S COMPENSATION	210	226	228	223	223	228
101	41420	1900	INSURANCE	<u>12,066</u>	<u>12,969</u>	<u>17,451</u>	<u>16,380</u>	<u>12,814</u>	<u>17,233</u>
SUBTOTAL				139,578	143,955	154,039	152,963	148,552	156,645
OPERATING EXPENSES									
101	41420	2200	PROFESSIONAL SERVICES & FEES	3,624	874	4,510	4,510	3,946	1,650
101	41420	2300	PUBLISHING & ADVERTISING	10,949	9,648	12,500	12,000	14,056	12,000
101	41420	2530	EQUIPMENT REPAIR & MAINTENANCE	8,157	11,252	8,588	10,328	12,311	9,038
101	41420	2611	OFFICE SUPPLY	1,378	1,112	2,445	2,445	1,719	2,445
101	41420	2615	COPY SUPPLIES	188	258	200	250	243	260
101	41420	2616	POSTAGE	629	583	1,185	1,140	549	1,140
101	41420	2621	MATERIALS & MERCHANDISE	515	515	1,000	1,000	506	1,000
101	41420	2700	TRAVEL & TRAINING	450	622	1,840	1,240	570	1,840
101	41420	2850	TELEPHONE	<u>294</u>	<u>242</u>	<u>495</u>	<u>495</u>	<u>332</u>	<u>495</u>
SUBTOTAL				26,184	25,106	32,763	33,408	34,233	29,868
CAPITAL OUTLAY									
101	41420	3811	COMPUTER EXPENDITURES	<u>0</u>	<u>2,345</u>	<u>300</u>	<u>540</u>	<u>0</u>	<u>2,000</u>
SUBTOTAL				0	2,345	300	540	0	2,000
FINANCE OFFICE TOTAL				165,762	171,407	187,102	186,911	182,786	188,513

ENGINEERING

This department includes a City Engineer, a Utilities Manager, a GIS Technician, and an Engineering Technician.

The Engineering Department is responsible for preparing plans and specifications for public works projects, City mapping, staking and inspection of public works projects, surveying for all departments, review of plats, assisting with planning and zoning, and calculation of special assessment rolls. The City Engineer is responsible for enforcement of subdivision and zoning codes through review of plans and on-site inspections of work-in-progress. The City Engineer and Utilities Manager coordinate the activities of those departments providing public services and assist other department heads in resolving engineering problems. The demands upon this department grow as federal and state regulations increase.

OF INTEREST:

The Department is completing the cadastral survey of the City. This information will be used to update the City's GIS maps. Additionally, the Department has been collecting data on all of the City's infrastructure. This data is used to maintain all of the GIS maps up to date.

In 2019 the Department, in conjunction with the Street Department, will perform the first pavement inspection using MicroPAVER. This is a pavement inspection program, developed by the Corps of Engineers, used to rank pavements based on nationally approved criteria. The results from the pavement inspections will be used to start a pavement management program that will assist Staff, and the Council, on how to prioritize street maintenance and reconstructions. The inspections will follow nationally adopted standards.

EXPENSE HIGHLIGHTS:

2700 - Travel and training for workshops, seminars, and others engineering training sessions

3500 - Purchase of GIS software

<u>ENGINEERING</u>			2016	2017	2018	2018	2018	2019	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	41960	1100	WAGES	213,530	214,762	228,311	226,536	222,515	237,119
101	41960	1101	OVERTIME	0	605	0	1,000	891	0
101	41960	1200	FICA	15,451	15,662	17,466	17,330	16,018	18,140
101	41960	1300	RETIREMENT	12,393	12,922	13,699	13,592	13,405	14,227
101	41960	1400	WORKMEN'S COMPENSATION	784	781	799	786	786	516
101	41960	1900	INSURANCE	<u>28,782</u>	<u>28,705</u>	<u>34,674</u>	<u>32,513</u>	<u>29,446</u>	<u>34,175</u>
SUBTOTAL			270,940	273,438	294,949	291,757	283,061	304,177	
OPERATING EXPENSES									
101	41960	2200	PROFESSIONAL SERVICES & FEES	669	400	500	500	444	500
101	41960	2300	PUBLISHING & ADVERTISING	283	629	500	500	554	500
101	41960	2510	MOTOR VEHICLE REPAIR & MAINT.	507	284	1,750	1,750	821	1,750
101	41960	2590	OTHER REPAIR & MAINTENANCE	60	1,020	1,150	1,150	97	1,150
101	41960	2611	OFFICE SUPPLIES	1,722	2,339	2,100	2,100	2,226	2,100
101	41960	2612	OPERATING SUPPLIES	1,106	1,589	1,400	1,400	2,627	5,250
101	41960	2614	MOTOR VEHICLE FUEL & SUPPLIES	2,429	2,632	3,200	3,200	1,544	3,300
101	41960	2615	COPY SUPPLIES	542	776	1,250	1,250	1,125	1,250
101	41960	2616	POSTAGE	340	423	750	750	364	750
101	41960	2700	TRAVEL & TRAINING	4,564	4,450	4,000	4,000	3,489	4,750
101	41960	2850	TELEPHONE	2,440	2,205	2,250	2,970	2,217	2,970
101	41960	2900	VEHICLE EQUIPMENT RENTAL	<u>4,447</u>	<u>5,132</u>	<u>5,132</u>	<u>5,132</u>	<u>5,132</u>	<u>6,104</u>
SUBTOTAL			19,109	21,878	23,982	24,702	20,640	30,374	
CAPITAL OUTLAY									
101	41960	3500	FURNITURE & MINOR EQUIPMENT	0	0	31,000	31,000	30,730	4,600
SUBTOTAL			0	0	31,000	31,000	30,730	4,600	
PLANNING & ZONING									
101	41234	2300	ADVERTISING	219	296	300	400	585	400
101	41234	2615	COPY SUPPLIES	0	33	100	25	15	25
101	41234	2616	POSTAGE	0	10	100	75	63	75
101	41234	2700	TRAVEL & TRAINING	0	0	150	150	0	150
SUBTOTAL			219	339	650	650	663	650	
ENGINEERING TOTAL			290,268	295,656	350,581	348,109	335,093	339,801	

CODE COMPLIANCE

This department consists of one full-time building inspector, two full-time Code Compliance Officers, and a part-time inspector, who often share duties enforcing the City's various codes. The main duties of the code compliance officers include building inspection, rental housing inspection, nuisance abatement, animal control, snow removal complaints, and lawn/weed mowing complaints. Maintenance of the animal shelter falls into this program's budget.

OF INTEREST:

The Code Compliance program is responsible for issuing Building Permits. This includes plan review, site inspection and building inspection. Inspectors are responsible for compliance with adopted building codes and the City's Zoning Ordinance. With the completion of the Bliss Pointe Residential District infrastructure a couple of years ago, new home starts are higher than many years.

Rental Housing continues to grow at an all-time high. 2018 was another new record year for apartment construction. Two large apartment complexes were issued building permits and began construction on 10 buildings with 243 units with an estimated cost of over \$32 million. Both projects should complete construction in 2019.

The use of the Fire Marshal to provide follow-up rental inspections continues into its second year. Results have been promising as the two year cycle of inspections is completed.

Animal Control is continuing to participate in the Heartland Humane Society's spay and neuter Program. This continuing program attempts to control the stray cat population in Vermillion. HHS funds the program through, donations, grants, budget contributions and local veterinarians.

2018 International Codes were adopted in December of 2018. The Code Enforcement Department is responsible for enforcing these ordinances.

EXPENSE HIGHLIGHTS:

2200 - Includes professional association membership fees and nuisance abatement costs.

2614 - Motor vehicle expenses.

2700 - Travel and Training.

CODE COMPLIANCE				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	44120	1100	WAGES	125,149	150,198	159,752	158,895	155,574	165,960
101	44120	1101	OVERTIME	0	0	500	500	0	500
101	44120	1200	FICA	9,336	11,165	12,259	12,155	11,570	12,696
101	44120	1300	RETIREMENT	7,482	9,283	9,905	9,824	9,614	10,266
101	44120	1400	WORKMENS COMPENSATION	1,800	2,101	2,204	2,166	2,166	2,243
101	44120	1900	INSURANCE	<u>18,005</u>	<u>22,809</u>	<u>26,226</u>	<u>24,622</u>	<u>22,733</u>	<u>25,884</u>
SUBTOTAL				161,772	195,556	210,846	208,162	201,657	217,549
OPERATING EXPENSES									
101	44120	2200	PROFESSIONAL SERVICES & FEES	7,861	6,023	6,000	8,000	9,153	7,000
101	44120	2300	PUBLISHING & ADVERTISING	998	1,309	1,000	1,000	410	1,000
101	44120	2510	MOTOR VEHICLE REPAIR & MAINT.	1,382	58	2,000	2,000	855	2,000
101	44120	2520	SUPPLIES REPAIR & MAINTENANCE	0	0	400	400	0	400
101	44120	2614	MOTOR VEHICLE FUEL & SUPPLIES	2,271	2,959	3,000	3,000	3,450	3,000
101	44120	2615	COPIES	356	380	400	400	314	400
101	44120	2616	POSTAGE	810	745	1,000	1,000	526	1,000
101	44120	2619	UNIFORMS	747	790	800	800	785	800
101	44120	2629	OTHER SUPPLIES & MATERIALS	1,953	1,398	4,400	4,400	2,251	4,400
101	44120	2700	TRAVEL AND TRAINING	284	316	5,000	5,000	4,376	4,000
101	44120	2850	TELEPHONE	2,341	2,583	2,500	2,500	2,784	2,500
101	44120	2860	REFUSE COLLECTION	484	88	1,150	0	0	0
101	44120	2900	VEHICLE EQUIPMENT RENTAL	<u>3,900</u>	<u>3,752</u>	<u>3,752</u>	<u>3,752</u>	<u>3,752</u>	<u>3,752</u>
SUBTOTAL				23,387	20,401	31,402	32,252	28,657	30,252
CAPITAL OUTLAY									
101	44120	3200	BUILDING & STRUCTURES	0	0	1,000	1,000	0	1,000
101	44120	3500	FURNITURE & MINOR EQUIPMENT	0	0	<u>1,500</u>	<u>1,500</u>	0	<u>1,500</u>
SUBTOTAL				0	0	<u>2,500</u>	<u>2,500</u>	0	<u>2,500</u>
CODE COMPLIANCE TOTAL				185,159	215,957	244,748	242,914	230,314	250,301

COMMUNITY SERVICES

The City receives funding requests from several local organizations that provide a service that benefits citizens or adds to the attractiveness of Vermillion as a community to visit. The City's ability to make such contributions is determined each year based upon available resources. The following organizations and events will receive funding in 2019 at the following levels.

Vermillion Public Transit – \$7,500 (for operations)

Vermillion Public Transit – \$10,000 (for a bus)

Vermillion Area Arts Council – \$5,000

Main Street Center – \$15,000

Landfill Voucher Program – 2019 is the 19th year the City offers a voucher program to residents. The voucher provides a \$12 value, per City residence, for multiple trips, during one day at the landfill. The appropriation is used to pay the landfill for the cost of handling the material that is received through the voucher program. \$8,000 was included in the 2019 budget to reimburse the Joint Powers Landfill Fund for the vouchers presented by residents.

Vermillion Housing Authority – \$8,500

Vermillion Community Food Pantry – \$5,000

VCDC Reinvestment Program – In 2015, the City entered into a multi-year agreement to refund the first penny of sales tax on the USD arena and athletic complex construction project. The refunding project was completed in 2017.

Economic Development Street Assessment Interest – As an incentive to complete N. Norbeck Street between E. Clark and Madison Street in 2015, the City agreed to pay the interest on the paving assessments for 2016 and 2017.

<u>COMMUNITY DEVELOPMENT</u>				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	46000	5602	VERMILLION PUBLIC TRANSIT	7,500	7,500	7,500	7,500	7,500	17,500
101	46000	5606	DAKOTA SENIOR MEALS	0	3,500	3,500	3,500	0	0
101	46000	5610	VERMILLION AREA ARTS COUNCIL	6,000	5,000	5,000	5,000	5,000	5,000
101	46000	5613	THE MAIN STREET CENTER	15,000	15,000	15,000	15,000	15,000	15,000
101	46000	5616	LANDFILL VOUCHER PROGRAM	3,648	6,181	8,000	8,000	5,342	8,000
101	46000	5634	VERMILLION HOUSING AUTHORITY	8,491	8,500	8,500	8,500	7,300	8,500
101	46000	5636	VCDC JOB TRAINING PASS THRU GRANT	0	1,472	0	0	0	0
101	46000	5637	VCDC REINVESTMENT PROGRAM	67,257	25,050	0	12,000	12,000	0
101	46000	5638	ECONOMIC DEVELOPMENT SA INTER	31,324	12,995	0	0	0	0
101	46000	5639	ENTRANCE SIGNAGE	10,000	0	0	0	0	0
101	46000	5640	FOOD PANTRY	2,500	2,500	2,500	2,500	2,500	5,000
101	46000	5641	FIRE CADET PROGRAM	0	500	0	0	0	0
101	46000	5642	VERMILLION AREA DANCE ORG	0	0	5,000	5,000	5,000	0
COMMUNITY PROMOTION TOTALS				151,720	88,199	55,000	67,000	59,642	59,000
				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
POLICY AND ADMINISTRATION TOTALS				1,309,652	1,287,036	1,396,409	1,402,109	1,329,489	1,397,557

POLICE ADMINISTRATION AND INVESTIGATIONS

Police Administration and Investigations is composed of the Chief of Police, the Investigative Lieutenant, a Detective, an Administrative Assistant, and a part-time Property/Evidence Manager. A trained School Resource Officer also works in this division when staffing allows. The Police Department's management team consists of the Chief, the Police Captain, the Investigative Lieutenant, the Patrol Lieutenant and the Police Sergeants. The Police Department is a service organization and success depends on developing employees who strive to meet the idealistic core values of the department. In addition to developing professional employees, the senior management team is responsible for developing and implementing a strategy that will allow the department to meet the community's needs in a fiscally conservative manner.

The Investigative Division is headed by a Lieutenant and investigates crimes, gathers evidence, interviews witnesses, supervises confidential informants, coordinates with state agencies to conduct drug investigations, conducts alcohol compliance checks, and prepares court cases. At times, they assist the State's Attorney, the Sheriff's Department, the South Dakota Attorney General's Office, South Dakota Division of Criminal Investigations, South Dakota Social Services and other outside agencies in follow-up investigations. This division is also responsible for overseeing the property/evidence room and takes the lead on community outreach efforts, e.g. Community BBQ and Food Giveaway, Halloween Open House, Annual Bike Rodeo, and Girl's State Forensics Camp. The Lieutenant oversees the officer assigned to the School Resource duties when the position is available.

The Administrative Assistant performs clerical work including all record keeping activities for the department such as arrests, parking tickets, data entry, collecting fines, maintains towing and vehicle files, and provides other administrative duties as assigned. The Property/Evidence Manager must ensure all evidence/property the department comes into possession of while performing their duties is kept safe in accordance with accepted legal practices.

OF INTEREST:

The budget includes an additional Detective position funded as of July 1, 2019. The additional Detective will allow the department to continue to provide high quality investigative services to meet the growing demands.

In 2018, the Department completed the first of a five-year plan to replace radios with second penny funds. This will make the Department's radios compatible with a State required technology change that takes effect in 2023.

EXPENSE HIGHLIGHTS:

- 2200: Includes a records management system which is also utilized by the Sheriff's Office and Emergency Communications. Other items include professional IT support, investigative software, scheduling software and traffic accident software, computer hardware replacement, Website development and maintenance, and maintaining the department's servers.
- 2590: This line item is used to pay for building repairs and maintenance. The increase represents an effort to keep up with increasing cost to maintain the buildings heating and cooling systems.
- 2700: This line item is used in part to cover reimbursable tuition for employees of the department, and several employees have expressed an interest in taking advantage of this benefit.

POLICE ADMINISTRATION AND INVESTIGATION				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	42110	1100	WAGES	273,182	286,332	299,587	297,645	293,689	337,302
101	42110	1101	OVERTIME	8,817	6,954	10,000	10,000	4,750	10,000
101	42110	1200	FICA	20,424	21,168	23,683	23,535	21,487	26,569
101	42110	1300	RETIREMENT	20,354	21,080	23,013	22,857	21,373	26,004
101	42110	1400	WORKMEN'S COMPENSATION	2,853	3,976	4,123	4,372	4,372	5,615
101	42110	1900	INSURANCE	<u>28,345</u>	<u>27,178</u>	<u>30,870</u>	<u>28,963</u>	<u>26,852</u>	<u>33,619</u>
SUBTOTAL				353,975	366,688	391,276	387,372	372,523	439,109
OPERATING EXPENSES									
101	42110	2180	POLICE LIABILITY INSURANCE	7,693	8,600	7,900	8,800	8,773	9,000
101	42110	2200	PROFESSIONAL SERVICES & FEES	30,459	35,008	37,000	37,000	38,636	41,000
101	42110	2300	PUBLISHING & ADVERTISING	2,287	1,451	2,500	2,500	647	2,000
101	42110	2530	EQUIPMENT REPAIR & MAINT.	2,868	1,494	4,400	4,400	2,062	4,400
101	42110	2590	OTHER REPAIR & MAINTENANCE	8,977	7,229	10,000	10,000	7,709	10,000
101	42110	2611	OFFICE SUPPLIES	3,126	2,236	4,500	4,500	3,244	4,000
101	42110	2612	OPERATING SUPPLIES	912	1,125	1,350	1,350	754	1,350
101	42110	2613	CLEANING SUPPLIES & SERVICES	2,035	2,853	3,505	3,500	3,121	3,500
101	42110	2615	COPY SUPPLIES	2,472	2,279	2,740	2,740	2,307	2,740
101	42110	2616	POSTAGE	3,475	2,055	3,000	3,000	2,913	3,000
101	42110	2617	PROFESSIONAL PUBLICATIONS	2,274	2,014	2,200	2,200	2,434	2,500
101	42110	2618	UNIFORMS	1,508	991	2,000	2,000	1,340	2,000
101	42110	2629	OTHER SUPPLIES & MATERIALS	5,008	3,441	5,000	5,000	3,072	5,000
101	42110	2700	TRAVEL & TRAINING	14,937	12,544	15,500	15,500	14,260	15,500
101	42110	2810	ELECTRICITY	5,499	5,433	5,400	5,400	5,209	5,500
101	42110	2840	GAS	1,048	1,123	2,000	2,000	1,809	2,000
101	42110	2850	TELEPHONES	9,132	9,527	11,000	11,000	9,956	11,000
101	42110	2900	VEHICLE EQUIPMENT RENTAL	1,052	1,110	1,095	1,095	1,095	1,350
101	42110	2990	OTHER CURRENT EXPENSES	<u>1,500</u>	<u>0</u>	<u>2,000</u>	<u>2,000</u>	<u>1,500</u>	<u>2,000</u>
SUBTOTAL				106,262	100,514	123,090	123,985	110,840	127,840
CAPITAL OUTLAY									
101	42110	3500	FURNITURE & MINOR EQUIPMENT	<u>3,284</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				3,284	0	0	0	0	0
POLICE ADMINISTRATION TOTAL				463,521	467,201	514,366	511,357	483,363	566,949

POLICE PATROL

The Patrol Division provides police patrol on a twenty-four hour basis throughout the City of Vermillion. Patrol is composed of one Captain, a Patrol Lieutenant, three Police Sergeants, and eleven Patrol Officers. When staffing allows, patrol shifts are strategically scheduled to have the maximum number of officers on the street during those periods when the number of potential incidents is the greatest.

Patrol is the main element of the department, enforcing local ordinances, state and federal laws as well as traffic enforcement. In addition to the investigation of crimes and traffic enforcement, officers conduct other duties, including, but not limited to, responding to emergencies of all types, addressing disturbance and suspicious behavior calls, issuing and validating traffic warning tickets, traffic accident investigations, assistance at fire and ambulance calls, funeral escorts, investigating parking complaints, issuing parking tickets, towing of vehicles, and release of impounded motor vehicles. All officers are expected to conduct other forms of community outreach programs in addition to patrolling and enforcement action.

OF INTEREST:

Retention of officers has been a focus of the department for the last several years. We have seen an improvement in retention during the last several years. Between 2014 and the end of 2018, we lost four officers. This equates to 1 officer lost per year. When compared to 3-5 officers per year turn over between 2010-2014, we see that efforts to improve retention seem to have borne fruit. These efforts include selecting people who would be a good fit for the department, ensuring adequate funding for pay and benefits, professional development and equipment.

As retention continues to improve, the experience and training level of our officers also improves. This has allowed for additional instructors to be trained in key areas, which in turn ensure the department has the ability to maintain the skill level of its officers and train new officers when necessary.

In 2017 and 2018, Patrol took on several duties that were investigative duties in the past. This was necessary to reduce the Investigative Division's work load to a more manageable level. Three Patrol Officers received additional training to assist with illegal drug investigations. Patrol Officers also were required to do more investigations involving property crimes. The net result of these efforts was a reduction in Investigative cases in 2017 and 2018.

EXPENSE HIGHLIGHTS:

- 2510 - Funding used to maintain the vehicle fleet of 4 marked patrol vehicles, 1 Motorcycle and 3 unmarked vehicles.
- 2612 - Includes funds to purchase pistol, rifle, less lethal ammunition, Taser cartridges, and training ammunition. Also include funds to maintain equipment and replace firearms as needed.
- 2614 - Fuel and oil for department fleet. The four-marked vehicles are on a three-year rotation requiring a new vehicle to be outfitted with new equipment, e.g. radios, lights, sirens, computers, prisoner partitions, etc. Where possible, old equipment is recycled for use in the new vehicles.
- 2618 - Uniform and equipment purchase for new officers. Uniform and equipment replacement/repair for current staff. Ballistic vest purchase and replacement for all officers (replacement every 5 years).
- 2810 - Electricity cost for all traffic signals.

POLICE PATROL				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	42123	1100	WAGES	727,853	826,784	902,470	902,470	869,525	962,437
101	42123	1101	OVERTIME	89,330	102,911	98,000	98,000	102,162	103,000
101	42123	1200	FICA	59,687	68,312	76,536	76,536	70,781	81,506
101	42123	1300	RETIREMENT	65,481	74,430	80,038	80,038	77,878	85,235
101	42123	1400	WORKMENS COMPENSATION	15,281	15,436	15,663	15,924	15,924	16,959
101	42123	1900	INSURANCE	<u>98,621</u>	<u>108,862</u>	<u>127,237</u>	<u>119,416</u>	<u>114,315</u>	<u>129,255</u>
SUBTOTAL				1,056,253	1,196,734	1,299,944	1,292,384	1,250,584	1,378,392
OPERATING EXPENSES									
101	42123	2510	MOTOR VEHICLE REPAIR & MAINT.	7,961	13,605	12,000	12,000	8,532	13,000
101	42123	2612	OPERATING SUPPLIES	13,713	13,489	19,000	19,000	11,265	19,000
101	42123	2614	MOTOR VEHICLE FUEL & SUPPLIES	35,072	40,790	36,500	36,500	38,803	38,000
101	42123	2619	UNIFORMS	11,292	11,790	14,000	14,000	8,706	14,000
101	42123	2629	OTHER SUPPLIES & MATERIALS	3,098	1,770	3,500	3,500	2,179	3,500
101	42123	2810	ELECTRICITY	15,664	9,078	15,000	8,000	7,270	8,000
101	42123	2900	VEHICLE EQUIPMENT RENTAL	<u>34,667</u>	<u>36,550</u>	<u>36,682</u>	<u>36,682</u>	<u>36,682</u>	<u>37,817</u>
SUBTOTAL				121,467	127,072	136,682	129,682	113,437	133,317
CAPITAL OUTLAY									
101	42123	3500	FURNITURE & MINOR EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				0	0	0	0	0	0
POLICE PATROL TOTAL				1,177,720	1,323,806	1,436,626	1,422,066	1,364,021	1,511,709

EMERGENCY COMMUNICATIONS

Since 2012, the Emergency Communications operations have been reported in a special revenue fund called the 911 Fund. This was a requirement of the South Dakota 911 Coordination Board so that all funds committed to emergency communications would remain in the fund. The City and Clay County share the operations of the emergency communications reported in the 911 Fund. Since 2012, the General Fund has reported a transfer out to the 911 Fund for the City's share of emergency communications' operations. (See 911 Fund.)

<u>EMERGENCY COMMUNICATIONS</u>				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	42151	6100	TRANSFER TO 911 FUND	<u>268,316</u>	<u>275,631</u>	<u>314,780</u>	<u>312,009</u>	<u>292,670</u>	<u>319,448</u>
SUBTOTAL				268,316	275,631	314,780	312,009	292,670	319,448
EMERGENCY COMMUNICATIONS TOTAL				268,316	275,631	314,780	312,009	292,670	319,448

FIRE AND RESCUE

Vermillion Fire EMS Department Fire Rescue Division responds to fires, accidents, rescues, medical emergencies, mutual aid calls and other threats to public safety and property from both natural and man-made disasters. As first responders to emergencies, it is the Vermillion Fire EMS Department's goal to provide prompt courteous service with the highest-level of professionalism that saves lives and minimizes property loss. Furthermore, it is the mission of our department to educate the public in fire safety through community involvement and community education. The Vermillion Fire EMS Department Fire Rescue Division consists of a full-time Fire Chief, one part-time Fire Marshal, and 39 volunteer firefighters to provide fire protection and emergency services to Vermillion residents, and residents within a 160 square mile area of Vermillion.

OF INTEREST:

Firefighters must continue to effectively and safely respond to emergencies. The need for adequate vehicles and equipment is a necessity to perform and carry out the mission. With the proper personnel, equipment, resources and management, the department will continue to provide services to control and mitigate emergencies. The Equipment Replacement Fund contribution has been raised significantly beginning in 2019 to prepare for three large equipment purchases beginning in 2023.

In 2019, the Fire Rescue Division will purchase the following from the second penny sales tax fund.

- \$10,000 General Fire Equipment
- \$10,000 Personal Protective Equipment
- \$25,000 Radio Replacement (year 2 of 5 year plan)
- \$7,000 Snow Plow for Pickup Truck
- \$3,000 Administration Area Modification
- \$2,500 Office Furniture
- \$6,000 Hot Water Heater Replacement

EXPENSE HIGHLIGHTS:

- 2510 - Cost for repair and maintenance of vehicles.
- 2530 - Cost for repair, maintenance and testing of fire-fighting equipment.
- 2614 - Fuel for vehicles and equipment.
- 2700 - Travel and training for State Fire School, seminars and other training sessions
- 2990 - Provide fire prevention, education, programs and materials to the Community

FIRE AND RESCUE

				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	42290	1100	WAGES	59,863	87,807	92,065	93,512	92,805	98,267
101	42290	1200	FICA	4,137	6,646	7,044	7,154	6,706	7,514
101	42290	1300	RETIREMENT	3,435	7,025	7,367	7,481	7,424	7,861
101	42290	1400	WORKMENS COMPENSATION	4,674	5,037	5,300	5,206	5,206	5,304
101	42290	1900	INSURANCE	<u>5,597</u>	<u>10,476</u>	<u>12,342</u>	<u>11,587</u>	<u>11,933</u>	<u>12,181</u>
SUBTOTAL				77,706	116,991	124,118	124,940	124,074	131,127
OPERATING EXPENSES									
101	42290	2200	PROFESSIONAL SERVICES	4,794	4,092	4,625	4,625	5,477	7,000
101	42290	2300	PUBLISHING & ADVERTISING	805	146	500	500	51	500
101	42290	2510	MOTOR VEHICLE REPAIR & MAINT.	7,319	8,401	9,000	16,000	21,067	10,000
101	42290	2530	EQUIPMENT REPAIR & MAINTENANCE	8,295	11,628	9,000	10,000	15,186	10,000
101	42290	2540	BUILDING REPAIR AND MAINTENANCE	9,181	8,358	10,000	10,000	12,506	12,000
101	42290	2590	OTHER REPAIR & MAINTENANCE	373	698	700	700	666	800
101	42290	2611	OFFICE SUPPLIES	1,336	1,361	1,500	1,500	1,452	1,500
101	42290	2612	OPERATING SUPPLIES	2,204	2,302	2,300	2,300	2,433	2,500
101	42290	2613	CLEANING SUPPLIES & SERVICES	10,360	13,200	11,000	14,000	14,818	15,250
101	42290	2614	MOTOR VEHICLE FUEL & SUPPLIES	5,000	7,005	7,700	7,700	10,521	8,000
101	42290	2615	COPY SUPPLIES	1,554	1,223	1,700	1,500	827	1,500
101	42290	2616	POSTAGE	237	510	500	500	503	500
101	42290	2617	MAGAZINES	1,300	1,955	1,650	1,650	2,123	2,000
101	42290	2618	CHEMICALS	789	749	1,000	1,000	1,054	1,000
101	42290	2619	UNIFORMS	3,148	2,988	3,000	3,000	2,877	3,000
101	42290	2629	OTHER SUPPLIES & MATERIALS	1,948	1,972	2,000	2,000	1,959	2,000
101	42290	2700	TRAVEL & TRAINING	5,974	7,644	7,000	7,000	7,115	9,000
101	42290	2810	ELECTRICITY	8,176	8,704	8,500	9,000	8,419	9,200
101	42290	2820	WATER	1,906	2,394	2,100	2,600	2,236	2,600
101	42290	2830	SEWER	1,396	1,435	1,600	1,550	1,531	1,600
101	42290	2840	GAS	3,052	3,386	3,600	3,900	4,538	4,000
101	42290	2850	TELEPHONE	7,932	8,993	9,000	9,000	9,823	9,000
101	42290	2900	VEHICLE EQUIPMENT RENTAL	81,089	82,229	82,777	82,777	82,777	114,605
101	42290	2990	OTHER CURRENT - PUBLIC EDUCATION	<u>1,697</u>	<u>2,342</u>	<u>1,500</u>	<u>1,500</u>	<u>1,466</u>	<u>2,000</u>
SUBTOTAL				169,865	183,715	182,252	194,302	211,426	229,555
CAPITAL OUTLAY									
101	42290	3500	FURNITURE & MINOR EQUIPMENT	<u>0</u>	<u>5,376</u>	<u>0</u>	<u>0</u>	<u>35,663</u>	<u>0</u>
SUBTOTAL				0	5,376	0	0	35,663	0
FIRE & RESCUE TOTAL				247,571	306,082	306,370	319,242	371,163	360,682

AMBULANCE

The Vermillion Fire EMS Department, EMS Division, provides 24 hour a day Emergency Medical Service to the residents of Vermillion and Clay County. The EMS Division employs one full-time Deputy Fire Chief, three full-time Firefighter/Paramedics, and one part-time Administrative Assistant in addition to 21 paid on-call EMS professionals. All ambulance personnel are licensed at minimum as Emergency Medical Technicians that are certified by the State of South Dakota.

The EMS Division, in 2018, responded to approximately 650 911 calls for service and 250 transfer calls for service. The EMS Division provides standby services for athletic events and community functions that total approximately 2,500 man-hours per year.

OF INTEREST:

In 2018, the department made a huge step in providing consistent 24 hour a day paramedic care by hiring three (3) full time Firefighter/Paramedics. One Firefighter/Paramedic is on each shift. They work 48hrs on and then 96hrs off. This gives the department the ability to have a paramedic on the first out ambulance which responds to 90% of all ambulance requests. Our staff must continue to effectively and safely respond to emergencies. The need for adequate vehicles and equipment is a necessity to perform and carry out the mission. With the proper personnel, equipment, resources and management, the department will continue to provide services to control and mitigate emergencies.

For 2019, the department will purchase from the second penny sales tax fund:

- \$10,000 Pager Replacement
- \$15,000 LUCAS Mechanical CPR Device
- \$3,000 Triage Equipment Upgrade
- \$3,000 Air Conditioner for Communications Room

EXPENSE HIGHLIGHTS:

2200 – Third party billing fee
2530 – Medical supplies
2614 – Fuel

<u>AMBULANCE</u>				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	44600	1100	WAGES	199,087	182,273	280,366	270,933	246,029	313,837
101	44600	1101	OVERTIME		0	0	5,000	3,170	10,180
101	44600	1200	FICA	14,506	13,636	21,448	21,109	18,525	24,787
101	44600	1300	RETIREMENT	3,656	1,980	4,635	10,614	8,721	17,340
101	44600	1400	WORKMENS COMPENSATION	5,309	7,702	7,566	8,304	8,304	9,597
101	44600	1900	INSURANCE	<u>9,366</u>	<u>3,406</u>	<u>7,729</u>	<u>14,474</u>	<u>12,192</u>	<u>30,447</u>
SUBTOTAL				231,924	208,997	321,744	330,434	296,941	406,188
OPERATING EXPENSES									
101	44600	2200	PROFESSIONAL SERVICES & FEES	36,855	50,878	45,000	50,000	57,912	55,000
101	44600	2300	PUBLISHING & ADVERTISING	270	542.13	500	500	82	500
101	44600	2510	MOTOR VEHICLE REPAIR & MAINT.	4,499	6,844	5,000	5,000	3,970	5,000
101	44600	2530	EQUIPMENT REPAIR & MAINTENANCE	2,262	2,636	3,000	3,000	3,188	3,000
101	44600	2590	OTHER REPAIR & MAINTENANCE	232	135	500	500	500	500
101	44600	2612	OPERATING SUPPLIES	24,842	38,368	24,000	24,000	29,709	27,000
101	44600	2614	MOTOR VEHICLE FUEL & SUPPLIES	8,520	10,951	14,500	14,500	16,715	15,000
101	44600	2619	UNIFORMS	6,471	6,602	6,500	6,500	6,123	7,000
101	44600	2629	OTHER SUPPLIES & MATERIALS	4,169	7,862	4,500	4,500	6,216	5,000
101	44600	2700	TRAVEL AND TRAINING	<u>5,478</u>	<u>5,186</u>	<u>5,500</u>	<u>5,500</u>	<u>5,009</u>	<u>6,000</u>
SUBTOTAL				93,598	130,003	109,000	114,000	129,425	124,000
CAPITAL OUTLAY									
101	44600	3500	FURNITURE & MINOR EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				0	0	0	0	0	0
AMBULANCE TOTAL				<u>325,522</u>	<u>339,000</u>	<u>430,744</u>	<u>444,434</u>	<u>426,366</u>	<u>530,188</u>

EMERGENCY MANAGEMENT

The Federal Civil Defense Act of 1950 mandated a program of Civil Defense in each State, and South Dakota law requires a program of Civil Defense in each county. The City of Vermillion contributes to this program -- now called Emergency Management -- which coordinates City and County Departments in contingency preparation, response and damage review for large-scale disasters resulting from severe weather, flooding, accidents involving hazardous materials or other emergencies. Compliance with this program can result in relief funding from the Federal Emergency Management Agency (FEMA). The Emergency Management Director is located in the Public Safety Center.

OF INTEREST:

Location of sirens: 1100 Block North Plum, Main & Norbeck, Stanford & Cherry, Market & Bloomingdale
 It is recommended that we add a siren to our current four and relocate some of the others we already have in place. This will increase coverage area and will be considered in the future.

EXPENSE HIGHLIGHTS:

2200 - \$100 per month for Emergency Management Director
 2590 - This account is the general upkeep of the outdoor warning sirens
 2611 - This account is for operating supplies

EMERGENCY MANAGEMENT

			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
		OPERATING EXPENSES						
101	42940	2200	0	1,200	1,200	1,200	1,200	1,200
101	42940	2590	0	0	500	1,250	1,241	500
101	42940	2611	0	0	500	500	0	500
		EMERGENCY MANAGEMENT TOTAL	0	1,200	2,200	2,950	2,441	2,200

	2016	2017	2018	2018	2018	2019
	ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PUBLIC SAFETY & SECURITY TOTAL	2,482,650	2,712,921	3,005,086	3,012,058	2,940,024	3,291,176

MUNICIPAL SERVICE CENTER

The Municipal Service Center is located at 115 West Duke Street. The Service Center construction began July 1973 and was completed in March 1974. The building was expanded in 1998 to accommodate the growing needs of the City's maintenance departments. The addition increased the size of the Service Center by 15,000 square feet. The interior of the building was renovated in 1999. The remodeling increased efficiency as well as provided staff and customers with more modern, accessible offices.

Housed in the building are the street and light departments, vehicles and equipment for the Parks and Recreation Department, vehicle maintenance garage, sign shop, meter repair shop, and storage and facilities maintenance shop. The City's Street Superintendent and Electric Superintendent administer the budget for this program.

EXPENSE HIGHLIGHTS:

2520 – Overhead doors, wash bay repairs, HVAC repairs and any other type of repairs needed on the building.

2840 – Natural gas to heat the building.

<u>MUNICIPAL SERVICE CENTER</u>				<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2018</u>	<u>2018</u>	<u>2019</u>
				<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>REVISED</u>	<u>ACTUAL</u>	<u>BUDGET</u>
OPERATING EXPENSES									
101	41922	2520	SUPPLIES REPAIR & MAINTENANCE	9,781	4,341	10,000	10,000	5,230	10,000
101	41922	2612	OPERATING SUPPLIES	272	186.11	600	600	12	600
101	41922	2613	CLEANING SUPPLIES & SERVICES	11,548	5,538	12,180	12,180	5,254	12,180
101	41922	2810	ELECTRICITY	5,181	5,406	5,500	5,500	5,479	5,500
101	41922	2820	WATER	646	894	1,150	800	1,019	800
101	41922	2830	SEWER	520	1,178	1,225	750	743	600
101	41922	2840	GAS	2,020	1,805	4,000	4,000	2,846	4,000
101	41922	2850	TELEPHONE	775	735	800	800	731	800
101	41922	2860	REFUSE COLLECTION	<u>702</u>	<u>702</u>	<u>800</u>	<u>800</u>	<u>747</u>	<u>800</u>
SUBTOTAL				31,445	20,785	36,255	35,430	22,063	35,280
CAPITAL OUTLAY									
101	41922	3500	FURNITURE & MINOR EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				0	0	0	0	0	0
MUNICIPAL SERVICE CENTER TOTAL				31,445	20,785	36,255	35,430	22,063	35,280

MECHANICS GARAGE

In January 2008, the two full-time Mechanics came under the supervision of the Street Superintendent. The Mechanics provide maintenance for all city motor vehicles.

The costs of repair items are charged to the departments responsible for the vehicle. However, certain standard consumable items are purchased in this account under the line item Motor Vehicle Repair and Maintenance.

OF INTEREST:

Innovative purchase agreements between the City and vehicle manufacturers have added to the responsibilities of the Mechanics Garage. Buy-back agreements require a rigid schedule of periodic maintenance checks as well as analysis of lubricants and fluids to determine engine wear.

The Mechanics Garage has greatly benefited from the remodeling in the Municipal Service Center. Renovations increased the size of the garage, allowing for additional vehicles to be in the maintenance bays, additional space for storage and increased area for inventory and maintenance logs.

Municipal Garage Operations Data

	2013	2014	2015	2016	2017	2018
Service Jobs	204	216	193	215	194	205
Repairs	291	257	336	363	222	371

EXPENSE HIGHLIGHTS:

- 2612 - Supplies needed for vehicle maintenance; grease, oil, wiper blades, anti-freeze, etc.
- 2629 - Used for the purchase of tools and small shop equipment.

MECHANICS GARAGE				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	41921	1100	WAGES	79,837	72,369	83,709	83,709	74,730	90,827
101	41921	1101	OVERTIME	0	295	300	700	592	600
101	41921	1200	FICA	6,017	4,517	6,427	6,427	5,649	6,994
101	41921	1300	RETIREMENT	4,574	3,571	4,463	4,463	4,519	4,877
101	41921	1400	WORKMENS COMPENSATION	1,590	1,659	1,445	1,420	1,420	1,545
101	41921	1900	INSURANCE	<u>11,573</u>	<u>10,569</u>	<u>15,427</u>	<u>14,484</u>	<u>12,771</u>	<u>15,226</u>
SUBTOTAL				103,591	92,980	111,771	111,203	99,680	120,069
OPERATING EXPENSES									
101	41921	2200	PROFESSIONAL SERVICES	198	296	400	400	0	400
101	41921	2510	MOTOR VEHICLE REPAIR & MAINT.	172	163.31	500	500	45	500
101	41921	2530	EQUIPMENT REPAIR & MAINTENANCE	780	1,031	2,500	2,500	3,785	2,500
101	41921	2612	OPERATING SUPPLIES	7,671	6,353	8,000	8,000	6,912	8,000
101	41921	2613	CLEANING SUPPLIES & SERVICES	324	335.67	600	600	546	600
101	41921	2614	MOTOR VEHICLE FUEL & SUPPLIES	1,339	1,141	1,800	1,800	1,087	1,800
101	41921	2615	COPY SUPPLIES	0	0	25	25	17	25
101	41921	2616	POSTAGE	0	0	50	50	0	50
101	41921	2619	UNIFORMS	583	777	650	650	382	650
101	41921	2629	OTHER SUPPLIES & MATERIALS	1,948	2,678	2,500	2,500	2,438	2,500
101	41921	2700	TRAVEL & TRAINING	1,056	982	2,225	2,225	1,828	2,225
101	41921	2850	TELEPHONE	236	228	400	400	253	500
101	41921	2900	VEHICLE EQUIPMENT RENTAL	<u>1,948</u>	<u>2,056</u>	<u>2,056</u>	<u>2,056</u>	<u>2,056</u>	<u>2,056</u>
SUBTOTAL				16,255	16,041	21,706	21,706	19,349	21,806
CAPITAL OUTLAY									
101	41921	3500	FURNITURE & MINOR EQUIPMENT	0	0	0	0	0	0
SUBTOTAL				0	0	0	0	0	0
MECHANICS GARAGE TOTAL				119,846	109,021	133,477	132,909	119,029	141,875

STREET DEPARTMENT

The Street Department consists of a Street Superintendent, four full-time operators and four part-time summer employees. The Department has responsibility for street maintenance, street snow removal, street sign maintenance, tree removal in the public right-of-way, street crosswalk marking, alley maintenance and street clean-up after windstorms as well as many other tasks not specifically assigned to other departments.

OF INTEREST:

Three innovations have led to a more efficient street maintenance program.

Street Survey: Every two to three years all City streets are analyzed and categorized for wear to determine which street may need asphalt overlays, chip-sealing or more permanent reconstruction. A project date is then placed upon each street, if repair is required. This type of planning prevents unwelcome surprises and provides a responsible budget plan for street maintenance.

Chip-Sealing: Chip-sealing is a cost-effective way to extend the life of a street, increasing the years between expensive asphalt overlays. This process became even more attractive with a change in asphalt tack oil from RC-800 to RC-800-R. The latter oil is a rapid curing, polymerized asphalt oil that has about 30% more chip retention and less bleed-through of oil, which means a longer life for the chip seal.

Equipment Replacement Fund: The Street Department, with the largest and most expensive fleet in the City, has benefited greatly from this replacement program.

EXPENSE HIGHLIGHTS:

2510 - Motor vehicle repairs and maintenance

2550 - Materials needed for repair and maintenance of City streets; gravel, concrete, asphalt, crack sealant and chip sealing asphalt and rock.

2612 - Purchase of hand tools and small equipment needed for street maintenance.

2810 - Electricity for street lights.

STREET DEPARTMENT			2016	2017	2018	2018	2018	2019	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	43110	1100	WAGES	219,589	225,902	248,272	246,873	248,415	259,941
101	43110	1101	OVERTIME	1,602	3,470	1,500	1,500	2,458	1,500
101	43110	1200	FICA	16,661	17,308	19,108	19,001	18,935	20,000
101	43110	1300	RETIREMENT	12,031	12,092	11,353	10,669	13,313	11,990
101	43110	1400	WORKMEN'S COMPENSATION	7,512	7,973	8,065	7,926	7,926	8,296
101	43110	1900	INSURANCE	<u>27,897</u>	<u>29,058</u>	<u>31,711</u>	<u>29,588</u>	<u>31,638</u>	<u>31,259</u>
SUBTOTAL				285,292	295,802	320,009	315,557	322,685	332,986
OPERATING EXPENSES									
101	43110	2200	PROFESSIONAL SERVICES	362	211	500	500	282	500
101	43110	2300	ADVERTISING	1,011	1150.5	200	200	665	200
101	43110	2510	MOTOR VEHICLE REPAIR & MAINT.	50,979	20,518	20,000	20,000	20,253	20,000
101	43110	2550	STREET REPAIR & MAINTENANCE	74,099	55,696	85,000	85,000	71,256	85,000
101	43110	2590	OTHER REPAIR & MAINTENANCE	1,638	2,668	3,000	3,000	2,683	3,000
101	43110	2612	OPERATING SUPPLIES	3,622	2,873	4,000	4,000	3,451	4,000
101	43110	2614	MOTOR VEHICLE FUEL & SUPPLIES	15,835	19,574	25,000	25,000	21,009	25,000
101	43110	2615	COPY SUPPLIES	27	13	40	40	21	40
101	43110	2616	POSTAGE	110	14	20	20	21	20
101	43110	2619	UNIFORMS	1,705	3,109	2,800	2,800	2,036	2,800
101	43110	2629	OTHER SUPPLIES & MATERIALS	10,029	10,861	12,000	12,000	12,156	12,000
101	43110	2700	TRAVEL AND TRAINING	5,549	3,925	6,000	6,000	5,895	6,000
101	43110	2810	ELECTRICITY	102,302	93,408	99,250	84,000	73,895	80,000
101	43110	2850	TELEPHONE	1,360	1,338	1,100	1,100	1,688	1,400
101	43110	2900	VEHICLE EQUIPMENT RENTAL	102,292	113,667	111,334	111,334	111,334	109,663
101	43110	2990	OTHER CURRENT EXPENSES	<u>4,595</u>	<u>9,806</u>	<u>13,000</u>	<u>13,000</u>	<u>10,384</u>	<u>13,000</u>
SUBTOTAL				375,515	338,832	383,244	367,994	337,031	362,623
CAPITAL OUTLAY									
101	43110	3500	FURNITURE & MINOR EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				0	0	0	0	0	0
TRANSFERS									
101	43110	6110	TRANSFER TO EQUIPMENT REPLACEMENT	<u>6,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				6,000	0	0	0	0	0
STREET DEPARTMENT TOTAL				666,807	634,635	703,253	683,551	659,716	695,609

SNOW REMOVAL

This program is executed by the Street Department. Current City policy provides that salt, for melting purposes, shall not be used on the street except in extremely icy conditions. The use of salt is limited due to potential freeze-and-thaw damage to streets and the corrosion of the underside of motor vehicles. Instead, the City heavily sands the streets. Some salt is used in the sand stockpile to keep it from freezing.

Snow Removal Data

	2013	2014	2015	2016	2017	2018
Overtime Hours	148	151	488	488	237	763
Regular Hours	338	318	316	264	246	243
Sand (tons)	368	295	480	525	620	510
Truckloads of Snow	169	112	587	615	258	1152

EXPENSE HIGHLIGHTS:

1100 - On-call duty hours for prompt sanding of streets, plus equipment operators borrowed from other departments.

2530 - Purchase of grader blades, breakdowns during snow removal, repairs on sander, etc.

2550 - Sanding the streets.

2618 - Salt.

<u>SNOW REMOVAL</u>				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	43125	1100	WAGES	4,875	4,633	10,000	10,000	4,749	10,000
101	43125	1101	OVERTIME	13,795	6,566	13,500	23,000	21,695	13,500
101	43125	1200	FICA	1,414	846	1,798	2,524	1,999	1,798
101	43125	1300	RETIREMENT	1,120	672	1,200	1,800	1,587	1,200
101	43125	1400	WORKMEN'S COMPENSATION	506	519	548	360	360	360
101	43125	1900	INSURANCE	<u>1,347</u>	<u>1,095</u>	<u>3,000</u>	<u>3,000</u>	<u>2,266</u>	<u>3,000</u>
SUBTOTAL				23,057	14,331	30,046	40,684	32,655	29,858
OPERATING EXPENSES									
101	43125	2200	PROFESSIONAL SERVICES & FEES	850	480	3,000	6,000	4,116	3,000
101	43125	2530	EQUIPMENT REPAIR & MAINTENANCE	15,438	14,246	15,000	20,000	19,292	15,000
101	43125	2550	STREET REPAIR & MAINTENANCE	4,136	4,001	5,500	5,500	2,778	5,500
101	43125	2614	MOTOR VEHICLE FUEL & SUPPLIES	6,930	6,127	12,000	17,700	17,266	12,000
101	43125	2618	CHEMICALS	9,110	4,595	8,500	8,500	10,990	8,500
101	43125	2900	VEHICLE EQUIPMENT RENTAL	<u>8,240</u>	<u>8,698</u>	<u>8,698</u>	<u>8,698</u>	<u>8,698</u>	<u>8,957</u>
SUBTOTAL				44,704	38,148	52,698	66,398	63,141	52,957
CAPITAL OUTLAY									
101	43125	3500	FURNITURE & MINOR EQUIPMENT	<u>0</u>	0	0	0	0	0
SUBTOTAL				0	0	0	0	0	0
SNOW REMOVAL TOTAL				67,761	52,479	82,744	107,082	95,796	82,815

SWEEPING AND MOWING

This program is under the supervision of the Street Superintendent. It includes the cost of street sweeping and mowing of certain rights-of-way. The largest portion of this budget goes for street sweeping in the spring to clean up the sand and in the fall to clean up leaves.

In 1999, a trial sweeping program was conducted with the objective of ensuring regular service throughout the City. The City was divided into four zones. Each zone is swept once per month during the sweeping season. The success of the 1999 pilot program resulted in the permanent adoption of the program for future years. Feedback, to date, indicates high public satisfaction with the revised program.

The current street sweeper was put into service in 2016.

EXPENSE HIGHLIGHTS:

- 2510 - Purchase of all parts and materials to keep the Street Sweeper and Right-of-way Mower running; gutter brooms, main street broom, sweeper elevator bearings and parts, mower blades and mower deck wear bars.
- 2614 - Fuel.

<u>SWEEPING AND MOWING</u>				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	43220	1100	WAGES	47,359	54,871	59,665	65,004	58,419	48,107
101	43220	1101	OVERTIME	0	85.16	350	350	0	350
101	43220	1200	FICA	3,593	4,133	4,591	5,000	3,557	3,707
101	43220	1300	RETIREMENT	2,210	2,645	2,930	3,250	2,184	2,221
101	43220	1400	WORKMEN'S COMPENSATION	1,433	1,494	1,937	2,109	1,905	1,538
101	43220	1900	INSURANCE	<u>6,577</u>	<u>5,969</u>	<u>7,714</u>	<u>7,242</u>	<u>4,571</u>	<u>7,613</u>
SUBTOTAL				61,172	69,197	77,187	82,955	70,637	63,536
OPERATING EXPENSES									
101	43220	2510	MOTOR VEHICLE REPAIR & MAINT.	8,013	16,431	16,500	16,500	15,627	16,500
101	43220	2614	MOTOR VEHICLE FUEL & SUPPLIES	5,040	7,124	8,000	8,000	8,716	8,000
101	43220	2619	UNIFORMS	325	240.34	300	300	292	300
101	43220	2900	VEHICLE EQUIPMENT RENTAL	<u>31,073</u>	<u>32,688</u>	<u>35,239</u>	<u>35,239</u>	<u>35,239</u>	<u>35,239</u>
SUBTOTAL				44,451	56,483	60,039	60,039	59,874	60,039
CAPITAL OUTLAY									
SWEEPING & MOWING TOTAL				105,623	125,681	137,226	142,994	130,511	123,575

CARPENTRY

The City previously employed a half-time Carpenter under the immediate supervision of the Street Superintendent. The position also functioned as a half-time maintenance operator for the Street Department. The position provided maintenance assistance to City facilities in need of minor repair.

Due to changes in the needs of the City, a half-time carpenter was no longer necessary. In addition, several employees in the Street Department are able to perform minor carpentry work. Beginning in 2015, this line item was changed to reflect hours worked performing carpentry. If an employee works a number of hours doing carpentry work, those hours are charged to this line item. This is also necessary to ensure worker's compensation coverage.

EXPENSE HIGHLIGHTS:

2590 - Repair and maintenance items of City facilities (Doors, locks, etc.).

<u>CARPENTRY</u>			2016	2017	2018	2018	2018	2019	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	43130	1100	WAGES	4,276	7,467	18,793	18,793	2,794	19,793
101	43130	1200	FICA	320	563	1,438	1,438	210	1,438
101	43130	1300	RETIREMENT	257	448	1,128	1,128	168	1,128
101	43130	1400	WORKMEN'S COMPENSATION	1,171	1,200	1,195	1,175	1,175	1,175
101	43130	1900	INSURANCE	<u>733</u>	<u>1,186</u>	<u>3,857</u>	<u>3,621</u>	<u>362</u>	<u>3,807</u>
SUBTOTAL			6,757	10,864	26,411	26,155	4,709	27,341	
OPERATING EXPENSES									
101	43130	2590	OTHER REPAIR & MAINTENANCE	1,686	2,272	2,500	2,500	1,138	6,500
101	43130	2612	OPERATING SUPPLIES	<u>2,164</u>	<u>1,120</u>	<u>2,500</u>	<u>2,500</u>	<u>1,446</u>	<u>2,500</u>
SUBTOTAL			3,850	3,392	5,000	5,000	2,584	9,000	
CAPITAL OUTLAY									
101	43130	3500	FURNITURE & EQUIPMENT	<u>0</u>	0	0	0	0	0
SUBTOTAL			0	0	0	0	0	0	
CARPENTRY TOTAL			10,607	14,256	31,411	31,155	7,293	36,341	

CITY HALL MAINTENANCE

The City Hall maintenance account includes the expenses for operation of the City Hall building located at 25 Center Street. The building contains the offices of the City Manager, City Engineer, Utilities Manager, Finance Officer, Code Enforcement, Parks and Recreation Director; it also houses the equipment for the Auxiliary Fire Department. The conveniences, all utilities, building maintenance/repairs and cleaning supplies for these departments within City Hall are charged to this account. Maintenance for department facilities that are not located within City Hall is charged directly to those departments and appears in their budgets. The Vermillion Housing Authority is also located in City Hall. The City does not charge rent for the use of the space; however, the Housing Authority is responsible for telephone and internet access. From 2011 until May 2018, the SD Attorney General's Office had utilized office floor space for the 24/7 program. The state paid rent for the use of the space, which included two cubicles and general office equipment.

EXPENSE HIGHLIGHTS:

2520- Preventative building maintenance agreements, rug cleaning, alarm system, repairs.
 2613 - Cleaning supplies and custodial services.

CITY HALL MAINTENANCE				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
OPERATING EXPENSES									
101	41923	2520	SUPPLIES REPAIR & MAINTENANCE	20,133	18,848	25,000	25,000	16,799	25,000
101	41923	2613	CLEANING SUPPLIES & SERVICES	31,441	37,017	35,000	37,000	35,715	37,000
101	41923	2629	OTHER SUPPLIES & SERVICES	2,842	1,142	2,500	2,500	2,116	2,500
101	41923	2810	ELECTRICITY	15,321	15,595	15,500	16,000	16,055	16,000
101	41923	2820	WATER	2,328	3,027	2,200	2,800	2,665	2,800
101	41923	2830	SEWER	1,747	1,742	1,850	1,850	1,825	1,850
101	41923	2840	GAS	4,629	4,823	6,000	6,000	5,636	6,000
101	41923	2860	REFUSE COLLECTION	<u>702</u>	<u>702</u>	<u>800</u>	<u>800</u>	<u>754</u>	<u>800</u>
SUBTOTAL				79,143	82,896	88,850	91,950	81,565	91,950
CAPITAL OUTLAY									
101	41923	3200	BUILDING & STRUCTURE	0	0	0	0	0	0
101	41923	3500	FURNITURE & EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				0	0	0	0	0	0
CITY HALL MAINTENANCE TOTAL				79,143	82,896	88,850	91,950	81,565	91,950

OLD LIBRARY MAINTENANCE

The City of Vermillion owns the old Carnegie Library building located at 12 Church Street. The City has entered into a long-term lease with a tenant using the building for office space. This agreement obligates the City to provide for maintenance and repairs in the building.

OF INTEREST:

No significant projects have occurred at the library since it was inspected in 2014.

<u>OLD LIBRARY MAINTENANCE</u>				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	45510	2540	BLDG REPAIR & MAINTENANCE	0	0	0	400	387	0
OLD LIBRARY MAINTENANCE TOTAL				0	0	0	400	387	0

OLD LANDFILL MAINTENANCE

The city is required by the Department of Environment and Natural Resources to annually conduct tests on the old city landfill. The old landfill is approximately 15 acres located north of the current landfill.

EXPENSE HIGHLIGHTS:
2200 – Groundwater monitoring and investigation

<u>OLD LANDFILL MAINTENANCE</u>				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	43240	2200	LANDFILL PROFESSIONAL SERVICES	12,742	11,384	13,000	13,000	14,292	13,000
OLD LANDFILL MAINTENANCE TOTAL				12,742	11,384	13,000	13,000	14,292	13,000

AIRPORT

Mr. Davidson established Harold Davidson Field in 1950 as a sod runway. In 1957, the City purchased the airport, which included 142 acres of land. In 1958, the runway was paved with asphalt. During the 1970's, the airport saw several improvements. These included the development of the master plan, as well as the construction of the new runway. Along with the extension, improvements to the lighting system and other safety features were completed.

In 2019, the City is planning to reconstruct the hangar taxi lane. Funding for the airport capital projects fund comes from federal, state and city sources. The City pays for 5% of the total cost of the projects.

EXPENSE HIGHLIGHTS:

- 2200 - Contractual fees for airport management were transferred from general airport wages.
- 2612 - Hangar and terminal repair supplies.
- 2624 - Fuel for Resale.

<u>AIRPORT</u>				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
OPERATING EXPENSES									
101	43500	2160	AIRPORT INSURANCE	5,287	3,156	5,600	3,500	3,472	3,700
101	43500	2200	PROFESSIONAL SERVICES & FEES	10,025	10,203	12,500	12,500	10,125	12,500
101	43500	2590	OTHER REPAIR & MAINTENANCE	11,841	35,779	15,000	15,000	1,803	15,000
101	43500	2612	OPERATING SUPPLIES	1,641	788	1,500	1,500	804	1,500
101	43500	2613	CLEANING SUPPLIES & SERVICES	506	367	500	500	325	500
101	43500	2624	FUEL FOR RESALE	46,113	47,966	48,000	48,000	49,245	48,000
101	43500	2810	ELECTRICITY	4,243	4,145	6,000	6,000	4,521	6,000
101	43500	2820	WATER	244	233	250	250	224	250
101	43500	2850	TELEPHONE	1,245	1,210	1,300	1,300	1,134	1,300
101	43500	2860	REFUSE COLLECTION	351	351	500	500	377	500
101	43500	2900	VEHICLE EQUIPMENT RENTAL	414	547	589	589	589	515
SUBTOTAL				81,910	104,745	91,739	89,639	72,619	89,765
CAPITAL OUTLAY									
101	43500	3200	BUILDING & STRUCTURE	0	0	0	0	0	0
SUBTOTAL				0	0	0	0	0	0
101	43500	6110	TRANSFER TO EQUIPMENT REPLACEMENT	2300	0	0	0	0	0
AIRPORT TOTAL				84,210	104,745	91,739	89,639	72,619	89,765
				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
MAINTENANCE & TRANSPORTATION TOTAL				1,178,184	1,155,880	1,317,955	1,328,110	1,203,271	1,310,210

PUBLIC LIBRARY

The Edith B. Siegrist Vermillion Public Library serves the community of Vermillion and Clay County. Its purpose is to maintain a current collection of print and non-print materials. It provides a variety of items for check-out including books, magazines, newspapers, audiobooks, DVD's, and large-print materials as well as access to eBooks, eAudiobooks and eMagazines. Patrons are provided access to interlibrary loan services through South Dakota Share-It.

Internet access is provided through twenty in-house public access computers as well as facility-wide wireless services. The library provides access to a variety of electronic resources including South Dakota Titles to Go Overdrive, Freegal Music, Universal Class, OnePlay, RBDigital and IndieFlix movie streaming. Databases such as Pro Quest, Grant Directories, Reference USA, ERIC Index, Ancestry Library, Learning Express, Gale Virtual Reference Library and World Book are available with the cooperation of the South Dakota State Library.

The Library provides programming for all ages and stages of life. The library's afterschool and summer reading programming continues to be one of its primary efforts. In striving for public service excellence, the Edith B. Siegrist Vermillion Public Library serves as a welcoming community center whose staff, resources, programs and services provide for the needs of our diverse community.

The library staff includes a full-time director, four full-time and four part-time employees and temporary work-study help. The mission of the public library is to satisfy patrons' educational, informational and recreational pursuits. It makes space available on a continuing basis for exhibits, group meetings and programs of interest to the community. The library is open to the public seven days per week, including evening and weekend hours.

EXPENSE HIGHLIGHTS:

3400 - Library Materials, used for the purchase of all formats of library materials including both physical and electronic resources.

PUBLIC LIBRARY			2016	2017	2018	2018	2018	2019	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	45500	1100	WAGES	297,973	279,257	312,607	302,896	287,478	311,672
101	45500	1200	FICA	20,107	21,712	23,914	23,145	20,827	23,843
101	45500	1300	RETIREMENT	15,458	15,715	17,306	16,702	16,115	17,230
101	45500	1400	WORKMEN'S COMPENSATION	529	554	593	583	583	581
101	45500	1900	INSURANCE	<u>48,774</u>	<u>53,331</u>	<u>65,544</u>	<u>61,476</u>	<u>57,090</u>	<u>64,622</u>
SUBTOTAL			382,841	370,569	419,964	404,802	382,093	417,948	
OPERATING EXPENSES									
101	45500	2300	PUBLISHING & ADVERTISING	3,634	2,159	3,000	3,000	2,785	3,000
101	45500	2540	BUILDING REPAIR & MAINTENANCE	16,668	14,416	15,000	15,000	12,298	15,250
101	45500	2590	OTHER REPAIR & MAINTENANCE	15,611	17,102	20,000	20,000	16,962	20,000
101	45500	2612	OPERATING SUPPLIES & MATERIALS	14,364	12,127	14,500	14,925	13,395	14,500
101	45500	2613	CLEANING SUPPLIES & SERVICES	22,274	17,775	25,000	24,000	17,330	24,000
101	45500	2615	COPY SUPPLIES	493	982	1,500	1,500	899	1,500
101	45500	2616	POSTAGE	1,527	1,498	1,500	1,500	1,215	1,500
101	45500	2629	OTHER SUPPLIES & MATERIALS	4,292	4,664	4,000	5,000	4,905	5,000
101	45500	2700	TRAVEL & TRAINING	3,973	2,649	4,000	4,000	2,187	4,000
101	45500	2810	ELECTRICITY	23,112	23,246	25,000	25,000	21,554	25,000
101	45500	2820	WATER	1,640	1,400	1,500	1,500	1,581	1,500
101	45500	2830	SEWER	1,661	1,769	1,700	1,700	1,731	1,800
101	45500	2840	GAS	4,547	4,856	7,000	7,000	4,214	7,000
101	45500	2850	TELEPHONE	840	965	850	850	869	1,000
101	45500	2851	DEDICATED TELEPHONE LINE	264	264	265	265	264	290
101	45500	2860	REFUSE COLLECTION	<u>468</u>	<u>468</u>	<u>500</u>	<u>500</u>	<u>503</u>	<u>500</u>
SUBTOTAL			115,368	106,341	125,315	125,740	102,691	125,840	
CAPITAL OUTLAY									
101	45500	3400	BOOKS	93,544	88,561	92,000	95,025	93,437	94,000
101	45500	3500	FOUNDATION FURNITURE & EQUIPMENT	15864	20924.58	10000	10,000	21,541	10,000
101	45500	3900	OTHER CAPITAL EXPENSES	<u>2,937</u>	<u>4,694</u>	<u>6,000</u>	<u>6,000</u>	<u>4,628</u>	<u>6,000</u>
SUBTOTAL			112,345	114,180	108,000	111,025	119,606	110,000	
PUBLIC LIBRARY TOTAL			610,554	591,089	653,279	641,567	604,389	653,788	

PARKS

A full-time Parks and Recreation Director, a Parks and Recreation Supervisor, two full-time Parks Maintenance Technicians, and supplemental seasonal staff administer the Parks program. All costs for the maintenance and operation of all park facilities except the swimming pool are budgeted here.

OF INTEREST:

The Parks program currently maintains 135 acres of land, including most City rights-of-way that may need foliage trimmed from trees or shrubs. The Parks program has a commitment to recreational structures and buildings and maintains an ongoing capital improvement list for all parks and recreation facilities.

Completion of the Prentis master plan continues, the new City pool portion of the plan was completed in May 2017. A parking lot, two basketball courts, pathways, updated ADA playground, and a disk golf course were completed in late summer of 2018.

The Vermillion Rotary Club donated \$10,000 for improvements at what was Sertoma Park. This park at the northwest corner of Cottage Avenue and Rice Drive is was renamed Rotary Park in 2017. A new playground was installed in June of 2018.

A \$7,500 grant obtained from AARP in summer of 2018 led to the renovation of the Prentis Park horseshoe pits in late 2018. The pits are now ADA accessible and include a corn bag toss game.

EXPENSE HIGHLIGHTS:

2614 - Increased fuel prices.

2629 - Lawn supplies, lumber and paint.

PARKS			2016	2017	2018	2018	2018	2019	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	45220	1100	WAGES	155,008	157,553	177,406	175,819	163,633	183,102
101	45220	1101	OVERTIME	721	0	0	250	810	250
101	45220	1200	FICA	10,909	11,030	13,572	13,450	11,431	14,000
101	45220	1300	RETIREMENT	7,356	8,084	8,960	8,864	7,686	9,177
101	45220	1400	WORKMEN'S COMPENSATION	3,141	3,145	3,373	3,501	3,501	3,612
101	45220	1900	INSURANCE	<u>20,351</u>	<u>23,620</u>	<u>26,961</u>	<u>25,272</u>	<u>20,286</u>	<u>26,562</u>
SUBTOTAL				197,486	203,432	230,272	227,156	207,347	236,703
OPERATING EXPENSES									
101	45220	2200	PROFESSIONAL SERVICES & FEES	538	120	500	500	466	500
101	45220	2300	PUBLISHING & ADVERTISING	257	54.99	200	500	334	400
101	45220	2510	MOTOR VEHICLE REPAIR & MAINT.	2,805	992	3,000	3,000	3,696	3,000
101	45220	2530	EQUIPMENT REPAIR & MAINTENANCE	6,988	5,257	7,000	7,500	8,765	7,500
101	45220	2591	TURF CARE SUPPLIES & MAIN	5,335	5,338	6,000	6,000	3,149	6,000
101	45220	2612	OPERATING SUPPLIES	492	485	500	400	65	500
101	45220	2614	MOTOR VEHICLE FUEL & SUPPLIES	7,709	7,149	8,900	8,900	11,107	8,900
101	45220	2619	UNIFORMS	741	530	600	1,025	1,008	600
101	45220	2628	BALL FIELD CONCESSIONS	0	0	0	5,500	5,778	3,500
101	45220	2629	OTHER SUPPLIES & MATERIALS	9,129	14,459	17,000	17,000	11,793	17,000
101	45220	2700	TRAVEL & TRAINING	975	1,192	1,750	1,750	1,229	1,750
101	45220	2810	ELECTRICITY	13,390	14,832	15,200	15,200	16,828	15,500
101	45220	2820	WATER	2,639	2,646	3,800	3,800	2,646	4,000
101	45220	2830	SEWER	2,642	2,897	3,100	3,100	2,933	3,300
101	45220	2840	GAS	595	608	900	900	763	1,000
101	45220	2850	TELEPHONE	2,311	2,657	2,000	2,400	2,268	2,400
101	45220	2860	REFUSE COLLECTION	3,060	3,542	3,560	3,560	3,552	3,600
101	45220	2900	VEHICLE EQUIPMENT RENTAL	21,330	22,702	22,603	22,603	22,603	23,182
101	45220	2990	OTHER CURRENT EXPENSES	377	47	250	250	481	250
101	45220	2992	FLOWERS	2,858	1,652	3,000	3,000	2,382	3,000
101	45220	2993	TREE REPLACEMENT	<u>3,537</u>	<u>1,397</u>	<u>3,500</u>	<u>5,500</u>	<u>5,326</u>	<u>10,000</u>
SUBTOTAL				87,708	88,559	103,363	112,388	107,172	115,882
CAPITAL OUTLAY									
101	45220	3500	FURNITURE & MINOR EQUIPMENT	0	0	0	0	0	0
101	45220	3900	OTHER CAPITAL EXPENSES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				0	0	0	0	0	0
PARKS TOTAL				285,194	291,991	333,635	339,544	314,519	352,585

RECREATION

The City Recreation program, consisting of a Parks and Recreation Supervisor, a full-time Recreation Specialist, and numerous seasonal employees. The staff coach, officiate, and supervise events, and provide a spectrum of activities to Vermillion area residents year-round. The department provides recreational and leisure activities to the citizens of Vermillion. Last year nearly 19,000 participants registered for Parks and Recreation programs.

Specialists in a particular field of recreation direct the majority of the recreation programs provided to the community. In addition, the Recreation Department also contracts with various individuals to conduct numerous arts & leisure programs. Available programming include men's adult league basketball, adult coed volleyball, tennis, pickleball, preschool programming, little league baseball, archery, gymnastics, track, Red Cross swim lessons, water aerobics, lap swim, walking for fitness, girls softball, roller skating, ice skating, youth soccer, as well as hosting the local Aquafina Pitch, Hit, and Run competition.

The City of Vermillion Wellness program operates under the Recreation Department. In 2018 the wellness program offered a flu shot drive through clinic, health screenings, limited use of the USD Wellness Center, and wellness incentive contests.

The Recreation Department continues use of its on-line registration software program. This system allows participants to register for classes or programs on their schedule in lieu of registration days at the Armory. In 2017, the system was also updated for the purchasing of swim passes for Prentis Plunge.

EXPENSE HIGHLIGHTS:

2300 - Seasonal and special event advertising. Recreation software costs.

2629 - Supplies for recreation programs, which includes materials for ball field resurfacing.

<u>RECREATION</u>				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	45122	1100	WAGES	126,415	116,377	145,906	146,896	137,450	150,111
101	45122	1101	OVERTIME	829	1,106	350	1,000	3,805	1,000
101	45122	1200	FICA	9,584	8,875	11,189	11,264	10,678	11,510
101	45122	1300	RETIREMENT	4,815	4,061	5,119	5,179	5,348	5,372
101	45122	1400	WORKMEN'S COMPENSATION	809	894	988	1,039	1,039	1,069
101	45122	1900	INSURANCE	<u>13,448</u>	<u>10,788</u>	<u>15,427</u>	<u>14,484</u>	<u>13,360</u>	<u>15,226</u>
SUBTOTAL				155,900	142,101	178,979	179,862	171,680	184,288
CURRENT EXPENSES									
101	45122	2200	PROFESSIONAL SERVICES & FEES	988	1,210	2,000	2,000	2,039	2,000
101	45122	2300	PUBLISHING & ADVERTISING	2,934	2,472	3,500	3,000	1,067	3,000
101	45122	2611	OFFICE SUPPLIES	548	787	750	750	724	750
101	45122	2612	WELLNESS OPERATING SUPPLIES	1,456	718	2,000	2,000	2,257	2,000
101	45122	2615	COPY SUPPLIES	255	324	300	350	513	300
101	45122	2616	POSTAGE	90	119	100	100	73	100
101	45122	2619	UNIFORMS	514	518	500	800	1,250	500
101	45122	2629	OTHER SUPPLIES & MATERIALS	3,938	3,327	4,000	4,200	4,553	4,000
101	45122	2634	ATHLETIC FIELD MAINTENANCE	5,975	3,428	7,000	7,000	7,600	10,000
101	45122	2635	RECREATION CLASS/SUPPLIES	5,596	5,920	6,500	6,500	6,589	6,500
101	45122	2700	TRAVEL AND TRAINING	1,807	2,022	3,000	3,000	979	3,000
101	45122	2900	VEHICLE EQUIPMENT RENTAL	<u>2,755</u>	<u>2,908</u>	<u>2,908</u>	<u>2,908</u>	<u>2,908</u>	<u>2,908</u>
SUBTOTAL				26,856	23,753	32,558	32,608	30,552	35,058
CAPITAL OUTLAY									
101	45122	3500	FURNITURE & MINOR EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				0	0	0	0	0	0
RECREATION TOTAL				182,756	165,854	211,537	212,470	202,231	219,346

PRENTIS PLUNGE SWIMMING POOL

Prentis Plunge's 2018 season began on May 26th; 34 seasonal employees were hired which included life guards, swim instructors, and pool attendants. Currently 3 full time staff members hold CPO (Certified Pool Operators) licenses. The pool closed for the season on September 3rd. The 2019 Prentis Plunge season is anticipated to begin on May 25th.

A total of 1,787 season passes were sold and 33,055 patrons attended the pool over the 2018 season.

OF INTEREST:

The new pool opened in 2017 and was renamed Prentis Plunge. It has a capacity of 582 patrons and features amenities such as a diving board, zero depth play area, lazy river, water walk, two slides, party shelter, and a full concession stand. Operating costs for the new pool are based on two years of operation. These numbers may increase or decrease based on number of patrons and weather conditions.

Pool staff work with local organizations such as the Vermillion Area Swim Team, the University of South Dakota Swim Team, as well as other groups wanting to use the pool for swimming or water workout activities.

EXPENSE HIGHLIGHTS:

2618 - Chemicals for pool
 2810 - Increased electricity and water costs
 2840 - Increased natural gas costs

PRENTIS PLUNGE SWIMMING POOL				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	45124	1100	WAGES	41,139	135,014	131,006	131,006	146,876	137,090
101	45124	1101	RED CROSS SWIMMING INSTRUCTORS	0	0	4,500	4,500	0	4,500
101	45124	1200	FICA	3,147	10,329	10,366	10,366	11,213	10,832
101	45124	1400	WORKMENS COMPENSATION	<u>1,400</u>	<u>2,674</u>	<u>2,918</u>	<u>2,868</u>	<u>2,868</u>	<u>2,997</u>
SUBTOTAL				45,686	148,017	148,790	148,740	160,957	155,419
CURRENT EXPENSES									
101	45124	2200	PROFESSIONAL SERVICES & FEES	629	1646	1300	1,300	745	1,400
101	45124	2540	BUILDING REPAIR & MAINTENANCE	714	1,192	2,000	4,500	5,777	2,000
101	45124	2590	OTHER REPAIR & MAINTENANCE	1,319	2,539	1,500	1,500	856	1,500
101	45124	2611	OFFICE SUPPLIES	258	1183.13	500	500	382	500
101	45124	2612	OPERATING SUPPLIES	557	1343.81	600	600	1,345	600
101	45124	2613	CLEANING SUPPLIES & MATERIALS	1,745	781	2,000	2,000	1,215	2,000
101	45124	2618	CHEMICALS	9,687	9,732	13,500	13,500	17,146	14,000
101	45124	2619	UNIFORMS	200	2,679	3,000	3,000	3,599	3,000
101	45124	2628	CONCESSIONS FOR RESALE	0	20,015	19,000	19,000	20,088	19,500
101	45124	2629	OTHER SUPPLIES & MATERIALS	304	10,500	500	1,000	1,410	1,000
101	45124	2810	ELECTRICITY	3,181	14,280	11,000	11,000	16,711	11,750
101	45124	2820	WATER	6,036	6,719	6,000	6,000	7,325	6,300
101	45124	2830	SEWER	779	802	1,100	1,100	1,213	1,300
101	45124	2840	GAS	3,014	3,693	5,000	4,000	2,267	4,500
101	45124	2850	TELEPHONE	394	1,371	1,500	1,500	1,475	1,600
101	45124	2990	OTHER CURRENT EXPENSES	<u>1,822</u>	<u>3,051</u>	<u>1,500</u>	<u>1,500</u>	<u>2,719</u>	<u>1,500</u>
SUBTOTAL				30,639	81,527	70,000	72,000	84,272	72,450
CAPITAL OUTLAY									
101	45124	3200	BUILDINGS & STRUCTURES	0	0	0	0	0	0
SUBTOTAL				<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
PRENTIS PLUNGE SWIMMING POOL TOTAL				76,325	229,544	218,790	220,740	245,229	227,869

NATIONAL GUARD ARMORY COMMUNITY CENTER

The National Guard Armory Community Center opened June 1, 1989. A share of the construction cost of the Armory was provided by the extra-penny sales tax. The City pays the majority of operation and maintenance costs. The National Guard makes an annual contribution toward operation and maintenance expenses. The National Guard uses the building for assembly, training and instruction and storage. The Recreation Department of the City is housed in the Armory and has exclusive right to grant permission for use of the Armory as long as the event does not conflict with the National Guard usage.

OF INTEREST:

The Community Center provides a site for a dozen City recreational programs as well as several Vermillion Public School programs, and civic programs. The City currently maintains a five-year agreement with the federal government for the care of the facility. Because of this agreement, the City encumbers a contractual expense for professional services and fees. The City has made investments to improve the building, including roof repairs, HVAC, and lighting.

Improvements in 2017, funded by second penny sales tax, included replacement of two of the three air conditioning units for the classroom and offices. A storage garage was also added. In 2018, the last air conditioning unit was replaced.

EXPENSE HIGHLIGHTS:

- 2200 - Mechanical service contract and other maintenance.
- 2540 - Building repairs.
- 2613 - Cleaning supplies, chemicals, paper products and janitorial expenses.
- 2810 - Electricity costs

<u>NATIONAL GUARD ARMORY COMMUNITY CENTER</u>				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	45610	1100	WAGES	0	549	2,700	2,700	531	2,700
101	45610	1200	FICA	0	42.02	207	207	41	207
101	45610	1400	WORKMEN'S COMPENSATION	<u>69</u>	<u>70</u>	<u>72</u>	<u>71</u>	<u>71</u>	<u>71</u>
SUBTOTAL				69	661	2,979	2,978	643	2,978
CURRENT EXPENSES									
101	45610	2200	PROFESSIONAL SERVICES	1,285	4,071	1,500	1,500	1,286	1,500
101	45610	2300	PUBLISHING & ADVERTISING	1,966	1,963	2,000	2,000	2,012	2,000
101	45610	2540	BUILDING REPAIR & MAINTENANCE	5,302	7,047	8,000	8,000	12,964	8,000
101	45610	2611	OFFICE SUPPLIES	0	114	250	250	132	250
101	45610	2613	CLEANING SUPPLIES	12,440	11,816	14,500	14,500	10,037	14,500
101	45610	2629	OTHER SUPPLIES & MATERIALS	189	494	900	900	1,537	900
101	45610	2810	ELECTRICITY	8,283	7,542	8,200	8,200	8,372	8,500
101	45610	2820	WATER	1,203	1,293	1,500	1,500	841	1,700
101	45610	2830	SEWER	1,012	1,099	1,250	1,250	1,134	1,250
101	45610	2840	GAS	3,558	3,843	6,200	5,100	5,708	5,100
101	45610	2850	TELEPHONE	1,514	1,611	1,500	1,500	1,589	1,600
101	45610	2860	REFUSE COLLECTION	<u>1,476</u>	<u>1,476</u>	<u>1,700</u>	<u>1,700</u>	<u>1,578</u>	<u>1,700</u>
SUBTOTAL				38,228	42,369	47,500	46,400	47,192	47,000
CAPITAL OUTLAY									
101	45610	3200	BUILDING & STRUCTURES	0	0	0	0	0	0
101	45610	3500	FURNITURE & MINOR EQUIPMENT	0	0	0	0	0	0
101	45610	3900	OTHER CAPITAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				0	0	0	0	0	0
NATIONAL GUARD ARMORY COMMUNITY CENTER TOTAL				38,297	43,030	50,479	49,378	47,835	49,978

MOSQUITO CONTROL

This fund was established in 2003 in an effort to address concerns about the West Nile virus. Since 2002, the South Dakota Department of Health has documented the virus in birds, mosquitoes and humans. Along with the state health department, the City of Vermillion is taking steps to help protect the public through a West Nile virus control program. The purpose of the City of Vermillion's West Nile virus control program is to implement an integrated, risk-based response plan designed to promote a safe and livable community, educate and involve Vermillion as well as other governmental agencies and residents in a year-round effort to control mosquito breeding as well as minimize environmental and health impacts associated with the West Nile and Zika viruses.

The City will continue its program to control mosquito activity in the community. This program comprises the monitoring and management of mosquito larva as well as the monitoring and management of adult mosquito populations.

In 2015, an 18x24 storage building, located at the City's Service Center, was purchased from the Vermillion Rural Fire Department. Mosquito foggers, mosquito traps, and dry mosquito control products are stored there.

Each year a minimum of two City of Vermillion employees are certified and trained to identify vector mosquitoes and how to properly apply the mosquito control agents.

In 2018, South Dakota Department of Health awarded the Vermillion Mosquito Control program a \$5,126 grant for staffing and the purchase of mosquito control products.

EXPENSE HIGHLIGHTS:

2629 - Supplies and materials associated with mosquito surveillance and mosquito control product application.

3600 - Mosquito monitoring equipment

<u>MOSQUITO CONTROL</u>				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	45240	1100	WAGES	3,308	5,031	6,480	6,480	6,795	7,200
101	45240	1200	FICA	253	337	496	496	520	551
101	45240	1400	WORKMEN'S COMPENSATION	<u>179</u>	<u>183</u>	<u>183</u>	<u>180</u>	<u>180</u>	<u>200</u>
SUBTOTAL				3,740	5,551	7,159	7,156	7,495	7,951
CURRENT EXPENSES									
101	45240	2200	PROFESSIONAL SERVICES	0	0	0	0	0	0
101	45240	2629	OTHER SUPPLIES & MATERIALS	<u>11,595</u>	<u>1,146</u>	<u>12,500</u>	<u>15,000</u>	<u>12,306</u>	<u>12,500</u>
SUBTOTAL				11,595	1,146	12,500	15,000	12,306	12,500
CAPITAL OUTLAY									
101	45240	3500	FURNITURE & MINOR EQUIPMENT	0	0	0	0	0	0
101	45240	3600	MACHINERY & AUTO EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				0	0	0	0	0	0
MOSQUITO CONTROL				15,335	6,698	19,659	22,156	19,800	20,451
				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
HUMAN DEVELOPMENT AND LEISURE TOTAL				1,208,461	1,328,206	1,487,379	1,485,855	1,434,005	1,524,017
				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
TRANSFERS									
101	47000	6100	TRANSFER TO DEBT SERVICE	115,000	129,829	119,000	130,000	129,067	134,000
101	47000	6101	TRANSFER TO POOL CONSTRUCTION	34,029	1,087,483	0	197,943	196,059	0
101	47000	6102	RESERVE STIP FUNDS	0	0	0	0	0	0
101	47000	6103	TRANSFER TO STIP PROJECT	<u>10,556</u>	<u>294,925</u>	<u>785,000</u>	<u>905,000</u>	<u>853,961</u>	<u>625,000</u>
TRANSFERS				159,585	1,512,237	904,000	1,232,943	1,179,087	759,000
				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
GENERAL FUND TOTAL				6,338,532	7,996,281	8,110,829	8,461,075	8,085,876	8,281,960

ELECTRIC FUND		2016	2017	2018	2018	2018	2019	
		ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
REVENUES								
621	38211	ELECTRIC METERED SALES	5,783,130	5,450,607	5,534,000	5,582,000	5,614,101	5,582,000
623	38111	ELECTRIC SURCHARGE 2009	728,564	697,522	720,900	725,600	734,927	725,600
624	38111	ELECTRIC SURCHARGE 2016	28,024	332,464	343,600	345,800	350,292	345,800
621	36110	INTEREST ON INVESTMENTS	14,477	32,254	18,000	39,000	52,328	38,600
624	36110	INTEREST ON INVESTMENTS	0	1,534	300	3,700	5,683	3,700
621	36111	TRANSFER IN INTEREST RESERVE	0	0	23,000	40,700	0	42,700
621	38230	OVER AND (SHORT)	0	50	0	0	100	0
621	38231	SALE OF MATERIAL	27,096	11,984	20,000	20,000	8,955	20,000
621	38242	SERVICE FEES	43,646	31,548	55,000	55,000	52,333	55,000
621	38260	BRIGHT ENERGY MRES	52,171	63,930	50,000	50,000	36,989	75,000
621	38261	BRIGHT ENERGY MRES(REFUNDS)	(52,171)	(63,930)	(50,000)	(50,000)	(36,989)	(75,000)
621	38290	ELECTRICAL OTHER	21,831	24,775	25,000	25,000	33,787	25,000
621	38240	WATER DEPT METER READING	9,000	9,000	9,000	9,000	9,000	9,000
621	38280	SPP TRANSMISSION PAYMENT	0	701,606	1,056,000	943,500	1,018,128	884,000
621	39358	TRANSFER IN SURCHARGE RESERVE	279,985	302,040	334,917	346,881	367,559	346,645
624	39358	TRANSFER FPR RESERVE	0	260,231	0	0	0	0
621	39355	BOND PROCEEDS	0	3,994,121	0	0	0	0
621	39595	APPROPRIATION FROM RESERVE	0	0	407,061	73,921	0	0
ELECTRIC FUND REVENUES		6,935,753	11,849,735	8,546,778	8,210,102	8,247,193	8,078,045	
ELECTRIC RESERVE								
622	36110	INTEREST ON BOND RESERVE	31,699	46,408	23,000	40,700	46,815	42,700
623	36110	INTEREST ON INVESTMENTS	5,812	4,082	6,000	7,300	11,551	7,300
623	36113	INTEREST REFUND	118,075	115,273	112,250	112,614	111,937	109,123
ELECTRIC RESERVE TOTAL		155,586	165,764	141,250	160,614	170,303	159,123	
ELECTRIC TOTAL REVENUE		7,091,339	12,015,499	8,688,028	8,370,716	8,417,496	8,237,168	

ELECTRIC BILLING		2016	2017	2018	2018	2018	2019	
		ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES								
621	41420 1100	WAGES	71,692	74,434	78,831	78,321	75,350	80,216
621	41420 1101	OVERTIME	71	170.66	640	640	410	640
621	41420 1200	FICA	5,246	5,552	6,079	6,079	5,640	6,185
621	41420 1300	RETIREMENT	4,271	4,474	4,768	4,768	4,522	4,851
621	41420 1400	WORKMENS COMPENSATION	138	148	151	148	148	150
621	41420 1900	INSURANCE	10,446	10,835	11,533	10,850	10,229	11,378
SUBTOTAL		91,864	95,614	102,002	100,806	96,298	103,420	
OPERATING EXPENSES								
621	41420 2200	PROFESSIONAL SERVICES	1,143	1,063	1,596	1,596	955	1,540
621	41420 2530	EQUIPMENT REPAIR	13,013	18,002	13,741	16,525	19,595	14,461
621	41420 2611	OFFICE SUPPLIES	2,085	4,190	3,912	3,912	4,457	3,912
621	41420 2615	COPY SUPPLIES	301	413	320	400	389	416
621	41420 2616	POSTAGE	8,434	8,199	7,426	7,144	8,228	7,144
621	41420 2700	TRAVEL & TRAINING	260	361	1,104	744	342	1,104
621	41420 2850	TELEPHONE	649	668	792	792	761	792
SUBTOTAL		25,885	32,896	28,891	31,113	34,727	29,369	
CAPITAL OUTLAY								
621	41420 3500	FURNITURE & EQUIPMENT	0	0	0	0	0	0
621	41420 3811	COMPUTER EXPENDITURES	0	7,602	480	864	0	3,200
SUBTOTAL		0	7,602	480	864	0	3,200	
ELECTRIC BILLING TOTAL		117,749	136,112	131,373	132,783	131,025	135,989	

PURCHASE OF POWER

The Western Area Power Administration (WAPA) is the primary electrical power supplier for the City of Vermillion. The balance of the City's electrical needs are supplied by our supplemental power provider, Missouri River Energy Services. (MRES).

OF INTEREST:

The City of Vermillion is offering a \$3.00/gallon rebate on a purchase of electric water heaters from a Vermillion retailer or licensed plumber. In addition, there is a wiring rebate up to \$50.00 for a consumer that switched from gas to electric.

EXPENSE HIGHLIGHTS:

- 2521- Transmission line supplies and equipment
- 2522- Transmission line maintenance
- 2622 - Electricity purchased from WAPA
- 2623 - Electricity purchased from MRES
- 2990 - Dues to MRES for purchase of power, Municipal League dues, etc.
- 2991 - Water Heater Rebate Program

<u>ELECTRIC POWER PLANT</u>				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
OPERATING EXPENSES									
621	43410	2110	FIRE INSURANCE	4,588	5,142	5,700	5,200	-1,535	5,500
621	43410	2130	LIABILITY INSURANCE	26,669	26,584	30,000	28,000	31,041	30,000
621	43410	2150	BOILER INSURANCE	1,277	436	500	500	409	500
621	43410	2200	PROFESSIONAL SERVICES & FEES	0	142	1,000	1,000	369	1,000
621	43410	2520	SUPPLIES, REPAIRS, & MAINTANCE	10,485	4,017	10,000	10,000	4,791	10,000
621	43410	2521	TRANSMISSION LINE SUPPLIES	56	0	10,000	10,000	3,158	10,000
621	43410	2522	TRANSMISSION LINE MAINTENANCE	78,305	35,944	50,000	100,000	98,732	50,000
621	43410	2612	OPERATING SUPPLIES	369	162	600	600	0	600
621	43410	2613	CLEANING SUPPLIES & SERVICE	11,004	5,562	11,500	11,500	5,101	11,500
621	43410	2622	FIRM PURCHASE OF POWER	1,415,211	1,292,925	1,059,400	1,059,400	1,059,403	1,059,400
621	43410	2623	SUPPLEMENTAL PURCHASE OF POWER	1,757,339	1,836,665	1,967,300	1,893,600	2,014,250	1,960,800
621	43410	2810	ELECTRICITY	12,945	11,543	14,000	14,000	12,190	14,000
621	43410	2820	WATER	646	894	1,150	800	1,019	800
621	43410	2830	SEWER	520	1,178	1,225	750	743	600
621	43410	2840	GAS	2,020	1,805	4,000	4,000	2,846	4,000
621	43410	2850	TELEPHONE	225	499	650	650	478	650
621	43410	2860	REFUSE COLLECTION	702	702	900	900	747	900
621	43410	2990	OTHER CURRENT EXPENSES	5,531	5,026	8,750	8,750	5,634	8,750
621	43410	2991	REBATE PROGRAM	<u>4,051</u>	<u>1,574</u>	<u>10,000</u>	<u>40,000</u>	<u>555</u>	<u>40,000</u>
SUBTOTAL				3,331,943	3,230,799	3,186,675	3,189,650	3,239,931	3,209,000
CAPITAL OUTLAY									
621	43410	3500	FURNITURE & MINOR EQUIPMENT	0	0	5,000	5,000	0	5,000
SUBTOTAL				0	0	5,000	5,000	0	5,000
ELECTRIC POWER PLANT TOTAL				3,331,943	3,230,799	3,191,675	3,194,650	3,239,931	3,214,000

ELECTRIC DISTRIBUTION

Vermillion Light and Power consists of one superintendent, one electrical contractor, one lineman supervisor, two lead lineman, two journeyman lineman, one apprentice lineman, and one electric operations specialist. The department maintains, repairs and upgrades, the electric distribution system in the City and maintains and installs electrical equipment in City facilities. The department ensures the demand for electrical power is kept at the lowest reasonable cost while maintaining reliability of services.

OF INTEREST:

In 2018, we completed all the distribution work for the Quarters and Heights apartment buildings. This included transformers and metering.

In 2019, our LED street light conversion will be completed, except for the downtown area, which will be done along with Main Street upgrades. Also in 2019, we will continue with Advanced Metering Infrastructure (AMI) by changing out about 1,000 meters. This is the second year of a 5-year plan to replace the old meters.

In 1985, the City of Vermillion began its own load control of air conditioners and electric water heaters. As these controllers are past their useful life, they will be replaced in the next four to five years, which is about 700 controllers per year.

EXPENSE HIGHLIGHTS:

- 2200 - Professional services; sub and breaker testing, software support, thermal imaging, etc.
- 2300 - Publishing and advertising to promote public power.
- 2629 - Electrical supplies to maintain adequate electrical system. This includes maintaining and upgrading existing overhead and underground electric lines on the distribution system and any other unforeseen maintenance or minor construction due to building construction.
- 2615 - Minor Equipment
- 2700 - The department is a member of the Minnesota Municipal Utilities Association as part of an ongoing safety training program.
- 3500 - Minor equipment.
- 3810 - New construction and underground conversion.
LED street light conversion.
AMI program.
- 3811 - Load Control.

ELECTRIC DISTRIBUTION

			2016	2017	2018	2018	2018	2019	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
621	43420	1100	WAGES	688,739	701,432	719,186	717,408	710,167	744,624
621	43420	1101	OVERTIME	14,232	7,785	15,000	15,000	6,097	15,000
621	43420	1200	FICA	48,912	51,281	56,165	56,029	52,048	58,111
621	43420	1300	RETIREMENT	37,941	40,356	44,051	43,945	41,200	45,577
621	43420	1400	WORKMENS COMPENSATION	9,503	9,947	10,146	9,478	9,478	10,331
621	43420	1900	INSURANCE	<u>66,209</u>	<u>71,421</u>	<u>84,775</u>	<u>79,511</u>	<u>73,480</u>	<u>83,577</u>
SUBTOTAL				865,536	882,221	929,323	921,371	892,469	957,220
OPERATING EXPENSES									
621	43420	2120	FLEET INSURANCE	5,064	9,363	11,000	11,000	15,589	12,000
621	43420	2192	INLAND MARINE INSURANCE	418	249	1,000	275	267	300
621	43420	2200	PROFESSIONAL SERVICES & FEES	16,071	22,687	66,500	66,500	51,257	36,500
621	43420	2300	PUBLISHING & ADVERTISING	4,719	4,579	7,500	7,500	4,597	7,500
621	43420	2510	MOTOR VEHICLE REPAIR & MAINT.	3,058	5,130	7,500	7,500	4,308	7,500
621	43420	2520	SUPPLIES REPAIRS & MAINT.	2,683	2,806	4,000	4,000	3,141	4,000
621	43420	2530	EQUIPMENT REPAIR & MAINT.	30,756	26,697	32,000	32,000	23,240	32,000
621	43420	2590	OTHER REPAIR & MAINTENANCE	5,263	6,849	7,000	7,000	6,569	7,000
621	43420	2611	OFFICE SUPPLIES	3,340	2,971	3,500	3,500	3,170	3,500
621	43420	2612	OPERATING SUPPLIES & MATERIALS	4,688	3,380	5,000	5,000	4,687	5,000
621	43420	2614	MOTOR VEHICLE FUEL & SUPPLIES	10,936	13,803	16,000	16,000	15,223	16,000
621	43420	2615	COPY SUPPLIES	606	2	1,000	1,000	57	1,000
621	43420	2616	POSTAGE	398	247	1,000	1,000	179	1,000
621	43420	2617	MAGAZINES	26	26	100	100	62	100
621	43420	2618	CHEMICALS	40	0	100	100	94	100
621	43420	2619	UNIFORMS	10,072	12,077	15,000	15,000	8,845	15,000
621	43420	2629	OTHER SUPPLIES & MATERIALS	39,565	36,312	80,000	80,000	69,201	80,000
621	43420	2700	TRAVEL & TRAINING	14,032	16,754	17,850	17,850	17,688	17,800
621	43420	2850	TELEPHONES	2,614	2,732	3,000	3,000	3,395	3,000
621	43420	2900	VEHICLE EQUIPMENT RENTAL	80,601	94,519	94,407	94,407	94,407	94,482
621	43420	2992	TREE PROGRAM	0	0	5,000	5,000	1,100	5,000
SUBTOTAL				234,950	261,182	378,457	377,732	327,077	348,782
CAPITAL OUTLAY									
621	43420	3200	BUILDINGS & STRUCTURES						
621	43420	3500	FURNITURE & MINOR EQUIPMENT	11,593	11,303	8,200	6,516	6,517	4,500
621	43420	3810	ELECTRIC CONSTRUCTION	269,704	395,354	782,000	552,000	545,403	775,000
621	43420	3811	LOAD MANAGEMENT EXPENSES	625	42,034	35,000	70,000	52,887	100,000
621	43420	3900	OTHER CAPITAL EXPENDITURES	0	<u>593</u>	0	0	0	0
SUBTOTAL				281,922	449,284	825,200	628,516	604,806	879,500
DEBT SERVICE									
623	43420	4100	PRINCIPAL	205,000	210,000	220,000	220,000	220,000	225,000
624	43420	4100	PRINCIPAL	0	170,000	150,000	150,000	150,000	155,000
623	43420	4200	INTEREST	362,963	354,045	344,490	344,490	344,490	333,710
624	43420	4200	INTEREST	0	109,590	127,143	127,143	127,143	124,668
623	43420	4300	FISCAL AGENT FEES	4,500	4,500	4,500	4,500	4,500	4,500
624	43420	4300	FISCAL AGENT FEES	0	700	2,000	2,000	700	2,000
621	43420	4400	APPROPRIATION TO RESERVE	320,623	1,975,685	0	0	386,279	552,504
621	43420	4490	RESERVE FOR SPP	0	0	1,056,000	0	0	0
621	43420	4500	BOND ISSUANCE COSTS	0	<u>86,675</u>	0	0	0	0
SUBTOTAL				893,086	2,911,195	1,904,133	848,133	1,233,112	1,397,382
TRANSFERS & RESERVES									
621	43420	4550	BOND RESERVE	0	0	0	0	0	0
621	43420	6100	TRANSFER TO GENERAL FUND	803,117	803,117	803,117	803,117	803,117	803,117
623	43420	6100	TRANSFER TO ELECTRIC FUND	279,985	248,333	270,160	276,524	289,426	278,813
622	43420	6100	TRANSFER INTEREST TO ELEC	0	0	23,000	40,700	0	42,700
624	43420	6100	TRANSFER TO ELECTRIC FUND	0	0	64,757	70,357	78,133	67,832
621	43420	6105	ENGINEERING FEES GENERAL FUND	81,833	81,833	81,833	81,833	81,833	81,833
621	43420	6106	TRANSFER TO SURCHARGE RES	0	<u>260,231</u>	0	0	0	0
SUBTOTAL				1,164,935	1,393,513	1,242,867	1,272,531	1,252,509	1,274,295
ELECTRIC CONSTRUCTION									
621	43420	5522	ENGINEERING	196,733	182,887	65,000	95,000	102,819	10,000
621	43420	5540	CONSTRUCTION CONTRACTS	<u>4,485</u>	<u>2,568,305</u>	<u>20,000</u>	<u>900,000</u>	<u>633,749</u>	<u>20,000</u>
SUBTOTAL				201,218	2,751,192	85,000	995,000	736,568	30,000
ELECTRIC DISTRIBUTION TOTAL				7,091,339	12,015,499	8,688,028	8,370,716	8,417,496	8,237,168

WATER FUND REVENUE			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
631	38100	METER DEPOSITS						
631	38111	METERED WATER SALES	1,515,683	1,600,009	1,585,000	1,585,000	1,516,548	1,600,000
633	38111	METERED WATER SALES FOR DEBT	266,619	266,591	268,000	268,000	268,298	268,000
631	36110	INTEREST ON INVESTMENTS	4,532	7,902	7,000	10,000	10,971	11,000
631	36111	TRANSFER IN RESERVE INTEREST	0	0	2,300	3,700	0	4,500
631	38121	BULK WATER SALES	238	214	200	200	156	200
631	36210	RENTAL	2,777	3,020	2,775	3,100	3,433	3,100
631	38131	SALE OF MATERIAL	13,253	8,370	20,000	40,000	37,273	20,000
631	38142	SERVICE FEES	10,493	10,070	11,000	11,000	11,784	11,000
631	38151	WATER TAP FEES	11,592	2,069	12,000	10,000	5,020	10,000
631	38152	IN LIEU OF SPECIAL ASSESSMENTS	354	0	500	500	0	500
631	36306	INTEREST 2006 ASSESSMENTS	59	0	0	0	0	0
631	38190	WATER OTHER REVENUE	4,692	3,920	3,000	3,000	17,711	3,000
631	39355	STATE REVOLVING LOAN	0	0	0	0	0	0
631	39121	SA BONDS	0	0	0	0	0	0
631	39107	CONTRIBUTED CAPITAL	0	0	0	0	28,707	0
631	39358	TRANSFER IN SURCHARGE	30,997	31,713	32,581	34,031	35,161	34,031
631	33110	GRANTS	0	0	0	0	3,043	0
631	39595	APPROPRIATION FROM RESERVE	0	0	31,030	145,627	52,948	79,661
WATER REVENUE TOTAL			1,861,289	1,933,879	1,975,386	2,114,158	1,991,053	2,044,992
WATER RESERVE								
632	36110	INTEREST ON INVESTMENTS	2,126	2,549	2,300	3,700	4,476	4,500
633	36110	INTEREST ON INVESTMENTS	46	790.3	250	1,700	2,531	1,700
WATER RESERVE TOTAL			2,172	3,340	2,550	5,400	7,007	6,200
WATER TOTAL REVENUE			1,863,461	1,937,218	1,977,936	2,119,558	1,998,060	2,051,192

WATER BILLING			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES								
631	41420	1100 WAGES	63,419	65,840	68,977	68,977	66,944	70,189
631	41420	1101 OVERTIME	0	86.6	560	560	22	560
631	41420	1200 FICA	4,635	4,906	5,320	5,320	4,985	5,412
631	41420	1300 RETIREMENT	3,774	3,953	4,172	4,172	3,997	4,245
631	41420	1400 WORKMENS COMPENSATION	121	130	132	129	129	132
631	41420	1900 INSURANCE	9,213	9,562	10,092	9,493	9,034	9,956
SUBTOTAL			81,162	84,479	89,253	88,651	85,111	90,494
OPERATING EXPENSES								
631	41420	2200 PROFESSIONAL SERVICES	686	713.8	1397	1,397	686	1,348
631	41420	2530 EQUIPMENT REPAIR	11,387	15,752	12,023	14,459	17,136	12,653
631	41420	2611 OFFICE SUPPLIES	1,825	2,727	3,423	3,423	2,903	3,423
631	41420	2615 COPY SUPPLIES	264	360.98	280	350	340	364
631	41420	2616 POSTAGE	5,042	4,871	6,498	6,251	4,699	6,251
631	41420	2700 TRAVEL & TRAINING	228	316	966	651	300	966
631	41420	2850 TELEPHONE	588	584	693	393	666	693
SUBTOTAL			20,000	25,325	25,280	26,924	26,729	25,698
CAPITAL OUTLAY								
631	41420	3500 FURNITURE & EQUIPMENT EXPENSES	0	0	0	0	0	0
631	41420	3811 COMPUTER EXPENDITURES	0	5,208	420	756	0	2,800
SUBTOTAL			0	5,208	420	756	0	2,800
WATER BILLING TOTAL			101,162	115,012	114,953	116,331	111,841	118,992

WATER TREATMENT

The City of Vermillion Water Department's Water Treatment program is responsible for the operation of the water plant and involves five full-time employees, one supervisor and four operators to provide treatment service seven days a week from 5 a.m. to 9 p.m. The department maintains a dependable, as well as, uninterrupted water treatment and delivery service to Vermillion users.

The Water Department tests for pH, chlorine, acidity, alkalinity, total hardness, calcium hardness and fluoride every three to four hours during operation. A fluoride sample is sent to the State Health Lab every week. Ten bacteriological samples from various sites around the city are sent to the State Health Lab every month. The Plant also tests eight regulated and 51 unregulated volatile organic chemicals as well as synthetic organic chemicals. The Water Department now collects 30 samples to be tested for lead and copper to meet Federal Drinking Water Standards.

OF INTEREST:

In 2018, the Water Treatment Plant was again recognized by South Dakota Department of Environmental and Natural Resources for its excellent water quality. Also in 2018, the Treatment Facilities control computer as well as chlorine pumps were replaced. The treatment facility also saw the completion of the boiler project.

In 2019, the interior of the Ground Water Reservoir will be recoated.

EXPENSE HIGHLIGHTS:

2530 -	Cost of equipment repairs
2618 -	Treatment Chemicals
2810 -	Cost of electricity
3200-	Re-coating interior of the Ground Storage Reservoir

WATER TREATMENT

			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES								
631	43330	1100	251,372	294,385	353,639	276,812	255,716	256,499
631	43330	1101	11,858	14,849	18,950	18,950	11,186	17,500
631	43330	1200	17,989	23,331	26,109	22,626	17,719	20,961
631	43330	1300	14,058	18,554	20,477	17,746	14,099	16,440
631	43330	1400	5,443	6,160	6,012	5,905	5,905	4,741
631	43330	1900	<u>30,244</u>	<u>38,299</u>	<u>46,297</u>	<u>35,605</u>	<u>32,191</u>	<u>38,065</u>
SUBTOTAL			330,964	395,578	471,484	377,644	336,816	354,206
OPERATING EXPENSES								
631	43330	2110	9,670	10,718	11,050	10,600	12,403	11,000
631	43330	2130	6,653	6,981	6,700	7,000	6,857	7,200
631	43330	2150	2,452	837	900	750	740	800
631	43330	2200	19,836	7,300	10,000	10,000	11,124	10,000
631	43330	2300	498	1,013	1,000	1,000	579	1,000
631	43330	2530	30,414	37,694	30,000	50,000	60,171	30,000
631	43330	2540	1,285	3,594	2,000	2,000	1,962	2,000
631	43330	2590	61	282	500	500	107	500
631	43330	2611	284	1,861	900	900	1,172	900
631	43330	2612	3,367	2,824	3,000	3,000	3,046	3,000
631	43330	2613	160	4,164	5,100	5,100	5,189	5,100
631	43330	2614	819	1,154	1,500	1,500	1,394	1,500
631	43330	2615	39	39	300	300	28	300
631	43330	2616	0	4	300	300	3	300
631	43330	2618	219,490	245,705	230,000	230,000	253,664	230,000
631	43330	2619	910	157	1,500	1,500	550	1,500
631	43330	2629	3,248	2,077	3,000	3,000	3,289	3,000
631	43330	2700	1,161	4,736	4,000	4,000	4,065	4,000
631	43330	2810	85,886	86,158	87,500	86,500	86,928	87,500
631	43330	2840	4,643	5,116	10,000	10,000	6,535	10,000
631	43330	2850	2,523	2,516	2,000	2,000	1,834	2,000
631	43330	2860	936	936	1,000	1,000	1,006	1,000
631	43330	2900	<u>2,579</u>	<u>2,723</u>	<u>2,954</u>	<u>2,954</u>	<u>2,954</u>	<u>2,954</u>
SUBTOTAL			396,914	428,589	415,204	433,904	465,603	415,554
CAPITAL OUTLAY								
631	43330	3100						
631	43330	3200	0	49,229	35,000	40,000	39,286	220,000
631	43330	3500	<u>983</u>	<u>1,509</u>	<u>5,000</u>	<u>5,000</u>	<u>1,347</u>	<u>5,000</u>
SUBTOTAL			983	50,738	40,000	45,000	40,633	225,000
DEBT SERVICE & TRANSFERS								
631	43330	4100	134,570	138,029	142,208	142,208	142,208	146,518
633	43330	4100	176,396	180,847	185,411	185,411	185,411	190,090
631	43330	4200	52,532	48,446	44,268	44,268	44,267	39,957
633	43330	4200	59,273	54,821	50,258	50,258	50,258	45,579
631	43330	4400	226,890	147,082	0	0	0	0
632	43330	6100	0	0	2,300	3,700	0	4,500
633	43330	6100	30,997	31,713	32,581	34,031	35,161	34,031
631	43330	6100	2,306	2,306	2,306	2,306	2,306	2,306
631	43330	6105	27,277	27,277	27,277	27,277	27,277	27,277
631	43330	6200	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>
SUBTOTAL			719,241	639,522	495,609	498,459	495,887	499,258
WATER TREATMENT TOTAL			1,448,102	1,514,427	1,422,297	1,355,007	1,338,939	1,494,018

WATER DISTRIBUTION

This division, consisting of two full-time operators plus seasonal help, is responsible for the maintenance and repair of the water distribution mains, water meters, AMI hardware, fire hydrants, storage reservoirs, five water supply wells, and three lime sludge lagoons.

The challenge of the Water Distribution program is to stay ahead of problems in over fifty-two miles of water line whose service age may vary from one to seventy-five years old. Since 1969, the Water Department has replaced 55,164 feet of water main, and installed 138,329 feet of new water main.

OF INTEREST:

In 2018, the City completed the water main replacement project on Carr Street, from W. Main to W. Cedar. Also in 2018, one of three lime sludge lagoon floors was replaced, and the department's backhoe was also replaced through the Equipment Replacement Fund. Additionally, we began the five year Advanced Metering Infrastructure (AMI) conversion project for the City's water meters with over 600 nodes installed.

In 2019, the Water Department plans water main replacements on Clark Street from Franklin Street to the west approximately 300 feet, we also plan to perform improvements on the 12" main along Market Street. AMI conversion will continue in 2019 with 650 nodes scheduled for installation.

EXPENSE HIGHLIGHTS:

3800 - Water Main Replacement projects
3900 - Nodes for AMI

WATER DISTRIBUTION				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
631	43340	1100	WAGES	118,526	99,817	103,773	105,528	108,357	112,825
631	43340	1101	OVERTIME	3,984	2,197	8,505	6,750	2,790	7,000
631	43340	1200	FICA	8,693	7,156	8,589	8,589	7,838	9,167
631	43340	1300	RETIREMENT	7,056	5,654	6,463	6,463	6,300	6,791
631	43340	1400	WORKMENS COMPENSATION	1,753	1,822	1,962	1,933	1,933	2,063
631	43340	1900	INSURANCE	<u>17,610</u>	<u>13,213</u>	<u>19,247</u>	<u>18,030</u>	<u>13,001</u>	<u>15,221</u>
SUBTOTAL				157,622	129,859	148,539	147,293	140,219	153,067
OPERATING EXPENSES									
631	43340	2120	FLEET INSURANCE	463	1,075	1,250	1,250	984	1,250
631	43340	2192	INLAND MARINE INSURANCE	117	83.42	300	80	71	100
631	43340	2200	PROFESSIONAL SERVICES & FEES	11,816	9,797	15,000	15,000	12,440	15,000
631	43340	2201	STATE FEES	4,250	4,200	4,500	4,500	4,200	4,500
631	43340	2400	RENTAL	2,930	0	2,000	2,000	0	2,000
631	43340	2510	MOTOR VEHICLE REPAIR & MAINT.	21,370	1,716	3,000	3,000	1,494	3,000
631	43340	2520	SUPPLIES REPAIRS & MAINT.	4,385	13,720	16,000	16,000	7,071	16,000
631	43340	2530	EQUIPMENT REPAIR & MAINTENANCE	208	1,868	2,500	2,500	5,697	2,500
631	43340	2540	BUILDING REPAIR & MAINT.	1,137	588	2,500	2,500	0	2,500
631	43340	2550	STREET REPAIR & MAINTENANCE	4,148	3,609	5,000	5,000	604	5,000
631	43340	2590	OTHER REPAIR & MAINTENANCE	11,098	20,131	20,000	90,000	69,962	20,000
631	43340	2612	OPERATING SUPPLIES & MATERIALS	3,220	3,060	3,500	3,500	3,597	3,500
631	43340	2614	MOTOR VEHICLE FUEL & SUPPLIES	5,789	5,779	10,500	10,500	6,488	10,500
631	43340	2616	POSTAGE	8	11	500	500	419	500
631	43340	2619	UNIFORMS	781	165	800	800	751	800
631	43340	2629	OTHER SUPPLIES & MATERIALS	18,974	16,030	20,000	20,000	7,923	20,000
631	43340	2700	TRAVEL & TRAINING	2,758	3,110	3,000	3,000	1,702	3,000
631	43340	2840	GAS	925	961	2,500	1,500	1,349	1,500
631	43340	2900	VEHICLE EQUIPMENT RENTAL	<u>13,544</u>	<u>14,297</u>	<u>14,297</u>	<u>14,297</u>	<u>14,297</u>	<u>18,465</u>
SUBTOTAL				107,921	100,200	127,147	195,927	139,048	130,115
CAPITAL OUTLAY									
631	43340	3200	WATER MAIN HYDRANTS	0	23,916	25,000	25,000	0	25,000
631	43340	3500	FURNITURE & MINOR EQUIPMENT	3,697	528	5,000	5,000	1,302	5,000
631	43340	3501	WATER METERS	16,856	8,332	25,000	25,000	24,921	25,000
631	43340	3800	WATER MAIN REPLACEMENT	28,101	44,945	35,000	35,000	0	30,000
631	43340	3801	NEW WATER MAINS	0	0	0	0	37,417	0
631	43340	3900	OTHER CAPITAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>75,000</u>	<u>215,000</u>	<u>204,375</u>	<u>70,000</u>
SUBTOTAL				48,654	77,721	165,000	305,000	268,014	155,000
WATER DISTRIBUTION TOTAL				314,197	307,779	440,686	648,220	547,281	438,182
				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
WATER FUND TOTAL				1,863,461	1,937,218	1,977,936	2,119,558	1,998,060	2,051,192

WASTEWATER FUND REVENUE

		2016	2017	2018	2018	2018	2019	
		ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
REVENUES								
641	38311	SEWER CHARGES	1,581,469	1,620,313	1,641,000	1,647,000	1,637,378	1,674,000
643	38111	SEWER SURCHARGE FOR DEBT SERVICE	332,122	335,576	336,000	338,000	336,636	340,000
641	38390	SEWER OTHER	2,788	3,737	2,000	8,500	16,165	3,500
641	38351	SEWER TAP FEES	750	350	4,000	4,000	0	4,000
641	38352	IN LIEU OF SPECIAL ASSESSMENTS	3,437	50	2,800	34,800	32,032	2,800
641	36110	INTEREST ON INVESTMENTS	8,226	13,913	10,500	20,500	27,460	15,000
641	36111	TRANSFER IN RESERVE INTEREST	0	0	2,450	3,000		3,000
641	36306	INTEREST 2006 ASSESSMENT	36	0	0	0		0
641	33110	GRANTS	0	322,772	41,000	202,228	203,428	0
641	39595	APPROPRIATION FROM RESERVE	0	0	560,156	284,894		312,362
641	39355	STATE REVOLVING FUND	0	370,254	0	441,746	381,646	0
641	39358	TRANSFER IN SURCHARGE	41,131	45,035	45,186	47,886	47,124	49,886
WASTEWATER REVENUES TOTALS		1,969,959	2,712,001	2,645,092	3,032,554	2,681,868	2,404,548	
WASTEWATER RESERVE								
642	36110	INTEREST ON INVESTMENTS	1,281	2,650	2450	3,000	3,096	3,000
643	36110	INTEREST ON INVESTMENTS	23	472.5	200	900	1,502	900
RESERVE TOTAL		1,304	3,123	2,650	3,900	4,598	3,900	
WASTEWATER TOTAL REVENUE		1,971,263	2,715,123	2,647,742	3,036,454	2,686,466	2,408,448	

WASTEWATER BILLING

		2016	2017	2018	2018	2018	2019	
		ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES								
641	41420 1100	WAGES	44,270	45,876	49,269	49,269	46,418	50,135
641	41420 1101	OVERTIME	44	104.26	400	400	255	400
641	41420 1200	FICA	3,241	3,421	3,800	3,800	3,475	3,866
641	41420 1300	RETIREMENT	2,638	2,757	2,980	2,980	2,786	3,032
641	41420 1400	WORKMEN'S COMPENSATION	86	93	95	92	92	94
641	41420 1900	INSURANCE	6,456	6,690	7,208	6,781	6,309	7,111
SUBTOTAL		56,735	58,942	63,752	63,322	59,335	64,638	
OPERATING EXPENSES								
641	41420 2200	PROFESSIONAL SERVICES	489	509	998	998	489	963
641	41420 2530	EQUIPMENT REPAIR	8,133	11,252	8,588	10,328	11,831	9,038
641	41420 2611	OFFICE SUPPLIES	1,303	2,306	2,445	2,445	2,453	2,445
641	41420 2615	COPY SUPPLIES	188	257.86	200	250	243	260
641	41420 2616	POSTAGE	4,455	4,317	4,641	4,465	3,933	4,465
641	41420 2700	TRAVEL & TRAINING	163	226	690	465	214	690
641	41420 2850	TELEPHONE	406	417	495	495	475	495
SUBTOTAL		15,137	19,284	18,057	19,446	19,640	18,356	
CAPITAL OUTLAY								
641	41420 3500	FURNITURE & EQUIPMENT	0	0	0	0	0	0
641	41420 3811	COMPUTER EXPENDITURES	0	2345.24	300	540	0	2,000
SUBTOTAL		0	2,345	300	540	0	2,000	
WASTEWATER BILLING TOTAL		71,872	80,571	82,109	83,308	78,975	84,994	

WASTEWATER COLLECTION

The responsibility of this division, composed of two full-time workers and one part-time summer utility maintenance worker, is to maintain and repair the sewage collection system, clean one-third to one-half of the sanitary lines each year, maintain the seven lift stations, over 39 miles of gravity sewer mains, and over 40 miles of storm sewer system.

OF INTEREST:

In 2018, manhole rehabilitation continued, utilizing strong back cement and epoxy coating. Construction of the Prentis Street Lift Station and Downstream Sewer Improvements project were completed in 2018. Smoke testing was completed on multiple sewer basins in the system to assist in identifying Inflow & Infiltration (I&I).

In 2019, manhole rehab will continue utilizing strong back cement and epoxy coating. Also in 2019, additional cleaning, televising and NASSCO inspections will be completed to further pinpoint problem I&I areas for future slip lining projects. Additional rehabilitation will occur at the lift stations throughout the City to help extend their useful life.

EXPENSE HIGHLIGHTS:

- 2200 - NASSCO cleaning, televising, and inspections
- 2530 - Repair/replace equipment and infrastructure at the lift stations.
- 2590 - Epoxy coating of sewer manholes. Replacement of sewer manhole rings, and covers.

WASTEWATER COLLECTION

				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
641	43252	1100	WAGES	42,268	56,947	59,410	91,514	82,585	88,086
641	43252	1101	OVERTIME	2,789	3,943	10,000	6,000	5,584	6,000
641	43252	1200	FICA	3,418	4,621	5,310	7,460	6,649	7,198
641	43252	1300	RETIREMENT	2,700	3,492	3,776	5,462	5,290	5,645
641	43252	1400	WORKMENS COMPENSATION	809	844	973	957	957	1,297
641	43252	1900	INSURANCE	<u>6,724</u>	<u>8,480</u>	<u>7,714</u>	<u>14,484</u>	<u>13,360</u>	<u>15,226</u>
SUBTOTAL				58,708	78,326	87,183	125,877	114,425	123,452
OPERATING EXPENSES									
641	43252	2110	FIRE INSURANCE	6,675	7,424	8,200	7,500	5,997	7,800
641	43252	2150	BOILER INSURANCE	1,092	373	450	280	272	300
641	43252	2200	PROFESSIONAL SERVICES & FEES	8,843	83,703	12,000	12,000	9,646	142,000
641	43252	2300	PUBLISHING & ADVERTISING	488	485	500	500	631	500
641	43252	2400	RENTAL	0	0	300	300	0	300
641	43252	2510	MOTOR VEHICLE REPAIR & MAINT.	993	14,633	5,000	8,500	7,650	5,000
641	43252	2530	LIFT STATION REPAIR & MAINT.	46,731	20,367	90,000	90,000	43,450	90,000
641	43252	2590	SANITARY SEWER REPAIR & MAINT.	46,903	48,692	50,000	50,000	47,103	50,000
641	43252	2612	OPERATING SUPPLIES & MATERIAL	5,480	2,507	3,500	3,500	3,486	3,500
641	43252	2613	CLEANING SUPPLIES & MATERIALS	1,068	4	500	500	322	500
641	43252	2614	MOTOR VEHICLE FUEL & SUPPLIES	4,078	4,662	7,500	7,500	5,769	7,500
641	43252	2618	CHEMICALS	6,383	2,327	6,000	6,000	4,969	6,000
641	43252	2619	UNIFORMS	242	616	300	300	268	300
641	43252	2629	OTHER SUPPLIES & MATERIALS	874	593	1,000	1,300	1,260	1,000
641	43252	2810	ELECTRICITY	21,413	21,926	23,000	23,000	24,960	23,000
641	43252	2840	GAS	482	538	1,000	1,000	486	1,000
641	43252	2900	VEHICLE EQUIPMENT RENTAL	<u>37,709</u>	<u>45,410</u>	<u>45,410</u>	<u>45,410</u>	<u>45,410</u>	<u>45,410</u>
SUBTOTAL				189,454	254,259	254,660	257,590	201,679	384,110
CAPITAL OUTLAY									
641	43252	3100	LAND	0	80,444	0	0	0	0
641	43252	3500	FURNITURE & MINOR EQUIPMENT	6,043	559	12,500	12,500	8,614	1,000
641	43252	3800	SANITARY SEWER CONSTRUCTION	<u>81,523</u>	<u>741,007</u>	<u>100,000</u>	<u>540,000</u>	<u>463,951</u>	<u>0</u>
SUBTOTAL				87,566	822,010	112,500	552,500	472,565	1,000
WASTEWATER COLLECTION TOTAL				335,728	1,154,595	454,343	935,967	788,669	508,562

WASTEWATER TREATMENT

This division is responsible for the operation of the Wastewater Treatment Plant and is composed of one laboratory technician, two treatment operators, one supervisor and one part-time summer maintenance worker. The Wastewater Treatment Plant continues to play a key role in the protection of community's health and the environment.

State takeover of the National Pollutant Discharge Elimination System caused a significant annual expenditure for state fees. Increasingly stringent regulations continue to play a major role in the operation of the department. The 1997 Surface Water Discharge Permit included ammonia limits resulting in the need for the plant to expand and add a soda ash feeding system for nutrient removal. This expansion required additional operational equipment at the plant that increased operational costs such as maintenance, electricity, water, chemicals, and testing. In 2017, the City applied to renew our Surface Water Discharge Permit/ Bio-Solids-Permit. In July of 2018, the City received a new Bio-Solids Management Permit which is valid until 2023. To date, the City has not been issued a new Surface Water Discharge permit and we continue to operate under an extension of our expired permit.

A small mechanical treatment facility was first put into operation in 1967 and was upgraded to an activated sludge facility in 1984; this system has been in continuous operation for over 30 years. In 2004, the assessment study concluded that the equipment at the facility was in need of improvements. Phase I improvements were completed in the fall of 2006; Phase II improvements were completed in 2011. These improvements allow for domestic wastewater growth over the next twenty years.

OF INTEREST:

In 2018, construction began on the Waste Water Treatment Facility (WWTF) Digester Improvement Project. This project includes a new dual fuel boiler and heat exchanger as well as the replacement of pumps and piping located in the digester building. Construction of the project began in September of 2018, construction is set to be completed in August of 2019. Also in 2018, the skid loader was replaced with a new Bobcat utility vehicle through the equipment replacement fund. The sludge hauling and HVAC service contracts continued.

In 2019, the WWTF Digester Improvements project will continue with completion scheduled for August of 2019. The sludge hauling and HVAC contracts will continue.

EXPENSE HIGHLIGHTS:

- 2200 - Sludge hauling and HVAC service contract.
- 2530 - Equipment repair/replacements, Control upgrades and repairs
- 3200 - WWTF Digester Improvement project

WASTEWATER TREATMENT

				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
641	43256	1100	WAGES	201,233	198,739	255,019	200,978	202,313	208,084
641	43256	1101	OVERTIME	15,797	15,952	20,000	8,500	16,721	8,500
641	43256	1200	FICA	15,262	15,144	21,039	16,025	15,922	16,569
641	43256	1300	RETIREMENT	12,810	12,228	16,501	12,569	12,933	12,995
641	43256	1400	WORKMEN'S COMPENSATION	4,019	4,269	3,933	2,996	3,860	3,040
641	43256	1900	INSURANCE	<u>29,815</u>	<u>28,403</u>	<u>42,403</u>	<u>28,958</u>	<u>26,715</u>	<u>30,447</u>
SUBTOTAL				278,936	274,737	358,895	270,026	278,465	279,635
OPERATING EXPENSES									
641	43256	2120	FLEET INSURANCE	2,920	4,319	3,800	4,500	6,068	4,800
641	43256	2130	LIABILITY INSURANCE	5,241	5,109	5,800	5,300	6,624	5,500
641	43256	2192	INLAND MARINE INSURANCE	175	98.74	200	100	87	110
641	43256	2200	PROFESSIONAL SERVICES & FEES	57,452	32,141	60,000	60,000	32,306	60,000
641	43256	2201	STATE FEES	10,550	10,550	10,550	10,550	10,550	10,550
641	43256	2300	PUBLISHING & ADVERTISING	153	286	500	500	256	500
641	43256	2510	MOTOR VEHICLE REPAIR & MAINT.	349	87	2,500	2,500	1,876	2,500
641	43256	2530	EQUIPMENT REPAIR & MAINT.	96,882	61,028	75,000	75,000	75,158	75,000
641	43256	2590	OTHER REPAIR & MAINTENANCE	18,229	20,075	20,000	20,000	14,342	20,000
641	43256	2611	OFFICE SUPPLIES	948	2,081	750	750	383	750
641	43256	2613	CLEANING SUPPLIES & SERVICES	4,268	7,910	8,000	8,000	8,758	8,000
641	43256	2614	MOTOR VEHICLE FUEL & SUPPLIES	2,775	3,763	5,500	5,500	4,585	5,500
641	43256	2615	COPY SUPPLIES	114	41	250	250	12	250
641	43256	2616	POSTAGE	25	14	250	250	5	250
641	43256	2617	MAGAZINES	0	0	350	350	0	350
641	43256	2618	LAB SUPPLIES & CHEMICALS	60,260	58,662	65,000	65,000	50,113	65,000
641	43256	2619	UNIFORMS	1,001	963	1,750	1,750	750	1,750
641	43256	2629	OTHER SUPPLIES & MATERIALS	2,546	2,325	2,500	2,500	1,171	2,500
641	43256	2700	TRAVEL & TRAINING	1,980	2,738	4,000	4,500	4,334	4,000
641	43256	2810	ELECTRICITY	73,629	75,157	75,000	75,000	74,749	75,000
641	43256	2820	WATER	11,607	21,498	15,000	15,000	18,734	15,000
641	43256	2830	SEWER	8,527	12,652	12,000	12,000	8,294	16,000
641	43256	2840	GAS	5,992	6,319	10,000	10,000	11,393	10,000
641	43256	2850	TELEPHONE	2,236	2,616	2,600	2,600	2,779	2,600
641	43256	2900	VEHICLE EQUIPMENT RENTAL	<u>7,014</u>	<u>8,846</u>	<u>9,896</u>	<u>9,896</u>	<u>8,009</u>	<u>8,417</u>
SUBTOTAL				374,873	339,275	391,196	391,796	341,333	394,327
CAPITAL OUTLAY									
641	43256	3200	CONSTRUCTION PLANT	0	29,291	675,000	675,000	373,148	415,000
641	43256	3500	FURNITURE & MINOR EQUIPMENT	0	4,659	20,000	20,000	9,689	20,000
641	43256	3811	COMPUTER EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				0	33,950	695,000	695,000	382,837	435,000
DEBT SERVICE & RESERVES									
641	43256	4100	PRINCIPAL	200,377	200,847	229,209	214,152	206,706	256,668
643	43256	4100	PRINCIPAL	184,233	19,294	196,555	196,555	196,555	203,021
641	43256	4200	INTEREST	50,132	47,279	68,361	74,326	44,168	75,383
643	43256	4200	INTEREST	106,780	100,719	94,459	94,459	94,459	87,993
641	43256	4300	FISCAL AGENT FEES	1,300	1,000	1,300	1,300	700	1,300
641	43256	4400	RESERVE	290,722	389,141	0	0	197,795	0
641	43256	4501	BOND ISSUANCE COSTS	<u>6,500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				840,044	758,280	589,884	580,792	740,383	624,365
TRANSFERS									
641	43256	6100	TRANSFER TO GENERAL FUND	1,402	1,402	1,402	1,402	1,402	1,402
642	43252	6100	TRANSFER INTEREST	0	0	2,450	3,000	0	3,000
643	43256	6100	TRANSFER OUT SURCHARGE	41,131	45,035	45,186	47,886	47,124	49,886
641	43256	6105	ENGINEERING FEES GENERAL FUND	<u>27,277</u>	<u>27,277</u>	<u>27,277</u>	<u>27,277</u>	<u>27,277</u>	<u>27,277</u>
SUBTOTAL				69,810	73,714	76,315	79,565	75,803	81,565
WASTEWATER TREATMENT TOTAL				1,563,663	1,479,957	2,111,290	2,017,179	1,818,822	1,814,892

				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
WASTEWATER TOTAL				1,971,263	2,715,123	2,647,742	3,036,454	2,686,466	2,408,448

JOINT POWERS LANDFILL

In April 1994, the City of Vermillion entered into a Joint Powers Agreement with Clay County, the City of Yankton, and Yankton County for the management and funding of an integrated solid waste system for the region. The system also provides services to non-member customers, currently, Centerville, rural Union County, Elk Point, and Beresford.

The joint operations include the Vermillion Landfill, the Missouri Valley Recycling center in Vermillion and the Transfer Station facility in Yankton. In the spring of 2017, the City of Yankton implemented single stream recycling. This recycling effort is not part of Joint Powers. Under the terms of the agreement, Vermillion and Yankton share resources and funding for the solid waste management while exercising local control of ownership, operations, and personnel engaged in solid waste management activities. In 1999/2000, Vermillion landfill implemented a conversion from conventional land filling to a balefill operation. The balefill operation greatly extends the landfill life.

The Vermillion Landfill is located five miles northwest of Vermillion on Bluff Road. The facility is a Class IIA landfill permitted by the South Dakota Department of Environment and Natural Resources. The landfill budget incorporates one-half (1/2) of the Joint Powers Solid Waste Director's salary and five full-time landfill equipment operators plus summer part-time labor. The Landfill personnel responsibilities include the operation, maintenance, and extensive record keeping relating to solid waste disposal and attention to the consistent and constant environmental safe guards required for Landfill operations. The duties include, but are not limited to, scaling and recording all materials received; building, equipment, site and area roads maintenance; daily cover, weekly intermediate cover, litter control and clean up; heavy equipment operations in the baling, bale transport and stacking, cell construction and closure; leachate and groundwater control and monitoring; and the constant attention to the landfill environmental protections and records as required by state and federal laws.

Increases in the landfill 2019 budget can be attributed to the following factors: replacement of 938 loader and the 2008 pickup. The replacement of the roll off truck has been carried over to the 2019 budget as it was ordered in 2018, but the delivery is not scheduled until April of 2019. Closure of cells 2&3 are also still planned for 2019.

EXPENSE HIGHLIGHTS:

- 2200- Trucking of leachate & Consulting engineering projects.
- 2530- Repair and Maintenance of equipment
- 2612 - Operational supplies- Bags for baler
- 3600 - Machinery & Auto – Replacement of 938 loader & 2008 pickup
- 3801- Closure of Cell 2 & 3

JOINT POWERS LANDFILL

		2016	2017	2018	2018	2018	2019		
		ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET		
REVENUES									
673	34411	(46,186)	(49,403)	(48,555)	0	0	0		
673	34428	60,373	62,532	66,300	63,450	66,548	65,800		
673	34430	589,605	637,545	618,450	645,350	676,520	652,100		
673	34432	48,687	49,078	52,545	50,525	49,637	51,700		
673	34433	12,338	11,176	13,020	11,750	11,452	12,220		
673	34434	49,268	38,144	45,000	45,000	35,497	45,000		
673	34436	4,967	6,356	5,000	10,000	9,677	5,500		
673	34438	4,013	57,857	4,000	10,000	75,227	4,000		
673	34439	8,029	3,000	3,500	3,500	5,419	3,500		
673	34440	6,476	7,119	5,000	5,000	6,400	5,000		
673	34441	5,604	4,522	5,000	5,000	5,045	5,000		
673	34442	3,723	4,413	4,000	4,000	3,798	4,000		
673	34449	8,758	53,416	20,000	20,000	7,111	20,000		
673	39130	0	0	0	125,000	0	0		
673	33891	497,618	550,236	629,000	795,600	785,752	812,600		
673	36110	2,018	8,188	5,000	20,000	22,318	20,000		
673	36992	114,124	64,022	0	0	0	0		
673	33421	113,459	143,390	0	0	0	250,000		
673	33892	11,280	11,740	8,500	8,500	12,130	8,500		
673	39356	0	150,000	0	0	0	500,000		
673	39595	308,016	178,433	882,846	190,765	0	392,203		
673	39355	0	0	0	0	0	0		
LANDFILL TOTAL REVENUE		1,802,170	1,991,764	2,318,606	2,013,440	1,772,531	2,857,123		
PERSONNEL SERVICES									
673	43240	1100	WAGES	237,152	229,760	245,488	229,540	199,909	248,446
673	43240	1101	OVERTIME	15,473	13,988	12,000	15,000	20,288	15,000
673	43240	1200	FICA	18,930	17,537	19,698	18,478	16,094	19,924
673	43240	1300	RETIREMENT	14,475	12,879	14,549	12,656	11,290	13,816
673	43240	1400	WORKMENS COMPENSATION	8,953	9,667	9,206	9,027	9,027	9,131
673	43240	1900	INSURANCE	<u>36,974</u>	<u>34,867</u>	<u>42,440</u>	<u>33,796</u>	<u>30,034</u>	<u>41,872</u>
SUBTOTAL		331,957	318,697	343,381	318,497	286,642	348,189		
OPERATING EXPENSES									
673	43240	2110	INSURANCE POLICIES	6,650	4,237	8,000	4,700	6,716	4,900
673	43240	2200	PROFESSIONAL SERVICES & FEES	50,968	101,173	55,000	55,000	53,504	60,000
673	43240	2201	STATE FEES	38,085	39,670	39,000	40,375	40,840	41,210
673	43240	2202	PROFESSIONAL-LEGAL	0	0	250	250	0	250
673	43240	2204	PROCESSING- REDUCTION	113,602	0	10,000	10,000	0	10,000
673	43240	2300	PUBLISHING & ADVERTISING	1,544	1,501	1,500	2,000	2,007	2,000
673	43240	2510	MOTOR VEHICLE REPAIR & MAINT.	5,586	590	3,500	3,500	5,255	3,500
673	43240	2530	EQUIPMENT REPAIR & MAINTENANCE	59,155	48,943	50,000	50,000	60,953	50,000
673	43240	2540	BUILDING REPAIR & MAINTENANCE	3,278	6,610	10,000	10,000	2,034	10,000
673	43240	2590	FACILITY REPAIRS & MAINTENANCE	26,483	20,779	35,000	35,000	13,451	35,000
673	43240	2611	OFFICE SUPPLIES	973	1,635	1,200	1,200	2,338	1,200
673	43240	2612	OPERATING SUPPLIES & MATERIALS	110,909	84,440	145,000	145,000	81,387	145,000
673	43240	2614	MOTOR VEHICLE FUEL & SUPPLIES	36,714	41,247	40,000	40,000	49,101	40,000
673	43240	2615	COPY SUPPLIES	28	8	250	250	5	250
673	43240	2616	POSTAGE	31	50	250	250	5	250
673	43240	2619	UNIFORMS	4,297	3,808	4,200	4,000	4,693	4,200
673	43240	2700	TRAVEL & TRAINING	3,671	3,125	4,000	4,000	3,271	4,000
673	43240	2810	ELECTRICITY	19,312	19,809	22,000	22,000	18,951	22,000
673	43240	2820	WATER	789	581	1,000	1,000	624	1,000
673	43240	2840	HEATING FUEL-GAS	8,142	6,631	15,000	15,000	12,901	15,000
673	43240	2850	TELEPHONE	1,580	1,580	2,000	2,000	1,872	2,000
673	43240	2995	DEPRECIATION-LANDFILL	<u>248,537</u>	<u>266,201</u>	<u>290,000</u>	<u>270,000</u>	<u>241,960</u>	<u>280,000</u>
SUBTOTAL		740,334	652,619	737,150	715,525	601,868	731,760		
CAPITAL OUTLAY									
673	43240	3200	BUILDING & STRUCTURES	0	0	10,000	10,000	0	10,000
673	43240	3500	FURNITURE & MINOR EQUIPMENT	0	0	2,000	2,000	0	2,000
673	43240	3600	MACHINERY & AUTO	198,949	485,965	200,000	200,000	44,000	850,000
673	43240	3801	LANDFILL DEVELOPMENT	0	0	<u>220,000</u>	0	0	<u>220,000</u>
SUBTOTAL		198,949	485,965	432,000	212,000	44,000	1,082,000		
DEBT SERVICE									
673	43240	4100	PRINCIPAL	140,204	144,077	224,061	234,196	234,196	116,149
673	43240	4200	INTEREST EXPENSE	<u>56,609</u>	<u>53,136</u>	<u>50,829</u>	<u>51,829</u>	<u>51,828</u>	<u>44,876</u>
SUBTOTAL		196,813	197,213	274,890	286,025	286,024	161,025		
RESERVES									
673	43240	4400	CLOSURE POSTCLOSURE RESERVES	23,759	23,970	8,621	8,880	24,632	9,060
673	43240	4401	TRENCH DEPLETION	154,971	149,715	207,868	169,000	154,876	176,550
673	43240	4402	AMORTIZATION EXPENSE	1,098	1,143	1,130	1,160	1,177	1,180
673	43240	4404	APPROPRIATION TO RESERVE	0	0	0	0	<u>71,559</u>	0
SUBTOTAL		179,828	174,829	217,619	179,040	252,244	186,790		
LANDFILL TOTAL		1,647,881	1,829,322	2,005,040	1,711,087	1,470,778	2,509,764		

JOINT POWERS RECYCLING CENTER

In April 1994, the City of Vermillion entered into a Joint Powers Agreement with Clay County, the City of Yankton, and Yankton County for the management and funding of an integrated solid waste system for the region. The joint system also serves customers from Elk Point, rural Union County, Beresford, and Centerville. The joint operations include the Vermillion Landfill and Missouri Valley Recycling center and the Yankton Transfer facility. In the spring of 2017, Yankton implemented single stream recycling. The recycling from Yankton is no longer part of the Joint Powers Agreement. Under the terms of the agreement, Vermillion and Yankton share resources and funding for integrated solid waste management while exercising local control of ownership, operations and employees engaged in solid waste management activities.

The City of Vermillion recycling center (Missouri Valley Recycling) is located at 840 N. Crawford Road. The recycling budget expenses incorporate one-half of the Joint Powers Solid Waste Director's salary, three full-time recycling equipment operators and one summer laborer. The personnel duties include operational and management related to the receiving, sorting, baling and marketing of commodities received from regional commercial and residential recycling. The facility also maintains four satellite recycling trailers for 24/7 recycling access.

The City of Vermillion has a thirty-year history of recycling. The Missouri Valley Recycling (MVR) program, a drop off recycling and materials processing facility, opened in September 1994 replacing the private volunteer recycling center (Clay County Recycling Center). The MVR is operated, as is the landfill, as a fully funded enterprise of the City of Vermillion.

The 2019 budget includes the building scope and the professional services for the remodel of the recycling building. The household hazardous waste collection is growing every year.

In 2018, the MVR brought in almost 500,000 more pounds of recycling compared to the year before.

EXPENSE HIGHLIGHTS:

2200-	Professional Services - Remodel
2204-	Hazardous Waste Collection-Household Hazardous Waste collection
3200-	Building & Structures - Remodel

JOINT POWERS RECYCLING			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
RECYCLING REVENUES								
673	30404	TIPPING FEE	46,109	49,403	48,555	0	0	0
673	33420	GRANTS	0	0	0	0	0	0
673	30405	MAGAZINES-VERMILLION	0	2,113	3,000	3,000	1,418	3,000
673	30406	PLASTIC	26,740	28,398	15,000	15,000	8,276	15,000
673	30407	TIN	3,237	2,210	1,200	1,200	-593	1,200
673	30408	ALUMINUM - VERMILLION	22,876	20,563	12,000	12,000	14,439	12,000
673	30409	NEWSPAPER-VERMILLION	11,537	11,562	9,000	9,000	8,256	9,000
673	30410	CARDBOARD-VERMILLION	32,097	60,760	40,000	40,000	51,870	40,000
673	30411	OTHER METALS/MATERIALS	10,700	5,430	8,000	9,000	17,594	9,000
673	30412	HIGH GRADE PAPER	7,420	7,419	5,000	8,000	11,827	8,000
673	30413	ALUMINUM - YANKTON	6,740	3,288	0	0	0	0
673	30414	NEWSPAPER-YANKTON	14,294	6,199	0	0	0	0
673	30415	CARDBOARD-YANKTON	22,679	12,190	0	0	0	0
673	33810	COUNTY CONTRIBUTIONS	0	0	0	0	0	0
RECYCLING REVENUE TOTAL			204,429	209,533	141,755	97,200	113,087	97,200
PERSONNEL SERVICES								
673	43242	1100 WAGES	139,295	148,233	156,504	155,444	179,672	157,432
673	43242	1101 OVERTIME	4,682	4,988	5,000	7,000	10,095	6,000
673	43242	1200 FICA	10,731	11,410	12,355	12,274	13,534	12,503
673	43242	1300 RETIREMENT	8,375	8,845	9,405	9,042	10,610	9,437
673	43242	1400 WORKMENS COMPENSATION	3,452	3,677	3,810	3,746	3,746	3,791
673	43242	1900 INSURANCE	<u>21,268</u>	<u>22,530</u>	<u>26,997</u>	<u>25,347</u>	<u>25,233</u>	<u>26,646</u>
SUBTOTAL			187,803	199,683	214,071	212,853	242,890	215,809
OPERATING EXPENSES								
673	43242	2110 INSURANCE POLICIES	1,501	3,513	2,500	3,600	2,266	3,800
673	43242	2200 PROFESSIONAL SERVICES & FEES	350	1,252	3,000	12,000	106	3,000
673	43242	2204 HAZARDOUS WASTE COLLECTION	32,873	37,953	34,000	34,000	43,278	34,000
673	43242	2300 PUBLISHING & ADVERTISING	1,264	1,571	1,000	1,000	1,349	1,000
673	43242	2510 MOTOR VEHICLE REPAIR & MAINT.	0	271	750	1,500	916	750
673	43242	2530 EQUIPMENT REPAIR & MAINTENANCE	11,329	6,535	9,500	9,500	8,606	9,500
673	43242	2540 BUILDING REPAIR & MAINTENANCE	2,742	-4,425	2,500	2,500	4,505	2,500
673	43242	2611 OFFICE SUPPLIES	440	1,627	500	500	779	500
673	43242	2612 OPERATING SUPPLIES	8,734	7,780	10,000	10,000	11,085	10,000
673	43242	2614 MOTOR VEHICLE FUEL & SUPPLIES	3,050	4,038	5,000	5,000	5,022	5,000
673	43242	2615 COPY SUPPLIES	28	8	150	150	13	150
673	43242	2616 POSTAGE	4	9	150	150	1	150
673	43242	2617 FREIGHT	2,520	4,580	2,000	15,000	17,620	17,500
673	43242	2619 UNIFORMS	452	423	500	500	310	500
673	43242	2620 MATERIALS PURCHASED	6,323	5,901	4,500	4,500	4,273	4,500
673	43242	2621 REVENUE SHARING MATERIALS	6,986	13,374	7,000	8,700	8,440	8,700
673	43242	2700 TRAVEL & TRAINING	1,922	1,963	1,500	1,500	2,012	1,500
673	43242	2810 ELECTRICITY	6,334	5,894	6,500	6,500	6,134	6,500
673	43242	2820 WATER	623	583	650	650	511	650
673	43242	2830 SEWER	861	1,116	1,200	1,200	1,121	1,200
673	43242	2840 HEATING FUEL-GAS	2,459	2,771	4,500	4,500	4,358	4,500
673	43242	2850 TELEPHONE	812	811	850	850	957	850
673	43242	2995 DEPRECIATION-RECYCLING	<u>38,797</u>	<u>34,744</u>	<u>39,000</u>	<u>35,000</u>	<u>27,488</u>	<u>36,000</u>
SUBTOTAL			130,404	132,293	137,250	158,800	151,150	152,750
CAPITAL OUTLAY								
673	43242	3200 BUILDING & STRUCTURES	0	0	50,000	0	0	75,000
673	43242	3500 FURNITURE & MINOR EQUIPMENT	511	0	1,000	1,000	0	1,000
673	43242	3600 MACHINERY & AUTO	0	0	<u>53,000</u>	<u>26,900</u>	<u>20,800</u>	0
SUBTOTAL			511	0	104,000	27,900	20,800	76,000
RECYCLING TOTAL			318,718	331,975	455,321	399,553	414,840	444,559

CURBSIDE RECYCLING

In November 2008, City of Vermillion residents voted to implement curbside recycling for single-family homes and multi-family housing with five or less units. The households are charged \$3.70 plus sales tax a month for the weekly service. Each qualifying resident was initially provided with two curbside recycling bins purchased by the City with a grant from the American Recovery and Reinvestment Act of 2009 (Stimulus Bill). The Curbside Recycling program began collection on September 8, 2009.

The weekly source separated curbside collection is provided Tuesday through Friday. One quarter of the community's recycling is collected each of the four days. Mondays provide time for special makeup collections and businesses that have signed up for pickup. The Curbside collection is operated through the Solid Waste Department with two full-time employees responsible for the collection, sorting, delivery, and assistance at the recycling facility.

In 2009, the Curbside Recycling program received a grant/loan package from SD DENR for the original program equipment. The interest and other start-up expenses were transferred to the debt service and reserve in 2010. In 2018, the City received a grant/loan package to replace the hydraulic dump collection trailer.

In 2018, the curbside numbers were up from 2017 by about 10,000 lbs. Total collection for 2018 was 337,740 lbs. which is roughly 138lbs. per customer. The numbers were calculated based off of 2450 households.

EXPENSE HIGHLIGHTS:

CURBSIDE RECYCLING

		2016	2017	2018	2018	2018	2019	
		ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
REVENUES								
675	30311	UTILITY BILLING	108,049	110,260	118,170	117,500	117,076	119,000
675	30315	REVENUE SHARING	6,986	13,374	7,000	8,700	8,440	8,700
675	33110	GRANT	0	0	0	10,000	10,000	0
675	39355	LOAN	0	0	0	10,000	10,000	0
675	36110	INTEREST ON INVESTMENTS	362	505	500	0	641	0
675	38431	SALE OF BINS	350	190	300	300	470	300
675	39595	APPROPRIATION FROM RESERVE	<u>20,926</u>	<u>0</u>	<u>20,286</u>	<u>0</u>	<u>0</u>	<u>0</u>
CURBSIDE RECYCLING REVENUE TOTAL			136,673	124,329	146,256	146,500	146,627	128,000
PERSONNEL SERVICES								
675	43270	1100 WAGES	69,233	67,222	72,589	72,589	72,758	75,640
675	43270	1101 OVERTIME	1,283	1,188	2,000	2,000	1,564	2,000
675	43270	1200 FICA	5,290	5,258	5,706	5,706	5,632	5,939
675	43270	1300 RETIREMENT	4,218	4,074	4,475	4,475	4,347	4,658
675	43270	1400 WORKMEN'S COMPENSATION	2,927	3,134	3,103	3,049	3,049	3,174
675	43270	1900 INSURANCE	<u>12,897</u>	<u>12,396</u>	<u>15,427</u>	<u>14,484</u>	<u>12,156</u>	<u>15,937</u>
SUBTOTAL			95,848	93,272	103,300	102,303	99,506	107,348
OPERATING EXPENSES								
675	43270	2110 INSURANCE POLICIES	558	475.88	700	600	923	700
675	43270	2200 PROFESSIONAL-LEGAL	0	0	250	250	0	250
675	43270	2300 PUBLISHING & ADVERTISING	0	87	500	500	0	500
675	43270	2510 MOTOR VEHICLE REPAIR & MAINT.	525	1,125	1,500	1,500	31	1,500
675	43270	2530 EQUIPMENT REPAIR & MAINTENANCE	33	250	1,500	1,500	97	1,500
675	43270	2611 OFFICE SUPPLIES	0	0	200	200	5	200
675	43270	2612 OPERATING SUPPLIES	9	8,171	250	250	0	250
675	43270	2614 MOTOR VEHICLE FUEL & SUPPLIES	2,836	3,552	3,500	3,500	4,153	3,500
675	43270	2615 COPY SUPPLIES	0	0	100	100	0	100
675	43270	2616 POSTAGE	40	22	100	100	25	100
675	43270	2619 UNIFORMS	109	403	500	500	207	500
675	43270	2700 TRAVEL & TRAINING	0	0	0	200	61	200
675	43270	2850 TELEPHONE	0	0	200	0	0	0
675	43270	2860 LANDFILL	0	0	50	0	0	0
675	43270	2900 VEHICLE EQUIPMENT RENTAL	<u>0</u>	<u>2,706</u>	<u>2,706</u>	<u>2,706</u>	<u>2,706</u>	<u>2,706</u>
SUBTOTAL			4,110	16,792	12,056	11,906	8,208	12,006
CAPITAL OUTLAY								
675	43270	3500 FURNITURE & MINOR EQUIPMENT	0	0	0	0	0	0
675	43270	3600 MACHINERY & AUTO	<u>389</u>	<u>0</u>	<u>30,900</u>	<u>21,775</u>	<u>21,773</u>	<u>0</u>
SUBTOTAL			389	0	30,900	21,775	21,773	0
DEBT SERVICE								
675	43270	4100 PRINCIPAL	8,253	0	0	956	956	1,941
675	43270	4200 INTEREST EXPENSE	155	0	0	132	131	172
675	43270	4404 APPROPRIATION TO RESERVE	0	11766	0	9,428	16,053	6,533
675	43270	6100 TRANSFER TO EQUIPMENT REP	<u>27,918</u>	<u>2500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL			36,326	14,266	0	10,516	17,140	8,646
TOTAL CURBSIDE RECYCLING EXPENDITURES			136,673	124,329	146,256	146,500	146,627	128,000

LIQUOR STORE

The City of Vermillion, which owns the municipal liquor store, initiated in 1990 a manager's agreement that gives a private contractor the freedom to establish alternative operating procedures.

OF INTEREST:

On October 20, 2014, the City Council entered into a five-year agreement with Gregg and Nikki Peters to manage the liquor store until December 31, 2019 with a five year renewal option. The agreement provided for the relocation to a larger store at 820 Cottage with the agreement allocating the costs of leasehold improvements. This facility provided good floor and shelf space, for versatility and effective marketing of merchandise and also included a second walk-in cooler for merchandise, which enhanced the shopping experience of liquor store customers.

The Liquor Store Manager is responsible for hiring employees, ordering merchandise, pricing and daily operations of the store. The manager receives a share of the profits and an operating stipend for managing the store.

The current managers have completed a store reset, painted, and expanded the inventory to better serve customers. A video lottery room and expanded cooler and shelf space are part of the new location.

EXPENSE HIGHLIGHTS

- 2200 - Fees for management services.
- 2300 - Newspaper and radio advertising of sale specials and store hours.
- 2400 - The space for the store and some equipment is rented.
- 2530 - Repair and maintenance of cooler, cash registers. General maintenance of fixtures and equipment.
- 2616 - The cost for freight on the merchandise.
- 2623 - Liquor purchases
- 2624 - Wine purchases
- 2625 - Beer purchases

LIQUOR STORE FUND

			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
652	38011	LIQUOR SALES	945,249	956,095	1,000,000	1,000,000	968,054	1,050,000
652	38012	SALES WINE	238,186	217,389	237,000	233,000	219,261	237,000
652	38013	SALES BEER	390,178	371,459	391,000	380,000	366,781	395,000
652	38014	SALES MISC	40,905	37,126	43,000	40,000	33,845	43,000
652	38015	LOTTERY	<u>7,442</u>	<u>9,775</u>	<u>10,000</u>	<u>10,000</u>	<u>8,696</u>	<u>11,000</u>
REVENUES TOTAL			1,621,960	1,591,844	1,681,000	1,663,000	1,596,637	1,736,000
OPERATING EXPENSES								
652	49910	2110 FIRE INSURANCE	149	166.86	190	185	189	190
652	49910	2130 LIABILITY INSURANCE	7,386	8,863	7,600	9,000	12,661	9,000
652	49910	2200 CONTRACT SERVICES	72,000	72,000	72,000	72,000	72,000	72,000
652	49910	2201 PROFESSIONAL SERVICES	6,584	6,577	4,500	5,000	4,829	5,000
652	49910	2300 ADVERTISING	2,000	2,000	2,000	2,000	2,000	2,000
652	49910	2400 RENTAL	11,250	11,250	11,250	11,250	11,250	11,250
652	49910	2530 EQUIPMENT REPAIR & MAINT	3,586	3,647	6,000	5,000	2,384	5,000
652	49910	2611 OFFICE SUPPLIES	607	756	750	750	214	750
652	49910	2612 OPERATING SUPPLIES	33,610	34,596	35,000	30,000	31,277	29,000
652	49910	2613 CLEANING SUPPLIES & SERVICES	1,194	1,288	1,500	1,500	1,005	1,500
652	49910	2616 FREIGHT	20,103	19,269	22,000	19,500	19,279	20,000
652	49910	2623 LIQUOR PURCHASES	660,833	651,541	680,000	670,000	655,660	703,500
652	49910	2624 WINE PURCHASES	161,728	157,646	164,000	167,000	139,697	170,000
652	49910	2625 BEER PURCHASES	302,760	298,929	305,000	300,000	280,263	312,000
652	49910	2626 MISC PURCHASES FOR RESALE	22,245	25,414	25,800	27,000	17,270	29,000
652	49910	2810 ELECTRICITY	8,306	7,791	9,000	8,000	7,428	8,250
652	49910	2850 TELEPHONE	1,193	1,303	1,300	1,325	1,332	1,350
652	49910	2990 OTHER CURRENT EXPENSES	900	1,055	1,250	1,250	425	1,250
652	49910	2999 PROFITS TO MANAGER	<u>98,001</u>	<u>87,560</u>	<u>101,838</u>	<u>102,428</u>	<u>109,281</u>	<u>109,245</u>
SUBTOTAL			1,414,435	1,391,653	1,450,978	1,433,188	1,368,445	1,490,285
CAPITAL OUTLAY								
652	49910	3500 FURNITURE & EQUIPMENT	11,568	1,185	6,000	9,010	9,010	6,000
652	49910	3501 LEASEHOLD IMPROVEMENTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL			11,568	1,185	6,000	9,010	9,010	6,000
RESERVES & TRANSFERS								
651	36110	INTEREST INCOME	608	831	566	850	912	850
652	36111	TRANSFER IN RESERVE INTEREST	608	831	566	850	912	850
652	49910	4400 TO RESERVE	2,365	5,636	30,422	27,452	24,982	46,365
651	49910	6100 TRANSFER INTEREST	608	831	600	850	912	850
652	49910	6100 TRANSFER TO GENERAL FUND	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>
SUBTOTAL			195,957	199,005	224,022	220,802	219,182	239,715
LIQUOR STORE FUND TOTAL			1,621,960	1,591,844	1,681,000	1,663,000	1,596,637	1,736,000

THE BLUFFS PROJECT

The Bluffs multi-level golf course and residential development exists as a City enterprise fund independent of General Fund revenues. The project demanded a 20-year commitment to produce golf fees, property sales and property tax revenue sufficient to pay development costs for an 18-hole golf course interspersed with 120 improved lots for residential housing. Professional staffers supervising The Bluffs golf course are under the direction of the Vermillion Parks & Recreation Director.

A Housing Needs Assessment Study prepared by the Southeastern Council of Governments, in June 1993, identified that Vermillion was in need of additional residential housing, including as many as 100 single family homes. At the same time, the Vermillion Golf Association was continuing a 4-year lobbying effort to convince the City Council of the need for an 18-hole golf course, either through expansion of the existing 9-hole course or through relocation to an attractive site.

A local citizens' committee reviewed a feasibility study presented by THK Associates in December of 1993. On February 22, 1994 the 214 acre Smith/Quam site on the river bluff was annexed by the City for the purpose of constructing a 6,000-yard-long golf course and 120 fully developed housing lots zoned for single-family houses, twin homes and townhouses.

In April 1994, the City purchased the Smith/Quam site and established a Tax Increment Financing District wherein all property tax generated by lot sales and improvements would be applied to retiring a bond debt of \$4.1 million, the approximate cost of the project including interest payments. Construction of the course and Housing Development "A" began in October 1994, with grading of the course contours, lakes and greens as well as base grading for Augusta, Oakmont, Pinehurst Drives and the installation of utility lines. The sale of housing lots commenced in February of 1995.

Construction of housing development "B" began in October of 2001. As of 2010, there were no more developed lots in the Bluffs project for sale by the City. The TIF District has been closed and the private property is on the tax rolls.

<u>GOLF COURSE OPERATIONS</u>			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
611	34110	SEASON PASSES	134,439	144,809	154,000	144,000	145,113	154,000
611	34115	GREEN FEES	109,682	96,068	123,500	123,000	92,676	123,000
611	34116	HANDICAP	7,077	7,509	8,500	8,500	8,300	8,500
611	34150	DRIVING RANGE	15,705	13,484	18,500	18,500	15,523	18,500
611	34160	GOLF LESSONS	1,378	220	2,000	1,000	85	1,000
611	34165	JUNIOR GOLF	1,667	1,346	2,900	2,900	1,603	3,000
611	34170	GOLF CART RENTAL	97,643	98,034	115,000	115,000	97,778	115,000
611	34171	RENTAL EQUIPMENT	232	68	400	400	278	400
611	34181	TOURNAMENT FEES	659	18,143	6,000	10,000	19,857	12,000
611	34182	PRO SHOP	78,097	91,715	99,000	99,000	95,623	100,000
611	34183	BEER	71,466	70,463	88,000	88,000	71,551	88,000
611	34184	LIQUOR	22,978	32,401	31,000	31,000	26,107	31,000
611	34185	FOOD	44,224	48,839	55,000	55,000	48,161	57,000
611	34188	LOTTERY	1,545	1,301	3,000	1,500	1,075	1,500
611	34190	CART STORAGE & TRAIL FEES	26,061	24,884	29,000	29,000	24,213	29,000
611	34196	LONG AND (SHORT)	<u>69</u>	<u>90</u>	<u>200</u>	<u>0</u>	<u>16</u>	<u>0</u>
COURSE OPERATIONS REVENUE			612,922	649,373	736,000	726,800	647,959	741,900
<u>GOLF COURSE NON-OPERATING REVENUES AND EXPENSES</u>								
			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
611	39107	CONTRIBUTED CAPITAL						
611	36110	INTEREST ON INVESTMENTS-CONS	6,196	7,622	8,000	9,300	9,047	9,200
611	36210	RENTALS-MOCKLER	67,996	68,032	68,000	68,070	68,070	68,000
611	39595	APPROPRATION FROM RESERVE	<u>92,719</u>	<u>43,189</u>	<u>16,478</u>	<u>38,749</u>	<u>87,303</u>	<u>51,687</u>
SUBTOTAL			166,911	118,843	92,478	116,119	164,420	128,887
TOTAL REVENUE			779,833	768,216	828,478	842,919	812,379	870,787

BLUFFS CLUBHOUSE

A full-time Professional Golf Association Pro, a full-time assistant golf professional, a part-time clubhouse assistant, and supplemental seasonal staff carryout the clubhouse operations.

The clubhouse staff maintains a food and beverage operation, a pro shop, a driving range and the 18-hole course.

2018 was the final year of a five year lease on the course's golf cart fleet. In 2019 the Course will persue a new lease on a replacement fleet before the season begins. In 2018 one of three air conditioning units was replaced in the clubhouse, in 2019 another unit is scheduled to be replaced.

Notable additions in 2018 were the installation of a weather warning siren system which provides inclement weather alerts for patrons, an entrance sign was installed to assist citizens and visitors in better identifying the course and clubhouse entrance.

EXPENSE HIGHLIGHTS:

- 2200 - Membership fees for the Professional Golfers Association.
- 2300 - Advertising for tournaments and other course/clubhouse events.
- 2700 - Attendance at PGA Conferences and training seminars.
- 2901 - Rental of public golf car fleet.

CLUBHOUSE OPERATIONS				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
611	45125	1100	WAGES	173,295	149,461	164,541	169,875	157,634	174,452
611	45125	1102	GOLF LESSONS	1,502	160	1,500	1,000	85	1,000
611	45125	1200	FICA	12,799	9,389	12,587	12,995	11,146	13,346
611	45125	1300	RETIREMENT	8,012	5,534	7,250	7,270	6,907	7,530
611	45125	1400	WORKMENS COMPENSATION	1,452	1,508	1,448	1,549	1,549	1,627
611	45125	1900	INSURANCE	<u>21,814</u>	<u>21,454</u>	<u>23,136</u>	<u>21,726</u>	<u>22,746</u>	<u>22,839</u>
SUBTOTAL				218,874	187,506	210,462	214,415	200,066	220,794
OPERATING EXPENSES									
611	45125	2120	INSURANCE	2,672	2,362	3,500	3,500	3,359	3,500
611	45125	2200	PROFESSIONAL SERVICES & FEES	2,443	1,496	2,600	2,600	4,410	2,600
611	45125	2201	VISA/MASTER CARD CHARGES	9,788	11,104	10,500	9,000	10,398	9,500
611	45125	2204	HANDICAP	5,855	6,742	7,000	7,000	6,732	7,000
611	45125	2300	ADVERTISING	2,564	2,493	2,500	3,000	2,629	3,000
611	45125	2530	EQUIPMENT REPAIRS	1,412	1,280	2,200	2,200	1,349	2,200
611	45125	2540	BUILDING REPAIR & MAINT.	1,510	1,979	2,000	2,250	3,961	2,250
611	45125	2611	OFFICE SUPPLIES	1,069	1,608	1,700	1,700	1,189	1,700
611	45125	2612	OPERATING SUPPLIES	1,074	841	900	900	1,056	900
611	45125	2613	CLEANING SUPPLIES & SERVICES	5,650	11,853	4,000	5,000	4,779	5,000
611	45125	2616	POSTAGE	224	363	350	350	248	350
611	45125	2700	TRAVEL & TRAINING	0	0	2,500	2,500	380	2,500
611	45125	2810	ELECTRICITY	8,909	8,789	9,450	9,450	9,244	9,800
611	45125	2820	WATER	2,224	1,813	2,360	2,360	1,742	2,560
611	45125	2830	SEWER	1,042	1,127	1,235	1,235	998	1,400
611	45125	2840	GAS	1,223	6,534	4,680	4,680	6,752	5,000
611	45125	2850	TELEPHONE	2,397	2,415	2,500	2,500	2,397	2,600
611	45125	2860	GARBAGE	1,512	1,476	1,600	1,600	1,598	1,600
611	45125	2901	EQUIPMENT RENTAL	23,266	22,633	24,000	24,000	22,632	25,000
611	45125	2990	OTHER	<u>2,425</u>	<u>2,311</u>	<u>2,000</u>	<u>2,000</u>	<u>2,007</u>	<u>2,000</u>
SUBTOTAL				77,259	89,219	87,575	87,825	87,861	90,460
INVENTORY EXPENSES									
611	45126	2622	CIGARETTES	0	0	0	0	0	0
611	45126	2623	LIQUOR MERCHANDISE	8,439	7,670	9,300	8,500	9,290	8,500
611	45126	2625	BEER MERCHANDISE	25,726	30,104	32,000	32,000	28,579	32,000
611	45126	2628	MISCELLANEOUS CONCESSIONS	17,346	13,555	23,000	23,000	13,930	23,000
611	45126	2630	GRILL INVENTORY	10,592	22,048	20,600	20,600	23,796	21,000
611	45126	2631	GOLF MERCHANDISE FOR RESALE	67,690	84,852	77,500	77,500	73,823	79,000
611	45126	2632	GOLF MERCHANDISE	<u>3,435</u>	<u>0</u>	<u>3,000</u>	<u>2,750</u>	<u>2,750</u>	<u>2,750</u>
SUBTOTAL				133,228	158,229	165,400	164,350	152,168	166,250
CAPITAL OUTLAY									
611	45125	3200	CLUB HOUSE & PARKING LOT	0	1,162	0	0	0	0
611	45125	3500	FURNITURE & EQUIPMENT	0	<u>11,670</u>	<u>4,000</u>	<u>7,500</u>	<u>8,216</u>	<u>18,500</u>
SUBTOTAL				0	12,833	4,000	7,500	8,216	18,500
TOTAL CLUBHOUSE EXPENSES				429,361	447,787	467,437	474,090	448,313	496,004

BLUFFS MAINTENANCE

The Bluff's maintenance staff includes a full-time superintendent, a full-time assistant superintendent and supplemental seasonal part-time staff. The maintenance program maintains 200 acres of land that includes fairways, roughs, tee boxes golf greens, and clubhouse area.

OF INTEREST:

In 2018, the replacement of two irrigation control pedestal boxes is scheduled. In 2019, the course will replace two more irrigation boxes to improve application times and decrease water waste. Also in 2019, an air conditioning unit will be replaced in the Turf Care Center.

In 2019 a large fairway mower will be purchased as scheduled from the equipment replacement fund, the old mower will be sold.

EXPENSE HIGHLIGHTS:

- 2200 - Professional Services & Fees - Membership in the Golf Course Superintendent Association of America (GCSAA).
- 2700 - Travel & Training - Attendance at GCSAA conferences and training.
- 2590 - Other Repair & Maintenance - Chemical, fertilizer, sand and materials.
- 2900 - Vehicle Equipment Rental - Rental for golf maintenance equipment replacement.

BLUFFS MAINTENANCE

				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
611	45135	1100	WAGES	143,158	127,519	139,094	139,094	148,120	142,946
611	45135	1101	OVERTIME	0	302	0	0	0	0
611	45135	1200	FICA	10,838	9,692	10,641	10,641	11,260	10,935
611	45135	1300	RETIREMENT	5,657	4,382	5,944	5,944	5,845	6,163
611	45135	1400	WORKMENS COMPENSATION	2,424	2,553	2,644	2,775	2,775	2,852
611	45135	1900	INSURANCE	<u>13,448</u>	<u>9,555</u>	<u>15,427</u>	<u>14,484</u>	<u>12,141</u>	<u>15,226</u>
SUBTOTAL				175,525	154,003	173,750	172,938	180,141	178,122
OPERATING EXPENSES									
611	45135	2120	INSURANCE	1,184	1,157	2,200	2,200	990	2,200
611	45135	2200	PROFESSIONAL SERVICES & FEES	575	380	600	600	480	600
611	45135	2300	ADVERTISING	0	203	70	70	54	70
611	45135	2510	MOTOR VEHICLE REPAIR & MAINT	174	271	300	300	0	300
611	45135	2530	EQUIPMENT REPAIRS	9,102	7,831	12,000	12,000	8,078	12,000
611	45135	2540	BUILDING REPAIR & MAINTENANCE	1,805	882	1,000	1,000	1,990	1,000
611	45135	2590	OTHER REPAIR & MAINTENANCE	13,177	16,957	14,000	14,000	11,407	14,000
611	45135	2591	FERTILIZER & SEED	29,505	27,277	32,000	32,000	31,692	32,000
611	45135	2592	BUNKER & GREEN SAND	3,908	3,036	5,000	5,000	1,735	5,000
611	45135	2611	OFFICE SUPPLIES	35	69	350	450	528	350
611	45135	2612	OPERATING SUPPLIES	5,538	8,491	8,000	8,000	8,201	8,000
611	45135	2614	MOTOR VEHICLE FUEL/SUPPLIES	11,956	9,915	15,000	15,000	11,248	15,000
611	45135	2616	POSTAGE	9	20	25	25	0	25
611	45135	2618	CHEMICALS	21,325	16,823	15,000	20,000	21,372	18,000
611	45135	2619	UNIFORMS	96	0	500	300	25	500
611	45135	2700	TRAVEL & TRAINING	3,403	2,729	2,800	3,000	3,909	2,800
611	45135	2810	ELECTRICITY	15,130	14,113	14,500	14,500	13,706	15,500
611	45135	2820	WATER	655	749	650	650	878	750
611	45135	2830	SEWER	5,664	5,284	5,500	5,500	5,181	6,000
611	45135	2840	GAS	533	543	800	800	693	800
611	45135	2850	TELEPHONE	1,257	1,280	600	700	1,277	600
611	45135	2860	GARBAGE	747	738	850	850	799	850
611	45135	2900	VEHICLE EQUIPMENT RENTAL	<u>44,956</u>	<u>47,679</u>	<u>47,546</u>	<u>47,546</u>	<u>47,546</u>	<u>48,816</u>
SUBTOTAL				170,734	166,427	179,291	184,491	171,790	185,161
CAPITAL OUTLAY									
611	45135	3200	BUILDING & STRUCTURE	0	0	0	0	0	3,500
611	45135	3600	MACHINERY & AUTO	0	0	0	0	0	0
611	45135	3900	COURSE IMPROVEMENTS	<u>4,213</u>	<u>0</u>	<u>8,000</u>	<u>11,400</u>	<u>12,135</u>	<u>8,000</u>
SUBTOTAL				4,213	0	8,000	11,400	12,135	11,500
TOTAL MAINTENANCE OPERATIONS				350,472	320,429	361,041	368,829	364,066	374,783
611	45125	4401	APPROPRIATION TO RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	0		0
CLUBHOUSE AND COURSE EXPENDITURE TOTAL				779,833	768,216	828,478	842,919	812,379	870,787

NON-AD VALOREM, LODGING, DINING, AND ALCOHOL TAX (BED, BOARD, & BOOZE)

Approved in 1984 and supported by public vote in 1985, the fund provides for economic development and has been used by the Vermillion Area Chamber of Commerce and Development Company and other community promotions as approved by the City Council.

The revenues are budgeted at \$374,000 for 2019.

In 2019, the following organizations/projects will receive funding:

- W.H. Over Museum - \$15,000
- National Music Museum - \$15,000
- Fourth of July Celebration - \$3,500
- Vermillion Area Chamber of Commerce and Development Company - \$250,000
- Ribs, Rods and Rock 'n Roll - \$5,000
- Vermillion Now2! - \$50,000
- Local Access Cable Channel - \$500
- South Dakota Shakespeare Festival - \$4,000
- City Website - \$5,500
- Vermillion Public Transit - \$5,000
- Sculpture Walk \$7,500

<u>NON-AD VALOREM, LODGING, DINING, AND ALCOHOL TAX</u>			2016	2017	2018	2018	2018	2019
<u>(BED, BOARD, & BOOZE)</u>			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
211	31310	BED, BOARD, AND BOOZE TAX	348,591	352,732	369,800	363,300	331,304	374,000
211	36110	INTEREST INCOME	580	2177.24	3000	3,150	3,155	1,770
211	39595	APPROPRIATION FROM RESERVE	0	0	0	65,900	94,994	0
REVENUES TOTAL			349,171	354,909	372,800	432,350	429,453	375,770
EXPENDITURES								
211	46500	4400 APPROPRIATION TO RESERVE	39,786	23,956	46,800	0	0	14,770
211	46500	5600 W H OVER MUSEUM	15,000	15,000	15,000	15,000	15,000	15,000
211	46500	5602 VERMILLION PUBLIC TRANSIT	0	0	0	0	0	5,000
211	46500	5603 NATIONAL MUSIC MUSEUM	15,000	15,000	15,000	15,000	15,000	15,000
211	46500	5605 USD ADMISSIONS	0	0	5,000	5,000	5,000	0
211	46500	5608 FOURTH OF JULY CELEBRATION	3,500	3,500	3,500	3,500	3,500	3,500
211	46500	5610 VDC-CHAMBER PROGRAM	200,000	215,000	220,000	220,000	220,000	250,000
211	46500	5619 PROMOTION RIBS RODS & ROCK & ROLL	5,000	5,000	5,000	5,000	5,000	5,000
211	46500	5620 VERMILLION NOW2!	50,000	50,000	50,000	150,000	150,000	50,000
211	46500	5622 THURSDAYS O THE PLATZ PROMOTION	0	0	0	0	0	0
211	46500	5625 LOCAL ACCESS CHANNEL	385	392	500	500	403	500
211	46500	5626 CITY WEBSITE	0	5,050	5,500	5,500	5,200	5,500
211	46500	5627 RATINGEN STUDENT EXCHANGE	2,000	0	0	1,350	1,350	0
211	46500	5628 BOOSTER CLUB SIGNAGE	0	3,625	0	0	0	0
211	46500	5629 COYOTEPLY SHAKESPEARE FEAST	3,000	7,500	4,000	4,000	4,000	4,000
211	46500	5630 SCULPTURE WALK	3,000	0	0	0	0	7,500
211	46500	5631 VERMILLION AREA ARTS COUNCIL	0	0	0	0	0	0
211	46500	5632 STREET BANNERS	0	8,386	0	0	0	0
211	46500	5633 WELCOME ENTRANCE SIGN	10,000	0	0	0	0	0
211	46500	5634 SD ALL STARE FOOTBALL GAME	2,500	2,500	2,500	2,500	0	0
211	46500	5635 USD ATHLETICS PROMOTION	0	0	0	5,000	5,000	0
TOTAL EXPENDITURES			349,171	354,909	372,800	432,350	429,453	375,770

ADDITIONAL PENNY SALES TAX FUND

This special extra penny sales tax fund was established to record all special sales tax revenue and expenditures for municipal capital construction projects.

In 2001, the City Council adopted an ordinance extending the sales tax effective July 1 for an indefinite time period.

In 2003, changes were made to the state laws regulating the additional sales tax; the revenue collected is now considered general fund money. However, the Vermillion City Council elected by ordinance that the additional penny sales tax will be used only for capital projects and purchases, to include capital outlay items of \$500 or greater.

SECOND PENNY SALES TAX FUND			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
201	31320	SALES TAX	1,798,001	1,817,444	1,907,400	1,871,000	1,866,236	1,928,000
201	33410	FEDERAL & STATE GRANT	149,566	0	60,000	7,000	7,000	0
201	36110	INTEREST ON INVESTMENTS	19,670	34,614	27,500	26,700	26,719	50,000
201	36700	CONTRIBUTIONS & DONATIONS	2,500	0	5,000	12,000	10,000	0
201	39595	APPROPRIATION FROM RESERVE	0	0	0	0	0	0
201	39555	INTERFUND LOAN	0	0	0	0	0	0
REVENUE TOTAL			1,969,737	1,852,058	1,999,900	1,916,700	1,909,955	1,978,000
CAPITAL OUTLAY								
201	41220	3502 ENGINEERING GIS SERVICES	2,679	0	0	0	0	0
201	41220	3503 ICAP COMMUNITY VENDER CONS	0	3,000	0	0	0	0
201	42110	3100 FIRE/AMBULANCE FACILITY	42,504	8,778	0	0	0	0
201	42110	3200 PUBLIC SAFETY BUILDING	0	0	0	10,000	6,625	10,000
201	42110	3201 SHELTER ROOF	7,392	0	0	0	0	0
201	42110	3500 POLICE EQUIPMENT	2,500	11,765	41,600	46,050	44,780	52,600
201	42110	3502 FIRE FIGHTING EQUIPMENT	193,944	74,541	53,900	64,500	64,250	63,500
201	42110	3504 AMBULANCE EQUIPMENT	8,967	11,589	64,000	64,000	59,973	31,000
201	43110	3200 AIRPORT IMPROVEMENTS	5,311	28,449	1,555	1,555	692	40,350
201	43110	3500 STREET DEPT EQUIPMENT	41,539	61,969	38,800	42,650	35,208	5,700
201	43110	3701 CONCRETE WORK	20,053	27,935	95,000	22,400	4,327	45,000
201	43110	3702 STREET CONSTRUCTION & ASPHALT OVERLAYS	99,238	112,912	250,000	175,000	156,940	152,500
201	43110	3704 ENGINEERING BIKE MASTER P	0	0	75,000	25,000	0	0
201	43110	3703 ENGINEERING DOWNTOWN PROJECT	22,024	0	10,000	10,000	0	50,000
201	43110	3706 ENGINEERING WEST MAIN	0	16,761	0	0	0	0
201	45122	3205 PARKS EQUIPMENT REPLACEMENT	109,873	32,988	335,000	399,000	152,507	249,500
201	45122	3208 ARMORY IMPROVEMENTS	0	14019.9	0	0	0	0
201	45122	3500 SWIMMING POOL	121,044	1,087,483	0	139,111	139,111	375,056
201	45122	3900 LIBRARY EQUIPMENT	0	0	0	64,000	63,189	0
201	46000	3901 VERMILLION NOW	0	0	50,000	28,725	28,707	50,000
201	46000	5637 VCDC REINVESTMENT PROGRAM	<u>67,257</u>	<u>25,050</u>	<u>0</u>	<u>12,000</u>	<u>12,000</u>	<u>0</u>
SUBTOTAL			744,325	1,517,240	1,014,855	1,103,991	768,309	1,125,206
TRANSFERS & RESERVES								
201	45122	3201 BIKE PATH PAVING	0	34,949	260,100	30,050	7,741	243,400
201	41150	6107 TRANSFER TO PRENTIS PARK CP	48,455	76,356	78,818	87,818	85,554	82,755
201	41150	6108 TRANSFER CITY HALL DEBT SERVICE	349,943	257,212	337,870	335,570	333,312	331,510
201	41150	6109 TRANSFER TO EQUIPMENT REPLACEMENT	13,500	0	0	0	0	8,000
201	41150	6110 ADVANCE TO TIF #6	42,395	29,574	0	0	0	0
201	41150	6111 TRANSFER TO GENERAL FUND	0	0	0	0	0	95,000
201	43900	4400 APPROPRIATION TO RESERVE	<u>771,119</u>	<u>36,728</u>	<u>308,257</u>	<u>359,271</u>	<u>715,040</u>	<u>92,129</u>
SUBTOTAL			1,225,412	434,819	985,045	812,709	1,141,647	852,794
TOTAL EXPENDITURES AND TRANSFERS			1,969,737	1,952,058	1,999,900	1,916,700	1,909,955	1,978,000

LIBRARY FUND

Library Fund revenues come from three primary sources: library fines and fees, gifts to the library, and Clay County. Fines and fees are comprised of overdue fees, copier machine fees, fax fees, replacement fees for lost library cards, and payments for lost or damaged materials. The expenditures in this fund are primarily used for library programming and presenter fees, especially the summer reading program, and other items approved by the library board.

<u>LIBRARY FUND</u>			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
214	34635	COUNTY REVENUE	4,000	4,000	4,000	4,000	4,000	4,000
214	35110	FINES & FORFIETS	4,748	3,673	3,500	3,000	3,447	3,000
214	36110	INTEREST ON INVESTMENTS	26	24.11	20	20	50	20
214	36710	CONTRIBUTIONS & DONATIONS	6,161	9,718	3,500	3,500	7,734	3,500
214	36990	OTHER	4,895	6,591	5,000	5,000	6,262	5,000
214	39595	APPROPRIATION FROM RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
REVENUES TOTAL			19,830	24,007	16,020	15,520	21,492	15,520
EXPENDITURES								
214	45122	2590 OTHER REPAIR & MAINTENANCE	1083	0	0	0	0	0
214	45122	2990 OTHER CURRENT EXPENSES	7,034	11,286	10,700	11,500	12,676	11,500
214	45122	3900 CAPITAL EXPENDITURES	4639	0	0	0	0	0
214	45122	4400 APPROPRIATION TO RESERVE	<u>7074</u>	<u>12,721</u>	<u>5320</u>	<u>4,020</u>	<u>8,816</u>	<u>4,020</u>
EXPENDITURE TOTAL			19,830	24,007	16,020	15,520	21,492	15,520

STORMWATER COLLECTION SYSTEM MAINTENANCE FUND

On November 30, 1992, the City Council approved a citywide property drainage fee dedicated to the construction or replacement of storm water collection lines. Property owners pay a fee at a rate determined by the size and use of their properties. The fee is used to repair the storm sewer system, to complete studies about the system, and to construct new portions of storm sewer through the City.

In 2018, the City completed a study on the south ditch of South Dakota Highway 50. The City is working with the DOT to see if any cost sharing can be done with respect to the construction of the SD Hwy 50 ditch improvements.

STORMDRAINAGE FEE FUND			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
218	31111	ESTIMATED DELINQUENT TAXES	0	0	(2,400)	(2,400)	0	(2,400)
218	31180	DELINQUENT TAXES	2,809	1,296	2,400	2,400	2,432	2,400
218	31190	STORM WATER FEE	214,683	227,642	238,300	239,300	237,790	248,200
218	31910	PENALTY & INTEREST	941	501	500	500	604	500
218	36110	INTEREST ON INVESTMENTS	4,527	6,434	12,000	12,100	12,189	17,650
218	39595	APPROPRIATION FROM RESERVE	0	104,485	0	0	0	293,650
REVENUES TOTAL			222,960	340,359	250,800	251,900	253,016	560,000
OPERATING EXPENSES								
218	43150	2200 PROFESSIONAL FEES	54,964	18,090	30,000	47,350	21,019	45,000
218	43150	2540 STORM SEWER REPAIR & MAINTENANCE	1,772	25,704	15,000	5,000	509	15,000
218	43150	6100 REFUND OVERBILL	0	0	0	0	0	0
SUBTOTAL			56,736	43,793	45,000	52,350	21,528	60,000
CAPITAL OUTLAY								
218	43150	3800 STORM SEWER CONSTRUCTION	48,284	296,565	0	60,000	42,468	500,000
SUBTOTAL			48,284	296,565	0	60,000	42,468	500,000
DEBT SERVICE & RESERVE								
218	43150	4400 RESERVE	117,940	0	205,800	139,550	189,020	0
SUBTOTAL			117,940	0	205,800	139,550	189,020	0
TOTAL EXPENDITURES			222,960	340,359	250,800	251,900	253,016	560,000

PARKS CAPITAL IMPROVEMENT FUND

This fund was established in 1993 to account for recreation fees and private contributions that have been earmarked for the acquisition and improvements of City park facilities. The Parks Capital Improvement Fund contains money for softball, soccer and baseball field improvements, the Rec Center and the swimming pool. The fund also provides equipment to public schools tumbling and fitness in exchange for use of facilities.

In late 2015, a \$75,000 donation was given to the City by the Blanche Bremer estate. This money was used to establish a playground at Bliss Pointe Park in 2016.

In 2018, the City of Vermillion entered into an agreement with Pepsi Cola of Siouxland to be the sole beverage supplier for Prentis Park concession operations. This agreement was for a 7 year span and the City received a lump sum payment of \$13,000.

<u>PARKS CAPITAL FUND</u>			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
202	33410	GRANTS	0	0	0	0	0	0
202	34635	RECREATION FEES CAPITAL	8,832	5,527	4,000	16,103	13,000	4,000
202	36110	INTEREST ON INVESTMENTS	10	122	130	10	16	10
202	36710	CONTRIBUTIONS & DONATIONS	12,741	0	0	6,865	8,296	0
202	39595	APPROPRIATION FROM RESERVE	<u>64,445</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
REVENUES TOTAL			86,028	5,649	4,130	22,978	21,312	4,010
EXPENDITURES								
202	45122	3900 CAPITAL EXPENDITURES	86,028	3,000	4,130	10,995	11,282	3,000
202	45122	4400 APPROPRIATION TO RESERVE	0	2,649	0	11,983	10,030	1,010
202	45122	6100 TRANSFER TO SALES TAX	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
PARKS CAPITAL TOTAL			86,028	5,649	4,130	22,978	21,312	4,010

CLAY AREA EMERGENCY SERVICES COMMUNICATION CENTER

The Clay Area Emergency Services Communication Center (CAESCC) was established by an amendment to the City/County Joint Powers Agreement. The Communication Center is the Public Safety answering point (PSAP) for all 9-1-1 calls originating within the borders of Clay County, as well as many coming from outlying counties via cellular phone. The CAESCC dispatches for law enforcement, fire and emergency medical services within Clay County.

The Communication Center Director and eight full-time 9-1-1 Telecommunicators staff the Communication Center. All personnel have been certified as 9-1-1 Telecommunicators by the State of South Dakota.

In addition to handling emergency situations throughout Clay County, the Telecommunicators process and dispatch non-emergency calls for the Vermillion Police Department, the Clay County Sheriff's Office, the South Dakota Highway Patrol, the South Dakota Department of Game, Fish & Parks and Clay County Emergency Management. Telecommunicators assist local law enforcement agencies via the South Dakota Teletype System. This system allows the operators to access criminal records, driving records, want and warrant records, vehicle registration and records of the National Crime Information Center (NCIC). The Telecommunicators also communicate with City employees via radio and handle after hours calls for the City of Vermillion (i.e. utilities and miscellaneous after hours calls).

OF INTEREST:

In April of 2018, an additional Telecommunicator was added to the Communication Center's staff, bringing the total staff to nine employees.

In 2019, the Communication Center will begin replacing its radios so they will be compatible with the State digital system once it is upgraded. This will be a multiyear process, beginning with six replacement radios in 2019.

EXPENSE HIGHLIGHTS:

3501 – Replacement of six radios

911 FUND

		2016	2017	2018	2018	2018	2019
		ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
		REVENUES					
212	33890	268,316	299,267	328,780	326,009	306,724	337,448
212	33410	8,104	0	0	0	0	0
212	39111	<u>268,316</u>	<u>275,631</u>	<u>314,780</u>	<u>312,009</u>	<u>292,670</u>	<u>319,448</u>
REVENUES TOTAL		544,736	574,898	643,560	638,018	599,394	656,896

911 FUND EXPENDITURES

		PERSONNEL SERVICES							
212	42151	1100	WAGES	333,406	355,680	405,472	404,260	376,893	410,092
212	42151	1101	OVERTIME	13,415	11,712	11,000	11,000	12,596	12,000
212	42151	1200	FICA	26,054	27,664	31,860	31,767	29,414	32,290
212	42151	1300	RETIREMENT	20,809	21,437	24,988	24,916	23,147	25,326
212	42151	1400	WORKMENS COMPENSATION	656	695	784	784	771	781
212	42151	1900	INSURANCE	<u>51,856</u>	<u>52,148</u>	<u>68,111</u>	<u>63,946</u>	<u>57,445</u>	<u>68,517</u>
SUBTOTAL				446,196	469,336	542,215	536,673	500,267	549,006
		OPERATING EXPENSES							
212	42151	2200	PROFESSIONAL SERVICES	6,853	7,605	8,500	8,500	8,501	8,500
212	42151	2300	ADVERTISING	0	162	500	500	624	500
212	42151	2530	EQUIPMENT REPAIR & MAINT.	33,634	28,063	29,255	29,255	31,326	31,800
212	42151	2590	OTHER REPAIR & MAINTENANCE	3,419	4,679	5,000	5,000	3,484	5,000
212	42151	2611	OFFICE SUPPLIES	918	1,139	2,000	2,000	1,157	2,000
212	42151	2616	POSTAGE	0	24	100	100	33	100
212	42151	2617	PROFESSIONAL PUBLICATIONS	712	887	700	700	717	700
212	42151	2618	UNIFORMS	500	900	1,000	1,000	343	1,000
212	42151	2700	TRAVEL & TRAINING	4,262	2,878	4,000	4,000	4,898	4,000
212	42151	2850	TELEPHONE/TELETYPE	<u>35,580</u>	<u>34,689</u>	<u>36,290</u>	<u>36,290</u>	<u>33,990</u>	<u>36,290</u>
SUBTOTAL				85,878	81,026	87,345	87,345	85,073	89,890
		CAPITAL OUTLAY							
212	42151	3500	FURNITURE & EQUIPMENT	2,633	900	0	0	0	0
212	42151	3501	EQUIPMENT REPLACEMENT	<u>10,029</u>	<u>23,636</u>	<u>14,000</u>	<u>14,000</u>	<u>14,054</u>	<u>18,000</u>
SUBTOTAL				12,662	24,536	14,000	14,000	14,054	18,000
911 FUND EXPENDITURES				544,736	574,898	643,560	638,018	599,394	656,896

BUSINESS IMPROVEMENT DISTRICT #1

In September 2013, the City Council adopted a resolution designating the boundaries of a business improvement district. The Council also adopted a resolution establishing the Board of Directors. Five Board directors were appointed and bylaws have been approved. The City Council approved a resolution setting the fee amount at \$2 per night per occupied room beginning June 1, 2014.

State law permits cities to fund business improvement districts through a lodging fee at \$2.00 per occupied room per night. The purpose of the district is to fund a portion of the costs of creation, promotion and marketing of visitor facilities, events, attractions and activities which benefit the City and hotels. Eligible expenses may include payment for costs of acquisition, construction, maintenance, operation and funding of public improvements, facilities for the enhancement, expansion, marketing, and promotion of visitor facilities, events, attractions and activities, and the necessary staff to execute these efforts.

During 2017, the City Council approved a motion allocating 85% of the amount collected be remitted to the VCDC for marketing and tourism efforts until such time as the reserve fund reaches \$30,000. A \$30,000 reserve fund was reached in the 4th quarter of 2018. All funding is now provided to the VCDC for tourism and marketing purposes.

<u>BUSINESS IMPROVEMENT DISTRICT #1</u>				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES									
213	31310		B.I.D. #1 OCCUPANCY TAX	52,328	53,900	65,000	65,000	59,044	65,000
213	39595		APPROPRIATION FROM RESERVE	<u>5,768</u>	<u>2,800</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
REVENUES TOTAL				58,096	56,700	65,000	65,000	59,044	65,000
EXPENDITURES									
213	46500	2300	PROMOTIONS/MARKETING	56,982	55,626	55,250	56,748	50,911	63,700
213	46500	4400	APPROPRIATION TO RESERVE	0	0	8,450	6,952	6,952	0
213	46500	6105	TRANSFER TO GENERAL	<u>1,114</u>	<u>1,074</u>	<u>1,300</u>	<u>1,300</u>	<u>1,181</u>	<u>1,300</u>
EXPENDITURE TOTAL				58,096	56,700	65,000	65,000	59,044	65,000

DEBT SERVICE FUNDS

SPECIAL ASSESSMENTS

This fund accounts for the accumulation of monies for payment of special assessment bonds principal and interest. The special assessment bonds cover projects from 2008 to 2017. Assessments are certified to the county for collection.

<u>DEBT SERVICE - SPECIAL ASSESSMENT</u>			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
751	36110	INTEREST ON INVESTMENTS	1,913	1,475	4,000	4,400	2,751	4,400
751	36288	PRINCIPAL	218,135	190,220	17,585	12,673	23,509	2,590
751	36396	INTEREST 1996 ASSESSMENTS	1	0	0	0	0	0
751	36306	INTEREST 2006 ASSESSMENTS	390	0	0	0	0	0
751	36307	INTEREST 2007 ASSESSMENTS	409	243	0	0	0	0
751	36308	INTEREST 2008 ASSESSMENTS	3,176	435	701	701	406	0
751	36310	INTEREST 2010 ASSESSMENTS	0	0	30	30	0	20
751	36312	INTEREST 2012 ASSESSMENTS	44	0	0	0	0	0
751	36313	INTEREST 2013 ASSESSMENTS	1,436	999	745	975	1,586	621
751	36315	INTEREST 2015 ASSESSMENTS	42,123	6,222	1,891	1,891	1,983	761
751	36317	INTEREST 2017 ASSESSMENTS	0	0	0	350	443	0
751	39595	APPROPRIATION FROM RESERVE	0	29,718	0	0	44	0
751	39555	INTERFUND LOAN	0	0	162,000	10,800	0	81,000
REVENUES TOTAL			267,627	229,311	186,952	31,820	30,722	89,392
EXPENDITURES								
751	43140	3700 INTEREST	15,611	9,708	3,367	2,348	2,347	1,403
751	43140	3741 REPAY INTERFUND LOAN PRINCIPAL	153,462	207,409	21,585	18,672	18,672	6,989
751	43140	4400 APPROPRIATION TO RESERVE	98,554	0	0	0	9,703	0
751	43140	6100 CAPITAL PROJECTS TRANSFER	0	12,195	162,000	10,800	0	81,000
TOTAL EXPENDITURES			267,627	229,311	186,952	31,820	30,722	89,392

TIF DISTRICT NO. 5 (VCDC)

The City Council created TIF 5 in 2013 to assist the VCDC with construction of the building at 1012 Princeton Street, the Vermillion Technology Center. Property taxes from the fund will go toward the construction debt to build the project. Property tax collections are to be granted to the VCDC.

<u>DEBT SERVICE - TIF 5 VCDC BLDG</u>			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
773	31110	PROPERTY TAXES	27,256	42,416	59,760	56,525	56,525	74,063
REVENUES TOTAL			27,256	42,416	59,760	56,525	56,525	74,063
EXPENDITURES								
773	46510	4200 ECONOMIC DEVELOPMENT GRANT	27,256	42,416	59,760	56,525	56,525	74,063
TOTAL EXPENDITURES			27,256	42,416	59,760	56,525	56,525	74,063

TIF DISTRICT NO. 6 (Bliss Pointe)

This fund was created for the accumulation of monies for payment of the tax incremental financing bond principal and interest. The bond proceeds were granted to the VDCD for the infrastructure improvements in the Bliss Pointe development. Property taxes from the fund go toward debt service on the private placement bond that was sold to local financial institutions and foundations. Once the bond is retired, the City will be reimbursed for sales tax advanced at the beginning of the TIF to make interest payments.

<u>DEBT SERVICE -TIF #6 BLISS POINT</u>			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
776	31110	PROPERTY TAXES	18,222	31,018	116,700	100,588	100,588	186,710
776	39555	ADVANCE FROM SALES TAX	42,395	29,574	0	0	0	0
776	39595	APPROPRIATION TO RESERVE	0	0	0	0	0	0
776	31910	PENALTY & INTEREST	3	29	0	0	0	0
REVENUES TOTAL			60,620	60,620	116,700	100,588	100,588	186,710
EXPENDITURES								
776	46510	4100 PRINCIPAL	0	0	56,080	40,301	40,301	127,501
776	46510	4200 INTEREST EXPENSES	60,620	60,620	60,620	60,287	60,287	59,209
776	46510	4400 APPROPRIATION TO RESERVE	0	0	0	0	0	0
TOTAL EXPENDITURES			60,620	60,620	116,700	100,588	100,588	186,710

CITY HALL DEBT SERVICE

This fund was created to service the debt on the city hall bond issue. The bond included a debt service reserve that will accrue interest that will be used on the debt service. The second penny sales tax fund will transfer funds needed to make the debt service payments. The debt was advanced refunded in late 2015 with the proceeds used to call the original bonds in December of 2017. The last payment on the lease is due December 2026.

<u>DEBT SERVICE -CITY HALL</u>			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
775	36110	INTEREST INCOME	26,930	26,548	3,000	5,300	3,484	5,300
775	39111	TRANSFER IN SALES TAX	349,943	257,212	337,870	335,570	333,312	331,510
775	39121	BONDS PROCEEDS BOND RESERVE	0	0	0	0	0	0
775	39595	APPROPRIATION FROM RESERVE	31,766	2,694,130	0	0	4,074	0
REVENUES TOTAL			408,639	2,977,890	340,870	340,870	340,870	336,810
EXPENDITURES								
775	46510	4100 PRINCIPAL	220,000	2,795,000	280,000	280,000	280,000	280,000
775	46510	4200 INTEREST EXPENSES	185,127	178,890	58,870	58,870	58,870	54,810
775	46510	4300 FISCAL AGENT FEES	3,512	4,000	2,000	2,000	2,000	2,000
775	46510	4400 APPROPRIATION TO RESERVE	0	0	0	0	0	0
TOTAL EXPENDITURES			408,639	2,977,890	340,870	340,870	340,870	336,810

PRENTIS PARK DEBT SERVICE

This fund was created to service the General Obligation bond issue. The malt beverage markup revenues are transferred into this fund from the General Fund and the balance for the debt service needs are transferred from the second penny fund to avoid the need to levy property tax for the debt service. The last payment on the bond is due December 1, 2035.

<u>DEBT SERVICE - PRENTIS PARK</u>			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
772	36110	INTEREST ON INVESTMENT	0	212	0	0	0	0
772	39111	TRANSFER IN SALES TAX	48,455	76,356	78,818	87,818	85,554	82,755
772	39112	TRANSFER IN GENERAL FUND	115,000	129,829	119,000	130,000	129,067	134,000
772	39595	APPROPRIATION FROM RESERVE	36,399	0	0	0	0	0
REVENUES TOTAL			199,854	206,397	197,818	217,818	214,621	216,755
EXPENDITURES								
772	46510	4100 PRINCIPAL	150,000	125,000	125,000	125,000	125,000	125,000
772	46510	4200 INTEREST EXPENSES	49,454	72,068	70,818	70,818	70,817	69,755
772	46510	4300 FISCAL AGENT FEES	400	600	2,000	2,000	600	2,000
772	46510	4400 APPROPRIATION TO RESERVE	0	8,729	0	20,000	18,204	20,000
TOTAL EXPENDITURES			199,854	206,397	197,818	217,818	214,621	216,755

CAPITAL PROJECTS FUND

The Capital Projects Fund accounts for payments of capital improvement projects outside of the enterprise funds.

CAPITAL PROJECTS SPECIAL ASSESSMENTS / STIP

This fund is used to account for receipts and disbursements of monies used for the construction of capital improvements, which are to be assessed to property owners. Currently \$75,000 is budgeted for sidewalk repairs in 2019. The property owners and the sale of special assessment bonds finance the projects. The eight percent fiscal fee, which has accumulated in the fund, is being transferred to the general fund for engineering services.

The design and construction of the State Transportation Improvement Plan (STIP) project will be included in this fund with revenue being transferred in from the General Fund as necessary. For 2018, \$870,000 was budgeted for STIP projects and \$525,000 in 2019.

<u>CAPITAL PROJECTS - SPECIAL ASSESSMENT & STIP PROJECTS</u>			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
752	36110	INTEREST ON PUBLIC PAYMENTS	0	59	0	0	0	0
752	39112	TRANSFER FROM DEBT SERVICE	0	12,195	162,000	10,800	4,936	81,000
752	39120	PUBLIC PAYMENTS FOR IMPROVEMENTS	0	13,213	0	0	6,224	0
752	39121	ADVANCE FROM ELECTRIC	0	0	0	0	0	0
752	39121	TRANSFER IN GF- STIP FUND	0	12,323	785,000	905,000	853,961	625,000
752	39595	APPROPRIATION FROM RESERVE	5,971	0	0	0	0	0
REVENUES TOTAL			5,971	37,790	947,000	915,800	865,121	706,000
EXPENDITURES								
752	43110	3700 STREET LIGHT CONSTRUCTION	0	0	0	0	0	0
752	43110	3701 STREET CONSTRUCTION	0	0	785,000	905,000	853,961	625,000
752	43110	3702 SIDEWALKS	5,971	16,644	150,000	10,000	9,616	75,000
752	43110	3710 STREET CONSTRUCTION- SA	0	12,323	0	0	0	0
752	43110	4400 APPROPRIATION TO RESERVE	0	5,970	0	0	0	0
752	43110	6100 TRANSFER TO GENERAL FUND-ENGINEERING	0	2,852	12,000	800	1,544	6,000
752	43110	6101 TRANSFER OUT TO DEBT SERVICE	0	0	0	0	0	0
753	43500	2203 SITE IMPROVEMENTS	0	0	0	0	0	0
TOTAL EXPENDITURES			5,971	37,790	947,000	915,800	865,121	706,000

AIRPORT

This fund accounts for airport improvements financed with federal and state grants. In 2019, the City is planning to reconstruct the hangar taxi lane. Although the City pays for projects upfront, the City is reimbursed by the state and federal agencies at 5% and 90%, respectively. After all reimbursements are received, the City is only responsible for 5% of the cost.

<u>CAPITAL PROJECTS - AIRPORT</u>			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
755	33111	STATE GRANT	5,311	28,448	1,555	1,555	422	40,350
755	33421	FEDERAL GRANT	95,590	512,055	27,990	27,990	7,597	726,300
755	39111	SECOND PENNY TRANSFER IN	5,311	28,449	1,555	1,555	692	40,350
755	39595	APPROPRIATION FROM RESERVE	0	0	0	0	0	0
REVENUES TOTAL			106,212	568,951	31,100	31,100	8,711	807,000
EXPENDITURES								
755	43500	3200 AIRPORT CONSTRUCTION	106,211	568,951	31,100	31,100	8,711	807,000
755	43500	6109 TRANSFER TO SECOND PENNY	0	0	0	0	0	0
TOTAL EXPENDITURES			106,211	568,951	31,100	31,100	8,711	807,000

BIKE PATH

This fund is used to account for the bike path construction. The City received a \$750,000 federal grant to assist with hike/bike path projects. The federal grant will fund 82% of the project and the City match will be transferred from the second penny sales tax fund to provide the local match. The City will use the remaining federal grant to reconstruct the bike path along the Vermillion River. This is planned for 2019.

<u>CAPITAL PROJECTS - BIKE PATH</u>			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
757	33410	STATE GRANT	0	90,25	0	0	0	0
757	33420	FEDERAL GRANT	0	2,704	42,400	22,950	0	59,600
757	39595	APPROPRIATION TO RESERVE	0	505	0	0	0	0
757	39111	TRANSFER IN SALES TAX	0	<u>34,949</u>	<u>260,100</u>	<u>30,050</u>	<u>7,741</u>	<u>243,400</u>
REVENUES TOTAL			0	38,249	302,500	53,000	7,741	303,000
EXPENDITURES								
757	43901	3200 BIKE PATH CONSTRUCTION	0	34,949	250000	0	0	275,000
757	43901	3201 PROFESSIONAL SERVICES	0	3,300	52,500	53,000	7,741	28,000
757	43901	4400 APPROPRIATION TO RESERVE	0	0	0	0	0	0
TOTAL EXPENDITURES			0	38,249	302,500	53,000	7,741	303,000

PRENTIS PARK IMPROVEMENTS

This fund is used to account for the Prentis Park improvements consisting of swimming pool, parking lot and basketball courts. Professional fees were incurred in 2015 with pool construction starting in 2016 with completion in 2017. Construction of the new basketball courts began in late 2017 and was completed in 2018. The parking lot was completed in June 2018. Additionally, a sidewalk was constructed in 2018 extending from the new swimming pool north towards East Clark Street. Additional sidewalks will be constructed in the following years to provide more access to the park. Funding was \$1,000,000 from the General Fund, \$309,445 being the balance of the Lotuswood land proceeds, \$1,692,229 transfer from Second Penny Sales Tax, and \$3,030,000 from a General Obligation bond. Dakota hospital Foundation provided a \$10,000 grant in 2017 for the basketball court.

<u>CAPITAL PROJECTS PRENTIS PARK IMPROVEMENTS</u>			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
754	36710	CONTRIBUTIONS & DONATIONS	13,860	11,050	0	0	0	0
754	39111	TRANSFER IN SECOND PENNY	121,044	1,087,483	0	139,111	139,111	375,056
754	39112	TRANSFER IN GENERAL FUND	34,029	1,087,483	0	197,943	196,059	0
754	39355	BOND PROCEEDS	3,095,132	0	0	0	0	0
754	39595	APPROPRIATION FROM RESERVE	626,040	0	0	0	0	0
754	36110	INTEREST ON INVESTMENTS	<u>7,257</u>	<u>2,227</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
REVENUES TOTAL			3,897,362	2,188,243	0	337,054	335,170	375,056
EXPENDITURES								
754	45500	2200 PROFESSIONAL SERVICES	305,633	62,993	0	0	0	0
754	45500	3200 POOL IMPROVEMENTS	3,493,077	1,783,756	0	0	0	0
754	45500	3300 BASKETBALL/PARKING LOT	0	129,433	0	0	0	0
754	45500	3900 IMPROVEMENTS-OTHER	34,029	68,131	0	195,000	193,116	35,000
754	45500	4350 BOND ISSUANCE COSTS	64,623	0	0	0	0	0
754	45500	4400 APPROPRIATION TO RESERVE	0	<u>143,930</u>	0	<u>142,054</u>	<u>142,054</u>	<u>340,056</u>
TOTAL EXPENDITURES			3,897,362	2,188,243	0	337,054	335,170	375,056

INTERNAL SERVICE FUNDS

EQUIPMENT REPLACEMENT FUND

The Equipment Replacement Fund was approved by the City Council in 1989 to better anticipate the inevitable depreciation of City fleet vehicles and to avoid cost overruns for a budget year.

In 2019, the vehicles scheduled for replacement, through purchases or transfers, include:

Police	Patrol Vehicle (Mid-SUV)
Engineering	Survey Pickup Truck
Street	Pickup Truck 2.5-ton Roller Batwing Mower Sander Flatbed Pickup Truck
Water	Utility Pickup Truck
Light and Power	Utility Pickup Truck Boring Machine
Parks	Pickup Truck Dump Bed Pickup Truck Pickup Truck Rotary Mower
Golf Course	Utility Vehicle Utility Tractor

The existing Engineering Department pickup will be sold and replaced with a Street Department pickup once the new Street Department pickup is purchased. The golf course utility vehicle will be moved to the Parks Department once the new utility vehicle is acquired. The Parks Department will surplus one existing utility vehicle. The Golf Course utility vehicle will be moved to the Parks Department.

The fund balance at the end of 2019 is projected to be \$561,828.

<u>EQUIPMENT REPLACEMENT FUND</u>			2016	2017	2018	2018	2018	2019
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
810	36210	EQPT. REPLACEMENT	482,524	530,747	530,624	530,624	530,624	569,447
810	36110	INTEREST ON INVESTMENTS	4,330	5,797	5,850	7,000	11,792	7,000
810	39107	CONTRIBUTED CAPITAL	19,000	0	0	169,932	169,932	0
810	39130	SALE OF EQUIPMENT	49,718	43,425	90,500	12,700	49,046	105,500
810	39111	TRANSFER IN	75,178	2,500	0	0	0	8,000
810	39595	APPROPRIATION FROM RESERVE	<u>28,734</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
REVENUES TOTAL			659,484	582,469	626,974	720,256	761,394	689,947
EXPENDITURES								
810	43810	3600 EQUIPMENT REPLACEMENT	659,484	553,347	472,452	552,632	566,317	618,572
810	43810	4800 RETURN OF CAPITAL	0	0	0	0	0	0
810	43810	6100 TRANSFER OUT	0	0	0	0	0	0
810	43810	4400 APPROPRIATION TO RESERVE	<u>0</u>	<u>0</u>	<u>154,522</u>	<u>167,624</u>	<u>195,077</u>	<u>71,375</u>
TOTAL EXPENDITURES			659,484	553,347	626,974	720,256	761,394	689,947

UNEMPLOYMENT FUND

As the City is self-funded, the Unemployment Fund was established to pay unemployment claims from the State. The fund retains interest earnings and pays claims.

<u>UNEMPLOYMENT FUND</u>				2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 REVISED	2018 ACTUAL	2019 BUDGET
REVENUES									
708	36110		INTEREST ON INVESTMENTS	99	125	110	160	169	160
708	39595		APPROPRIATION FROM RESERVE	0	229	0	0	0	0
REVENUES TOTAL				99	354	110	160	169	160
EXPENDITURES									
708	44100	2200	REIMBURSEMENT TO STATE	0	354	110	160	0	160
SUBTOTAL				0	354	110	160	0	160
708	44100	4400	TO RESERVE	99	0	0	0	169	0
SUBTOTAL				99	0	0	0	169	0
UNEMPLOYMENT TOTAL				99	354	110	160	169	160

COPIER, FAX, AND POSTAGE

The internal Copier and Fax Fund were established to provide the mechanism to charge each department for photocopies and fax operations. The postage meter is also part of this fund to provide for charging postage and equipment maintenance to each department. The charge provides for enough funds to purchase new equipment when needed.

<u>COPIER FAX POSTAGE FUND</u>				2016 ACTUAL	2017 ACTUAL	2018 BUDGET	2018 REVISED	2018 ACTUAL	2019 BUDGET
REVENUES									
801	34150		CITY COPIES	4,586	4,716	5,000	5,500	4,650	5,500
801	34190		POSTAGE REVENUE	10,197	10,195	13,000	13,000	11,466	13,000
801	34250		FAX REVENUE	74	79.8	100	100	71	100
801	39595		APPROPRIATION FROM RESERVE	0	0	0	0	494	0
REVENUES TOTAL				14,857	14,991	18,100	18,600	16,681	18,600
OPERATING EXPENSES									
801	41220	2530	POSTAGE MACHINE MAINTENANCE	1,342	1,146	1,200	1,200	1,713	1,200
801	41220	2611	OFFICE SUPPLIES--COPIER	2,274	2,756	3,000	3,000	3,308	3,000
801	41220	2616	POSTAGE	9,479	9,621	11,500	11,500	11,461	11,500
801	41221	2611	OFFICE SUPPLIES--FAX	284	200	250	250	199	250
SUBTOTAL				13,379	13,723	15,950	15,950	16,681	15,950
CAPITAL OUTLAY									
801	41220	3500	FURNITURE & EQUIPMENT--COPIER	0	0	0	0	0	0
801	41221	3500	FURNITURE & EQUIPMENT--FAX	284	0	0	0	0	0
801	41220	4400	APPROPRIATION TO RESERVE	1,194	0	2,150	2,650	0	2,650
SUBTOTAL				1478	1268	2150	2650	0	2650
TOTAL				14,857	14,991	18,100	18,600	16,681	18,600

CUSTODIAL SERVICES FUND

This fund provides custodial services to all City facilities. The department currently consists of one full-time custodian and contracts for the remaining cleaning services. The fund provides the labor while the individual facilities provide necessary supplies.

CUSTODIAL SERVICES FUND				2016	2017	2018	2018	2018	2019
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
CUSTODIAL REVENUE									
812	31190		CUSTODIAL FEES	92,000	93,073	91,850	91,917	91,918	93,214
812	39595		APPROPRIATION FROM RESERVE	<u>0</u>	<u>648</u>	<u>234</u>	<u>215</u>	<u>0</u>	<u>1,027</u>
REVENUES TOTAL				92,000	93,721	92,084	92,132	91,918	94,241
PERSONNEL SERVICES									
812	43280	1100	WAGES	64,847	29,975	26,004	26,004	26,038	26,581
812	43280	1200	FICA	4,337	2,263	1,989	1,989	1,963	2,033
812	43280	1300	RETIREMENT	3,009	1,783	1,560	1,560	1,563	1,595
812	43280	1400	WORKMENS COMPENSATION	1,492	1,555	617	606	606	619
812	43280	1900	INSURANCE	<u>12,887</u>	<u>7,316</u>	<u>7,714</u>	<u>7,242</u>	<u>6,680</u>	<u>7,613</u>
SUBTOTAL				86,572	42,892	37,884	37,401	36,850	38,441
OPERATING EXPENSES									
812	43280	2200	PROFESSIONAL SERVICES	134	28.57	150	150	0	150
812	43280	2510	MOTOR VEHICLE REPAIR & MAINTENANCE	5	50657.51	53200	53,731	53,730	54,800
812	43280	2530	EQUIPMENT REPAIR & MAINTENANCE	0	0	300	300	0	300
812	43280	2614	MOTOR VEHICLE FUEL & SUPPLIES	669	22.48	0	0	0	0
812	43280	2619	UNIFORMS	100	100	250	250	100	250
812	43280	2850	TELEPHONES	236	19.67	50	50	0	50
812	43280	2900	VEHICLE EQUIPMENT RENTAL	<u>519</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				1,663	50,828	53,950	54,481	53,830	55,550
CAPITAL OUTLAY									
812	43280	3500	FURNITURE & MINOR EQUIPMENT	0	0	250	250	0	250
812	43280	4400	APPROPRIATION TO RESERVE	<u>3,765</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,238</u>	<u>0</u>
SUBTOTAL				3,765	0	250	250	1,238	250
CUSTODIAL SERVICES TOTAL				92,000	93,721	92,084	92,132	91,918	94,241

ORDINANCE NO. 1385
 2019 APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING the 2019 Appropriations Ordinance for the City of Vermillion, South Dakota.

BE IT ORDAINED BY THE GOVERNING BODY of the City of Vermillion that the following sums are appropriated to meet the obligations of the municipality.

2019 Budget

GENERAL FUND

REVENUES:

General Property Taxes	2,389,500	
Sales Tax	1,929,000	
Penalties & Interest	6,000	
Licenses & Permits	163,950	
Cable TV Franchise	97,500	
State Intergovernmental	638,370	
County Intergovernmental	115,000	
Charges for Goods & Services	779,200	
Fines & Forfeits	49,850	
Miscellaneous Revenues	266,700	
TOTAL GENERAL FUND REVENUES		6,435,070

EXPENDITURES:

Policy & Administration:

General Government	559,942	
Finance Office	188,513	
Engineering	339,151	
Planning & Zoning	650	
Code Compliance	250,301	
Community Promotion	59,000	
Total Policy & Administration		1,397,557

Public Safety & Security:

Police Administration & Invest.	566,949	
Police Patrol	1,511,709	
Fire & Rescue	360,682	
Emergency Management	2,200	
Ambulance	530,188	
Total Public Safety & Security		2,971,728

Maintenance & Transportation:

Municipal Garage	141,875	
Municipal Service Center	35,280	
Street Department	695,609	
Snow Removal	82,815	
Sweeping & Mowing	123,575	
Carpentry	36,341	
City Hall Maintenance	91,950	
Old Landfill Maintenance	13,000	
Airport	89,765	
Total Maintenance & Transportation		1,310,210

Human Development & Leisure Services:

Library	653,788	
Parks & Forestry	352,585	
Swimming Pool	227,869	
Recreation	219,346	
Mosquito Control	20,451	
National Guard Armory Center	49,978	
Total Human Development & Leisure		<u>1,524,017</u>
TOTAL GENERAL FUND EXPENDITURES		<u>7,203,512</u>

GENERAL FUND NEEDS (768,442)

Transfer to 911 Fund - Communications	(319,448)
Transfer to Prentis Park Debt Service	(134,000)
Transfer to STIP Project	(625,000)
Reserved for STIP Projects	275,550
Transfer from Electric Fund	803,117
Transfer from Water Fund	2,306
Transfer from Sewer Fund	1,402
Transfer from Liquor Fund	194,200
Transfer from Capital Projects	6,000
Transfer from Utilities Engineering Fees	136,387
Transfer from BID #1	1,300
Transfer from Second Penny	95,000
Appropriation from Reserve	331,628
GENERAL FUND BALANCE	<u>0</u>

SPECIAL REVENUE FUNDS

SECOND CENT SALES TAX FUND

Revenues	1,978,000
Expenditures - Second Cent Sales Tax	709,800
Transfer to Bike Path Capital Projects	(243,400)
Transfer to Airport Capital Projects	(40,350)
Transfer to City Hall Debt Service Fund	(331,510)
Transfer to Prentis Park GO Debt Service	(82,755)
Transfer to Prentis Park Capital Project	(375,056)
Transfer to Equipment Replacement	(8,000)
Transfer to General Fund	(95,000)
Appropriation to Reserve	(92,129)
SECOND CENT SALES TAX FUND BALANCE	<u>0</u>

PARKS IMPROVEMENT FUND

Revenues-Recreation Fees	4,010
Expenditures - Parks Improvements	<u>4,010</u>
PARKS IMPROVEMENT FUND BALANCE	<u>0</u>

BBB SALES TAX FUND

Revenues	375,770
Expenditures	361,000
Appropriation to Reserve	(14,770)
BBB SALES TAX FUND BALANCE	<u>0</u>

911 FUND -COMMUNICATIONS

Revenues	337,448
Expenditures	656,896
Transfer from General Fund	319,448
911FUND FUND BALANCE	<u><u>0</u></u>

BUSINESS IMPROVEMENT DISTRICT #1

Revenues	65,000
Expenditures	63,700
Transfer to General Fund	(1,300)
Business Improvement District #1 Fund Balance	<u><u>0</u></u>

STORMWATER MAINTENANCE FUND

Revenues - Stormwater Fees	266,350
Expenditures:	560,000
Appropriation from Reserve	293,650
STORMWATER FEE FUND BALANCE	<u><u>0</u></u>

LIBRARY FINE AND GIFT FUND

Revenues- Library Fine & Gifts	15,520
Expenditures - Library	11,500
Appropriation to Reserve	(4,020)
LIBRARY FINE AND GIFT FUND BALANCE	<u><u>0</u></u>

SPECIAL REVENUE - TIF District No. 5

Revenues	74,063
Expenditures	74,063
SPECIAL REVENUE - TIF 5 FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE FUNDS

DEBT SERVICE--SPECIAL ASSESSMENT FUND

Revenues	8,392
Expenditures	8,392
Interfund Loan	81,000
Transfer to Capital Projects	(81,000)
DS SPECIAL ASSESSMENT FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE-- TIF District No. 6

Revenues	186,710
Expenditures	186,710
DEBT SERVICE - TIF 6 FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE - CITY HALL

Revenues	5,300
Expenditures	336,810
Transfer from Second Cent Sales Tax Fund	331,510
DEBT SERVICE - CITY HALL FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE - PRENTIS PARK GO BOND

Revenues	0
Expenditures	196,755
Transfer from Second Penny Sales Tax Fund	82,755
Transfer from General Fund Malt Beverage	134,000
Appropriation to Reserve	(20,000)
DEBT SERVICE - PRENTIS PARK BOND FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUNDS

CAPITAL PROJECTS FUND - SPECIAL ASSESSMENT/STIP

Revenues	0
Expenditures	700,000
Transfer to General Fund	(6,000)
Transfer from General Fund STIP	625,000
Transfer from Debt Service	81,000
CP SPECIAL ASSESSMENT FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - AIRPORT

Revenues	766,650
Expenditures	807,000
Transfer from Second Cent Sales Tax Fund	40,350
CP AIRPORT FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - BIKE PATH

Revenues	59,600
Expenditures	303,000
Transfer from Second Cent Sales Tax Fund	243,400
CP BIKE PATH FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - PRENTIS PARK

Revenues	0
Expenditures	35,000
Transfer from Second Cent Sales Tax	375,056
Appropriation to Reserve	(340,056)
CP PRENTIS PARK FUND BALANCE	<u><u>0</u></u>

INTERNAL SERVICE FUNDS (Information Only)

	Unemployment Fund	Copier - Fax- Postage Fund	Custodial Fund	Equipment Replacement Fund
<u>Revenues</u>				
Internal Dept Charges	-	18,600	93,214	569,447
Interest on Investments	160	-	-	7,000
Other Revenues	-	-	-	105,500
Total Revenues	<u>160</u>	<u>18,600</u>	<u>93,214</u>	<u>681,947</u>
<u>Expenditures</u>				
Personnel	-	-	38,441	-
Operating Expenses	160	15,950	55,550	-
Capital	-	-	250	618,572
Total Expenditures	<u>160</u>	<u>15,950</u>	<u>94,241</u>	<u>618,572</u>
Transfer in	-	-	-	8,000
(To) From Reserve	-	(2,650)	1,027	(71,375)
Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

UTILITY AND ENTERPRISE FUNDS (Information Only)

	Electric Fund	Water Fund	Wastewater Fund	Joint Powers Fund	Liquor Fund	Golf Course Fund	Curbside Recycling Fund
<u>Revenues</u>							
Sales	5,582,000	1,600,000	1,674,000	1,783,620	1,736,000	741,900	127,700
Surcharge	1,071,400	268,000	340,000	-	-	-	-
Other Revenue	984,000	47,800	10,300	8,500	-	68,000	300
Interest	201,423	17,200	18,900	20,000	850	9,200	-
Grants	-	-	-	250,000	-	-	-
Total Revenues	<u>7,838,823</u>	<u>1,933,000</u>	<u>2,043,200</u>	<u>2,062,120</u>	<u>1,736,850</u>	<u>819,100</u>	<u>128,000</u>
<u>Expenditures</u>							
Personnel	1,060,640	597,767	467,725	563,998	-	398,916	107,348
Operating Expenses	3,587,151	571,367	796,793	1,071,300	1,490,285	441,871	12,006
Capital	917,700	382,800	438,000	1,158,000	6,000	30,000	-
Debt Service	-	186,475	333,351	161,025	-	-	2,113
Debt Service Surcha	844,878	235,669	291,014	-	-	-	-
Total Expenditures	<u>6,410,369</u>	<u>1,974,078</u>	<u>2,326,883</u>	<u>2,954,323</u>	<u>1,496,285</u>	<u>870,787</u>	<u>121,467</u>
Transfers Out	(884,950)	(38,583)	(28,679)	-	(194,200)	-	-
Transfers In	9,000	-	-	-	-	-	-
Bond Proceeds	-	-	-	500,000	-	-	-
(To) From Reserve	(552,504)	79,661	312,362	392,203	(46,365)	51,687	(6,533)
Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

The City Manager is directed to certify the following dollar amount of tax levies in ordinance to the Clay County Auditor:

General Fund \$2,386,500
 General Obligation Bond 0

and to levy taxes for Tax Incremental Financing Districts No. 5 and No. 6

Dated at Vermillion, South Dakota this 17th day of September, 2018

THE GOVERNING BODY OF THE CITY OF
VERMILLION, SOUTH DAKOTA

by John E. Powell
John E. (Jack) Powell, Mayor

ATTEST:

BY Michael D. Carlson
Michael D. Carlson, Finance Officer

First Reading: September 4, 2018
Second Reading: September 17, 2018
Publish: September 28, 2018
Effective: October 18, 2018



VERMILLION'S BOND INDEBTEDNESS AND PAYMENT SCHEDULE

2015 Refunding Certificates of Participation in a Lease Purchase Agreement – City Hall

Current Balance: \$2,415,000

Annual Payments: The City will make one principal payment and two interest payment per year. The repayment is from the second penny sales tax fund. The interest rate varies from 1.45% to 2.8%. The net present value of the advance refunding was a savings of \$111,072.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2019	280,000	52,570	2,135,000
2020	285,000	47,765	1,850,000
2021	290,000	42,300	1,560,000
2022	300,000	36,100	1,260,000
2023	305,000	29,140	955,000
2024	315,000	21,463.75	640,000
2025	315,000	13,273.75	325,000
2026	325,000	4,550	0

2010 Special Assessment Improvement Bond

Current Balance: \$445.10

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2019	222.55	20.03	222.55
2020	222.55	10.01	0

2013 Special Assessment Improvement Bond

Current Balance: \$15,521.00

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
07/01/2019	3,104.20	620.84	12,416.80
07/01/2020	3,104.20	496.67	9,312.60
07/01/2021	3,104.20	372.50	6,208.40
07/01/2022	3,104.20	248.31	3,104.20
07/01/2023	3,104.20	124.17	0

2015-A Special Assessment Improvement Bond

Current Balance: \$25,385.13

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
07/01/2019	3,662.31	761.55	21,722.82
07/01/2020	3,662.31	651.68	18,060.51
07/01/2021	3,662.29	541.82	14,398.22
07/01/2022	3,662.29	431.95	10,735.93
07/01/2023	3,662.25	322.08	7,073.68
07/01/2024	3,662.25	212.21	3,411.43
07/01/2025	3,411.43	102.34	0

2017 Electric Revenue Bonds Series 2017A

Amount Outstanding: \$3,575,000

The bond is for the construction costs for the northeast substation project including the interconnect transmission line and substation. Payments began in 2017. The City makes one principal payment per year and two interest payments per year. Interest rate varies from 1.85% to 4.0%. Repayment will be from the electric utility surcharge fee.

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2019	155,000	124,667.50	3,420,000
2020	155,000	121,800.00	3,265,000
2021	160,000	118,622.50	3,105,000
2022	165,000	115,022.50	2,940,000
2023	165,000	110,980.00	2,775,000
2024	170,000	106,690.00	2,605,000
2025	175,000	102,100.00	2,430,000
2026	180,000	97,200.00	2,250,000
2027	190,000	90,000.00	2,060,000
2028	195,000	82,400.00	1,865,000
2029	205,000	74,600.00	1,660,000
2030	210,000	66,400.00	1,450,000
2031	220,000	58,000.00	1,230,000
2032	230,000	49,200.00	1,000,000
2033	235,000	40,000.00	765,000
2034	245,000	30,600.00	520,000
2035	255,000	20,800.00	265,000
2036	265,000	10,600.00	0

2009 Electric Revenue Bonds Series B

Amount Outstanding: \$5,625,000

The bond is for the construction costs for the electric transmission line project including the line, substation improvements and Spirit Mound switchyard improvements. Payments began in 2010. The City makes one principal payment per year and two interest payments per year. Interest rate varies from 5% to 6.25% is a Build America Bond that will have 35% of the interest refunded by the Federal Government. This bond reaches its call date December 2019. Repayment will be from the electric utility surcharge fee.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2019	225,000	333,710	5,400,000
2020	235,000	322,460	5,165,000
2021	240,000	310,475	4,925,000
2022	250,000	297,035	4,675,000
2023	260,000	283,035	4,415,000
2024	270,000	268,475	4,145,000
2025	280,000	253,355	3,865,000
2026	290,000	237,675	3,575,000
2027	300,000	220,275	3,275,000
2028	310,000	202,275	2,965,000
2029	320,000	183,675	2,645,000
2030	335,000	164,475	2,310,000
2031	350,000	144,375	1,960,000
2032	360,000	122,500	1,600,000
2033	375,000	100,000	1,225,000
2034	390,000	76,562.50	835,000
2035	410,000	52,187.50	425,000
2036	425,000	26,562.50	0

2003 Water Revenue Note

Amount Outstanding: \$523,361.67

Payments: The loan calls for quarterly payments of \$26,255.91 for twenty years at 3.5% interest. The first payment was made October, 1, 2004. The loan proceeds were used for the Phase II improvements to water treatment plant and are paid from the Water Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2019	87,850.65	17,172.99	435,511.02
2020	90,966.01	14,057.63	344,545.01
2021	94,191.86	10,831.78	250,353.15
2022	97,532.09	7,491.55	152,821.06
2023	100,990.79	4,032.85	51,830.27
2024	51,830.27	681.55	0

2006 Water Revenue Note

Amount Outstanding: \$1,894,063.71

Payments: The loan calls for quarterly payments of \$58,917.16 for twenty years at 2.5% interest. The first payment was made April 1, 2008. The loan proceeds were used for addition of a second upflow basin; chemical feed equipment and the refurbishment of the existing upflow basin and chemical equipment and are paid from the Water Surcharge Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2019	190,089.88	45,578.76	1,703,973.83
2020	194,886.88	40,781.76	1,509,086.95
2021	199,804.91	35,863.73	1,309,282.04
2022	204,847.06	30,821.58	1,104,434.98
2023	210,016.44	25,652.20	894,418.54
2024	215,316.29	20,352.35	679,102.25
2025	220,749.87	14,918.77	458,352.38
2026	226,320.57	9,348.07	232,031.81
2027	232,031.81	3,636.83	0

2013 Water Utility Revenue Note

Amount Outstanding: \$1,034,513.12

Payments: The loan calls for quarterly payments of 20,362.81 for twenty years at 2.5% interest. The first payment was made April 1, 2014. The loan proceeds were for the Shriner Street 500,000 gallon water tower that was completed in 2014. The repayment is from the water fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2018	57,365.71	24,085.53	1,034,513.12
2019	58,667.38	22,783.86	975,845.74
2020	59,998.56	21,452.68	915,847.18
2021	61,359.96	20,091.28	854,487.22
2022	62,752.26	18,698.98	791,734.96
2023	64,176.15	17,275.09	727,558.81
2024	65,632.34	15,818.90	661,926.47
2025	67,121.57	14,329.67	594,804.90
2026	68,644.60	12,806.70	526,160.30
2027	70,202.18	11,249.06	455,958.12
2028	71,795.10	9,656.14	384,163.02
2029	73,424.18	8,027.06	310,738.84
2030	75,090.22	6,361.02	235,648.62
2031	76,794.05	4,657.19	158,854.57
2032	78,536.54	2,947.70	80,318.03
2033	80,318.03	1,132.64	0.00

2003 Wastewater Revenue Note

Amount Outstanding: \$99,114.45

Payments: The loan calls for quarterly payments of \$4,776.23 for twenty years at 3.5% interest. The first payment was made July 1, 2004. The loan proceeds were used for the Princeton Street lift station and are paid from the Wastewater Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2019	15,842.33	3,262.59	83,272.12
2020	16,404.14	2,700.78	66,867.98
2021	16,985.86	2,119.06	49,882.12
2022	17,588.22	1,516.70	32,293.90
2023	18,211.93	892.99	14,081.97
2024	14,081.97	246.72	0

2013 Wastewater Revenue Refunding Bond

Amount Outstanding: \$1,585,000

Payments: The original SRF loan from 2005 at 3.5% in the amount of \$2,481,847 was refunded in January 2013. The interest rate varies from 1.35 to 2.45 percent. The City makes one principal and two interest payments per year. The net present value debt service savings was \$140,316 with issuance costs of \$58,850. The original loan proceeds were used for Phase II improvements to wastewater treatment plant and are paid from the Wastewater Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2019	185,000	33,920	1,400,000
2020	185,000	31,052.50	1,215,000
2021	190,000	27,815	1,025,000
2022	195,000	24,015	830,000
2023	200,000	19,725	630,000
2024	205,000	15,125	425,000
2025	210,000	10,307.50	215,000
2026	215,000	5,267.50	0

2008 Wastewater Revenue Note

Amount Outstanding: \$2,783,082.34

Payments: The loan calls for quarterly payments of \$72,753.34 for twenty years at 3.25% interest. The first payment was made July 1, 2010. The loan proceeds were used for addition wastewater Phase III improvements and are paid from the Wastewater Surcharge Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2019	203,020.81	87,992.55	2,580,061.53
2020	209,699.85	81,313.51	2,370,361.68
2021	216,598.60	74,414.76	2,153,763.08
2022	223,724.31	67,289.05	1,930,038.77
2023	231,084.45	59,928.91	1,698,954.32
2024	238,686.72	52,326.64	1,460,267.60
2025	246,539.10	44,474.26	1,213,728.50
2026	254,649.80	36,363.56	959,078.70
2027	263,027.33	27,986.03	696,051.37
2028	271,680.47	19,332.89	424,370.90
2029	280,618.28	10,395.08	143,752.62
2030	143,752.62	1,754.06	0

2009 Wastewater Revenue Note

Amount Outstanding: \$167,117.15

Payments: The loan calls for quarterly payments of \$4,158.72 for twenty years at 3% interest. The first payment was made April 1, 2010. The loan amount is \$499,000 of which 50% is a principal forgiveness grant. The loan proceeds were used for cured-in-place pipe and pipe bursting for improvements to the wastewater collection mains and are paid from the Wastewater Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2019	11,752.76	4,882.12	155,364.39
2020	12,109.33	4,525.55	143,255.06
2021	12,476.72	4,158.16	130,778.34
2022	12,855.25	3,779.63	117,923.09
2023	13,245.27	3,389.61	104,677.82
2024	13,647.12	2,987.76	91,030.70
2025	14,061.16	2,573.72	76,969.54
2026	14,487.76	2,147.12	62,481.78
2027	14,927.32	1,707.56	47,554.46
2028	15,380.19	1,254.69	32,174.27
2029	15,846.82	788.06	16,327.45
2030	4,127.61	31.11	0

2016 Wastewater Revenue Note

Amount Outstanding: \$751,900.00

Payments: The loan calls for quarterly payments of \$12,532.83 for twenty years at 3% interest. The first payment is May 1, 2019. The loan proceeds were used for the replacement of the Prentis Street lift station and related sewer main and are paid from the Wastewater Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2019	20,836.23	16,762.26	731,063.77
2020	28,518.25	21,613.07	702,545.52
2021	29,383.46	20,747.86	673,162.06
2022	30,274.93	19,856.39	642,887.13
2023	31,193.45	18,937.87	611,693.68
2024	32,139.84	17,991.48	579,553.84
2025	33,114.93	17,016.39	546,438.91
2026	34,119.61	16,011.71	512,319.30
2027	35,154.77	14,976.55	477,164.53
2028	36,221.34	13,909.98	440,943.19
2029	37,320.27	12,811.05	403,622.92
2030	38,452.53	11,678.79	365,170.39
2031	39,619.15	10,512.17	325,551.24
2032	40,821.16	9,310.16	284,730.08
2033	42,059.63	8,071.69	242,670.45
2034	43,335.70	6,795.62	199,334.75
2035	44,650.47	5,480.85	154,684.28
2036	46,005.13	4,126.19	108,679.15
2037	47,400.89	2,730.43	61,278.26
2038	48,838.98	1,292.34	12,439.28
2039	12,439.28	93.29	-

2017 Solid Waste Note Payable - Dozer

Amount Outstanding: \$129,829.29

Payments: The loan calls for semiannual payments of \$10,535.18 for seven years at 2% interest. The first payment was due June 1, 2018. The loan proceeds were used for purchase of landfill dozer and are paid from the Joint Powers Solid Waste fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2019	20,576.15	2,494.21	109,253.14
2020	20,989.72	2,080.64	88,263.42
2021	21,411.62	1,658.74	66,851.80
2022	21,841.99	1,228.37	45,009.81
2023	22,281.01	789.35	22,728.80
2024	22,728.80	341.50	-

2013 Joint Powers Revenue Note

Amount Outstanding: \$1,401,372.52

Payments: The loan calls for quarterly payments of \$27,319.21 for twenty years at 3% interest. The first payment was made May 2015. The loan proceeds were used for the construction of the landfill leachate collection system with related pond and the construction of cell 5 with repayment from the Joint Powers Solid Waste Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2019	67,995.84	41,281	1,333,376.68
2020	70,058.77	39,218.07	1,263,317.91
2021	72,184.30	37,092.54	1,191,133.61
2022	74,374.31	34,902.53	1,116,759.30
2023	76,630.77	32,646.07	1,040,128.53
2024	78,955.68	30,321.16	961,172.85
2025	81,351.14	27,925.70	879,821.71
2026	83,819.27	25,457.57	796,002.44
2027	86,362.29	22,914.65	709,640.15
2028	88,982.43	20,294.41	620,657.72
2029	91,682.08	17,594.76	528,975.64
2030	94,463.66	14,813.18	434,511.98
2031	97,329.60	11,947.24	337,182.38
2032	100,282.50	8,994.34	236,899.88
2033	103,324.99	5,951.85	133,574.89
2034	106,459.78	2,817.06	27,115.11
2035	27,115.11	203.36	0

2010 Solid Waste Note Payable - Baler

Amount Outstanding: \$55,776.56

Payments: The loan calls for semiannual payments of \$14,338.54 for ten years at 2.25% interest. The first payment was made June 1, 2011. The loan proceeds were used for purchase of landfill baler and are paid from the Joint Powers Solid Waste fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2019	27,576.35	1,100.73	28,200.21
2020	28,200.21	476.87	0

2018 Solid Waste Note Payable – Recycling Trailer

Amount Outstanding: \$9,044.18

Payments: The loan calls for semiannual payments of \$1,055.82 for five years at 2% interest. The first payment was made June 1, 2018. The loan proceeds were used to assist with the purchase of a curbside recycling trailer and are paid from the Curbside Collection fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2019	1,940.41	171.23	7,103.77
2020	1,979.41	132.23	5,124.36
2021	2,019.20	92.44	3,105.16
2022	2,059.79	31.85	1,045.37
2023	1,045.37	10.45	-

2013 Tax Increment Financing District #6

Amount Outstanding: \$1,732,000

Payments: The closing on the bond was December 19, 2013 with fund delivery to be made in the second quarter of 2014. Semi-annual payments are due June 15 and December 15 annually from the tax increment generated by the district with payments first applied to interest and the balance to principal until retired. The initial interest rate is 3.5% which was adjusted after the first five year period in December 15, 2019 to 3.53% and will be adjusted each five years to the 20-year treasury rate plus 50 basis points but may not increase more than 1% per adjustment nor above 5.5%. The City Council approved advances from the second penny sales tax fund to pay the bond interest not covered by the tax increment for 2014-2017. The tax increment in 2018 provided for the Interest as well as principal payments. A projection of the bond repayment using current tax increment projections is as follows.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2019	119,841.36	58,668.64	1,571,857.93
2020	160,949.44	54,078.63	1,410,908.49
2021	205,895.39	48,003.94	1,205,013.09
2022	253,204.53	40,321.98	951,808.56
2023	265,182.70	31,279.08	686,625.87
2024	277,617.04	21,809.35	409,008.83
2025	290,524.09	11,896.56	118,484.74
2026	118,484.74	4,182.51	(0.00)

2015 General Obligation Bond

Amount Outstanding: \$2,605,000

Payments: The semi-annual payments are due June 1 and December 1 of each year. The interest rate ranges from 1% to 3.5%. Unless the City Council transfers funding from other sources prior to approval of the budget the annual debt service will be levied for collection with next year's taxes. The first payment was made in December 2016. The City Council has committed malt beverage markup funds along with second penny sales tax for the bond payments.

The City issued \$3,005,000 of General Obligation Bonds on March 18, 2016 with the proceeds used for the construction of Prentis Park improvements to consist of a new swimming pool to replace the existing pool, parking lot, basketball courts and related improvements.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2019	125,000	69,755	2,480,000
2020	130,000	67,255	2,350,000
2021	135,000	64,655	2,215,000
2022	135,000	61,955	2,080,000
2023	135,000	59,930	1,945,000
2024	140,000	57,905	1,805,000
2025	140,000	55,315	1,665,000
2026	145,000	52,725	1,520,000
2027	150,000	48,375	1,370,000
2028	155,000	43,875	1,215,000
2029	160,000	39,225	1,055,000
2030	165,000	34,425	890,000
2031	165,000	29,475	725,000
2032	170,000	24,525	555,000
2033	180,000	19,425	375,000
2034	185,000	13,125	190,000
2035	190,000	6,450	0

**CITY OF VERMILLION
2019 PAYROLL RESOLUTION**

WHEREAS, effective and responsive delivery of City services is dependent upon the employment of a highly competent and motivated workforce; and

WHEREAS, the City of Vermillion, as an employer, makes periodic adjustments to wages and compensation for inflation and in comparison to other municipal employers; and

WHEREAS, the City of Vermillion has previously approved collective bargaining agreements with AFSCME Local 1052 covering the calendar year 2019 that includes placement of employees on a wage schedule which generally provides a 2.25% increase in wages; and

WHEREAS, the City of Vermillion has previously approved a collective bargaining agreement with the Fraternal Order of Police Lodge 19 covering the calendar year 2019 that includes placement of employees on a wage schedule which generally provides a 2.25% increase in wages; and

WHEREAS, the City of Vermillion desires to increase wages and salaries for management, professional, and non-union employees by 2.25% on January 1, 2019.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Vermillion hereby approves and adopts the following wage rates for the calendar year 2019.

BI-WEEKLY SALARIES:

Mayor/City Council: John Powell/\$448.58; Kelsey Collier-Wise/\$259.72; Howard Willson/\$259.72; Rich Holland/\$259.72; Brian Humphrey/\$259.72; Julia Hellwege/\$259.72; Katherine Price/\$259.72; Tom Sorensen/\$259.72; Steve Ward/\$259.72; **General Government:** John Prescott/\$5,123.20; James Purdy/\$1,762.40; **Fire/EMS:** Matthew Callahan/\$2,811.20; Robin Hower/\$225.00; Anthony Klunder/\$285.00; Matthew Taggart/\$1,360.00 **Code Enforcement:** Farrel Christensen/\$2,407.20; **Telecommunications:** Ryan Anderson/\$2,280.80; **Engineering:** Jose Dominguez/\$3,357.60; Shane Griese/\$2,182.40; **Finance:** Mike Carlson/\$4,155.20; **Library:** Daniel Burniston/\$2,418.40; **Light and Power:** Monty Munkvold/\$3,255.20; Travis Tarr/\$2,991.20; **Parks & Recreation/Golf:** James Goblirsch/\$2,933.60; Ryan Baedke/\$1,980.00; Russell Jensen; \$2,102.40; **Police:** Matthew Betzen/\$3,560.00; Chad Passick/\$3,097.60; Crystal Brady/\$2,713.60; Luke Trowbridge/\$2,713.60; **Solid Waste:** Timothy Taggart/\$2,208.80; **Street:** Pete Jahn/\$2,580.00;

HOURLY WAGES:

Fire/EMS: Dawn Abbott-Thompson/\$11.40, \$2.00/hr on-call; Emma Duprey/\$10.10, \$2.00/hr on-call; Aaron Fest/\$10.20, \$2.00/hr on-call; Maria Glover/\$10.00, \$2.00/hr on-call; Madeline Fest/\$12.20, \$2.00/hr on-call; Ryun Fischbach/\$20 per call; Marisa Helm/\$10.20, \$2.00/hr on-call; Claire Hoogland/\$10.10, \$2.00/hr on-call; Valerie Hower/\$12.50, \$2.00/hr on-call; Cody Jansen/\$10.70, \$2.00/hr on-call; Carter Kerber/\$10.20, \$2.00/hr on-call; David Kyte/\$11.40,

\$2.00/hr on-call; Joe Kyte/\$13.20, \$2.00/hr on-call; Jordan Leach/\$10.10, \$2.00/hr on-call; Neil Melby/\$10.80, \$2.00/hr on-call; Ethan Parr/\$10.10, \$2.00/hr on-call; Mandy Reed/\$13.10, \$2.00/hr on-call; Evan Rolling/\$10.10, \$2.00/hr on-call; Shea Soderlin/\$12.30, \$2.00/hr on-call; Jena Stewart/\$10.20, \$2.00/hr on-call; Michael Wildermuth/\$14.00, \$2.00/hr on-call; Jessica Wahlgren/\$10.10, \$2.00/hr on-call; Matthew Wilmes/\$10.10, \$2.00/hr on-call; Lisa Wood/\$10.80, \$2.00/hr on-call; Anthony Gengler/\$17.15; Audrey Larsen/\$14.00; Christopher Mikkelsen/\$17.15; Drew Vanvoorhis/\$17.15; **Code Enforcement:** Jim Balleweg/\$23.43; Kenny Wapniarski/\$18.26; **Custodial:** Ron Maher/\$12.73; **Electric:** Chad Christopherson/\$35.01; Todd Halverson/\$36.03; Austin Anderson/\$35.01; Phil Wiebelhaus/\$34.44; Matt Nelson/\$28.49; Andrew Eidem/\$34.44; Karen Harris/\$21.01; Brandon Steeneck/\$26.65; Dennis Davis/\$0.30/Meter; Teresa Gilbertson/\$0.30/Meter; **Engineering:** Todd Nordyke/\$21.54; Eric Birkeland/\$20.08; **Finance:** Katie Redden/\$21.70; Sherry Howe/\$27.02; Vicki Fader/\$19.26; Janis Johnson/\$17.60; **General Government:** Marty Washington/\$16.25; **Library:** Wendy Nilson/\$22.11; Linda Calleja/\$16.62; Rachelle Langdon/\$14.67; Beth Samenus/\$20.47; Jeffrey Engeman/\$17.68; Dylan Chang/\$12.98; Sophia Wermers/\$12.10; Hannah Voudry/\$9.75; Nicole Andrews/\$9.50; Michael Burke/\$9.50; Kaitlin Haas/\$9.50; **Parks & Recreation/Golf:** Aleesha Alverson/\$9.25; Brooke Assmus/\$9.25; Mackenzie Kopren/\$9.25; Nicolas, Anderson/\$9.25; Rachel Brady/\$9.25; Shannon Fitzsimmons/\$9.25; Brock Fehr/\$9.25; Parker Goblirsch/\$9.25; Brittany Hamann/\$9.25; Morgan Graham/\$9.25; Alexis Fredericksen/\$9.25; Kayla Lewis/\$9.25; Audry Miiller/\$9.25; Tomalyn Peckham/\$9.25; Nathan Robertson/\$9.25; Elaina Taggart/\$9.25; Richard Sauer/\$9.25; Ryan Sevening/\$9.50; Tyler Trageser/\$17.53; Joel Van Peursesem/\$9.25; Payten Halverson/\$9.25; Ethan Weber/\$9.25; Sophie Larson/\$9.25; Ernst Coriolan/\$9.25; Michael Kopren/\$9.25; Kennedy Goblirsch/\$9.25; Trey Livermont/\$9.25; Alisha Leber/\$9.25; Ezra Voigt/\$9.25; Morgan Halverson/\$9.25; Cylie Hanson/\$16.75; Nicholas Lubbers/\$9.25; Joshua Prescott/\$9.25; Christopher White/\$9.25; Tyler Williamson/\$18.32; Aaron Baedke/\$11.25; Danny Brown/\$9.50; Mark Clark/\$31.26; Blake Gilkyson/\$9.25; Clayton Hakin/\$9.25; Justin McGregor/\$9.25; Kara Mulheron/\$9.25; Justin Norling/\$10.25; Jack Padmore/\$9.25; Jessica Rogers/\$9.25; Taylor Schultz/\$9.25; Paul Schwasinger/\$11.50; Travis Taggart/\$17.53; Tyler Farrell/\$9.25; Grant Campbell/\$9.25; Dennis Chandler/\$20.13; Kory Diefendorf/\$9.25; Sam Craig/\$9.50; Rylan Craig/\$9.25; Madison Guhlke/\$9.25; Tryce Nelson/\$9.25; Tiara Selby/\$9.25; Keegan Johnson/\$12.55; Shelby Rockafellow/\$9.25; Haleigh Melstad/\$9.25; Hannah Poppens/\$9.25; Brady Martinez/\$9.25; Kyleigh Moran/\$9.50; Sam Nicholson/\$9.75; Alexa Rudeen/\$9.25; Kayla Stammer/\$9.25; Ryne Whisler/\$9.50; **Police:** Janna Mollet/\$22.20; Ryan Hough/\$32.27; Robin Hower/\$29.28; Ben Nelsen/\$32.27; Jonathan Warner/\$27.54; Bryan Beringer/\$27.54; Anthony Klunder/\$26.87; Chet Moser/\$24.34; Jessica Newman/\$24.95; Jonathan Cole/\$26.21; Mark Foley/\$25.57; Joe Ostrem/\$27.15; Matthew Davis/\$23.17; Jamie Hall/\$23.17; Andrew Delgado/\$24.34; Drew Gortmaker/\$22.60; Cindy Carrington/\$14.80; Dallas Schnack/\$16.50; **Solid Waste/Recycling:** Jennifer Holthe/\$15.33; Mark Milbrodt/\$22.46; Jim Zimmerman/\$21.52; Todd Moe/\$19.86; Dan Hanson/\$19.41; Todd Mockler/\$17.52; Jeremiah Kashas/\$16.97; Alec Leber/\$16.22; Daniel Goeden/\$15.00; Daniel Milroy/\$17.13; Brian Waage/\$17.13; **Street:** Cody Sommervold/\$18.51; Brian Nelson/\$18.09; Jeffrey Mart/\$23.25; Brian Steffen/\$18.51; Scott Iverson/\$17.67; Ryun Fischbach/\$17.67; Cory Taggart/\$17.31; Paul Brunick/\$9.25; Rich Walker/\$10.75; **Telecommunications:** David Stammer/\$23.60; Marsha McKinney/\$23.14; Jessica Standley/\$22.69; Derek Ronning/\$20.17; Amanda Arndt/\$17.08; Anthony Iverson/\$17.08; Anne Printz/\$16.58;

Wastewater: Fred Balleweg/\$29.68; Michael Heine/\$23.29; Cory Moore/\$20.95; Robert Pickens/\$20.95; Zachary Hammond/\$18.10; Kyle Hoisington/\$20.49; Ryan Hage/\$10.00;
Water: Curtis Haakinson/\$29.03; Wade Mount/\$24.79; Dale Husby/\$21.79; Tyler Zimmerman/\$23.33; Chris Nissen/\$22.78; Eric McPherson/\$22.28; Andrew Wickre/\$18.83;
Volunteer Firefighters: Dawn Abbott-Thompson; Cole Albaugh-Edgecomb; Tyler Alink; Jonathan Aperans; Armando Barash; Victor Barash; Karl Brewer; Jeff Brown; Matt Callahan; Kellen Cusick; Ray Decker; Ryun Fischbach; Anthony Gengler; Hunter Jackson; Cody Jansen; Anthoney Klunder; Tony Kronaizl; Jordan Leach; Scott Martinson; Chris Mikkelsen; Curtis Mincks; Mike Murra; Preston Rhodes; Evan Rolling; Blaine Schoellerman; Dustin Sockness; Bill Sperry; Cory Taggart; Mark Taggart; Matt Taggart; Keith Thompson; Drew Vanvoorhis; John Walker; Noah Walker; Zachary Walton; Dylan Whelchel; Brandon Wiemers; Matthew Wilmes; **Associate Firefighters:** Dick Brown; Doug Brunick; Mike Chaney; Gary Eidem; Don Forseth; Bob Frank; Todd Halverson; Dean Hansen; Pete Jahn; Wade Mount; Monty Munkvold; Rob Pickens; Travis Schroeder; Tom Sorensen; Chuck Taggart; Clarence Voudry; Brian Waage; Rich Walker; Clyde Watts; **Cadets:** Kase King; Blake Nelson; **Planning Commission:** (Each member receives \$15.00/per meeting.) Matthew Fairholm; Don Forseth; Robert Iverson; Mike Manning; Ted Muenster; Jim Wilson; Robert Oehler; Jeff Kleeman; Douglas Tuve; **Library Board:** (Each member receives \$15.00/per meeting.) Greg Redlin; Martha Muellenberg; Gabrielle Strouse; Diane Leja; Catherine Beem.

PROVIDED, HOWEVER, the City Manager may make wage increases for the completion of education requirement, for passing certification tests, for fulfillment of job requirements set at the date of employment, and the City Manager may make meritorious wage increases for Department Heads within the budgetary appropriation of the respective departments.

Dated at Vermillion, South Dakota this 7th day of January 2019.

FOR THE GOVERNING BODY OF THE
 CITY OF VERMILLION, SOUTH DAKOTA

By John E. (Jack) Powell
 John E. (Jack) Powell, Mayor

ATTEST:
 By Michael D. Carlson
 Michael D. Carlson, Finance Officer



City of Vermillion
Comprehensive Fee Schedule as of December 17, 2018

TITLE	FEE DESCRIPTION	RATE
<u>Police Department</u>		
Accident Reports		\$5.00
Incident Report	per page	\$2.00
Photos	per photo	\$2.00
Video DVD/CD for Public Information Request	base fee per DVD/CD	\$25.00
Videos longer than 15 minutes without redaction	one hour minimum, charge per hour to produce video	\$20.00
Videos longer than 15 minutes with redaction	one hour minimum, charge per hour to produce video	\$50.00
Parking Tickets	if paid within 10 days	\$15.00
	after 10 days	\$30.00
	after 30 days	\$45.00
Court Money Website Program (Credit Card Payments)	\$2.00 minimum under \$50.00	
	4% of total when over \$50.00	
<u>EMS & Fire Services</u>		
Type of Call		
Advanced Life Support - Emergency		\$1,000.00
Advanced Life Support 2 - Emergency		\$1,250.00
Advanced Life Support - Non Emergency		\$750.00
Advanced Life Support - Treat No Transport		\$500.00
Advanced Life Support - On Scene Care		\$500.00
Basic Life Support - Emergency		\$800.00
Basic Life Support - Non-Emergency		\$550.00
Basic Life Support - Treat No Transport		\$300.00
Basic Life Support - On Scene Care		\$400.00
Stand-By for Special Events (Ambulance & 2 Personnel)	per hour	\$100.00
Stand-By for Special Events (Per Person for Extra Personnel)	per person, per hour	\$25.00
Stand-By for Special Events (Bike Team - Per Bike Member)	per person, per hour	\$25.00
Specialty Care Transport		\$1,500.00
Additional Standby Staffing	per person, per hour	\$25.00
Loaded Mileage Charge	per mile	\$15.00
Airplane Transportation (Billed to Flight Company)		\$250.00
Fireworks Permit Fee		\$25.00
Itemized Procedures		
Oxygen		\$40.00
IV		\$60.00
Intraosseous IV Start		\$175.00
Defibrillation Supplies		\$50.00
Endotracheal Intubation (ET Tube)		\$100.00
Additional Attendant		\$50.00
Esophageal Intubation (King Airway)		\$60.00
ECG 3 Lead		\$40.00
ECG 12 Lead		\$50.00
Automated CPR Machine		\$150.00
Drug Charges		
Adenosine (6mg Vial)		\$10.00
Adenosine (12mg Vial)		\$20.00
Adrenalin (1mg Vial)		\$20.00
Albuterol Sulfate-INH		\$10.00

**City of Vermillion
Comprehensive Fee Schedule as of December 17, 2018**

Amiodarone (150mg Vial)		\$10.00
Aspirin (324mg)		\$10.00
Atropine Sulfate Inj		\$10.00
Calcium Chloride		\$10.00
Dextrose 50%		\$10.00
Diazepam/Valium		\$10.00
Diphenhydramine HCL (Benadryl)		\$10.00
Duoneb Neb Inhalation		\$10.00
Etomidate		\$10.00
Epi Pen		\$250.00
Epinephrine 1mg/ml Prefilled Syringe		\$10.00
Fentanyl (Per 50mcg)		\$10.00
Flumazenil (Romazicon) 0.5mg/5ml Vial		\$10.00
Furosemide (Per 20mg)		\$10.00
Gluca Gen		\$170.00
Glucose Oral Gel		\$10.00
Lidocaine HCL (Per 50mg)		\$10.00
Magnesium Sulfate (Per 1 Gram)		\$10.00
Midazolam (Versed) (Per 2mg)		\$10.00
Morphine Sulfate		\$10.00
Naloxone 2mg/2ml Inj		\$40.00
Nitrostat 0.4mg Bottle (25)		\$40.00
Ondansetron (Zofran) ODT 4mg		\$10.00
Ondansetron (Zofran) 4mg Inj		\$10.00
Rocuronium		\$10.00
Sodium Bicarbonate Pediatric 10ml		\$10.00
Sodium Bicarbonate Adult 50ml		\$10.00
Solumedrol 125mg Inj		\$10.00
Succinylcholine		\$20.00
Tetracaine Eye Drops		\$10.00
Disposable Supplies		
Head Blocks		\$10.00
Bag Valve Mask		\$20.00
Blood Stopper (Quik-Clot)		\$60.00
C-Collar		\$25.00
CPAP		\$75.00
Glucometer		\$10.00
Neb-Kit		\$15.00
OB Kit		\$25.00
Oral/Nasal Airway		\$10.00
SAM Splint		\$30.00
Splint - Disposable		\$10.00
Suction Supplies		\$25.00
Vacuum Splints - Extremity/Body		\$25.00
Administrative Charges (Fire & EMS)		
Records Release	per page	\$2.00
Photos		\$2.00
Parks & Recreation	approval.)	

City of Vermillion
Comprehensive Fee Schedule as of December 17, 2018

Youth Programs		
Early Childhood Explorers	Ages 4-7, Mon-Thurs at the National Guard Armory	\$82.00
Out and About Adventures	Day Camps that include fishing, hiking, archery, baseball games, museums, science center, zoo, etc.	
Single Session Camps		\$15.00
All Four Days of Camp		\$50.00
Tumbling/Gymnastics	(One Lesson per week, Vermillion High School Gymnastics Room)	
Teeny Tots	Walking age to 3 year olds	\$22.00
Tiny Tots	4 & 5 year olds	\$22.00
Beginners	6 or older	\$27.00
Adv. Beginners	6 or older	\$27.00
Pre-Intermediates	6 or older	\$27.00
Intermediates	6 or older	\$27.00
Advanced Intermediates	Instructor Invite Only	\$32.00
MS/HS	(2 days per week) Instructor invitation only, 7th-12th grade students	\$52.00
Youth Tennis	All participants are required to bring a can of new tennis balls along with program fee.	
Pee Wee	Ages 4-6	\$27.00
Beginner	Ages 7-12	\$27.00
Intermediate	Ages 10-16	\$27.00
Youth Wrestling	Run by Vermillion Youth Wrestling Club	
Little Gardeners Club	Ages 9-12, 2 days a week at W.H. Over Museum late May-early August	\$37.00
Youth Track & Field	Ages 9-18, 2 days a week at Vermillion High School	\$27.00
Vermillion Youth Soccer League	Run by the Vermillion Youth Soccer League	
Vermillion Girl's Summer Volleyball Camp	Grades 3-12 held at Vermillion High School	\$37.00
Jr. Football	Run by the Vermillion Youth Football Association, Grades 1-6	
Basketball	Run by the USD Wellness Center	
4th, 5th, and 6th Grade Youth Volleyball	Sept.-Oct. at Vermillion Middle School on Mondays	\$25.00
Jr. Golf League	June-July at the Bluffs, 1 day a week	\$45.00
Jr. Golf Lessons	June-July at the Bluffs, 1 day a week	\$25.00
Dance	Run by the Vermillion Area Dance Association	
Youth Baseball	Run by Vermillion Parks and Recreation	
Tee Ball	Ages 5-6	\$47.00
Rookie League	Ages 7-8	\$57.00
Minor League	Ages 9-10	\$62.00
Major League	Ages 11-12	\$72.00
Youth Softball	Run by Vermillion Parks and Recreation	
4yr Tee Ball		\$37.00
5-6yr Tee Ball		\$37.00
7-8yr Coach Pitch		\$47.00
9-10yr Softball		\$77.00
11-12yr Softball		\$92.00
Youth/Adult Programs		
Co-Volleyball Leagues (A&B)	per team, October - March/Spring Break	\$225.00
Adult 5 on 5 Basketball per team January-March		\$225.00
Adult Men 5 on 5 Basketball League	per team, January-March, league is officiated	\$200.00
Miscellaneous Fees		
Camping Fees	per day after 3 days, permission basis only, Lions Park	\$5.00
Armory User Fee	rates vary according to length of time and extent of use	
Swimming Pool:	Pool is open from May to August (specific dates posted/updated on City website annually)	

City of Vermillion
Comprehensive Fee Schedule as of December 17, 2018

Season Tickets		
Ages 0-6	With paid adult (up to two children)	no fee
Adult	18 - 59 (includes water walking and lap swimming)	\$40.00
Senior	60 +	\$30.00
Youth	7-17	\$35.00
General Admission	Daily pass- all ages 7 years old and up	\$5.00
Rental		
Party Shelter Option A		\$150.00
Party Shelter Option B		\$75.00
Corporate Rental Option A		\$500.00
Corporate Rental Option B		\$450.00
Swimming Lessons		
All Levels	Five separate sessions, including morning and evening lessons	\$17.00
Golf Course:		
Season Passes	fees do not include tax	
Golf		
2 Person Family		\$729.00
plus one child		\$779.00
2+		\$829.00
Adult		\$559.00
College (full time) or under 25		\$279.00
Junior	18 and under	\$139.00
First time members	Season pass only	1/2 Price
Range Season Pass		
Family		\$289.00
Adult		\$209.00
Junior	18 and under	\$99.00
Private Carts		
Cart Storage	Limit to 80 carts	\$369.00
Trail fee (Homeowners)		\$189.00
Cart Passes		
2 Person Family		\$709.00
Adult		\$529.00
Greens Fees (per round w/o membership)		
9 Hole Mon-Thur		\$19.00
18 Hole Mon-Thur		\$25.00
9 Hole Fri-Sun		\$22.00
18 Hole Fri-Sun		\$33.00
Juniors	12 and under	\$10.00
Cart Rental		
9 Hole	per person	\$14.00
18 Hole	per person	\$19.00
Driving Range		
Bucket	est. 40 balls per bucket	\$5.00
Handicap	Required to play in any golf league	\$28.00
Golf Lessons		
Individual Lessons	Rates vary, depending on number of lessons	
Group Lesson Rates	Rates vary, depending on number of lessons and participants	

City of Vermillion
Comprehensive Fee Schedule as of December 17, 2018

League Membership		
1 league		\$175.00
2 leagues		\$275.00
League Cart		
1 league		\$125.00
2 leagues		\$175.00
Corporate Punch Card (18 holes and 1/2 cart)		\$999.00
Utility Rates		
Residential Utility Rates		
Electric Utility	\$0.091 per KWH (Oct-June) and \$0.098 per KWH (July-Sept)	
Customer Charge		\$11.00
Security Lights		
Lamp Size 70 watt	per month	\$5.90
100 watt	per month	\$7.25
250 watt	per month	\$12.55
400 watt	per month	\$19.40
Commercial Utility Rates		
Small Commercial Power Rates	\$0.096 (Oct-June) \$0.102 (July-Sept) per KWH	
Single Phase Customer Charge	per month	\$18.00
Three Phase Customer Charge	per month	\$28.00
Large Commercial Power Rates	per KWH	\$0.0390
Customer Charge	per month	\$40.00
Plus a maximum KW demand	\$12.50 per KW (Oct-June) and \$15.00 per KW (July-Sept)	
Electric Service Fee	for new or upgraded commercial and industrial service	
Residential Undeveloped Lot		\$230.00
Single Phase electrical service entrance	for the first 100-ampre, not to exceed 600-ampre	\$380.00
additional	per additional 100-ampre or part thereof	\$85.00
Three Phase electrical service entrance	for the first 100-ampre	\$800.00
additional	per additional 100-ampre or part thereof	\$100.00
Water Utility	per 100 cubic foot	\$2.26
Customer Charges		
1/2 to 3/4 inch	based upon the size of the meter, per month	\$14.92
1 inch		\$27.51
1 1/2 inch		\$51.27
2 inch		\$78.98
3 inch		\$154.95
4 inch		\$240.96
6 inch		\$475.54
Mobile homes, apartments, and commercial/industrial units	per unit attached to one master meter	\$4.10
Outside City Limits	shall pay 1.5 times the aforesaid rates	
Bulk Water		\$0.005973
Stormwater Fee	the runoff weighting factor X parcel area (in square feet) X unit financial charge (in \$/square ft).	\$0.0004
Sewer Utility Rates		
January, February and March	sewer rate will be 128% of the average water bill for these months	
April through the following March	This rate will apply	
Large Commercial and Industrial Sewer Users		
1/2 to 3/4 inch	per month; fixed fee plus cost for sewage discharge	\$25.00
1 inch	per month	\$45.00

City of Vermillion
Comprehensive Fee Schedule as of December 17, 2018

1 ½ inch	per month	\$65.00
2 inch	per month	\$95.00
3 inch	per month	\$185.00
4 inch	per month	\$290.00
6 inch	per month	\$575.00
Sanitary Sewer Flow Meter	per month	\$575.00
Cost for sewage discharge (includes flow, BOD, TSS, TKN)	per 100 cubic feet up to a maximum of 150,000 cubic feet	\$2.77
Cost for EXCEEDING flow, BOD, TSS, and TKN limits		
Cost for sewage discharge (includes flow, BOD, TSS, TKN)	per 100 cubic feet for anything over 150,000 cubic feet	\$3.60
Cost for BOD	per pound for anything over 210 mg/L	\$0.44
Cost for TSS	per pound for anything over 200 mg/L	\$0.60
Cost for TKN	per pound for anything over 25 mg/L	\$3.31
Utility Policies		
Service Connection Fee	plus tax, charged to establish electric or water to an existing residential accounts, during regular business hours	\$10.00
After Hours and weekends for water		\$50.00
After Hours and weekends for electric	plus tax	\$50.00
Pulled Meter Water Service Fee	reinstalled within nine (9) months	\$25.00
Meter Deposits	new residential rental customers	
Electric		\$30.00
Water		\$15.00
Commercial Meter Deposits	equal to one month's estimated billing service	
Disconnect Policy		
Turn-on fee	plus tax, plus payment of the bill in full	\$20.00
After Hours and weekends for water	plus payment of the bill in full	\$50.00
After Hours and weekends for electric	plus tax, plus payment of the bill in full	\$50.00
Code Department		
Building Permit Fee		
Less than \$1,000 valuation		\$25.00
\$1,001 to \$2,000 valuation	plus .75 for each additional \$100 for values over \$1,000.00	\$25.00
\$2,001 to \$25,000	plus \$6.00 per \$1,000 for values over \$2,000	\$32.50
\$25,001 to \$50,000	plus \$4.50 per \$1,000 for values over \$25,000	\$170.00
\$50,001 to \$100,000	plus \$3.00 per \$1,000 for values over \$50,000	\$283.00
\$100,001 and over	plus \$2.50 per \$1,000	\$433.00
Window Permit Fee	per permit regardless of the number of windows in building	\$25.00
Razing Permits	required for the removal or demolition of any building	\$25.00
Sign Permits	required for all signs including the replacement of existing signs	\$30.00
Bill board	per square foot per year	\$0.01
Penalty Fees		
Compliance of Ordinances - (commencing work before obtaining the necessary permits)	Equal to one and one-half of the amount of the permit, but not less that \$100.00 or more than \$500.00	
Inspection Approval not obtained		\$100.00
Certificate of Occupancy not obtained		\$100.00
Appeal Application	fee required regardless of outcome and non-refundable	\$100.00
Providing False Information	Orally or in writing to any Code Official	\$100.00
Failure to Comply	not less than or nor more than \$500.00	\$100.00
Rental Housing	inspected once every two years or upon complaint	
Annual Rental fee	per structure	\$25.00
Plus	per rental unit	\$15.00
Registration Penalty	per unit, per month, added to annual registration fee if not paid by January 15th of each year.	\$5.00

City of Vermillion
Comprehensive Fee Schedule as of December 17, 2018

Failure to register a rental unit	first violation within a calendar year	\$100.00
	second violation within a calendar year	\$250.00
	three or more violations within a calendar year	\$500.00
Failure to make required repairs within time allotted		\$100.00
Failure to meet the inspector and provide access to rental units	per structure or \$5.00 per unit, whichever is greater	\$25.00
Dumpster Fee		
Temporary placement of dumpster or portable storage unit on a street or public grounds	Section 96.18 (C)(2)	\$25.00
Failure to obtain permit	plus the cost of the permit	\$50.00
Penalty Fee for failure to comply	plus costs Section 96.18 (J)	\$94.00
Animal Control		
Dog At Large	first offense, violation of this article, cost is set by court system	\$164.00
Subsequent offenses	cost is set by court system	\$164.00
Pick-Up Fee		\$20.00
Boarding fee at Animal Shelter	per day	\$10.00
Disturbing the Peace	cost is set by court system	\$164.00
Animal Excrement Service Fee	plus the costs of the project, hired by the City	\$25.00
Yearly Dog Registration	Dog owners are required to register and provide proof of vaccination on a yearly basis	\$10.00
Administrative Fees		
Grass & Weed Notice	plus additional \$20 per violation per year, plus costs for service, if necessary	\$10.00
Side Walk Snow Notice	plus additional \$20 per violation per year, plus costs for service, if necessary	\$10.00
Ice, Snow, Leaves, Grass or other debris into public right of way		\$50.00
<u>Engineering</u>		
Conditional Use Permit		\$100.00
Rezone Application		\$150.00
Concurrent Zone Request and Annexation Request		\$75.00
Variance Petition		\$100.00
Plat Fee		
	for each lot in a subdivision	
Preliminary Plat		free
Final Plat	per lot, minimum \$30	\$3.00
Easement Fee		no fee
Street Vacation Plan		no fee
<u>Landfill</u>		
Municipal Solid Waste		
Commercial Haulers - Packers		\$47.00
Uncompacted/Resident		\$53.50
Minimum		\$12.00
Uncovered Loads		\$15.00
Metals & White Goods		
With capacitor and/or Freon, Refrigerator	each	\$10.00
Yard Waste (Leaves & Grass)		
Car or Pickup with five or fewer bags		FREE
Single axle Truck or Tandem Trailer	per ton, \$6.00 minimum	\$10.00
Tandem-axle Trucks	per ton, \$6.00 minimum	\$10.00
Brush, Trees & Untreated Wood	per ton, \$6.00 minimum	\$10.00
Waste Tires		
Car tire	per tire	\$3.00
Truck tire (17"-22.5")	per tire	\$6.50
Greater than 22.5"	per tire	\$11.00

City of Vermillion
Comprehensive Fee Schedule as of December 17, 2018

Construction Equipment tire	per tire	\$16.50
Bulk Tires	per ton	\$190.00
Petroleum Contaminated Soils	per ton, pre-approval required + gate fee	\$10.00
Site Testing fee		\$125.00
Asbestos	per ton, pre-approval required + gate fee	\$65.00
Gate Fee		\$125.00
Clay	per ton, if Buyer Loads	\$0.85
	per ton, if Landfill Loads	\$1.35
Mulch		
When available	per Bobcat bucket load	\$5.00
Bag	each	\$1.50
Garbage container	each	\$2.50
Small Truck/Trailer	approx.	\$15.00
Electronics		
TV's	per item	\$25.00
Monitors	per item	\$25.00
Microwaves	per item	\$5.00
Curbside Recycling		
Monthly Fee	per unit (residential households and multi-unit dwellings with five units or less)	\$3.70
Replacement Recycling Bins	replacement recycling bins	\$10.00
Small volume customers not requiring specialized containers or equipment for collection	per month	\$12.50
Recycling Center		
UPS Back-Ups	per pound	\$0.25
Fluorescent bulbs, cpu (compact fluorescent), and related items	determined by latest bid	\$.65-\$1.00
3' Tube Bulb		\$1.50
4' Tube Bulb		\$1.75
Capacitors		\$1.50
<u>Finance office</u>		
Miscellaneous Fees		
Return Check Fee		\$40.00
Small Claims Fee	if defendant loses, he/she pays the court costs	\$7.08
Meter Check Fee		\$10.00
Temporary Disconnect Service		\$20.00
Reconnect Water Meter Temp Removal		\$25.00
Stormwater Drainage	per land use code and runoff weighting factor	\$0.000385
License Fees		
Electricians License	per year	\$100.00
Plumbing Contractor		\$100.00
Plus	Per journeyman	\$20.00
Water Softener Installer		\$50.00
Sewer & Water Installer		\$50.00
Airport Fees		
Pilot Instruction	per year	\$100.00
Aerial Spraying	per year	\$100.00
Hangar Space Lease	per square foot, based on Hangar Size	\$0.05
Storage Fee	per day	\$15.00
Commercial Collector	per year	\$300.00
Alcoholic Beverage Licenses		

City of Vermillion
Comprehensive Fee Schedule as of December 17, 2018

Package off sale malt beverage	\$100/city, \$100/state - July 1 to June 30	\$200.00
On-off sale malt beverage	\$150/city, \$150/state - July 1 to June 30	\$300.00
Retail On Sale Wine	city - January 1 to December 31	\$500.00
On Sale Liquor	city - January 1 to December 31	\$1,500.00
Package Wine Farm Winery	city - January 1 to December 31	\$150.00
Package off sale liquor	city - January 1 to December 31	\$500.00
Special daily malt beverage and wine	per day limit 14 days plus \$15.00 to advertise	\$20.00
Video Lottery machine fee	per machine per year	\$50.00
On sale liquor restaurant license	no more than 40% of gross revenues is derived from sale of alcoholic beverages	\$95,000.00
Malt Beverage Markup	5% on the wholesale cost plus freight	
Business Improvement District #1	per night per occupied hotel/motel room	\$2.00
Cable TV Franchise Fee	5% of gross revenue in Vermillion	
Mobile Home Placement		\$10.00
Itinerant Merchant, Peddler, Solicitor	\$25/day, \$75/week, \$200/month	
Special Event	\$50/day for <10 vendors or \$100/day >10; plus \$25 for each additional day	
Pawnbroker Fee	per year	\$50.00
Permit to exceed permissible sound level	application required 30 days in advance	\$25.00
Tattoo Establishment	equal to State inspection fee	\$150.00
Tattoo Artist		\$25.00
Taxi Cab business license		\$25.00
Taxi Cab Driver		\$25.00
Court Fines and Costs	Clerk of Courts remits 35% to the State and the rest to the City	
Engineering Copies and CAD Plots	determined by Office	
Video of Council Meeting		\$10.00
Mobile Food Vendors		
30 consecutive day permit		\$35.00
Towing Fees		
Vehicle and up to 1 ton pick up		\$80.00
Motorcycles		\$90.00
Snow Emergency		\$100.00
Impound Storage		\$15.00
Enclosed Storage		\$20.00
Large Truck or Equipment		\$35.00
City Owned Vehicles		\$80.00
Recovery Vehicles	Determined by incident	
Usual Clean-Up		\$35.00
<u>Water</u>		
Water Meter	Varies based on the size of the meter	
1" Far Side	\$1,090 plus meter node, spud and flange cost	\$1,090.00
1" Near Side	\$530 plus meter node, spud and flange cost	\$530.00
Tapping fee for over 1" service	charged for time and materials plus 20%, plus the cost of the meter, node, spud and flange.	
<u>Wastewater</u>		
Sewer Tap		
4" Clay	Plus 2% Excise Tax	\$250.00
6" Clay	Plus 2% Excise Tax	\$250.00
4" PVC	Plus 2% Excise Tax	\$250.00
6" PVC	Plus 2% Excise Tax	\$250.00
Septic Tank Waste Haulers		

City of Vermillion
Comprehensive Fee Schedule as of December 17, 2018

0-499	gallon tank	\$25.00
500-1,999	gallon tank	\$30.00
2,000-3,499	gallon tank	\$35.00
3,500 and over	gallon tank	\$40.00
Rental cost		
Jet Truck Cost	per hour	\$125.00
Televising Camera Cost	per hour	\$100.00
<u>Street</u>	(Plus excise tax to all fees)	
Sawing Asphalt	Fixed Cost	\$65.00
Unit Cost	per Linear Foot	\$10.00
Sawing Concrete	Fixed Cost	\$65.00
Unit Cost	per Linear Foot	\$10.00
Cutting Asphalt with Colter	Fixed Cost	\$130.00
Unit Cost	per Linear Foot	\$5.00
Patching Preparation	Fixed Cost	\$130.00
Unit Cost	per Square Yard	\$15.00
Minimum Charge		\$255.00
Asphalt Placement	Fixed Cost	\$145.00
Unit Cost	per Square Yard per Inch	\$11.00
Minimum Charge		\$270.00
<u>Code</u>	<u>CITY OFFENSES</u>	2018 TOTAL
		(With Court Costs)
	<u>Alcohol and Drug Offenses</u>	
112.04	Give/Sell Tobacco to Minor	\$125.00
112.03	Liquor Sale at Unlicensed Business	\$119.00
112.09	Providing Alcoholic Beverage to Person(s) under the age of 21	\$119.00
112.04	Violation of Liquor Laws	\$119.00
	<u>Animal Offenses</u>	
93.03	Allowance/Promotion of Fights between Animals	\$169.00
93.04	Cruelty to Animals	\$169.00
93.05	Disturbing the Peace (Dog)	\$169.00
93.02	Dog at Large 1st Offense	\$115.00
93.02	Dog at Large 2nd Offense	\$125.00
93.02	Dog at Large 3rd Offense	\$135.00
93.21	Lack of Dog Tag License	\$119.00
93.06	Trapping of Dogs and Cats Prohibited	\$169.00
93.08	Vaccination of Pets Required	\$119.00
	<u>Business Offenses</u>	
130.01	Display of Certain Moving Picture Films	\$119.00
111.01	Lack of Billboard License	\$119.00
110.31	Lack of Business License	\$119.00
115.07	Unlicensed Tattoo Artist	\$119.00
115.02	Unlicensed Tattoo Establishment	\$119.00

City of Vermillion
Comprehensive Fee Schedule as of December 17, 2018

112.19	Unlicensed Video Lottery Machine	\$119.00
	<u>Driver License Offenses</u>	
70.04	Lack of Driver's Permit	\$119.00
	<u>Emergency Vehicle Offenses</u>	
130.14	Impersonating an Officer	\$169.00
130.14	Obstruction of Law/Emergency Personnel	\$169.00
70.09	Travel During Emergencies	\$119.00
	<u>General Offenses</u>	
130.19	Assault and Battery	\$169.00
130.16	Carrying Concealed Weapons	\$169.00
130.07	Damage to City Property	\$169.00
130.08	Damage to Electric, Telephone, Telegraph, or Gas System	\$169.00
130.10.	Discharging Firearms in City Limits	\$169.00
92.07	Discharging Fireworks	\$119.00
130.19	Disorderly Conduct	\$169.00
130.17	Drawing a Deadly Weapon	\$169.00
90.55	Failure to Appear	\$119.00
130.12	Gambling	\$169.00
52.06	Illegal Dumping (Garbage)	\$169.00
130.2	Indecent Exposure	\$169.00
130.05	Interference with Barricades and Lanterns	\$169.00
130.06	Interference with Contractors	\$169.00
130.02	Littering	\$169.00
130.11	Malicious Mischief	\$169.00
130.04	Marring New Concrete	\$169.00
92.03	Offense against Department	\$169.00
92.05	Open Fires Prohibited	\$119.00
116.03	Peddlers Prohibited	\$169.00
130.11	Petty Theft	\$140.00
130.13	Prostitution	\$169.00
130.21	Public Urination and Defecation	\$169.00
130.14	Refusal to Obey	\$169.00
130.14	Resisting Arrest	\$169.00
130.15	Slingshots	\$169.00
92.06	Smoking in Motion Pictures Theaters	\$94.00
70.162	Soliciting Rides	\$119.00
96.13	Throwing Waste Paper on Streets	\$169.00
130.09	Trespass	\$129.00
70.095	Unauthorized Removal of Impounded Vehicles	\$129.00
130.22	Unlawful Assemblage	\$119.00
130.11	Vandalism	\$140.00
	<u>Land Use Offenses</u>	
151	Mobile Home Offenses	\$119.00
130.25	Disorderly House	\$169.00

City of Vermillion
Comprehensive Fee Schedule as of December 17, 2018

90.51	Duty to Cut	\$119.00
94.08	Failure to Register Rental Property	\$119.00
150.21	Lack of Building Permit	\$119.00
150.21	Lack of Special Permit	\$119.00
90.18	Nuisances	\$119.00
150.07	Numbering of Buildings	\$119.00
152.08	Prohibited Signs	\$119.00
155	Zoning Offenses	\$119.00
	<u>Motorcycle/Bicycle Offenses</u>	
70.006	Riding on Handlebars on Highway	\$119.00
70.005	Roller Skating or Riding on Skateboards, Coasters, and the Like on Sidewalks and Public Highways	\$119.00
	<u>Snowmobile Offenses</u>	
70.128	Operation of Snowmobile in Restricted Area	\$119.00
70.130.	Operation of Snowmobile on Sidewalk	\$119.00
70.131	Unequipped Snowmobile with Proper Safety Equipment	\$119.00
70.132	Unsafe Operation of Snowmobile	\$119.00
	<u>Vehicle Parking Offenses</u>	
70.092	Abandoned Vehicle(s) in Snow	\$119.00
70.096	Blocking Emergency Snow Route(s)	\$119.00
70.091	Stalled Vehicle(s)	\$119.00
	<u>Vehicle Registration Offenses</u>	
114.06	Failure to Display Rate Card in Taxicab	\$119.00
114.02	Unlicensed Taxicab/TNC	\$119.00
	<u>Vehicle Traffic Offenses</u>	
70.05	Backing from Alley in Business District	\$119.00
70.049	Backing into Intersection	\$119.00
70.047	Boarding or Alighting from Moving Vehicles	\$119.00
70.045	Careless Driving	\$119.00
70.025	Change Direction through Private Property/Over Sidewalk	\$119.00
70.004	Clinging to Vehicle	\$119.00
70.026	Display of Unauthorized Signs and Signals	\$119.00
70.072	Double Parking	\$94.00
70.045	Driving over Sidewalk	\$119.00
70.046	Driving through Processions	\$119.00
70.044	Exhibition Driving	\$119.00
70.076	Failure to Come to a Complete Stop (Red Light/Stop Signs)	\$119.00
70.025	Failure to Obey to Signs and Signals	\$119.00
70.025	Failure to Yield at Yield Sign	\$119.00
70.055	Hit/Run/Failure to Report Accidents	\$125.00
70.077	Illegal loading and unloading	\$119.00
70.051	Illegal U-Turn	\$119.00
70.027	Interference with Official Signs and Signals	\$119.00
96.13	Leaking Loads (Garbage)	\$159.00

City of Vermillion
Comprehensive Fee Schedule as of December 17, 2018

70.041	Obstructed Vision	\$119.00
70.048	Passing Vehicle Yielding Right-of-Way to Pedestrians	\$119.00
70.003	Riding Outside of Vehicle (Driver Responsible)	\$119.00
70.003	Riding Outside of Vehicle (Person Riding)	\$119.00
70.042	Speeding:	
	1-5 mph over	\$84.00
	6-10 mph over	\$104.00
	11-15 mph over	\$124.00
	16-25 mph over	\$144.00
	26 > mph over	\$219.00
70.043	Vehicle in Recreation Area	\$109.00
96.13	Vehicle Loads Littering	\$169.00
70.058	Prohibition of Use of Electronic Message	\$119.00

Fees Set By Resolution

SECTION	TITLE	FEE/RATE	RESOLUTION
	Chapter: Finances; Purchasing		
33.01	Accident Reports	\$5.00 per Accident Report	07/20/2009
33.01	DVD	\$25.00 per DVD plus per hour production fee (see below)	12/07/2015
	Videos longer than 15 minutes without redaction	\$20.00/per hour, one hour minimum	12/07/2015
	Videos longer than 15 minutes with redaction	\$50.00/per hour, on hour minimum	12/07/2015
	Chapter: Electricity		
51.05	License For Electrical Wiring Required	\$100.00	04/15/1996
51.07 (B)	Service Entrance Requirements (Service Line Fee)	\$5.00 up to 100 feet	02/21/2006
51.07 (C)	Service Entrance Requirements (Meter Relocation)	\$80.00	02/21/2006
51.22 (B)(3)	Residential Service Rate (Rate)	9.1 Cents Per KWH (October-June) 9.8 Cents Per KWH (July-September)	11/07/2016
51.22 (B)(4)	Residential Service Rate (Customer Charge)	\$11.00 Per Month	11/07/2016
51.23 (B)(3)	Small Commercial Power Secondary Service Rate (Rate)	9.6 Cents Per KWH (October-June) 10.2 Cents Per KWH (July-September)	11/07/2016
51.23 (B)(4)	Small Commercial Power Secondary Service Rate (Customer Charge)	\$18.00 Single Phase/\$28.00 Three Phase	11/07/2016
51.24 (B)(3)	Large Commercial Power Secondary Service Rate (Rate)	3.9 Cents Per KWH and maximum KW demand at \$12.50 per KW (October-June) \$15.00 per KW (July-September)	11/07/2016
51.24 (B)(4)	Large Commercial Power Secondary Service Rate (Customer Charge)	\$40.00 Per Month	11/07/2016
51.26 (B)(3)	Night Watch Flood Service Rate (Rate)	\$5.90/\$7.25/\$12.55/\$19.40 Depending On Wattage	11/07/2016
51.27 (C)	City Street Lighting Service Rate (Rate)	12.9 Cents Per KWH	11/07/2016
51.28	Minimum Deposit Required (Electric)	\$30.00	04/15/1996
51.30	Special Service; Discontinuance	\$20.00 During Regular Hours/\$50.00 After Regular Hours	09/20/2010
51.31 (A)	Service Connection Charge	\$10.00 During Regular Hours/\$50.00 After Regular Hours	09/20/2010
51.32 (A)	Special Service (Discontinuance Or Renewal To Seasonal Equipment)	\$15.00	04/15/1996
51.32 (B)	Special Service (Temporary Electrical Service During Construction)	Costs Of Materials And Labor And Not Less Than \$20.00	04/15/1996
51.32 (C)	Special Service (Drop And Reinstall Line For Tree Removal, Etc.)	\$20.00	04/15/1996
51.32 (D)	Special Service (Undeveloped Residential Lot)	\$230.00	04/15/1996
51.32 (F)(1)	Special Service (Single Phase Commercial Or Industrial Service)	\$380.00 First 100 Amps, \$85.00 Each Additional 100 Amps	04/15/1996
51.32 (F)(2)	Special Service (Three Phase Commercial Or Industrial Service)	\$800.00 First 100 Amps, \$100.00 Each Additional 100 Amps	04/15/1996
51.32 (H)	Special Service (Customer Request)	\$10.00 During Regular Hours/\$40.00 After Regular Hours	04/15/1996
51.34 (A)	Rate for Purchases of Electricity Produced by Small Renewable Facility	2.56 Cents per KWH	05/04/2014
51.34 (B)	Fee for Installation of a Qualifying Distributed Generation Facility	\$600	05/04/2014
51.22 (B)(2)(c)	Service for 70 or more dormitory style apartment units providing exclusive housing for 200 or more post-secondary students	3.9 Cents per KWH; maximum KW demand at \$12.50 per KW for October-June billing and \$15 per KW for July-September billing, the rate includes a surcharge fee per KW at .0158	09/04/2018

Fees Set By Resolution

		cents; customer charge \$40 per month plus an additional \$6.75 per month for each united over one connected to master meter	
Chapter: Garbage and Trash			
52.07	Landfill Rates	\$47.00 per ton, licensed haulers/\$53.50 per ton, unlicensed haulers - see fee schedule for detailed charges	01/02/2018
52.10 (A)	License; Application; Plate To Be Displayed (License Fee)	\$300.00	07/05/1994
Chapter: Curbside Recycling			
52.32	Curbside Recycling Fee	\$3.70 per month, 5% greater on accounts unpaid by the due date stated on utility bill	10/02/2017
Chapter: Water, Sewage, and Sewage Disposal			
53.016 (B)	Tapping (Tapping Fee)	See Water, Sewer, and Street Taps and Cuts Fee Schedule	03/17/2014
53.016 (C)	Tapping (License Fee)	\$10.00	02/20/1979
53.018 (A)	Rates (Sewage) - Class I	128% Of Usage For The Previous January, February, March	04/03/2017
53.018 (B)	Rates (Sewage) - Class II	Fixed fee based on meter size and affluent composition	10/19/2015
53.031 (B)	Application For Service (Residential); Deposits (Deposit Fee)	\$15.00	11/21/1983
53.031 (C)	Application For Service (Commercial); Deposits (Estimated Water Usage Minimum)	\$15.00	11/21/1983
53.04	Charges (Turning Water On)	\$10.00	11/21/1983
53.055 (E)	Installation (Water Pipes)	Varies by situation	01/01/1956
53.075	Rates (Water)	\$2.26 Per 100 Cubic Feet	12/05/2016
53.076 (C)	Monthly Collections; Delinquency (Renewal Service Charge)	\$20.00	11/21/1983
53.077 (A)	Turn-On Charges (Connection Charge)	\$10.00 during regular hours, \$50.00 after regular hours	09/20/2010
53.077 (B)	Meter Pull and Reconnect Within Nine Months (Same Owner)		Fall 2010
53.077 (C)	Turn-On Charges (Connection Charge)	\$10.00	11/21/1983
53.077 (E)	Service Connection Charge	\$10.00 during regular hours, \$50.00 after regular hours	09/20/2010
53.119	Review Of Each User's Waste Water Service Charge	Varies by situation	07/02/1979
53.135 (B)(3)	Storm Drainage Fee (Unit Financial Charge)	\$.000415 Per Unit	10/1/2018
Chapter: General Traffic and Parking Regulations			
70.058	Texting While Driving Prohibited	\$56.50 plus court costs	12/18/2017
70.072 (E)	Prohibited In Certain Places	\$66.50 plus court costs	11/17/2003
70.090	Prohibition Of Travel During Emergencies (Violation)	\$56.50 plus court costs	12/18/2017
70.091	Stalled Vehicles (Violation)	\$56.50 plus court costs	12/18/2017
70.092	Abandoned Vehicles In Snow Prohibited (Violation)	\$56.50 plus court costs	12/18/2017
70.093	Special Street Signs For Snow Removal (Violation)	\$56.50 plus court costs	12/18/2017

Fees Set By Resolution

70.094	Towing of Violators (Storage Charge)	\$15.00/\$30.00/\$45.00	12/20/2008
70.095	Unauthorized Removal Of Impounded Vehicles (Violation)	\$66.50 plus court costs	12/18/2017
70.198 (B)(1)	Enforcement (Parking Violation)	\$15.00/\$30.00/\$45.00	10/20/2008
Chapter: Health and Safety; Nuisances			
90.01 (D)	Noises Prohibited (Special Permit)	\$25.00	12/15/2008
90.18 (B)	Notice To Remove (Administrative Fee)	\$10.00 tagging / \$20.00 for abatement	09/14/1994
90.35 (N)	Motor Vehicle (Storage Fee)	\$15 per day	12/18/2017
90.51 (C)	Duty To Cut (Failure To Comply)	\$10 for first offense / \$20 for each additional	04/03/2006
Chapter: Airport			
91.08 (A)(1)	Permit Requirement; Fees Fixed Base Operator Permit (Multiple Commercial Aeronautical Services or a Limited Service)	\$200.00	03/17/2014
91.08	Permit Requirement; Fees (Specialized Commercial Flight Services	\$100.00	03/17/2014
91.08	Permit Requirement; Fees Avionics, Instruments and/or Propeller Services	\$100.00	03/17/2014
91.08 (A)(2)	Permit Requirement; Fees (Air Taxi and Charter Services Permit)	\$100.00	03/17/2014
91.08 (A)(3)	Permit Requirement; Fees Instructors Permit (Flight Training)	\$100.00	03/17/2014
91.08 (A)(4)	Permit Requirement; Fees Crop Spraying Permit (Permanent and Temporary Aerial Applicators)	\$100.00	03/17/2014
91.08 (A)(5)	Permit Requirement; Fees (Aircraft Sales)) Airframe and Power Plant Repair (Aircraft Maintenance and Repair)	\$100.00	03/17/2014
91.08 (A)	Aircraft Rental Permit	\$100.00	03/17/2014
91.09	Hangar Space Fee	.05 Cents per sq. ft/year based on building size .10 Cents per sq. ft/year based on unused land being leased	06/04/2012
Chapter: Fire Prevention and Protection			
92.07 (B)	Permit Fee for the Sale of Legal Consumer Fireworks	\$25.00	04/04/2016
Chapter: Animals and Fowl			
93.090	Animal Waste	\$15.00/\$25.00	09/08/2009
93.23 (A)	Dog Tag License Fee (City Sold)	\$10.00	10/18/1994
93.23 (B)	Dog Tag License Fee (Veterinarian Sold)	\$10.00	10/18/1994
93.25 (B)	Impoundment; Disposition (Dogs)	\$20.00	11/17/2003
93.25 (C)	Impoundment; Disposition (Dogs)	\$17.00 Plus \$10.00 Per Day	11/17/2003
93.41 (B)(1)	Impoundment; Disposition (Cats)	\$25.00	10/18/1994
93.41 (B)(2)	Impoundment; Disposition (Cats)	\$25.00	10/18/1994
93.41 (D)	Impoundment; Disposition (Cats)	\$10.00 Plus \$3.00 Per Day	02/03/1982
93.99 (B)	Penalty	\$10.00/\$20.00/\$30.00 Depending On Number Of Offenses	12/05/1988

Fees Set By Resolution

	Chapter: Rental Housing Code		
94.05 (D)	Registration Required (Rental Registration Fee)	\$25.00 Per Structure Plus \$15.00 Per Unit	09/06/2011
94.05 (I)	Registration Required (Penalty)	\$5.00 per unit late fee	01/01/1992
	Chapter: Streets and Sidewalks		
96.16	Air Conditioning Equipment	\$25.00	01/01/1956
96.36 (E)	Cutting And Repair Of Pavements	See Water, Sewer, and Street Taps and Cuts Fee Schedule	06/02/2008
	Chapter: Advertising		
111.02	License; Fee	\$.01/\$30.00	01/01/1956
	Chapter: Alcoholic Beverages		
112.18 (A)	Special On-Sale Malt Beverage and/or Special On-Sale Wine License	\$20 per day and \$15 advertising fee	12/5/2016
112.18 (B)	Special Off-Sale Package Wine Dealers License	\$20 per day and \$15 advertising fee	12/5/2016
112.23 (G)	Full Service On-Sale Restaurant License	\$95,000	12/04/2008
	Chapter: Taxicabs		
114.03	License Fee; Expiration; Revocation	\$25.00 includes first vehicle, \$10 per additional vehicle, \$20 to renew	8/7/2017
114.09	Fee For Taxicab Driver's License; Expiration; Revocation	\$25.00	8/7/2017
	Chapter: Tattooing and Body Piercing		
115.03 (14)	Application for Tattoo Establishment and/or Body Piercing Establishment License	\$150 (Fee equal to SD Department of Health inspection fee)	12/06/2010
115.12 (B)(5)	Application For Tattoo Artist License and Body Piercing	\$25.00	12/20/2010
	Chapter: Itinerant Merchants, Peddlers, Solicitors		
116.07	Registration Permit Fee	\$25/day, \$75/week, \$200/month	05/19/2008
116.07	Registration Permit Fee-Special Event	\$50/day for <10 vendors or \$100/day >10; plus \$25 for each additional day	04/19/2010
	Chapter: Boxing, Kickboxing, Mixed Martial Arts		
117.04	Event Permit	\$50.00 per permit	12/15/2008
	Chapter: Furniture Zone		
118.04	Furniture Zone Use Permit	\$35.00 per permit per calendar year	04/19/2010
118.06	Furniture Zone Limited Lease	\$35.00 per lease, expires Nov. 1 of year issued	04/19/2010
	Chapter: Mobile Food Vendors		
119.05	Mobile Food Vendor Permit	\$35.00 for each 30 consecutive day period	09/06/2011
	Chapter: Building Regulations		
150.32	Special Permits; Applicant To Pay Cost Of Altering Utility Wires	Actual Employee and Materials Cost	01/03/2012
150.33	Building Permit Fees	\$100 plus Building Permit Fee Schedule	03/07/2014
	Chapter: Mobile Home Parks		

Fees Set By Resolution

151.06 (A)	License; Application And Issuance	\$150.00 Or \$3.00 Per Mobile Home, Whichever Is Greater	11/17/2003
151.07	Inspection Fees	\$5.00	09/15/1975
151.18	Parking Fee; Date Payable	\$1.00 per month	09/19/1977
Chapter: Signs			
152.07 (B)(2)	Permit Required (Fees) Portable Sign	\$25.00	07/16/2012
152.07 (C)(2)	Permit Required (Fees) Building Sign	\$30.00	07/16/2012
152.10 (E)(1)	Freestanding Signs	\$30/<100 sq. ft, \$50/>100 sq. ft, or \$100 for signs meeting definition of a billboard	07/16/2012
Chapter: Plumbing Code			
153.08 (B)	License Fee	\$100.00 For Contractor's License, \$20 for each journeyman, \$20.00 for Plumber's License, \$50 for Water Heater Installer License, \$50 for Water Softener Installer License, and \$50 for Sewer and Water Contractor License	09/19/1994
Chapter: Subdivision Regulations			
154.02 (C)(7)	Jurisdiction And Procedure	\$3.00 Per Lot And Not Less Than \$30.00	09/19/1994
Chapter: Zoning Regulations			
155.095 (C)	Conditional Use Permit	\$100.00	07/05/2011
155.099 (B)	Rezone Application/Concurrent Change of Zone Request and Annexation Request/Variance Petition	\$150/\$75.00/\$100	07/05/2011