



2020 Budget

**Home of the University of South Dakota
Sister City – Ratingen, Germany**

MISSION STATEMENT

Working within a revenue base, which is acceptable to the Community, the City of Vermillion is dedicated to a service structure that promotes the health, safety, and well-being of the Public. The City of Vermillion is entrusted with the responsible management and delivery of community-owned goods and services, accountability, impartiality, and the quality of communication between themselves and the Vermillion Community.

CURRENT OFFICIALS
of the
CITY OF VERMILLION, SOUTH DAKOTA

Mayor

JOHN E. (JACK) POWELL

City Council Members

JULIA HELLWEGE

TOM SORENSEN

Northeast Ward

HOWARD WILLSON

BRIAN HUMPHREY

Northwest Ward

RICH HOLLAND

STEVE WARD

Southeast Ward

KELSEY COLLIER-WISE

KATHERINE PRICE

Central Ward

City Manager

JOHN PRESCOTT

Finance Officer

MIKE CARLSON

Assistant City Manager

JAMES PURDY

February 18, 2020

City Council Members,

After discussions during adoption of the Capital Improvement Plan last year, meetings with Department Heads, and input from the City Council and community, the budget for fiscal 2020 was developed. Ultimately, the City Council adopted a budget for 2020 which provides policy direction for the community within the resources available. The 2020 budget as with previous budgets intends to accomplish three things: (1) provide the City Council with the information needed to establish revenue levels and set cost controls over the expenditure of public funds; (2) provide Administration with recommendations for projects, community enhancements, and level of services in 2020; and (3) identify and continue discussion on items that may appear in future budgets after 2020. Beyond identifying various needs within the community, the budget process also provides the City Council an opportunity to assess the ability of the programs and level of City services necessary to address community needs.

The budget is the single most important document staff presents and the City Council adopts each year. Although it is primarily intended for City Council policy determination, the final adopted version serves as a resource for the community to better understand the City's operating fiscal programs. The budget reflects the commitment to maintain necessary services, provide for Council-driven community enhancements, improve the quality of the operation of the City, and keep expenditures and taxpayer burden to a minimum.

Notable Budget Items

There were several items in the 2019 budget that enhanced the community. These items included: completion of the LED street lighting conversion project, reconstruction of Anderson Street, replacement of the Cotton Park restroom building, and construction of an additional restroom in Prentis Park that should be completed shortly. These projects are larger financial investments and noticeable to the general public. There are also a number of other projects that are smaller in cost and/or less noticeable, but each item makes a difference in the effectiveness of providing public services or the quality of life.

The 2020 budget also contains a number of initiatives, projects, and equipment purchases of small and large amounts that are referenced throughout this document. A couple of projects of note that are not detailed in the balance of the letter include:

- A funding proposal was approved at the beginning of this year for a downtown infrastructure project. A final design will be developed over the course of this year with construction taking place in 2021. In 2019, \$1 million of funding was allocated but not spent for the project. The 2020 budget reserved \$1.6 million of Second Penny funding for the project. The 2020 budget also includes \$240,000 for engineering services to design the project for construction in 2021.

- Refinancing of the 2009 electric transmission line debt to a lower interest rate, reducing the amount owed by \$2 million, and shortening the length of the remaining debt payments by eight years is a notable accomplishment. This was made possible by annual SPP payments of approximately \$750,000 for having transmission assets as part of the system.
- General Fund revenues are not keeping up with expenditures. For more than a decade, the proposed budget includes the use of General Fund reserves to balance the General Fund. In recent years approximately \$250,000 to \$325,000 of General Fund reserves were proposed each year to be utilized. The budget year comes and the flux in revenues and expenses as well as personnel costs typically result in no General Fund reserves being utilized. Over the last couple of years, staff funded by the General Fund have expanded to meet community needs. Three firefighter/paramedic positions and a Communications Dispatcher were added in 2018. An additional full-time Police Detective was added with the 2019 budget. The 2020 budget includes the conversion of a part-time library position to a full-time Youth Library Assistant position. These additional personnel costs along with increasing health insurance, maintenance agreement expenses and rising equipment replacement costs place strains on the General Fund budget. In 2019, Fire Department equipment replacement costs were increased significantly as three expensive pieces of equipment will need to be replaced starting in 2023. The General Fund shortfall for 2020 is \$421,811. This is likely too large of a shortfall to be overcome during the 2020 budget year. General Fund reserves ended 2019 at \$3.1 million. Utilizing some of the General Fund reserves to balance the 2020 budget is manageable. Continuous use of the General Fund reserves to balance the budget is not sustainable.

Fiscal Outlook

Two large residential construction projects, The Quarters and The Heights, completed construction and occupancy began in 2019. The two projects added over 240 units and 700 beds to the community. Single family construction continues with available lots and favorable market conditions. Sales tax revenues for 2019 were up approximately 8% over 2018. The 2019 sales tax receipts were increased with the 2019 budget revisions. The 2018 United States Supreme Court decision regarding sales tax on internet sales will hopefully provide another consistent stream of sales tax revenue. At the same time, congressional action to remove sales tax on internet services takes effect July 1, 2020. This is anticipated to cost Vermillion \$50,000 in sales tax revenue in the second half of 2020.

General Fund

The City of Vermillion strives to provide high quality goods and services to citizens in the most cost effective manner possible. The General Fund contains the traditional services performed by the City, such as police and fire protection, street maintenance, library, parks and recreation, code enforcement, general government, and other services. The two leading sources of funding for the General Fund revenues in 2020 will continue to come from property taxes (\$2,477,000) and the first penny of sales tax (\$1,990,200). A variety of fees, payments from other units of government, grants, fines, and interest income also supplement the General Fund. The 2020 General Fund budget is \$8,250,058. This is a slight increase from the revised 2019 budget of \$7,958,226 and close to the adopted 2019 General Fund budget of \$8,281,960.

The transfer from the Electric Fund to the General Fund is remaining the same in 2020 at \$803,117. This amount has remained constant since 2005. The amount was not increased partly based on the process to resolve the payments to be received from SPP for transmission assets. The transfer from the Electric Fund to the General Fund for engineering salaries was not increased over the 2019 amount but continues to be reviewed to determine if an adjustment is needed.

The 2020 budget includes moving a part-time Library Program Aide position to a full-time Youth Services Assistant position. The Library Board and Director understand how tight the General Fund is each year. To help offset a portion of the cost for an additional full-time position, the Library Board trimmed some expenses, adjusted the hours of an additional part-time position, and is contributing \$5,000 of funding annually from the Library Fund.

The 2020 budget includes funding for a 2.5% COLA and step increase, as appropriate, for City employees. A change in landfill and Water Department staffing are discussed in those respective budgets. EMS personnel will also see a change in their hourly rate, on-call rate and related pay rates to keep the wages competitive.

Most of the General Fund is spent on operational costs. There are a couple of larger expenses included for funding in the General Fund.

- \$90,000 for Street Maintenance work such as asphalt patching, gravel crack sealing, and traffic paint. This is a \$5,000 increase in the support from the General Fund.
- \$92,000 of new library materials for the Vermillion Public Library.
- \$56,000 in contributions to support community programs including: Landfill Voucher Program, Main Street Center, Vermillion Area Arts Council, Vermillion Public Transit, Vermillion Housing Authority, Vermillion Food Pantry, Dakota Senior Meals, and Vermillion Cultural Association.

Municipal Utilities

Electric Fund

The City purchases the majority of the power sold to customers from Western Area Power Administration (WAPA). The City's supplemental power provider is Missouri River Energy Services (MRES). WAPA did not increase rates for 2020. MRES also did not increase their 2020 rate. Seasonal rates will be utilized for the eighth time in 2020 as MRES charges different rates for electricity during the year. The July, August, and September 2020 billing rate will be higher than the other nine months. MRES adjustments to the spread between the seasonal rates will need to be factored into any future rate adjustments. An electric rate increase for City Light & Power customers was not included in the 2020 budget.

An appropriation of \$475,000 is in the 2020 budget for the cost to provide service to new construction and to replace downtown street lights. The 2020 budget includes \$175,000 for approximately 900 meters for the third year of a five-year plan to install Advanced Metering Infrastructure (AMI) throughout the community.

Water Fund

A rate increase for water was not included in the 2020 budget. A bid for re-coating of the interior of the Church Street water reservoir was awarded in 2019. The project began in 2019 and will be completed in 2020. Several smaller projects are also planned. The Water fund will utilize \$70,000 of funding for the third year of a five-year plan to install Advanced Metering Infrastructure in concert with Vermillion Light and Power. Over the last couple of years the top two leaders of the Water Department have left the organization. Most of the management duties have been shifted to the Utilities Manager and Water Foreman. The budget proposes to add an additional operator to help pick up the duties assigned to others when the two positions were not filled.

Wastewater Fund

A rate increase for wastewater was not included in the 2020 budget. Wastewater rates are evaluated and adjusted each May based on winter water consumption. The construction of a digester and related improvements at the wastewater treatment plant began in late 2018. This project was completed in late 2019. The second and final year of the cleaning and camera imaging of problem areas of the sanitary sewer system will be completed in 2020.

Municipal Enterprise Funds

Joint Powers Landfill/Missouri Valley Recycling Center

A major fire in 2012 which destroyed the baler building and equipment, installation of a leachate system, and construction of a landfill trench are all recent, large projects which have created challenges both in work load and financially. A consultant's Cost of Service study led to rates being adjusted to compensate for a portion of the cost of moving trash from the Yankton transfer station to the landfill. In 2019, a three-year plan was developed and approved by the Joint Powers Board and governing bodies to adjust rates every July 1 beginning in 2019. Rates will be increased more each year at the Yankton transfer station vs. the landfill to more completely recover the transportation cost. The Solid Waste Director retired at the start of 2018. A new Solid Waste Director was selected from the landfill staff, but the vacancy on the landfill staff was never filled, and the position was removed from the budget. The tonnage at the landfill has increased by almost 20% since 2015. The 2020 budget included the addition of another landfill operator position to address the increased workload.

The closure of cell 2 and 3 at the landfill, purchase of a new loader, and a new floor for the landfill baler building are a couple of large expenditures planned for 2020.

A long discussed plan to renovate the recycling center is budgeted in 2020. Plans were presented late last year. A DENR grant/loan package to lessen the immediate impact to the budget has been submitted and will be considered by the State in late March. The budget includes the anticipated grant revenue of \$250,000 but no loan proceeds. The budget can be revised later this year to reflect what happens with the project and any grant or loan proceeds.

Curbside Recycling

In November 2008, voters approved a curbside recycling program. The program began operations in September 2009. A hydraulic trailer was replaced in 2019 with DENR grant/loan funding as well as City funding. The monthly rate was raised to \$3.70 as of January 2018. A rate increase was not budgeted for 2020 but expenses will be carefully monitored as this relatively new fund does not have a large reserve for unforeseen expenses.

Liquor Store Fund

The Liquor Store Fund is budgeted to provide a \$194,200 transfer to the General Fund in 2020. In 2014, the City Council approved a new five-year management agreement which started in January 2015. The 5-year lease agreement providing for a larger store space was also entered into at the same time. Sales in the new larger store location have increased over the previous location. The 2014 management agreement includes an automatic renewal option for an additional five-year term beginning January 2020. The separate agreement covering the building space lease also includes the option to renew.

Bluffs Golf Course and Residential Development

The Bluffs is an asset to the community in terms of providing a recreational outlet and bringing people to the community. The 2013 budget included the final payment on the debt service being made and the TIF district was closed. Over \$20 million in taxable value has been added to the property tax roll. Replacement of an air conditioning unit and irrigation boxes are planned at the Bluffs Golf Course in 2020. The 2019 budget was revised for a tree removal project on hole #13 to improve visibility and safety.

Special Revenue Funds

Bed, Board and Booze (BBB) Sales Tax

BBB sales tax receipts for 2019 increased over 2018 receipts. The fund has seen modest growth in receipts over the last couple of years with new opportunities in the community to collect this sales tax. Requests to utilize the anticipated \$390,850 in available funding to be collected continue to increase. Funding is included for the South Dakota Shakespeare Festival, National Music Museum, Vermillion Chamber of Commerce and Development Company, Ribs, Rods & Rock 'N Roll, W.H. Over Museum, July 4th Celebration, Vermillion NOW! 3, and potential Sister City expenses. Funding is also included for the cable access channel, maintaining the City's website, and the second year of hosting the State Special Olympic games.

Second (2nd) Penny Sales Tax Fund

The 2nd Penny Sales Tax Fund has been used solely for capital fund needs per the ordinance adopted by the City Council in 2003. Many of the capital items that were previously funded by the General Fund via property taxes and the first penny of sales tax have been moved to this fund. Some of the expenses are offset by grants or other funding. There are a number of notable projects in 2020 to be funded by the 2nd Penny Sales Tax Fund. Some of the projects include:

- \$332,030 for City Hall debt service
- \$240,410 for Vermillion River hike/bike path replacement
- \$240,000 for engineering of downtown infrastructure improvements
- \$155,000 for chip sealing of city streets
- \$115,000 for Lions Campground improvements
- \$100,000 for National Music Museum building (2nd year of 7 year pledge)
- \$91,500 for park improvements including: Prentis Park sidewalk, pathway lighting and entrance arch renovation, soccer goals, Platz tree, and shade structure
- \$80,855 for Prentis Park General Obligation Bond debt service
- \$63,000 for Police Department equipment
- \$60,000 for Fire Department equipment
- \$50,000 for concrete work
- \$50,000 for Vermillion Now! 3 campaign (1st year of a 5 year pledge)
- \$46,600 for Police and Fire Department radio upgrades (3rd year of 5-year plan)
- \$43,800 for Street Department equipment
- \$37,000 for Airport improvements (5% City share of 2020 airport project)
- \$36,000 for Ambulance Department equipment
- \$18,000 for Armory air conditioning unit
- \$16,000 for Library LED lighting conversion
- \$5,600 for Prentis Plunge LED lighting conversion

911 Fund

The operating costs of the Emergency Communications Center are split equally between the City and Clay County. The City's General Fund contribution and the County's contribution as well as any grants are placed into this fund to cover the expenditures of the Center. The Communications Center began their radio replacement program in 2019 utilizing a fund under the direction of Clay County. The replacement of radios will be completed with the 2020 expenditures.

Business Improvement District #1 Fund

In the fourth quarter of 2013, the initial steps to establish a Business Improvement District (BID) began. The necessary steps were completed and a \$2.00 per night lodging fee began on June 1, 2014. A \$30,000 reserve fund was established in the 4th quarter of 2018. All of the proceeds from this fee are provided to the VCDC for community marketing purposes.

Special Assessment Debt Service Fund

This fund collects special assessment payments related to completed infrastructure work for which a bond has been sold to finance the project. The 2019 projects that were financed were sidewalk improvements.

TIF 5 VCDC / Erickson Addition Debt Service Fund

During 2013, the VCDC requested a TIF district as part of the funding for an office building at 1012 Princeton Street. The VCDC completed a 32,000 square foot office building which is split into two spaces with each portion currently occupied by a tenant with a multi-year lease. An agreement between the City and VCDC provides that any TIF funds from this district received by the City will be remitted to the VCDC as a grant to retire the construction debt.

TIF 6 Bliss Pointe Debt Service Fund

In late April 2013, the VCDC purchased approximately 30 acres of farm ground on the west side of the City to be developed primarily for residential uses. A TIF district was established for Phase I of the development. Infrastructure development costs were funded by a private placement bond sold in early 2014. The infrastructure was completed in 2014. The bond is to be repaid by TIF revenues. Second Penny funds were used to cover interest costs on the bond with the 2014 through 2017 budgets. The TIF plan includes repayment to the City from future TIF district receipts for the advanced interest expenditures and the 2014 construction contingency fund from future TIF district receipts. The property tax collections in 2020 are anticipated to be sufficient to make the bond interest costs and to continue retiring the principal. No Second Penny funds are budgeted to be spent on TIF 6 in 2020.

Capital Projects Fund – Special Assessment Fund – STIP Fund

The STIP projects are included in the Capital Projects Fund with the STIP funds transferred from the General Fund into a Capital Projects Fund. Both the Jefferson Street reconstruction project in 2018 and the Anderson Street reconstruction project in 2019 were in the Capital Project Fund. Special assessment projects are financed from this fund from the sale of special assessment bonds and citizen payments. The 2019 projects were sidewalk improvements.

Equipment Replacement Fund

Departments initially fund new pieces of equipment out of their budget. Each Department then contributes annual rents to the fund based on the life expectancy and anticipated replacement costs of the piece of equipment. When it is time to replace the piece of equipment, the fund should contain most of the funding for the new equipment. The fund also receives income from old pieces of equipment which are sold. Equipment to be replaced in 2020 include:

- Two Police Department SUV patrol vehicles
- An Engineering Department pickup
- A Code Enforcement pickup
- A Water Department pickup
- A Light & Power Department pickup
- A Waste Water Department forklift
- A Waste Water Department Jet/Vac truck
- A Parks Department seeder (changed to be a mower in January 2020)
- A Parks Department riding mower
- A Parks Department utility vehicle
- A Golf Course reel mower
- A Golf Course utility tractor
- A Golf Course bunker rake

The replacement of one piece of equipment often leads to the shifting of equipment throughout the organization. For example, the new Parks Department mower will lead to the old 2009 72-inch mower moving to the Airport to replace the 1997 riding mower. One of the current Police Department SUVs will be moved to the Fire Department which will then sell a 2005 pickup.

Unemployment Insurance Fund

The City self-funds its unemployment insurance claims and has set aside approximately \$12,870. The annual interest, if not used for claims, is added to the fund balance.

Copier – Fax – Postage Fund

This fund charges all City Departments for use of the common office machines to provide funding needed for maintenance and eventual replacement of the equipment. No equipment purchases have been planned with the 2020 budget.

Storm Water Fee Fund

The City computes the charges for this fund and the County collects the revenue via property taxes. The money is used to build and maintain the storm water drainage system in the City. In 2020, \$120,000 is budgeted for design work for drainage improvements that would be constructed with the Highway 50 reconstruction project in 2021. The budget also includes \$30,000 of funding to improve drainage at the golf course. The golf course housing developments drain through the golf course ponds to the Burbank Road ditch. An expenditure of \$15,000 is included for miscellaneous system repairs. An increase in the storm sewer rate in 2020 was adopted that will generate an additional \$8,700 of revenue.

Parks Capital Fund

The Parks Capital Fund receives funding from team player fees, contributions and basketball fundraisers. The funds are used for capital projects when General Fund or other sources may not be able to cover the entire cost.

Hike/Bike Path Capital Fund

The Hike/Bike Path Fund utilized a federal grant and a local match to enhance the existing trail system in Vermillion. Unfortunately, portions of the hike/bike trail along the Vermillion River were severely damaged or are no longer safe due to floods and natural river erosion. The Second Penny Fund is budgeted to transfer \$240,410 to this fund in 2020 to help provide for replacement of sections of the Vermillion River Hike/bike path. The exact location of the route is still being determined through property owner meetings. This funding will be combined with approximately \$80,000 of federal funding that remains for the project.

Budget Revisions

Each year, the City Council revises the budget for revenues or expenses that are different than anticipated. The revisions to the 2019 budget were relatively small in comparison to previous years. Sales tax revenues for 2019 were revised up due to higher than anticipated receipts. In 2019, there were a number of smaller items that experienced variations within the General Fund, two vacant positions due to military deployments accounted for part of the decreased expenditures. Overall, the 2019 General Fund expenditures were revised from \$8,281,960 down to \$7,768,257. A delay in reconstructing the Vermillion River hike/bike trail and airport project until 2020 as well as not needing to transfer second penny funds to the General Fund for operations all reduced second penny expenditures for 2019. The first installment of seven equal \$100,000 payments to the National Music Museum, higher than anticipated project costs for the Anderson Street reconstruction, and the purchase of new fire department turnout gear that was originally scheduled for 2018 lead to an increase in 2019 second penny expenditures. Overall, Second Penny expenditures were revised in 2019 from \$1,978,000 to \$2,259,585.

Summary

The General Fund continues to be the most challenging portion of the budget to put together each year. The majority of the City's personnel and operating costs are paid for through this fund. The annual increase in personnel costs, maintenance agreements, insurance and operating cost typically increase more each year than anticipated General Fund revenues. City Staff continue to look for ways to increase General Fund revenues, minimize annual expense increases, curtail cost, and identify other revenue streams to support operations.

The goals of the Prentis Park Master Plan are nearing completion after several years of funding. Recent improvements to other parks, trails, streets, and facilities along with a strong municipal utility infrastructure have created a solid foundation for the community to succeed and grow. Additional quality of life improvements such as additional park improvements, street improvements, and planning for downtown improvements are parts of the 2020 budget.

Development of the budget would not be possible without Finance Officer Mike Carlson, Assistant City Manager James Purdy and Marty Washington. Their dedication, skill and attention to detail were vital in preparing this budget. Department Heads deserve special recognition for their assistance in gathering the information needed to compile the budget document and in bringing forth a number of ideas to enhance the community. The City Council deserves a special thank you for their time and dedication spent in establishing a 2020 budget that provides direction and will benefit the Vermillion community for years

to come.

City of Vermillion employees look forward to working with the City Council and community to bring about another successful year for the citizens of Vermillion.

Respectfully submitted,

A handwritten signature in black ink that reads "John Prescott". The signature is written in a cursive style with a prominent initial "J" and a long, sweeping underline.

John C. Prescott
City Manager

Table of Contents

	Page
2020 General Fund Revenues	1 - 8
2020 General Fund	
Policy and Administration	
General Government.....	9
Finance Office.....	11
Engineering.....	13
Code Compliance.....	14
Community Services	16
Public Safety and Security	
Police Administration and Investigation	17
Police Patrol.....	19
Emergency Communications.....	20
Fire and Rescue.....	21
Ambulance	23
Emergency Management.....	24
Maintenance and Transportation	
Municipal Service Center	25
Mechanics Garage	26
Street Department.....	27
Snow Removal.....	28
Sweeping and Mowing.....	29
Carpentry	30
City Hall Maintenance	31
Old Library Maintenance	32
Old Landfill Maintenance.....	33
Airport.....	34
Human Development and Leisure	
Public Library.....	35
Parks	36
Recreation.....	38
Prentis Plunge Swimming Pool.....	39
National Guard Armory	40
Mosquito Control	41
2020 Utility Funds	
Electric Fund Revenue.....	42
Purchase of Power.....	43
Electric Distribution	44
Water Fund Revenue.....	46
Water Treatment	47

Water Distribution	49
Wastewater Fund Revenues	51
Wastewater Collection.....	52
Wastewater Treatment	53
Joint Powers Landfill.....	55
Joint Powers Recycling Center.....	57
Curbside Recycling.....	59

2020 Enterprise Funds

Liquor Store	61
The Bluffs Project	63
Bluffs Clubhouse	64
Bluffs Maintenance.....	66

2020 Special Funds

Bed, Board, and Booze Tax Fund	68
Additional Sales Tax Fund (2 nd Penny)	69
Library Fund.....	70
Stormwater Collection System	71
Parks Capital Improvement Fund	72
911 Fund.....	73
Business Improvement District No. 1.....	75
Debt Service Funds.....	76
Special Assessment Bonds	
Tax Increment Financing District 5 (Vermillion Technology Center)	
Tax Increment Financing District 6 (Bliss Pointe)	
City Hall Debt Service	
Prentis Park Improvements	
Capital Projects Fund	78
Special Assessment Projects	
Airport Improvement Projects	
Main Street Signals & Improvements	
Bike Path Project	
Prentis Park Improvements	
Internal Service Fund.....	80
Equipment Replacement Fund	
Unemployment Fund	
Copier, Fax, and Postage Fund	
Custodial Services Fund	
Appendix	83
2020 Appropriation Ordinance 1403	
Vermillion's Bond Indebtedness and Payment Schedule	
2020 Payroll Resolution	
2020 City Fee Schedule	

GENERAL GOVERNMENT REVENUE

General Property Taxes

The current year's property taxes include tax collections on assessed real property in Vermillion. The 2019 property tax levy due in 2020 is 6.102 mills. The 2020 budget included a 2.4% increase plus growth as allowed by state statute.

Estimated Delinquent Taxes

An estimation of taxes that will not be collected in the budget year is shown here.

Tax on Mobile Homes

Receipts from property taxes on mobile homes are shown here.

Delinquent Tax Payments

Payments on prior years' unpaid property taxes are shown here.

<u>TAXES GENERAL PROPERTY</u>			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	31110	GENERAL PROPERTY TAX	2,216,302	2,281,196	2,386,500	2,386,700	2,363,227	2,477,000
101	31111	ESTIMATED DELINQUENT TAXES	0	0	(23,800)	(23,800)	0	(24,700)
101	31170	TAX ON MOBILE HOMES	3,011	1,606	3,000	3,000	463	3,000
101	31180	DELINQUENT TAX PAYMENTS	20,945	15,619	23,800	23,800	18,917	24,700
101	31190	COUNTY TAX DEED REVENUE	0	0	0	0	18,729	0
TAXES GENERAL PROPERTY TOTAL			2,240,258	2,298,421	2,389,500	2,389,700	2,401,336	2,480,000

County Tax Deed Revenue

Payments from the County from the sale of property for tax deed in excess of the taxes due and other expenses of the sale prorated back to the County, School and City based on percentage of tax levy.

Sales Tax

A 1% municipal sales tax to help fund day-to-day City operations was approved by the voters April 8, 1980. The tax became effective July 1, 1980. Sales tax revenue estimates are based upon previous years' revenues and are revised during the year.

<u>SALES TAX</u>			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	31310	SALES TAX	1,818,493	1,867,748	1,929,000	1,980,800	2,020,238	1,990,200

Penalties and Interest on Delinquent Taxes

Delinquent property tax payments include an interest penalty charge collected by Clay County and remitted to the City.

<u>PENALTIES AND INTEREST</u>			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	31910	PENALTIES & INTEREST ON DELIQ. TAX	5,846	4,504	6,000	6,000	4,260	6,000

Liquor and Beer Licenses

State law controls the number of liquor licenses a municipality may issue. It is based on a population ratio. The City has twelve (12) retail on-sale liquor licenses, a City municipal package license off-sale liquor, thirty-two (30) malt beverage licenses and thirteen (13) wine licenses. On-sale liquor, municipal package liquor, and wine licenses are issued in December - \$1,500 for each liquor license, \$500 for municipal package liquor, and \$500 for each wine license, of which the City receives the entire fee. Malt Beverage licenses are issued in June for (\$300), of which the City receives half of the fee. Also included are transfer fees and special one-day licenses and \$50 per video lottery machine.

Garbage Hauler Licenses

Independent private haulers contract for sanitation service with Vermillion homeowners and businesses to provide collection. Each hauler pays an annual license fee of \$300 to the City for using City streets and alleyways.

Zoning Fees

Each person requesting a zone change or a conditional use permit is charged \$150 per request to meet publication and other related costs to the City. The fees associated with a variance request are \$100.

Mobile Home Park

The fees for mobile home park licenses are \$150 per park or \$3 per lot, whichever is greater. There are eight licensed mobile home parks in Vermillion.

Housing Code/Rental Registration

Rental Housing Certificates are based upon the location and number of units. In 1988, mobile homes were added to the property to be inspected and the City Council implemented a graduated increase in registration rates. The registration fees were last adjusted in 2011 to \$25 per building and \$15 per dwelling unit. The units are inspected on a regular cycle.

Electrician Licenses

Electrician licenses are \$100 per year.

Plumber Licenses

Plumber licenses are \$100 per year (\$20 for journeyman).

Building Permits

Building permits are based on the value of construction. A new fee schedule was adopted in 2008 and went into effect on January 1, 2009. See section 150.33 in the revised Code of Ordinances of Vermillion for the rates.

Sign Permits

Sign permits range from \$25 to \$50 depending on the size and status of the sign.

Dog Licenses

Dog licenses are \$10 per year.

Other License and Permits

“Other” is a catch-all for miscellaneous items. Examples are airport use permits, noise permits, itinerant merchant permits, and tattoo artist licenses.

<u>LICENSES AND PERMITS</u>			2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2019 ACTUAL	2020 BUDGET
101	32110	LIQUOR & BEER LICENSES	36,630	32,465	37,000	36,000	36,070	36,000
101	32111	GARBAGE HAULERS LICENSES	1,500	2,100	1,800	1,500	1,500	1,500
101	32112	ZONING FEES & VARIANCE	1,800	3,006	1,000	1,000	990	1,000
101	32113	MOBILE HOME PARK LICENSES	1,380	1,524	1,400	1,975	2,274	1,500
101	32114	RENTAL REGISTRATION	62,575	56,665	73,000	73,000	69,470	73,000
101	32115	ELECTRICIAN LICENSES	2,900	3,400	3,500	3,500	3,000	3,500
101	32116	PLUMBER LICENSES	1,450	960	1,500	1,500	1,690	1,500
101	32117	BUILDING PERMITS	43,670	110,976	40,000	40,000	30,959	40,000
101	32119	SIGN PERMITS	415	240	500	500	321	500
101	32120	DOG LICENSES	490	450	750	750	1,300	750
101	32190	OTHER LICENSES & PERMITS	<u>3,400</u>	<u>3,986</u>	<u>3,500</u>	<u>3,500</u>	<u>4,427</u>	<u>3,500</u>
LICENSES AND PERMITS TOTAL			156,210	215,772	163,950	163,225	152,000	162,750

Cable TV Franchise Fee

To operate in the Vermillion community, a cable company pays a yearly franchise fee amounting to 5% of gross revenue in Vermillion. Midco acquired the cable franchise from Mediacom during 2007.

<u>CABLE TV FRANCHISE FEE</u>			2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2019 ACTUAL	2020 BUDGET
101	32320	CATV FRANCHISE FEE	100,858	93,217	97,500	93,000	87,969	90,000

State Grants

Grants and reimbursements are received from the State.

State Surface Transportation Program

This is a Federal allotment of funds through the state for the State Transportation Improvement Program (STIP). In 2015, the state started annually passing these funds to the City instead of making program payments directly for projects. These funds are restricted for STIP projects.

Federal Grant through State

Grants and reimbursements received from the State for specific purposes. In 2019, Vermillion received a Police Department overtime grant, Police department highway safety grant and FEMA funds to repair damage to the fishing pier and trail fence.

Federal Grant Designated

Federal grants received from the Federal Government for specific purposes. In 2019, Vermillion received a Police Vest Grant.

<u>FEDERAL REVENUES</u>			2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2019 ACTUAL	2020 BUDGET
101	33410	STATE GRANT	1,517	0	0	175	567	175
101	33412	STATE SURFACE TRANSP PROG	341,594	356,994	349,450	358,185	358,187	358,185
101	33420	FEDERAL GRANT THROUGH STATE	30,037	4,856	10,000	7,500	9,774	7,500
101	33421	FEDERAL GRANT - DESIGNATED	<u>15,509</u>	<u>758</u>	<u>0</u>	<u>1,500</u>	<u>2,255</u>	<u>1,500</u>
FEDERAL REVENUES TOTAL			388,657	362,608	359,450	367,360	370,783	367,360

Bank Franchise Tax

The franchise tax on banks is based upon the net income of the banks. The State retains 26.67% of the revenue and returns the rest to those counties in which the banks operate.

Liquor Tax Reversion

Sixty-five percent of the State Treasurer’s 10% tax on liquor distiller and distributors is paid to the City on a population ratio basis.

State Highway/Bridge

By State law 54.5% of all funds collected for motor vehicle licenses in each county are earmarked for municipal and township highway and bridge construction and maintenance.

Other State Shared Revenues

Other revenues received from the State include a State share for operating expenses for the National Guard Armory/Community Center and a Mosquito Control grant.

Amusement Licenses

The State imposes a licenses fee on all amusement machines, i.e. coin operated pool and video games. The City receives \$12 from the State for each license issued within city limits.

<u>STATE REVENUES</u>			2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2019 ACTUAL	2020 BUDGET
101	33510	BANK FRANCHISE TAX	14,805	17,720	17,720	16,550	16,549	16,550
101	33530	LIQUOR TAX REVERSION	68,682	64,622	70,000	68,000	69,356	70,000
101	33540	STATE HWY/BRIDGE	181,175	192,448	180,000	196,000	194,198	200,000
101	33590	OTHER STATE SHARED REVENUE	11,042	10,826	10,800	11,700	10,741	18,200
101	33591	AMUSEMENT LICENSES	<u>480</u>	<u>456</u>	<u>400</u>	<u>450</u>	<u>900</u>	<u>450</u>
STATE REVENUES TOTAL			276,184	286,071	278,920	292,700	291,744	305,200

County Road

This is the City’s share of state road funds.

County Motor Vehicle

All cities in a county receive 5% of motor vehicle license revenue collected by the County and distributed according to total street miles. Motor vehicle fees increased in 2013.

COUNTY REVENUES			2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2019 ACTUAL	2020 BUDGET
101	33810	COUNTY ROAD (25)%	38,691	38,144	39,000	39,000	38,145	39,000
101	33840	COUNTY MOTOR VEHICLE (5%)	<u>75,961</u>	<u>80,229</u>	<u>76,000</u>	<u>81,400</u>	<u>83,232</u>	<u>82,200</u>
COUNTY REVENUES TOTAL			114,652	118,373	115,000	120,400	121,377	121,200

Sale of Maps and Publications

Map sales include charges for the use of the City's printer to make copies of plats and other maps.

Mobile Home Fees

The \$1 per month mobile home parking fee and inspection fees are credited here.

Return Check Fees

The City Finance Office handles bad checks in-house. A \$40 fee is charged for returned checks and those that are not paid are turned over to the Clay County State's Attorney.

Damage to City Property

Payments from individuals damaging City property in motor vehicle accidents. The most frequent incidents are replacing street signs and posts damaged during the winter months when streets are icy.

Other Goods and Services

Several sources provide revenue in this item such as jury duty reimbursement and the sale of scrap metal.

Mobile Home Inspection Fee

A fee of \$10 is charged for inspection of a mobile home when placement occurs.

Accident Report Copies

Fees charged by the Police Department for providing extra copies of accident reports.

Storage Fees

The \$15 per day fee is a charge for the storage of City towed vehicles impounded for violation of snow emergency routes and other related ordinances.

Street Repairs and Services

Plumbers pay these charges to cover the cost of street cuts to connect new houses or repairs to existing services.

Airport Fuel

In 2007, the City purchased the airport fuel system, thus the revenues being reported are the gross fuel sales. A jet fuel dispensing system was added in 2013.

Tagging Fees/Weed Cutting and Snow Removal Charges

Charges for weed cutting or snow removal are placed here when the City performs the task and then charges the property owner. Most sidewalk snow removal violations are handled by the Code Enforcement Department. The department charges a \$10 service fee for notification, and a \$25 service fee for the abatement of the nuisance plus any additional charges for the removal of the nuisance. In 2015, the department added an additional fee of \$20 for subsequent violations occurring within a given calendar year.

Animal Control and Shelter Fees

Charges for impounded animals are \$10 per day boarding charge and a \$25 impoundment fee.

Ambulance Charges

Some of the fees for 2020 are: Advanced Life Support, Emergency-\$1,000; Advanced Life Support 2, Emergency-\$1,250; Advanced Life Support, Non-Emergency-\$750; Basic Life Support, Emergency-\$800; Basic Life Support, Non-Emergency-\$550; Stand-by for Special Events, \$100/hr.; Additional Standby Staffing, \$40/per person/per hour; Loaded mileage Charge-\$18/per mile. The complete fee schedule lists other charges for types of calls, itemized procedures, drug charges, disposable supplies, and administrative charges.

Swimming Pool Fees

Swimming pool fee revenue varies with the weather. The 2020 daily rates for the pool, including tax, are: \$5 (7 years and up); and free for ages 0-6 (with paid adult). The season rates for the pool, including tax, are: \$35 for children (7-17yrs); \$40 for adults (18-59yrs); and \$30 for seniors (60+).

Swimming Pool Concessions

With the opening of Prentis Plunge this line item was established to record revenue received from the sale of concessions by City employees. At the previous pool, the concession operation was contracted out.

Ballfield Concessions

The Parks & Recreations Department in 2018 started operating the concession stand at Prentis Park baseball field and the Armory softball field that had been previously rented out.

Recreation Program Fees

In an effort to recover some of the costs, recreation program fees are periodically increased.

Swimming (United Way)

This contribution from the United Way helps fund instructors for Red Cross swimming lessons. The contribution helps to keep the swimming lessons fee at \$15.

Armory User Fees

The National Guard Armory/Community Center classroom, kitchen and auditorium can be rented to individuals and groups based on availability. Rates vary according to length of time and extent of use.

Camping Fees

Lions Park campground provides free camping for three days and two nights.

CHARGES FOR GOODS AND SERVICES			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	34120	SALE ON MAPS & PUBLICATIONS	29	165	1,000	1,000	90	1,000
101	34130	MOBILE HOME FEES	4,545	4,334	4,500	4,500	4,075	4,500
101	34140	RETURN CHECK FEES	2,510	3,204	3,000	3,000	1,894	3,000
101	34150	DAMAGE TO CITY PROPERTY	0	509	1,000	1,000	621	1,000
101	34190	OTHER GOODS & SERVICES	900	1,077	3,000	3,000	1,105	3,000
101	34240	MOBILE HOME INSPECTION FEE	53	61	100	100	79	100
101	34250	ACCIDENT REPORT COPIES	772	1,026	1,000	1,000	1,176	1,000
101	34270	STORAGE FEES	5,070	6,530	6,000	6,000	5,085	6,000
101	34320	STREET REPAIRS AND SERVICES	3,804	0	6,000	6,000	5,266	6,000
101	34390	AIRPORT FUEL	63,032	67,759	66,000	73,000	64,331	66,000
101	34419	TAGGING FEES	4,660	8,380	6,000	6,000	1,550	6,000
101	34420	WEED & SNOW REMOVAL CHARGES	3,797	7,923	12,000	12,000	8,924	12,000
101	34520	ANIMAL CONTROL & SHELTER FEES	1,020	630	900	900	1,350	900
101	34560	AMBULANCE CHARGES	415,215	487,366	500,000	490,000	464,977	500,000
101	34620	SWIMMING POOL FEES	94,701	87,713	94,000	94,000	92,073	94,000
101	34622	SWIMMING POOL CONCESSIONS	29,274	29,887	30,000	32,000	29,797	33,000
101	34623	BALLFIELD CONCESSIONS	0	5,988	5,000	7,500	7,095	8,000
101	34630	RECREATION PROGRAM FEES	30,560	27,113	31,000	31,000	26,939	31,000
101	34640	CONCESSION RENTAL/STAND REVENUE	300	0	0	0	0	0
101	34650	SWIMMING (UNITED WAY)	4,500	4,500	4,500	4,500	4,500	4,500
101	34660	ARMORY USER FEES	2,164	1,875	3,500	3,500	2,185	3,500
101	34661	CAMPING FEES	<u>381</u>	<u>593</u>	<u>700</u>	<u>700</u>	<u>59</u>	<u>700</u>
CHARGES FOR GOODS & SERVICES TOTAL			667,287	746,632	779,200	780,700	723,171	785,200

Court Fines and Costs

Court fine revenue fluctuates from year to year according to the number of traffic violations. Dog fines are also included here. The Clerk of Courts remits 35% to the State and the balance to the City.

Cash Bonds

Cash Bonds are for parking tickets paid.

Small Claims Fees Reimbursement

If the defendant loses in Small Claims Court, he/she pays the court costs.

Parking Meters

In 1992, the University of South Dakota requested that parking meters be installed close to the Slagle Administration Building to increase access for short-term parking.

FINES & FORFEITS			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	35110	COURT FINES & COSTS	7,925	9,435	8,000	8,000	5,697	8,000
101	35120	CASH BONDS	40,449	36,104	40,000	40,000	35,785	40,000
101	35130	SMALL CLAIMS FEE REIMBURSEMENTS	119	158.66	150	150	14	150
101	35310	PARKING METERS	<u>1,754</u>	<u>1681.24</u>	<u>1,700</u>	<u>1,700</u>	<u>1,150</u>	<u>1,700</u>
FINES & FORFEITS TOTAL			50,247	47,378	49,850	49,850	42,647	49,850

Interest Earned on Investments

Return on investment of temporary idle funds.

Rentals

Rents received for use of City airport land for farming and City-owned buildings or land (the old library building, tower land by the recycling center and a tower by the Fairgrounds).

Contributions Private Sources

This is revenue received from contributions and donations to the City. In 2019, contributions were received from MidAmerican Energy Company, Library Foundation, Friends of the Library, Vermillion Soccer, and the Vermillion Area Chamber and Development Company.

SDHDA Mobile Home Grant

A grant was received 2019 from the South Dakota Housing Development Association to assist with relocation and improvements to qualifying mobile homes.

Malt Beverage Markup

The City Council adopted an ordinance providing for a 5% markup on the wholesale price of malt beverages for all malt beverage sold in the City. The ordinance was adopted in February 2015 to be effective July 1, 2015. An initiated petition was received to repeal the ordinance that was defeated by the voters at a June 30 special election. The proceeds are being transferred to the Prentis Park Improvements debt service fund for repayment of the General Obligation Bond.

Work Study

The University of South Dakota provides 70% of the funding for seasonal wages paid to some university students working at the Public Library.

Insurance Refunds

The South Dakota Municipal League Worker's Compensation Fund covers the City's worker compensation costs and makes annual adjustments to the City's share of the fund.

MISCELLANEOUS REVENUES			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	36110	INTEREST EARNED ON INVESTMENTS	46,261	30,694	43,500	48,975	44,216	57,275
101	36210	RENTALS	23,740	21,490	21,000	21,000	21,300	21,000
101	36700	CONTRIBUTIONS-PRIVATE SOURCES	43,486	26,210	15,000	19,100	19,445	15,000
101	36710	SDHDA MOBILE HOME GRANT	0	0	0	33,000	8,111	33,000
101	36720	STATE HISTORIC PRESERVATION GRANT	0	0	0	0	0	2,000
101	36800	MALT BEVERAGE MARKUP	123,294	129,042	134,000	134,000	136,200	139,000
101	36991	WORK STUDY	5,040	1,375	5,000	4,000	2,202	4,000
101	36992	INSURANCE REFUNDS & DIVIDENDS	<u>9,604</u>	<u>11,641</u>	<u>3,000</u>	<u>8,530</u>	<u>8,533</u>	<u>8,500</u>
MISCELLANEOUS REVENUES TOTAL			251,426	220,453	221,500	268,605	240,007	279,775

Special Assessment Interest

Interest received on special assessments for abatement of nuisances.

<u>SPECIAL ASSESSMENTS</u>			2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 REVISED	2019 ACTUAL	2020 BUDGET
101	36308	SPECIAL ASSESSMENT INTEREST-2008	402	0	0	0	0	0
101	36314	SPECIAL ASSESSMENT INTEREST-2014	17	0	0	0	0	0
101	36315	SPECIAL ASSESSMENT INTEREST-2015	0	0	0	15	15	0
101	36316	SPECIAL ASSESSMENT INTEREST-2016	22	0	0	0	0	0
101	36317	SPECIAL ASSESSMENT INTEREST-2017	0	78	100	100	91	0
101	36318	SPECIAL ASSESSMENT INTEREST-2018	0	0	0	50	99	50
SPECIAL ASSESSMENT REVENUES TOTAL			441	78	100	165	205	50

Revenue in Lieu of Taxes from Other Than Government Entities

Clay-Union REC provides payment in lieu of property taxes through a 4% gross receipts from sales within corporate limits.

Other General Revenue

Proceeds from revenue for advertising daily malt beverage licenses and other miscellaneous General Fund revenue not recorded elsewhere.

Rubble Site

Revenue collected from private contractors who unload rubble at the City rubble site.

Sale of Property

Proceeds from the sale of abandoned vehicles, unclaimed bicycles, surplus property, etc.

Enterprise Transfers

The City of Vermillion has traditionally made use of revenues derived from the City’s Electric, Water, Wastewater and Liquor Enterprises to supplement funding for day-to-day operations.

Engineering Fees from Utility Revenues

This is an annual transfer from the utility funds for the costs of engineering services.

Transfer for Capital Projects Engineering

An 8% fiscal fee charged on special assessment capital projects reimbursed to the General Fund.

Transfer in Business Improvement District Number 1

The Business Improvement District ordinance provides that the city receives 2% of fees for accounting and collection.

Appropriations from Reserve

Funds not spent in previous years’ budgets are carried forward as a reserve to be utilized if necessary for unanticipated expenses or as an additional revenue component in the General Fund.

Appropriations from Statewide Transportation Improvement Program (STIP) Reserve

The City annually receives STIP Funds that are to be used for street improvement projects reported in the STIP Capital Projects Fund. The STIP Funds are accumulated and then transferred when a project is completed. The City received \$358,186 in STIP Funds for 2019. These funds were combined with \$84,515 of STIP reserves to complete the Anderson Street reconstruction project. No STIP projects are planned in 2020 so all STIP Funds will be placed in reserve.

OTHER REVENUES & TRANSFERS			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	36950	REVENUE IN LIEU OF TAXES	24,139	26,124	26,500	28,350	28,351	28,350
101	36990	OTHER GENERAL REVENUE	5,488	11,226	8,500	8,500	5,190	8,500
101	36993	RUBBLE SITE	0	0	100	100	0	100
101	39130	SALE OF PROPERTY	10,413	18,541	10,000	15,500	16,264	10,000
101	39111	TRANSFER IN ENTERPRISE FUNDS	1,001,025	1,001,025	1,001,025	1,001,025	1,001,025	1,001,025
101	39112	ENGINEERING FEES UTILITIES	136,387	136,387	136,387	136,387	136,387	136,387
101	39114	TRANSFER IN CAPITAL PROJ. ENGINEERING	2,852	1,544	6,000	750	0	0
101	39119	TRANSFER IN B.I.D #1	1,074	1,181	1,300	1,300	1,170	1,300
101	39120	TRANSFER IN SECOND PENNY	0	0	95,000	0	0	0
101	39121	TRANSFER IN LIBRARY 214 FUND	0	0	0	0	0	5,000
101	39594	APPROPRIATION FROM STIP RESERVE	0	496,967	275,550	108,815	0	0
101	39595	APPROPRIATION FROM RESERVE	<u>744,345</u>	<u>131,626</u>	<u>331,628</u>	<u>202,216</u>	<u>0</u>	<u>421,811</u>
OTHER REVENUE AND TRANSFER TOTAL			<u>1,925,722</u>	<u>1,824,621</u>	<u>1,891,990</u>	<u>1,502,943</u>	<u>1,188,388</u>	<u>1,612,473</u>
			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
GENERAL REVENUE FUND TOTAL			12,608,281	8,085,876	8,281,960	8,015,448	7,644,122	8,250,058

GENERAL GOVERNMENT

The City of Vermillion is governed under the Aldermanic/Manager form of government. The Mayor is elected at-large and two aldermen are elected from each of the four wards. Since 1966, the City has employed a City Manager who is chief administrative officer of the City and serves at the pleasure of the City Council.

It is the responsibility of the City Manager to: (1) enforce all laws and ordinances, (2) supervise the administration of City affairs, (3) make recommendations to the City Council concerning City operations, (4) advise the City Council of the financial condition of the City and future needs of the City, (5) prepare an annual budget, (6) assure compliance with contracts by those doing business with the City, (7) prepare proposed ordinances and resolutions for the Council, (8) handle human resource management, and (9) carry out all other duties prescribed by ordinances of the City Council.

The City Manager's office is the central focus for all City services and includes the City Manager, Assistant City Manager, Administrative Assistant and student intern.

The terms of office for the Mayor and Aldermen are four years. The term of office for the four alderman elected in 2016 expire in July 2020. The term of office for the Mayor and four aldermen elected in 2018 expire in July 2022.

The City Manager's Office will continue to be heavily involved with coordinating City projects on behalf of the City Council and citizens, implementing council policy, assisting departments with special activities, and continued efforts to grow the City's tax base. Significant projects in 2020 will include working with the Vermillion Chamber of Commerce and Development Company to continue housing and job expansion, continue work with Business Improvement District #2 and the community to develop a plan for a downtown infrastructure project, working with the Human Relations Commission and Historic Preservation Commission as these two commissions become established, and assisting the utilities with challenges and projects such as the continued implementation of AMI.

EXPENSE HIGHLIGHTS:

2200 - Major items included within this line item are City Attorney fees, annual audit fee, website development, code updates, and expenses associated with major projects.

2611 - This line item includes office supplies needed for daily operations.

GENERAL FUND EXPENDITURES			2017	2018	2019	2019	2019	2020	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	41220	1100	GENERAL WAGES	189,665	202,442	216,227	221,779	218,456	235,403
101	41220	1101	OVERTIME	0	22	0	0	0	0
101	41220	1200	FICA	19,184	20,385	21,757	22,182	21,388	23,348
101	41220	1300	RETIREMENT	10,687	11,597	12,434	12,752	12,746	13,568
101	41220	1400	WORKMEN'S COMPENSATION	685	646	645	568	568	580
101	41220	1900	INSURANCE	<u>31,277</u>	<u>31,798</u>	<u>38,293</u>	<u>35,304</u>	<u>35,385</u>	<u>19,518</u>
			SUBTOTAL	251,498	266,890	289,356	292,585	288,543	292,417
COUNCIL & APPOINTED BOARDS									
101	41220	1102	SALARY MAYOR & COUNCIL	62,825	64,746	65,685	65,685	65,685	67,327
101	41220	1103	SALARY APPOINTED BOARDS	<u>2,190</u>	<u>2,790</u>	<u>2,500</u>	<u>2,500</u>	<u>2,370</u>	<u>2,500</u>
			SUBTOTAL	65,015	67,536	68,185	68,185	68,055	69,827
OPERATING EXPENSES									
101	41220	2200	PROFESSIONAL SERVICES & FEES	63,047	47,362	55,000	55,000	52,249	55,000
101	41220	2300	PUBLISHING & ADVERTISING	471	284	1,000	1,000	294	750
101	41220	2510	MOTOR VEHICLE REPAIR & MAINT.	0	21	150	150	8	150
101	41220	2530	EQUIPMENT REPAIR & MAINTENANCE	290	0	300	300	168	300
101	41220	2611	OFFICE SUPPLIES	3,205	1,516	3,500	3,500	1,432	3,500
101	41220	2614	MOTOR VEHICLE FUEL & SUPPLIES	407	370	600	600	383	600
101	41220	2615	COPY SUPPLIES	2,004	2,159	2,500	2,500	3,206	2,500
101	41220	2616	POSTAGE	98	59	500	500	154	250
101	41220	2617	PUBLICATIONS / DUES	7,109	8,081	8,500	8,500	8,007	9,000
101	41220	2629	OTHER SUPPLIES & MATERIALS	2,931	1,838	5,000	5,000	2,996	5,000
101	41220	2650	SECOG MEMBERSHIP	11,639	11,755	12,002	12,002	12,002	12,290
101	41220	2700	TRAVEL & TRAINING	5,209	6,624	6,500	6,500	6,778	6,500
101	41220	2850	TELEPHONES	2,960	3,451	3,500	3,500	3,267	3,500
101	41220	2900	VEHICLE EQUIPMENT RENTAL	2,528	2,543	2,049	2,049	2,049	2,049
101	41220	2990	OTHER CURRENT EXPENSES	<u>3,395</u>	<u>1,988</u>	<u>5,000</u>	<u>5,000</u>	<u>769</u>	<u>5,000</u>
			SUBTOTAL	105,293	88,052	106,101	106,101	93,762	106,389
INSURANCE									
101	41220	2110	FIRE INSURANCE	24,517	23,787	25,000	25,000	26,520	26,000
101	41220	2120	FLEET INSURANCE	31,844	37,520	32,000	39,000	39,035	40,000
101	41220	2130	PUBLIC LIABILITY INSURANCE	32,868	31,029	32,000	32,500	31,997	33,500
101	41220	2150	BOILER INSURANCE	1,957	2,264	2,300	2,025	2,025	2,200
101	41220	2192	INLAND MARINE	2,827	2,875	4,000	2,875	3,395	3,000
101	41220	2910	DEDUCTIBLES	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>
			SUBTOTAL	94,012	97,475	96,300	102,400	102,971	105,700
CAPITAL OUTLAY									
101	41220	3500	FURNITURE & MINOR EQUIPMENT	<u>0</u>	<u>1,700</u>	<u>0</u>	<u>1,100</u>	<u>1,010</u>	<u>0</u>
			SUBTOTAL	0	1,700	0	1,100	1,010	0
GENERAL GOVERNMENT TOTAL									
				515,818	521,653	559,942	570,371	554,341	574,333

FINANCE OFFICE

The City of Vermillion's Finance Office shall uphold or exceed the standards of accountability mandated by the State of South Dakota. The Finance Office includes six full-time personnel to handle the accounting, billing and payroll operations for the all of the individual funds of the City.

The Finance Officer is responsible for maintaining custody of all official City documents, preparing the minutes of the City Council meetings, auditing all claims prior to City Council approval, preparing financial statements for internal and external uses for all funds, preparing notices of special assessments, ensuring all utility billings and accounts are current, preparing monthly billing reports and biweekly payrolls, handling the City checking accounts and investments, coordinating municipal elections, preparing quarterly reports, preparing a Comprehensive Annual Financial Report, and all accounting for the City.

The Finance Office staff by receive payments, take utility service orders, prepare monthly utility and other miscellaneous bills, send out termination notices, ensure payment agreements are fulfilled, process licenses for vendors and tradesmen, prepare checks for payment of invoices, reconcile monthly reports, provide all City departments with monthly expenditure reports, and prepare payroll checks and related records and reports.

In 2019, the Finance Office began accepting credit card and debit card payments through online, mobile, and phone utility payment options in addition to the already offered Automatic Bank Payment, mail, drop box or in person payment options. Credit card and debit card payments through the Payment Service Network are accepted by the Finance Office with the customer paying the applicable fee.

OF INTEREST:

The Finance Office continues to provide a more accurate cost of utility services by allocating the following expenses: billing, collection, payroll and payment of invoices for each utility. The amounts attributable to the electric, water and wastewater utilities are included in the billing section of each utility budget with the remainder included with the General Fund. The City has received awards for Excellence in Financial Reporting for twenty-five years.

EXPENSE HIGHLIGHTS:

- 2200 - Comprehensive report, consulting with auditor, small claims fees, city election even numbered years
- 2300 - Publication of City Council minutes and legal notices
- 2530 - Software maintenance, hardware maintenance, offsite backup
- 2611 - Office supplies including checks, utility bills, and customer brochures
- 2700 - Staff training, State League meetings and Finance Officer's School
- 3811 - Replace two computers

FINANCE OFFICE

				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	41420	1100	WAGES	114,929	118,723	122,067	122,067	122,423	125,870
101	41420	1101	OVERTIME	364.61	703	400	500	504	400
101	41420	1200	FICA	8,605	8,933	9,369	9,376	9,297	9,660
101	41420	1300	RETIREMENT	6,862	7,156	7,348	7,354	7,673	7,576
101	41420	1400	WORKMEN'S COMPENSATION	226	223	228	204	204	209
101	41420	1900	INSURANCE	<u>12,969</u>	<u>12,814</u>	<u>17,233</u>	<u>16,427</u>	<u>14,706</u>	<u>17,548</u>
SUBTOTAL				143,955	148,552	156,645	155,928	154,807	161,263
OPERATING EXPENSES									
101	41420	2200	PROFESSIONAL SERVICES & FEES	874	3,946	1,650	1,650	1,184	5,550
101	41420	2300	PUBLISHING & ADVERTISING	9,648	14,056	12,000	13,500	10,358	14,000
101	41420	2530	EQUIPMENT REPAIR & MAINTENANCE	11,252	12,311	9,038	12,078	12,153	9,618
101	41420	2611	OFFICE SUPPLY	1,112	1,719	2,445	2,445	1,021	2,570
101	41420	2615	COPY SUPPLIES	258	243	260	260	242	260
101	41420	2616	POSTAGE	583	549	1,140	1,140	508	1,140
101	41420	2621	MATERIALS & MERCHANDISE	515	506	1,000	1,000	486	1,000
101	41420	2700	TRAVEL & TRAINING	622	570	1,840	1,240	938	1,240
101	41420	2850	TELEPHONE	<u>242</u>	<u>332</u>	<u>495</u>	<u>495</u>	<u>404</u>	<u>535</u>
SUBTOTAL				25,106	34,233	29,868	33,808	27,293	35,913
CAPITAL OUTLAY									
101	41420	3811	COMPUTER EXPENDITURES	<u>2,345</u>	<u>0</u>	<u>2,000</u>	<u>240</u>	<u>187</u>	<u>300</u>
SUBTOTAL				2,345	0	2,000	240	187	300
FINANCE OFFICE TOTAL				171,407	182,786	188,513	189,976	182,287	197,476

ENGINEERING

This department includes the City Engineer, a Utilities Manager, a GIS Technician, and an Engineering Technician.

The Engineering Department is responsible for preparing plans and specifications for public works projects, City mapping, staking and inspection of public works projects, surveying for all departments, review of plats, assisting with planning and zoning, and calculation of special assessment rolls. The City Engineer is responsible for enforcement of subdivision and zoning codes through review of plans and on-site inspections of work-in-progress. The City Engineer and Utilities Manager coordinate the activities of those departments providing public services and assist other department heads in resolving engineering problems. The demands upon this department grow as federal and state regulations increase.

OF INTEREST:

The Department has completed the cadastral survey of the City. This data was shared with the County to update their data used by the public. The maintenance of the collected data will be an ongoing project due to City growth, changes in property ownership, and additional information required for infrastructure maintenance.

Due to lack of time and weather issues encountered throughout the year, pavement inspections planned for 2019 were not completed. Staff plan to perform the inspections in 2020. The results will be used in the pavement management program and will assist the Council and Staff in prioritizing street maintenance and reconstruction.

The Department will begin investigation into different avenues, in addition to STIP, to fund future street projects.

EXPENSE HIGHLIGHTS:

2700 - Travel and training for workshops, seminars, and other engineering training sessions

<u>ENGINEERING</u>			2017	2018	2019	2019	2019	2020	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	41960	1100	WAGES	214,762	222,515	237,119	237,119	231,514	241,903
101	41960	1101	OVERTIME	605	891	0	0	75	0
101	41960	1200	FICA	15,662	16,018	18,140	18,140	16,658	18,506
101	41960	1300	RETIREMENT	12,922	13,405	14,227	14,227	13,894	14,514
101	41960	1400	WORKMEN'S COMPENSATION	781	786	516	727	727	742
101	41960	1900	INSURANCE	<u>28,705</u>	<u>29,446</u>	<u>34,175</u>	<u>25,820</u>	<u>27,266</u>	<u>27,152</u>
SUBTOTAL			273,438	283,061	304,177	296,033	290,135	302,817	
OPERATING EXPENSES									
101	41960	2200	PROFESSIONAL SERVICES & FEES	400	444	500	500	1,021	500
101	41960	2300	PUBLISHING & ADVERTISING	629	554	500	500	580	500
101	41960	2510	MOTOR VEHICLE REPAIR & MAINT.	284	821	1,750	1,750	361	1,750
101	41960	2590	OTHER REPAIR & MAINTENANCE	1,020	97	1,150	1,150	903	1,150
101	41960	2611	OFFICE SUPPLIES	2,339	2,226	2,100	2,100	2,261	2,100
101	41960	2612	OPERATING SUPPLIES	1,589	2,627	5,250	5,500	7,044	6,000
101	41960	2614	MOTOR VEHICLE FUEL & SUPPLIES	2,632	1,544	3,300	3,300	1,313	2,700
101	41960	2615	COPY SUPPLIES	776	1,125	1,250	1,250	1,200	1,250
101	41960	2616	POSTAGE	423	364	750	750	167	750
101	41960	2700	TRAVEL & TRAINING	4,450	3,489	4,750	4,750	3,882	3,600
101	41960	2850	TELEPHONE	2,205	2,217	2,970	2,970	2,105	2,970
101	41960	2900	VEHICLE EQUIPMENT RENTAL	<u>5,132</u>	<u>5,132</u>	<u>6,104</u>	<u>6,007</u>	<u>6,007</u>	<u>7,112</u>
SUBTOTAL			21,878	20,640	30,374	30,527	26,843	30,382	
CAPITAL OUTLAY									
101	41960	3500	FURNITURE & MINOR EQUIPMENT	0	30,730	4,600	4,200	2,735	0
SUBTOTAL			0	30,730	4,600	4,200	2,735	0	
PLANNING & ZONING									
101	41234	2300	ADVERTISING	296.16	585	400	400	426	400
101	41234	2615	COPY SUPPLIES	33.39	15	25	25	79	50
101	41234	2616	POSTAGE	9.77	63	75	75	6	50
101	41234	2700	TRAVEL & TRAINING	<u>0</u>	<u>0</u>	<u>150</u>	<u>150</u>	<u>0</u>	<u>150</u>
SUBTOTAL			339	663	650	650	510	650	
ENGINEERING TOTAL			295,656	335,093	339,801	331,410	320,223	333,849	

CODE COMPLIANCE

This Department consists of one full-time Building Inspector, two full-time Code Compliance Officers, and a part-time Inspector, who often share duties enforcing the City's various codes. The main duties of the Code Compliance Officers include building inspection, rental housing inspection, nuisance abatement, animal control, snow removal complaints, and lawn/weed mowing complaints. Maintenance of the animal shelter falls into this program's budget.

OF INTEREST:

The Code Compliance program is responsible for issuing Building Permits. This includes plan review, site inspection and building inspection. Inspectors are responsible for compliance with adopted building codes and enforcement of the City's Zoning Ordinance.

Residential starts are slowing at Bliss Point as the number of available lots decreases. The new apartments completed last year have impacted occupancy in existing rental units, and as a result there are vacant homes and apartments. Some rental homes have been sold for owner occupancy. Property maintenance has not become an issue, but Staff continues to watch unoccupied units. A new ordinance that requires permits for roofs and siding has been adopted. Education and information will be the primary focus for 2020. The experience with window permits should help both inspectors and contractors.

The use of the Fire Marshal in Code Compliance is primarily for Joint Jurisdiction inspections and some other building inspection services at this time. Failure to make required repairs to rental housing is not the problem that it once was. The program will continue to develop as needs change. This change is due in part to the staff relationship with local property managers and a commitment to communication on both sides. As it stands the relationships are better than they have ever been.

Animal Control continues to participate in the Heartland Humane Society's (HHS) spay and neuter program. This continuing program attempts to control the stray cat population in Vermillion. HHS funds the program through donations, grants, budget contributions and local veterinarians.

2018 International Codes were adopted in December of 2018. The Code Compliance Department is responsible for enforcing these ordinances.

EXPENSE HIGHLIGHTS:

- 2200 - Includes professional association membership fees and nuisance abatement costs.
- 2614 - Motor vehicle expenses. New truck for animal control is expected in 2020.
- 2700 - Travel and Training.

CODE ENFORCEMENT			2017	2018	2019	2019	2019	2020	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	44120	1100	WAGES	150,198	155,574	165,960	165,460	161,605	171,043
101	44120	1101	OVERTIME	0	0	500	0	0	0
101	44120	1200	FICA	11,165	11,570	12,696	12,658	11,836	13,085
101	44120	1300	RETIREMENT	9,283	9,614	10,266	10,226	9,981	10,550
101	44120	1400	WORKMEN'S COMPENSATION	2,101	2,166	2,243	2,004	2,004	2,059
101	44120	1900	INSURANCE	<u>22,809</u>	<u>22,733</u>	<u>25,884</u>	<u>24,671</u>	<u>26,721</u>	<u>25,955</u>
			SUBTOTAL	195,556	201,657	217,549	215,019	212,146	222,692
OPERATING EXPENSES									
101	44120	2200	PROFESSIONAL SERVICES & FEES	6,023	9,153	7,000	7,000	4,376	7,000
101	44120	2300	PUBLISHING & ADVERTISING	1,309	410	1,000	1,000	622	1,000
101	44120	2510	MOTOR VEHICLE REPAIR & MAINT.	58	855	2,000	2,000	287	2,000
101	44120	2520	SUPPLIES REPAIR & MAINTENANCE	0	0	400	400	265	400
101	44120	2614	MOTOR VEHICLE FUEL & SUPPLIES	2,959	3,450	3,000	3,000	3,560	7,000
101	44120	2615	COPIES	380	314	400	400	392	400
101	44120	2616	POSTAGE	745	526	1,000	1,000	667	1,000
101	44120	2619	UNIFORMS	790	785	800	800	825	800
101	44120	2629	OTHER SUPPLIES & MATERIALS	1,398	2,251	4,400	4,400	972	4,400
101	44120	2700	TRAVEL AND TRAINING	316	4,376	4,000	4,000	2,272	4,000
101	44120	2850	TELEPHONE	2,583	2,784	2,500	2,500	2,591	2,500
101	44120	2860	REFUSE COLLECTION	88	0	0	0	0	0
101	44120	2900	VEHICLE EQUIPMENT RENTAL	<u>3,752</u>	<u>3,752</u>	<u>3,752</u>	<u>7,206</u>	<u>7,206</u>	<u>7,206</u>
			SUBTOTAL	20,401	28,657	30,252	33,706	24,034	37,706
CAPITAL OUTLAY									
101	44120	3200	BUILDING & STRUCTURES	0	0	1,000	1,000	0	1,000
101	44120	3500	FURNITURE & MINOR EQUIPMENT	<u>0</u>	<u>0</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>	<u>1,500</u>
			SUBTOTAL	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>2,500</u>	<u>0</u>	<u>2,500</u>
CODE ENFORCEMENT TOTAL				215,957	230,314	250,301	251,225	236,181	262,898

COMMUNITY SERVICES

The City receives funding requests from several local organizations that provide a service that benefits citizens or adds to the attractiveness of Vermillion as a community to visit. The City's ability to make such contributions is determined each year based upon available resources. The following organizations and events will receive funding in 2020 at the following levels.

Vermillion Public Transit – \$8,000

Dakota Senior Meals - \$4,000

Vermillion Area Arts Council – \$5,500

Main Street Center – \$16,000

Landfill Voucher Program – 2020 is the 20th year the City offers a voucher program to residents. The voucher provides a \$12 value, per City residence, for multiple trips, during one day at the landfill. The appropriation is used to pay the landfill for the cost of handling the material that is received through the voucher program. \$8,000 was included in the 2020 budget to reimburse the Joint Powers Landfill Fund for the vouchers presented by residents.

Vermillion Housing Authority – \$8,500

VCDC Reinvestment Program – In 2015, the City entered into a multi-year agreement to refund the first penny of sales tax on the USD arena and athletic complex construction project. The refunding project was completed in 2017 with the final payment made in 2018.

Economic Development Street Assessment Interest – As an incentive to complete N. Norbeck Street between E. Clark and Madison Street in 2015, the City agreed to pay the interest on the paving assessments for 2016 and 2017.

Vermillion Community Food Pantry – \$5,500

SDHDA Mobile Home Grant – The City received a grant from the South Dakota Housing Development Authority in late 2018 to assist Cottage Villa mobile home residents and potentially other mobile home park residents with costs for eligible projects.

<u>COMMUNITY DEVELOPMENT</u>				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	46000	5602	VERMILLION PUBLIC TRANSIT	7,500	7,500	17,500	17,500	7,500	8,000
101	46000	5606	DAKOTA SENIOR MEALS	3,500	0	0	0	0	4,000
101	46000	5610	VERMILLION AREA ARTS COUNCIL	5,000	5,000	5,000	5,000	5,000	2,000
101	46000	5613	THE MAIN STREET CENTER	15,000	15,000	15,000	15,000	15,000	16,000
101	46000	5616	LANDFILL VOUCHER PROGRAM	6,181	5,342	8,000	8,000	5,736	8,000
101	46000	5634	VERMILLION HOUSING AUTHORITY	8,500	7,300	8,500	8,500	7,600	8,500
101	46000	5636	VCDC JOB TRAINING PASS THRU GRANT	1,472	0	0	0	0	0
101	46000	5637	VCDC REINVESTMENT PROGRAM	25,050	12,000	0	0	0	0
101	46000	5638	ECONOMIC DEVELOPMENT SA INTER	12,995	0	0	0	0	0
101	46000	5640	FOOD PANTRY	2,500	2,500	5,000	5,000	5,000	5,500
101	46000	5641	FIRE CADET PROGRAM	500	0	0	0	0	0
101	46000	5642	VERMILLION AREA DANCE ORG	0	5,000	0	0	0	0
101	46000	5644	SDHDA MOBILE HOME IMPROVEMENT	0	0	0	33,000	8,111	33,000
101	46000	5645	HISTORIC PRESERVATION BOARD	0	0	0	0	0	2,000
101	46000	5646	VERMILLION CULTURAL ASSOCIATION	0	0	0	0	0	4,000
COMMUNITY DEVELOPMENT TOTALS				88,199	59,642	59,000	92,000	53,947	91,000
				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
POLICY AND ADMINISTRATION TOTALS				1,287,036	1,329,489	1,397,557	1,434,982	1,346,978	1,459,556

POLICE ADMINISTRATION AND INVESTIGATIONS

Police Administration and Investigations is composed of the Chief of Police, the Investigative Lieutenant, two Detectives, an Administrative Assistant, and a part-time Property/Evidence Manager. A trained School Resource Officer also works in this division when staffing allows. The Police Department's management team consists of the Chief, the Police Captain, the Investigative Lieutenant, the Patrol Lieutenant and the Police Sergeants. The Police Department is a service organization, and success depends on developing employees who strive to meet the idealistic core values of the department. In addition to developing professional employees, the senior management team is responsible for developing and implementing a strategy that will allow the department to meet the community's needs in a fiscally conservative manner.

The Investigative Division is headed by a Lieutenant and investigates crimes, gathers evidence, interviews witnesses, supervises confidential informants, coordinates with state agencies to conduct drug investigations, conducts alcohol compliance checks, and prepares court cases. At times, they assist the State's Attorney, the Sheriff's Department, the South Dakota Attorney General's Office, South Dakota Division of Criminal Investigations, South Dakota Social Services and other outside agencies in follow-up investigations. This division is also responsible for overseeing the property/evidence room and takes the lead on community outreach efforts, e.g. Community BBQ and Food Giveaway, Halloween Open House, Annual Bike Rodeo, and Girl's State Forensics Camp. The Lieutenant oversees the officer assigned to the School Resource duties when staffing allows.

The Administrative Assistant performs clerical work including all record keeping activities for the department such as arrests, parking tickets, data entry, collecting fines, maintaining towing and vehicle files, and provides other administrative duties as assigned. The Property/Evidence Manager must ensure all evidence/property the department comes into possession of while performing their duties is kept safe in accordance with accepted legal practices.

OF INTEREST:

This budget includes the training/travel budget for all department members. Officer retention is at an all-time high. As officers become more experienced, their continued development is crucial to maintain motivation. The additional training benefits the community as well, because the department members have additional skills for addressing the wide variety of calls for service. The 2020 budget includes an increase in this area.

In 2020, the Department will continue a five-year plan to replace radios with second penny funds. This will make the Department's radios compatible with a State required technology change that takes effect in 2023.

EXPENSE HIGHLIGHTS:

- 2200: Includes a records management system which is also utilized by the Sheriff's Office and Emergency Communications. Other items include professional IT support, investigative software, scheduling software, traffic accident software, computer hardware replacement, website development and maintenance, and maintaining the department's servers.
- 2590: This line item is used to pay for building repairs and maintenance. The increase represents an effort to keep up with increasing cost to maintain the buildings heating and cooling systems.
- 2700: This line item is used in part to cover reimbursable tuition for employees of the department.

POLICE ADMINISTRATION AND INVESTIGATION

			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES								
101	42110	1100	286,332	293,689	337,302	331,512	323,591	361,896
101	42110	1101	6,954	4,750	10,000	10,000	8,356	10,000
101	42110	1200	21,168	21,487	26,569	26,126	23,774	28,450
101	42110	1300	21,080	21,373	26,004	24,414	23,542	26,453
101	42110	1400	3,976	4,372	5,615	4,292	4,292	5,361
101	42110	1900	<u>27,178</u>	<u>26,852</u>	<u>33,619</u>	<u>32,045</u>	<u>30,583</u>	<u>38,165</u>
SUBTOTAL			366,688	372,523	439,109	428,389	414,138	470,325
OPERATING EXPENSES								
101	42110	2180	8,600	8,773	9,000	9,000	9,072	9,500
101	42110	2200	35,008	38,636	41,000	41,000	36,820	41,000
101	42110	2300	1,451	647	2,000	2,000	1,760	2,000
101	42110	2530	1,494	2,062	4,400	4,400	2,603	4,400
101	42110	2590	7,229	7,709	10,000	10,000	10,132	10,000
101	42110	2611	2,236	3,244	4,000	4,000	2,906	4,000
101	42110	2612	1,125	754	1,350	1,350	1,250	1,350
101	42110	2613	2,853	3,121	3,500	3,500	3,648	3,500
101	42110	2615	2,279	2,307	2,740	2,740	2,279	2,740
101	42110	2616	2,055	2,913	3,000	3,000	2,439	3,000
101	42110	2617	2,014	2,434	2,500	2,500	1,791	3,000
101	42110	2618	991	1,340	2,000	2,000	1,545	2,500
101	42110	2629	3,441	3,072	5,000	5,000	4,084	5,000
101	42110	2700	12,544	14,260	15,500	15,500	14,402	17,500
101	42110	2810	5,433	5,209	5,500	5,500	5,159	5,500
101	42110	2840	1,123	1,809	2,000	2,000	1,558	2,000
101	42110	2850	9,527	9,956	11,000	11,000	9,459	12,700
101	42110	2900	1,110	1,095	1,350	1,350	1,350	1,350
101	42110	2990	<u>0</u>	<u>1,500</u>	<u>2,000</u>	<u>2,000</u>	<u>1,500</u>	<u>2,000</u>
SUBTOTAL			100,514	110,840	127,840	127,840	113,759	133,040
CAPITAL OUTLAY								
101	42110	3500	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,065</u>	<u>0</u>
SUBTOTAL			0	0	0	0	1,065	0
POLICE ADMINISTRATION TOTAL			467,201	483,363	566,949	556,229	528,962	603,365

POLICE PATROL

The Patrol Division provides police patrol on a twenty-four-hour basis throughout the City of Vermillion. Patrol is composed of one Captain, a Patrol Lieutenant, three Police Sergeants, and eleven Patrol Officers. When staffing allows, patrol shifts are strategically scheduled to have the maximum number of officers on the street during those periods when the number of potential incidents is the greatest.

Patrol is the main element of the department, enforcing local ordinances, state and federal laws as well as traffic enforcement. In addition to the investigation of crimes and traffic enforcement, officers conduct other duties, including, but not limited to, responding to emergencies of all types, addressing disturbance and suspicious behavior calls, issuing and validating traffic warning tickets, traffic accident investigations, assistance at fire and ambulance calls, funeral escorts, investigating parking complaints, issuing parking tickets, towing of vehicles, and release of impounded motor vehicles. All officers are expected to conduct other forms of community outreach programs in addition to patrolling and enforcement action.

OF INTEREST:

Retention of officers has been a focus of the Department for the last several years. We have seen an improvement in retention during the last several years. Only two officers have left in the last two and a half years. When compared to 3-5 officers per year turn over between 2010-2014, the efforts to improve retention seem to have borne fruit. These efforts include selecting people who would be a good fit for the department, ensuring adequate funding for pay and benefits, professional development and equipment.

As retention continues to improve, the experience and training level of our officers also improves. This has allowed for additional instructors to be trained in key areas, which in turn ensure the department has the ability to maintain the skill level of its officers and train new officers when necessary.

EXPENSE HIGHLIGHTS:

- 2510 - Funding used to maintain the vehicle fleet of 4 marked patrol vehicles, 1 Motorcycle and 4 unmarked vehicles.
- 2612 - Includes funds to purchase pistol, rifle, less lethal ammunition, Taser cartridges, and training ammunition. Also include funds to maintain equipment and replace firearms as needed.
- 2614 - Fuel and oil for department fleet. The four-marked vehicles are on a three-year rotation requiring a new vehicle to be outfitted with new equipment, e.g. radios, lights, sirens, computers, prisoner partitions, etc. Where possible, old equipment is recycled for use in the new vehicles.
- 2618 - Uniform and equipment purchase for new officers. Uniform and equipment replacement/repair for current staff. Ballistic vest purchase and replacement for all officers (replacement every 5 years).
- 2810 - Electricity cost for all traffic signals.

<u>POLICE PATROL</u>			2017	2018	2019	2019	2019	2020	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	42123	1100	WAGES	826,784	869,525	962,437	907,501	854,995	996,038
101	42123	1101	OVERTIME	102,911	102,162	103,000	103,000	95,734	105,000
101	42123	1200	FICA	68,312	70,781	81,506	77,303	69,523	84,229
101	42123	1300	RETIREMENT	74,430	77,878	85,235	80,840	75,663	88,083
101	42123	1400	WORKMEN'S COMPENSATION	15,436	15,924	16,959	15,109	15,109	15,614
101	42123	1900	INSURANCE	<u>108,862</u>	<u>114,315</u>	<u>129,255</u>	<u>112,308</u>	<u>124,971</u>	<u>129,589</u>
SUBTOTAL				1,196,734	1,250,584	1,378,392	1,296,061	1,235,995	1,418,553
OPERATING EXPENSES									
101	42123	2510	MOTOR VEHICLE REPAIR & MAINT.	13,605	8,532	13,000	13,000	6,991	13,000
101	42123	2612	OPERATING SUPPLIES	13,489	11,265	19,000	19,000	19,063	21,000
101	42123	2614	MOTOR VEHICLE FUEL & SUPPLIES	40,790	38,803	38,000	38,000	35,437	39,000
101	42123	2619	UNIFORMS	11,790	8,706	14,000	14,000	13,188	16,000
101	42123	2629	OTHER SUPPLIES & MATERIALS	1,770	2,179	3,500	3,500	2,394	3,500
101	42123	2810	ELECTRICITY	9,078	7,270	8,000	8,000	6,959	8,000
101	42123	2900	VEHICLE EQUIPMENT RENTAL	<u>36,550</u>	<u>36,682</u>	<u>37,817</u>	<u>38,480</u>	<u>38,480</u>	<u>39,085</u>
SUBTOTAL				127,072	113,437	133,317	133,980	122,513	139,585
POLICE PATROL TOTAL				1,323,806	1,364,021	1,511,709	1,430,041	1,358,508	1,558,138

EMERGENCY COMMUNICATIONS

Since 2012, the Emergency Communications operations have been reported in a special revenue fund called the 911 Fund. This was a requirement of the South Dakota 911 Coordination Board so that all funds committed to emergency communications would remain in the fund. The City and Clay County share the operations of the emergency communications reported in the 911 Fund. Since 2012, the General Fund has reported a transfer out to the 911 Fund for the City's share of emergency communications' operations. (See **911 Fund.**)

<u>EMERGENCY COMMUNICATIONS</u>				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	42151	6100	TRANSFER TO 911 FUND	<u>275,631</u>	<u>292,670</u>	<u>319,448</u>	<u>302,786</u>	<u>295,821</u>	<u>323,247</u>
SUBTOTAL				275,631	292,670	319,448	302,786	295,821	323,247
EMERGENCY COMMUNICATIONS TOTAL				275,631	292,670	319,448	302,786	295,821	323,247

FIRE AND RESCUE

Vermillion Fire EMS Department-Fire Rescue Division responds to fires, accidents, rescues, medical emergencies, mutual-aid calls, and other threats to public safety and property from both natural and man-made disasters. As a first responder to emergencies, the Vermillion Fire EMS Department's goal is to provide prompt, courteous service with the highest level of professionalism that saves lives and minimizes property loss. Furthermore, the Department's mission is to provide fire safety education through community involvement and community education courses. The Vermillion Fire EMS Department-Fire Rescue Division consists of a full-time Fire Chief, one part-time Fire Marshal, and 38 volunteer firefighters to provide fire protection and emergency services to Vermillion residents and residents within a 160-square-mile area of Vermillion.

OF INTEREST:

Firefighters must continue to effectively and safely respond to emergencies. Adequate vehicles and equipment are necessary to perform and carry out the Department's mission. With the proper personnel, equipment, resources and management the Department will continue to provide services to control and mitigate emergencies.

In 2020, the Fire Rescue Division will purchase the following from the second penny sales tax fund.

- \$25,000 Radio Replacement (year 3 of 5-year plan)
- \$15,000 Equip New Vehicle
- \$12,000 Personal Protective Equipment
- \$10,000 General Fire Equipment
- \$10,000 Window Replacement
- \$7,000 Remaining Building LED Light Upgrade
- \$6,000 Garage Door Opener Replacement

EXPENSE HIGHLIGHTS:

- 2510 - Cost for repair and maintenance of vehicles.
- 2530 - Cost for repair, maintenance and testing of fire-fighting equipment.
- 2614 - Fuel for vehicles and equipment.
- 2700 - Travel and training for State Fire School, seminars and other training sessions
- 2990 - Provide fire prevention, education, programs and materials to the Community

FIRE AND RESCUE

			2017	2018	2019	2019	2019	2020	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	42290	1100	WAGES	87,807	92,805	98,267	96,121	94,731	98,556
101	42290	1200	FICA	6,646	6,706	7,514	7,353	7,188	7,539
101	42290	1300	RETIREMENT	7,025	7,424	7,861	7,690	7,579	7,884
101	42290	1400	WORKMEN'S COMPENSATION	5,037	5,206	5,304	5,018	5,018	4,842
101	42290	1900	INSURANCE	<u>10,476</u>	<u>11,933</u>	<u>12,181</u>	<u>11,610</u>	<u>12,548</u>	<u>12,214</u>
			SUBTOTAL	116,991	124,074	131,127	127,792	127,063	131,035
OPERATING EXPENSES									
101	42290	2200	PROFESSIONAL SERVICES	4,092	5,477	7,000	8,000	12,398	7,000
101	42290	2300	PUBLISHING & ADVERTISING	146	51	500	500	0	500
101	42290	2510	MOTOR VEHICLE REPAIR & MAINT.	8,401	21,067	10,000	12,000	11,063	18,000
101	42290	2530	EQUIPMENT REPAIR & MAINTENANCE	11,628	15,186	10,000	10,000	11,527	12,000
101	42290	2540	BUILDING REPAIR AND MAINTENANCE	8,358	12,506	12,000	12,000	10,007	12,000
101	42290	2590	OTHER REPAIR & MAINTENANCE	698	666	800	800	737	1,000
101	42290	2611	OFFICE SUPPLIES	1,361	1,452	1,500	1,500	1,729	1,500
101	42290	2612	OPERATING SUPPLIES	2,302	2,433	2,500	4,500	6,837	2,500
101	42290	2613	CLEANING SUPPLIES & SERVICES	13,200	14,818	15,250	7,500	4,710	7,500
101	42290	2614	MOTOR VEHICLE FUEL & SUPPLIES	7,005	10,521	8,000	8,000	7,161	9,000
101	42290	2615	COPY SUPPLIES	1,223	827	1,500	1,500	530	1,500
101	42290	2616	POSTAGE	510	503	500	500	166	500
101	42290	2617	MAGAZINES	1,955	2,123	2,000	2,000	1,930	2,000
101	42290	2618	CHEMICALS	749	1,054	1,000	1,000	981	1,000
101	42290	2619	UNIFORMS	2,988	2,877	3,000	3,000	2,984	3,500
101	42290	2629	OTHER SUPPLIES & MATERIALS	1,972	1,959	2,000	5,000	4,772	2,000
101	42290	2700	TRAVEL & TRAINING	7,644	7,115	9,000	9,000	9,131	10,000
101	42290	2810	ELECTRICITY	8,704	8,419	9,200	9,200	8,478	9,200
101	42290	2820	WATER	2,394	2,236	2,600	2,600	1,965	2,600
101	42290	2830	SEWER	1,435	1,531	1,600	1,600	1,473	1,600
101	42290	2840	GAS	3,386	4,538	4,000	4,000	3,972	4,500
101	42290	2850	TELEPHONE	8,993	9,823	9,000	9,000	7,849	12,000
101	42290	2900	VEHICLE EQUIPMENT RENTAL	82,229	82,777	114,605	118,549	118,549	118,549
101	42290	2990	OTHER CURRENT - PUBLIC EDUCATION	<u>2,342</u>	<u>1,466</u>	<u>2,000</u>	<u>2,000</u>	<u>2,444</u>	<u>2,500</u>
			SUBTOTAL	183,715	211,426	229,555	233,749	231,395	242,449
CAPITAL OUTLAY									
101	42290	3500	FURNITURE & MINOR EQUIPMENT	<u>5,376</u>	<u>35,663</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			SUBTOTAL	5,376	35,663	0	0	0	0
			FIRE & RESCUE TOTAL	306,082	371,163	360,682	361,541	358,458	373,484

AMBULANCE

The Vermillion Fire EMS Department - EMS Division provides 24-hour a day Emergency Medical Service to the residents of Vermillion and Clay County. The EMS Division employs three full-time Firefighter/Paramedics, and one full-time Administrative Assistant in addition to 21 paid on-call EMS professionals. All ambulance personnel are certified or licensed at a minimum as Emergency Medical Technicians by the State of South Dakota.

The EMS Division in 2019 responded to approximately 724 911 calls for service and 296 transfer calls for service. The EMS Division provides standby services for athletic events and community functions that total approximately 2,500 man-hours per year.

OF INTEREST:

EMTs must continue to effectively and safely respond to emergencies. Adequate vehicles and equipment are necessary to perform and carry out the mission. With the proper personnel, equipment, resources and management, the department will continue to provide services to control and mitigate emergencies.

For 2020, the department will purchase the following items from the second penny sales tax fund:

- \$9,000 King Vision Intubation Equipment
- \$15,000 Toughpad Computer Replacement
- \$12,000 Body Armor

EXPENSE HIGHLIGHTS:

2200 – Third party billing fee

2530 – Medical supplies

2614 – Fuel

<u>AMBULANCE</u>			2017	2018	2019	2019	2019	2020	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	44600	1100	WAGES	182,273	246,029	313,837	275,364	270,826	311,345
101	44600	1101	OVERTIME	0	3,170	10,180	10,180	12,991	15,000
101	44600	1200	FICA	13,636	18,525	24,787	21,844	21,574	24,965
101	44600	1300	RETIREMENT	1,980	8,721	17,340	9,696	13,250	15,092
101	44600	1400	WORKMENS COMPENSATION	7,702	8,304	9,597	8,473	8,473	8,534
101	44600	1900	INSURANCE	<u>3,406</u>	<u>12,192</u>	<u>30,447</u>	<u>25,397</u>	<u>20,366</u>	<u>30,531</u>
SUBTOTAL				208,997	296,941	406,188	350,954	347,480	405,467
OPERATING EXPENSES									
101	44600	2200	PROFESSIONAL SERVICES & FEES	50,878	57,912	55,000	55,000	58,871	60,000
101	44600	2300	PUBLISHING & ADVERTISING	542.13	82	500	500	0	500
101	44600	2510	MOTOR VEHICLE REPAIR & MAINT.	6,844	3,970	5,000	8,000	7,509	5,000
101	44600	2530	EQUIPMENT REPAIR & MAINTENANCE	2,636	3,188	3,000	3,000	3,452	4,000
101	44600	2590	OTHER REPAIR & MAINTENANCE	135	500	500	500	130	500
101	44600	2612	OPERATING SUPPLIES	38,368	29,709	27,000	30,000	28,656	30,000
101	44600	2614	MOTOR VEHICLE FUEL & SUPPLIES	10,951	16,715	15,000	15,000	12,627	15,000
101	44600	2619	UNIFORMS	6,602	6,123	7,000	7,000	4,622	7,000
101	44600	2629	OTHER SUPPLIES & MATERIALS	7,862	6,216	5,000	5,000	2,828	5,000
101	44600	2700	TRAVEL AND TRAINING	<u>5,186</u>	<u>5,009</u>	<u>6,000</u>	<u>6,000</u>	<u>3,999</u>	<u>6,000</u>
SUBTOTAL				130,003	129,425	124,000	130,000	122,695	133,000
AMBULANCE TOTAL				339,000	426,366	530,188	480,954	470,175	538,467

EMERGENCY MANAGEMENT

The Federal Civil Defense Act of 1950 mandated a program of Civil Defense in each State, and South Dakota law requires a program of Civil Defense in each county. The City of Vermillion contributes to this program, now called Emergency Management, which coordinates City and County Departments in contingency preparation and response and damage review for large-scale disasters resulting from severe weather, flooding, accidents involving hazardous materials or other emergencies. Compliance with this program can result in relief funding from the Federal Emergency Management Agency (FEMA). The Emergency Management Director is located in the Public Safety Center.

OF INTEREST:

Location of sirens: 1100 Block North Plum, Main & Norbeck, Stanford & Cherry, Market & Bloomingdale.

EXPENSE HIGHLIGHTS:

- 2200 - \$100 per month for Emergency Management Director
- 2590 - This account is the general upkeep of the outdoor warning sirens
- 2611 - This account is for operating supplies

<u>EMERGENCY MANAGEMENT</u>				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
OPERATING EXPENSES									
101	42940	2200	PROFESSIONAL SERVICES & FEES	1,200	1,200	1,200	1,200	1,200	1,200
101	42940	2590	OTHER REPAIR & MAINTENANCE	0	1,241	500	500	0	500
101	42940	2611	OPERATING SUPPLIES	0	0	500	500	0	500
EMERGENCY MANAGEMENT TOTAL				1,200	2,441	2,200	2,200	1,200	2,200
				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PUBLIC SAFETY & SECURITY TOTAL				2,712,921	2,940,024	3,291,176	3,133,751	3,013,124	3,398,901

MUNICIPAL SERVICE CENTER

The Municipal Service Center is located at 115 West Duke Street. The Service Center construction began July 1973 and was completed in March 1974. The building was expanded in 1998 to accommodate the growing needs of the City's maintenance departments. The addition increased the size of the Service Center by 15,000 square feet. The interior of the building was renovated in 1999.

Housed in the building are the Street and Light & Power Departments, vehicles and equipment for the Parks and Recreation Department, vehicle maintenance garage, sign shop, meter repair shop, and storage and facilities maintenance shop. The City's Street Superintendent and Electric Superintendent administer the budget for this program.

EXPENSE HIGHLIGHTS:

2520 – Overhead doors, wash bay repairs, HVAC repairs and any other type of repairs needed on the building.

2840 – Natural gas to heat the building.

<u>MUNICIPAL SERVICE CENTER</u>				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
OPERATING EXPENSES									
101	41922	2520	SUPPLIES REPAIR & MAINTENANCE	4,341	5,230	10,000	20,200	19,660	10,000
101	41922	2612	OPERATING SUPPLIES	186.11	12	600	600	59	600
101	41922	2613	CLEANING SUPPLIES & SERVICES	5,538	5,254	12,180	6,000	4,854	6,000
101	41922	2810	ELECTRICITY	5,406	5,479	5,500	5,500	4,625	5,500
101	41922	2820	WATER	894	1,019	800	800	659	800
101	41922	2830	SEWER	1,178	743	600	600	573	600
101	41922	2840	GAS	1,805	2,846	4,000	4,000	2,359	4,000
101	41922	2850	TELEPHONE	735	731	800	800	731	800
101	41922	2860	REFUSE COLLECTION	<u>702</u>	<u>747</u>	<u>800</u>	<u>800</u>	<u>583</u>	<u>800</u>
SUBTOTAL				20,785	22,063	35,280	39,300	34,104	29,100
MUNICIPAL SERVICE CENTER TOTAL				20,785	22,063	35,280	39,300	34,104	29,100

MECHANICS GARAGE

Administered by the Street Superintendent, the City has two full-time Mechanics. The Mechanics provide maintenance for all city motor vehicles.

The costs of repair items are charged to the departments responsible for the vehicle. However, certain standard consumable items are purchased by this department under the line item Operating Supplies.

OF INTEREST:

Municipal Garage Operations Data

	2015	2016	2017	2018	2019
Service Jobs	193	215	194	205	197
Repairs	336	363	222	371	370

EXPENSE HIGHLIGHTS:

- 2612 - Supplies needed for vehicle maintenance; grease, oil, wiper blades, anti-freeze, etc.
- 2629 - Used for the purchase of tools and small shop equipment.

<u>MECHANICS GARAGE</u>				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	41921	1100	WAGES	72,369	74,730	90,827	90,827	77,011	91,898
101	41921	1101	OVERTIME	295	592	600	600	84	650
101	41921	1200	FICA	4,517	5,649	6,994	6,994	5,819	7,080
101	41921	1300	RETIREMENT	3,571	4,519	4,877	4,877	4,262	4,905
101	41921	1400	WORKMENS COMPENSATION	1,659	1,420	1,545	1,375	1,375	1,382
101	41921	1900	INSURANCE	<u>10,569</u>	<u>12,771</u>	<u>15,226</u>	<u>14,513</u>	<u>12,538</u>	<u>15,268</u>
SUBTOTAL				92,980	99,680	120,069	119,186	101,090	121,183
OPERATING EXPENSES									
101	41921	2200	PROFESSIONAL SERVICES	296	0	400	400	0	400
101	41921	2510	MOTOR VEHICLE REPAIR & MAINT.	163.31	45	500	500	29	500
101	41921	2530	EQUIPMENT REPAIR & MAINTENANCE	1,031	3,785	2,500	2,500	1,708	2,500
101	41921	2612	OPERATING SUPPLIES	6,353	6,912	8,000	8,000	7,986	8,000
101	41921	2613	CLEANING SUPPLIES & SERVICES	335.67	546	600	600	420	600
101	41921	2614	MOTOR VEHICLE FUEL & SUPPLIES	1,141	1,087	1,800	1,800	1,307	1,800
101	41921	2615	COPY SUPPLIES	0	17	25	25	0	25
101	41921	2616	POSTAGE	0	0	50	50	0	50
101	41921	2619	UNIFORMS	777	382	650	650	411	650
101	41921	2629	OTHER SUPPLIES & MATERIALS	2,678	2,438	2,500	2,500	2,336	2,500
101	41921	2700	TRAVEL & TRAINING	982	1,828	2,225	2,225	1,543	2,225
101	41921	2850	TELEPHONE	228	253	500	500	319	500
101	41921	2900	VEHICLE EQUIPMENT RENTAL	<u>2,056</u>	<u>2,056</u>	<u>2,056</u>	<u>2,056</u>	<u>2,056</u>	<u>2,428</u>
SUBTOTAL				16,041	19,349	21,806	21,806	18,115	22,178
MECHANICS GARAGE TOTAL				109,021	119,029	141,875	140,992	119,204	143,361

STREET DEPARTMENT

The Street Department consists of a Street Superintendent, four full-time operators and four part-time summer employees. The Department has responsibility for street maintenance, street snow removal, street sign maintenance, tree removal in the public right-of-way, street crosswalk marking, alley maintenance and street clean-up after windstorms as well as many other tasks not specifically assigned to other departments.

OF INTEREST:

Chip-sealing is a cost-effective way to extend the life of a street, increasing the years between expensive asphalt overlays. This process became even more attractive with a change in asphalt tack oil from RC-800 to RC-800-R. The latter oil is a rapid curing, polymerized asphalt oil that has about 30% more chip retention and less bleed-through of oil, which means a longer life for the chip seal.

EXPENSE HIGHLIGHTS:

2510 - Motor vehicle repairs and maintenance

2550 - Materials needed for repair and maintenance of City streets; gravel, concrete, asphalt, crack sealant, and chip sealing asphalt and rock.

2612 - Purchase of hand tools and small equipment needed for street maintenance.

2810 - Electricity for street lights.

<u>STREET DEPARTMENT</u>				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	43110	1100	WAGES	225,902	248,415	259,941	255,123	253,287	262,945
101	43110	1101	OVERTIME	3,470	2,458	1,500	2,500	2,295	3,000
101	43110	1200	FICA	17,308	18,935	20,000	19,708	19,277	20,345
101	43110	1300	RETIREMENT	12,092	13,313	11,990	11,581	13,316	15,957
101	43110	1400	WORKMENS COMPENSATION	7,973	7,926	8,296	7,390	7,390	7,494
101	43110	1900	INSURANCE	<u>29,058</u>	<u>31,638</u>	<u>31,259</u>	<u>25,069</u>	<u>36,102</u>	<u>31,353</u>
SUBTOTAL				295,802	322,685	332,986	321,371	331,667	341,094
OPERATING EXPENSES									
101	43110	2200	PROFESSIONAL SERVICES	211	282	500	500	234	500
101	43110	2300	ADVERTISING	1150.5	665	200	700	896	500
101	43110	2510	MOTOR VEHICLE REPAIR & MAINT.	20,518	20,253	20,000	20,000	27,935	25,000
101	43110	2550	STREET REPAIR & MAINTENANCE	55,696	71,256	85,000	85,000	69,492	90,000
101	43110	2590	OTHER REPAIR & MAINTENANCE	2,668	2,683	3,000	3,000	1,687	3,000
101	43110	2612	OPERATING SUPPLIES	2,873	3,451	4,000	4,000	3,977	4,000
101	43110	2614	MOTOR VEHICLE FUEL & SUPPLIES	19,574	21,009	25,000	25,000	20,887	25,000
101	43110	2615	COPY SUPPLIES	13	21	40	40	12	40
101	43110	2616	POSTAGE	14	21	20	20	3	20
101	43110	2619	UNIFORMS	3,109	2,036	2,800	2,800	2,714	2,800
101	43110	2629	OTHER SUPPLIES & MATERIALS	10,861	12,156	12,000	12,000	8,709	12,000
101	43110	2700	TRAVEL AND TRAINING	3,925	5,895	6,000	6,000	4,899	6,000
101	43110	2810	ELECTRICITY	93,408	73,895	80,000	63,000	66,230	60,000
101	43110	2850	TELEPHONE	1,338	1,688	1,400	1,400	1,429	1,400
101	43110	2900	VEHICLE EQUIPMENT RENTAL	113,667	111,334	109,663	114,562	115,766	115,396
101	43110	2990	OTHER CURRENT EXPENSES	<u>9,806</u>	<u>10,384</u>	<u>13,000</u>	<u>13,000</u>	<u>7,808</u>	<u>13,000</u>
SUBTOTAL				338,832	337,031	362,623	351,022	332,676	358,656
STREET DEPARTMENT TOTAL				634,635	659,716	695,609	672,393	664,343	699,750

SNOW REMOVAL

This program is executed by the Street Department. Current City policy provides that salt, for melting purposes, shall not be used on the street except in extremely icy conditions. The use of salt is limited due to potential freeze-and-thaw damage to streets and the corrosion of the underside of motor vehicles. Instead, the City heavily sands the streets. Salt is used in the sand stockpile to keep it from freezing.

Snow Removal Data					
	2015	2016	2017	2018	2019
Overtime Hours	488	488	237	763	269
Regular Hours	316	264	246	243	253
Sand (tons)	480	525	620	510	661
Truckloads of Snow	587	615	258	1152	361

EXPENSE HIGHLIGHTS:

1100 - On-call duty hours for prompt sanding of streets, plus equipment operators borrowed from other departments.

2530 - Purchase of grader blades, breakdowns during snow removal, repairs on sander, etc.

2550 - Sanding the streets.

2618 - Salt.

<u>SNOW REMOVAL</u>				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	43125	1100	WAGES	4,633	4,749	10,000	10,000	4,869	10,000
101	43125	1101	OVERTIME	6,566	21,695	13,500	13,500	8,538	13,500
101	43125	1200	FICA	846	1,999	1,798	1,798	1,015	1,798
101	43125	1300	RETIREMENT	672	1,587	1,200	1,380	804	1,380
101	43125	1400	WORKMENS COMPENSATION	519	360	360	609	609	610
101	43125	1900	INSURANCE	<u>1,095</u>	<u>2,266</u>	<u>3,000</u>	<u>3,000</u>	<u>1,035</u>	<u>3,000</u>
SUBTOTAL				14,331	32,655	29,858	30,287	16,870	30,288
OPERATING EXPENSES									
101	43125	2200	PROFESSIONAL SERVICES & FEES	480	4,116	3,000	3,000	694	3,000
101	43125	2530	EQUIPMENT REPAIR & MAINTENANCE	14,246	19,292	15,000	20,000	15,927	15,000
101	43125	2550	STREET REPAIR & MAINTENANCE	4,001	2,778	5,500	5,500	3,864	5,800
101	43125	2614	MOTOR VEHICLE FUEL & SUPPLIES	6,127	17,266	12,000	12,000	7,697	12,000
101	43125	2618	CHEMICALS	4,595	10,990	8,500	8,500	8,708	8,500
101	43125	2900	VEHICLE EQUIPMENT RENTAL	<u>8,698</u>	<u>8,698</u>	<u>8,957</u>	<u>8,957</u>	<u>8,957</u>	<u>9,161</u>
SUBTOTAL				38,148	63,141	52,957	57,957	45,846	53,461
SNOW REMOVAL TOTAL				52,479	95,796	82,815	88,244	62,717	83,749

SWEEPING AND MOWING

This program is administered by the Street Superintendent. It includes the cost of street sweeping and mowing of certain rights-of-way. The largest portion of this budget goes to street sweeping.

The City is divided into four zones. Each zone is swept once per month during the sweeping season, barring weather conditions, mechanical problems or reassignment of the sweeper for project needs.

The current street sweeper was put into service in 2016.

EXPENSE HIGHLIGHTS:

2510 - Purchase of all parts and materials to keep the Street Sweeper and Right-of-way Mower running; gutter brooms, main street broom, sweeper elevator bearings and parts, mower blades and mower deck wear bars.
2614 - Fuel.

<u>SWEEPING AND MOWING</u>				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	43220	1100	WAGES	54,871	58,419	48,107	48,107	47,032	49,535
101	43220	1101	OVERTIME	85.16	0	350	350	169	350
101	43220	1200	FICA	4,133	3,557	3,707	3,707	3,598	3,789
101	43220	1300	RETIREMENT	2,645	2,184	2,221	2,221	2,149	2,291
101	43220	1400	WORKMENS COMPENSATION	1,494	1,905	1,538	1,369	1,369	1,399
101	43220	1900	INSURANCE	<u>5,969</u>	<u>4,571</u>	<u>7,613</u>	<u>7,256</u>	<u>3,688</u>	<u>527</u>
SUBTOTAL				69,197	70,637	63,536	63,010	58,005	57,891
OPERATING EXPENSES									
101	43220	2510	MOTOR VEHICLE REPAIR & MAINT.	16,431	15,627	16,500	23,000	20,183	16,500
101	43220	2614	MOTOR VEHICLE FUEL & SUPPLIES	7,124	8,716	8,000	8,000	8,563	9,500
101	43220	2619	UNIFORMS	240.34	292	300	300	447	300
101	43220	2900	VEHICLE EQUIPMENT RENTAL	<u>32,688</u>	<u>35,239</u>	<u>35,239</u>	<u>35,239</u>	<u>35,239</u>	<u>35,423</u>
SUBTOTAL				56,483	59,874	60,039	66,539	64,432	61,723
SWEEPING & MOWING TOTAL				125,681	130,511	123,575	129,549	122,437	119,614

CARPENTRY

Administered by the Street Superintendent, this budget line provides maintenance assistance to City facilities in need of minor repair.

Several employees in the Street Department are able to perform minor carpentry work. This line item reflects hours worked performing carpentry. If an employee works a number of hours doing carpentry work, those hours are charged to this line item. This is also necessary to ensure worker's compensation coverage.

EXPENSE HIGHLIGHTS:

2590 - Repair and maintenance items of City facilities (Doors, locks, etc.).

CARPENTRY				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	43130	1100	WAGES	7,467	2,794	19,793	18,793	5,548	20,800
101	43130	1200	FICA	563	210	1,438	1,438	417	1,591
101	43130	1300	RETIREMENT	448	168	1,128	1,128	333	1,248
101	43130	1400	WORKMEN'S COMPENSATION	1,200	1,175	1,175	1,102	1,102	1,158
101	43130	1900	INSURANCE	<u>1,186</u>	<u>362</u>	<u>3,807</u>	<u>3,628</u>	<u>1,163</u>	<u>3,817</u>
SUBTOTAL				10,864	4,709	27,341	26,089	8,562	28,614
OPERATING EXPENSES									
101	43130	2590	OTHER REPAIR & MAINTENANCE	2,272	1,138	6,500	6,500	4,715	2,500
101	43130	2612	OPERATING SUPPLIES	<u>1,120</u>	<u>1,446</u>	<u>2,500</u>	<u>2,500</u>	<u>1,315</u>	<u>2,500</u>
SUBTOTAL				3,392	2,584	9,000	9,000	6,030	5,000
CARPENTRY TOTAL				14,256	7,293	36,341	35,089	14,592	33,614

CITY HALL MAINTENANCE

The City Hall maintenance account includes the expenses for operation of the City Hall building located at 25 Center Street. The building contains the offices of the City Manager, City Engineer, Utilities Manager, Finance Officer, Code Enforcement and Parks and Recreation Director; it also houses the equipment for the Auxiliary Fire Department. The conveniences, all utilities, building maintenance/repairs and cleaning supplies for these departments within City Hall are charged to this account. Maintenance for department facilities that are not located within City Hall is charged directly to those departments and appears in their budgets. The Vermillion Housing Authority is also located in City Hall. The City does not charge rent for the use of the space; however, the Housing Authority is responsible for telephone and internet access.

EXPENSE HIGHLIGHTS:

2520 - Preventative building maintenance agreements, rug cleaning, alarm system, repairs.

2613 - Cleaning supplies and custodial services.

CITY HALL MAINTENANCE				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
OPERATING EXPENSES									
101	41923	2520	SUPPLIES REPAIR & MAINTENANCE	18,848	16,799	25,000	25,000	19,763	25,000
101	41923	2613	CLEANING SUPPLIES & SERVICES	37,017	35,715	37,000	37,000	35,399	37,000
101	41923	2629	OTHER SUPPLIES & SERVICES	1,142	2,116	2,500	2,500	1,555	2,500
101	41923	2810	ELECTRICITY	15,595	16,055	16,000	16,000	16,447	16,000
101	41923	2820	WATER	3,027	2,665	2,800	2,800	2,281	2,800
101	41923	2830	SEWER	1,742	1,825	1,850	1,850	1,923	1,850
101	41923	2840	GAS	4,823	5,636	6,000	6,000	5,267	6,000
101	41923	2860	REFUSE COLLECTION	<u>702</u>	<u>754</u>	<u>800</u>	<u>800</u>	<u>604</u>	<u>900</u>
SUBTOTAL				82,896	81,565	91,950	91,950	83,240	92,050
CITY HALL MAINTENANCE TOTAL				82,896	81,565	91,950	91,950	83,240	92,050

OLD LIBRARY MAINTENANCE

The City of Vermillion owns the old Carnegie Library building located at 12 Church Street. The City has entered into a long-term lease with a tenant using the building for office space. This agreement obligates the City to provide for maintenance and repairs in the building.

OF INTEREST:

No significant projects have occurred at the library since it was inspected in 2014.

<u>OLD LIBRARY MAINTENANCE</u>				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	45510	2540	BLDG REPAIR & MAINTENANCE	0	387	0	0	0	0
OLD LIBRARY MAINTENANCE TOTAL				0	387	0	0	0	0

OLD LANDFILL MAINTENANCE

The City is required by the Department of Environment and Natural Resources to annually conduct tests on the old city landfill. The old landfill is approximately 15 acres located north of the current landfill.

EXPENSE HIGHLIGHTS:
2200 – Groundwater monitoring and investigation

<u>OLD LANDFILL MAINTENANCE</u>				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	43240	2200	LANDFILL PROFESSIONAL SERVICES	<u>11,384</u>	<u>14,292</u>	<u>13,000</u>	<u>13,000</u>	<u>10,167</u>	<u>13,000</u>
OLD LANDFILL MAINTENANCE TOTAL				11,384	14,292	13,000	13,000	10,167	13,000

AIRPORT

Mr. Davidson established Harold Davidson Field in 1950 as a sod runway. In 1957, the City purchased the airport, which included 142 acres of land. In 1958, the runway was paved with asphalt. During the 1970's, the airport saw several improvements. These included the development of the master plan, as well as the construction of the new runway. Along with the extension, improvements to the lighting system and other safety features were completed.

In 2020, the City is planning to reconstruct the hangar taxi lane. For 2021, the City is plans to purchase a revenue producing hangar. This hangar will be used by the City to rent space to users of the airport that do not own a hangar at the airport. Funding for the Airport Capital Projects Fund comes from federal, state and city sources. The City pays for 5% of the total cost of the projects. Additionally, in 2020 the City will be replacing the current fuel terminal at the airport. The cost for the new terminal will be entirely covered by the City.

EXPENSE HIGHLIGHTS:

2200 - Contractual fees for airport management were transferred from general airport wages.

2612 - Hangar and terminal repair supplies.

2624 - Fuel for resale.

AIRPORT				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
OPERATING EXPENSES									
101	43500	2160	AIRPORT INSURANCE	3,156	3,472	3,700	3,700	3,992	3,800
101	43500	2200	PROFESSIONAL SERVICES & FEES	10,203	10,125	12,500	12,500	10,389	12,500
101	43500	2590	OTHER REPAIR & MAINTENANCE	35,779	1,803	15,000	15,000	3,461	15,000
101	43500	2612	OPERATING SUPPLIES	788	804	1,500	1,500	686	1,500
101	43500	2613	CLEANING SUPPLIES & SERVICES	367	325	500	500	350	500
101	43500	2624	FUEL FOR RESALE	47,966	49,245	48,000	54,000	53,443	48,000
101	43500	2810	ELECTRICITY	4,145	4,521	6,000	6,000	4,524	6,000
101	43500	2820	WATER	233	224	250	250	288	250
101	43500	2850	TELEPHONE	1,210	1,134	1,300	1,300	1,158	1,300
101	43500	2860	REFUSE COLLECTION	351	377	500	500	335	500
101	43500	2900	VEHICLE EQUIPMENT RENTAL	547	589	515	515	515	515
SUBTOTAL				104,745	72,619	89,765	95,765	79,140	89,865
AIRPORT TOTAL				104,745	72,619	89,765	95,765	79,140	89,865
				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
MAINTENANCE & TRANSPORTATION TOTAL				1,155,880	1,203,271	1,310,210	1,306,282	1,189,944	1,304,103

PUBLIC LIBRARY

The Edith B. Siegrist Vermillion Public Library serves as a welcoming community center whose staff, resources, programs, and services enrich lives and provide for the educational and informational needs of our diverse community. The library staff includes a full-time director, five full-time and three part-time employees, and seasonal or work-study help. Library services are provided for the residents of the City of Vermillion and Clay County.

The Library maintains a current collection of print and non-print resources. It provides a variety of items for check-out including books, magazines, newspapers, audiobooks, DVDs, and large-print materials. Patrons are provided access to interlibrary loan services through the South Dakota Share-It service.

Internet access is provided through twenty in-house public access computers as well as facility-wide wireless services. The library provides access to a variety of electronic resources including South Dakota Titles to Go Overdrive, Freegal Music, Universal Class, RBDigital and IndieFlix movie streaming. Databases such as Ancestry Library, BookFlix, ChiltonLibrary, Gale Virtual Reference Library, Heritage Quest, Learning Express, World Book and many more are available with the cooperation of the South Dakota State Library.

The Library provides programming for all ages and stages of life. The library's afterschool and summer reading programming continue to be one of its primary efforts. The library strives to satisfy patrons' educational, informational and recreational pursuits. It makes space available on a continuing basis for exhibits, group meetings and programs of interest to the community. The library is open to the public seven days per week, including evening and weekend hours.

EXPENSE HIGHLIGHTS:

3400 - Library Materials, used for the purchase of all formats of library materials including both physical and electronic resources.

<u>PUBLIC LIBRARY</u>			2017	2018	2019	2019	2019	2020	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	45500	1100	WAGES	279,257	287,478	311,672	303,924	302,682	328,316
101	45500	1200	FICA	21,712	20,827	23,843	23,250	22,704	25,116
101	45500	1300	RETIREMENT	15,715	16,115	17,230	16,785	16,807	17,531
101	45500	1400	WORKMEN'S COMPENSATION	554	583	581	517	517	545
101	45500	1900	INSURANCE	<u>53,331</u>	<u>57,090</u>	<u>64,622</u>	<u>61,596</u>	<u>62,102</u>	<u>76,339</u>
SUBTOTAL			370,569	382,093	417,948	406,072	404,811	447,847	
OPERATING EXPENSES									
101	45500	2300	PUBLISHING & ADVERTISING	2,159	2,785	3,000	3,000	3,178	3,000
101	45500	2540	BUILDING REPAIR & MAINTENANCE	14,416	12,298	15,250	15,250	16,899	15,250
101	45500	2590	OTHER REPAIR & MAINTENANCE	17,102	16,962	20,000	20,000	19,810	20,200
101	45500	2612	OPERATING SUPPLIES & MATERIALS	12,127	13,395	14,500	14,500	12,691	14,500
101	45500	2613	CLEANING SUPPLIES & SERVICES	17,775	17,330	24,000	24,000	18,158	18,000
101	45500	2615	COPY SUPPLIES	982	899	1,500	1,500	1,246	1,500
101	45500	2616	POSTAGE	1,498	1,215	1,500	1,500	1,431	1,500
101	45500	2629	OTHER SUPPLIES & MATERIALS	4,664	4,905	5,000	5,000	4,805	5,000
101	45500	2700	TRAVEL & TRAINING	2,649	2,187	4,000	4,000	3,388	4,000
101	45500	2810	ELECTRICITY	23,246	21,554	25,000	25,000	18,993	22,000
101	45500	2820	WATER	1,400	1,581	1,500	1,600	1,581	1,600
101	45500	2830	SEWER	1,769	1,731	1,800	1,800	1,609	1,800
101	45500	2840	GAS	4,856	4,214	7,000	7,000	4,176	5,000
101	45500	2850	TELEPHONE	965	869	1,000	1,000	851	1,000
101	45500	2851	DEDICATED TELEPHONE LINE	264	264	290	290	264	290
101	45500	2860	REFUSE COLLECTION	<u>468</u>	<u>503</u>	<u>500</u>	<u>525</u>	<u>403</u>	<u>525</u>
SUBTOTAL			106,341	102,691	125,840	125,965	109,481	115,165	
CAPITAL OUTLAY									
101	45500	3400	BOOKS	88,561	93,437	94,000	94,000	92,553	92,000
101	45500	3500	FOUNDATION FURNITURE & EQUIPMENT	20924.58	21,541	10,000	15,000	11,924	10,000
101	45500	3900	OTHER CAPITAL EXPENSES	<u>4,694</u>	<u>4,628</u>	<u>6,000</u>	<u>6,000</u>	<u>5,364</u>	<u>6,000</u>
SUBTOTAL			114,180	119,606	110,000	115,000	109,841	108,000	
PUBLIC LIBRARY TOTAL			591,089	604,389	653,788	647,037	624,133	671,012	

PARKS

A full-time Parks and Recreation Director, a Parks and Recreation Supervisor, two full-time Parks Maintenance Technicians, and supplemental seasonal staff administer the Parks program. All costs for the maintenance and operation of all park facilities except the swimming pool are budgeted here.

OF INTEREST:

The Parks program currently maintains 135 acres of land, including most City rights-of-way that may need foliage trimmed from trees TO shrubs. The Parks program has a commitment to recreational structures and buildings and maintains an ongoing capital improvement list for all parks and recreation facilities.

Completion of the Prentis master plan continues; the new City pool portion of the plan was completed in May 2017. A parking lot, two basketball courts, pathways, updated ADA playground, and a disk golf course were completed in late summer of 2018. In spring of 2019, a sidewalk was completed along Clark Street connecting Plum Street and Prentis Avenue, as well as an additional interior park sidewalk.

Other 2019 park happenings include, renovated restrooms at Barstow Park, a new restroom at Cotton Park and 40 trees planted throughout the park system.

In 2020, the Prentis sidewalk project will continue with the completion of sidewalk from E. Main Street to E. Clark Street. Pathway lighting will be improved in Prentis Park, and the entrance archways will be renovated. Another large parks project in 2020 is the renovation of the Lions Park campground. In addition, a new restroom facility on the north end of the Prentis Park will be installed. This was a 2019 project but will be completed in 2020 due to a contractor supply issue.

EXPENSE HIGHLIGHTS:

- 2614 - Increased fuel prices.
- 2629 - Lawn supplies, lumber, and paint.
- 2993 - Tree care and replacement

PARKS			2017	2018	2019	2019	2019	2020	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	45220	1100	WAGES	157,553	163,633	183,102	159,331	148,154	189,181
101	45220	1101	OVERTIME	0	810	250	1,600	2,187	1,600
101	45220	1200	FICA	11,030	11,431	14,000	12,311	10,391	14,595
101	45220	1300	RETIREMENT	8,084	7,686	9,177	7,154	6,991	9,565
101	45220	1400	WORKMEN'S COMPENSATION	3,145	3,501	3,612	3,323	3,323	3,366
101	45220	1900	INSURANCE	<u>23,620</u>	<u>20,286</u>	<u>26,562</u>	<u>19,268</u>	<u>20,185</u>	<u>26,625</u>
			SUBTOTAL	203,432	207,347	236,703	202,987	191,231	244,932
OPERATING EXPENSES									
101	45220	2200	PROFESSIONAL SERVICES & FEES	120	466	500	500	250	500
101	45220	2300	PUBLISHING & ADVERTISING	54.99	334	400	500	562	500
101	45220	2510	MOTOR VEHICLE REPAIR & MAINT.	992	3,696	3,000	4,000	4,165	3,000
101	45220	2530	EQUIPMENT REPAIR & MAINTENANCE	5,257	8,765	7,500	7,500	8,106	7,500
101	45220	2591	TURF CARE SUPPLIES & MAIN	5,338	3,149	6,000	6,000	391	6,000
101	45220	2612	OPERATING SUPPLIES	485	65	500	500	430	500
101	45220	2614	MOTOR VEHICLE FUEL & SUPPLIES	7,149	11,107	8,900	8,900	9,064	8,900
101	45220	2619	UNIFORMS	530	1,008	600	600	109	600
101	45220	2628	BALL FIELD CONCESSIONS	0	5,778	3,500	6,300	6,281	6,800
101	45220	2629	OTHER SUPPLIES & MATERIALS	14,459	11,793	17,000	29,000	28,287	17,000
101	45220	2700	TRAVEL & TRAINING	1,192	1,229	1,750	1,750	935	1,750
101	45220	2810	ELECTRICITY	14,832	16,828	15,500	15,500	17,648	16,000
101	45220	2820	WATER	2,646	2,646	4,000	4,000	3,043	4,000
101	45220	2830	SEWER	2,897	2,933	3,300	3,300	3,625	3,300
101	45220	2840	GAS	608	763	1,000	900	369	900
101	45220	2850	TELEPHONE	2,657	2,268	2,400	2,400	2,203	2,500
101	45220	2860	REFUSE COLLECTION	3,542	3,552	3,600	3,600	2,510	3,800
101	45220	2900	VEHICLE EQUIPMENT RENTAL	22,702	22,603	23,182	23,182	23,182	26,368
101	45220	2990	OTHER CURRENT EXPENSES	47	481	250	250	50	250
101	45220	2992	FLOWERS	1,652	2,382	3,000	3,000	2,974	3,000
101	45220	2993	TREE REPLACEMENT	<u>1,397</u>	<u>5,326</u>	<u>10,000</u>	<u>10,000</u>	<u>9,300</u>	<u>10,000</u>
			SUBTOTAL	88,559	107,172	115,882	131,682	123,482	123,168
CAPITAL OUTLAY									
101	45220	3500	FURNITURE & MINOR EQUIPMENT	0	0	0	0	0	5,000
101	45220	3900	OTHER CAPITAL EXPENSES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			SUBTOTAL	0	0	0	0	0	5,000
			PARKS TOTAL	291,991	314,519	352,585	334,669	314,713	373,100

RECREATION

The City Recreation program consists of a Parks and Recreation Supervisor, a full-time Recreation Specialist, and numerous seasonal employees. They staff, coach, officiate, supervise events and provide a spectrum of activities to Vermillion area residents year-round. The Department provides recreational and leisure activities to the citizens of Vermillion. Last year nearly 19,000 participants registered for Parks and Recreation programs.

Specialists in a particular field of recreation direct the majority of the recreation programs provided to the community. The Recreation Department also contracts with various individuals to conduct numerous arts & leisure programs. In addition, the Department hosts the local Aquafina Pitch, Hit, and Run competition. Available programming includes men's adult league basketball, adult co-ed volleyball, tennis, pickleball, preschool programming, little league baseball, archery, gymnastics, track, Red Cross swim lessons, water aerobics, lap swim, walking for fitness, girls' softball, roller skating, ice skating and youth soccer.

The City of Vermillion Wellness program operates under the Recreation Department. In 2019, the wellness program offered a drive-through flu shot clinic, limited use of the USD Wellness Center, and wellness incentive contests.

In 2019 the Prentis Park baseball field underwent infield renovations which included a new irrigation system, amended soils, new sod, artificial pitching mound, fencing and replacement of field lighting bulbs.

EXPENSE HIGHLIGHTS:

- 2300 - Seasonal and special event advertising. Recreation software costs.
- 2629 - Supplies for recreation programs.
- 2634 - Athletic field maintenance.

<u>RECREATION</u>			2017	2018	2019	2019	2019	2020	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	45122	1100	WAGES	116,377	137,450	150,111	151,748	158,563	156,736
101	45122	1101	OVERTIME	1,106	3,805	1,000	3,500	3,392	3,500
101	45122	1200	FICA	8,875	10,678	11,510	11,876	12,237	12,258
101	45122	1300	RETIREMENT	4,061	5,348	5,372	5,561	5,560	5,924
101	45122	1400	WORKMENS COMPENSATION	894	1,039	1,069	957	957	1,015
101	45122	1900	INSURANCE	<u>10,788</u>	<u>13,360</u>	<u>15,226</u>	<u>14,513</u>	<u>15,685</u>	<u>15,268</u>
SUBTOTAL				142,101	171,680	184,288	188,155	196,395	194,701
CURRENT EXPENSES									
101	45122	2200	PROFESSIONAL SERVICES & FEES	1,210	2,039	2,000	2,000	1,033	2,000
101	45122	2300	PUBLISHING & ADVERTISING	2,472	1,067	3,000	3,000	2,696	3,000
101	45122	2611	OFFICE SUPPLIES	787	724	750	750	348	750
101	45122	2612	WELLNESS OPERATING SUPPLIES	718	2,257	2,000	2,000	2,191	2,000
101	45122	2615	COPY SUPPLIES	324	513	300	300	457	300
101	45122	2616	POSTAGE	119	73	100	100	55	100
101	45122	2619	UNIFORMS	518	1,250	500	750	0	750
101	45122	2629	OTHER SUPPLIES & MATERIALS	3,327	4,553	4,000	4,000	2,319	4,000
101	45122	2634	ATHLETIC FIELD MAINTENANCE	3,428	7,600	10,000	13,000	10,468	12,000
101	45122	2635	RECREATION CLASS/SUPPLIES	5,920	6,589	6,500	6,500	8,988	7,000
101	45122	2700	TRAVEL AND TRAINING	2,022	979	3,000	3,000	2,011	3,000
101	45122	2900	VEHICLE EQUIPMENT RENTAL	<u>2,908</u>	<u>2,908</u>	<u>2,908</u>	<u>2,908</u>	<u>2,908</u>	<u>2,908</u>
SUBTOTAL				23,753	30,552	35,058	38,308	33,475	37,808
CAPITAL OUTLAY									
101	45122	3500	FURNITURE & MINOR EQUIPMENT	0	0	0	<u>8,750</u>	<u>8,750</u>	0
SUBTOTAL				0	0	0	8,750	8,750	0
RECREATION TOTAL				165,854	202,231	219,346	235,213	238,619	232,509

PRENTIS PLUNGE SWIMMING POOL

Prentis Plunge's 2019 season began on May 25; 39 seasonal employees were hired which included lifeguards, swim instructors, and pool attendants. Currently three full-time staff members hold Certified Pool Operators licenses. The pool closed for the season on September 2. The 2020 Prentis Plunge season is anticipated to begin on May 23.

1,787 season passes were sold and 33,055 patrons attended the pool over the 2018 season. In 2019, there were 1,632 season passes sold and 34,987 patrons attended to pool.

OF INTEREST:

The new pool opened in 2017 and was renamed Prentis Plunge. It has a capacity of 582 patrons and features amenities such as a diving board, zero depth play area, lazy river, water walk, two slides, party shelter, and a full concession stand. Operating costs for the new pool are based on three years of operation. These numbers may increase or decrease based on number of patrons and weather conditions.

Pool staff work with local organizations such as the Vermillion Area Swim Team, the University of South Dakota Swim Team, as well as other groups who want to use the pool for swimming or water workout activities.

EXPENSE HIGHLIGHTS:

- 2618 - Chemicals for pool
- 2628- Concessions for resale
- 2810 - Increased electricity and water costs
- 2840 - Increased natural gas costs

SWIMMING POOL

				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	45124	1100	WAGES	135,014	146,876	137,090	137,627	141,998	138,476
101	45124	1101	RED CROSS SWIMMING INSTRUCTORS	0	0	4,500	4,500	0	4,500
101	45124	1200	FICA	10,329	11,213	10,832	10,781	10,863	10,938
101	45124	1400	WORKMENS COMPENSATION	<u>2,674</u>	<u>2,868</u>	<u>2,997</u>	<u>2,585</u>	<u>2,585</u>	<u>2,696</u>
SUBTOTAL				148,017	160,957	155,419	155,493	155,446	156,610
CURRENT EXPENSES									
101	45124	2200	PROFESSIONAL SERVICES & FEES	1646	745	1,400	1,000	566	2,900
101	45124	2540	BUILDING REPAIR & MAINTENANCE	1,192	5,777	2,000	1,500	1,116	2,000
101	45124	2590	OTHER REPAIR & MAINTENANCE	2,539	856	1,500	2,000	1,701	1,900
101	45124	2611	OFFICE SUPPLIES	1183.13	382	500	500	4	500
101	45124	2612	OPERATING SUPPLIES	1343.81	1,345	600	800	1,326	600
101	45124	2613	CLEANING SUPPLIES & MATERIALS	781	1,215	2,000	2,000	1,569	2,000
101	45124	2618	CHEMICALS	9,732	17,146	14,000	20,000	19,922	18,000
101	45124	2619	UNIFORMS	2,679	3,599	3,000	3,500	2,842	3,500
101	45124	2628	CONCESSIONS FOR RESALE	20,015	20,088	19,500	23,000	23,583	23,500
101	45124	2629	OTHER SUPPLIES & MATERIALS	10,500	1,410	1,000	1,100	1,913	1,000
101	45124	2631	SAFETY EQUIPMENT & SUPPLIES	0	0	0	0	0	1,000
101	45124	2810	ELECTRICITY	14,280	16,711	11,750	15,800	14,976	13,000
101	45124	2820	WATER	6,719	7,325	6,300	6,300	5,576	6,300
101	45124	2830	SEWER	802	1,213	1,300	1,300	1,213	1,200
101	45124	2840	GAS	3,693	2,267	4,500	4,000	3,999	4,000
101	45124	2850	TELEPHONE	1,371	1,475	1,600	1,600	1,475	1,600
101	45124	2990	OTHER CURRENT EXPENSES	<u>3,051</u>	<u>2,719</u>	<u>1,500</u>	<u>2,800</u>	<u>3,553</u>	<u>1,500</u>
SUBTOTAL				<u>81,527</u>	<u>84,272</u>	<u>72,450</u>	<u>87,200</u>	<u>85,334</u>	<u>84,500</u>
SWIMMING POOL TOTAL				229,544	245,229	227,869	242,693	240,780	241,110

NATIONAL GUARD ARMORY COMMUNITY CENTER

The National Guard Armory Community Center on Princeton Street opened June 1, 1989. A share of the construction cost of the Armory was provided by the extra-penny sales tax. The City pays the majority of operation and maintenance costs. The National Guard makes an annual contribution toward operation and maintenance expenses. The National Guard uses the building for assembly, training and instruction, and storage. The Recreation Department of the City is housed in the Armory and has exclusive right to grant permission for use of the Armory as long as the event does not conflict with the National Guard usage.

OF INTEREST:

The Community Center provides a site for a dozen City recreational programs as well as several Vermillion Public School programs, and civic programs. The City currently maintains a five-year agreement with the federal government for the care of the facility. Because of this agreement, the City encumbers a contractual expense for professional services and fees. The City has made investments to improve the building, including roof repairs, HVAC, and lighting.

Proposed funding in 2020 include improvements to thermostat controls in each room to increase comfort levels.

EXPENSE HIGHLIGHTS:

- 2200 - Mechanical service contract and other maintenance.
- 2540 - Building repairs.
- 2613 - Cleaning supplies, chemicals, paper products and janitorial expenses.
- 2810 - Electricity costs

<u>NATIONAL GUARD ARMORY COMMUNITY CENTER</u>				<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
				<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>REVISED</u>	<u>ACTUAL</u>	<u>BUDGET</u>
PERSONNEL SERVICES									
101	45610	1100	WAGES	549	531	2,700	2,700	1,084	2,775
101	45610	1200	FICA	42.02	41	207	207	83	212
101	45610	1400	WORKMEN'S COMPENSATION	<u>70</u>	<u>71</u>	<u>71</u>	<u>64</u>	<u>64</u>	<u>66</u>
SUBTOTAL				661	643	2,978	2,971	1,231	3,053
CURRENT EXPENSES									
101	45610	2200	PROFESSIONAL SERVICES	4,071	1,286	1,500	1,500	1,972	1,500
101	45610	2300	PUBLISHING & ADVERTISING	1,963	2,012	2,000	2,000	2,141	2,000
101	45610	2540	BUILDING REPAIR & MAINTENANCE	7,047	12,964	8,000	13,000	16,934	14,000
101	45610	2611	OFFICE SUPPLIES	114	132	250	250	177	250
101	45610	2613	CLEANING SUPPLIES	11,816	10,037	14,500	12,000	10,303	12,000
101	45610	2629	OTHER SUPPLIES & MATERIALS	494	1,537	900	900	633	900
101	45610	2810	ELECTRICITY	7,542	8,372	8,500	8,500	7,798	8,500
101	45610	2820	WATER	1,293	841	1,700	1,200	841	1,500
101	45610	2830	SEWER	1,099	1,134	1,250	1,250	1,134	1,250
101	45610	2840	GAS	3,843	5,708	5,100	5,100	5,578	5,500
101	45610	2850	TELEPHONE	1,611	1,589	1,600	1,600	1,594	1,800
101	45610	2860	REFUSE COLLECTION	<u>1,476</u>	<u>1,578</u>	<u>1,700</u>	<u>1,700</u>	<u>1,141</u>	<u>1,900</u>
SUBTOTAL				42,369	47,192	47,000	49,000	50,247	51,100
NATIONAL GUARD ARMORY COMMUNITY CENTER TOTAL				43,030	47,835	49,978	51,971	51,478	54,153

MOSQUITO CONTROL

This fund was established in 2003 in an effort to address concerns about the West Nile virus. Since 2002, the South Dakota Department of Health has documented the virus in birds, mosquitoes and humans. Along with the state health department, the City of Vermillion is taking steps to help protect the public through a West Nile virus control program. The purpose of the City of Vermillion’s West Nile virus control program is to implement an integrated, risk-based response plan designed to promote a safe and livable community, educate and involve Vermillion as well as other governmental agencies and residents in a year-round effort to control mosquito breeding as well as minimize environmental and health impacts associated with the West Nile and Zika viruses.

In May of 2019, the Mosquito Control program hosted a public information session to display equipment used in the control of mosquitos, offered handouts of the type of product used to control mosquitos, and published a tri-fold brochure detailing how the mosquito control program works.

Each year a minimum of two City of Vermillion employees are certified and trained by the South Dakota Department of Health and Department of Agriculture to identify vector mosquitoes and how to properly apply the mosquito control agents. This program comprises the monitoring, management of mosquito larva as well as the monitoring, and management of adult mosquito populations.

In 2019, South Dakota Department of Health awarded the Vermillion Mosquito Control program a \$5,041 grant for staffing and the purchase of mosquito control products.

EXPENSE HIGHLIGHTS:

- 2629 - Supplies and materials associated with mosquito surveillance and mosquito control product application.
- 3600 - Mosquito monitoring equipment

<u>MOSQUITO CONTROL</u>				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	45240	1100	WAGES	5,031	6,795	7,200	12,021	11,668	7,200
101	45240	1200	FICA	337	520	551	551	893	551
101	45240	1400	WORKMEN'S COMPENSATION	<u>183</u>	<u>180</u>	<u>200</u>	<u>178</u>	<u>178</u>	<u>178</u>
SUBTOTAL				5,551	7,495	7,951	12,750	12,739	7,929
CURRENT EXPENSES									
101	45240	2629	OTHER SUPPLIES & MATERIALS	1,146	12,306	12,500	15,100	14,471	12,500
SUBTOTAL				1,146	12,306	12,500	15,100	14,471	12,500
CAPITAL OUTLAY									
101	45240	3600	MACHINERY & AUTO EQUIPMENT	0	0	0	0	632	0
SUBTOTAL				0	0	0	0	632	0
MOSQUITO CONTROL				6,698	19,800	20,451	27,850	27,842	20,429
HUMAN DEVELOPMENT AND LEISURE TOTAL				1,328,206	1,434,005	1,524,017	1,539,433	1,497,565	1,592,313
TRANSFERS & RESERVES									
101	47000	4400	APPROPRIATION TO RESERVE	0	0	0	0	17,615	0
101	47000	6100	TRANSFER TO DEBT SERVICE	129,829	129,067	134,000	134,000	136,195	137,000
101	47000	6101	TRANSFER TO POOL CONSTRUCTION	1,087,483	196,059	0	0	0	0
101	47000	6102	RESERVE STIP FUNDS	0	0	0	0	0	358,185
101	47000	6103	TRANSFER TO STIP PROJECT	<u>294,925</u>	<u>853,961</u>	<u>625,000</u>	<u>467,000</u>	<u>442,701</u>	<u>0</u>
TRANSFERS				1,512,237	1,179,087	759,000	601,000	596,511	495,185
GENERAL FUND TOTAL				7,996,281	8,085,876	8,281,960	8,015,448	7,644,122	8,250,058

ELECTRIC FUND

		2017	2018	2019	2019	2019	2020
		ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES							
621	38211	5,450,607	5,614,101	5,582,000	5,545,500	5,652,830	5,746,000
623	38111	697,522	734,927	725,600	726,000	715,145	529,400
624	38111	332,464	350,292	345,800	346,150	348,157	346,150
621	36110	32,254	52,328	38,600	70,000	72,287	42,000
624	36110	1,534	5,683	3,700	8,000	7,674	8,000
621	36111	0	0	42,700	58,000	0	58,000
623	36111	0	0	0	2,000,000	2,000,000	0
621	38230	50	100	0	0	(61)	0
621	38231	11,984	8,955	20,000	20,000	14,089	20,000
621	38242	31,548	52,333	55,000	55,000	24,790	55,000
621	38260	63,930	36,989	75,000	75,000	85,677	75,000
621	38261	(63,930)	(36,989)	(75,000)	(75,000)	(85,677)	(75,000)
621	38290	24,775	33,787	25,000	25,000	24,496	25,000
621	38291	0	0	0	0	65	0
621	38240	9,000	9,000	9,000	9,000	9,000	9,000
621	38280	701,606	1,018,128	884,000	752,000	836,458	752,000
621	39358	302,040	367,559	346,645	387,725	388,051	204,302
624	39358	260,231	0	0	0	0	0
621	39355	3,994,121	0	0	0	0	0
623	39355	0	0	0	3,380,951	3,380,951	0
621	39595	0	0	0	1,296,305	754,581	0
623	39595	0	0	0	<u>240,985</u>	<u>274,334</u>	0
ELECTRIC FUND REVENUES		11,849,735	8,247,193	8,078,045	14,920,616	14,502,848	7,794,852
ELECTRIC RESERVE							
622	36110	46,408	46,815	42,700	58,000	55,473	58,000
623	36110	4,082	11,551	7,300	33,600	41,092	4,000
623	36113	<u>115,273</u>	<u>111,937</u>	<u>109,123</u>	<u>109,123</u>	<u>100,602</u>	0
ELECTRIC RESERVE TOTAL		165,764	170,303	159,123	200,723	197,167	62,000
ELECTRIC TOTAL REVENUE		12,015,499	8,417,496	8,237,168	15,121,339	14,700,015	7,856,852

ELECTRIC BILLING

		2017	2018	2019	2019	2019	2020
		ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES							
621	41420 1100	74,434	75,350	80,216	80,216	78,158	82,191
621	41420 1101	170,66	410	640	800	302	640
621	41420 1200	5,552	5,640	6,185	6,198	5,752	6,337
621	41420 1300	4,474	4,522	4,851	4,861	4,694	4,970
621	41420 1400	148	148	150	134	134	137
621	41420 1900	<u>10,835</u>	<u>10,229</u>	<u>11,378</u>	<u>10,850</u>	<u>12,145</u>	<u>11,511</u>
SUBTOTAL		95,614	96,298	103,420	103,059	101,186	105,786
OPERATING EXPENSES							
621	41420 2200	1,063	955	1,540	1,540	1,013	1,180
621	41420 2530	18,002	19,595	14,461	19,325	20,757	15,389
621	41420 2611	4,190	4,457	3,912	3,912	2,220	4,112
621	41420 2615	413	389	416	416	388	416
621	41420 2616	8,199	8,228	7,144	7,144	7,668	7,144
621	41420 2700	361	342	1,104	744	976	744
621	41420 2850	<u>668</u>	<u>761</u>	<u>792</u>	<u>792</u>	<u>641</u>	<u>856</u>
SUBTOTAL		32,896	34,727	29,369	33,873	33,664	29,841
CAPITAL OUTLAY							
621	41420 3811	<u>7,602</u>	0	<u>3,200</u>	<u>384</u>	<u>299</u>	<u>480</u>
SUBTOTAL		7,602	0	3,200	384	299	480
ELECTRIC BILLING TOTAL		136,112	131,025	135,989	137,316	135,148	136,107

PURCHASE OF POWER

The Western Area Power Administration (WAPA) is the primary electrical power supplier for the City of Vermillion. The balance of the City's electrical needs is supplied by our supplemental power provider, Missouri River Energy Services (MRES).

OF INTEREST:

In 2016, Vermillion Light & Power joined the Southwest Power Pool (SPP), a regional transmission organization. With the construction of our 21 miles of transmission line to the Spirit Mound substation, we receive approximately \$750,000 annually in payments from SPP.

EXPENSE HIGHLIGHTS:

- 2521- Transmission line supplies and equipment
- 2522- Transmission line maintenance
- 2622 - Electricity purchased from WAPA
- 2623 - Electricity purchased from MRES
- 2990 - Dues to MRES for purchase of power, Municipal League dues, etc.
- 2991 - Water Heater Rebate Program

<u>ELECTRIC POWER PLANT</u>			2017	2018	2019	2019	2019	2020	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
OPERATING EXPENSES									
621	43410	2110	FIRE INSURANCE	5,142	-1,535	5,500	7,500	6,654	7,800
621	43410	2130	LIABILITY INSURANCE	26,584	31,041	30,000	31,500	32,739	32,000
621	43410	2150	BOILER INSURANCE	436	409	500	375	366	400
621	43410	2200	PROFESSIONAL SERVICES & FEES	142	369	1,000	1,000	0	1,000
621	43410	2520	SUPPLIES, REPAIRS, & MAINTENANCE	4,017	4,791	10,000	16,180	19,411	10,000
621	43410	2521	TRANSMISSION LINE SUPPLIES	0	3,158	10,000	10,000	0	10,000
621	43410	2522	TRANSMISSION LINE MAINTENANCE	35,944	98,732	50,000	50,000	4,959	50,000
621	43410	2612	OPERATING SUPPLIES	162	0	600	600	0	600
621	43410	2613	CLEANING SUPPLIES & SERVICE	5,562	5,101	11,500	6,000	4,985	6,000
621	43410	2622	FIRM PURCHASE OF POWER	1,292,925	1,059,403	1,059,400	1,059,400	1,059,403	1,061,000
621	43410	2623	SUPPLEMENTAL PURCHASE OF POWER	1,836,665	2,014,250	1,960,800	1,994,000	2,031,323	1,966,000
621	43410	2810	ELECTRICITY	11,543	12,190	14,000	14,000	13,719	14,000
621	43410	2820	WATER	894	1,019	800	800	659	800
621	43410	2830	SEWER	1,178	743	600	600	573	600
621	43410	2840	GAS	1,805	2,846	4,000	4,000	2,360	4,000
621	43410	2850	TELEPHONE	499	478	650	700	690	700
621	43410	2860	REFUSE COLLECTION	702	747	900	900	583	900
621	43410	2990	OTHER CURRENT EXPENSES	5,026	5,634	8,750	7,000	5,628	7,000
621	43410	2991	REBATE PROGRAM	<u>1,574</u>	<u>555</u>	<u>40,000</u>	<u>40,000</u>	<u>26,715</u>	<u>5,000</u>
			SUBTOTAL	3,230,799	3,239,931	3,209,000	3,244,555	3,210,767	3,177,800
CAPITAL OUTLAY									
621	43410	3500	FURNITURE & MINOR EQUIPMENT	0	0	5,000	0	0	5,000
			SUBTOTAL	0	0	5,000	0	0	5,000
			ELECTRIC POWER PLANT TOTAL	3,230,799	3,239,931	3,214,000	3,244,555	3,210,767	3,182,800

ELECTRIC DISTRIBUTION

Vermillion Light and Power consists of one superintendent, one electrical contractor, one lineman supervisor, two lead lineman, two journeyman lineman, one apprentice lineman, and one electric operations specialist. The department maintains, repairs, and upgrades the electric distribution system in the City and maintains and installs electrical equipment in City facilities. The department ensures the demand for electrical power is kept at the lowest reasonable cost while maintaining reliability of services.

OF INTEREST:

In 1985, the City of Vermillion began its own load control of air conditioners and electric water heaters. As these controllers are past their useful life, they will be replaced in the next four to five years, which is about 700 controllers per year.

In 2019, a LED street light conversion project was completed, except for the downtown area, which will be done along with Main Street upgrades. Also in 2019, we continued with Advanced Metering Infrastructure (AMI) replacing approximately 1,000 meters. This was the second year of a 5-year plan to replace the old meters.

Also in 2019, Vermillion Light & Power installed an Electric Vehicle (EV) charging station located in the west parking lot at City Hall. This charging station is the first municipal station in South Dakota. This is part of a greener initiative, driven by citizens of Vermillion.

In 2020, the AMI and load control conversion projects will continue.

EXPENSE HIGHLIGHTS:

- 2200 - Professional services; sub and breaker testing, software support, thermal imaging, etc.
- 2300 - Publishing and advertising to promote public power.
- 2629 - Electrical supplies to maintain adequate electrical system. This includes maintaining and upgrading existing overhead and underground electric lines on the distribution system and any other unforeseen maintenance or minor construction due to building construction.
- 2700 - The department is a member of the Minnesota Municipal Utilities Association as part of an ongoing safety training program.
- 3500 - Minor equipment.
- 3810 - New construction and underground conversion.
AMI program.
- 3811 - Load Control.

ELECTRIC DISTRIBUTION

			2017	2018	2019	2019	2019	2020	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
621	43420	1100	701,432	710,167	744,624	741,720	696,191	767,355	
621	43420	1101	7,785	6,097	15,000	10,000	4,829	10,000	
621	43420	1200	51,281	52,048	58,111	57,507	51,786	59,468	
621	43420	1300	40,356	41,200	45,577	45,103	40,550	46,041	
621	43420	1400	9,947	9,478	10,331	8,742	8,742	8,800	
621	43420	1900	<u>71,421</u>	<u>73,480</u>	<u>83,577</u>	<u>79,655</u>	<u>79,394</u>	<u>80,062</u>	
			SUBTOTAL	882,221	892,469	957,220	942,727	881,492	971,726
OPERATING EXPENSES									
621	43420	2120	9,363	15,589	12,000	14,000	5,936	14,500	
621	43420	2192	249	267	300	300	187	300	
621	43420	2200	22,687	51,257	36,500	40,000	36,712	40,000	
621	43420	2300	4,579	4,597	7,500	7,500	5,182	7,500	
621	43420	2510	5,130	4,308	7,500	7,500	4,694	7,500	
621	43420	2520	2,806	3,141	4,000	4,000	1,905	4,000	
621	43420	2530	26,697	23,240	32,000	32,000	22,231	32,000	
621	43420	2590	6,849	6,569	7,000	7,000	3,853	7,000	
621	43420	2611	2,971	3,170	3,500	3,500	2,630	3,500	
621	43420	2612	3,380	4,687	5,000	5,000	4,148	5,000	
621	43420	2614	13,803	15,223	16,000	16,000	12,569	16,000	
621	43420	2615	2	57	1,000	500	194	500	
621	43420	2616	247	179	1,000	500	37	500	
621	43420	2617	26	62	100	100	26	100	
621	43420	2618	0	94	100	100	0	100	
621	43420	2619	12,077	8,845	15,000	15,000	8,257	15,000	
621	43420	2629	36,312	69,201	80,000	80,000	34,480	80,000	
621	43420	2700	16,754	17,688	17,800	17,800	18,753	17,800	
621	43420	2850	2,732	3,395	3,000	3,700	3,756	3,700	
621	43420	2900	94,519	94,407	94,482	94,482	94,482	96,747	
621	43420	2992	<u>0</u>	<u>1,100</u>	<u>5,000</u>	<u>5,000</u>	<u>710</u>	<u>5,000</u>	
			SUBTOTAL	261,182	327,077	348,782	353,982	260,742	356,747
CAPITAL OUTLAY									
621	43420	3200							
621	43420	3500	11,303	6,517	4,500	0	0	0	
621	43420	3810	395,354	545,403	775,000	525,000	390,365	650,000	
621	43420	3811	42,034	52,887	100,000	100,000	90,619	100,000	
621	43420	3900	<u>593</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
			SUBTOTAL	449,284	604,806	879,500	625,000	480,984	750,000
DEBT SERVICE									
623	43420	4100	210,000	220,000	225,000	5,740,000	5,740,000	325,000	
624	43420	4100	170,000	150,000	155,000	155,000	155,000	155,000	
623	43420	4200	354,045	344,490	333,710	351,200	351,199	76,248	
624	43420	4200	109,590	127,143	124,668	124,668	124,668	121,800	
623	43420	4300	4,500	4,500	4,500	6,500	5,500	4,500	
624	43420	4300	700	700	2,000	700	600	700	
621	43420	4400	1,975,685	386,279	552,504	0	0	598,972	
621	43420	4500	86,675	0	0	0	0	0	
623	43420	4500	<u>0</u>	<u>0</u>	<u>0</u>	<u>79,016</u>	<u>78,016</u>	<u>0</u>	
			SUBTOTAL	2,911,195	1,233,112	1,397,382	6,457,084	6,454,983	1,282,220
TRANSFERS & RESERVES									
621	43420	4550							
621	43420	6100	803,117	803,117	803,117	803,117	803,117	803,117	
623	43420	6100	248,333	289,426	278,813	313,943	337,409	127,652	
622	43420	6100	0	0	42,700	58,000	0	58,000	
624	43420	6100	0	78,133	67,832	73,782	50,642	76,650	
621	43420	6105	81,833	81,833	81,833	81,833	81,833	81,833	
621	43420	6106	<u>260,231</u>	<u>0</u>	<u>0</u>	<u>2,000,000</u>	<u>2,000,000</u>	<u>0</u>	
			SUBTOTAL	1,393,513	1,252,509	1,274,295	3,330,675	3,273,001	1,147,252
ELECTRIC CONSTRUCTION									
621	43420	5522	182,887	102,819	10,000	10,000	2,899	10,000	
621	43420	5540	<u>2,568,305</u>	<u>633,749</u>	<u>20,000</u>	<u>20,000</u>	<u>0</u>	<u>20,000</u>	
			SUBTOTAL	2,751,192	736,568	30,000	30,000	2,899	30,000
			ELECTRIC TOTAL	12,015,499	8,417,496	8,237,168	15,121,339	14,700,015	7,856,852

WATER FUND REVENUE

			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
631	38100	METER DEPOSITS						
631	38111	METERED WATER SALES	1,600,009	1,516,548	1,600,000	1,553,800	1,524,061	1,581,500
633	38111	METERED WATER SALES FOR DEBT	266,591	268,298	268,000	285,000	279,083	294,000
631	36110	INTEREST ON INVESTMENTS	7,902	10,971	11,000	14,000	13,200	14,000
631	36111	TRANSFER IN RESERVE INTEREST	0	0	4,500	6,500	0	6,500
631	38121	BULK WATER SALES	214	156	200	200	94	200
631	36210	RENTAL	3,020	3,433	3,100	3,670	3,948	3,670
631	38131	SALE OF MATERIAL	8,370	37,273	20,000	20,000	7,276	20,000
631	38142	SERVICE FEES	10,070	11,784	11,000	11,000	8,910	11,000
631	38151	WATER TAP FEES	2,069	5,020	10,000	10,000	3,970	10,000
631	38152	IN LIEU OF SPECIAL ASSESSMENTS	0	0	500	500	0	500
631	38190	WATER OTHER REVENUE	3,920	17,711	3,000	3,000	16	3,000
631	39107	CONTRIBUTED CAPITAL	0	28,707	0	0	0	0
631	39358	TRANSFER IN SURCHARGE	31,713	35,161	34,031	52,931	46,872	61,931
631	33110	GRANTS	0	3,043	0	0	0	0
631	39595	APPROPRIATION FROM RESERVE	0	<u>52,948</u>	<u>79,661</u>	<u>229,547</u>	<u>155,970</u>	0
WATER REVENUES			1,933,879	1,991,053	2,044,992	2,190,148	2,043,401	2,006,301
WATER RESERVE								
632	36110	INTEREST ON INVESTMENTS	2,549	4,476	4,500	6,500	5,855	6,500
633	36110	INTEREST ON INVESTMENTS	<u>790</u>	<u>2,531</u>	<u>1,700</u>	<u>3,600</u>	<u>3,458</u>	<u>3,600</u>
WATER RESERVE TOTAL			3,340	7,007	6,200	10,100	9,312	10,100
WATER TOTAL REVENUE			1,937,218	1,998,060	2,051,192	2,200,248	2,052,713	2,016,401

WATER BILLING

			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES								
631	41420	1100 WAGES	65,840	66,944	70,189	70,189	69,354	71,917
631	41420	1101 OVERTIME	86.6	22	560	700	0	560
631	41420	1200 FICA	4,906	4,985	5,412	5,423	5,084	5,545
631	41420	1300 RETIREMENT	3,953	3,997	4,245	4,253	4,150	4,349
631	41420	1400 WORKMENS COMPENSATION	130	129	132	12	12	120
631	41420	1900 INSURANCE	<u>9,562</u>	<u>9,034</u>	<u>9,956</u>	<u>9,494</u>	<u>10,725</u>	<u>10,072</u>
SUBTOTAL			84,479	85,111	90,494	90,071	89,324	92,563
OPERATING EXPENSES								
631	41420	2200 PROFESSIONAL SERVICES	713.8	686	1,348	1,348	772	1,033
631	41420	2530 EQUIPMENT REPAIR	15,752	17,136	12,653	16,909	17,654	13,465
631	41420	2611 OFFICE SUPPLIES	2,727	2,903	3,423	3,423	1,649	3,598
631	41420	2615 COPY SUPPLIES	360.98	340	364	364	339	364
631	41420	2616 POSTAGE	4,871	4,699	6,251	6,251	4,476	6,251
631	41420	2700 TRAVEL & TRAINING	316	300	966	651	680	651
631	41420	2850 TELEPHONE	<u>584</u>	<u>666</u>	<u>693</u>	<u>693</u>	<u>561</u>	<u>749</u>
SUBTOTAL			25,325	26,729	25,698	29,639	26,132	26,111
CAPITAL OUTLAY								
631	41420	3500 FURNITURE & EQUIPMENT EXPENSES						
631	41420	3811 COMPUTER EXPENDITURES	5,208	0	2,800	336	261	420
SUBTOTAL			5,208	0	2,800	336	261	420
WATER BILLING TOTAL			115,012	111,841	118,992	120,046	115,717	119,094

WATER TREATMENT

The City of Vermillion Water Department's Water Treatment program is responsible for the operation of the water plant and includes five full-time employees, one supervisor and four operators to provide treatment service seven days a week from 5 a.m. to 9 p.m. The department maintains a dependable, as well as, uninterrupted water treatment and delivery service to Vermillion users.

The Water Department tests for pH, chlorine, acidity, alkalinity, total hardness, calcium hardness and fluoride every three to four hours during operation. A fluoride sample is sent to the State Health Lab every week. Ten bacteriological samples from various sites around the city are sent to the State Health Lab every month. The Plant also tests eight regulated and 51 unregulated volatile organic chemicals as well as synthetic organic chemicals. Additionally, the Water Department collects 30 samples to be tested for lead and copper to meet Federal Drinking Water Standards (every three years).

OF INTEREST:

In 2019, the Water Treatment Plant was recognized by the state DENR for its excellent water quality. Also in 2019, the Ground Storage Reservoir (GSR) Improvement project was awarded. The project began in September of 2019 and consisted of sand blasting and recoating of the interior of the reservoir including the floor, walls and ceiling. The Ground Storage Reservoir was placed back in service in late November of 2019. Substantial completion is scheduled for June 26, 2020, with only minor repairs still needing to be completed. This project should finish as scheduled.

In 2020, replacement of the roof membrane on the original water treatment plant is planned. 2020 will see the completion of the GSR Improvements project. Upgrades to the North up-flows lime and soda ash controls are also planned for 2020. An additional water operator is scheduled to be hired in 2020.

EXPENSE HIGHLIGHTS:

2530 - Cost of equipment repairs and upgrades

2618 - Treatment Chemicals

2810 - Cost of electricity

3200 - WTP Roof Replacement

WATER TREATMENT

			2017	2018	2019	2019	2019	2020	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
631	43330	1100	WAGES	294,385	255,716	256,499	256,499	256,223	296,336
631	43330	1101	OVERTIME	14,849	11,186	17,500	17,500	14,374	18,000
631	43330	1200	FICA	23,331	17,719	20,961	20,961	20,308	23,817
631	43330	1300	RETIREMENT	18,554	14,099	16,440	16,440	16,236	18,680
631	43330	1400	WORKMENS COMPENSATION	6,160	5,905	4,741	4,214	4,214	4,788
631	43330	1900	INSURANCE	<u>38,299</u>	<u>32,191</u>	<u>38,065</u>	<u>36,281</u>	<u>39,204</u>	<u>41,987</u>
SUBTOTAL			395,578	336,816	354,206	351,895	350,558	403,608	
OPERATING EXPENSES									
631	43330	2110	FIRE INSURANCE	10,718	12,403	11,000	12,000	10,098	12,500
631	43330	2130	LIABILITY INSURANCE	6,981	6,857	7,200	7,200	7,594	7,200
631	43330	2150	BOILER INSURANCE	837	740	800	800	662	800
631	43330	2200	PROFESSIONAL SERVICES & FEES	7,300	11,124	10,000	10,000	13,620	10,000
631	43330	2300	PUBLISHING & ADVERTISING	1,013	579	1,000	1,000	389	1,000
631	43330	2530	EQUIPMENT REPAIR & MAINT.	37,694	60,171	30,000	30,000	40,450	100,000
631	43330	2540	BUILDING REPAIR & MAINT.	3,594	1,962	2,000	2,000	199	2,000
631	43330	2590	OTHER REPAIR & MAINTENANCE	282	107	500	500	381	500
631	43330	2611	OFFICE SUPPLIES	1,861	1,172	900	900	284	900
631	43330	2612	OPERATING SUPPLIES & MATERIALS	2,824	3,046	3,000	3,000	1,483	3,000
631	43330	2613	CLEANING SUPPLIES & SERVICES	4,164	5,189	5,100	5,100	6,168	5,100
631	43330	2614	MOTOR VEHICLE FUEL & SUPPLIES	1,154	1,394	1,500	1,500	1,216	1,500
631	43330	2615	COPY SUPPLIES	39	28	300	300	218	300
631	43330	2616	POSTAGE	4	3	300	500	292	300
631	43330	2618	CHEMICALS	245,705	253,664	230,000	230,000	279,492	230,000
631	43330	2619	UNIFORMS	157	550	1,500	1,500	619	1,500
631	43330	2629	OTHER SUPPLIES & MATERIALS	2,077	3,289	3,000	3,000	2,578	3,000
631	43330	2700	TRAVEL & TRAINING	4,736	4,065	4,000	4,000	3,479	4,000
631	43330	2810	ELECTRICITY	86,158	86,928	87,500	87,500	94,350	87,500
631	43330	2840	GAS	5,116	6,535	10,000	10,000	6,665	10,000
631	43330	2850	TELEPHONE	2,516	1,834	2,000	2,000	2,202	2,000
631	43330	2860	REFUSE COLLECTION	936	1,006	1,000	1,000	806	1,000
631	43330	2900	VEHICLE EQUIPMENT RENTAL	<u>2,723</u>	<u>2,954</u>	<u>2,954</u>	<u>2,954</u>	<u>2,954</u>	<u>2,954</u>
SUBTOTAL			428,589	465,603	415,554	416,754	476,199	487,054	
CAPITAL OUTLAY									
631	43330	3100	LAND						
631	43330	3200	BUILDING & STRUCTURES	49,229	39,286	220,000	360,000	216,366	30,000
631	43330	3500	FURNITURE & MINOR EQUIPMENT	<u>1,509</u>	<u>1,347</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>5,000</u>
SUBTOTAL			50,738	40,633	225,000	365,000	216,366	35,000	
DEBT SERVICE & TRANSFERS									
631	43330	4100	PRINCIPAL	138,029	142,208	146,518	146,518	146,518	150,965
633	43330	4100	PRINCIPAL	180,847	185,411	190,090	190,090	190,090	194,887
631	43330	4200	INTEREST	48,446	44,267	39,957	39,957	39,957	35,510
633	43330	4200	INTEREST	54,821	50,258	45,579	45,579	45,579	40,782
631	43330	4400	RESERVE	147,082	0	0	0	0	9,565
632	43330	6100	TRANSFER INTEREST	0	0	4,500	6,500	0	6,500
633	43330	6100	TRANSFER OUT-SURCHARGE	31,713	35,161	34,031	52,931	46,872	61,931
631	43330	6100	TRANSFER TO GENERAL FUND	2,306	2,306	2,306	2,306	2,306	2,306
631	43330	6105	ENGINEERING FEES GENERAL FUND	27,277	27,277	27,277	27,277	27,277	27,277
631	43330	6200	TRANSFER TO ELECTRIC METER READING	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>
SUBTOTAL			639,522	495,887	499,258	520,158	507,599	538,723	
WATER TREATMENT TOTAL			1,514,427	1,338,939	1,494,018	1,653,807	1,550,721	1,464,385	

WATER DISTRIBUTION

This division, consisting of two full-time operators plus seasonal help, is responsible for the maintenance and repair of the water distribution mains, water meters, AMI hardware, fire hydrants, storage reservoirs, five water supply wells, and three lime sludge lagoons.

The challenge of the Water Distribution program is to stay ahead of problems in over fifty-two miles of water line whose service age varies from one to seventy-five years old. Since 1969, the Water Department has replaced 56,004 feet of water main, and installed 138,673 feet of new water mains total.

OF INTEREST:

In 2019, the department completed the water main replacement project on West Clark Street from Franklin Street to the west approximately 350 feet. This project saw the replacement of an old and undersized 4" CIP water main with a new 6" C900 PVC main. Water main improvements were also made along Market Street south of Kidder Street. This project abandoned water mains located at the old Market Street water tower site located on the corner of Market and Bloomingdale Streets. Also in 2019, Staff continued with year two of the five-year AMI conversion project for the City's water meters; 776 nodes were installed in 2019.

In 2020, the Water Department plans a water main replacement on Harvard Street from Main Street south to a point approximately 580 feet, and from there will work west approximately 180 feet to Forest Avenue. Year three of the AMI conversion will continue in 2020 with 750 nodes scheduled for installation.

EXPENSE HIGHLIGHTS:

3800 - Water Main Replacement projects

3900 - Nodes for AMI

WATER DISTRIBUTION

			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES								
631	43340	1100	99,817	108,357	112,825	112,825	109,263	117,207
631	43340	1101	2,197	2,790	7,000	7,000	3,748	7,500
631	43340	1200	7,156	7,838	9,167	9,167	7,979	9,540
631	43340	1300	5,654	6,300	6,791	6,791	6,499	7,073
631	43340	1400	1,822	1,933	2,063	1,845	1,845	1,920
631	43340	1900	<u>13,213</u>	<u>13,001</u>	<u>15,221</u>	<u>14,508</u>	<u>15,201</u>	<u>15,268</u>
SUBTOTAL			129,859	140,219	153,067	152,136	144,535	158,508
OPERATING EXPENSES								
631	43340	2120	1,075	984	1,250	1,250	1,111	1,250
631	43340	2192	83.42	71	100	200	139	200
631	43340	2200	9,797	12,440	15,000	15,000	12,894	15,000
631	43340	2201	4,200	4,200	4,500	4,200	4,200	4,200
631	43340	2400	0	0	2,000	2,000	1,350	2,000
631	43340	2510	1,716	1,494	3,000	3,000	746	3,000
631	43340	2520	13,720	7,071	16,000	16,000	22,370	16,000
631	43340	2530	1,868	5,697	2,500	2,500	2,519	2,500
631	43340	2540	588	0	2,500	2,500	1,909	2,500
631	43340	2550	3,609	604	5,000	5,000	6,845	5,000
631	43340	2590	20,131	69,962	20,000	20,000	11,490	20,000
631	43340	2612	3,060	3,597	3,500	3,500	2,743	3,500
631	43340	2614	5,779	6,488	10,500	10,500	5,763	10,500
631	43340	2616	11	419	500	500	154	500
631	43340	2619	165	751	800	800	622	800
631	43340	2629	16,030	7,923	20,000	20,000	11,174	20,000
631	43340	2700	3,110	1,702	3,000	3,000	3,104	3,000
631	43340	2840	961	1,349	1,500	1,500	1,290	1,500
631	43340	2900	<u>14,297</u>	<u>14,297</u>	<u>18,465</u>	<u>17,809</u>	<u>17,809</u>	<u>17,964</u>
SUBTOTAL			100,200	139,048	130,115	129,259	108,232	129,414
CAPITAL OUTLAY								
631	43340	3200	23,916	0	25,000	10,000	0	25,000
631	43340	3500	528	1,302	5,000	5,000	4,345	5,000
631	43340	3501	8,332	24,921	25,000	40,000	53,035	25,000
631	43340	3800	44,945	0	30,000	20,000	5,440	20,000
631	43340	3801	0	37,417	0	0	0	0
631	43340	3900	<u>0</u>	<u>204,375</u>	<u>70,000</u>	<u>70,000</u>	<u>70,686</u>	<u>70,000</u>
SUBTOTAL			<u>77,721</u>	<u>268,014</u>	<u>155,000</u>	<u>145,000</u>	<u>133,507</u>	<u>145,000</u>
WATER DISTRIBUTION TOTAL			307,779	547,281	438,182	426,395	386,274	432,922
			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
WATER FUND TOTAL			1,937,218	1,998,060	2,051,192	2,200,248	2,052,713	2,016,401

WASTEWATER FUND REVENUE

			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
641	38311	SEWER CHARGES	1,620,313	1,637,378	1,674,000	1,702,400	1,714,486	1,739,500
643	38111	SEWER SURCHARGE FOR DEBT SERVICE	335,576	336,636	340,000	355,000	353,860	359,000
641	38390	SEWER OTHER	3,737	16,165	3,500	3,500	8,162	3,500
641	38351	SEWER TAP FEES	350	0	4,000	4,000	1,721	4,000
641	38352	IN LIEU OF SPECIAL ASSESSMENTS	50	32,032	2,800	2,800	0	2,800
641	36110	INTEREST ON INVESTMENTS	13,913	27,460	15,000	25,000	36,319	25,000
641	36111	TRANSFER IN RESERVE INTEREST	0	0	3,000	3,200	0	3,200
641	33110	GRANTS	322,772	203,428	0	0	0	0
641	39595	APPROPRIATION FROM RESERVE	0	0	312,362	484,809	399,406	0
641	39355	STATE REVOLVING FUND	370,254	381,646	0	0	0	0
641	39358	TRANSFER IN SURCHARGE	<u>45,035</u>	<u>47,124</u>	<u>49,886</u>	<u>65,986</u>	<u>65,029</u>	<u>69,986</u>
WASTEWATER REVENUES			2,712,001	2,681,868	2,404,548	2,646,695	2,578,983	2,206,986
WASTEWATER RESERVE								
642	36110	INTEREST ON INVESTMENTS	2,650	3,096	3,000	3,200	3,366	3,200
643	36110	INTEREST ON INVESTMENTS	<u>473</u>	<u>1,502</u>	<u>900</u>	<u>2,000</u>	<u>2,182</u>	<u>2,000</u>
RESERVE TOTAL			3,123	4,598	3,900	5,200	5,548	5,200
WASTEWATER TOTAL REVENUE			2,715,123	2,686,466	2,408,448	2,651,895	2,584,531	2,212,186

WASTEWATER BILLING

			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES								
641	41420	1100 WAGES	45,876	46,418	50,135	50,135	48,148	51,369
641	41420	1101 OVERTIME	104,26	255	400	500	189	400
641	41420	1200 FICA	3,421	3,475	3,866	3,874	3,544	3,960
641	41420	1300 RETIREMENT	2,757	2,786	3,032	3,038	2,892	3,106
641	41420	1400 WORKMEN'S COMPENSATION	93	92	94	84	84	86
641	41420	1900 INSURANCE	<u>6,690</u>	<u>6,309</u>	<u>7,111</u>	<u>6,791</u>	<u>7,492</u>	<u>7,194</u>
SUBTOTAL			58,942	59,335	64,638	64,422	62,349	66,115
OPERATING EXPENSES								
641	41420	2200 PROFESSIONAL SERVICES	509	489	963	963	551	738
641	41420	2530 EQUIPMENT REPAIR	11,252	11,831	9,038	12,078	12,126	9,618
641	41420	2611 OFFICE SUPPLIES	2,306	2,453	2,445	2,445	899	2,570
641	41420	2615 COPY SUPPLIES	257.86	243	260	260	242	260
641	41420	2616 POSTAGE	4,317	3,933	4,465	4,465	4,077	4,465
641	41420	2700 TRAVEL & TRAINING	226	214	690	465	319	465
641	41420	2850 TELEPHONE	<u>417</u>	<u>475</u>	<u>495</u>	<u>495</u>	<u>401</u>	<u>535</u>
SUBTOTAL			19,284	19,640	18,356	21,171	18,616	18,651
CAPITAL OUTLAY								
641	41420	3811 COMPUTER EXPENDITURES	2,345	0	2,000	240	187	300
SUBTOTAL			2,345	0	2,000	240	187	300
WASTEWATER BILLING TOTAL			80,571	78,975	84,994	85,833	81,151	85,066

WASTEWATER COLLECTION

The responsibility of this division, composed of two full-time employees, is to maintain and repair the sewage collection system, clean one-third to one-half of the sanitary lines each year, maintain the seven lift stations, over 39 miles of gravity sewer mains, and over 40 miles of storm sewer system.

OF INTEREST:

In 2019, manhole rehabilitation continued, utilizing strong back cement and epoxy coating and injections to improve existing manholes. 2019 was the first year of a two-year project for cleaning and televising utilizing a NASSCO certified operator to help pinpoint problem locations for future sanitary sewer repairs. Flow meters were installed at the Princeton and Main Lift #2 lift stations. Pump upgrades were made at the Princeton Lift Station to accommodate flow increases due to growth with-in the lift station's service basin. Pumps were also replaced at the Tom Street Lift station.

In 2020, Manhole rehab will continue utilizing strong back cement and epoxy coating and injections. Also in 2020, year two of the cleaning and televising by a NASSCO certified operator will continue. The Departments Jet-Vac truck will be replaced through the equipment replacement fund.

EXPENSE HIGHLIGHTS:

- 2200 - NASSCO cleaning, televising, and inspections
- 2530 - Repair/replace equipment and infrastructure at the lift stations.
- 2590 - Epoxy coating of sewer manholes. Replacement of sewer manhole rings, and covers.

<u>WASTEWATER COLLECTION</u>			2017	2018	2019	2019	2019	2020	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
641	43252	1100	WAGES	56,947	82,585	88,086	88,086	86,255	95,266
641	43252	1101	OVERTIME	3,943	5,584	6,000	6,000	6,191	6,500
641	43252	1200	FICA	4,621	6,649	7,198	7,198	6,954	7,785
641	43252	1300	RETIREMENT	3,492	5,290	5,645	5,645	5,547	6,106
641	43252	1400	WORKMEN'S COMPENSATION	844	957	1,297	1,179	1,179	1,275
641	43252	1900	INSURANCE	<u>8,480</u>	<u>13,360</u>	<u>15,226</u>	<u>14,513</u>	<u>15,685</u>	<u>15,268</u>
SUBTOTAL				78,326	114,425	123,452	122,621	121,810	132,200
OPERATING EXPENSES									
641	43252	2110	FIRE INSURANCE	7,424	5,997	7,800	9,100	8,444	7,800
641	43252	2150	BOILER INSURANCE	373	272	300	300	243	300
641	43252	2200	PROFESSIONAL SERVICES & FEES	83,703	9,646	142,000	37,000	33,786	60,000
641	43252	2300	PUBLISHING & ADVERTISING	485	631	500	500	158	500
641	43252	2400	RENTAL	0	0	300	300	0	500
641	43252	2510	MOTOR VEHICLE REPAIR & MAINT.	14,633	7,650	5,000	7,500	7,955	5,000
641	43252	2530	LIFT STATION REPAIR & MAINT.	20,367	43,450	90,000	90,000	103,509	90,000
641	43252	2590	SANITARY SEWER REPAIR & MAINT.	48,692	47,103	50,000	50,000	53,241	50,000
641	43252	2612	OPERATING SUPPLIES & MATERIAL	2,507	3,486	3,500	3,500	2,357	3,500
641	43252	2613	CLEANING SUPPLIES & MATERIALS	4	322	500	500	339	500
641	43252	2614	MOTOR VEHICLE FUEL & SUPPLIES	4,662	5,769	7,500	7,500	4,561	7,500
641	43252	2618	CHEMICALS	2,327	4,969	6,000	6,000	3,268	6,000
641	43252	2619	UNIFORMS	616	268	300	300	274	300
641	43252	2629	OTHER SUPPLIES & MATERIALS	593	1,260	1,000	1,000	538	1,000
641	43252	2810	ELECTRICITY	21,926	24,960	23,000	27,200	26,531	26,000
641	43252	2840	GAS	538	486	1,000	1,000	477	1,000
641	43252	2900	VEHICLE EQUIPMENT RENTAL	<u>45,410</u>	<u>45,410</u>	<u>45,410</u>	<u>45,410</u>	<u>45,410</u>	<u>45,410</u>
SUBTOTAL				254,259	201,679	384,110	287,110	291,090	305,310
CAPITAL OUTLAY									
641	43252	3100	LAND	80,444	0	0	0	0	0
641	43252	3500	FURNITURE & MINOR EQUIPMENT	559	8,614	1,000	1,000	0	1,000
641	43252	3800	SANITARY SEWER CONSTRUCTION	<u>741,007</u>	<u>463,951</u>	<u>0</u>	<u>854</u>	<u>854</u>	<u>0</u>
SUBTOTAL				822,010	472,565	1,000	1,854	854	1,000
WASTEWATER COLLECTION TOTAL				1,154,595	788,669	508,562	411,585	413,754	438,510

WASTEWATER TREATMENT

This division is responsible for the operation of the Wastewater Treatment Plant and is composed of one laboratory technician, two treatment operators, one supervisor and one part-time summer maintenance worker. The Wastewater Treatment Plant continues to play a key role in the protection of the community's health and the environment.

State takeover of the National Pollutant Discharge Elimination System many years ago caused a significant annual expenditure for state fees. Increasingly stringent regulations continue to play a major role in the operation of the Department. The 1997, Surface Water Discharge Permit included ammonia limits resulting in the need for the plant to expand and add a soda ash feeding system for nutrient removal. This expansion required additional operational equipment at the plant that increased operational costs such as maintenance, electricity, water, chemicals, and testing. In 2017, the City applied to renew our Surface Water Discharge Permit/ Bio-Solids-Permits. To date, the City has not been issued a new Surface Water Discharge permit and we continue to operate under an extension of our expired permit. In July of 2018, the City received a new Bio-Solids Management Permit which is valid until 2023.

A small mechanical treatment facility was first put into operation in 1967 and was upgraded to an activated sludge facility in 1984; this system has been in continuous operation for over 30 years. In 2004, the assessment study concluded that the equipment at the facility was in need of improvements. Phase I improvements were completed in the fall of 2006; Phase II improvements were completed in 2011. These improvements allow for domestic wastewater growth over the next twenty years.

OF INTEREST:

The WWTF Digester Improvement Project's Certificate of Substantial Completion was approved in October of 2019. This project included a new dual fuel boiler and heat exchanger as well as the replacement of sludge transfer, recirculation pumps, sludge piping as well as methane gas piping located in the digester building. The sludge hauling and HVAC service contracts continued. Also in 2019, the treatment facility saw the replacement of the control computer.

In 2020, the sludge hauling and HVAC service contracts will continue. Minor repairs/replacements on equipment throughout the plant are also planned for 2020.

EXPENSE HIGHLIGHTS:

2200 - Sludge hauling and HVAC service contract.

2530 - Equipment repair/replacements, Control upgrades and repairs

WASTEWATER TREATMENT			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES								
641	43256	1100	198,739	202,313	208,084	208,084	208,954	227,362
641	43256	1101	15,952	16,721	8,500	8,500	16,961	9,000
641	43256	1200	15,144	15,922	16,569	16,569	16,426	18,082
641	43256	1300	12,228	12,933	12,995	12,995	13,320	14,182
641	43256	1400	4,269	3,860	3,040	2,730	2,730	2,979
641	43256	1900	<u>28,403</u>	<u>26,715</u>	<u>30,447</u>	<u>29,020</u>	<u>31,364</u>	<u>30,536</u>
SUBTOTAL			274,737	278,465	279,635	277,898	289,754	302,141
OPERATING EXPENSES								
641	43256	2120	4,319	6,068	4,800	4,800	4,138	4,800
641	43256	2130	5,109	6,624	5,500	6,700	5,913	5,500
641	43256	2192	98.74	87	110	135	119	110
641	43256	2200	32,141	32,306	60,000	60,000	57,448	60,000
641	43256	2201	10,550	10,550	10,550	10,550	10,694	10,550
641	43256	2300	286	256	500	1,500	1,373	1,000
641	43256	2510	87	1,876	2,500	2,500	658	2,500
641	43256	2530	61,028	75,158	75,000	75,000	68,201	75,000
641	43256	2590	20,075	14,342	20,000	20,000	6,717	20,000
641	43256	2611	2,081	383	750	750	329	750
641	43256	2613	7,910	8,758	8,000	8,000	9,463	8,000
641	43256	2614	3,763	4,585	5,500	5,500	4,001	5,500
641	43256	2615	41	12	250	100	6	250
641	43256	2616	14	5	250	100	3	250
641	43256	2617	0	0	350	100	0	350
641	43256	2618	58,662	50,113	65,000	65,000	52,257	65,000
641	43256	2619	963	750	1,750	1,750	1,016	1,750
641	43256	2629	2,325	1,171	2,500	2,500	521	2,500
641	43256	2700	2,738	4,334	4,000	4,000	4,362	4,000
641	43256	2810	75,157	74,749	75,000	75,000	79,441	75,000
641	43256	2820	21,498	18,734	15,000	15,000	15,864	15,000
641	43256	2830	12,652	8,294	16,000	16,000	7,138	16,000
641	43256	2840	6,319	11,393	10,000	14,000	13,493	10,000
641	43256	2850	2,616	2,779	2,600	2,600	2,788	2,600
641	43256	2900	<u>8,846</u>	<u>8,009</u>	<u>8,417</u>	<u>8,417</u>	<u>8,417</u>	<u>8,417</u>
SUBTOTAL			339,275	341,333	394,327	400,002	354,360	394,827
CAPITAL OUTLAY								
641	43256	3200	29,291	373,148	415,000	750,000	731,392	0
641	43256	3500	<u>4,659</u>	<u>9,689</u>	<u>20,000</u>	<u>20,000</u>	<u>12,302</u>	<u>0</u>
641	43256	3811						
SUBTOTAL			33,950	382,837	435,000	770,000	743,694	0
DEBT SERVICE & RESERVES								
641	43256	4100	200,847	206,706	256,668	233,432	233,431	242,032
643	43256	4100	19,294	196,555	203,021	203,021	203,021	209,700
641	43256	4200	47,279	44,168	75,383	82,966	82,966	58,274
643	43256	4200	100,719	94,459	87,993	87,993	87,993	81,314
641	43256	4300	1,000	700	1,300	1,300	700	1,300
641	43256	4400	<u>389,141</u>	<u>197,796</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>297,157</u>
SUBTOTAL			758,280	740,384	624,365	608,712	608,111	889,777
TRANSFERS								
641	43256	6100	1,402	1,402	1,402	1,402	1,402	1,402
642	43252	6100	0	0	3,000	3,200	0	3,200
643	43256	6100	45,035	47,124	49,886	65,986	65,029	69,986
641	43256	6105	<u>27,277</u>	<u>27,277</u>	<u>27,277</u>	<u>27,277</u>	<u>27,277</u>	<u>27,277</u>
SUBTOTAL			73,714	75,803	81,565	97,865	93,708	101,865
WASTEWATER TREATMENT TOTAL			1,479,957	1,818,823	1,814,892	2,154,477	2,089,626	1,688,610
			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
WASTEWATER TOTAL			2,715,123	2,686,467	2,408,448	2,651,895	2,584,531	2,212,186

JOINT POWERS LANDFILL

In April 1994, the City of Vermillion entered into a Joint Powers Agreement with Clay County, the City of Yankton, and Yankton County for the management and funding of an integrated solid waste system for the region. The system also provides services to non-member customers, currently, Centerville, rural Union County, Elk Point, and Beresford.

The joint operations include the Vermillion Landfill, the Missouri Valley Recycling center in Vermillion and the Transfer Station facility in Yankton. In the spring of 2017, the City of Yankton implemented single stream recycling. This recycling effort is not part of Joint Powers. Under the terms of the agreement, Vermillion and Yankton share resources and funding for the solid waste management while exercising local control of ownership, operations, and personnel engaged in solid waste management activities. In 1999/2000, Vermillion Landfill implemented a conversion from conventional land filling to a balefill operation. The balefill operation greatly extends the landfill life.

The Vermillion Landfill is located five miles northwest of Vermillion on Bluff Road. The facility is a Class IIA landfill permitted by the South Dakota Department of Environment and Natural Resources. The landfill budget incorporates one-half (1/2) of the Joint Powers Solid Waste Director's salary and five full-time landfill equipment operators plus summer part-time labor. The landfill personnel responsibilities include the operation, maintenance, and extensive record keeping related to solid waste disposal and attention to the consistent and constant environmental safe guards required for landfill operations. The duties include, but are not limited to, scaling and recording all materials received; building, equipment, site and area road maintenance; daily cover, weekly intermediate cover, litter control and clean up; heavy equipment operations in baling, bale transport and stacking, cell construction and closure; leachate and groundwater control and monitoring; and the constant attention to the landfill environmental protections and records as required by state and federal laws.

Increases in the landfill 2020 budget can be attributed to the following factors: professional services, renewal of the Solid Waste permit, and the Tier 2 Air Quality sampling and reporting which are all due in 2020. The 906 Loader will be replaced. Also, the closure of cells 2 & 3 will happen in 2020. The landfill tonnage increased 25 percent in the last five years, with an increase of over 3,000 more tons in just the last two years. An additional full-time operator is scheduled to be hired to handle the increase of solid waste.

EXPENSE HIGHLIGHTS:

- 2200- Trucking of leachate & consulting engineering projects
- 3600 - Machinery & Auto – Replacement of the 906 Loader
- 3801- Closure of Cell 2 & 3

JOINT POWERS LANDFILL

		2017	2018	2019	2019	2019	2020		
		ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET		
REVENUES									
673	34411	(49,403)	0	0	0	0	0		
673	34428	62,532	66,548	65,800	69,600	68,429	75,000		
673	34430	637,545	676,520	652,100	690,600	678,017	745,600		
673	34432	49,078	49,637	51,700	52,800	52,721	60,000		
673	34433	11,176	11,452	12,220	12,480	12,141	13,500		
673	34434	38,144	35,497	45,000	45,000	37,218	45,000		
673	34436	6,356	9,677	5,500	9,500	11,094	9,500		
673	34438	57,857	75,227	4,000	4,000	16,080	4,000		
673	34439	3,000	5,419	3,500	6,500	8,101	6,500		
673	34440	7,119	6,400	5,000	5,000	4,517	5,000		
673	34441	4,522	5,045	5,000	5,000	3,252	5,000		
673	34442	4,413	3,798	4,000	5,000	6,795	4,000		
673	34449	53,416	7,111	20,000	10,000	48,396	10,000		
673	39130	0	0	0	93,000	4,000	0		
673	33891	550,236	785,752	812,600	884,000	880,681	918,000		
673	36110	8,188	22,318	20,000	25,000	46,719	25,000		
673	36992	64,022	0	0	0	0	0		
673	33421	143,390	0	250,000	64,000	23,639	250,000		
673	33892	11,740	12,130	8,500	10,000	2,720	10,000		
673	39356	150,000	0	500,000	0	0	0		
673	39595	<u>138,433</u>	<u>0</u>	<u>392,203</u>	<u>171,454</u>	<u>175,386</u>	<u>617,168</u>		
LANDFILL TOTAL REVENUE		1,951,764	1,772,531	2,857,123	2,162,934	2,079,906	2,803,268		
PERSONNEL SERVICES									
673	43240	1100	WAGES	229,760	199,909	248,446	248,446	243,618	283,551
673	43240	1101	OVERTIME	13,988	20,288	15,000	18,000	28,140	10,000
673	43240	1200	FICA	17,537	16,094	19,924	20,383	20,584	23,222
673	43240	1300	RETIREMENT	12,879	11,290	13,816	14,176	14,807	16,857
673	43240	1400	WORKMENS COMPENSATION	9,667	9,027	9,131	8,205	8,205	8,987
673	43240	1900	INSURANCE	<u>34,867</u>	<u>30,034</u>	<u>41,872</u>	<u>39,910</u>	<u>42,989</u>	<u>49,620</u>
SUBTOTAL		318,697	286,642	348,189	349,120	358,343	392,237		
OPERATING EXPENSES									
673	43240	2110	INSURANCE POLICIES	4,237	6,716	4,900	6,800	7,118	6,900
673	43240	2200	PROFESSIONAL SERVICES & FEES	101,173	53,504	60,000	60,000	64,745	115,000
673	43240	2201	STATE FEES	39,670	40,840	41,210	43,875	44,372	45,530
673	43240	2202	PROFESSIONAL-LEGAL	0	0	250	250	0	250
673	43240	2204	PROCESSING- REDUCTION	0	0	10,000	90,000	29,548	10,000
673	43240	2300	PUBLISHING & ADVERTISING	1,501	2,007	2,000	2,000	1,787	2,000
673	43240	2510	MOTOR VEHICLE REPAIR & MAINT.	590	5,255	3,500	3,500	2,096	3,500
673	43240	2530	EQUIPMENT REPAIR & MAINTENANCE	48,943	60,953	50,000	50,000	72,923	50,000
673	43240	2540	BUILDING REPAIR & MAINTENANCE	6,610	2,034	10,000	10,000	4,780	10,000
673	43240	2590	FACILITY REPAIRS & MAINTENANCE	20,779	13,451	35,000	35,000	22,658	35,000
673	43240	2611	OFFICE SUPPLIES	1,635	2,338	1,200	1,200	927	1,500
673	43240	2612	OPERATING SUPPLIES & MATERIALS	84,440	81,387	145,000	145,000	109,627	145,000
673	43240	2614	MOTOR VEHICLE FUEL & SUPPLIES	41,247	49,101	40,000	40,000	57,706	43,000
673	43240	2615	COPY SUPPLIES	8	5	250	250	157	250
673	43240	2616	POSTAGE	50	5	250	250	12	250
673	43240	2619	UNIFORMS	3,808	4,693	4,200	4,200	5,824	4,700
673	43240	2700	TRAVEL & TRAINING	3,125	3,271	4,000	4,000	3,060	4,000
673	43240	2810	ELECTRICITY	19,809	18,951	22,000	22,000	17,161	22,000
673	43240	2820	WATER	581	624	1,000	1,000	1,101	1,000
673	43240	2840	HEATING FUEL-GAS	6,631	12,901	15,000	15,000	11,774	15,000
673	43240	2850	TELEPHONE	1,580	1,872	2,000	2,000	1,589	2,000
673	43240	2995	DEPRECIATION-LANDFILL	<u>266,201</u>	<u>241,960</u>	<u>280,000</u>	<u>270,000</u>	<u>245,511</u>	<u>270,000</u>
SUBTOTAL		652,619	601,868	731,760	806,325	704,473	786,880		
CAPITAL OUTLAY									
673	43240	3200	BUILDING & STRUCTURES	0	0	10,000	10,000	0	50,000
673	43240	3500	FURNITURE & MINOR EQUIPMENT	0	0	2,000	6,000	5,885	6,000
673	43240	3600	MACHINERY & AUTO	485,965	44,000	850,000	310,000	328,268	200,000
673	43240	3801	LANDFILL DEVELOPMENT	<u>0</u>	<u>0</u>	<u>220,000</u>	<u>0</u>	<u>0</u>	<u>220,000</u>
SUBTOTAL		485,965	44,000	1,082,000	326,000	334,153	476,000		
DEBT SERVICE									
673	43240	4100	PRINCIPAL	144,077	234,196	116,149	116,149	116,148	119,249
673	43240	4200	INTEREST EXPENSE	<u>53,136</u>	<u>51,828</u>	<u>44,876</u>	<u>44,876</u>	<u>44,876</u>	<u>41,776</u>
SUBTOTAL		197,213	286,024	161,025	161,025	161,024	161,025		
RESERVES									
673	43240	4400	CLOSURE POSTCLOSURE RESERVES	23,970	24,632	9,060	24,600	25,483	25,000
673	43240	4401	TRENCH DEPLETION	149,715	154,876	176,550	180,000	176,436	184,000
673	43240	4402	AMORTIZATION EXPENSE	1,143	1,177	1,180	1,265	1,279	1,315
673	43240	4404	APPROPRIATION TO RESERVE	<u>0</u>	<u>71,559</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL		174,829	252,244	186,790	205,865	203,198	210,315		
LANDFILL TOTAL		1,829,322	1,470,778	2,509,764	1,848,335	1,761,190	2,026,457		

JOINT POWERS RECYCLING CENTER

In April 1994, the City of Vermillion entered into a Joint Powers Agreement with Clay County, the City of Yankton, and Yankton County for the management and funding of an integrated solid waste system for the region. The joint system also serves customers from Elk Point, rural Union County, Beresford, and Centerville. The joint operations include the Vermillion Landfill and Missouri Valley Recycling center and the Yankton Transfer facility. In the spring of 2017, Yankton implemented single stream recycling. The residential recycling from Yankton is no longer part of the Joint Powers Agreement. Under the terms of the agreement, Vermillion and Yankton share resources and funding for integrated solid waste management while exercising local control of ownership, operations and employees engaged in solid waste management activities.

The City of Vermillion recycling center (Missouri Valley Recycling) is located at 840 N. Crawford Road. The recycling budget expenses incorporate one-half of the Joint Powers Solid Waste Director's salary, three full-time recycling equipment operators and one summer laborer. The personnel duties include operational and management related to the receiving, sorting, baling and marketing of commodities received from regional commercial and residential recycling. The facility also maintains four satellite recycling trailers for 24/7 recycling access.

The City of Vermillion has a thirty-year history of recycling. The Missouri Valley Recycling (MVR) Center, a drop-off recycling and materials processing facility, opened in September 1994 replacing the private volunteer recycling center (Clay County Recycling Center). The MVR is operated, as is the landfill, as a fully funded enterprise of the City of Vermillion.

The 2020 budget includes the Hazardous Waste Collection which expands every year. A remodeling of the recycling center is a major project for this fund. Design plans are being finalized and are centered on enhancing safety for patrons dropping off recycling, increased efficiencies of workflow, better utilization of the existing building, and improvements to the working conditions.

EXPENSE HIGHLIGHTS:
2204- Hazardous Waste Collection-Household Hazardous Waste collection
3200- Building & Structures - Remodel

JOINT POWERS RECYCLING

			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
RECYCLING REVENUES								
673	30404	TIPPING FEE	49,403	0	0	0	0	0
673	33420	GRANTS	0	0	0	0	0	0
673	30405	MAGAZINES-VERMILLION	2,113	1,418	3,000	3,000	1,244	0
673	30406	PLASTIC	28,398	8,276	15,000	19,000	18,757	19,000
673	30407	TIN	2,210	-593	1,200	4,100	1,788	4,100
673	30408	ALUMINUM - VERMILLION	20,563	14,439	12,000	16,000	21,805	16,000
673	30409	NEWSPAPER-VERMILLION	11,562	8,256	9,000	9,000	7,026	9,000
673	30410	CARDBOARD-VERMILLION	60,760	51,870	40,000	40,000	24,394	40,000
673	30411	OTHER METALS/MATERIALS	5,430	17,594	9,000	9,000	2,736	9,000
673	30412	HIGH GRADE PAPER	7,419	11,827	8,000	8,000	2,188	8,000
673	30413	ALUMINUM - YANKTON	3,288	0	0	0	0	0
673	30414	NEWSPAPER-YANKTON	6,199	0	0	0	0	0
673	30415	CARDBOARD-YANKTON	12,190	0	0	0	0	0
673	33810	COUNTY CONTRIBUTIONS	0	0	0	0	0	0
RECYCLING REVENUE TOTAL			209,533	113,087	97,200	108,100	79,937	105,100
PERSONNEL SERVICES								
673	43242	1100 WAGES	148,233	179,672	157,432	157,432	147,166	164,474
673	43242	1101 OVERTIME	4,988	10,095	6,000	9,000	9,564	9,000
673	43242	1200 FICA	11,410	13,534	12,503	12,732	11,690	13,271
673	43242	1300 RETIREMENT	8,845	10,610	9,437	9,617	9,215	10,048
673	43242	1400 WORKMENS COMPENSATION	3,677	3,746	3,791	3,371	3,371	3,899
673	43242	1900 INSURANCE	<u>22,530</u>	<u>25,233</u>	<u>26,646</u>	<u>25,397</u>	<u>26,212</u>	<u>26,719</u>
SUBTOTAL			199,683	242,890	215,809	217,549	207,219	227,411
OPERATING EXPENSES								
673	43242	2110 INSURANCE POLICIES	3,513	2,266	3,800	1,200	2,283	1,300
673	43242	2200 PROFESSIONAL SERVICES & FEES	1,252	106	3,000	3,000	561	3,000
673	43242	2204 HAZARDOUS WASTE COLLECTION	37,953	43,278	34,000	34,000	34,210	38,000
673	43242	2300 PUBLISHING & ADVERTISING	1,571	1,349	1,000	1,000	2,118	1,000
673	43242	2510 MOTOR VEHICLE REPAIR & MAINT.	271	916	750	750	600	1,000
673	43242	2530 EQUIPMENT REPAIR & MAINTENANCE	6,535	8,606	9,500	9,500	15,808	9,500
673	43242	2540 BUILDING REPAIR & MAINTENANCE	-4,425	4,505	2,500	2,500	3,802	2,500
673	43242	2611 OFFICE SUPPLIES	1,627	779	500	500	919	1,000
673	43242	2612 OPERATING SUPPLIES	7,780	11,085	10,000	10,000	4,752	10,000
673	43242	2614 MOTOR VEHICLE FUEL & SUPPLIES	4,038	5,022	5,000	5,000	5,650	5,000
673	43242	2615 COPY SUPPLIES	8	13	150	150	48	150
673	43242	2616 POSTAGE	9	1	150	150	3	150
673	43242	2617 FREIGHT	4,580	17,620	17,500	17,500	13,770	17,500
673	43242	2619 UNIFORMS	423	310	500	500	860	750
673	43242	2620 MATERIALS PURCHASED	5,901	4,273	4,500	4,500	5,196	4,500
673	43242	2621 REVENUE SHARING MATERIALS	13,374	8,440	8,700	8,700	11,003	8,700
673	43242	2700 TRAVEL & TRAINING	1,963	2,012	1,500	1,500	2,162	1,500
673	43242	2810 ELECTRICITY	5,894	6,134	6,500	6,500	5,970	6,500
673	43242	2820 WATER	583	511	650	650	393	650
673	43242	2830 SEWER	1,116	1,121	1,200	1,200	970	1,200
673	43242	2840 HEATING FUEL-GAS	2,771	4,358	4,500	4,500	3,884	4,750
673	43242	2850 TELEPHONE	811	957	850	850	813	850
673	43242	2995 DEPRECIATION-RECYCLING	<u>34,744</u>	<u>27,488</u>	<u>36,000</u>	<u>30,000</u>	<u>30,646</u>	<u>34,000</u>
SUBTOTAL			132,293	151,150	152,750	144,150	146,421	153,500
CAPITAL OUTLAY								
673	43242	3200 BUILDING & STRUCTURES	0	0	75,000	60,000	45,013	500,000
673	43242	3500 FURNITURE & MINOR EQUIPMENT	0	0	1,000	1,000	0	1,000
673	43242	3600 MACHINERY & AUTO	0	<u>20,800</u>	0	0	0	0
SUBTOTAL			0	<u>20,800</u>	<u>76,000</u>	<u>61,000</u>	<u>45,013</u>	<u>501,000</u>
RECYCLING TOTAL			331,975	414,840	444,559	422,699	398,653	881,911

CURBSIDE RECYCLING

In November 2008, City of Vermillion residents voted to implement Curbside Recycling for single-family homes and multi-family housing with five or less units. Households are charged \$3.70 plus sales tax per month for the weekly service. Each qualifying resident was initially provided with two curbside recycling bins purchased by the City with a grant from the American Recovery and Reinvestment Act of 2009 (Stimulus Bill). The Curbside Recycling program began collection on September 8, 2009.

The weekly source separated curbside collection is provided Tuesday through Friday. One quarter of the community's recycling is collected each of the four days. Mondays provide time for special makeup collections and businesses that have signed up for pickup. The Curbside collection is operated through the Solid Waste Department with two full-time employees responsible for the collection, sorting, delivery, and assistance at the recycling facility.

In 2009, the Curbside Recycling program received a grant/loan package from SD DENR for the original program equipment. The interest and other start-up expenses were transferred to the debt service and reserve in 2010.

EXPENSE HIGHLIGHTS:

CURBSIDE RECYCLING

			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
675	30311	UTILITY BILLING	110,260	117,076	119,000	119,000	118,030	121,000
675	30315	REVENUE SHARING	13,374	8,440	8,700	8,700	11,003	8,700
675	33110	GRANT	0	10,000	0	0	0	0
675	39355	LOAN	0	10,000	0	0	0	0
675	36110	INTEREST ON INVESTMENTS	505	641	0	900	963	900
675	38431	SALE OF BINS	190	470	300	300	440	300
675	39595	APPROPRIATION FROM RESERVE	0	0	0	0	0	0
CURBSIDE RECYCLING REVENUE TOTAL			124,329	146,627	128,000	128,900	130,436	130,900
PERSONNEL SERVICES								
675	43270	1100 WAGES	67,222	72,758	75,640	75,640	83,282	79,903
675	43270	1101 OVERTIME	1,188	1,564	2,000	2,000	544	2,500
675	43270	1200 FICA	5,258	5,632	5,939	5,939	6,320	6,113
675	43270	1300 RETIREMENT	4,074	4,347	4,658	4,658	4,989	4,944
675	43270	1400 WORKMENS COMPENSATION	3,134	3,049	3,174	2,828	2,828	2,910
675	43270	1900 INSURANCE	<u>12,396</u>	<u>12,156</u>	<u>15,937</u>	<u>14,513</u>	<u>17,020</u>	<u>15,268</u>
SUBTOTAL			93,272	99,506	107,348	105,578	114,983	111,638
OPERATING EXPENSES								
675	43270	2110 INSURANCE POLICIES	476	923	700	700	529	700
675	43270	2200 PROFESSIONAL-LEGAL	0	0	250	250	0	250
675	43270	2300 PUBLISHING & ADVERTISING	87	0	500	500	0	500
675	43270	2510 MOTOR VEHICLE REPAIR & MAINT.	1,125	31	1,500	1,500	620	1,500
675	43270	2530 EQUIPMENT REPAIR & MAINTENANCE	250	97	1,500	1,500	1,070	1,500
675	43270	2611 OFFICE SUPPLIES	0	5	200	200	0	200
675	43270	2612 OPERATING SUPPLIES	8,171	0	250	250	2,409	500
675	43270	2614 MOTOR VEHICLE FUEL & SUPPLIES	3,552	4,153	3,500	3,500	3,509	3,800
675	43270	2615 COPY SUPPLIES	0	0	100	100	0	100
675	43270	2616 POSTAGE	22	25	100	100	19	100
675	43270	2619 UNIFORMS	403	207	500	500	130	500
675	43270	2700 TRAVEL & TRAINING	0	61	200	200	50	200
675	43270	2900 VEHICLE EQUIPMENT RENTAL	<u>2,706</u>	<u>2,706</u>	<u>2,706</u>	<u>2,706</u>	<u>2,706</u>	<u>2,706</u>
SUBTOTAL			16,792	8,208	12,006	12,006	11,041	12,556
CAPITAL OUTLAY								
675	43270	3500 FURNITURE & MINOR EQUIPMENT	0	0	0	0	0	0
675	43270	3600 MACHINERY & AUTO	0	<u>21,773</u>	0	0	0	0
SUBTOTAL			0	21,773	0	0	0	0
DEBT SERVICE								
675	43270	4100 PRINCIPAL	0	956	1,941	1,941	1,940	1,980
675	43270	4200 INTEREST EXPENSE	0	131	172	172	171	133
675	43270	4404 APPROPRIATION TO RESERVE	11,766	16,053	6,533	9,203	2,301	4,593
675	43270	6100 TRANSFER TO EQUIPMENT REP	<u>2,500</u>	0	0	0	0	0
SUBTOTAL			<u>14,266</u>	<u>17,140</u>	<u>8,646</u>	<u>11,316</u>	<u>4,413</u>	<u>6,706</u>
TOTAL CURBSIDE RECYCLING EXPENDITURES			124,329	146,627	128,000	128,900	130,437	130,900

LIQUOR STORE

The City of Vermillion, which owns the municipal liquor store, initiated in 1990 a manager's agreement that gives a private contractor the freedom to establish alternative operating procedures.

OF INTEREST:

On October 20, 2014, the City Council entered into a five-year agreement with Gregg and Nikki Peters to manage the liquor store until December 31, 2019 with a five-year renewal option that was exercised to extend the current contract to December 31, 2024. The agreement provided for the relocation to a larger store at 820 Cottage with the agreement allocating the costs of leasehold improvements. This facility provided good floor and shelf space, for versatility and effective marketing of merchandise and also included a second walk-in cooler for merchandise, which enhanced the shopping experience of liquor store customers.

The Liquor Store Manager is responsible for hiring employees, ordering merchandise, pricing, and daily operations of the store. The manager receives a share of the profits and an operating stipend for managing the store.

The current managers have completed a store reset, painted, and expanded the inventory to better serve customers. A video lottery room and expanded cooler and shelf space are part of the new location.

In 2019 new video surveillance equipment was installed to assist with monitoring inventory.

EXPENSE HIGHLIGHTS

- 2200 - Fees for management services.
- 2300 - Newspaper and radio advertising of sale specials and store hours.
- 2400 - Space for the store.
- 2530 - Repair and maintenance of cooler, cash registers. General maintenance of fixtures and equipment.
- 2616 - The cost for freight on the merchandise.
- 2623 - Liquor purchases.
- 2624 - Wine purchases.
- 2625 - Beer purchases.
- 2999- Manager share of Liquor Store Profits.
- 6100- Transfer of profits to General Fund.

LIQUOR STORE FUND

			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
652	38011	LIQUOR SALES	956,095	968,054	1,050,000	980,000	986,862	1,000,000
652	38012	SALES WINE	217,389	219,261	237,000	225,000	201,044	229,000
652	38013	SALES BEER	371,459	366,781	395,000	375,000	379,751	382,000
652	38014	SALES MISC	37,126	33,845	43,000	35,000	32,657	36,000
652	38015	LOTTERY	<u>9,775</u>	<u>8,696</u>	<u>11,000</u>	<u>9,000</u>	<u>6,597</u>	<u>10,000</u>
REVENUES TOTAL			1,591,844	1,596,637	1,736,000	1,624,000	1,606,911	1,657,000
OPERATING EXPENSES								
652	49910	2110 FIRE INSURANCE	166.86	189	190	450	340	500
652	49910	2130 LIABILITY INSURANCE	8,863	12,661	9,000	10,500	10,478	11,000
652	49910	2200 CONTRACT SERVICES	72,000	72,000	72,000	72,000	72,000	72,000
652	49910	2201 PROFESSIONAL SERVICES	6,577	4,829	5,000	5,000	3,375	5,000
652	49910	2300 ADVERTISING	2,000	2,000	2,000	2,000	2,000	2,000
652	49910	2400 RENTAL	11,250	11,250	11,250	11,250	11,250	11,250
652	49910	2530 EQUIPMENT REPAIR & MAINT	3,647	2,384	5,000	5,000	4,167	5,000
652	49910	2611 OFFICE SUPPLIES	756	214	750	750	122	750
652	49910	2612 OPERATING SUPPLIES	34,596	31,277	29,000	29,000	29,470	30,000
652	49910	2613 CLEANING SUPPLIES & SERVICES	1,288	1,005	1,500	1,500	1,196	1,500
652	49910	2616 FREIGHT	19,269	19,279	20,000	20,000	17,554	21,000
652	49910	2623 LIQUOR PURCHASES	651,541	655,660	703,500	663,000	652,353	677,000
652	49910	2624 WINE PURCHASES	157,646	139,697	170,000	143,000	122,147	146,000
652	49910	2625 BEER PURCHASES	298,929	280,263	312,000	287,000	291,796	292,000
652	49910	2626 MISC PURCHASES FOR RESALE	25,414	17,270	29,000	21,000	20,455	21,500
652	49910	2810 ELECTRICITY	7,791	7,428	8,250	7,800	7,742	8,000
652	49910	2850 TELEPHONE	1,303	1,332	1,350	1,350	1,295	1,350
652	49910	2990 OTHER CURRENT EXPENSES	1,055	425	1,250	1,250	700	1,250
652	49910	2999 PROFITS TO MANAGER	<u>87,560</u>	<u>109,281</u>	<u>109,245</u>	<u>105,800</u>	<u>107,762</u>	<u>108,400</u>
SUBTOTAL			1,391,653	1,368,445	1,490,285	1,387,650	1,356,201	1,415,500
CAPITAL OUTLAY								
652	49910	3500 FURNITURE & EQUIPMENT	1,185	9,010	6,000	6,000	3,810	6,000
SUBTOTAL			1,185	9,010	6,000	6,000	3,810	6,000
RESERVES & TRANSFERS								
651	36110	INTEREST INCOME	831	912	850	600	2,710	600
652	36111	TRANSFER IN RESERVE INTEREST	831	912	850	600	0	600
652	49910	4400 TO RESERVE	5,636	24,982	46,365	36,750	49,991	41,900
651	49910	6100 TRANSFER INTEREST	831	912	850	600	0	600
652	49910	6100 TRANSFER TO GENERAL FUND	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>
SUBTOTAL			199,005	219,182	239,715	230,350	246,901	235,500
LIQUOR STORE FUND TOTAL			1,591,844	1,596,637	1,736,000	1,624,000	1,606,911	1,657,000

THE BLUFFS PROJECT

The Bluffs multi-level golf course and residential development exists as a City enterprise fund independent of General Fund revenues. The project demanded a 20-year commitment to produce golf fees, property sales and property tax revenue sufficient to pay development costs for an 18-hole golf course interspersed with 120 improved lots for residential housing. Professional staffers supervising The Bluffs golf course are under the direction of the Vermillion Parks & Recreation Director.

A Housing Needs Assessment Study prepared by the Southeastern Council of Governments, in June 1993, identified that Vermillion was in need of additional residential housing, including as many as 100 single family homes. At the same time, the Vermillion Golf Association was continuing a 4-year lobbying effort to convince the City Council of the need for an 18-hole golf course, either through expansion of the existing 9-hole course or through relocation to an attractive site.

A local citizens' committee reviewed a feasibility study presented by THK Associates in December of 1993. On February 22, 1994 the 214 acre Smith/Quam site on the river bluff was annexed by the City for the purpose of constructing a 6,000-yard-long golf course and 120 fully developed housing lots zoned for single-family houses, twin homes and townhouses.

In April 1994, the City purchased the Smith/Quam site and established a Tax Increment Financing District wherein all property tax generated by lot sales and improvements would be applied to retiring a bond debt of \$4.1 million, the approximate cost of the project including interest payments. Construction of the course and Housing Development "A" began in October 1994, with grading of the course contours, lakes and greens as well as base grading for Augusta, Oakmont, Pinehurst Drives and the installation of utility lines. The sale of housing lots commenced in February of 1995.

Construction of housing development "B" began in October of 2001. As of 2010, there were no more developed lots in the Bluffs project for sale by the City. The TIF District was closed in 2013 and the private property is part of the general property tax base for the community.

<u>GOLF COURSE OPERATIONS</u>			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
611	34110	SEASON PASSES	144,809	145,113	154,000	146,000	135,592	150,000
611	34115	GREEN FEES	96,068	92,676	123,000	123,000	102,036	123,000
611	34116	HANDICAP	7,509	8,300	8,500	8,500	6,809	8,500
611	34150	DRIVING RANGE	13,484	15,523	18,500	17,500	16,383	17,500
611	34160	GOLF LESSONS	220	85	1,000	2,000	3,174	3,000
611	34165	JUNIOR GOLF	1,346	1,603	3,000	2,000	1,566	2,000
611	34170	GOLF CART RENTAL	98,034	97,778	115,000	115,000	106,663	125,000
611	34171	RENTAL EQUIPMENT	68	278	400	400	142	400
611	34181	TOURNAMENT FEES	18,143	19,857	12,000	20,000	32,506	22,000
611	34182	PRO SHOP	91,715	95,623	100,000	100,000	104,416	105,000
611	34183	BEER	70,463	71,551	88,000	88,000	74,023	94,000
611	34184	LIQUOR	32,401	26,107	31,000	31,000	31,690	33,000
611	34185	FOOD	48,839	48,161	57,000	57,000	59,658	60,000
611	34188	LOTTERY	1,301	1,075	1,500	1,500	2,502	1,500
611	34190	CART STORAGE & TRAIL FEES	24,884	24,213	29,000	28,000	27,410	26,000
611	34196	LONG AND (SHORT)	<u>90</u>	<u>16</u>	<u>0</u>	<u>0</u>	<u>4</u>	<u>0</u>
COURSE OPERATIONS REVENUE			649,373	647,959	741,900	739,900	704,572	770,900

<u>GOLF COURSE OTHER REVENUES</u>			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
611	39107	CONTRIBUTED CAPITAL	0	0	0	10,955	10,955	0
611	36110	INTEREST ON INVESTMENTS-CONS	7,622	9,047	9,200	12,600	12,412	12,000
611	36990	OTHER REVENUE	0	0	0	500	500	0
611	36210	RENTALS-MOCKLER	68,032	68,070	68,000	55,060	55,069	55,060
611	39595	APPROPRIATION FROM RESERVE	<u>43,189</u>	<u>87,303</u>	<u>51,687</u>	<u>72,524</u>	<u>124,248</u>	<u>75,777</u>
SUBTOTAL			118,843	164,420	128,887	151,639	203,184	142,837
TOTAL REVENUE			768,216	812,379	870,787	891,539	907,756	913,737

BLUFFS CLUBHOUSE

A full-time Professional Golf Association Pro, a full-time assistant golf professional, a part-time clubhouse assistant, and supplemental seasonal staff carryout the clubhouse operations.

The clubhouse staff maintains a food and beverage operation, a pro shop, a driving range and the 18-hole course.

In 2019 a new fleet of rental carts were leased for five years. The new carts are more fuel-efficient, quieter, and have GPS units on each cart; this feature improves quality of play experience for the user. In 2019 one of three air conditioning units were replaced in the clubhouse. In 2020 the last unit is scheduled to be replaced.

Other notable events for the clubhouse include year two of three of a three-year contract with Chestermans beverage to provide soft drinks, and a course restroom facility is being explored.

EXPENSE HIGHLIGHTS:

- 2200 - Membership fees for the Professional Golfers Association.
- 2300 - Advertising for tournaments and other course/clubhouse events.
- 2700 - Attendance at PGA Conferences and training seminars.
- 2901 - Rental of public golf cart fleet.

CLUBHOUSE OPERATIONS

			2017	2018	2019	2019	2019	2020	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
611	45125	1100	WAGES	149,461	157,634	174,452	170,484	170,282	174,922
611	45125	1102	GOLF LESSONS	160	85	1,000	2,000	3,174	3,000
611	45125	1200	FICA	9,389	11,146	13,346	13,042	12,348	13,611
611	45125	1300	RETIREMENT	5,534	6,907	7,530	7,221	7,433	7,967
611	45125	1400	WORKMENS COMPENSATION	1,508	1,549	1,627	1,453	1,453	1,482
611	45125	1900	INSURANCE	<u>21,454</u>	<u>22,746</u>	<u>22,839</u>	<u>21,769</u>	<u>25,544</u>	<u>22,902</u>
SUBTOTAL			187,506	200,066	220,794	215,969	220,234	223,884	
OPERATING EXPENSES									
611	45125	2120	INSURANCE	2,362	3,359	3,500	3,500	3,290	3,500
611	45125	2200	PROFESSIONAL SERVICES & FEES	1,496	4,410	2,600	2,600	2,856	3,000
611	45125	2201	VISA/MASTER CARD CHARGES	11,104	10,398	9,500	9,500	11,233	10,000
611	45125	2204	HANDICAP	6,742	6,732	7,000	7,000	6,483	7,000
611	45125	2300	ADVERTISING	2,493	2,629	3,000	3,000	2,795	3,500
611	45125	2530	EQUIPMENT REPAIRS	1,280	1,349	2,200	2,200	2,316	2,200
611	45125	2540	BUILDING REPAIR & MAINT.	1,979	3,961	2,250	2,250	2,793	4,750
611	45125	2611	OFFICE SUPPLIES	1,608	1,189	1,700	1,700	930	1,700
611	45125	2612	OPERATING SUPPLIES	841	1,056	900	900	1,084	900
611	45125	2613	CLEANING SUPPLIES & SERVICES	11,853	4,779	5,000	3,000	2,798	3,000
611	45125	2616	POSTAGE	363	248	350	350	203	350
611	45125	2700	TRAVEL & TRAINING	0	380	2,500	2,500	0	2,500
611	45125	2810	ELECTRICITY	8,789	9,244	9,800	9,800	9,515	9,800
611	45125	2820	WATER	1,813	1,742	2,560	2,560	1,808	2,560
611	45125	2830	SEWER	1,127	998	1,400	1,400	904	1,400
611	45125	2840	GAS	6,534	6,752	5,000	7,000	4,788	7,000
611	45125	2850	TELEPHONE	2,415	2,397	2,600	2,600	2,829	2,800
611	45125	2860	GARBAGE	1,476	1,598	1,600	1,600	1,568	1,600
611	45125	2901	EQUIPMENT RENTAL	22,633	22,632	25,000	35,000	33,113	42,000
611	45125	2990	OTHER	<u>2,311</u>	<u>2,007</u>	<u>2,000</u>	<u>2,000</u>	<u>300</u>	<u>2,000</u>
SUBTOTAL			89,219	87,861	90,460	100,460	91,606	111,560	
			2017	2018	2019	2019	2019	2020	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
INVENTORY EXPENSES									
611	45126	2623	LIQUOR MERCHANDISE	7,670	9,290	8,500	8,500	10,085	8,500
611	45126	2625	BEER MERCHANDISE	30,104	28,579	32,000	32,000	35,238	33,000
611	45126	2628	MISCELLANEOUS CONCESSIONS	13,555	13,930	23,000	23,000	15,543	20,000
611	45126	2630	GRILL INVENTORY	22,048	23,796	21,000	21,000	22,802	22,000
611	45126	2631	GOLF MERCHANDISE FOR RESALE	84,852	73,823	79,000	79,000	83,886	80,000
611	45126	2632	GOLF MERCHANDISE	<u>0</u>	<u>2,750</u>	<u>2,750</u>	<u>2,750</u>	<u>2,695</u>	<u>2,750</u>
SUBTOTAL			158,229	152,168	166,250	166,250	170,249	166,250	
CAPITAL OUTLAY									
611	45125	3200	CLUB HOUSE & PARKING LOT	1,162	0	0	0	0	0
611	45125	3500	FURNITURE & EQUIPMENT	<u>11,670</u>	<u>8,216</u>	<u>18,500</u>	<u>29,500</u>	<u>17,158</u>	<u>6,500</u>
SUBTOTAL			<u>12,833</u>	<u>8,216</u>	<u>18,500</u>	<u>29,500</u>	<u>17,158</u>	<u>6,500</u>	
TOTAL CLUBHOUSE EXPENSES			447,787	448,313	496,004	512,179	499,247	508,194	

BLUFFS MAINTENANCE

The Bluff's maintenance staff includes a full-time superintendent, a full-time assistant superintendent and supplemental seasonal part-time staff. The maintenance program maintains 200 acres of land that includes fairways, roughs, tee boxes, golf greens, and clubhouse area.

OF INTEREST:

Beginning in 2018, the replacement of two irrigation control pedestal boxes per year was scheduled until 2022. The current irrigation boxes have exceeded their life effectiveness and need updating to improve application times and decrease water waste.

In December of 2019, a section of trees along the bluff which caused "blind shots" on hole #13 and were hazardous to player safety were removed by a contractor. This project was planned for 2020 but the contractor only had time to do the project in 2019.

In 2020, a reel mower and utility tractor will be purchased as scheduled from the equipment replacement fund; the two pieces of old equipment will be sold.

EXPENSE HIGHLIGHTS:

- 2200 - Professional Services & Fees - Membership in the Golf Course Superintendent Association of America (GCSAA).
- 2700 - Travel & Training - Attendance at GCSAA conferences and training.
- 2590 - Other Repair & Maintenance - Chemical, fertilizer, sand and materials.
- 2900 - Vehicle Equipment Rental - Rental for golf maintenance equipment replacement.

COURSE MAINTENANCE EXPENSES

				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
611	45135	1100	WAGES	127,519	148,120	142,946	143,571	161,185	149,178
611	45135	1101	OVERTIME	302	0	0	0	0	0
611	45135	1200	FICA	9,692	11,260	10,935	10,983	12,255	11,412
611	45135	1300	RETIREMENT	4,382	5,845	6,163	6,163	6,336	6,481
611	45135	1400	WORKMEN'S COMPENSATION	2,553	2,775	2,852	2,544	2,544	2,655
611	45135	1900	INSURANCE	<u>9,555</u>	<u>12,141</u>	<u>15,226</u>	<u>14,513</u>	<u>15,670</u>	<u>15,268</u>
SUBTOTAL				154,003	180,141	178,122	177,774	197,990	184,994
OPERATING EXPENSES									
611	45135	2120	INSURANCE	1,157	990	2,200	1,750	1,511	1,800
611	45135	2200	PROFESSIONAL SERVICES & FEES	380	480	600	600	400	600
611	45135	2300	ADVERTISING	203	54	70	70	54	70
611	45135	2510	MOTOR VEHICLE REPAIR & MAINT	271	0	300	300	0	300
611	45135	2530	EQUIPMENT REPAIRS	7,831	8,078	12,000	10,000	7,234	10,000
611	45135	2540	BUILDING REPAIR & MAINTENANCE	882	1,990	1,000	1,000	117	1,000
611	45135	2590	OTHER REPAIR & MAINTENANCE	16,957	11,407	14,000	14,000	36,030	14,000
611	45135	2591	FERTILIZER & SEED	27,277	31,692	32,000	32,000	26,483	32,000
611	45135	2592	BUNKER & GREEN SAND	3,036	1,735	5,000	5,000	5,385	5,000
611	45135	2611	OFFICE SUPPLIES	69	528	350	350	64	350
611	45135	2612	OPERATING SUPPLIES	8,491	8,201	8,000	8,000	9,694	8,000
611	45135	2614	MOTOR VEHICLE FUEL/SUPPLIES	9,915	11,248	15,000	15,000	11,781	15,000
611	45135	2616	POSTAGE	20	0	25	0	0	0
611	45135	2618	CHEMICALS	16,823	21,372	18,000	28,000	29,314	22,000
611	45135	2619	UNIFORMS	0	25	500	500	0	500
611	45135	2700	TRAVEL & TRAINING	2,729	3,909	2,800	3,100	3,257	2,800
611	45135	2810	ELECTRICITY	14,113	13,706	15,500	15,500	12,335	15,500
611	45135	2820	WATER	749	878	750	750	861	750
611	45135	2830	SEWER	5,284	5,181	6,000	6,000	5,012	6,000
611	45135	2840	GAS	543	693	800	800	559	800
611	45135	2850	TELEPHONE	1,280	1,277	600	1,200	1,277	1,300
611	45135	2860	GARBAGE	738	799	850	850	1,410	850
611	45135	2900	VEHICLE EQUIPMENT RENTAL	<u>47,679</u>	<u>47,546</u>	<u>48,816</u>	<u>48,816</u>	<u>48,816</u>	<u>48,929</u>
SUBTOTAL				166,427	171,790	185,161	193,586	201,595	187,549
CAPITAL OUTLAY									
611	45135	3200	BUILDING & STRUCTURE	0	0	3,500	0	0	0
611	45135	3900	COURSE IMPROVEMENTS	<u>0</u>	<u>12,135</u>	<u>8,000</u>	<u>8,000</u>	<u>8,924</u>	<u>33,000</u>
SUBTOTAL				<u>0</u>	<u>12,135</u>	<u>11,500</u>	<u>8,000</u>	<u>8,924</u>	<u>33,000</u>
TOTAL MAINTENANCE OPERATIONS				320,429	364,066	374,783	379,360	408,509	405,543
611	45125	4401	APPROPRIATION TO RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
CLUBHOUSE AND COURSE EXPENDITURE TOTAL				768,216	812,379	870,787	891,539	907,756	913,737

NON-AD VALOREM, LODGING, DINING, AND ALCOHOL TAX (BED, BOARD, & BOOZE)

Approved in 1984 and supported by public vote in 1985, the fund provides for economic development and has been used by the Vermillion Area Chamber of Commerce and Development Company and other community promotions as approved by the City Council.

The revenues are budgeted at \$389,000 for 2020.

In 2020, the following organizations/projects are proposed to receive funding:

- \$265,000 Vermillion Area Chamber of Commerce and Development Company
- \$60,000 Vermillion Now3!
- \$16,000 W.H. Over Museum
- \$15,000 National Music Museum
- \$5,000 Ribs, Rods and Rock 'n Roll
- \$4,500 South Dakota Shakespeare Festival
- \$3,500 Fourth of July Celebration
- \$2,500 South Dakota Special Olympics
- \$1,000 City Website
- \$1,000 Ratingen Student Exchange
- \$500 Local Access Cable Channel

<u>BBB SALES TAX FUND</u>			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
211	31310	BED, BOARD, AND BOOZE TAX	352,732	331,304	374,000	377,700	417,582	389,000
211	36110	INTEREST INCOME	2177.24	3,155	1,770	3,900	3,863	1,850
211	39595	APPROPRIATION FROM RESERVE	0	94,994	0	0	0	0
REVENUES TOTAL			354,909	429,453	375,770	381,600	421,445	390,850
EXPENDITURES								
211	46500	4400 APPROPRIATION TO RESERVE	23,956	0	14,770	18,100	63,333	16,850
211	46500	5600 W H OVER MUSEUM	15,000	15,000	15,000	15,000	15,000	16,000
211	46500	5602 VERMILLION PUBLIC TRANSIT	0	0	5,000	5,000	0	0
211	46500	5603 NATIONAL MUSIC MUSEUM	15,000	15,000	15,000	15,000	15,000	15,000
211	46500	5605 USD ADMISSIONS	0	5,000	0	0	0	0
211	46500	5608 FOURTH OF JULY CELEBRATION	3,500	3,500	3,500	3,500	3,500	3,500
211	46500	5610 VDC-CHAMBER PROGRAM	215,000	220,000	250,000	250,000	250,000	265,000
211	46500	5619 PROMOTION RIBS RODS & ROCK & ROLL	5,000	5,000	5,000	5,000	5,000	5,000
211	46500	5620 VERMILLION NOW	50,000	150,000	50,000	50,000	50,000	60,000
211	46500	5625 LOCAL ACCESS CHANNEL	392	403	500	500	411	500
211	46500	5626 CITY WEBSITE	5,050	5,200	5,500	5,500	5,200	1,000
211	46500	5627 RATINGEN STUDENT EXCHANGE	0	1,350	0	0	0	1,000
211	46500	5628 BOOSTER CLUB SIGNAGE	3,625	0	0	0	0	0
211	46500	5629 COYOTEPLY SHAKESPEARE FEAST	7,500	4,000	4,000	4,000	4,000	4,500
211	46500	5630 SCULPTURE WALK	0	0	7,500	7,500	7,500	0
211	46500	5632 STREET BANNERS	8,386	0	0	0	0	0
211	46500	5634 SD ALL STARE FOOTBALL GAME	2,500	0	0	0	0	0
211	46500	5635 USD ATHLETICS PROMOTION	0	5,000	0	0	0	0
211	46500	5636 SD SPECIAL OLYMPICS	0	0	0	2,500	2,500	2,500
TOTAL EXPENDITURES			354,909	429,453	375,770	381,600	421,444	390,850

ADDITIONAL PENNY SALES TAX FUND

This special extra penny sales tax fund was established to record all special sales tax revenue and expenditures for municipal capital construction projects.

In 2001, the City Council adopted an ordinance extending the sales tax effective July 1 for an indefinite time period.

In 2003, changes were made to the state laws regulating the additional sales tax; the revenue collected is now considered general fund money. However, the Vermillion City Council elected by ordinance that the additional penny sales tax will be used only for capital projects and purchases, to include capital outlay items of \$500 or greater.

In late 2018, the City Council adopted an ordinance which would allow up to \$75,000 of second penny funds to be utilized to supplement the 2019 General Fund budget. The 2019 General Fund revenues revisions along with revised expenditures did not require any transfer of additional penny sales tax funds to the General Fund.

SECOND PENNY SALES TAX FUND			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
201	31320	SALES TAX	1,817,444	1,866,236	1,928,000	1,978,000	2,017,986	1,987,500
201	33410	FEDERAL & STATE GRANT	0	7,000	0	86,667	86,667	0
201	36110	INTEREST ON INVESTMENTS	34,614	26,719	50,000	71,000	70,599	79,000
201	36700	CONTRIBUTIONS & DONATIONS	0	10,000	0	0	0	0
201	39595	APPROPRIATION FROM RESERVE	0	0	0	0	0	0
REVENUE TOTAL			1,852,058	1,909,955	1,978,000	2,135,667	2,175,252	2,066,500
CAPITAL OUTLAY								
201	41220	3503 ICAP COMMUNITY VENDER CONS	3,000	0	0	0	0	0
201	42110	3100 FIRE/AMBULANCE FACILITY	8,778	0	0	0	0	0
201	42110	3200 PUBLIC SAFETY BUILDING	0	6,625	10,000	0	0	0
201	42110	3500 POLICE EQUIPMENT	11,765	44,780	52,600	52,600	45,323	84,600
201	42110	3502 FIRE FIGHTING EQUIPMENT	74,541	64,250	63,500	154,500	149,890	85,000
201	42110	3504 AMBULANCE EQUIPMENT	11,589	59,973	31,000	31,000	30,998	36,000
201	43110	3200 AIRPORT IMPROVEMENTS	28,449	692	40,350	2,600	2,039	37,000
201	43110	3500 STREET DEPT EQUIPMENT	61,969	35,208	5,700	5,500	488	48,800
201	43110	3701 CONCRETE WORK	27,935	4,327	45,000	60,000	55,693	45,000
201	43110	3702 STREET CONSTRUCTION & ASPHALT OVERLAYS	112,912	156,940	152,500	244,500	173,674	155,000
201	43110	3704 ENGINEERING BIKE MASTER P	0	0	0	25,000	24,213	0
201	43110	3703 ENGINEERING DOWNTOWN PROJECT	0	0	50,000	0	0	240,000
201	43110	3706 ENGINEERING WEST MAIN	16,761	0	0	0	0	0
201	45122	3205 PARKS EQUIPMENT REPLACEMENT	32,988	152,507	249,500	440,890	355,156	190,100
201	45122	3208 ARMORY IMPROVEMENTS	14019.9	0	0	0	0	0
201	45122	3500 SWIMMING POOL	1,087,483	139,111	375,056	372,600	369,901	40,000
201	45122	3900 LIBRARY EQUIPMENT	0	63,189	0	25,000	24,875	16,000
201	46000	3901 VERMILLION NOW	0	28,707	50,000	50,000	0	50,000
201	46000	3911 NATIONAL MUSIC MUSEUM	0	0	0	100,000	100,000	100,000
201	46000	5637 VCDC REINVESTMENT PROGRAM	25,050	12,000	0	0	0	0
SUBTOTAL			1,517,240	768,309	1,125,206	1,564,190	1,332,251	1,127,500
TRANSFERS & RESERVES								
201	45122	3201 BIKE PATH PAVING	34,949	7,741	243,400	30,000	0	240,410
201	41150	6107 TRANSFER TO PRENTIS PARK CP	76,356	85,554	82,755	81,355	79,607	80,855
201	41150	6108 TRANSFER CITY HALL DEBT SERVICE	257,212	333,312	331,510	331,510	331,084	332,030
201	41150	6109 TRANSFER TO EQUIPMENT REPLACEMENT	0	0	8,000	5,530	5,530	0
201	41150	6110 ADVANCE TO TIF #6	29,574	0	0	0	0	0
201	41150	6111 TRANSFER TO GENERAL FUND	0	0	95,000	0	0	0
201	43900	4400 APPROPRIATION TO RESERVE	36,728	715,040	92,129	123,082	426,781	285,705
SUBTOTAL			434,819	1,141,647	852,794	571,477	843,002	939,000
TOTAL EXPENDITURES AND TRANSFERS			1,952,058	1,909,955	1,978,000	2,135,667	2,175,253	2,066,500

LIBRARY FUND

Library Fund revenues come from three primary sources: library fines and fees, gifts to the library, and Clay County. Fines and fees are comprised of overdue fees, copier machine fees, fax fees, replacement fees for lost library cards, and payments for lost or damaged materials. The expenditures in this fund are primarily used for library programming and presenter fees, especially the summer reading program, and other items approved by the Library Board. Beginning with the 2020 budget, the Library Board has committed to provide \$5,000 annually in funding from the Library Fund to help support the cost of a Youth Assistant Position. A part-time Library Aide position has been converted to a full-time Youth Assistant position with the support of the Library Board and Library Fund.

<u>LIBRARY FUND</u>				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES									
214	34635		COUNTY REVENUE	4,000	4,000	4,000	4,000	4,000	4,000
214	35110		FINES & FORFEITS	3,673	3,447	3,000	3,000	3,787	3,000
214	36110		INTEREST ON INVESTMENTS	24.11	50	20	50	88	50
214	36710		CONTRIBUTIONS & DONATIONS	9,718	7,734	3,500	7,500	8,933	7,500
214	36990		OTHER	6,591	6,262	5,000	5,000	6,156	5,000
214	39595		APPROPRIATION FROM RESERVE	0	0	0	0	0	0
REVENUES TOTAL				24,007	21,492	15,520	19,550	22,964	19,550
EXPENDITURES									
214	45122	2990	OTHER CURRENT EXPENSES	11,286	12,676	11,500	11,500	16,093	11,500
214	45122	4400	APPROPRIATION TO RESERVE	12,721	8,816	4,020	8,050	6,871	3,050
214	45122	6100	TRANSFER TO GENERAL FUND	0	0	0	0	0	<u>5,000</u>
EXPENDITURE TOTAL				24,007	21,492	15,520	19,550	22,964	19,550

STORMWATER COLLECTION SYSTEM MAINTENANCE FUND

On November 30, 1992, the City Council approved a citywide property drainage fee dedicated to the construction or replacement of storm water collection lines. Property owners pay a fee at a rate determined by the size and use of their properties. The fee is used to repair the storm sewer system, to complete studies about the system, and to construct new portions of storm sewer through the City.

In 2018, the City completed a study on the south ditch of South Dakota Highway 50. In 2020, the City will complete the final study to provide the Department of Transportation necessary information to construct infrastructure along the south ditch of South Dakota Highway 50. The improvements in the ditch will be started and completed in 2021.

<u>STORMDRAINAGE FEE FUND</u>			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
218	31111	ESTIMATED DELINQUENT TAXES	0	0	(2,400)	(2,400)	0	(2,400)
218	31180	DELINQUENT TAXES	1,296	2,432	2,400	2,400	2,059	2,400
218	31190	STORM WATER FEE	227,642	237,790	248,200	243,800	249,129	252,500
218	31910	PENALTY & INTEREST	501	604	500	500	642	500
218	36110	INTEREST ON INVESTMENTS	6,434	12,189	17,650	20,180	21,095	25,000
218	39595	APPROPRIATION FROM RESERVE	<u>104,485</u>	<u>0</u>	<u>293,650</u>	<u>0</u>	<u>0</u>	<u>0</u>
REVENUES TOTAL			340,359	253,016	560,000	264,480	272,925	278,000
OPERATING EXPENSES								
218	43150	2200 PROFESSIONAL FEES	18,090	21,019	45,000	45,000	0	120,000
218	43150	2540 STORM SEWER REPAIR & MAINTENANCE	<u>25,704</u>	<u>509</u>	<u>15,000</u>	<u>55,000</u>	<u>43,013</u>	<u>15,000</u>
SUBTOTAL			43,793	21,528	60,000	100,000	43,013	135,000
CAPITAL OUTLAY								
218	43150	3800 STORM SEWER CONSTRUCTION	<u>296,565</u>	<u>42,468</u>	<u>500,000</u>	<u>82,000</u>	<u>5,205</u>	<u>110,000</u>
SUBTOTAL			296,565	42,468	500,000	82,000	5,205	110,000
218	43150	4400 RESERVE	<u>0</u>	<u>189,020</u>	<u>0</u>	<u>82,480</u>	<u>224,706</u>	<u>33,000</u>
SUBTOTAL			0	189,020	0	82,480	224,706	33,000
TOTAL EXPENDITURES			340,359	253,016	560,000	264,480	272,925	278,000

PARKS CAPITAL IMPROVEMENT FUND

This fund was established in 1993 to account for recreation fees and private contributions that have been earmarked for the acquisition and improvements of City park facilities. The Parks Capital Improvement Fund contains money for softball, soccer and baseball field improvements, the Armory and the swimming pool. The fund also provides equipment to public schools tumbling and fitness in exchange for use of facilities.

In 2018, the City of Vermillion entered into an agreement with Pepsi Cola of Siouxland to be the sole beverage supplier for Prentis Park concession operations. This agreement was for a 7-year span and the City received a lump sum payment of \$13,000.

In 2019, Vermillion Parks and Recreation was awarded \$13,500 in conjunction with the Wellmark 3-Point Play grant. The Parks and Recreation Department used the grant to improve the Cotton Dog Park with interactive play features, concrete by the entrance area, and a dog water drinking fountain.

<u>PARKS CAPITAL FUND</u>				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
202	33410		GRANTS	0	0	0	0	0	0
202	34635		RECREATION FEES CAPITAL	5,527	13,000	4,000	15,000	50	4,000
202	36110		INTEREST ON INVESTMENTS	122	16	10	10	16	10
202	36710		CONTRIBUTIONS & DONATIONS	0	8,296	0	13,500	13,500	4,000
202	39595		APPROPRIATION FROM RESERVE	0	0	0	0	0	0
REVENUES TOTAL				5,649	21,312	4,010	28,510	13,566	8,010
EXPENDITURES									
202	45122	3900	CAPITAL EXPENDITURES	3,000	11,282	3,000	28,000	7,759	8,000
202	45122	4400	APPROPRIATION TO RESERVE	<u>2,649</u>	<u>10,030</u>	<u>1,010</u>	<u>510</u>	<u>5,807</u>	<u>10</u>
PARKS CAPITAL TOTAL				5,649	21,312	4,010	28,510	13,566	8,010

CLAY AREA EMERGENCY SERVICES COMMUNICATION CENTER

The Clay Area Emergency Services Communication Center (CAESCC) was established by an amendment to the City/County Joint Powers Agreement. The Communication Center is the Public Safety answering point (PSAP) for all 9-1-1 calls originating within the borders of Clay County, as well as many coming from outlying counties via cellular phone. The CAESCC dispatches for law enforcement, fire and emergency medical services within Clay County.

The Communication Center Director and eight full-time 9-1-1 Telecommunicators staff the Communication Center. All personnel have been certified as 9-1-1 Telecommunicators by the State of South Dakota.

In addition to handling emergency situations throughout Clay County, the Telecommunicators process and dispatch non-emergency calls for the Vermillion Police Department, the Clay County Sheriff's Office, the South Dakota Highway Patrol, the South Dakota Department of Game, Fish & Parks and Clay County Emergency Management. Telecommunicators assist local law enforcement agencies via the South Dakota Teletype System. This system allows the operators to access criminal records, driving records, want and warrant records, vehicle registration and records of the National Crime Information Center (NCIC). The Telecommunicators also communicate with City employees via radio and handle after hours calls for the City of Vermillion (i.e. utilities and miscellaneous after hours calls).

OF INTEREST:

In 2019, the Communication Center began replacing its radios to be compatible with the State digital system once it is upgraded. This will be a multiyear process, and began with six replacement radios in 2019.

In 2020, the Communication Center will continue to purchase radios and will replace the remaining three digital radios to make the Center fully compatible with the State's upgraded digital radio network.

EXPENSE HIGHLIGHTS:

3501 – Replacement of three radios

911 FUND REVENUES

			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
212	33890	COUNTY PAYMENT -COMMUNICATIONS	299,267	306,724	337,448	318,786	316,523	332,247
212	39111	TRANSFER IN FROM GENERAL	<u>275,631</u>	<u>292,670</u>	<u>319,448</u>	<u>302,786</u>	<u>295,821</u>	<u>323,247</u>
REVENUES TOTAL			574,898	599,394	656,896	621,572	612,344	655,494

911 FUND EXPENDITURES

			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES								
212	42151	1100 WAGES	355,680	376,893	410,092	385,106	379,477	416,468
212	42151	1101 OVERTIME	11,712	12,596	12,000	12,000	13,657	13,000
212	42151	1200 FICA	27,664	29,414	32,290	30,379	29,325	32,854
212	42151	1300 RETIREMENT	21,437	23,147	25,326	23,826	23,589	25,768
212	42151	1400 WORKMENS COMPENSATION	695	771	781	693	693	709
212	42151	1900 INSURANCE	<u>52,148</u>	<u>57,445</u>	<u>68,517</u>	<u>61,678</u>	<u>67,433</u>	<u>68,705</u>
SUBTOTAL			469,336	500,267	549,006	513,682	514,174	557,504
OPERATING EXPENSES								
212	42151	2200 PROFESSIONAL SERVICES	7,605	8,501	8,500	8,500	9,212	8,500
212	42151	2300 ADVERTISING	162	624	500	500	772	500
212	42151	2530 EQUIPMENT REPAIR & MAINT.	28,063	31,326	31,800	26,800	27,792	28,800
212	42151	2590 OTHER REPAIR & MAINTENANCE	4,679	3,484	5,000	5,000	3,404	5,000
212	42151	2611 OFFICE SUPPLIES	1,139	1,157	2,000	2,000	845	2,000
212	42151	2616 POSTAGE	24	33	100	100	10	100
212	42151	2617 PROFESSIONAL PUBLICATIONS	887	717	700	700	804	800
212	42151	2618 UNIFORMS	900	343	1,000	1,000	449	1,000
212	42151	2700 TRAVEL & TRAINING	2,878	4,898	4,000	4,000	384	4,000
212	42151	2850 TELEPHONE/TELETYPE	<u>34,689</u>	<u>33,990</u>	<u>36,290</u>	<u>36,290</u>	<u>33,796</u>	<u>36,290</u>
SUBTOTAL			81,026	85,073	89,890	84,890	77,468	86,990
CAPITAL OUTLAY								
212	42151	3500 FURNITURE & EQUIPMENT	900	0	0	7,000	4,920	2,000
212	42151	3501 EQUIPMENT REPLACEMENT	<u>23,636</u>	<u>14,054</u>	<u>18,000</u>	<u>16,000</u>	<u>15,783</u>	<u>9,000</u>
SUBTOTAL			24,536	14,054	18,000	23,000	20,703	11,000
911 FUND EXPENDITURES			574,898	599,394	656,896	621,572	612,344	655,494

BUSINESS IMPROVEMENT DISTRICT #1

In September 2013, the City Council adopted a resolution designating the boundaries of the Business Improvement District #1. The Council also adopted a resolution establishing the Board of Directors. Five Board directors were appointed and bylaws have been approved. The City Council approved a resolution setting the fee amount at \$2 per night per occupied room beginning June 1, 2014.

State law permits cities to fund business improvement districts through a lodging fee at \$2.00 per occupied room per night. The purpose of the district is to fund a portion of the costs of creation, promotion and marketing of visitor facilities, events, attractions and activities which benefit the City and hotels. Eligible expenses may include payment for costs of acquisition, construction, maintenance, operation and funding of public improvements, facilities for the enhancement, expansion, marketing, and promotion of visitor facilities, events, attractions and activities, and the necessary staff to execute these efforts.

During 2017, the City Council approved a motion allocating 85% of the amount collected be remitted to the Vermillion Area Chamber and Development Company (VADC) for marketing and tourism efforts until such time as the reserve fund reaches \$30,000. A \$30,000 reserve fund was reached in the 4th quarter of 2018. All funding is now provided to the VADC for tourism and marketing purposes.

<u>BUSINESS IMPROVEMENT DISTRICT #1</u>			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
213	31310	B.I.D. #1 OCCUPANCY TAX	53,900	59,044	65,000	65,000	58,506	65,000
213	39595	APPROPRIATION FROM RESERVE	<u>2,800</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
REVENUES TOTAL			56,700	59,044	65,000	65,000	58,506	65,000
EXPENDITURES								
213	46500	2300 PROMOTIONS/MARKETING	55,626	50,911	63,700	63,700	57,336	63,700
213	46500	4400 APPROPRIATION TO RESERVE	0	6,952	0	0	0	0
213	46500	6105 TRANSFER TO GENERAL	<u>1,074</u>	<u>1,181</u>	<u>1,300</u>	<u>1,300</u>	<u>1,170</u>	<u>1,300</u>
EXPENDITURE TOTAL			56,700	59,044	65,000	65,000	58,506	65,000

DEBT SERVICE FUNDS

SPECIAL ASSESSMENTS

This fund accounts for the accumulation of monies for payment of special assessment bonds principal and interest. The special assessment bonds cover projects from 2008 to 2019. Assessments are certified to the county for collection.

<u>DEBT SERVICE - SPECIAL ASSESSMENT</u>			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
751	36110	INTEREST ON INVESTMENTS	1,475	2,751	4,400	1,915	3,880	5,500
751	36288	PRINCIPAL	190,220	23,509	2,590	3,475	14,429	1,490
751	36307	INTEREST 2007 ASSESSMENTS	243	0	0	0	0	0
751	36308	INTEREST 2008 ASSESSMENTS	435	406	0	0	24,299	0
751	36310	INTEREST 2010 ASSESSMENTS	0	0	20	20	0	10
751	36312	INTEREST 2012 ASSESSMENTS	0	0	0	0	484	0
751	36313	INTEREST 2013 ASSESSMENTS	999	1,586	621	621	586	497
751	36315	INTEREST 2015 ASSESSMENTS	6,222	1,983	761	1,671	735	651
751	36317	INTEREST 2017 ASSESSMENTS	0	443	0	590	725	0
751	36318	INTEREST 2018 ASSESSMENTS	0	0	0	0	120	0
751	39595	APPROPRIATION FROM RESERVE	29,718	44	0	100	0	0
751	39555	INTERFUND LOAN	0	0	<u>81,000</u>	<u>95,550</u>	0	0
REVENUES TOTAL			229,311	30,722	89,392	103,942	45,258	8,148
EXPENDITURES								
751	43140	3700 INTEREST	9,708	2,347	1,403	1,403	1,402	1,159
751	43140	3741 REPAY INTERFUND LOAN PRINCIPAL	207,409	18,672	6,989	6,989	6,989	6,989
751	43140	4400 APPROPRIATION TO RESERVE	0	9,703	0	0	36,867	0
751	43140	6100 CAPITAL PROJECTS TRANSFER	<u>12,195</u>	0	<u>81,000</u>	<u>95,550</u>	0	0
TOTAL EXPENDITURES			229,311	30,722	89,392	103,942	45,258	8,148

TIF DISTRICT NO. 5 (VCDC)

The City Council created TIF 5 in 2013 to assist the VCDC with construction of the building at 1012 Princeton Street, the Vermillion Technology Center. Property taxes from the fund will go toward the construction debt to build the project. Property tax collections are to be granted to the VCDC. Current projections show the grant payment will be made through 2034.

<u>DEBT SERVICE - TIF 5 VCDC BLDG</u>			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
773	31110	PROPERTY TAXES	42,416	56,525	74,063	72,890	73,198	89,834
REVENUES TOTAL			42,416	56,525	74,063	72,890	73,198	89,834
EXPENDITURES								
773	46510	4200 ECONOMIC DEVELOPMENT GRANT	42,416	56,525	74,063	72,890	73,198	89,834
TOTAL EXPENDITURES			42,416	56,525	74,063	72,890	73,198	89,834

TIF DISTRICT NO. 6 (Bliss Pointe)

The City Council created TIF 6 in 2013. This fund was created for the accumulation of monies for payment of the tax incremental financing bond principal and interest. The bond proceeds were granted to the VCDC for the infrastructure improvements in the Bliss Pointe development. Property taxes from the fund go toward debt service on the private placement bond that was sold to local financial institutions and foundations. Once the bond is retired, the City will be reimbursed for sales tax advanced at the beginning of the TIF to make interest payments. Current projections will have the bond retired in 2026.

DEBT SERVICE -TIF #6 BLISS POINT

			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
776	31110	PROPERTY TAXES	31,018	100,588	186,710	178,510	178,084	243,827
776	39555	ADVANCE FROM SALES TAX	29,574	0	0	0	0	0
776	39595	APPROPRIATION TO RESERVE	0	0	0	0	0	0
776	31910	PENALTY & INTEREST	29	0	0	0	63	0
REVENUES TOTAL			60,620	100,588	186,710	178,510	178,147	243,827
EXPENDITURES								
776	46510	4100 PRINCIPAL	0	40,301	127,501	119,567	111,567	189,289
776	46510	4200 INTEREST EXPENSES	60,620	60,287	59,209	58,943	58,942	54,538
776	46510	4400 APPROPRIATION TO RESERVE	0	0	0	0	7,638	0
TOTAL EXPENDITURES			60,620	100,588	186,710	178,510	178,147	243,827

CITY HALL DEBT SERVICE

This fund was created to service the debt on the City Hall bond issue. The bond included a debt service reserve that will accrue interest that will be used on the debt service. The second penny sales tax fund will transfer funds needed to make the debt service payments. The debt was advanced refunded to obtain a lower interest rate in late 2015 with the proceeds used to call the original bonds in December of 2017. The last payment on the lease is due December 2026.

DEBT SERVICE -CITY HALL

			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
775	36110	INTEREST INCOME	26,548	3,484	5,300	5,300	13,528	5,300
775	39111	TRANSFER IN SALES TAX	257,212	333,312	331,510	331,510	331,084	332,030
775	39595	APPROPRIATION FROM RESERVE	2,694,130	4,074	0	0	0	0
REVENUES TOTAL			2,977,890	340,870	336,810	336,810	344,611	337,330
EXPENDITURES								
775	46510	4100 PRINCIPAL	2,795,000	280,000	280,000	280,000	280,000	285,000
775	46510	4200 INTEREST EXPENSES	178,890	58,870	54,810	54,810	54,810	50,330
775	46510	4300 FISCAL AGENT FEES	4,000	2,000	2,000	2,000	2,000	2,000
775	46510	4400 APPROPRIATION TO RESERVE	0	0	0	0	7,801	0
TOTAL EXPENDITURES			2,977,890	340,870	336,810	336,810	344,611	337,330

PRENTIS PARK DEBT SERVICE

This fund was created to service the General Obligation bond issue. The malt beverage markup revenues are transferred into this fund from the General Fund and the balance for the debt service needs are transferred from the second penny fund to avoid the need to levy property tax for the debt service. The last payment on the bond is due December 1, 2035.

DEBT SERVICE - PRENTIS PARK IMPROVEMENT BOND

			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
772	36110	INTEREST ON INVESTMENT	212	0	0	0	0	0
772	39111	TRANSFER IN SALES TAX	76,356	85,554	82,755	81,355	79,607	80,855
772	39112	TRANSFER IN GENERAL FUND	129,829	129,067	134,000	134,000	136,195	137,000
772	39595	APPROPRIATION FROM RESERVE	0	0	0	0	0	0
REVENUES TOTAL			206,397	214,621	216,755	215,355	215,802	217,855
EXPENDITURES								
772	46510	4100 PRINCIPAL	125,000	125,000	125,000	125,000	125,000	130,000
772	46510	4200 INTEREST EXPENSES	72,068	70,817	69,755	69,755	69,755	67,255
772	46510	4300 FISCAL AGENT FEES	600	600	2,000	600	700	600
772	46510	4400 APPROPRIATION TO RESERVE	8,729	18,204	20,000	20,000	20,347	20,000
TOTAL EXPENDITURES			206,397	214,621	216,755	215,355	215,802	217,855

CAPITAL PROJECTS FUND

The Capital Projects Fund accounts for payments of capital improvement projects outside of the enterprise funds.

CAPITAL PROJECTS SPECIAL ASSESSMENTS / STIP

This fund is used to account for receipts and disbursements of monies used for the construction of capital improvements, which are to be assessed to property owners or funded by STIP funds. Currently there are no projects planned for 2020. The property owners and the sale of special assessment bonds finance the projects or the transfer in of STIP funds from the General Fund. The eight percent fiscal fee, which has accumulated in the fund, is being transferred to the General Fund for engineering services.

The design and construction of the State Transportation Improvement Plan (STIP) project will be included in this fund with revenue being transferred in from the General Fund as necessary. For 2019, \$465,582 was transferred for the STIP Anderson Street project.

<u>CAPITAL PROJECTS - SPECIAL ASSESSMENT & STIP PROJECTS</u>			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
752	36110	INTEREST ON PUBLIC PAYMENTS	59	0	0	0	0	0
752	39111	TRANSFER IN SALES TAX	0	0	0	0	22,881	0
752	39112	TRANSFER FROM DEBT SERVICE	12,195	4,936	81,000	92,000	0	0
752	39120	PUBLIC PAYMENTS FOR IMPROVEMENTS	13,213	6,224	0	95,550	929	0
752	39122	TRANSFER IN GF- STIP FUND	12,323	853,961	625,000	467,000	442,701	0
752	39595	APPROPRIATION FROM RESERVE	0	0	0	0	84,272	0
REVENUES TOTAL			37,790	865,121	706,000	654,550	550,784	0
EXPENDITURES								
752	43110	3700 STREET LIGHT CONSTRUCTION	0	0	0			
752	43110	3701 STREET CONSTRUCTION	0	853,961	625,000	559,000	72,647	0
752	43110	3702 SIDEWALKS	16,644	9,616	75,000	15,000	12,554	0
752	43110	3710 STREET CONSTRUCTION- SA	12,323	0	0	79,800	465,583	0
752	43110	4400 APPROPRIATION TO RESERVE	5,970	0	0	0	0	0
752	43110	6100 TRANSFER TO GENERAL FUND-ENGINEERING	2,852	1,544	6,000	750	0	0
TOTAL EXPENDITURES			37,790	865,121	706,000	654,550	550,784	0

AIRPORT

This fund accounts for airport improvements financed with federal and state grants. In 2020, the City is planning to reconstruct the hangar taxi lane. Although the City pays for projects upfront, the City is reimbursed by the state and federal agencies at 5% and 90%, respectively. After all reimbursements are received, the City is only responsible for 5% of the cost.

<u>CAPITAL PROJECTS - AIRPORT</u>			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
755	33111	STATE GRANT	28,448	422	40,350	2,600	2,039	37,000
755	33421	FEDERAL GRANT	512,055	7,597	726,300	46,800	36,705	666,000
755	39111	SECOND PENNY TRANSFER IN	28,449	692	40,350	2,600	2,039	37,000
755	39595	APPROPRIATION FROM RESERVE	0	0	0	0	0	0
REVENUES TOTAL			568,951	8,711	807,000	52,000	40,783	740,000
EXPENDITURES								
755	43500	3200 AIRPORT CONSTRUCTION	568,951	8,711	807,000	52,000	40,783	740,000
TOTAL EXPENDITURES			568,951	8,711	807,000	52,000	40,783	740,000

BIKE PATH

This fund is used to account for the bike path construction. The City received a \$750,000 federal grant to assist with hike/bike path projects. The federal grant will fund 82% of the project and the City match will be transferred from the second penny sales tax fund to provide the local match. The City will use the remaining federal grant to reconstruct the bike path along the Vermillion River. Due to flooding along the Vermillion River, the Council directed Staff to relocate the bike path from Morse Street to West Street to the south boulevard along West Broadway Street. The construction of this section of bike path is still planned for 2020. No new construction, or reconstruction, is planned for 2021.

<u>CAPITAL PROJECTS - BIKE PATH</u>			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
757	33410	STATE GRANT	90,25	0	0	0	0	0
757	33420	FEDERAL GRANT	2,704	0	59,600	0	0	82,590
757	39595	APPROPRIATION TO RESERVE	505	0	0	0	0	0
757	39111	TRANSFER IN SALES TAX	<u>34,949</u>	<u>7,741</u>	<u>243,400</u>	<u>30,000</u>	<u>0</u>	<u>240,410</u>
REVENUES TOTAL			38,249	7,741	303,000	30,000	0	323,000
EXPENDITURES								
757	43901	3200 BIKE PATH CONSTRUCTION	34,949	0	275,000	0	0	285,000
757	43901	3201 PROFESSIONAL SERVICES	3,300	7,741	28,000	30,000	0	38,000
757	43901	4400 APPROPRIATION TO RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES			38,249	7,741	303,000	30,000	0	323,000

PRENTIS PARK IMPROVEMENTS

This fund is used to account for the Prentis Park improvements consisting of the swimming pool, parking lot and basketball courts. Professional fees were incurred in 2015 with pool construction beginning in August 2016 and completion in May 2017. Construction of the new basketball courts began in late 2017 and was completed in 2018. The parking lot was completed in June 2018. A sidewalk was constructed in 2018 extending from the new swimming pool north towards East Clark Street. In 2019, the sidewalk was completed along Clark Street, and the final payment was made for Pool Architectural Fees. The sidewalk along Plum Street is planned to be constructed in 2020. In 2021 the last portion of sidewalk along Prentis Avenue from the parking lot to East Main Street is planned. Funding was \$1,000,000 from the General Fund, \$309,445 being the balance of the Lotuswood land proceeds, \$1,692,229 transfer from Second Penny Sales Tax, and \$3,030,000 from a General Obligation bond. The General Obligation bond is being retired by malt beverage markup proceeds and second penny fund.

<u>CAPITAL PROJECTS PRENTIS PARK IMPROVEMENTS</u>			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
754	36710	CONTRIBUTIONS & DONATIONS	11,050	0	0	0	0	0
754	39111	TRANSFER IN SECOND PENNY	1,087,483	139,111	375,056	372,600	369,901	40,000
754	39112	TRANSFER IN GENERAL FUND	1,087,483	196,059	0	0	0	0
754	39595	APPROPRIATION FROM RESERVE	0	0	0	0	0	0
754	36110	INTEREST ON INVESTMENTS	<u>2,227</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
REVENUES TOTAL			2,188,243	335,170	375,056	372,600	369,901	40,000
EXPENDITURES								
754	45500	2200 PROFESSIONAL SERVICES	62,993	0	0	334,600	0	0
754	45500	3200 POOL IMPROVEMENTS	1,783,756	0	0	0	0	0
754	45500	3300 BASKETBALL/PARKING LOT	129,433	0	0	0	0	0
754	45500	3900 IMPROVEMENTS-OTHER	68,131	193,116	35,000	38,000	27,257	40,000
754	45500	4350 BOND ISSUANCE COSTS	0	0	0	0	0	0
754	45500	4400 APPROPRIATION TO RESERVE	<u>143,930</u>	<u>142,054</u>	<u>340,056</u>	<u>0</u>	<u>342,644</u>	<u>0</u>
TOTAL EXPENDITURES			2,188,243	335,170	375,056	372,600	369,901	40,000

INTERNAL SERVICE FUNDS

EQUIPMENT REPLACEMENT FUND

The Equipment Replacement Fund was approved by the City Council in 1989 to better anticipate the inevitable depreciation of City fleet vehicles and to avoid cost overruns for a budget year.

In 2020, the vehicles scheduled for replacement, through purchases or transfers, include:

Police	Patrol Vehicle (Mid-SUV) Patrol Vehicle (Mid-SUV)
Airport	Riding Mower
Engineering	Survey Pickup Truck
Code Enforcement	¾ Ton, 4x4, Pickup Truck
Water	½ Ton, Pickup Truck
Light and Power	½ Ton, Pickup Truck
Wastewater	Forklift Jet Truck
Parks	Riding Mower Riding Mower Utility Vehicle
Fire	Small Pickup Truck
Golf Course	Reel Mower Utility Tractor

The Fire Department's small pickup truck will be replaced with one of the Police Department's existing mid-sized SUV patrol vehicles. The riding mower at the Airport will be replaced with one of the mowers from the Parks Department. The Engineering Department's survey pickup truck will be replaced with a used vehicle.

The fund balance at the end of 2020 is projected to be \$961,385.

<u>EQUIPMENT REPLACEMENT FUND</u>			2017	2018	2019	2019	2019	2020
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
810	36210	EQPT. REPLACEMENT	530,747	530,624	569,447	581,654	581,654	590,677
810	36110	INTEREST ON INVESTMENTS	5,797	11,792	7,000	16,000	18,329	18,000
810	39107	CONTRIBUTED CAPITAL	0	169,932	0	0	0	0
810	39130	SALE OF EQUIPMENT	43,425	49,046	105,500	22,000	5,530	138,500
810	39111	TRANSFER IN	2,500	0	8,000	5,530	26,883	0
810	39595	APPROPRIATION FROM RESERVE	0	0	0	0	0	0
REVENUES TOTAL			582,469	761,394	689,947	625,184	632,396	747,177
EXPENDITURES								
810	43810	3600 EQUIPMENT REPLACEMENT	553,347	566,317	618,572	482,636	506,381	738,500
810	43810	4400 APPROPRIATION TO RESERVE	0	195,077	71,375	142,548	126,015	8,677
TOTAL EXPENDITURES			553,347	761,394	689,947	625,184	632,396	747,177

UNEMPLOYMENT FUND

As the City is self-funded, the Unemployment Fund was established to pay unemployment claims from the State. The fund retains interest earnings and pays claims.

<u>UNEMPLOYMENT FUND</u>				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES									
708	36110		INTEREST ON INVESTMENTS	125	169	160	290	305	290
708	39595		APPROPRIATION FROM RESERVE	<u>229</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
REVENUES TOTAL				354	169	160	290	305	290
EXPENDITURES									
708	44100	2200	REIMBURSEMENT TO STATE	354	0	160	290	0	290
SUBTOTAL				354	0	160	290	0	290
708	44100	4400	TO RESERVE	0	169	0	0	305	0
SUBTOTAL				0	169	0	0	305	0
UNEMPLOYMENT TOTAL				354	169	160	290	305	290

COPIER, FAX, AND POSTAGE

The internal Copier and Fax Fund were established to provide the mechanism to charge each department for photocopies and fax operations. The postage meter is also part of this fund to provide for charging postage and equipment maintenance to each department. The charge provides for enough funds to purchase new equipment when needed.

<u>COPIER, FAX, AND POSTAGE</u>				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES									
801	34150		CITY COPIES	4,716	4,650	5,500	5,000	4,746	5,250
801	34190		POSTAGE REVENUE	10,195	11,466	13,000	13,000	8,727	13,000
801	34250		FAX REVENUE	79.8	71	100	100	50	100
801	39595		APPROPRIATION FROM RESERVE	<u>0</u>	<u>494</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
REVENUES TOTAL				14,991	16,681	18,600	18,100	13,523	18,350
OPERATING EXPENSES									
801	41220	2530	POSTAGE MACHINE MAINTENANCE	1,146	1,713	1,200	1,500	1,492	1,500
801	41220	2611	OFFICE SUPPLIES--COPIER	2,756	3,308	3,000	3,300	3,975	3,300
801	41220	2616	POSTAGE	9,621	11,461	11,500	11,500	7,802	11,500
801	41221	2611	OFFICE SUPPLIES--FAX	<u>200</u>	<u>199</u>	<u>250</u>	<u>200</u>	<u>0</u>	<u>200</u>
SUBTOTAL				13,723	16,681	15,950	16,500	13,270	16,500
CAPITAL OUTLAY									
801	41220	3500	FURNITURE & EQUIPMENT--COPIER	0	0	0	0	0	0
801	41221	3500	FURNITURE & EQUIPMENT--FAX	0	0	0	0	0	0
801	41220	4400	APPROPRIATION TO RESERVE	<u>0</u>	<u>0</u>	<u>2,650</u>	<u>1,600</u>	<u>253</u>	<u>1,850</u>
SUBTOTAL				1,268	0	2,650	1,600	253	1,850
COPIER, FAX, AND POSTAGE TOTAL				14,991	16,681	18,600	18,100	13,523	18,350

CUSTODIAL SERVICES FUND

This fund provides custodial services to all City facilities. The department currently consists of one full-time custodian and contracts for the remaining cleaning services. The fund provides the labor while the individual facilities provide necessary supplies.

<u>CUSTODIAL SERVICES FUND</u>				2017	2018	2019	2019	2019	2020
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
CUSTODIAL REVENUE									
812	31190		CUSTODIAL FEES	93,073	91,918	93,214	81,002	81,002	86,200
812	39595		APPROPRIATION FROM RESERVE	<u>648</u>	0	<u>1,027</u>	<u>85</u>	0	0
REVENUES TOTAL				93,721	91,918	94,241	81,087	81,002	86,200
PERSONNEL SERVICES									
812	43280	1100	WAGES	29,975	26,038	26,581	26,581	26,776	27,957
812	43280	1200	FICA	2,263	1,963	2,033	2,033	2,020	2,139
812	43280	1300	RETIREMENT	1,783	1,563	1,595	1,595	1,606	1,677
812	43280	1400	WORKMEN'S COMPENSATION	1,555	606	619	552	552	581
812	43280	1900	INSURANCE	<u>7,316</u>	<u>6,680</u>	<u>7,613</u>	<u>7,256</u>	<u>7,842</u>	<u>7,634</u>
SUBTOTAL				42,892	36,850	38,441	38,017	38,797	39,988
OPERATING EXPENSES									
812	43280	2200	PROFESSIONAL SERVICES	29	0	150	150	0	150
812	43280	2510	MOTOR VEHICLE REPAIR & MAINTENANCE	50,658	53,730	54,800	42,120	42,110	42,150
812	43280	2530	EQUIPMENT REPAIR & MAINTENANCE	0	0	300	300	0	300
812	43280	2614	MOTOR VEHICLE FUEL & SUPPLIES	22	0	0	0	0	0
812	43280	2619	UNIFORMS	100	100	250	250	0	250
812	43280	2850	TELEPHONES	<u>20</u>	0	<u>50</u>	0	0	0
SUBTOTAL				50,828	53,830	55,550	42,820	42,110	42,850
CAPITAL OUTLAY									
812	43280	3500	FURNITURE & MINOR EQUIPMENT	0	0	250	250	0	250
812	43280	4400	APPROPRIATION TO RESERVE	0	<u>1,238</u>	0	0	<u>95</u>	<u>3,112</u>
SUBTOTAL				0	1,238	250	250	95	3,362
CUSTODIAL SERVICES TOTAL				93,721	91,918	94,241	81,087	81,002	86,200

ORDINANCE/NO. 1403
 2020 APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING the 2020 Appropriations Ordinance for the City of Vermillion, South Dakota.

BE IT ORDAINED BY THE GOVERNING BODY of the City of Vermillion that the following sums are appropriated to meet the obligations of the municipality.

2020 Budget

GENERAL FUND

REVENUES:

General Property Taxes	2,480,000	
Sales Tax	1,990,200	
Penalties & Interest	6,000	
Licenses & Permits	162,750	
Cable TV Franchise	90,000	
State Intergovernmental	672,560	
County Intergovernmental	121,200	
Charges for Goods & Services	785,200	
Fines & Forfeits	49,850	
Miscellaneous Revenues	326,775	
TOTAL GENERAL FUND REVENUES		6,684,535

EXPENDITURES:

Policy & Administration:

General Government	574,333	
Finance Office	197,476	
Engineering	333,199	
Planning & Zoning	650	
Code Compliance	262,898	
Community Promotion	91,000	
Total Policy & Administration		1,459,556

Public Safety & Security:

Police Administration & Invest.	603,365	
Police Patrol	1,558,138	
Fire & Rescue	373,484	
Emergency Management	2,200	
Ambulance	538,467	
Total Public Safety & Security		3,075,654

Maintenance & Transportation:

Municipal Garage	143,361	
Municipal Service Center	29,100	
Street Department	699,750	
Snow Removal	83,749	
Sweeping & Mowing	119,614	
Carpentry	33,614	
City Hall Maintenance	92,050	
Old Landfill Maintenance	13,000	
Airport	89,865	
Total Maintenance & Transportation		1,304,103

Human Development & Leisure Services:

Library	671,012	
Parks & Forestry	373,100	
Swimming Pool	241,110	
Recreation	232,509	
Mosquito Control	20,429	
National Guard Armory Center	54,153	
Total Human Development & Leisure		<u>1,592,313</u>
TOTAL GENERAL FUND EXPENDITURES		<u>7,431,626</u>

GENERAL FUND NEEDS (747,091)

Transfer to 911 Fund - Communications	(323,247)
Transfer to Prentis Park Debt Service	(137,000)
Reserved for STIP Projects	(358,185)
Transfer from Electric Fund	803,117
Transfer from Water Fund	2,306
Transfer from Sewer Fund	1,402
Transfer from Liquor Fund	194,200
Transfer from Library Fine & Gift	5,000
Transfer from Utilities Engineering Fees	136,387
Transfer from BID #1	1,300
Appropriation from Reserve	421,811
GENERAL FUND BALANCE	<u>0</u>

SPECIAL REVENUE FUNDS

SECOND CENT SALES TAX FUND

Revenues	2,066,500
Expenditures - Second Cent Sales Tax	1,050,500
Transfer to Bike Path Capital Projects	(240,410)
Transfer to Airport Capital Projects	(37,000)
Transfer to City Hall Debt Service Fund	(332,030)
Transfer to Prentis Park GO Debt Service	(80,855)
Transfer to Prentis Park Capital Project	(40,000)
Appropriation to Reserve	(285,705)
SECOND CENT SALES TAX FUND BALANCE	<u>0</u>

PARKS IMPROVEMENT FUND

Revenues-Recreation Fees	8,010
Expenditures - Parks Improvements	8,000
Appropriation to Reserve	(10)
PARKS IMPROVEMENT FUND BALANCE	<u>0</u>

BBB SALES TAX FUND

Revenues	390,850
Expenditures	374,000
Appropriation to Reserve	(16,850)
BBB SALES TAX FUND BALANCE	<u>0</u>

911 FUND -COMMUNICATIONS

Revenues	332,247
Expenditures	655,494
Transfer from General Fund	323,247
911FUND FUND BALANCE	<u><u>0</u></u>

BUSINESS IMPROVEMENT DISTRICT #1

Revenues	65,000
Expenditures	63,700
Transfer to General Fund	1,300
Business Improvement District #1 Fund Balance	<u><u>0</u></u>

STORMWATER MAINTENANCE FUND

Revenues - Stormwater Fees	278,000
Expenditures:	245,000
Appropriation to Reserve	(33,000)
STORMWATER FEE FUND BALANCE	<u><u>0</u></u>

LIBRARY FINE AND GIFT FUND

Revenues- Library Fine & Gifts	19,550
Expenditures - Library	11,500
Transfer to General Fund	5,000
Appropriation to Reserve	(3,050)
LIBRARY FINE AND GIFT FUND BALANCE	<u><u>0</u></u>

SPECIAL REVENUE - TIF District No. 5

Revenues	89,834
Expenditures	89,834
SPECIAL REVENUE - TIF 5 FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE FUNDS

DEBT SERVICE--SPECIAL ASSESSMENT FUND

Revenues	8,148
Expenditures	8,148
DS SPECIAL ASSESSMENT FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE-- TIF District No. 6

Revenues	243,827
Expenditures	243,827
DEBT SERVICE - TIF 6 FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE - CITY HALL

Revenues	5,300
Expenditures	337,330
Transfer from Second Cent Sales Tax Fund	332,030
DEBT SERVICE - CITY HALL FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE - PRENTIS PARK GO BOND

Revenues	0
Expenditures	197,855
Transfer from Second Penny Sales Tax Fund	80,855
Transfer from General Fund Malt Beverage	137,000
Appropriation to Reserve	(20,000)
DEBT SERVICE - PRENTIS PARK BOND FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUNDS

CAPITAL PROJECTS FUND - AIRPORT

Revenues	703,000
Expenditures	740,000
Transfer from Second Cent Sales Tax Fund	37,000
CP AIRPORT FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - BIKE PATH

Revenues	82,590
Expenditures	323,000
Transfer from Second Cent Sales Tax Fund	240,410
CP BIKE PATH FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - PRENTIS PARK

Revenues	0
Expenditures	40,000
Transfer from Second Cent Sales Tax	40,000
CP PRENTIS PARK FUND BALANCE	<u><u>0</u></u>

INTERNAL SERVICE FUNDS (Information Only)

	Unemployment Fund	Copier - Fax- Postage Fund	Custodial Fund	Equipment Replacement Fund
<u>Revenues</u>				
Internal Dept Charges	-	18,350	86,200	590,677
Interest on Investments	290	-	-	18,000
Other Revenues	-	-	-	138,500
Total Revenues	290	18,350	86,200	747,177
<u>Expenditures</u>				
Personnel	-	-	39,988	-
Operating Expenses	290	16,500	42,850	-
Capital	-	-	250	738,500
Total Expenditures	290	16,500	83,088	738,500
(To) From Reserve	-	(1,850)	(3,112)	(8,677)
Fund Balance	0	0	0	0

UTILITY AND ENTERPRISE FUNDS (Information Only)

	Electric Fund	Water Fund	Wastewater Fund	Joint Powers Fund	Liquor Fund	Golf Course Fund	Curbside Recycling Fund
<u>Revenues</u>							
Sales	5,746,000	1,581,500	1,739,500	2,015,200	1,657,000	770,900	121,000
Surcharge	875,550	294,000	359,000	-	-	-	-
Other Revenue	852,000	48,370	10,300	1,000	-	55,060	9,000
Interest	112,000	24,100	30,200	25,000	600	12,000	900
Grants	-	-	-	250,000	-	-	-
Total Revenues	7,585,550	1,947,970	2,139,000	2,291,200	1,657,600	837,960	130,900
<u>Expenditures</u>							
Personnel	1,077,512	654,679	500,456	619,648	-	408,878	111,638
Operating Expenses	3,564,388	642,579	718,788	1,150,695	1,415,500	465,359	12,556
Capital	785,480	180,420	1,300	977,000	6,000	39,500	-
Debt Service	-	186,475	301,606	161,025	-	-	2,113
Debt Service Surcha	683,248	235,669	291,014	-	-	-	-
Total Expenditures	6,110,628	1,899,822	1,813,164	2,908,368	1,421,500	913,737	126,307
Transfers Out	(884,950)	(38,583)	(28,679)	-	(194,200)	-	-
Transfers In	9,000	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-
(To) From Reserve	(598,972)	(9,565)	(297,157)	617,168	(41,900)	75,777	(4,593)
Fund Balance	0	0	0	0	0	0	0

The City Manager is directed to certify the following dollar amount of tax levies in ordinance to the Clay County Auditor:

General Fund \$2,477,000
 General Obligation Bond 0

and to levy taxes for Tax Incremental Financing Districts No. 5 and No. 6

Dated at Vermillion, South Dakota this 16th day of September, 2019

THE GOVERNING BODY OF THE CITY OF
VERMILLION, SOUTH DAKOTA

BY John E. Powell
John E. (Jack) Powell, Mayor

ATTEST:

BY Michael D. Carlson
Michael D. Carlson, Finance Officer

First Reading: September 3, 2019
Second Reading: September 16, 2019
Publish: September 27, 2019
Effective: October 17, 2019



**VERMILLION'S BOND INDEBTEDNESS
AND PAYMENT SCHEDULE**

2015 Refunding Certificates of Participation in a Lease Purchase Agreement – City Hall

Current Balance: \$2,135,000

Annual Payments: The City will make one principal payment and two interest payments per year. The repayment is from the Second Penny Sales Tax Fund. The interest rate varies from 1.80% to 2.8%. The net present value of the advance refunding was a savings of \$111,072.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	285,000	47,765	1,850,000
2021	290,000	42,300	1,560,000
2022	300,000	36,100	1,260,000
2023	305,000	29,140	955,000
2024	315,000	21,464	640,000
2025	315,000	13,273	325,000
2026	325,000	4,550	0

2010 Special Assessment Improvement Bond

Current Balance: \$223

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	223	10	0

2013 Special Assessment Improvement Bond

Current Balance: \$12,417

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	3,104	497	9,313
2021	3,104	373	6,208
2022	3,104	248	3,104
2023	3,104	124	0

2015-A Special Assessment Improvement Bond

Current Balance: \$21,723

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	3,662	652	18,061
2021	3,662	542	14,398
2022	3,662	432	10,736
2023	3,662	322	7,074
2024	3,662	212	3,411
2025	3,411	102	0

2017 Electric Revenue Bonds Series 2017A

Amount Outstanding: \$3,420,000

The bond is for the construction costs for the northeast substation project including the interconnect transmission line and substation. Payments began in 2017. The City makes one principal payment per year and two interest payments per year. Interest rate varies from 2.05% to 4.0%. Repayment will be from the electric utility surcharge fee.

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	155,000	121,800	3,265,000
2021	160,000	118,623	3,105,000
2022	165,000	115,023	2,940,000
2023	165,000	110,980	2,775,000
2024	170,000	106,690	2,605,000
2025	175,000	102,100	2,430,000
2026	180,000	97,200	2,250,000
2027	190,000	90,000	2,060,000
2028	195,000	82,400	1,865,000
2029	205,000	74,600	1,660,000
2030	210,000	66,400	1,450,000
2031	220,000	58,000	1,230,000
2032	230,000	49,200	1,000,000
2033	235,000	40,000	765,000
2034	245,000	30,600	520,000
2035	255,000	20,800	265,000
2036	265,000	10,600	0

Electric Revenue Refunding Bonds Series 2019

Amount Outstanding: \$3,200,000

The bond along with the contribution of \$2,000,000 of electric funds, refunded the 2009 Series B bonds that were used for the construction costs for the electric transmission line project including the line, substation improvements, and Spirit Mound switchyard improvements. The City makes one principal payment per year and two interest payments per year. The interest rate varies from 1.45% to 2.10%. The refunding reduced the total debt service payments over the next seventeen years by \$1,815,803 to obtain an economic gain of \$1,022,210. Repayment will be from the electric utility surcharge fee.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	325,000	76,248	2,875,000
2021	325,000	71,535	2,550,000
2022	335,000	61,785	2,215,000
2023	345,000	51,735	1,870,000
2024	360,000	41,385	1,510,000
2025	370,000	30,585	1,140,000
2026	375,000	23,185	765,000
2027	380,000	15,685	385,000
2028	385,000	8,085	0

2003 Water Revenue Note

Amount Outstanding: \$435,511

Payments: The loan calls for quarterly payments of \$26,255.91 for twenty years at 3.5% interest. The first payment was made October, 1, 2004. The loan proceeds were used for the Phase II improvements to the Water Treatment Plant and are paid from the Water Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	90,966	14,058	344,545
2021	94,192	10,832	250,353
2022	97,532	7,492	152,821
2023	100,991	4,033	51,830
2024	51,830	682	0

2006 Water Revenue Note

Amount Outstanding: \$1,703,974

Payments: The loan calls for quarterly payments of \$58,917.16 for twenty years at 2.5% interest. The first payment was made April 1, 2008. The loan proceeds were used for the addition of a second up flow basin, chemical feed equipment, and the refurbishment of the existing up flow basin. Payments are paid from the Water Surcharge Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	194,887	40,782	1,509,087
2021	199,805	35,864	1,309,282
2022	204,847	30,822	1,104,435
2023	210,016	25,652	894,419
2024	215,316	20,352	679,102
2025	220,750	14,919	458,352
2026	226,321	9,348	232,032
2027	232,032	3,637	0

2013 Water Utility Revenue Note

Amount Outstanding: \$975,846

Payments: The loan calls for quarterly payments of 20,362.81 for twenty years at 2.5% interest. The first payment was made April 1, 2014. The loan proceeds were for the Shriner Street 500,000-gallon water tower that was completed in 2014. The repayment is from the Water Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	59,999	21,453	915,847
2021	61,360	20,091	854,487
2022	62,752	18,699	791,735
2023	64,176	17,275	727,559
2024	65,632	15,819	661,926
2025	67,122	14,330	594,805
2026	68,645	12,807	526,160
2027	70,202	11,249	455,958
2028	71,795	9,656	384,163
2029	73,424	8,027	310,739
2030	75,090	6,361	235,649
2031	76,794	4,657	158,855
2032	78,537	2,948	80,318
2033	80,318	1,133	0

2003 Wastewater Revenue Note

Amount Outstanding: \$88,272

Payments: The loan calls for quarterly payments of \$4,776.23 for twenty years at 3.5% interest. The first payment was made July 1, 2004. The loan proceeds were used for the Princeton Street lift station and are paid from the Wastewater Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	16,404	2,701	66,868
2021	16,986	2,119	49,882
2022	17,588	1,517	32,294
2023	18,212	893	14,082
2024	14,082	247	0

2013 Wastewater Revenue Refunding Bond

Amount Outstanding: \$1,400,000

Payments: The original SRF loan from 2005 at 3.5% in the amount of \$2,481,847 was refunded in January 2013. The interest rate varies from 1.35% to 2.45%. The City makes one principal payment and two interest payments per year. The net present value debt service savings was \$140,316 with issuance costs of \$58,850. The original loan proceeds were used for Phase II improvements to Wastewater Treatment Plant and are paid from the Wastewater Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	185,000	31,053	1,215,000
2021	190,000	27,815	1,025,000
2022	195,000	24,015	830,000
2023	200,000	19,725	630,000
2024	205,000	15,125	425,000
2025	210,000	10,308	215,000
2026	215,000	5,268	0

2008 Wastewater Revenue Note

Amount Outstanding: \$2,580,062

Payments: The loan calls for quarterly payments of \$72,753.34 for twenty years at 3.25% interest. The first payment was made July 1, 2010. The loan proceeds were used for additional Wastewater Phase III improvements and are paid from the Wastewater Surcharge Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	209,700	81,314	2,370,362
2021	216,599	74,415	2,153,763
2022	223,724	67,289	1,930,039
2023	231,084	59,929	1,698,954
2024	238,687	52,327	1,460,268
2025	246,539	44,474	1,213,729
2026	254,650	36,364	959,079
2027	263,027	27,986	696,051
2028	271,680	19,333	424,371
2029	280,618	10,395	143,753
2030	143,753	1,754	0

2009 Wastewater Revenue Note

Amount Outstanding: \$155,365

Payments: The loan calls for quarterly payments of \$4,158.72 for twenty years at 3% interest. The first payment was made April 1, 2010. The loan amount is \$499,000 of which 50% is a principal forgiveness grant. The loan proceeds were used for cured-in-place pipe and pipe bursting for improvements to the wastewater collection mains and are paid from the Wastewater Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	12,109	4,526	143,255
2021	12,477	4,158	130,778
2022	12,855	3,780	117,923
2023	13,245	3,390	104,678
2024	13,647	2,988	91,031
2025	14,061	2,574	76,970
2026	14,488	2,147	62,482
2027	14,927	1,708	47,554
2028	15,380	1,255	32,174
2029	15,847	788	16,327
2030	4,128	31	0

2016 Wastewater Revenue Note

Amount Outstanding: \$731,064

Payments: The loan calls for quarterly payments of \$12,532.83 for twenty years at 3% interest. The first payment was May 1, 2019. The loan proceeds were used for the replacement of the Prentis Street lift station and related sewer main and are paid from the Wastewater Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	28,518	21,613	702,546
2021	29,383	20,748	673,162
2022	30,275	19,856	642,887
2023	31,193	18,938	611,694
2024	32,140	17,991	579,554
2025	33,115	17,016	546,439
2026	34,120	16,012	512,319
2027	35,155	14,977	477,165
2028	36,221	13,910	440,943
2029	37,320	12,811	403,623
2030	38,453	11,679	365,170
2031	39,619	10,512	325,551
2032	40,821	9,310	284,730
2033	42,060	8,072	242,670
2034	43,336	6,796	199,335
2035	44,650	5,481	154,684
2036	46,005	4,126	108,679
2037	47,401	2,730	61,278
2038	48,839	1,292	12,439
2039	12,439	93	-

2017 Solid Waste Note Payable - Dozer

Amount Outstanding: \$109,253

Payments: The loan calls for semiannual payments of \$10,535.18 for seven years at 2% interest. The first payment was due June 1, 2018. The loan proceeds were used for purchase of a Landfill dozer and are paid from the Joint Powers Solid Waste fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	20,990	2,081	88,263
2021	21,412	1,659	66,852
2022	21,842	1,228	45,010
2023	22,281	789	22,729
2024	22,729	342	-

2013 Joint Powers Revenue Note

Amount Outstanding: \$1,333,377

Payments: The loan calls for quarterly payments of \$27,319.21 for twenty years at 3% interest. The first payment was made May 2015. The loan proceeds were used for the construction of the Landfill leachate collection system with related pond and the construction of cell 5 with repayment from the Joint Powers Solid Waste Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	70,059	39,218	1,263,318
2021	72,184	37,093	1,191,134
2022	74,374	34,903	1,116,759
2023	76,631	32,646	1,040,129
2024	78,956	30,321	961,173
2025	81,351	27,926	879,822
2026	83,819	25,458	796,002
2027	86,362	22,915	709,640
2028	88,982	20,294	620,658
2029	91,682	17,595	528,976
2030	94,464	14,813	434,512
2031	97,330	11,947	337,182
2032	100,283	8,994	236,900
2033	103,325	5,952	133,575
2034	106,460	2,817	27,115
2035	27,115	203	0

2010 Solid Waste Note Payable - Baler

Amount Outstanding: \$28,200

Payments: The loan calls for semiannual payments of \$14,338.54 for ten years at 2.25% interest. The first payment was made June 1, 2011. The loan proceeds were used for the purchase of a Landfill baler and are paid from the Joint Powers Solid Waste fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	28,200	476	0

2018 Solid Waste Note Payable – Recycling Trailer

Amount Outstanding: \$7,103.77

Payments: The loan calls for semiannual payments of \$1,055.82 for five years at 2% interest. The first payment was made June 1, 2018. The loan proceeds were used to assist with the purchase of a Curbside Recycling trailer and are paid from the Curbside Collection fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	1,979	132	5,124
2021	2,019	92	3,105
2022	2,060	32	1,045
2023	1,045	10	0

2013 Tax Increment Financing District #6

Amount Outstanding: \$1,580,131

Payments: The closing on the bond was December 19, 2013 with fund delivery made in the second quarter of 2014. Semi-annual payments are due June 15 and December 15 annually from the tax increment generated by the district with payments first applied to interest and the balance to principal until retired. The initial interest rate is 3.5% which was adjusted after the first five-year period in December 15, 2019 to 3.53%. It will be adjusted every five years to the 20-year treasury rate plus 50 basis points, however it may not increase more than 1% per adjustment nor above 5.5%. The City Council approved advances from the Second Penny Sales Tax Fund to pay the bond interest not covered by the tax increment for 2014-2017. The tax increment in 2019 provided for the interest as well as principal payments. A projection of the bond repayment using current tax increment projections is as follows.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	161,386	54,367	1,418,745
2021	205,616	48,283	1,213,129
2022	252,916	40,611	960,213
2023	264,883	31,578	695,330
2024	277,307	22,119	418,023
2025	290,203	12,218	127,819
2026	127,819	2,256	-

2015 General Obligation Bond

Amount Outstanding: \$2,480,000

Payments: The semi-annual payments are due June 1 and December 1 of each year. The interest rate ranges from 2% to 3.5%. Unless the City Council transfers funding from other sources prior to approval of the budget, the annual debt service will be levied for collection with the next year's taxes. The first payment was made in December 2016. The City Council has committed Malt Beverage Markup Funds along with Second Penny Sales Tax for the bond payments.

The City issued \$3,005,000 of General Obligation Bonds on March 18, 2016 with the proceeds used for the construction of Prentis Park improvements to consist of a new swimming pool to replace the existing pool, parking lot, basketball courts and related improvements.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2020	130,000	67,255	2,350,000
2021	135,000	64,655	2,215,000
2022	135,000	61,955	2,080,000
2023	135,000	59,930	1,945,000
2024	140,000	57,905	1,805,000
2025	140,000	55,315	1,665,000
2026	145,000	52,725	1,520,000
2027	150,000	48,375	1,370,000
2028	155,000	43,875	1,215,000
2029	160,000	39,225	1,055,000
2030	165,000	34,425	890,000
2031	165,000	29,475	725,000
2032	170,000	24,525	555,000
2033	180,000	19,425	375,000
2034	185,000	13,125	190,000
2035	190,000	6,450	0

**CITY OF VERMILLION
2020 PAYROLL RESOLUTION**

WHEREAS, effective and responsive delivery of City services is dependent upon the employment of a highly competent and motivated workforce; and

WHEREAS, the City of Vermillion, as an employer, makes periodic adjustments to wages and compensation for inflation and in comparison to other municipal employers; and

WHEREAS, the City of Vermillion has previously approved collective bargaining agreements with AFSCME Local 1052 covering the calendar year 2020 that includes placement of employees on a wage schedule which generally provides a 2.5% increase in wages; and

WHEREAS, the City of Vermillion has previously approved a collective bargaining agreement with the Fraternal Order of Police Lodge 19 covering the calendar year 2020 that includes placement of employees on a wage schedule which generally provides a 2.5% increase in wages; and

WHEREAS, the City of Vermillion desires to increase wages and salaries for elected officials, management, professional, and non-union employees by 2.5% on January 1, 2020.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Vermillion hereby approves and adopts the following wage rates for the calendar year 2020.

BI-WEEKLY SALARIES:

Mayor/City Council: John Powell/\$459.79; Kelsey Collier-Wise/\$266.21; Julia Hellwege/\$266.21; Brian Humphrey/\$266.21; Rich Holland/\$266.21; Katherine Price/\$266.21; Tom Sorensen/\$266.21; Steve Ward/\$266.21; Howard Willson/\$266.21; **General Government:** John Prescott/\$5,231.20; James Purdy/\$1,852.80; **Fire/EMS:** Matthew Callahan/\$2,940.80; Robin Hower/\$250.00; Anthony Klunder/\$425.00; Matthew Taggart/\$1,388.00; **Code Enforcement:** Farrel Christensen/\$2,519.20; **Telecommunications:** Ryan Anderson/\$2,328.80; **Engineering:** José Domínguez/\$3,428.00; Shane Griese/\$2,288.00; **Finance:** Mike Carlson/\$4,242.40; **Library:** Daniel Burniston/\$2,468.80; **Light and Power:** Monty Munkvold/\$3,405.60; **Parks & Recreation/Golf:** James Goblirsch/\$3,069.60; Ryan Baedke/\$2,066.40; Dennis Chandler/\$1,644.00; Mark Clark/\$2,608.80; Russell Jensen/\$2,196.80; **Police:** Matthew Betzen/\$3,725.60; Chad Passick/\$3,320.80; Crystal Brady/\$2,840.00; Luke Trowbridge/\$2,840.00; **Solid Waste:** Timothy Taggart/\$2,322.40; **Street:** Pete Jahn/\$2,699.20; **Water:** Curtis Haakinson/\$2,424.00

HOURLY WAGES:

Fire/EMS: Dawn Abbott-Thompson/\$12.50, \$2.00/hr on-call; Emma Duprey/\$11.20, \$2.00/hr on-call; Ryan Fischbach/\$25 per call; Anthony Gengler/\$17.58; Maria Glover/\$11.10, \$2.00/hr on-call; Mackenzie Gustafson/\$11.00, \$2.00/hr on-call; Marisa Helm/\$11.30, \$2.00/hr on-call; Nicholas Henchal/\$14.10, \$2.00/hr on-call; Allaina Howard/\$11.00, \$2.00 on-call; Valerie Hower/\$13.60, \$2.00/hr on-call; Cody Jansen/\$11.80, \$2.00/hr on-call; Carter Kerber/\$11.30, \$2.00/hr on-call; David Kyte/\$12.50, \$2.00/hr on-call; Joe Kyte/\$14.30, \$2.00/hr on-call; Audrey Larsen/\$17.07; Jordan Leach/\$11.20, \$2.00/hr on-call; Neil Melby/\$11.90, \$2.00/hr on-call; Hannah Meyer/\$11.00, \$2.00/hr on-call; Christopher Mikkelsen/\$17.58; Logan Peterson/\$11.00, \$2.00/hr on-call; Shea Soderlin/\$14.40, \$2.00/hr on-call; Nathan Steussy/\$11.10, \$2.00/hr on-call; Joel Stroman/\$11.10, \$2.00/hr on-call; Drew Vanvoorhis/\$17.58; Michael Wildermuth/\$16.10, \$2.00/hr on-call; Matthew Wilmes/\$11.20, \$2.00/hr on-call; Lisa Wood/\$11.90, \$2.00/hr on-call; **Code Enforcement:** Jim Balleweg/\$24.02; Kenny Wapniarski/\$19.14; **Custodial:** Ron Maher/\$13.05; **Electric:** Austin Anderson/\$35.89; Chad Christopherson/\$35.89; Dennis Davis/\$0.35 per meter; Teresa Gilbertson/\$0.35 per meter; Todd Halverson/\$36.93; Karen Harris/\$21.54; Matt Nelson/\$29.20; Brandon Steeneck/\$30.59; Travis Tarr/\$38.32; Phil Wiebelhaus/\$35.30; **Engineering:** Eric Birkeland/\$20.58; Todd Nordyke/\$22.08; **Finance:** Vicki Fader/\$19.74; Sherry Howe/\$28.39; Janis Johnson/\$18.47; Sara McBride/\$14.72; Katie Redden/\$22.24; **General Government:** Marty Washington/\$17.75; **Library:** Nicole Andrews/\$12.16; Peter Banasiak/\$9.75; Kaia Brose/\$9.75; Linda Calleja/\$17.37; Jeffrey Engeman/\$18.12; Kaitlin Haas/\$9.75; Rachelle Langdon/\$15.33; Katelyn Nelson/\$9.75; Wendy Nilson/\$22.66; Beth Samenus/\$20.98; Mackenzie Stone/\$12.00; Sophia Wermers/\$13.05; **Parks & Recreation/Golf:** Victoria Andre/\$9.75; Brooke Assmus/\$9.50; Grace Auchstetter/\$10.25; Tamara Baisden/\$30.00 per game; Josh Bern/\$9.75; Lauren Bern/\$9.75; Nathaniel Bohnsack/\$10.50; Rylan Craig/\$9.50; Tyson Dahler/\$9.50; Ross Dahlhoff/\$10.75; Mya Dejong/\$10.25; Keegan Donelan/\$9.50; Alyssa Elbert/\$10.25; Bridget Farmer/\$9.50; Bridget Fenger/\$9.50; Shannon Fitzsimmons/\$9.50; Mehana Fonseca/\$9.50; Sydney

Franken/\$11.25; Alexis Fredericksen/\$9.50; Kennedy Goblirsch/\$10.25; Parker Goblirsch/\$9.75; Morgan Graham/\$9.50; Lindsey Hale/\$9.50; Payten Halverson/\$9.50; Cylie Hanson/\$17.97; Hunter Headlee/\$30.00 per game; Thomas Heisinger/\$9.50; Callie Henrich/\$9.50; Quinci Herll/\$10.25; Caelynn Ihnen/\$9.50; Aliyah Jackson/\$9.50; Asiah Jackson/\$9.50; Lilly Johnson/\$10.25; McKenzie Kerkman/\$9.50; Morgan Kerkman/\$10.50; Emile Khan/\$9.50; Mackenzie Korpren/\$14.25; Abigail Larson/\$9.50; Molly Larson/\$9.50; Peyton Larson/\$9.75; Sophie Larson/\$9.50; Alisha Leber/\$9.50; Janathan Lucero/\$9.50; Alexis Malimaneck/\$9.50; Tyler Mann/\$9.50; Madisen Martinez/\$10.25; Kelly McCarty/\$9.50; Haley Michel/\$10.25; Michaela Mohr/\$9.50; Maxwell Morris/\$30.00 per game; Madisyn Neibauer/\$9.50; Madison Neuberger/\$10.25; Natalie Nulle/\$11.25; Tomalyn Peckham/\$9.75; Sadie Pederson/\$10.25; Gray Peterson/\$9.50; Baylee Prather/\$11.25; Kennedy Pratt/\$9.50; Joshua Prescott/\$9.75; Anne Rasmussen/\$9.75; Nathan Robertson/\$9.50; Hannah Runneberg/\$10.25; Alexis Saunders/\$9.50; Samuel Schwebach/\$10.25; Ryan Sevening/\$10.00; Shannon Sokolowski/\$10.25; Drew Thelen/\$9.50; Dylan Thelen/\$9.50; Tyler Trageser/\$17.97; Madison Treiber/\$9.75; Kylee Tresch/\$11.25; Mark Upward/\$9.50; Joel Van Peurse/\$30.00 per game; Alexis Webb/\$9.50; Brendan Webb/\$9.50; Molly Welch/\$9.50; Christopher White/\$9.75; Tyler Williamson/\$18.78; Lauren Wobken/\$9.50; Kiley Wood/\$9.50; Camille Ysbrand/\$10.25; Curt Cameron/\$9.50; Grant Campbell/\$13.33; Alexandra Carr/\$9.50; Sam Craig/\$9.75; Hannah Davis/\$9.50; Brady Dinger/\$9.50; Tyler Farrell/\$9.50; Austin Felts/\$9.50; Jackson Girard/\$9.50; Dalton Godfrey/\$9.50; Madison Guhlke/\$9.50; Jordan Hiser/\$9.50; Carter Mart/\$9.50; Brady Martinez/\$9.50; Haleigh Melstad/\$9.50; Kyleigh Moran/\$9.75; Sam Nicholson/\$10.00; Willis Robertson/\$9.50; Alexa Rudeen/\$9.50; Tiara Selby/\$9.50; Kayla Stammer/\$9.50; Mikayla Thomas/\$9.50; Timothy Tracy/\$9.50; Ryne Whisler/\$9.75; Aaron Baedke/\$11.75; Danny Brown/\$10.00; Jared Corlett/\$9.50; Devin Gilbertson/\$9.50; Blake Gilkyson/\$9.75; Ryan Husby/\$9.75; Robert Larson/\$9.75; Kara Mulheron/\$9.50; Justin Norling/\$10.50; Jack Padmore/\$9.75; Madison Regnerus/\$9.50; Brittany Schafer/\$9.50; Taylor Schultz/\$9.50; Travis Taggart/\$18.37; Michael Watson/\$9.50; **Police:** Cindy Carrington/\$15.17; Jonathan Cole/\$27.54; Matthew Davis/\$25.25; Andrew Delgado/\$25.57; Debra DeRoacher/\$17.46; Mark Foley/\$26.87; Drew Gortmaker/\$23.75; Jamie Hall/\$24.34; Ryan Hough/\$33.08; Robin Hower/\$30.01; Anthony Klunder/\$28.23; Chet Moser/\$25.57; Ben Nelsen/\$33.08; Jessica Newman/\$26.21; Joe Ostrem/\$28.52; Dallas Schnack/\$17.33; Evan Rolling/\$22.39; Jonathan Warner/\$28.23; **Solid Waste/Recycling:** Daniel Goeden/\$15.00; Jennifer Holthe/\$16.12; Kase King/\$9.50; Mark Milbrodt/\$23.56; Daniel Milroy/\$17.96; Todd Mockler/\$18.37; Brian Waage/\$17.96; Dan Hanson/\$20.36; Jeremiah Kashas/\$17.78; Alec Leber/\$17.39; Todd Moe/\$20.88; Jim Zimmerman/\$22.56; **Street:** Paul Brunick/\$9.75; Ryun Fischbach/\$18.54; Luke Irmiter/\$17.74; Scott Iverson/\$18.54; Joshua Manning/\$18.11; Jeffrey Mart/\$24.36; Cody Sommervold/\$19.38; Cory Taggart/\$18.11; Rich Walker/\$11.25; **Telecommunications:** Amanda Arndt/\$17.99; Anthony Iverson/\$17.51; Jena Jones/\$17.00; Marsha Kinzie/\$24.19; Anne Printz/\$17.51; Derek Ronning/\$21.70; David Stammer/\$24.19; Jessica Standley/\$23.66; **Wastewater:** Fred Balleweg/\$30.42; Ryan Hage/\$10.50; Zachary Hammond/\$19.40; Michael Heine/\$24.42; Kyle Hoisington/\$21.47; Cory Moore/\$21.47; Robert Pickens/\$21.96; **Water:** Dale Husby/\$22.84; Eric McPherson/\$25.03; Wade Mount/\$25.41; Chris Nissen/\$23.77; Andrew Wickre/\$19.74; Tyler Zimmerman/\$24.45; **Volunteer Firefighters:** Dawn Abbott-Thompson; Cole Albaugh-Edgecomb; Armando Barash; Victor Barash; Karl Brewer; Emily Brigham; Jeff Brown; Matt Callahan; Kellen Cusick; Ray Decker; Ryun Fischbach; Anthony Gengler; David Hesse; Allaina Howard; Hunter Jackson; Matt Janousek; Cody Jansen; Kase King; Josh Kleinhesselink; Anthony Klunder; Tony Kronaizl; Noah Krull; David Kyte; Jordan Leach; Scott Martinson; Chris Mikkelsen; Curtis Mincks; Mike Murra; Blaine Schoellerman; Dustin Sockness; Bill Sperry; Cory Taggart; Mark Taggart; Matt Taggart; Keith Thompson; Drew Vanvoorhis; John Walker; Noah Walker; Dylan Whelchel; Ryne Whisler; Brandon Wiemers; Matthew Wilmes; **Associate Firefighters:** Dick Brown; Doug Brunick; Mike Chaney; Gary Eidem; Don Forseth; Bob Frank; Todd Halverson; Dean Hansen; Pete Jahn; Wade Mount; Monty Munkvold; Rob Pickens; Travis Schroeder; Tom Sorensen; Chuck Taggart; Clarence Voudry; Brian Waage; Rich Walker; Clyde Watts; **Cadets:** Blake Nelson; **Planning Commission:** (Each member receives \$15.00/per meeting.) Matthew Fairholm; Don Forseth; Keith Gestring; Robert Iverson; Jeff Kleeman; Mike Manning; Ted Muenster; Douglas Tuve; Jim Wilson; **Library Board:** (Each member receives \$15.00/per meeting.) Catherine Beem; Diane Leja; Greg Redlin; Gabrielle Strouse; Eric Young.

PROVIDED, HOWEVER, the City Manager may make wage increases for the completion of education requirement, for passing certification tests, for fulfillment of job requirements set at the date of employment, and the City Manager may make meritorious wage increases for Department Heads within the budgetary appropriation of the respective departments.

Dated at Vermillion, South Dakota this 6th day of January 2020.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By John E. Rowell
John E. (Jack) Rowell, Mayor

ATTEST:

By Michael D. Carlson
Michael D. Carlson, Finance Officer



TITLE	FEE DESCRIPTION	RATE
<u>Police Department</u>		
Accident Reports		\$5.00
Incident Report	per page	\$2.00
Photos	per photo	\$2.00
Video DVD/CD for Public Information Request	base fee per DVD/CD	\$25.00
Videos longer than 15 minutes without redaction	one hour minimum, charge per hour to produce video	\$20.00
Videos longer than 15 minutes with redaction	one hour minimum, charge per hour to produce video	\$50.00
Parking Tickets	if paid within 10 days	\$15.00
	after 10 days	\$30.00
	after 30 days	\$45.00
Court Money Website Program (Credit Card Payments)	\$2.00 minimum under \$50.00; 4% of total when over \$50.00	
<u>EMS & Fire Services</u>		
Type of Call		
Advanced Life Support - Emergency		\$1,000.00
Advanced Life Support 2 - Emergency		\$1,250.00
Advanced Life Support - Non Emergency		\$750.00
Advanced Life Support - Treat No Transport		\$500.00
Advanced Life Support - On Scene Care		\$500.00
Basic Life Support - Emergency		\$800.00
Basic Life Support - Non-Emergency		\$550.00
Basic Life Support - Treat No Transport		\$300.00
Basic Life Support - On Scene Care		\$400.00
Stand-By for Special Events (Ambulance & 2 Personnel)	per hour	\$100.00
Stand-By for Special Events (Per Person for Extra Personnel)	per person, per hour	\$40.00
Stand-By for Special Events (Bike Team - Per Bike Member)	per person, per hour	\$40.00
Specialty Care Transport		\$1,500.00
Additional Standby Staffing	per person, per hour	\$25.00
Loaded Mileage Charge	per mile	\$18.00
Airplane Transportation (Billed to Flight Company)		\$300.00
Itemized Procedures		
Oxygen		\$40.00
IV		\$60.00
Intraosseous IV Start		\$175.00
Defibrillation Supplies		\$50.00
Endotracheal Intubation (ET Tube)		\$100.00
Additional Attendant		\$50.00
Esophageal Intubation (Igel)		\$60.00
ECG 3 Lead		\$40.00
ECG 12 Lead		\$60.00
Automated CPR Machine		\$150.00
Drug Charges		
Adenosine (6mg Vial)		\$10.00
Adenosine (12mg Vial)		\$20.00
Adrenalin (1mg Vial)		\$20.00
Albuterol Sulfate-INH		\$10.00

Amiodarone (150mg Vial)		\$10.00
Aspirin (324mg)		\$10.00
Atropine Sulfate Injection		\$10.00
Calcium Chloride		\$10.00
Dextrose 50%		\$10.00
Diazepam/Valium		\$10.00
Diphenhydramine HCL (Benadryl)		\$10.00
Duoneb Neb Inhalation		\$10.00
Etomidate		\$10.00
Epi Pen		\$250.00
Epinephrine 1mg/ml Prefilled Syringe		\$10.00
Fentanyl (Per 50mcg)		\$10.00
Flumazenil (Romazicon) 0.5mg/5ml Vial		\$10.00
Furosemide (Per 20mg)		\$10.00
Gluca Gen		\$170.00
Glucose Oral Gel		\$10.00
Ketamine		\$10.00
Levophed Drip		\$10.00
Lidocaine HCL (Per 50mg)		\$10.00
Magnesium Sulfate (Per 1 Gram)		\$10.00
Midazolam (Versed) (Per 2mg)		\$10.00
Morphine Sulfate		\$10.00
Naloxone 2mg/2ml Injection		\$40.00
Nitrostat 0.4mg Bottle (25)		\$40.00
Ondansetron (Zofran) ODT 4mg		\$10.00
Ondansetron (Zofran) 4mg Injection		\$10.00
Rocuronium		\$10.00
Sodium Bicarbonate Pediatric 10ml		\$10.00
Sodium Bicarbonate Adult 50ml		\$10.00
Solumedrol 125mg Injection		\$10.00
Disposable Supplies		
Head Blocks		\$10.00
Bag Valve Mask		\$20.00
Blood Stopper (Quik-Clot)		\$60.00
C-Collar		\$25.00
CPAP		\$75.00
Glucometer		\$10.00
Neb-Kit		\$15.00
OB Kit		\$25.00
Oral/Nasal Airway		\$10.00
SAM Splint		\$30.00
Splint - Disposable		\$10.00
Suction Supplies		\$25.00
Vacuum Splints - Extremity/Body		\$25.00
Administrative Charges (Fire & EMS)		
Records Release	per page	\$2.00

Photos - Individual	per photo	\$2.00
Photos - Copied to a CD	per disk	\$25.00
Fireworks Permit Fee		\$25.00
False Fire Alarm & Nuisance Fire Alarm Fees		
1st False Fire Alarm or Nuisance Fire Alarm per calendar year		\$0.00
2nd False Fire Alarm or Nuisance Fire Alarm per calendar year		\$0.00
3rd False Fire Alarm or Nuisance Fire Alarm per calendar year		\$0.00
Any additional Alarms after the 3rd in a calendar year		\$150.00
Fire Inspection Fees		
Annual Fire Inspection		\$0.00
1st Reinspection		\$0.00
2nd Reinspection		\$150.00
3rd Reinspection and beyond		\$250.00
Failure to meet Inspector at scheduled time		\$25.00
	(Select programs may be eligible for financial assistance of 20%, 40%, or 75% based on documentation and approval.)	
<u>Parks & Recreation</u>		
Youth Programs		
Early Childhood Explorers	Ages 4-7, Monday-Thursday at the National Guard Armory	\$82.00
Out and About Adventures	Day Camps that include fishing, hiking, archery, baseball games, museums, science center, zoo, etc.	
-Single Session Camps		\$15.00
-All Four Days of Camp		\$50.00
Tumbling/Gymnastics	(One Lesson per week, Vermillion High School Gymnastics Room)	
Teeny Tots	Walking age to 3 year olds	\$22.00
Tiny Tots	4 & 5 year olds	\$22.00
Beginners	6 or older	\$27.00
Adv. Beginners	6 or older	\$27.00
Pre-Intermediates	6 or older	\$27.00
Intermediates	6 or older	\$27.00
Advanced Intermediates	Instructor Invite Only	\$32.00
MS/HS	(2 days per week) Instructor invitation only, 7th-12th grade students	\$52.00
Youth Tennis	All participants are required to bring a can of new tennis balls along with program fee.	
Pee Wee	Ages 4-6	\$27.00
Beginner	Ages 7-12	\$27.00
Intermediate	Ages 10-16	\$27.00
Youth Wrestling	Run by Vermillion Youth Wrestling Club	
Little Gardeners Club	Ages 9-12, 2 days a week at W.H. Over Museum late May-early August	\$37.00
Youth Track & Field	Ages 9-18, 2 days a week at Vermillion High School	\$27.00
Vermillion Youth Soccer League	Run by the Vermillion Youth Soccer League	
Vermillion Girl's Summer Volleyball Camp	Grades 3-12 held at Vermillion High School	\$37.00
Jr. Football	Run by the Vermillion Youth Football Association, Grades 1-6	
Basketball	Run by the USD Wellness Center	
Jr. Golf League	June-July at the Bluffs, 1 day a week	\$45.00
Jr. Golf Lessons	June-July at the Bluffs, 1 day a week	\$25.00
Dance	Run by the Vermillion Area Dance Association	
Youth Baseball	Run by Vermillion Parks and Recreation	
Tee Ball	Ages 5-6	\$47.00

Rookie League	Ages 7-8	\$57.00
Minor League	Ages 9-10	\$62.00
Major League	Ages 11-12	\$72.00
Youth Softball	Run by Vermillion Parks and Recreation	
4yr Tee Ball		\$37.00
5-6yr Tee Ball		\$37.00
7-8yr Coach Pitch		\$47.00
9-10yr Softball		\$77.00
11-12yr Softball		\$92.00
Youth/Adult Programs		
Co-Volleyball Leagues (A&B)	per team, October - March/Spring Break	\$225.00
Adult 5 on 5 Basketball per team January-March		\$225.00
Adult Men 5 on 5 Basketball League	per team, January-March, league is officiated	\$200.00
Miscellaneous Fees		
Camping Fees	per day after 3 days, permission basis only, Lions Park	\$5.00
Armory User Fee	rates vary according to length of time and extent of use	
Swimming Pool:	Pool is open from May to August (specific dates posted/updated on City website annually)	
Season Tickets		
Ages 0-6	With paid adult (up to two children)	no fee
Adult	18 - 59 (includes water walking and lap swimming)	\$40.00
Senior	60 +	\$30.00
Youth	7-17	\$35.00
General Admission	Daily pass- all ages 7 years old and up	\$5.00
Rental		
Party Shelter Option A		\$150.00
Party Shelter Option B		\$75.00
Corporate Rental Option A		\$500.00
Corporate Rental Option B		\$450.00
Swimming Lessons		
All Levels	Five separate sessions, including morning and evening lessons	\$17.00
Golf Course:		
Season Passes	fees do not include sales tax	
Golf		
Adult		\$559.00
College (full time) or under 25		\$279.00
Junior	18 and under	\$139.00
First time members	Season pass only	1/2 Price
2 Person Family		\$729.00
plus one child		\$779.00
2+		\$829.00
Range Season Pass		
Family		\$289.00
Adult		\$209.00
Junior	18 and under	\$99.00
Private Carts		
Cart Storage	Limited to 80 carts	\$369.00

Trail fee (Homeowners)		\$189.00
Cart Passes		
2 Person Family		\$709.00
Adult		\$529.00
Greens Fees	(per round w/o membership)	
9 Hole Mon-Thur		\$19.00
18 Hole Mon-Thur		\$25.00
9 Hole Fri-Sun		\$22.00
18 Hole Fri-Sun		\$33.00
Juniors	12 and under	\$10.00
Cart Rental		
9 Hole	per person	\$14.00
18 Hole	per person	\$19.00
Driving Range		
Bucket	est. 40 balls per bucket	\$5.00
Handicap	Required to play in any golf league	\$28.00
Golf Lessons		
Individual Lessons	Rates vary, depending on number of lessons	
Group Lesson Rates	Rates vary, depending on number of lessons and participants	
League Membership		
1 league		\$175.00
2 leagues		\$275.00
League Cart		
1 league		\$125.00
2 leagues		\$175.00
Corporate Punch Card (18 holes and 1/2 cart)		\$999.00
<u>Utility Rates</u>		
Electric Utility		
Residential Utility Rates		
Single Dwelling and Multiple Dwelling	\$0.091 per KWH (Oct-June) or \$0.098 per KWH (July-Sept) Plus Customer Charge	\$11.00
Exclusive Student Housing	\$.039 per KWH and \$12.50 per KW (Oct-June) or \$15.00 per KW (July-Sept) Plus Customer Charge	\$40/month plus \$6.75/unit
Night Watch Flood Service (Security Lights)		
40 watt	per month	\$5.90
60 watt	per month	\$7.25
300 watt	per month	\$19.40
Commercial Utility Rates		
Small Commercial Power Rates	\$0.096 per KWH (Oct-June) or \$0.102 (July-Sept) per KWH Plus Customer Charge	
-Single Phase Customer Charge	per month	\$18.00
-Three Phase Customer Charge	per month	\$28.00
Large Commercial Power Rates	\$.039 per KWH and \$12.50 per KW (Oct-June) or \$15.00 per KW (July-Sept) Plus Customer Charge	
Large Commercial Customer Charge	per month	\$40.00
Electric Service Fee	for new or upgraded commercial and industrial service	
Residential Undeveloped Lot		\$230.00
Single Phase electrical service entrance	for the first 100-ampre, not to exceed 600-ampre	\$380.00
additional	per additional 100-ampre or part thereof	\$85.00

Three Phase electrical service entrance	for the first 100-ampre	\$800.00
additional	per additional 100-ampre or part thereof	\$100.00
Water Utility	per 100 cubic foot	\$2.26
Customer Charges	based upon the size of the meter, per month	
1/2 to 3/4 inch		\$14.92
1 inch		\$27.51
1 1/2 inch		\$51.27
2 inch		\$78.98
3 inch		\$154.95
4 inch		\$240.96
6 inch		\$475.54
Mobile homes, apartments, and commercial/industrial units	per unit attached to one master meter	\$4.10
Outside City Limits	shall pay 1.5 times the aforesaid rates	
Bulk Water		\$0.005973
Stormwater Fee	the runoff weighting factor X parcel area (in square feet) X unit financial charge (in \$/square ft).	\$0.00043
Sewer Utility Rates		
Rate runs April 1 through March 31	sewer rate will be 128% of the average water bill for January, February and March	
Large Commercial and Industrial Sewer Users		
1/2 to 3/4 inch	per month; fixed fee plus cost for sewage discharge	\$25.00
1 inch	per month	\$45.00
1 1/2 inch	per month	\$65.00
2 inch	per month	\$95.00
3 inch	per month	\$185.00
4 inch	per month	\$290.00
6 inch	per month	\$575.00
Sanitary Sewer Flow Meter	per month	\$575.00
Cost for sewage discharge (includes flow, BOD, TSS, TKN)	per 100 cubic feet up to a maximum of 150,000 cubic feet	\$2.77
Cost for EXCEEDING flow, BOD, TSS, and TKN limits		
Cost for sewage discharge (includes flow, BOD, TSS, TKN)	per 100 cubic feet for anything over 150,000 cubic feet	\$3.60
Cost for BOD	per pound for anything over 210 mg/L	\$0.44
Cost for TSS	per pound for anything over 200 mg/L	\$0.60
Cost for TKN	per pound for anything over 25 mg/L	\$3.31
Utility Policies		
Service Connection Fee	(8:00 am to 4:00pm M-F), per service	\$10.00
After Hours and weekends for water		\$50.00
After Hours and weekends for electric	plus tax	\$50.00
Pulled Meter Water Service Fee	reinstalled within nine (9) months	\$25.00
Meter Deposits	new residential rental customers	
Electric		\$30.00
Water		\$15.00
Commercial Meter Deposits	equal to one month's estimated billing service	
Disconnect Policy		
Turn-on fee	plus tax, plus payment of the bill in full	\$20.00
After Hours and weekends for water	plus payment of the bill in full	\$50.00
After Hours and weekends for electric	plus tax, plus payment of the bill in full	\$50.00

<u>Code Department</u>		
Building Permit Fee		
Less than \$1,000 valuation		\$25.00
\$1,001 to \$2,000 valuation	plus .75 for each additional \$100 for values over \$1,000.00	\$25.00
\$2,001 to \$25,000	plus \$6.00 per \$1,000 for values over \$2,000	\$32.50
\$25,001 to \$50,000	plus \$4.50 per \$1,000 for values over \$25,000	\$170.00
\$50,001 to \$100,000	plus \$3.00 per \$1,000 for values over \$50,000	\$283.00
\$100,001 and over	plus \$2.50 per \$1,000	\$433.00
Window Permit Fee	per permit regardless of the number of windows replaced	\$25.00
Razing Permits	required for the removal or demolition of any building	\$25.00
Sign Permits	required for all signs including the replacement of existing signs	\$30.00
Bill board	per square foot per year	\$0.01
Penalty Fees		
Compliance of Ordinances - (commencing work before obtaining the necessary permits)	Equal to one and one-half of the amount of the permit, but not less that \$100.00 or more than \$500.00	
Inspection Approval not obtained		\$100.00
Certificate of Occupancy not obtained		\$100.00
Appeal Application	fee required regardless of outcome and non-refundable	\$100.00
Providing False Information	Orally or in writing to any Code Official	\$100.00
Failure to Comply	not less than or nor more than \$500.00	\$100.00
Rental Housing		
	inspected once every two years or upon complaint	
Annual Rental fee	per structure	\$25.00
Plus	per rental unit	\$15.00
Registration Penalty	per unit, per month, added to annual registration fee if not paid by January 15th of each year.	\$5.00
Failure to register a rental unit	first violation within a calendar year	\$100.00
	second violation within a calendar year	\$250.00
	three or more violations within a calendar year	\$500.00
Failure to make required repairs within time allotted		\$100.00
Failure to meet the inspector and provide access to rental units	per structure or \$5.00 per unit, whichever is greater	\$25.00
Dumpster Fee		
Temporary placement of dumpster or portable storage unit on a street or public grounds	Section 96.18 (C)(2)	\$25.00
Failure to obtain permit	plus the cost of the permit	\$50.00
Penalty Fee for failure to comply	plus costs Section 96.18 (J)	\$94.00
Animal Control		
Dog At Large	first offense, violation of this article, cost is set by court system	\$164.00
Subsequent offenses	cost is set by court system	\$164.00
Pick-Up Fee		\$20.00
Boarding fee at Animal Shelter	per day	\$10.00
Disturbing the Peace	cost is set by court system	\$164.00
Animal Excrement Service Fee	plus the costs of the project, hired by the City	\$25.00
Yearly Dog Registration	Dog owners are required to register and provide proof of vaccination on a yearly basis	\$10.00
Administrative Fees		
Grass & Weed Notice	plus additional \$20 per violation per year, plus costs for service, if necessary	\$10.00
Side Walk Snow Notice	plus additional \$20 per violation per year, plus costs for service, if necessary	\$10.00
Ice, Snow, Leaves, Grass or other debris into public right of way		\$50.00

<u>Engineering</u>		
Conditional Use Permit		\$100.00
Rezone Application		\$150.00
Concurrent Zone Request and Annexation Request		\$75.00
Variance Petition		\$100.00
Plat Fee	for each lot in a subdivision	
Preliminary Plat		free
Final Plat	per lot, minimum \$30	\$3.00
Easement Fee		no fee
Street Vacation Plan		no fee
<u>Landfill</u>		
Municipal Solid Waste		
Commercial Haulers - Packers		\$49.00
Uncompacted/Resident		\$55.50
Minimum		\$12.00
Uncovered Loads		\$15.00
Metals & White Goods		
With capacitor and/or Freon, Refrigerator	each	\$10.00
Yard Waste (Leaves & Grass)		
Car or Pickup with five or fewer bags		FREE
Single axle Truck or Tandem Trailer	per ton, \$6.00 minimum	\$10.00
Tandem-axle Trucks	per ton, \$6.00 minimum	\$10.00
Brush, Trees & Untreated Wood	per ton, \$6.00 minimum	\$10.00
Waste Tires		
Car tire	per tire	\$3.00
Truck tire (17"-22.5")	per tire	\$6.50
Greater than 22.5"	per tire	\$11.00
Construction Equipment tire	per tire	\$16.50
Bulk Tires	per ton	\$190.00
Petroleum Contaminated Soils	per ton, pre-approval required + gate fee	\$10.00
Site Testing fee		\$125.00
Asbestos	per ton, pre-approval required + gate fee	\$65.00
Gate Fee		\$125.00
Clay	per ton, if Buyer Loads	\$0.85
	per ton, if Landfill Loads	\$1.35
Mulch		
When available	per Bobcat bucket load	\$5.00
Bag	each	\$1.50
Garbage container	each	\$2.50
Small Truck/Trailer	approx.	\$15.00
Electronics		
TV's	per item	\$25.00
Monitors	per item	\$25.00
Microwaves	per item	\$5.00
Curbside Recycling		
Monthly Fee	per unit (residential households and multi-unit dwellings with five units or less) plus sales tax	\$3.70

Replacement Recycling Bins	replacement recycling bins	\$10.00
Small volume customers not requiring specialized containers or equipment for collection	per month plus sales tax	\$12.50
Recycling Center		
UPS Back-Ups	per pound	\$0.25
Fluorescent bulbs, cpu (compact fluorescent), and related items	determined by latest bid	\$.65-\$1.00
3' Tube Bulb		\$1.50
4' Tube Bulb		\$1.75
Capacitors		\$1.50
<u>Finance Office</u>		
Miscellaneous Fees		
Return Check Fee		\$40.00
Small Claims Fee	if defendant loses, he/she pays the court costs	\$7.40
Meter Check Fee		\$10.00
Temporary Disconnect Service		\$20.00
Reconnect Water Meter Temp Removal		\$25.00
License Fees		
Electricians License	per year	\$100.00
Plumbing Contractor	per year	\$100.00
Plus	Per journeyman	\$20.00
Water Softener Installer	per year	\$50.00
Sewer & Water Installer	per year	\$50.00
Airport Fees		
Aircraft Sales	per year	\$100.00
Aircraft Maintenance and Repair	per year	\$100.00
Aircraft Rental	per year	\$100.00
Flight Training	per year	\$100.00
Air Taxi and Charter Services	per year	\$100.00
Specialized Commercial Flight Services	per year	\$100.00
Avionics, Instruments and/or Propeller Services	per year	\$100.00
Aerial Spraying (Permanent and Temporary)	per year	\$100.00
Multiple Commercial Aeronautical Services or a Limited Service Fixed Based Operator	per year	\$200.00
Hangar Space Lease	per square foot, based on Hangar Size	\$0.05
Commercial Collector		
	per year	\$300.00
Alcoholic Beverage Licenses		
On-off sale malt beverage	\$150/city, \$150/state - July 1 to June 30	\$300.00
Retail On Sale Wine	City - January 1 to December 31	\$500.00
On Sale Liquor	City - January 1 to December 31	\$1,500.00
Package Wine Farm Winery	City - January 1 to December 31	\$150.00
Package off sale liquor (municipal)	City - January 1 to December 31	\$500.00
Special daily malt beverage and wine	per day limit 14 days plus \$15.00 to advertise	\$20.00
Video Lottery machine fee	per machine per year	\$50.00
On sale liquor restaurant license	no more than 40% of gross revenues is derived from sale of alcoholic beverages	\$95,000.00
Malt Beverage Markup	5% on the wholesale cost plus freight	
Business Improvement District #1	per night per occupied hotel/motel room	\$2.00
Cable TV Franchise Fee	5% of gross revenue in Vermillion	

Mobile Home Placement		\$10.00
Itinerant Merchant, Peddler, Solicitor	\$25/day, \$75/week, \$200/month	
-Special Event	\$50/day for <10 vendors or \$100/day >10; plus \$25 for each additional day	
Pawnbroker Fee	per year	\$50.00
Permit to exceed permissible sound level	application required 30 days in advance	\$25.00
Tattoo Establishment	equal to State inspection fee	\$150.00
Tattoo Artist		\$25.00
Taxi Cab/Transportation Network Company business license	\$25 for first business first vehicle; and \$10 per additional vehicle; \$20 renewal fee	\$25.00
Taxi Cab/Transportation Network Company Driver	per year	\$25.00
Court Fines and Costs	Clerk of Courts remits 35% to the State and the rest to the City	
Engineering Copies and CAD Plots	determined by Office	
Video of Council Meeting		\$10.00
Mobile Food Vendors	30 consecutive day permit	\$35.00
Towing Fees		
Vehicle and up to 1 ton pick up		\$80.00
Motorcycles		\$90.00
Snow Emergency		\$100.00
Impound Storage	per day	\$10.00
Enclosed Storage	per day	\$20.00
Large Truck or Equipment		\$35.00
City Owned Vehicles		\$80.00
Recovery Vehicles	Determined by incident	
Usual Clean-Up		\$35.00
<u>Water</u>		
Water Meter	Varies based on the size of the meter	
1" Far Side	\$1,090 plus meter node, spud and flange cost	\$1,090.00
1" Near Side	\$530 plus meter node, spud and flange cost	\$530.00
Tapping fee for over 1" service	charged for time and materials plus 20%, plus the cost of the meter, node, spud and flange.	
<u>Wastewater</u>		
Sewer Tap		
4" Clay	Plus 2% Excise Tax	\$250.00
6" Clay	Plus 2% Excise Tax	\$250.00
4" PVC	Plus 2% Excise Tax	\$250.00
6" PVC	Plus 2% Excise Tax	\$250.00
Septic Tank Waste Haulers		
0-499	gallon tank	\$25.00
500-1,999	gallon tank	\$30.00
2,000-3,499	gallon tank	\$35.00
3,500 and over	gallon tank	\$40.00
Rental cost		
Jet Truck Cost	per hour	\$125.00
Televising Camera Cost	per hour	\$100.00
<u>Street</u>		
Sawing Asphalt	Fixed Cost	\$65.00
Unit Cost	per Linear Foot	\$10.00
Sawing Concrete	Fixed Cost	\$65.00

Unit Cost	per Linear Foot	\$10.00
Cutting Asphalt with Colter	Fixed Cost	\$130.00
Unit Cost	per Linear Foot	\$5.00
Patching Preparation	Fixed Cost	\$130.00
Unit Cost	per Square Yard	\$15.00
Minimum Charge		\$255.00
Asphalt Placement	Fixed Cost	\$145.00
Unit Cost	per Square Yard per Inch	\$11.00
Minimum Charge		\$270.00
	<u>CITY OFFENSES</u>	
		2019 TOTAL
		(Plus Court Costs)
	<u>Alcohol and Drug Offenses</u>	
112.03	Liquor Sale at Unlicensed Business	\$56.50
112.09	Providing Alcoholic Beverage to Person(s) under the age of 21	\$56.50
112.04	Violation of Liquor Laws	\$56.50
	<u>Animal Offenses</u>	
93.03	Allowance/Promotion of Fights between Animals	\$106.50
93.04	Cruelty to Animals	\$106.50
93.05	Disturbing the Peace (Dog)	\$106.50
93.02	Dog at Large 1st Offense	\$52.50
93.02	Dog at Large 2nd Offense	\$62.50
93.02	Dog at Large 3rd Offense	\$72.50
93.21	Lack of Dog Tag License	\$56.50
93.06	Trapping of Dogs and Cats Prohibited	\$106.50
93.08	Vaccination of Pets Required	\$56.50
	<u>Business Offenses</u>	
130.01	Display of Certain Moving Picture Films	\$56.50
111.01	Lack of Billboard License	\$56.50
110.31	Lack of Business License	\$56.50
115.07	Unlicensed Tattoo Artist	\$56.50
115.02	Unlicensed Tattoo Establishment	\$56.50
112.19	Unlicensed Video Lottery Machine	\$56.50
	<u>Driver License Offenses</u>	
70.04	Lack of Driver's Permit	\$56.50
	<u>Emergency Vehicle Offenses</u>	
130.14	Impersonating an Officer	\$106.50
130.14	Obstruction of Law/Emergency Personnel	\$106.50
70.09	Travel During Emergencies	\$56.50

	<u>General Offenses</u>	
130.18	Assault and Battery	\$106.50
130.16	Carrying Concealed Weapons	\$106.50
130.07	Damage to City Property	\$54.00
130.08	Damage to Electric, Telephone, Telegraph, or Gas System	\$54.00
130.10.	Discharging Firearms in City Limits	\$106.50
92.07	Discharging Fireworks	\$56.50
130.19	Disorderly Conduct	\$105.50
130.17	Drawing a Deadly Weapon	\$106.50
90.55	Failure to Appear	\$56.50
130.12	Gambling	\$106.50
52.06	Illegal Dumping (Garbage)	\$106.50
130.2	Indecent Exposure	\$106.50
130.05	Interference with Barricades and Lanterns	\$106.50
130.06	Interference with Contractors	\$106.50
130.03	Littering	\$106.50
130.11	Malicious Mischief	\$54.00
130.04	Marring New Concrete	\$106.50
92.03	Offense against Department	\$106.50
92.05	Open Fires Prohibited	\$56.50
116.03	Peddlers Prohibited	\$106.50
130.13	Prostitution	\$106.50
130.21	Public Urination and Defecation	\$106.50
130.14	Refusal to Obey	\$106.50
130.14	Resisting Arrest	\$106.50
130.15	Slingshots	\$106.50
92.06	Smoking in Motion Pictures Theaters	\$31.50
70.162	Soliciting Rides	\$56.50
96.13	Throwing Waste Paper on Streets	\$106.50
70.095	Unauthorized Removal of Impounded Vehicles	\$66.50
130.22	Unlawful Assemblage	\$56.50
	<u>Land Use Offenses</u>	
151	Mobile Home Offenses	\$56.50
130.25	Disorderly House	\$106.50
90.51	Duty to Cut	\$56.50
94.08	Failure to Register Rental Property	\$56.50
150.21	Lack of Building Permit	\$56.50
150.21	Lack of Special Permit	\$56.50
90.18	Nuisances	\$56.50
150.07	Numbering of Buildings	\$56.50
152.08	Prohibited Signs	\$56.50
155	Zoning Offenses	\$56.50

	<u>Motorcycle/Bicycle Offenses</u>	
70.006	Riding on Handlebars on Highway	\$56.50
70.005	Roller Skating or Riding on Skateboards, Coasters, and the Like on Sidewalks and Public Highways	\$56.50
	<u>Snowmobile Offenses</u>	
70.128	Operation of Snowmobile in Restricted Area	\$56.50
70.130.	Operation of Snowmobile on Sidewalk	\$56.50
70.131	Unequipped Snowmobile with Proper Safety Equipment	\$56.50
70.132	Unsafe Operation of Snowmobile	\$56.50
	<u>Vehicle Parking Offenses</u>	
70.092	Abandoned Vehicle(s) in Snow	\$56.50
70.096	Blocking Emergency Snow Route(s)	\$56.50
70.091	Stalled Vehicle(s)	\$56.50
	<u>Vehicle Registration Offenses</u>	
114.06	Failure to Display Rate Card in Taxicab	\$56.50
114.02	Unlicensed Taxicab/TNC	\$56.50
	<u>Vehicle Traffic Offenses</u>	
70.05	Backing from Alley in Business District	\$56.50
70.049	Backing into Intersection	\$56.50
70.047	Boarding or Alighting from Moving Vehicles	\$56.50
70.045	Careless Driving	\$56.50
70.025	Change Direction through Private Property/Over Sidewalk	\$56.50
70.004	Clinging to Vehicle	\$56.50
70.026	Display of Unauthorized Signs and Signals	\$56.50
70.072	Double Parking	\$31.50
70.045	Driving over Sidewalk	\$56.50
70.046	Driving through Processions	\$56.50
70.044	Exhibition Driving	\$56.50
70.076	Failure to Come to a Complete Stop (Red Light/Stop Signs)	\$56.50
70.025	Failure to Obey to Signs and Signals	\$56.50
70.025	Failure to Yield at Yield Sign	\$56.50
70.055	Hit/Run/Failure to Report Accidents	\$62.50
70.077	Illegal loading and unloading	\$56.50
70.051	Illegal U-Turn	\$56.50
70.027	Interference with Official Signs and Signals	\$56.50
96.13	Leaking Loads (Garbage)	\$96.50
70.041	Obstructed Vision	\$56.50
70.048	Passing Vehicle Yielding Right-of-Way to Pedestrians	\$56.50
70.003	Riding Outside of Vehicle (Driver Responsible)	\$56.50
70.003	Riding Outside of Vehicle (Person Riding)	\$56.50
70.042	Speeding:	
	1-5 mph over	\$21.50
	6-10 mph over	\$41.50

	11-15 mph over	\$61.50
	16-25 mph over	\$81.50
	26> mph over	\$156.50
70.043	Vehicle in Recreation Area	\$46.50
96.13	Vehicle Loads Littering	\$106.50
70.058	Prohibition of Use of Electronic Message	\$56.50

SECTION	TITLE	FEE/RATE	RESOLUTION
	Chapter: Finances; Purchasing		
33.01	Accident Reports	\$5.00 per Accident Report	07/20/2009
33.01	DVD	\$25.00 per DVD plus per hour production fee (see below)	12/07/2015
	Videos longer than 15 minutes without redaction	\$20.00/per hour, one hour minimum	12/07/2015
	Videos longer than 15 minutes with redaction	\$50.00/per hour, one hour minimum	12/07/2015
	Chapter: Electricity		
51.05	License For Electrical Wiring Required	\$100.00	04/15/1996
51.07 (B)	Service Entrance Requirements (Service Line Fee)	\$5.00 up to 100 feet	02/21/2006
51.07 (C)	Service Entrance Requirements (Meter Relocation)	\$80.00	02/21/2006
51.22 (B)(3)	Residential Service Rate (Rate) Single and Multiple Dwelling	9.1 Cents Per KWH (October-June) 9.8 Cents Per KWH (July-September)	11/07/2016
51.22 (B)(3)	Residential Service Rate (Rate) Exclusive Student Housing	3.9 Cents Per KWH and maximum KW demand at \$12.50 per KW (October-June) \$15.00 per KW (July-September)	09/04/2018
51.22 (B)(4)	Residential Service Rate (Customer Charge) Single and Multiple Dwelling	\$11.00 Per Month	11/07/2016
51.22 (B)(4)	Residential Service Rate (Customer Charge) Exclusive Student Housing	\$40.00 Per Month Plus \$6.75 Per Month for Each Unit Over 1 Connected to Master Meter	09/04/2018
51.23 (B)(3)	Small Commercial Power Secondary Service Rate (Rate)	9.6 Cents Per KWH (October-June) 10.2 Cents Per KWH (July-September)	11/07/2016
51.23 (B)(4)	Small Commercial Power Secondary Service Rate (Customer Charge)	\$18.00 Single Phase/\$28.00 Three Phase	11/07/2016
51.24 (B)(3)	Large Commercial Power Secondary Service Rate (Rate)	3.9 Cents Per KWH and maximum KW demand at \$12.50 per KW (October-June) \$15.00 per KW (July-September)	11/07/2016
51.24 (B)(4)	Large Commercial Power Secondary Service Rate (Customer Charge)	\$40.00 Per Month	11/07/2016
51.26 (B)(3)	Night Watch Flood Service Rate (Rate)	\$5.90/\$7.25/\$19.40 Depending On Wattage	07/01/2019
51.27 (C)	City Street Lighting Service Rate (Rate)	12.9 Cents Per KWH	11/07/2016
51.28	Minimum Deposit Required (Electric)	\$30.00 residential; commercial is estimated amount based on one month's bill – minimum \$30.00	04/15/1996
51.30	Special Service; Discontinuance	\$20.00 During Regular Hours/\$50.00 After Regular Hours	09/20/2010
51.31 (A)	Service Connection Charge	\$10.00 During Regular Hours/\$50.00 After Regular Hours	09/20/2010
51.32 (A)	Special Service (Discontinuance Or Renewal To Seasonal Equipment)	\$15.00	04/15/1996
51.32 (B)	Special Service (Temporary Electrical Service During Construction)	Costs Of Materials And Labor And Not Less Than \$20.00	04/15/1996
51.32 (C)	Special Service (Drop And Reinstall Line For Tree Removal, Etc.)	\$20.00	04/15/1996
51.32 (D)	Special Service (Undeveloped Residential Lot)	\$230.00	04/15/1996
51.32 (F)(1)	Special Service (Single Phase Commercial Or Industrial Service)	\$380.00 First 100 Amps, \$85.00 Each Additional 100 Amps	04/15/1996
51.32 (F)(2)	Special Service (Three Phase Commercial Or Industrial Service)	\$800.00 First 100 Amps, \$100.00 Each Additional 100 Amps	04/15/1996
51.32 (H)	Special Service (Customer Request)	\$10.00 During Regular Hours/\$50.00 After Regular Hours	09/20/2010

51.34 (A)	Rate for Purchases of Electricity Produced by Small Renewable Facility	2.49435 Cents per KWH – set in partnership with MRES	05/04/2014
51.34 (B)	Fee for Installation of a Qualifying Distributed Generation Facility	\$600.00	05/04/2014
	Chapter: Garbage and Trash		
52.07	Landfill Rates	\$49.00 per ton, licensed haulers/\$55.50 per ton, unlicensed haulers - see fee schedule for detailed charges	05/06/2019
52.10 (A)	License; Application; Plate To Be Displayed (License Fee)	\$300.00	07/05/1994
	Chapter: Curbside Recycling		
52.32	Curbside Recycling Fee	\$3.70 per month, 5% greater on accounts unpaid by the due date stated on utility bill	10/02/2017
	Chapter: Water, Sewage, and Sewage Disposal		
53.016 (B)	Tapping (Tapping Fee)	See Water, Sewer, and Street Taps and Cuts Fee Schedule	03/17/2014
53.016 (C)	Tapping (License Fee)	\$10.00	02/20/1979
53.018 (A)	Rates (Sewage) - Class I	128% Of Usage For The Previous January, February, March	04/03/2017
53.018 (B)	Rates (Sewage) - Class II	Fixed fee based on meter size and affluent composition	10/19/2015
53.031 (B)	Application For Service (Residential); Deposits (Deposit Fee) (Water)	\$15.00	11/21/1983
53.031 (C)	Application For Service (Commercial); Deposits (Estimated Water Usage Minimum) (Water)	Estimated amount based on one month's bill – minimum \$15.00	11/21/1983
53.04	Charges (Turning Water On)	\$10.00	11/21/1983
53.055 (E)	Installation (Water Pipes)	Varies by situation	01/01/1956
53.075	Rates (Water)	\$2.26 Per 100 Cubic Feet	12/05/2016
53.076 (C)	Special Service Discontinuance (Renewal Service Charge)	\$20.00 during regular hours, \$50.00 after regular hours	11/21/1983
53.077 (A)	Turn-On Charges (Connection Charge)	\$10.00 during regular hours, \$50.00 after regular hours	09/20/2010
53.077 (B)	Meter Pull and Reconnect Within Nine Months (Same Owner)	\$25.00	09/20/2010
53.077 (E)	Service Connection Charge	\$10.00 during regular hours, \$50.00 after regular hours	09/20/2010
53.119	Review Of Each User's Waste Water Service Charge	Varies by situation	07/02/1979
53.135 (B)(3)	Storm Drainage Fee (Unit Financial Charge)	\$.00043 Unit financial charge	10/07/2019
	Chapter: General Traffic and Parking Regulations		
70.058	Texting While Driving Prohibited	\$56.50 plus court costs	12/18/2017
70.072 (E)	Stopping, Standing, Parking - Prohibited In Certain Places	\$66.50 plus court costs	11/17/2003
70.090	Prohibition Of Travel During Emergencies (Violation)	\$56.50 plus court costs	12/18/2017
70.091	Stalled Vehicles (Violation)	\$56.50 plus court costs	12/18/2017
70.092	Abandoned Vehicles In Snow Prohibited (Violation)	\$56.50 plus court costs	12/18/2017
70.093	Special Street Signs For Snow Removal (Violation)	\$56.50 plus court costs	12/18/2017
70.094	Towing of Violators	\$10.00 per day	10/20/2008

70.095	Unauthorized Removal Of Impounded Vehicles (Violation)	\$66.50 plus court costs	12/18/2017
70.198 (B)(1)	Enforcement (Parking Violation)	\$15.00/\$30.00 after 10 days/\$45.00 after 30 days	10/20/2008
	Chapter: Health and Safety; Nuisances		
90.01 (D)	Noises Prohibited (Special Permit)	\$25.00	12/15/2008
90.18 (B)	Notice To Remove (Administrative Fee)	\$10.00 tagging / \$20.00 for abatement	09/14/1994
90.35 (N)	Motor Vehicle (Storage Fee)	\$10.00 per day	12/18/2017
90.51 (C)	Duty To Cut (Failure To Comply)	\$10.00 for first offense / \$20.00 for each additional	04/03/2006
	Chapter: Airport		
91.08 (A)(1)	Permit Requirement; Fees Fixed Base Operator Permit (Multiple Commercial Aeronautical Services or a Limited Service)	\$200.00	03/17/2014
91.08	Permit Requirement; Fees (Specialized Commercial Flight Services)	\$100.00	03/17/2014
91.08	Permit Requirement; Fees (Avionics, Instruments and/or Propeller Services)	\$100.00	03/17/2014
91.08 (A)(2)	Permit Requirement; Fees (Air Taxi and Charter Services Permit)	\$100.00	03/17/2014
91.08 (A)(3)	Permit Requirement; Fees Instructors Permit (Flight Training)	\$100.00	03/17/2014
91.08 (A)(4)	Permit Requirement; Fees Crop Spraying Permit (Permanent and Temporary Aerial Applicators)	\$100.00	03/17/2014
91.08 (A)(5)	Permit Requirement; Fees (Aircraft Sales) Airframe and Power Plant Repair (Aircraft Maintenance and Repair)	\$100.00	03/17/2014
91.08 (A)	Aircraft Rental Permit	\$100.00	03/17/2014
91.09	Hangar Space Fee	.05 Cents per sq. ft/year based on building size .10 Cents per sq. ft/year based on unused land being leased	06/04/2012
	Chapter: Fire Prevention and Protection		
92.07 (B)	Permit Fee for the Sale of Legal Consumer Fireworks	\$25.00	04/04/2016
92.081	Failure to Comply with Rapid Entry System Requirements	\$150.00 failure to comply and 2 nd reinspection \$250.00 3 rd and each additional reinspection	11/18/2019
92.081	Failure to Meet Inspector at Scheduled Time	\$25.00	11/18/2019
92.095	Protection Systems, Fire False Alarms	\$0.00 1 st , 2 nd and 3 rd false alarm in a calendar year. \$150.00 any additional false alarm after 3 rd in a calendar year	11/18/2019
92.095	Annual Inspections Fees	\$0.00 annual fire inspection, 1 st reinspection \$150.00 2 nd reinspection \$250.00 3 rd and each additional reinspection	11/18/2019

92.095	Failure to Meet Inspector at Scheduled Time	\$25.00	11/18/2019
	Chapter: Animals and Fowl		
93.090	Animal Waste	\$15.00/\$25.00	09/08/2009
93.23 (A)	Dog Tag License Fee (City Sold)	\$10.00	10/18/1994
93.23 (B)	Dog Tag License Fee (Veterinarian Sold)	\$10.00	10/18/1994
93.25 (B)	Impoundment; Disposition (Dogs)	\$20.00	11/17/2003
93.25 (C)	Impoundment; Disposition (Dogs)	\$17.00 Plus \$10.00 Per Day	11/17/2003
93.41 (B)(1)	Impoundment; Disposition (Cats)	\$25.00	10/18/1994
93.41 (B)(2)	Impoundment; Disposition (Cats)	\$25.00	10/18/1994
93.41 (D)	Impoundment; Disposition (Cats)	\$10.00 Plus \$3.00 Per Day	02/03/1982
93.99 (B)	Penalty	\$10.00/\$20.00/\$30.00 Depending On Number Of Offenses	12/05/1988
	Chapter: Rental Housing Code		
94.05 (D)	Registration Required (Rental Registration Fee)	\$25.00 Per Structure Plus \$15.00 Per Unit	09/06/2011
94.05 (I)	Registration Required (Penalty)	\$5.00 per unit late fee	01/01/1992
	Chapter: Streets and Sidewalks		
96.16	Air Conditioning Equipment	\$25.00	01/01/1956
96.36 (E)	Cutting And Repair Of Pavements	See Water, Sewer, and Street Taps and Cuts Fee Schedule	06/02/2008
	Chapter: Advertising		
111.02	License; Fee	\$.01/\$30.00	01/01/1956
	Chapter: Alcoholic Beverages		
112.18 (A)	Special On-Sale Malt Beverage and/or Special On-Sale Wine License	\$20.00 per day and \$15.00 advertising fee	12/05/2016
112.18 (B)	Special Off-Sale Package Wine Dealers License	\$20.00 per day and \$15.00 advertising fee	12/05/2016
112.23 (G)	Full Service On-Sale Restaurant License	\$95,000.00	12/04/2008
	Chapter: Taxicabs/Transportation Network Companies (TNC)		
114.03	License Fee; Expiration; Revocation	\$25.00 includes first vehicle, \$10.00 per additional vehicle, \$20.00 to renew	8/07/2017
114.09	Fee For Taxicab/TNC Driver's License; Expiration; Revocation	\$25.00	8/07/2017
	Chapter: Tattooing and Body Piercing		
115.03 (14)	Application for Tattoo Establishment and/or Body Piercing Establishment License	\$150.00 (Fee equal to SD Department of Health inspection fee)	12/06/2010
115.12 (B)(5)	Application For Tattoo Artist License and Body Piercing	\$25.00	12/20/2010
	Chapter: Itinerant Merchants, Peddlers, Solicitors		
116.07	Registration Permit Fee	\$25.00/day, \$75.00/week, \$200.00/month	05/19/2008

116.07	Registration Permit Fee-Special Event	\$50.00/day for <10 vendors or \$100.00/day >10; plus \$25.00 for each additional day	04/19/2010
	Chapter: Boxing, Kickboxing, Mixed Martial Arts		
117.04	Event Permit	\$50.00 per permit	12/15/2008
	Chapter: Furniture Zone		
118.04	Furniture Zone Use Permit	\$35.00 per permit per calendar year	04/19/2010
118.06	Furniture Zone Limited Lease	\$35.00 per lease, expires Nov. 1 of year issued	04/19/2010
	Chapter: Mobile Food Vendors		
119.05	Mobile Food Vendor Permit	\$35.00 for each 30 consecutive day period	09/06/2011
	Chapter: Building Regulations		
150.32	Special Permits; Applicant To Pay Cost Of Altering Utility Wires	Actual Employee and Materials Cost	01/03/2012
150.33	Building Permit Fees	\$100.00 plus Building Permit Fee Schedule	03/07/2014
	Chapter: Mobile Home Parks		
151.06 (A)	License; Application And Issuance	\$150.00 Or \$3.00 Per Mobile Home, Whichever Is Greater	11/17/2003
151.07	Inspection Fees	\$10.00	09/19/1994
151.18	Parking Fee; Date Payable	\$1.00 per month	09/19/1977
	Chapter: Signs		
152.07 (B)(2)	Permit Required (Fees) Portable Sign	\$25.00	07/16/2012
152.07 (C)(2)	Permit Required (Fees) Building Sign	\$30.00	07/16/2012
152.10 (E)(1)	Freestanding Signs	\$30.00/<100 sq. ft, \$50.00/>100 sq. ft, or \$100.00 for signs meeting definition of a billboard	07/16/2012
	Chapter: Plumbing Code		
153.08 (B)	License Fee	\$100.00 For Contractor's License, \$20.00 for each journeyman, \$20.00 for Plumber's License, \$50.00 for Water Heater Installer License, \$50.00 for Water Softener Installer License, and \$50.00 for Sewer and Water Contractor License	09/19/1994
	Chapter: Subdivision Regulations		
154.02 (C)(7)	Jurisdiction And Procedure	\$3.00 Per Lot And Not Less Than \$30.00	09/19/1994
	Chapter: Zoning Regulations		
155.095 (C)	Conditional Use Permit	\$100.00	07/05/2011
155.099 (B)	Rezone Application/Concurrent Change of Zone Request and Annexation Request/Variance Petition	\$150.00/\$75.00/\$100.00	07/05/2011

157.11 (A)	Fee for Each Small Cell Facility	\$100.00 Per Permit Application; \$500.00 Maximum	07/01/2019
157.11 (B)	Annual Fee for Small Cell Facility in ROW	\$150.00 Per Small Cell Facility	07/01/2019

Fines for violations of City Code are set by City Council in accordance with the State of South Dakota.